



**TOWN OF ISLIP
DEPARTMENT OF PLANNING AND DEVELOPMENT
DIVISION OF BUILDING**

One Manitton Court, Islip, New York 11751

Administration.....	631-224-5464	Plumbing.....	631-595-3756
Permits.....	631-224-5466	Records/Inspections...	631-224-5470
Plans Examiner.....	631-224-5467	Zoning.....	631-224-5438

ELECTRICAL INSPECTION AGENCY - REQUIREMENTS FOR QUALIFICATION

Companies interested in being listed as a qualified agency for electrical inspections in the Town of Islip must submit the following documentation to the Building Division - Administration Department:

1. Electrical Inspector's License from Suffolk Office of Consumer Affairs for the **owner** of the company.
2. Certification from the International Association of Electrical Inspectors (IAEI) for **each** electrician employed by the company who does electrical inspections.
3. Certificate of Liability Insurance naming the Town of Islip as additional insured, with an up-to-date policy period. The limits of these policies are \$1,000,000 per occurrence; \$2,000,000 aggregate.
4. Resume demonstrating that **each** electrician in the company has minimum of 10 years field experience in the maintenance, installation or inspection of electrical systems.
5. Papers of Incorporation for the company.

If you qualify, you will be added to the master list.

In order to remain on the Town of Islip's list of approved agencies for Electrical Inspection Certificates, the following items must be kept current and on file with our department:

1. Suffolk County Office of Consumer Affairs license from the electrician **owner** of the company.
2. Certificate from the International Association of Electrical Inspectors (IAEI) for **each** electrician employed by the company who does electrical inspections.
3. Liability Insurance – naming the Town of Islip listed as additional insured and with an up-to-date policy period. The limits of these policies are \$1,000,000 per occurrence; \$2,000,000 aggregate.