

A
January 4, 2023

WHEREAS, due to the resignation of Councilwoman Mary Kate Mullen, a vacancy exists in the position of Councilmember on the Town of Islip Board; and

WHEREAS, in such circumstances, pursuant to Town Law §64(5), members of the Town Board are appointed by the governing body of the Town of Islip, that being the Town Board to fill such vacancies; and

WHEREAS, the Town Board wishes to appoint John Lorenzo as a member of the Town Board to serve as a Councilmember; and

NOW, THEREFORE on motion of _____,
seconded by _____, be it,

RESOLVED, that John Lorenzo is hereby appointed as Councilman to the Islip Town Board and charged with executing all duties, powers and responsibility associated.

Upon a vote being taken, the result was:

JOHN M. LORENZO

PROFESSIONAL EXPERIENCE

- April 2003-
Present **SOUTH SHORE ABSTRACT INC.**, Sayville, N.Y.
Owner/President
- Afford residential and commercial title insurance to various clientele
 - Liaison for industry counterparts as well as underwriters, clients, examiners, etc.
 - Manage sales team with day to day job description obligations
 - Maintain license with New State Department of Financial Services as Title Insurance Agent
 - Oversee day to day operations of the office staff pertaining to:
Orders, production, accounting, etc.
 - Review daily post-closing documents and recording documents
- January 2012 -
January 2015 **TOWN OF ISLIP COUNCILMAN ANTHONY S. SENFT, JR.**, Islip, N.Y.
Legislative Aide, Part-time
- Scheduled calendar and meetings for Councilman Senft
 - Liaison between constituents and various departments throughout the Town of Islip
 - Represented Councilman at various public functions throughout the Town
 - Attendance at Town Board Meetings
- January 2015-
Present **TOWN OF ISLIP ZONING BOARD OF APPEALS**, Islip, N.Y.
Member/Chairman (2019-Present)
- Attend weekly public board meetings
 - Vote on various applications
 - Review zoning criteria on all applications and plans submitted
 - Review accessory apartment and two family applications
 - Special Exception permits
 - Review Compliance permits
- November 2012 -
Present **INCLUSIVE SPORTS AND FITNESS**, Holbrook, N.Y.
President/Board Member
- Develop business plan and Mission statement
 - Preside over monthly Board Meetings
 - Establish fund raising opportunities to raise money and expand program
 - Solicit Grant opportunities
 - Organize and manage extracurricular activities for participants
 - Negotiate rental opportunity for newest expanded location
- January 2017-
Present **THE NEIGHBORHOOD HOUSE**, Sayville, N.Y.
Board Member
- Attendance at monthly Board Meetings
 - Establish fund raising opportunities to raise money and expand program
 - Solicit Grant opportunities
 - Negotiate rental opportunity for a permanent locale

EDUCATION DOWLING COLLEGE

Professional Affiliations and Licenses

New York State Land Title Association: Member
American Land Title Association: Member
Sayville Chamber of Commerce: Member
Notary Public
NYS Title Insurance Agent License
NYS Property & Casualty/Life/Group Health License

B
January 4, 2023

WHEREAS, pursuant to New York State General Municipal Law Section 898B, the Town Board of the Town of Islip appoints the members of the Industrial Development Agency Board; and

WHEREAS, a vacancy exists in the membership of the Town of Islip Industrial Agency due the resignation of Councilwoman Mary Kate Mullen; and

WHEREAS, John Lorenzo is newly appointed to the Islip Town Board and possesses the necessary skills to serve on the Town of Islip Industrial Development Agency.

NOW, THEREFORE on motion of _____,
seconded by _____, be it,

RESOLVED, that the Town Board of the Town of Islip hereby appoints John Lorenzo as a member of the Town of Islip Industrial Agency Board and is charged with executing all duties, powers and responsibility associated therewith.

Upon a vote being taken, the result was:

C
January 4, 2023

WHEREAS, pursuant to Section 1411 of the New York State Not-for-Profit Corporation Law, the governing body of the Town of Islip appoints members of the Economic Development Corporation Board; and

WHEREAS, a vacancy exists in the membership of the Town of Islip Economic Development Corporation due to the resignation of Councilwoman Mary Kate Mullen; and

WHEREAS, John Lorenzo is newly appointed to the Islip Town Board and possesses the necessary skills to serve on the Town of Islip Economic Development Corporation Board.

NOW, THEREFORE on motion of _____,
seconded by _____, be it,

RESOLVED, that the Town Board of the Town of Islip hereby appoints John Lorenzo as a member of the Town of Islip Economic Development Corporation Board and is charged with executing all duties, powers and responsibility associated therewith.

Upon a vote being taken, the result was:

D
January 4, 2023

WHEREAS, a vacancy exists in the position of Member of the Town of Islip Foreign Trade Zone Authority Board; and

WHEREAS, pursuant to General Municipal Section 975, members of the Foreign Trade Zone Authority Board are appointed by the governing body of the Town of Islip, that being the Town Board; and

WHEREAS, the Town Board wishes to appoint Councilman John Lorenzo as a member of the Town of Islip Foreign Trade Zone Authority Board; and

NOW, THEREFORE on motion of _____,
seconded by _____, be it,

RESOLVED, that John Lorenzo, is hereby appointed as a member of the Town of Islip Foreign Trade Zone Authority Board and charged with executing all duties, powers and responsibility associated.

Upon a vote being taken, the result was:

E
January 4, 2023

WHEREAS, pursuant to New York State Town Law §267, the Town Board is authorized to make appointments to the Town of Islip Zoning Board of Appeals; and

WHEREAS, Vincent J. Messina, Esq., has recently resigned from Zoning Board of Appeals leaving open the designation of Vice Chairman of the Board; and

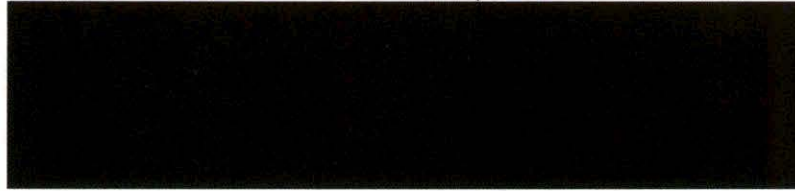
WHEREAS, Edward McCabe possesses the necessary expertise, skills and background to serve as Vice Chairman of the Zoning Board of Appeals.

NOW, THEREFORE, on motion of _____
and seconded by _____, be it,

RESOLVED, that Edward McCabe, is hereby designated as Vice Chairman of the Town of Islip Zoning Board of Appeals for the remainder of the previous term expiring on December 31, 2026.

Upon a vote being taken, the result was:

EDWARD G. McCABE, ESQ.



SUMMARY

I am an attorney with thirty (33) years of experience who has litigated hundreds of cases in the state and federal courts in the State of New York. I also have substantial experience litigating municipal proceedings, real estate transactions and contract preparation.

ADMISSIONS

- United States District Court for the Eastern District of New York
- United States District Court for the Southern District of New York
- Supreme Court of the State of New York, Appellate Division, Second Judicial Department

PROFESSIONAL EXPERIENCE

- Law Office of Edward G. McCabe, Esq.- 2009-present
Principal in a general law practice handling all aspects of client representation including litigation, contract and lease preparation and real estate transactions
- Certilman Balin Adler & Hyman, LLP- 1999-2009
Partner in the Commercial Litigation Department concentrating in commercial, real estate and Article 78 litigation.
- New York State Attorney General's Office- 1997-1999
Assistant Attorney General assigned to the Office of State Counsel defending New York State and its departments and agencies in claims and civil rights litigation
- Suffolk County District Attorney- 1990-1997
Assistant District Attorney assigned principally to the Rackets, Narcotics and Major Crimes bureaus

EDUCATION

- Hofstra University School of Law- [REDACTED]
Juris Doctor degree
- Fordham University, School of Business- [REDACTED]
Bachelor of Science in Finance
- Chaminade High School- 1978-1982

Bar ASSOCIATION

- Member of the Suffolk County Bar Association

F
January 4, 2023

WHEREAS, pursuant to Town Law Section 267 the Town Board is authorized to appoint members to the Zoning Board of Appeals; and

WHEREAS, Daniel Sullivan, Esq., was appointed to the Zoning Board of Appeals on January 1, 2013, for a five (5) year term and reappointed on January 3, 2018 for an additional term; and

WHEREAS, Daniel Sullivan, Esq. possesses the necessary skills to continue to serve on the Zoning Board of Appeals; and

NOW, THEREFORE on motion of _____,
seconded by _____, be it,

RESOLVED, that Daniel Sullivan, Esq., is hereby reappointed as a member to the Zoning Board of Appeals for a five (5) year term which expires on December 31, 2028.

Upon a vote being taken, the result was:

G
January 4, 2023

WHEREAS, pursuant to Town Law Section 267 the Town Board is authorized to appoint members to the Zoning Board of Appeals; and

WHEREAS, John Lorenzo has recently resigned from Zoning Board of Appeals leaving open the designation of Chairman of the Board; and

WHEREAS, Donald Retaliata, Jr. Esq. possesses the necessary skills to serve on the Zoning Board of Appeals as Chairman of the Board; and

NOW, THEREFORE on motion of _____,
seconded by _____, be it,

RESOLVED, that Donald Retaliata, Jr. Esq., is hereby appointed as Chairman to the Zoning Board of Appeals for the remainder of the previous term which expires on December 31, 2024.

Upon a vote being taken, the result was:

Donald A. Rettaliata, Jr.



EMPLOYMENT:

TOWN OF ISLIP

Islip, New York 11751
July 2012 to May 2019
Member of Board of Assessment Review

FUTURE TECH ENTERPRISE, INC.

Fort Lauderdale, Florida 33394
July 1998 to present
Counsel
Preparation and negotiation of various contracts,
corporate law, litigation, collections, employment and
labor law matters.

DONALD A. RETTALIATA, JR., ESQ.



Bayport, New York 11705
July 1995 to present
Real estate transactions, negotiating and drafting
contracts, probate, tax certiorari, land use, criminal
law, landlord tenant, and corporate law matters.

**NEW YORK STATE OFFICE OF PARKS, RECREATION
AND HISTORIC PRESERVATION**


Babylon, New York 11702
June 1995 to July 1998
Attorney, Long Island Region
Preparation and negotiation of concession agreements,
permits and land use documents and drafting of
legislation.

EDUCATION:

HOFSTRA UNIVERSITY SCHOOL OF LAW

Hempstead, New York
Juris Doctor Degree, 
Admitted to New York State Bar, 

BABSON COLLEGE

Babson Park, Massachusetts
Bachelor of Science in Accounting, 

ADDITIONAL:

PATHCOGUE/BROOKHAVEN ROE YMCA

April 2011 to June 2019
Chairman of Board of Managers
September 2000 to present
Member of Board of Managers

On a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the regular meetings of the Town Board of the Town of Islip for
2023 be and are hereby established as follows:

Tuesday, January 24
Tuesday, February 7 (Black History Month)
Tuesday, March 14 (Women's History Month)
Tuesday, April 18 at **5:30 p.m.** (Student Achievement Awards)
Tuesday, May 16
Tuesday, June 13
Tuesday, July 18
Tuesday, August 15
Tuesday, September 12th at **5:30 p.m.** (Hispanic Heritage Month)
Tuesday, October 17 (Italian Heritage Month)
Thursday, November 9th at **10:30 a.m.** (Budget Hearing)
Tuesday, November 14
Tuesday, December 12

The meetings are to begin at **2 p.m.** at Town Hall, 655 Main Street, Islip 11751, unless
otherwise indicated on the list above, and to continue at the pleasure of the Town Board of
the Town of Islip; with certain public hearings to commence at **2 p.m.** or **5:30 p.m.** on said
dates at said place; and be it further

RESOLVED, that the Town Board Change of Zone Hearings for 2023 will be held
in the Town Board Meeting Room on Thursdays at 5:00 p.m. and are hereby established
as follows:

Thursday, January 26, 2023
Thursday, February 15, 2023
Thursday, April 20, 2023
Thursday, May 18, 2023
Thursday, June 15, 2023
Thursday, July 20, 2023
Thursday, August 17, 2023
Thursday, September 14, 2023
Thursday, November 30, 2023
Thursday, December 14, 2023

And be it FURTHER RESOLVED, that the Town Board Planning Board Hearings for 2023 will be held in the Town Hall West Auditorium on Wednesdays at 6:00 p.m. and are hereby established as follows:

Wednesday, January 4, 2023
Wednesday, January 18, 2023
Wednesday, February 8, 2023
Wednesday, March 1, 2023
Wednesday, March 22, 2023
Wednesday, April 19, 2023
Wednesday, May 3, 2023
Wednesday, May 17, 2023
Wednesday, May 31, 2023
Wednesday, June 14, 2023
Wednesday, June 28, 2023
Wednesday, July 12, 2023
Wednesday, August 9, 2023
Wednesday, September 6, 2023
Wednesday, September 20, 2023
Wednesday, October 4, 2023
Wednesday, October 18, 2023
Wednesday, November 8, 2023
Wednesday, December 6, 2023

FURTHER RESOLVED, that any additional or special meeting may be called, cancelled, or adjourned as permitted by law; and be it

FURTHER RESOLVED, that the Supervisor may reschedule any of the above scheduled meetings upon proper posting, publication and notifications as required by law.

Upon a vote being taken, the result was:

No. 2

On a motion of Councilperson _____,
seconded by Councilperson _____, be it,

RESOLVED, that the law firm of HAWKINS, DELAFIELD & WOOD,
LLP, 28 Liberty Street, New York, New York 10005 shall serve as the Town Board
Bonding Counsel during 2023.

Upon a vote being taken, the result was:

WHEREAS, it is in the interest of the people of the Town of Islip to properly enforce the local laws and ordinances of the Town of Islip, and to further enforce applicable State and Federal laws and regulations where enforcement powers thereof have properly vested in the Town of Islip; and

WHEREAS, it is further in the interest of the people of the Town of Islip to appear in and defend against any/all actions and proceedings commenced in any court, forum or venue brought against the Town of Islip, and/or any of its Boards, Bodies or Agencies in any court, forum or venue; and

WHEREAS, pursuant to Islip Town Code Chapter 50, the Office of the Town Attorney is the proper governmental entity to enforce the aforesaid laws, ordinances and regulations, and to defend said actions and proceedings;

NOW, THEREFORE, on a motion of Councilperson _____, seconded by Councilperson _____, be it,

RESOLVED, that the Town Attorney of the Town of Islip, and or his or her designee and/or such other counsel as he may employ within budgetary limits, is hereby authorized, pursuant to Sections 65, 135 and 268 of the Town Law of the State of New York, to commence, prosecute and/or defend any action or proceeding in law or equity, in any court, forum or venue as follows:

a) Enforce or compel compliance with the ordinances and local laws of the Town of Islip and any Regulation thereunder in any instance where there exists reasonable cause to believe a violation of said Code or Regulation has occurred or is about to occur; and

b) To enforce or compel compliance with any statute or regulation of the State of New York or the United States where enforcement power thereof has properly

vested in the Town of Islip, and where there exists reasonable cause to believe a violation of said statutes or regulations has occurred or is about to occur; and

c) To enforce or compel compliance with any contractual or legal obligation which exists between the Town of Islip, or any Board, Body or Agency and any other party; and

d) To appear for, defend and settle on behalf of the Town of Islip, or any Board, Body or Agency, any claim, action, proceeding, or potential litigation, brought by or against the Town of Islip, its agents, officers and employees, and other persons indicated in Town Code Chapter 24, where said appearance is permissible by law; and

e) To carry out the stated policies, goals and objectives of the Town Board of the Town of Islip or to act in any proper court, forum or venue in furtherance of the stated policies, goals and objectives of the Town Board of the Town of Islip, and such action may be reasonably related to the furtherance of said policies, goals and objectives; and be it further

RESOLVED, that the Town Attorney, or his designee, shall be appointed and recognized as the ADA Coordinator in compliance with the tenets set forth in the Americans with Disabilities Act (ADA). As such, the Town Attorney shall be empowered to address concerns and complaints raised by the public and to serve as a monitor of the Town's compliance with the ADA; and be it further

RESOLVED, that the Town Attorney, and/or his/her designee is hereby authorized to take any steps reasonably and prudently necessary to consummate a duly authorized acquisition or conveyance of real or personal property on behalf of the Town of Islip; and be it further

RESOLVED, that the Town Attorney, and/or his/her designee is hereby authorized to commence or defend any tax certiorari matter including but not limited to engaging the services of professionals in connection with same; and be it further

RESOLVED, that the Town Attorney, and/or his/her designee is hereby authorized to commence, defend and settle litigation presently pending or commenced hereinafter, or potential litigation, within budgetary appropriations; and be it further

RESOLVED, that any actions or proceedings heretofore commenced by Town of Islip, and any actions to which the Town of Islip, or any Board, Body of Agency of the Town has been made a party in which the Town Attorney or his designated counsel has heretofore appeared are hereby ratified and authorized; and be it further

RESOLVED, that the Town Attorney and/or his designee is hereby authorized to enter into any contracts and/or to continue to act pursuant to presently executed contracts in connection with legal research or law related material service providers, including, but not limited to, Thomson West, Westlaw, General Code and Lexis/Nexis, all contracts are subject to budgetary requirements; and be it further

RESOLVED, that the Town Attorney and/or his designee is hereby authorized to enter into any contracts and/or to retain the services of court reporting service providers, title examination service providers, property appraisers, legal publishers, outside counsel firms, and/or experts, consultants or other outside professionals in any field required by a pending or potential litigation to which the Islip Town Attorney's Office is called upon to commence or defend a litigation or other legal related matter; and be it further

RESOLVED, that the Town Attorney is hereby authorized to execute Memorandums of Understanding concerning potential labor agreements in anticipation of final ratification of the contracts by the Town Board.

Upon a vote being taken, the result was:

No. 4

On a motion of Councilperson _____,
seconded by Councilperson _____, be it,

RESOLVED, that the Town Attorney's Office is hereby appointed to represent the Board of Appeals of the Town of Islip in actions and proceedings to which the Board is a party, and the Islip Town Attorney's Office is further authorized to appear before the Board of Appeals of the Town of Islip as an advocate on behalf of the Town of Islip.

Upon a vote being taken, the result was:

No. 5

On a motion of Councilperson _____,
seconded by Councilperson _____, be it,

RESOLVED, that the Radio Station WBAB, WALK, WBLI, WGSM, WBZO,
WJVC, WNYG, WRCN and WBON be and are hereby designated as the Official Radio
Stations of the Town of Islip for 2023.

Upon a vote being taken, the result was:

On a motion of _____, seconded by
Councilperson _____, be it,

RESOLVED, that the BABYLON BEACON, NEWSDAY, MESSENGER PAPERS, INC. (Islip Messenger f/k/a Ronkonkoma Review), SUFFOLK COUNTY NEWS and NOTICIA LONG ISLAND, are hereby designated as the Town of Islip Official Newspapers for 2023; and be it further

RESOLVED, that the Town is authorized to place advertisements in any and all of the other newspapers published and/or circulated in the Town of Islip where necessary or advisable.

Upon a vote being taken, the result was:

No. 7

On a motion of Councilperson _____,
seconded by Councilperson _____, be it,

RESOLVED, that the Town Clerk, is hereby appointed Commissioner of Licenses,
pursuant to law; and be it further

RESOLVED, that the Town Clerk is hereby authorized to issue licenses pursuant
to law.

Upon a vote being taken, the result was:

No. 8

On a motion of Councilperson _____,
seconded by Councilperson _____, be it,

RESOLVED, that the rental of any equipment which exceeds the rate of \$500 per week by any department shall not continue for a period in excess of seven (7) days in any calendar year without the prior approval of the Supervisor.

Upon a vote being taken, the result was:

On a motion of _____, seconded by

_____, be it,

RESOLVED, that the firm of CAPITAL MARKETS ADVISORS, LLC.,
11 GRACE AVENUE, STE. 308, GREAT NECK, NY 11021, be retained for the
calendar year **2023** as financial consultants regarding fiscal/bond issues of the Town of
Islip, unless amended by further resolution of the Town Board.

Upon a vote being taken, the result was:

No. 10

On a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that overtime services for Town employees be and are hereby approved when deemed necessary by their respective Department Heads and with the pre-approval of the Supervisor, effective January 1, 2023, payable in accordance with the rules and regulations governing overtime currently in force and as hereafter may be amended, subject to the approval of the Town Board.

Upon a vote being taken, the result was:

No. 11

On a motion of Councilperson _____,
seconded by Councilperson _____, be it,

RESOLVED, that the SUPERVISOR be and is hereby authorized, empowered and directed to notify the New York State Employees Retirement System and the Suffolk County Civil Service Department that during 2023 JOSEPH LUDWIG may sign all payrolls as Comptroller.

Upon a vote being taken, the result was:

No. 12

On a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that during the year 2023, the Supervisor, in consultation and agreement with the appropriate commissioner or department head, is hereby authorized to direct the Comptroller and/or the Deputy Comptroller to deduct from the time and pay of any person entitled to pay from the Town of Islip in any payroll period, such time in excess of allowable sick day or days, personal leave day or days, or other appropriate hours or days as the absence of such persons shall warrant.

Upon a vote being taken, the result was:

No. 13

On a motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that the Comptroller and/or Town Attorney are hereby authorized to obtain, within budgetary limits, an appraisal or update thereof of a Town property be it real or personal; and be it further

RESOLVED, that the Comptroller be and hereby is authorized to obtain, within budgetary limits, actuarial services.

UPON a vote being taken, the result was:

No. 14

On a motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that the Supervisor be and is hereby authorized, empowered and directed to compensate Islip Town Officers and employees weekly effective January 1, 2023, for the ensuing fiscal year of 2023 at rates not to exceed budget limitations. Adopted budget rates subject to approval and certification of the Suffolk County Civil Service Department. Salary is to be paid in accordance with current payroll procedures.

Upon a vote being taken, the result was:

On a motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that during 2023 the duties of the Supervisors' Account Section (receipts, disbursements, banking, short and long term borrowing, investments, and budgetary matters) be and are hereby now the duties of the Comptroller, who shall be responsible to the Supervisor as the Chief Fiscal Officer.

Upon a vote being taken, the result was:

No. 16

On a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Town Board's responsibility for administration of the investment program is delegated to the Town Comptroller, who shall be responsible to the Supervisor as Chief Fiscal Officer, to invest monies, designate banks and/or trust companies as depositories with the Town of Islip, and hereby be authorized to contract for the purchase of investments, and be it further

RESOLVED, that the attached Investment Policy is hereby adopted.

UPON a vote being taken, the result was:

On a motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that during 2023, the Comptroller be and is hereby authorized to represent the Town of Islip, Brentwood Water District, and Fair Harbor Water District, which are within the Town of Islip; the Comptroller also is hereby authorized to negotiate any matters on behalf of the Districts with any and all entities on behalf of said Districts and enter into any agreements to modify existing agreements with said entities, subject to the approval of the Town Attorney as to form; and hereby directed to comply with the regulations of the Director of the State Social Service Agency designed to extend old age and survivors insurance coverage to positions of officers and employees pursuant to applicable provision of the Federal Social Act of the Retirement and Social Security Law; and be it further

RESOLVED, that the Comptroller may, on behalf of the Brentwood Water District, timely amend rates to that of the Suffolk County Water Authority rates in effect at that time and discounted in accordance with the inter-municipal agreement between the Town of Islip's Brentwood Water District and Suffolk County Water Authority dated January 27, 2000 and any subsequent amendments to said agreement.

Upon a vote being taken, the result was:

No. 18

On a motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that Supervisor of the Town of Islip, as Chief Fiscal Officer of said Town of Islip and JOSEPH LUDWIG, as Town Comptroller, be and are hereby authorized to invest idle funds of the Town of Islip for the year 2023 pursuant to Section 11 of the General Municipal Law.

Upon a vote being taken, the result was:

On a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, during the 2023 year, the following individuals are authorized to access the payroll production system: ANGIE M. CARPENTER, Supervisor; JOSEPH LUDWIG, Comptroller; STEVEN KOSIN, Director of Information Management; KIRK RODRIGUEZ, Network & Systems Specialist II; CHERYL KILEY; Senior Program Analyst; MARK CHASANOFF, Computer Programmer; MERRICK FENKOHL, Network and Systems Specialist; and THOMAS BUTTACAVOLI, Programmer Analyst; and be it further

RESOLVED, that no other officer or employee in the Town is permitted to use such digital cards, other than those designated without further resolutions of the Town Board.

Upon a vote being taken the result was

On a motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the present bonding practices and the present amount of
said bonds for elected officials, appointed officials, and employees of the Town of Islip, be
and the same are hereby continued.

Upon a vote being taken, the result was:

On a motion of Councilperson _____, seconded by
Councilperson _____ be it

RESOLVED, that the following banks or trust companies operating within
the Town of Islip be and they are hereby designated as depositories of Town of Islip funds
for 2023 and that the Supervisor may designate branches of these banks or trust companies
where Town of Islip funds are to be deposited:

JP Morgan Chase	556 Main Street Islip, NY 11751
M&T Bank	350 Park Avenue New York, NY 10022
Citibank, N.A.	77 East Main Street Bay Shore, NY 11706
Flushing Bank	1707 Veterans Highway Islandia, NY 11749
First National Bank of Long Island	10 Glen Head Road Glen Head, NY 10601
Webster Bank	360 Hamilton Avenue 7 th Floor White Plains, NY 11747
Dime	898 Veterans Memorial Highway Suite 560 Hauppauge, NY 11788
TD Bank	6 Main Street East Islip, NY 11730
Hanover Bank	80 East Jericho Turnpike Mineola, NY 11501
Bank United	445 Broad Hollow Rd Suite 140 Melville, NY 11747
Signature Bank	565 Fifth Avenue New York, NY 10017
NYCLASS	2529 Route 52 Suite 202 Hopewell Junction, NY 12533

and be it further

RESOLVED, that the Supervisor is authorized to enter into agreements with the above banks and trust companies, and to amend such agreements from time to time, which agreements provide for the ordinary and necessary banking service incident to acting as a depository; and be it further

RESOLVED, that the Supervisor is authorized to enter into agreements with the banks and trust companies designated by the above mentioned financial institutions to serve as a custodial bank holding collateral to secure deposits of Town of Islip funds held by these institutions; and be it further

RESOLVED, that the preceding three paragraphs be made part and parcel of Section VII Designation of Depositories in the Investment Policy for the Town of Islip

Upon a vote being taken, the result was:

WHEREAS, the Town of Islip enters into numerous professional services agreements, public works and purchase contracts; and

WHEREAS, during the course of performance of some of those contracts it is necessary to execute amendments, modifications and change orders within the scope of construction/services and when time is of the essence.

NOW, THEREFORE, on a motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Supervisor be and hereby is authorized to execute amendments, change orders and/or modifications to professional services agreements, public works contracts and purchase contracts that in total do not exceed 10% of the total contract price.

Upon a vote being taken, the result was:

WHEREAS, General Municipal Law §104-b mandates that local government develop procurement policies and procedures for the procurement of goods and services not required to be made pursuant to the competitive bidding requirements of General Municipal Law §103 and said policies and procedures are to be reviewed annually by the Town Board; and

WHEREAS, such policies and procedures are intended to ensure that prudent and economical use is made of public monies in the best interest of the taxpayers of the Town, to facilitate the acquisition of goods and public work of maximum quality at the lowest possible cost under the circumstances; and

WHEREAS, such formal policies and procedures governing the procurement of goods and public work also assist in guarding against favoritism, improvidence, extravagance, fraud and corruption; and

WHEREAS, the Division of Purchasing has always abided by similar procurement standards pursuant to its own internal policies;

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that after review the following procurement procedures are adopted for purposes of governing the purchasing of goods:

\$1.00 - \$999.99	Direct Purchase by Department
\$1,000.00 - \$19,999.99	Documented written quotes from at least three (3) separate vendors (if available)

\$20,000.00 - and up

Advertised, formal, sealed bids in conformance with all requirements of General Municipal Law Section 103 for contracts, letting and blanket orders

and; be it further

RESOLVED, that the following procurement procedures are adopted for the purposes of governing the purchase of public works:

\$1.00 - \$999.99

Purchase at the discretion of a duly authorized representative of the Department or Division of Purchasing

\$1,000.00 - \$34,999.99

Documented written quotes from at least three (3) vendors (if available) and written prevailing wage certification as required under Articles 8 and 9 of the Labor Law

\$35,000.00 - and up

Advertised, formal, sealed bids in conformance with all requirements of General Municipal Law, Section 103 for contracts, lettings, and blanket orders

and; be it further

RESOLVED, that the following procedures shall apply to both the procurement of goods and public works:

- 1) purchases shall be awarded to the lowest responsible and responsive vendor however, whenever other than the lowest quote receives the award there must be written documentation explaining why the lowest bid was rejected and or justification for the award made and approved by Purchasing;
- 2) documented explanation must be provided whenever the required number of quotes cannot be accommodated; and
- 3) the Town Board of the Town of Islip shall review these policies and procedures annually; and be it further

RESOLVED, that the following circumstances may warrant exceptions to the procedures set forth herein:

1) in the case of a public emergency whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants of the Town of Islip require immediate action, contracts for public works or the purchase of goods may be authorized by the appropriate commissioner or department head in consultation with the Supervisor and Town Attorney or their duly authorized representative;

RESOLVED, that any and all procedures not specifically covered in these policies shall be adhered to as covered in General Municipal Law, Section 104-b and; be it further

RESOLVED, that contracts involving professional services or specialized skills or expertise are not subject to the provisions of this resolution; and the Town Board hereby finds that it is not in the best interest of the Town of Islip to base the award of such contracts on strictly monetary criteria.

Upon a vote being taken, the result was:

WHEREAS, the Town of Islip ("Town") owns, operates and maintains the Long Island MacArthur Airport ("Airport"), a 14 CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and

WHEREAS, the Aviation Safety and Capacity Expansion Act of 1990, empowered the Federal Aviation Administration to authorize operators of commercial service airports such as Long Island MacArthur Airport to impose a Passenger Facility Charge (PFC) on certain emplaned passengers at those airports, and to use the revenues collected for capital projects that would promote the safety, security, capacity and noise mitigation goals of the airport operators; and

WHEREAS, this authorization was granted to the Town of Islip by the Federal Aviation Administration on September 23, 1994; and

WHEREAS, Federal Aviation Regulations require that the PFC program be continually monitored and administered to comply with the requirements of that Regulation; and

WHEREAS, the proper administration of the Airport requires that the Town engage consultants and vendors to, among other things, provide security at the passenger terminal, provide appraisals for areas within the Airport, provide plans for infrastructure redevelopment, conduct environmental review and remediation, analyze the rental car concession program, and maintain equipment throughout the Airport, including, but not limited to, mechanical systems, vehicles, and security devices; and

WHEREAS, issues occasionally arise relating to the life, health and/or safety matters at the Airport and Aerodrome that require immediate action by the Town, which necessary action would be delayed by seeking separate Town Board approval; and

WHEREAS, pursuant to Chapter 3A of the Town Code, the Commissioner of the Department of Aviation and Transportation is responsible to administer, supervise, manage, implement, initiate and direct all matters related to the operation, development and use of Long Island MacArthur Airport ("Airport") and the Bayport Aerodrome ("Aerodrome") and to develop and coordinate all matters pertaining to the Airport and Aerodrome; and

WHEREAS, the growth in commercial and passenger airline traffic has attracted business entities that are engaged in the Film/Entertainment Industry interested in utilizing facilities at both the Airport and Aerodrome to produce motion pictures; and

WHEREAS, the Town of Islip is interested in allowing those Film Industry businesses the use of the facilities at both the Airport and Aerodrome in consideration for Use Fees to be paid to the Town in an amount negotiated by the Commissioner of the Department of Aviation and Transportation; and

WHEREAS, there are occasional requests for short term displays within the Airport terminal not covered by the Airport's advertising concession agreement; and

WHEREAS, the Airport controls certain areas of the Airport and Aerodrome that provide for aircraft tie-downs that are leased directly to aircraft owners or operators; and

WHEREAS, the proper administration of the Airport and the Aerodrome includes ensuring the safety of the public and the maximization of revenues and often necessitates avoiding delays in engaging contractors, vendors and consultants; and

WHEREAS, the Airport can ensure the safety of the public and the maximization of revenues, as well as avoid delays in engaging contractors, vendors and consultants, if the Commissioner of the Airport is given authority to enter into certain agreements on behalf of the Town.

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Commissioner of the Department of Aviation and Transportation is hereby empowered and authorized to execute on behalf of the Town of Islip any agreement that requires immediate action to protect the life, health and/or safety of the users, visitors or employees at the Airport or Aerodrome; and be it

FURTHER RESOLVED, that the Commissioner of the Department of Aviation and Transportation, is hereby empowered and authorized to execute on behalf of the Town of Islip any agreement for individual consulting and/or vendor maintenance agreements of a term of one year or less, and which costs do not exceed \$10,000, provided that the Supervisor, or his/her authorized representative, provides written consent thereto, and which agreement shall be subject to the approval of the Town Attorney; and be it

FURTHER RESOLVED, that the Commissioner of the Department of Aviation and Transportation, is hereby empowered and authorized to execute on behalf of the Town of Islip any agreements maximizing revenues, including but not limited to agreements with Film Industry businesses, for a term of one year or less, and which amounts do not exceed \$75,000, provided that the Supervisor, or his/her authorized representative, provides written consent thereto, and which agreement shall be subject to the approval of the Town Attorney. For all agreements maximizing revenues in excess of \$75,000, the Supervisor,

or his/her authorized representative is empowered and authorized to execute same, and which agreement shall be subject to the approval of the Town Attorney.

Upon a vote being taken, the result was:

WHEREAS, the Town of Islip owns and operates Long Island MacArthur Airport (“ISP”) and Bayport Aerodrome (“23N”) (collectively the “Airports”); and

WHEREAS, the Airports qualify for funding from the FAA, New York State and Suffolk County; and

WHEREAS, ISP is eligible to collect Passenger Facility Charges (“PFC”); and

WHEREAS, the Town of Islip Department of Aviation and Transportation has made applications for said funding.

NOW, THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to accept FAA Airport Improvement Program (“AIP”) grants, New York State and Suffolk County grant funds, and collect PFC for 2023, including execution of any and all agreements, amendments and modifications; and be it

FURTHER RESOLVED, that the Comptroller is authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the grants.

Upon a vote being taken, the result was:

WHEREAS, Chapter 36A of the Islip Town Code designates the Commissioner of Parks, Recreation and Cultural Affairs as the “principal executive officer and administrative head of such department,” and

WHEREAS, the Commissioner of Parks, Recreation and Cultural Affairs is also “empowered to perform such other duties and functions that are prescribed to be performed by him in any law, ordinance or resolution of the Town Board or lawful directive of the Supervisor,” and

WHEREAS, the functions of the Department of Parks, Recreation and Cultural Affairs includes, but are not limited to, the securing of vendors, performers and instructors for the various programs provided by the Department; and

WHEREAS, the efficiency and effectiveness of the Department of Parks, Recreation and Cultural Affairs is maximized with the autonomy to sign certain contracts for vendors, performers and/or instructors; and

WHEREAS, the Town Board is desirous of empowering the Commissioner of Parks, Recreation and Cultural Affairs to sign certain identified contracts.

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that the Supervisor does hereby authorize the Commissioner of Parks, Recreation and Cultural Affairs to sign any agreement or amendment thereto securing the services of vendors, performers and instructors for the Department of Parks, Recreation and Cultural Affairs not in excess of \$3,000.00, subject to the written notification to the Supervisor within 10 days of execution; and be it further

RESOLVED, that any individual contract in excess of \$3,000.00 shall go before Town Board for approval.

Upon a vote being taken the result was:

WHEREAS, the Town of Islip from time to time is the recipient of donations in the form of goods or volunteered services for programs; and

WHEREAS, the Town Board of the Town of Islip has accepted these donations at no cost to the Town; and

WHEREAS, the Town Board hereby allows Commissioners and Department Heads, or their designees, to accept monetary donations of goods and/or volunteer services for programs in an amount not to exceed \$1,000.00.

NOW, THEREFORE on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby grants permission for Commissioners and Departments Heads, or their designees, to accept donations to the Town of Islip of goods and/or volunteer services for programs held by the Department which do not exceed a value of \$1,000.00. Written notification of all accepted donations shall be given to the Supervisor within 10 days of acceptance.

Upon a vote being taken, the result was:

WHEREAS, the Town of Islip Receiver of Taxes requires courier services to deposit tax monies received into various bank accounts at various banks; and

WHEREAS, each of the various banks have a standing agreement to pay for said courier services in accordance with New York State General Municipal Law Section 10 (4)(e); and

WHEREAS, the Town is desirous of continuing having Rapid Armored Corp., 254 Scholes Street, Brooklyn, New York, 11206, act as courier for the Town of Islip Receiver of Taxes for the 2023 calendar year.

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a contract with Rapid Armored Corp., 254 Scholes Street, Brooklyn, New York, 11206 in a form authorized by the Town Attorney, to provide courier services to the Town of Islip Receiver of Taxes for the 2023 calendar year so long as the fees are paid for the various banks that the tax monies are deposited into.

Upon a vote being taken, the result was:

WHEREAS, the Town of Islip is subject to New York State Public Officers Law (hereinafter "NYSPOL") Article 6 entitled "Freedom of Information Law"; and

WHEREAS, the Town of Islip Administrative Procedures Manual contains the policies and regulations regarding the Freedom of Information Law Procedure in the Town of Islip, as required by NYSPOL Article 6; and

WHEREAS, presently the Freedom of Information Law application form is part of the Administrative Procedures Manual as well; and

WHEREAS, minor changes to the Freedom of Information Law application form are occasionally necessary that are ministerial and do not require further Town Board approval; and

WHEREAS, it is desirous to allow the minor necessary changes to be made to the Freedom of Information Law application form, subject to the approval of the Town Attorney.

NOW, THEREFORE on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that minor necessary changes may be made to the Freedom of Information Law application form subject to the approval of the Town Attorney.

Upon a vote being taken, the result was:

WHEREAS, the Freedom of Information Law (“FOIL”), Article 6 (Sections 84-90) of the NYS Public Officers Law, provides the public right to access records maintained by government agencies with certain exceptions; and

WHEREAS, Section 87(3) of the NYS Public Officers Law requires local governments to maintain a reasonably detailed list by subject matter, of all records in the possession of the agency, whether or not available under FOIL (“subject matter list”); and

WHEREAS, Section 87(3) of the NYS Public Officers Law further requires that a subject matter list be sufficiently detailed to promote identification of the category of the record sought, and be reviewed annually; and

WHEREAS, maintenance and annual review of Town’s subject matter list is necessary to comply with Public Officers Law Article 6 and to assist the public in identifying what kinds of records are currently maintained by the Town.

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby adopts the attached Town of Islip 2023 Subject Matter List.

Upon a vote being taken, the result was:

January, 2023

**TOWN OF ISLIP
FOIL SUBJECT MATTER LIST**

(This Subject Matter List has been created pursuant to NYS Public Officers Law and lists all documents in possession of the Town of Islip, whether or not available to the public)

DEPARTMENT	DOCUMENTS FOUND WITHIN DEPARTMENT
Assessor's	Assessor's Field Data, Assessment Roll, Property Assessment and Grievance Records, Small Claims, Tax Exemption and Abatement Records, Abandonments, Apportionments and Consolidations, Tax Certiorari Records, Deeds, Ownership Records, Property Records, Star Program, Sales Data, Assessment and/or Exemption Reports for NYS Department of Taxation and Finance and/or Suffolk County Real Property and/or public school districts in the Town of Islip, Tentative Assessment Notices
Building	Applications and Plans, Certificates of Occupancy, Demolition Records, Inspection records, Permits, Surveys, Certificate of Occupancy Requirements Form, Other Municipal Agency Approvals, Special Inspection Reports, Certifications from Design Professionals, Electrical Certificates, Stop Work Orders, Purchase Orders, Monthly Building/Engineering Revenue Reports, R/A – P/E Certifications, 3 rd Party Inspection Reports, Generator Cut Sheets, Plumbing Riser Diagrams for residential generators, Hard copies of Solar Plans after digital approval, as built plans, Deeds, Closing Statements, Corporate Resolutions, Site Plans, Site Plans, Floor Plans, Tax Bills, Concrete Certifications, Steel Certifications, Third Party Inspection Reports, Signature Affidavits, Electrical Certifications, Plumbing Riser Diagrams, Balance Reports, Board of Health Approvals, SCDPW Work Permits, NYSDOT Work Permits, Elevation Certificates, Air Leakage Certifications, Pile Certifications, Solar Panel Installation Certification, Property Dedications, Inground Pool Installation Certification
Code Enforcement	Complaints, Appearance Tickets and Violations, Case Reports, Rental Occupancy Applications for 1-2 Family Dwellings, Violation Searches, Enforcement Case Files
Comptroller	Claim Vouchers, Budget Documentation, Bond Offerings, Town Bank Accounts, Vendor Reports, Income/Expense Reports, Balance Sheet Reports, Audited Financial Statements, Tax Extension Calculation, Capital Projects Reports, Single Audit Reports
Department of Environmental Control	Animal Shelter Records, Animal Control Records, Dangerous Dog Records, Bids/Contracts, Purchase Orders, Request for Proposals/Quotations, Sanitation Records/Carter Records, Landfill Records, Landfill Log Reports/Receipts, Monthly and Annual Reports, Recycling Center Data, Scale Tickets, Solids sampling data, Waste Collection Reports, Waste Oil Records, Waste Yard Composting Facility Records, Ground Water Treatment Reports and Bay Bottom Leases

Department of Public Works	Road Dedication Records, Drainage Records, Maps, Right of Way Permits, Complaints, Work Permits, Traffic Safety/Highway Records, Snow Removal Records, Brush Reports and Road Openings
Economic Development	Annual Reports, Industrial Development Agency Project Files, Minutes
Engineering	Site Plans, Maps, Surveys, Subdivision Records, Road Opening Applications, Contracts, Site Work Only Permits (after 2021), Dewatering Permits, and Storm Water Pollution Protection Plans (SWPPP)
Fire Marshall	Fire Reports, Inspection Reports, Posting Orders, Permits, Fire Sprinkler Plans and Fire Prevention Violation Records, hazmat storage and storage tanks, Rental Permits for 3+ Family Dwellings, Multi-Complex Rentals and Commercial Properties, Hazmat Records
Long Island MacArthur Airport	Capital Project Records, Accident Reports, Equipment and Maintenance Records, Advertising Revenue Records, Vehicle/Equipment Auction Records, Bids/Contracts, Purchase Orders, Claim Vouchers, Requests for Proposals/Quotations, Requests for Qualifications (RFQ's), 14 CFR Part 139 Airport Certification documentation, 14 CFR Part 77 Safe Efficient Use and Preservation of Navigable Airspace documentation; 49 CFR Part 1542 Airport Security documentation; Airport Security – Tickets and Violation Notices; Airport Property Map – FAA Exhibit “A”
Parks & Recreation	Machinery and Equipment Records, Recreational Facilities and Parks Records, Work Orders, Contracts, Requests for Proposals/Quotes, Fee Schedules, Snow Removal Records, Boat Berth Applications/Waiting Lists, Grant Applications; Project Records; incident/accident records; personnel records; payroll records; program records/applications; inspection reports; Constituent Complaints/Letters; Handicap Permit Information/applications
Parking Violations	Parking Summonses, Notices for Hearing Dates
Payroll/Personnel	Applications for Employment, Arbitration and Grievance Records, Payroll Records, Civil Service Records, Benefit Records, Employee Assistance Program Records, Employee Personnel files, Employee Safety Records, Employee Timesheets, Health Insurance Records, NYS Retirement System Records, Union Contracts, Job Posting Notices, Schedule of Positions, Workers Compensation Records
Planning	Restrictive Covenant Records, Historical Property Designations, Land Use Applications, Traffic Studies, Environmental Impact Studies, Wetland Records, Land Clearing Records, Planning Board Meeting Minutes, Planning Board Decisions, Change of Zone and Special Permit Applications, Zoning Code, Grant Applications, Floodplain Management, Comprehensive Plans/Amendments/Hamlet Studies and Monthly Revenue Reports
Public Safety	Daily Log Sheets, Field Reports, Impound records, Officer Assignment Sheets
Purchasing	Purchase Orders, Claim Vouchers, Bid Documents/Awards
Town Attorney	Notice of Claims, Accident/Incident Reports, Foils, District Court Records, Collection Records, Condemnation Records, Employee Complaints, Labor Relations Files, Litigation Records, Property Acquisition records, Property Maintenance/Unsafe Premises records, subpoenas, Tax Certiorari Records, Financial Disclosures, Board of Ethics Opinions/Decisions, Town Attorney Files, Noise Complaints, Ambulance Agreements, Fire District Records, Over-sand Vehicle Permits, Easements, Dedications and Deeds

Town Clerk	Birth, Death and Marriage Certificates, Marriage License Application, Marriage Record Application Vital Record Request/Applications, Contracts/Agreements/Leases, Election Records, Deeds, Historic Records, Oaths of Office, Ordinance and Local Law Records, Permits & Licenses, Special District Files, Change of Zone Application Files, Town Board Meeting Minutes and Meeting Records; Uniform Traffic Code & Amendments, Village Incorporation/Annexation Records, Passport Applications, Dog Licenses, Taxi Licenses, Taxi Businesses, Peddlers Licenses, Garage Sales, Bingo Licenses, Block Party Applications, Commercial Boat Haulers Application, Carnival-Circuses-Concerts-Outdoor Events Application, Collateral Loan Broker Application, Dog Identification Tag Replacement Application, Freedom of Information Law (FOIL) Application, Freedom of Information Law (FOIL) Affidavit, Holiday Horticulture Sale License, Junkyard License/Scrap Metal License, Shellfish Applications, Solicitor /Canvasser Permit & License Application, Tow Truck Business & Medallion Applications, Tow Truck Rosters, Public Hearing Notices for Fire District Budgets and Elections, Oaths of Elected Officials, Budgets -Preliminary and Final, Emergency Orders, Notice of Claims, Prior Written Notices of Defects, Road Dedications
Tax Receiver	Tax Bills (current and four years prior), records of payments of Real Estate Taxes
Zoning Board of Appeals	Applications and Plans, Decisions, Variances, Special Exceptions, Minutes/Transcripts of Hearings

WHEREAS, Section 11-c of the Domestic Relations Law of the State of New York authorizes the governing body of the Town to appoint Marriage Officers to solemnize a marriage within its territorial limits; and

WHEREAS, providing a marriage office easily accessible to all Town residents has proven to be a benefit and convenience to many residents.

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that Angie M. Carpenter, Olga H. Murray, Karen Santana, Rosa Torres, Patricia Curci, Lissette Barrios-Reyes and Rosalbina Ciresi all being duly qualified, are hereby appointed as Marriage Officers effective immediately through January 4, 2024, for the Town of Islip, and be it further

RESOLVED, that no fee shall be charged for the performance of marriages by the marriage officers and the compensation for the same shall be included in the salary for the respective officer and is in lieu of any fees provided in the Domestic Relations Law.

Upon a vote being taken, the result was:

WHEREAS, New York Public Health Law §4121 requires that a Registrar of Vital Statistics be appointed by the Town Board; and

WHEREAS, the Town Clerk is eligible for such appointment; and

WHEREAS, Islip Town Code §50B-4(C) requires that the Islip Town Clerk administer, supervise, and manage the filing and recording of all certificates, oaths and other papers and documents required by law of the Registrar of Vital Statistics of the Town of Islip, and the issuing of certifications and verifications thereof; and

WHEREAS, New York Public Health Law §4124 permits a Registrar to be paid a stipulated annual stipend instead of certain enumerated fees.

NOW, THEREFORE on motion of Councilperson _____,
seconded by Councilperson _____ be it

RESOLVED, that the Islip Town Clerk is hereby appointed as the Registrar of Vital Statistics for the Town of Islip for a term of office coterminous with the term of office of the Town Clerk; and be it

FURTHER RESOLVED, that in lieu of the fees mandated by statute, the Registrar of Vital Statistics shall be compensated an annual stipend of \$7,500.00; and be it

FURTHER RESOLVED, that the Islip Town Comptroller is hereby authorized to make any and all budgetary adjustments to effectuate this resolution.

Upon a vote being taken, the result was:

WHEREAS, the New York State Open Meeting Law (Article 7, Public Officers Law) gives members of the public the right to attend meetings of public bodies but does not give the public the right to speak or otherwise participate at those meetings, except at public hearings and under other limited circumstances; and

WHEREAS, New York State Town Law authorizes a town board to enact rules and regulations regarding the conduct of public meetings and public hearings conducted by the town board, and the New York State Committee on Open Government has agreed that a public body can adopt reasonable rules that treat members of the public equally, and

WHEREAS, the Committee on Open Government has stated that any such rules could serve as a basis for preventing verbal interruptions, shouting or other outbursts, as well as slanderous or obscene language or signs, and that a town board could regulate actions of the public attending meetings so as not to interfere with meetings or prevent others in attendance from observing or hearing the deliberative process; and

WHEREAS, a town board has a responsibility to insure that everyone has the right to participate in a public hearing and therefore can reasonably limit the length and general nature of public comments to the subject of the public hearing so that a town board can consider various points of view, and

WHEREAS, a town board can limit other comments from the public at town board meetings to a specific time set in the agenda for public participation and comment.

Now therefore, be it resolved by the Town Board of the Town of Islip hereby adopts the following rules for public participation at meetings of the Town Board:

1. Except for public hearings duly designated as such by action of the Town Board, public participation at meetings of the Town Board shall be limited to the public comment segment of the Town Board meetings.

2. Public comment, whether during the public participation segment of the Town Board meetings or during a duly designated public hearing, shall be limited to three minutes per person. An individual's time may not be given or traded to other speakers or reserved for other portions of the meeting. The Supervisor, or his/her designee, shall act as timekeeper.
3. Any person wishing to speak at a public meeting during the public comment segment or during a public hearing must sign in upon entering the room indicating his or her intention to speak and the topic to be discussed. Said sheet will be used by the Supervisor to recognize speakers.
4. Members of the Town Board, speakers and audience members must observe proper decorum. Any statements made during the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent or statements regarding individuals, regardless of whether the subject individual is an elected official, a town official or employee, or a member of the general public.
5. The Supervisor shall be responsible for the orderly conduct of business at each meeting and shall preserve order and decorum at all such meetings.
6. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town board, town officials or employees and members of the general public, or statements by a person attending the meeting which are made during the public participation segment of the agenda or during a public hearing, shall not be tolerated.

7. Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on a Town-related issue merely because he or she is a candidate for political office.
8. Discussion between speakers and attendees of the public meeting or hearing are prohibited. A speaker may disagree with or support prior speakers in comments directed to the Town Board.
9. Placards, banners, flyers or other signs that are deemed health/safety hazards by the Commissioner of Public Safety are not permitted in the meeting room. Distribution of flyers or other materials within the meeting room shall not be permitted if same interferes with the orderly lawful sign or handing out flyers outside of the meeting room provided same does not cause a safety or health hazard and does not interfere with the orderly administration of the meeting.
10. Sufficient warning may be given by the Board at any time during a speaker's remarks and, in the event that any individual shall violate the rules of decorum set forth herein, the Supervisor may prohibit the individual from further comment.
11. The above rules shall take effect at the next meeting of the Town Board after the adoption of these rules.

Upon a vote being taken, the result was:

WHEREAS, by special act of the Legislature of the State of New York, approved and effective July 7, 1982 (Session Laws Chapter 458), the Town Board of the Town of Islip was authorized to establish a special improvement district with such boundaries consistent with the area to be served by such improvements as the Town Board shall determine to be known as a "Lifeguard Service District", upon its own motion, or on petition by not less than twenty-five (25) owners of taxable real property situated within the proposed district; and

WHEREAS, following the adoption of this special act, the Town Board, acting on its own motion, established such Lifeguard Service District by Final Order, which was adopted on September 7, 1982; and

WHEREAS, Chapter 458 of the Laws of 1982 was amended by Chapter 667 of the Laws of 1983 of the State of New York to authorize the Town Board to eliminate any of the unincorporated areas of the Town of Islip Lifeguard Service District in said Town, upon the filing of a petition signed by a majority of the owners of taxable real property of said unincorporated area, notwithstanding the fact that service may have been provided for such district at any time since the establishment thereof; and

WHEREAS, Chapter 667 of the Laws of 1983 permits the Town Board of said Town to adopt an Order, upon the filing of a petition signed by a majority of the owners of taxable real property of the unincorporated area according to the latest completed assessment roll of the Town, and acknowledged or proved in the same manner as a deed to be recorded; and

WHEREAS, such a petition has been duly presented to said Town Board; and

WHEREAS, said petition specifies that the portion of the unincorporated area of Fire Island known as Seaview, which is bounded and described as Suffolk County Tax Map Numbers 0500-497.00-01.00-003.000 through 0500-497.00-05.00-067.000 inclusive; and

NOW, THEREFORE, on motion of _____ and seconded by _____, be it

RESOLVED, by the Town Board of the Town of Islip, Suffolk County, New York as follows:

Pursuant to the provisions of Chapter 667 of the Laws of 1983 of the State of New York, the area known and described as Seaview, as described herein, is hereby eliminated from the Town of Islip Lifeguard Service District, effective November 30, 2023.

Upon a vote being taken, the result was: