

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Industrial Development Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

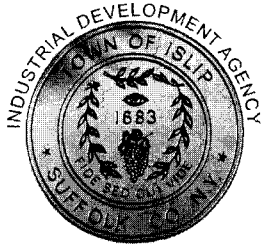
SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

Date April 18, 2023

Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the **Adoption of a Resolution** on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from March 28, 2023 Special Board meeting.
3. To consider the **Adoption of a Amended Authorizing Resolution** on behalf of the **Town of Islip Industrial Development Agency** and Galil Importing Corp./ 21 Newton Reality to Amend and modify the project description to provide for company/sublessee structure.
4. To Consider an **Adoption of an Inducement Resolution** on behalf of the **Town of Islip Industrial Development Agency** and Water Lilies Food, LLC located at 250 Creative Drive, Central Islip NY.
5. To consider any other business to come before the Agency.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR**

AGENDA ITEM # 2

**TYPE OF RESOLUTION: APPROVE THE MINUTES FROM
MARCH 28, 2023.**



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

March 28, 2023

Minutes

1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by Jorge Guadron and seconded by James O'Connor. Chairwoman Angie Carpenter acknowledged that the motion passed and quorum was present. Members present in addition to Chairwoman Angie Carpenter were, James O'Connor, Jorge Guadron and John Lorenzo, Councilman John Cochrane was absent.
2. To consider the Adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **February 7, 2023**. On a motion by Jorge Guadron and seconded by John Lorenzo said motion was approved.
3. To consider a resolution authorizing the extension of the Memorandum of Agreement between the Town of Islip Industrial Development Agency and Suffolk County Department of Public Works (DPW) to provide financial assistance in connection to the Central Islip Commercial Corridor. On a motion by James O'Connor and seconded by Jorge Guadron said motion was approved.
4. To consider any other business to come before the agency, there being none the meeting adjourned on a motion by John Lorenzo and seconded by Jorge Guadron.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR**

AGENDA ITEM #

**TYPE OF RESOLUTION: AMENDED RESOLUTION
GALIL IMPORTING CORP/21 NEWTON REALITY LLC**

Date: April 18, 2023

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at 40 Nassau Avenue, Islip, New York 11751 on the 18th day of April, 2023 the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to acquisition of a leasehold interest to a certain industrial development facility more particularly described below (21 Newton Realty LLC/ Galil Importing Corporation 2023 Facility) and the leasing and subleasing of the facility.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

AMENDED RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ACQUISITION, RENOVATION, CONSTRUCTION AND EQUIPPING OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY FOR 21 NEWTON REALTY LLC, A NEW YORK LIMITED LIABILITY COMPANY ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF 21 NEWTON REALTY LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND GALIL IMPORTING CORPORATION, A NEW YORK BUSINESS CORPORATION ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF GALIL IMPORTING CORPORATION AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, by Authorizing Resolution, dated December 13, 2022 (the “**Original Authorizing Resolution**”), the Agency previously approved a project for Galil Importing Corporation, a New York business corporation, on behalf of itself and/or the principals of Galil Importing Corporation and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Original Company**” and “**Sublessee**”), whereby the Original Company had applied to the Agency to enter into a transaction in which the Agency will assist in the acquisition of the Land (as defined below), the acquisition and renovation of the Improvements (as defined below), and the acquisition and installation therein of certain equipment and personal property, which facility, collectively, was to be leased by the Agency to the Original Company, for use as a warehouse and distribution space of food products and packaging of imported foods (the “**Original Project**”); and

WHEREAS, the Original Company desires that the Agency amend the Original Authorizing Resolution to modify the Original Project set forth in the Original Authorizing Resolution to contemplate a separate entity as owner of the Project (as defined below), and the Sublessee as sublessee and user of the Project, all as more fully detailed herein; and

WHEREAS, in connection therewith, the Company (as defined below) and Sublessee submitted an amended application on March 29, 2023 (the original application, as amended, the “**Amended Application**”), notifying the Agency that 21 Newton Realty LLC, an New

York limited liability company on behalf of itself and/or the principals of 21 Newton Realty LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), will replace the Original Company as the owner of the Project, and will lease the Facility (as defined below) from the Agency, for further subleasing to the Sublessee; and

WHEREAS, the Company and the Sublessee have the same principals, and in the Amended Application, the Company and the Sublessee have clarified the principals’ ownership percentages in each of the Company and the Sublessee, and they have also provided additional clarification as to the full names of each principal, all as set forth in the Amended Application (collectively, the “**Ownership Clarification**”); and

WHEREAS, the description of the “Project” set forth in the Original Authorizing Resolution shall be amended and replaced in its entirety as described and defined hereinafter; and

WHEREAS, the Company and the Sublessee have applied, as reflected in the Amended Application, to the Agency, to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.2 acre parcel of land located at 21 Newton Place, Hauppauge, New York 11788 (the “**Land**”), the acquisition and renovation of an approximately 30,000 square foot existing building thereon and the construction and equipping of an approximately 20,000 square foot addition to the existing building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property, not part of the Equipment (as defined below) (the “**Facility Equipment**”; and together with the Land and the Improvements, the “**Company Facility**”), which Company Facility is to be leased by the Agency to the Company and subleased by the Company to the Sublessee; and the acquisition and installation of certain equipment and personal property (the “**Equipment**”; and together with the Company Facility, the “**Facility**”), which Equipment is to be leased by the Agency to the Sublessee and which Facility is to be used by the Sublessee as a warehouse and distribution space of food products and packaging of imported foods (the “**Project**”); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Facility Equipment and the Equipment, and will sublease and lease the Company Facility to the Company for further sublease to the Sublessee, and will lease the Equipment to the Sublessee; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements pursuant to a certain Company Lease Agreement, dated as of April 1, 2023, or such other date as the Chairman or the Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Facility Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Bill of Sale**”), from the Company to the Agency; and

WHEREAS, the Agency will sublease and lease the Company Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of April 1, 2023 or such other date

as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the "**Lease Agreement**"), by and between the Agency and the Company; and

WHEREAS, the Company will sub-sublease the Company Facility to the Sublessee pursuant to a sublease agreement, dated a date not yet determined (the "**Sublease Agreement**"), between the Company and the Sublessee; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Equipment Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the "**Equipment Bill of Sale**"), from the Sublessee to the Agency; and

WHEREAS, the Agency will lease the Equipment to the Sublessee pursuant to a certain Equipment Lease Agreement, dated as of April 1, 2023 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the "**Equipment Lease Agreement**"), by and between the Agency and the Sublessee; and

WHEREAS, the Sublessee and the Agency will enter into a certain Agency Compliance Agreement, dated as of April 1, 2023, or such other date as may be determined by the Chairman or Executive Director of the Agency and counsel to the Agency (the "**Agency Compliance Agreement**"), whereby the Sublessee will provide certain assurances to the Agency with respect to the Facility; and

WHEREAS, as security for a Loan or Loans (as such term is defined in the Lease Agreement), the Agency and the Company will execute and deliver to a lender or lenders not yet determined (collectively, the "**Lender**"), a mortgage or mortgages, and such other loan documents satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, renovation, construction, and equipping of the Facility (collectively, the "**Loan Documents**"); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee, consistent with the policies of the Agency, in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$9,800,000 but not to exceed \$12,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$73,500 but not to exceed \$90,000, in connection with the financing of the acquisition, renovation, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating, constructing and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$216,250 in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency; and

WHEREAS, the Agency has given due consideration to the application, as amended, of the Company and the Sublessee and to representations by the Company and the Sublessee

that the proposed transaction is necessary to maintain the competitive position of the Company and the Sublessee in their respective industries; and

WHEREAS, the Company and the Sublessee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company for further sublease by the Company to the Sublessee.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a "project", as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company and the Sublessee have represented to the Agency that they intend to preserve and/or provide approximately fifty-four (54) (total) full time employees within the second year after completion of the Facility; and

(d) The acquisition, renovation, construction and equipping of the Facility, the leasing of the Company Facility to the Company for further subleasing to the Sublessee, and the leasing of the Equipment to the Sublessee, will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(e) The acquisition, renovation, construction and equipping of the Facility by the Agency is reasonably necessary to induce the Company and the Sublessee to maintain and expand their respective business operations in the Town of Islip; and

(f) Based upon representations of the Company, the Sublessee and counsel to the Company and the Sublessee, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located; and

(g) It is desirable and in the public interest for the Agency to sublease the Land and the Improvements and to lease the Facility Equipment to the Company and to lease the Equipment to the Sublessee; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency leases and subleases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company; and

(j) The Equipment Lease Agreement will be an effective instrument whereby the Agency leases the Equipment to the Sublessee;

(k) The Agency Compliance Agreement will be an effective instrument whereby the Sublessee will provide certain assurances to the Agency with respect to the Facility; and

(l) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Company agree to secure the loan made to the Company by the Lender.

Section 2. The Agency has assessed all material information included in connection with the Company's and the Sublessee's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company and the Sublessee.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sublease and lease the Company Facility to the Company pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) lease the Equipment to the Sublessee pursuant to the Equipment Lease Agreement, (vi) execute, deliver and perform the Equipment Lease Agreement, (vii) execute and deliver the Agency Compliance Agreement, (viii) grant a mortgage on and security interests in and to the Facility pursuant to the Loan Documents, (ix) execute and deliver the Loan Documents to which the Agency is a party, (x) consent to and approve the Ownership Clarification and the Amended Application, and (xi) approve the amendments to the description of the Project and the Original Authorizing Resolution, all as further set forth herein.

Section 4. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and the personal property described in Exhibit A to the Equipment Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency is hereby authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, renovating, constructing and equipping the Facility and any future Loan Documents in connection with any future

refinancing or permanent financing of such costs of acquiring, renovating, constructing and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 6. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company and the Sublessee in connection with the acquisition, renovation, construction and equipping of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$9,800,000 but not to exceed \$12,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$73,500 but not to exceed \$90,000, in connection with the financing of the acquisition, renovation, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$216,250, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency.

Section 7. Subject to the provisions of this resolution, the Company and the Sublessee are herewith and hereby appointed the agents of the Agency to acquire, renovate and equip the Facility. The Company and the Sublessee are hereby empowered to delegate their respective status as agents of the Agency to their respective agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company and the Sublessee may choose in order to acquire, renovate, construct and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company and the Sublessee as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company and the Sublessee, as agents of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company or the Sublessee of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company and the Sublessee shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company and the Sublessee, as agents of the Agency. The aforesaid appointment of the Company and the Sublessee as agents of the Agency to acquire, renovate and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company and the Sublessee have received exemptions from sales and use taxes in an amount not to exceed \$216,250.00, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company and/or the Sublessee, if such activities and improvements are not completed by such time. The aforesaid appointment of the Company and the Sublessee is subject to the execution of the documents contemplated by this resolution.

Section 8. The Company and the Sublessee are hereby notified that they will be required to comply with Section 875 of the Act. The Company and the Sublessee shall be

required to agree to the terms of Section 875 pursuant to the Lease Agreement and the Agency Compliance Agreement. The Company and the Sublessee are further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company and the Sublessee, as agents of the Agency pursuant to this amended Authorizing Resolution, are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement and the Agency Compliance Agreement.

Section 9. The form and substance of the Company Lease, the Lease Agreement, the Equipment Lease Agreement, the Agency Compliance Agreement and the Loan Documents to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 10. The Chairman, Vice Chairman, Executive Director, or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement, the Equipment Lease Agreement, the Agency Compliance Agreement and the Loan Documents, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, Vice Chairman, Executive Director or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “**Agency Documents**”). The execution thereof by the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval.

Section 11. The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 12. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 13. This resolution amends the Original Authorizing Resolution of the Agency dated December 13, 2022.

Section 14. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on April 18, 2023, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 18th day of April, 2023.

By: _____
Assistant Secretary

EXHIBIT A

Proposed PILOT Benefits

Formula for In-Lieu-of-Taxes Payment: The Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Hauppauge School District, Suffolk County and Appropriate Special Districts.

21 Newton Place, Hauppauge, New York 11788

Tax Map No. 0500-038.00-02.00-023.004

Formula: 10-year abatement starting at 50% of assessed value decreasing 5% annually

Definitions:

Normal Tax Due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Hauppauge School District, Suffolk County which are or may be imposed for special improvements or special district improvements, that the Company would pay without exemption.

<u>Year</u>	<u>Payment</u>
1	100% normal tax on 50% of the full assessed value
2	100% normal tax on 55% of the full assessed value
3	100% normal tax on 60% of the full assessed value
4	100% normal tax on 65% of the full assessed value
5	100% normal tax on 70% of the full assessed value
6	100% normal tax on 75% of the full assessed value
7	100% normal tax on 80% of the full assessed value
8	100% normal tax on 85% of the full assessed value
9	100% normal tax on 90% of the full assessed value
10	100% normal tax on 95% of the full assessed value
11 and beyond	100% normal tax on the full assessed value

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR**

AGENDA ITEM # 4

**TYPE OF RESOLUTION: INDUCEMENT RESOLUTION
WATER LILIES FOOD, LLC**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING WATER LILIES FOOD, LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF WATER LILIES FOOD, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING THE FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Water Lilies Food, LLC, a New York limited liability company, on behalf of itself and/or the principals of Water Lilies Food, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 196,334 square foot portion of an existing building (the “**Demised Premises**”) located on an approximately 20 acre parcel of land located at 250 Creative Drive, Central Islip, New York (the “**Land**”), the renovation and equipping of the Demised Premises (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land, the Demised Premises and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, for use as a food manufacturing, warehouse and distribution space (the “**Project**”); and

WHEREAS, the Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between Creative Plastic Products LLC, a Delaware limited liability company and the Company; and

WHEREAS, the Agency will acquire a leasehold interest in the Land, the Demised Premises and the Improvements and title to the Equipment and will sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, in the form of exemptions from mortgage recording taxes, exemptions from sales and use taxes and abatement of real property taxes on the Facility, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the “**Hearing**”) will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “**SEQR Act**” or “**SEQR**”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, renovation, equipping, and operation of the Facility is a Type II Action, as that term is defined in the SEQR Act. As such, no further SEQR review is required under the SEQR Act.

Section 2. The acquisition, renovation, and equipping of the Facility by the Agency, the subleasing and leasing of the Facility to the Company and the provision of financial assistance on the Facility pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, renovate and equip the Facility, and (ii) lease and sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transactions described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company shall agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the "Agency") with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on April 18, 2023, at _____.m., local time, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of April 18, 2023.

Assistant Secretary

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the “Agency”) on the ____ day of April, 2023, at _____ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Water Lilies Food, LLC, a New York limited liability company, on behalf of itself and/or the principals of Water Lilies Food, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 196,334 square foot portion of an existing building (the “**Demised Premises**”) located on an approximately 20 acre parcel of land located at 250 Creative Drive, Central Islip, New York (the “**Land**”), the renovation and equipping of the Demised Premises (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land, the Demised Premises and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, for use as a food manufacturing, warehouse and distribution space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company. The Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between Creative Plastic Products LLC, a Delaware limited liability company and the Company.

The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: April __, 2023

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: John G. Walser
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON
APRIL [], 2023

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
(WATER LILIES FOOD, LLC 2023 FACILITY)

1. _____, _____ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

2. The _____ then appointed _____, the _____ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Water Lilies Food, LLC, a New York limited liability company, on behalf of itself and/or the principals of Water Lilies Food, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 196,334 square foot portion of an existing building (the “**Demised Premises**”) located on an approximately 20 acre parcel of land located at 250 Creative Drive, Central Islip, New York (the “**Land**”), the renovation and equipping of the Demised Premises (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land, the Demised Premises and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, for use as a food manufacturing, warehouse and distribution space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company. The Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between Creative Plastic Products LLC, a Delaware limited liability company and the Company.

The Agency will acquire a leasehold interest in the Land, the Demised Premises and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from mortgage recording taxes and sales and use taxes and abatement of

real property taxes on the Facility, all consistent with the policies of the Agency.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at _____ a.m./p.m.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the __ day of April, 2023, at _____ a.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of April __, 2023.

Assistant Secretary

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN

FROM: MICHAEL P. WALSH

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board authorization to clean up or secure certain properties in the
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Jeffrey Panasci, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town Board Meeting
Tuesday, April 18, 2023 at 5:30 pm

- | | | | |
|----|--------------------------|---------------------------|----|
| 1. | 97 Pardee Avenue, Islip | 0500-344.00-02.00-037.000 | BU |
| 2. | 332 Shore Drive, Oakdale | 0500-402.00-01.00-007.000 | BU |

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 97 Pardee Avenue, Islip, NY 11751.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 97 Pardee Avenue, Islip, NY 11751
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (II). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

4/4/2023
Date

April 18, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 97 Pardee Avenue, Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Michael E. and Christine L. Crowe, and also upon Matthew G. Kiernan, Public Administrator of Suffolk County, and also upon US Bank Trust N.A., as Trustee, and also upon Safeguard Properties Management LLC, and also upon MBNA America (Delaware), N.A., and also upon Household Finance Realty of New York, and also upon Citibank, N.A., and also upon Ralph L. Vartolo, Esq., Friedman Vartolo LLP, by Registered Mail, Return Receipt Requested on April 4, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to April 18, 2023; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on April 4, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to April 18, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on April 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 5:30 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-344.00-02.00-037.000.

UPON a vote being taken, the result was:
(G:\Board up - 97 Pardee Avenue, Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 332 Shore Drive, Oakdale, NY 11769.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 332 Shore Drive, Oakdale, NY 11769
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: NA
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

4/4/2023
Date

April 18, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 332 Shore Drive, Oakdale, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Catherine Andreou and David Martin, and also upon Stuart S. Rosenthal, Trustee, by Registered Mail, Return Receipt Requested on April 4, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to April 18, 2023; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on April 4, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to April 18, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on April 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 5:30 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-402.00-01.00-007.000.

UPON a vote being taken, the result was:

(G:\Board up - 332 Shore Drive, Oakdale)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP

Resolution Authorizing Appropriation Transfers

Resolution prepared on 3/23/2023 for (department) Aviation & Transportation approved by Commissioner/Department Head
(print name & sign) Stephen Striski *Stephen Striski* and Comptroller Joseph Ludwig *JL*; at the Town Board Meeting on
(date) _____, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

[illegible][illegible]

Justification: To purchase circuit tracing kit for Airport Maintenance electrician for up to 600 Volts.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

Resolution Authorizing Appropriation Transfers

[illegible]

Date _____

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP

~~Resolution prepared on 3/28/2023~~

~~for (department) P & D, Building Division~~

~~approved by Commissioner/Department Head~~

(print name & sign) Michelle Bassen, Deputy Commissioner

and Comptroller

: at the Town Board Meeting on

(date) 04/18/2023

, seconded by Councilperson

it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

INCREASE

DEL REVE

Justification:

Date _____

COMPTROLLER'S USE ONLY

Comptroller

Department Head

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on April 04, 2023 for (department) Youth Bureau approved by Commissioner/Department Head
(print name & sign) Tim Mare and Comptroller _____ : at the Town Board Meeting on
(date) _____, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>
YES Contracts	A.3840.08	1,399,100.00	YES Contracts	A.7311.44905	1,399,100.00

1,399,100.00

1,399,100.00

Justification: These funds will augment existing programs and are required for processing payroll to the end of 2023 for the following executed grants.
Please see attached memo for explanation. Also, attached are the award letters to the mentioned grants.

Upon a vote being taken, the result was _____.

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BIDS TO BE AWARDED

04/18/23

1) Athletic Clothing (0223-38A)

Riddell/All American; Empire Printing LLC

2) Printer Toner Cartridges & Supplies (0323-126)

W.B. Mason Co. Inc., Ready Data Inc.,
CVR Computer Supplies

3) Portland Cement (0223-25)

Contracters Market Inc.

No: 1

BID ITEM: 0223-38A Athletic Clothing

BID PRICE: See Attached Tabulation

LOWEST RESPONSIBLE BIDDER: Riddell/All American; Empire Printing LLC

COMPETITIVE BID: 2/22/23 (2nd Advertisement)

BUDGET ACCOUNT NUMBER : A.7110.44165 (\$35,000); SP02-7180.41560 (\$6,000)

ANTICIPATED EXPENDITURE: \$41,000.00

DEPARTMENT: Parks & Recreation

JUSTIFICATION OF NEED: Uniforms for Town employee staff-programs
and special events

EXPLANATION IF NOT LOW BIDDER: _____

Bid was advertised twice, 1st advertisement (2/1/23) no bids were received.

Athletic Clothing

Contract# 0223-38A

Date: 2/22/23 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# A7110.4 - 4165 (35,000.00)
SP2-780.4 - 1560 (6000.00) Estimated Amount 41,000.00

Vendor	Amount
Express Press 1860 E St Louis St. Springfield, MO 65802	
Riddell 7501 Performance Lane North Ridgeville, OH. 44039	Bid
All Athletics Screen Prt 88 Grand Blvd. Islip, NY 11751	
Pride Embroidery 34 West Main St. Bay Shore, NY 11706	
Empire Printing LLC 1860 E. St. Louis St. Springfield, MO. 65802	Bid

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner 

Concurs.

Signed by:


Michael Rand
Director


Nelly Smith
Senior Office Assistant

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
1.T-SHIRT (50% Cotton/50% Polyester)	Unit Price	Unit Price
1 color print front & back		
Adult Small	\$100.80	\$5.97
Adult Medium	\$100.80	\$5.97
Adult Large	\$100.80	\$5.97
Adult X-Large	\$100.80	\$5.97
Adult XX-Large	\$148.20	\$7.97
Adult 3X-Large	\$148.20	\$8.97
Adult 4X-Large	\$148.20	\$9.97
2.T-SHIRT (100% Polyester)		
1 color print front & back		
Adult Small	\$94.80	\$6.96
Adult Medium	\$94.80	\$6.96
Adult Large	\$94.80	\$6.96
Adult X-Large	\$94.80	\$6.96
Adult XX-Large	\$106.80	\$8.96
Adult 3X-Large	\$118.80	\$9.96
Adult 4X-Large	\$130.80	\$10.96
3.T-SHIRT (50% Cotton/50% Polyester)		
1 color print front & back (Feminine Fit)		
Adult Small	\$100.80	\$6.10
Adult Medium	\$100.80	\$6.10
Adult Large	\$100.80	\$6.10
Adult X-Large	\$100.80	\$6.10
Adult XX-Large	\$148.20	\$8.10
Adult 3X-Large	\$148.20	\$9.10
Adult 4X-Large	\$148.20	\$10.10
5.T-SHIRT (50% Cotton/50% Polyester)		
2 color front & 1 color back		
Adult Small	\$100.80	\$6.75
Adult Medium	\$100.80	\$6.75
Adult Large	\$100.80	\$6.75
Adult X-Large	\$100.80	\$6.75
Adult XX-Large	\$148.20	\$8.75
Adult 3X-Large	\$148.20	\$9.75
6.T-SHIRT (100% Polyester)		
2 color front & 1 color back		
Adult Small	\$96.60	\$7.74
Adult Medium	\$96.60	\$7.74
Adult Large	\$96.60	\$7.74
Adult X-Large	\$96.60	\$7.74
Adult XX-Large	\$108.60	\$9.74
Adult 3X-Large	\$120.60	\$10.74

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
7.T-SHIRT (50% Cotton/50% Polyester)		
1 color front		
Adult Small	\$87.60	\$4.93
Adult Medium	\$87.60	\$4.93
Adult Large	\$87.60	\$4.93
Adult X-Large	\$87.60	\$4.93
Adult XX-Large	\$99.60	\$6.93
Adult 3X-Large	\$111.60	\$7.93
8.T-SHIRT (50% Cotton/50% Polyester)		
1 color front		
Adult Small	\$87.60	\$4.93
Adult Medium	\$87.60	\$4.93
Adult Large	\$87.60	\$4.93
Adult X-Large	\$87.60	\$4.93
Adult XX-Large	\$99.60	\$6.93
Adult 3X-Large	\$111.60	\$7.93
9.T-SHIRT (50% Cotton/50% Polyester)		
1 color front		
Adult Small	\$87.60	\$4.93
Adult Medium	\$87.60	\$4.93
Adult Large	\$87.60	\$4.93
Adult X-Large	\$87.60	\$4.93
Adult XX-Large	\$99.60	\$6.93
Adult 3X-Large	\$111.60	\$7.93
10.T-SHIRT (50% Cotton/50% Polyester)		
1 color front		
Adult Small	\$87.60	\$4.93
Adult Medium	\$87.60	\$4.93
Adult Large	\$87.60	\$4.93
Adult X-Large	\$87.60	\$4.93
Adult XX-Large	\$99.60	\$6.93
Adult 3X-Large	\$111.60	\$7.93
11.T-SHIRT (50% Cotton/50% Polyester)		
1 color front		
Adult Small	\$87.60	\$4.93
Adult Medium	\$87.60	\$4.93
Adult Large	\$87.60	\$4.93
Adult X-Large	\$87.60	\$4.93
Adult XX-Large	\$99.60	\$6.93
Adult 3X-Large	\$111.60	\$7.93
12.T-SHIRT (50% Cotton/50% Polyester)		
1 color front, 1 color back		
Adult Small	\$97.20	\$4.93
Adult Medium	\$97.20	\$4.93
Adult Large	\$97.20	\$4.93
Adult X-Large	\$97.20	\$4.93
Adult XX-Large	\$109.20	\$6.93

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
13.T-SHIRT (50% Cotton/50% Polyester)		
1 color front, 1 color back		
Adult X-Large	\$97.20	\$5.97
Adult XX-Large	\$109.20	\$7.47
Adult 3X Large	\$109.20	\$8.47
Adult 4X-Large	\$109.20	\$9.97
Adult 5X-Large	\$109.20	\$10.97
14.T-SHIRT (50% Cotton/50% Polyester)		
1 color front, 1 color back		
Adult Small	\$100.80	\$5.97
Adult Medium	\$100.80	\$5.97
Adult Large	\$100.80	\$5.97
Adult X-large	\$100.80	\$5.97
Adult XX-Large	\$148.20	\$7.97
Adult 3X-Large	\$148.20	\$8.97
Adult 4X-Large	\$148.20	\$9.97
Adult 5X-Large	NO BID	\$10.97
15.T-SHIRT (50% Cotton/50% Polyester)		
1 color front		
Adult Small	\$106.20	\$4.93
Adult Medium	\$106.20	\$4.93
Adult Larage	\$106.20	\$4.93
Adult X-Large	\$106.20	\$4.93
Adult XX-Large	\$118.20	\$6.93
Adult 3X-Large	\$142.20	\$7.93
16.T-SHIRT (100% Polyester)		
3 color front, 1 color back		
Youth Small	\$98.40	\$102.24
Youth Medium	\$98.40	\$102.24
Youth Large	\$98.40	\$102.24
Youth X-Large	\$98.40	\$102.24
Adult Small	\$98.40	\$102.24
Adult Medium	\$98.40	\$102.24
Adult Larage	\$98.40	\$102.24
Adult X-Large	\$98.40	\$102.24
Adult XX-Large	\$110.40	\$126.24
17.T-SHIRT (100% Polyester)		
3 color front, 1 color back		
Youth Small	\$98.40	\$102.24
Youth Medium	\$98.40	\$102.24
Youth Large	\$98.40	\$102.24
Youth X-Large	\$98.40	\$102.24
Adult Small	\$98.40	\$102.24
Adult Medium	\$98.40	\$102.24
Adult Large	\$98.40	\$102.24
Adult X-Large	\$98.40	\$102.24
Adult XX-Large	\$110.40	\$126.24

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
18.T-SHIRT (50% cotton/50% Polyester)		
3 color front, 1 color back		
Youth Small	\$108.60	\$7.53
Youth Medium	\$108.60	\$7.53
Youth Large	\$108.60	\$7.53
Youth X-Large	\$108.60	\$7.53
Adult Small	\$108.60	\$7.53
Adult Medium	\$108.60	\$7.53
Adult Large	\$108.60	\$7.53
Adult X-Large	\$108.60	\$7.53
Adult XX-Large	\$120.60	\$9.53
19.T-SHIRT (50% cotton/50% Polyester)		
3 color front, 1 color back		
Youth Small	\$108.60	\$7.53
Youth Medium	\$108.60	\$7.53
Youth Large	\$108.60	\$7.53
Youth X-Large	\$108.60	\$7.53
Adult Small	\$108.60	\$7.53
Adult Medium	\$108.60	\$7.53
Adult Large	\$108.60	\$7.53
Adult X-Large	\$108.60	\$7.53
Adult XX-Large	\$120.60	\$9.53
20.T-SHIRT (50% cotton/50% Polyester)		
1 color front		
Youth Small	\$106.20	\$4.93
Youth Medium	\$106.20	\$4.93
Youth Large	\$106.20	\$4.93
Youth X-Large	\$106.20	\$4.93
Adult Small	\$106.20	\$4.93
Adult Medium	\$106.20	\$4.93
Adult Large	\$106.20	\$4.93
Adult X-Large	\$106.20	\$4.93
Adult XX-Large	\$118.20	\$6.93
21.T-SHIRT (50% cotton/50% Polyester)		
2 color front		
Youth Small	\$109.20	\$5.71
Youth Medium	\$109.20	\$5.71
Youth Large	\$109.20	\$5.71
Youth X-Large	\$109.20	\$5.71
Adult Small	\$109.20	\$5.71
Adult Medium	\$109.20	\$5.71
Adult Large	\$109.20	\$5.71
Adult X-large	\$109.20	\$5.71
Adult XX-Large	\$131.20	\$7.71

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
22. T-SHIRT (50% cotton/50% Polyester)		
3 color front		
Youth Small	\$119.40	\$6.49
Youth Medium	\$119.40	\$6.49
Youth Large	\$119.40	\$6.49
Youth X-Large	\$119.40	\$6.49
Adult Small	\$119.40	\$6.49
Adult Medium	\$119.40	\$6.49
Adult Large	\$119.40	\$6.49
Adult X-large	\$119.40	\$6.49
Adult XX-Large	\$131.40	\$8.49
23. T-SHIRT (50% cotton/50% Polyester)		
1 color front, 1 color back		
Adult Small	\$152.40	\$5.97
Adult Medium	\$152.40	\$5.97
Adult Large	\$152.40	\$5.97
Adult X-large	\$152.40	\$5.97
Adult XX-Large	\$164.40	\$7.97
Adult 3X- Large	\$164.40	\$8.97
Adult 4X- Large	\$172.40	\$9.97
Adult 5X-large	\$172.40	\$10.97
24. Sleeveless T-SHIRT (100% cotton)		
1 color front		
Adult Small	NO BID	\$5.44
Adult Medium	NO BID	\$5.44
Adult Large	NO BID	\$5.44
Adult X-Large	NO BID	\$5.44
Adult XX-large	NO BID	\$7.44
Adult 3X-Large	NO BID	\$8.44
Adult 4X-Large	NO BID	\$9.44
25. Long Sleeve T-SHIRT (50% cotton/50% polyester)		
NO Print		
Adult XX-Large	\$117.36	\$9.21
Adult 3X-Large	\$117.36	\$10.21
Adult 4X-Large	NO BID	\$11.21
26. Long Sleeve T-SHIRT (50% cotton/50% polyester)		
1 color front, 1 color back		
Adult Small	\$156.72	\$9.29
Adult Medium	\$156.72	\$9.29
Adult Large	\$156.72	\$9.29
Adult X-Large	\$156.72	\$9.29
Adult XX-Large	\$179.76	\$11.29
Adult 3X-Large	NO BID	\$12.29
Adult 4X-Large	NO BID	\$13.29
Adult 5X-Large	NO BID	\$14.29

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
27. Long Sleeve T-SHIRT (100% polyester)		
1 color front, 1 color back		
Adult Small	\$142.92	\$8.41
Adult Medium	\$142.92	\$8.41
Adult Large	\$142.92	\$8.41
Adult X-Large	\$142.92	\$8.41
Adult XX-Large	\$154.92	\$10.41
Adult 3X-Large	\$166.92	\$11.41
Adult 4X-Large	NO BID	\$12.41
Adult 5X-Large	NO BID	\$13.41
28. POLO SHIRT (50% cotton/50% polyester)		
1 color front		
Adult Small	\$162.00	\$9.82
Adult Medium	\$162.00	\$9.82
Adult Large	\$162.00	\$9.82
Adult X-Large	\$162.00	\$9.82
Adult XX-Large	\$186.00	\$11.82
Adult 3X-Large	\$186.00	\$12.82
29. POLO SHIRT (50% cotton/50% polyester)		
1 color front		
Adult XX-Large	\$255.48	\$13.09
Adult 3X-Large	\$267.48	\$14.09
30. POLO SHIRT (50% cotton/50% polyester)		
1 color front		
Adult Small	\$256.56	\$9.82
Adult Medium	\$256.56	\$9.82
Adult Large	\$256.56	\$9.82
Adult X-Large	\$256.56	\$9.82
Adult XX-Large	\$280.56	\$11.82
Adult 3X-Large	\$280.56	\$12.82
Adult 4X-Large	\$292.56	\$13.82
Adult 5X-Large	\$316.56	\$14.82
31. POLO SHIRT (100% polyester)		
1 color front		
Adult Small	\$256.56	\$9.66
Adult Medium	\$256.56	\$9.66
Adult Large	\$256.56	\$9.66
Adult X-Large	\$256.56	\$9.66
Adult XX-Large	\$280.56	\$11.66
Adult 3X-Large	\$280.56	\$12.66
Adult 4X-Large	\$292.56	\$13.66
Adult 5X-Large	\$316.56	\$14.66

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
32. POLO SHIRT LADIES (100% polyester)		
1 color front		
Adult Small	\$256.56	\$9.66
Adult Medium	\$256.56	\$9.66
Adult Large	\$256.56	\$9.66
Adult X-Large	\$256.56	\$9.66
Adult XX-Large	\$280.56	\$11.66
Adult 3X-Large	\$280.56	\$12.66
Adult 4X-Large	\$292.56	\$13.66
Adult 5X-Large	\$316.56	\$14.66
33. POLO SHIRT (50% cotton/50% polyester)		
1 color front		
Adult Small	\$256.56	\$9.82
Adult Medium	\$256.56	\$9.82
Adult Large	\$256.56	\$9.82
Adult X-Large	\$256.56	\$9.82
Adult XX-Large	\$280.56	\$11.82
Adult 3X-Large	\$280.56	\$12.82
34. Jacket (Nylon taffeta shell, snap closures)		
1 color front, 1 color back		
Adult Small	\$298.32	\$41.65
Adult Medium	\$298.32	\$41.65
Adult Large	\$298.32	\$41.65
Adult X-Large	\$298.32	\$41.65
Adult XX-Large	\$322.32	\$43.65
Adult 3X-Large	\$322.32	\$44.65
Adult 4X-Large	NO BID	\$45.65
35. Jacket (Teklon nylon taffeta shell, zipper)		
1 color front		
Adult XX-Large	\$606.24	\$37.45
Adult 3X-Large	\$606.24	\$38.45
Adult 4X-Large	NO BID	\$39.45
37. Jacket (Athletic Pullover 100% nylon)		
1 color front		
Adult Small	NO BID	\$23.46
Adult Medium	NO BID	\$23.46
Adult Large	NO BID	\$23.46
Adult X-Large	NO BID	\$23.46
Adult XX-Large	NO BID	\$25.46
Adult 3X-Large	NO BID	\$26.46
39. Micro Fleece Jacket (100% polyester)		
1 color front		
Adult 3X-Large	NO BID	\$25.88
Adult 4X-Large	NO BID	\$26.88
Adult 5X-Large	NO BID	\$27.88

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
40. Sweatshirt (100% polyester)		
1 color front		
Adult Small	\$162.00	NO BID
Adult Medium	\$162.00	NO BID
Adult Large	\$162.00	NO BID
Adult X-Large	\$162.00	NO BID
Adult XX-Large	\$193.20	NO BID
Adult 3X-Large	\$193.20	NO BID
Adult 4X-Large	NO BID	NO BID
42. Hooded Sweatshirt (60% cotton/40% polyester)		
1 color front		
Adult Small	\$358.08	\$21.72
Adult Medium	\$358.08	\$21.72
Adult Large	\$358.08	\$21.72
Adult X-Large	\$358.08	\$21.72
Adult XX-Large	\$385.68	\$23.72
Adult 3X-Large	\$385.68	\$24.72
Adult 4X-Large	\$409.68	\$25.72
44. Full Zip Sweatshirt (Sport Tek)		
1 color front		
Adult Small	\$327.60	\$36.30
Adult Medium	\$327.60	\$36.30
Adult Large	\$327.60	\$36.30
Adult X-Large	\$327.60	\$36.30
Adult XX-Large	\$367.80	\$38.30
Adult 3X-Large	\$367.80	\$39.30
Adult 4X-Large	NO BID	\$40.30
46. Hat 1 color front		
One Size fits All	NO BID	\$10.86
47. Hat with flat back, 1 color front		
One Size fits All	NO BID	\$16.00
49. Hat with adjustable slide closure, 1 color front		
One Size fits All	\$201.00	\$7.21
50. Hat , Garment washed Trucker, 1 color front		
One Size fits All	\$201.00	\$10.98
51. Knit Beanie with Cuff, 1 color		
One Size fits All	\$312.00	\$5.59

→ No Bid

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
52. Swim Suit, Mens Board Short, 1 color front		
Size 30	NO BID	NO BID
Size 32	NO BID	NO BID
Size 34	NO BID	NO BID
Size 36	NO BID	NO BID
Size 38	NO BID	NO BID
Size 40	NO BID	NO BID
Size 42	NO BID	NO BID
53. Swim Suit, Mens Lifeguard Boxer Style, 1 color front		
Adult Small	NO BID	NO BID
Adult Medium	NO BID	NO BID
Adult Large	NO BID	NO BID
Adult X-Large	NO BID	NO BID
Adult XX-Large	NO BID	NO BID
Adult 3X-Large	NO BID	NO BID
54. Swim Suit, Male Racer		
Size 30	NO BID	NO BID
Size 32	NO BID	NO BID
Size 34	NO BID	NO BID
Size 36	NO BID	NO BID
Size 38	NO BID	NO BID
Size 40	NO BID	NO BID
Size 42	NO BID	NO BID
55. SWIM Suit, Female Lifeguard		
Size 28	NO BID	NO BID
Size 30	NO BID	NO BID
Size 32	NO BID	NO BID
Size 34	NO BID	NO BID
Size 36	NO BID	NO BID
Size 38	NO BID	NO BID
Size 40	NO BID	NO BID
Size 42	NO BID	NO BID
Size 44	NO BID	NO BID
56. MESH SHORTS (100% Polyester) 1 color front		
Adult Small	\$111.00	\$6.84
Adult Medium	\$111.00	\$6.84
Adult Large	\$111.00	\$6.84
Adult X-Large	\$111.00	\$6.84
Adult XX-Large	\$135.00	\$8.84
Adult 3X-Large	NO BID	\$9.84

NB

NB

NB

NB

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
58. SWEAT PANTS (50% cotton/50% polyester)		
1 color front		
Adult Small	\$203.64	\$12.01
Adult Medium	\$203.64	\$12.01
Adult Large	\$203.64	\$12.01
Adult X-Large	\$203.64	\$12.01
Adult XX-Large	\$258.36	\$14.01
Adult 3X-Large	\$258.36	\$15.01
Adult 4X-Large	NO BID	\$16.01
62. Embroidered WIND BREAKER, 1 color front/1 color back		
Adult Small	\$456.00	\$32.40
Adult Medium	\$456.00	\$32.40
Adult Large	\$456.00	\$32.40
Adult X-Large	\$456.00	\$32.40
Adult XX-Large	\$480.00	\$34.40
Adult 3X-Large	\$516.00	\$35.40
Adult 4X-Large	NO BID	\$36.40
65. T-SHIRT (100% polyester) 1 color front/1 color back		
Adult Small	\$100.80	\$6.96
Adult Medium	\$100.80	\$6.96
Adult Large	\$100.80	\$6.96
Adult X-Large	\$100.80	\$6.96
Adult XX-Large	\$148.20	\$8.96
Adult 3X-Large	\$148.20	\$9.96
Adult 4X-Large	\$148.20	\$10.96
Adult 5X-Large	NO BID	\$11.96
Youth Small	\$100.80	\$6.96
Youth Medium	\$100.80	\$6.96
Youth Large	\$100.80	\$6.96
Youth X-Large	\$100.80	\$6.96
Youth XX-Large	\$148.20	\$8.96
66. LONG SLEEVE T-SHIRT (100% polyester)		
1 color front/1 color back		
Adult Small	\$124.92	\$8.41
Adult Medium	\$124.92	\$8.41
Adult Large	\$124.92	\$8.41
Adult X-Large	\$124.92	\$8.41
Adult XX-Large	\$136.92	\$10.41
Adult 3X-Large	\$136.92	\$11.41
Adult 4X-Large	\$136.92	\$12.41
Adult 5X-Large	NO BID	\$13.41

ATHLETIC CLOTHING	Riddell/	Empire
CONTRACT #0223-38A	All American	Printing LLC
ITEM #		
67. Hooded SWEATSHIRT (60% cotton, 40% polyester)		
1 color front		
Adult Small	\$418.80	\$21.72
Adult Medium	\$418.80	\$21.72
Adult Large	\$418.80	\$21.72
Adult X-Large	\$418.80	\$21.72
Adult XX-Large	\$454.80	\$23.72
Adult 3X-Large	\$478.80	\$24.72
Adult 4X-Large	\$490.80	\$25.72
68. Hooded SWEATSHIRT (60% cotton, 40% polyester)		
1 color front		
Adult Small	\$418.80	\$21.72
Adult Medium	\$418.80	\$21.72
Adult Large	\$418.80	\$21.72
Adult X-Large	\$418.80	\$21.72
Adult XX-Large	\$454.80	\$23.72
Adult 3X-Large	\$478.80	\$24.72
Adult 4X-Large	\$490.80	\$25.72

04/18/23

WHEREAS, the Town solicited competitive bids for the purchase of **Athletic Clothing, Contract # 0223-38A**; and

WHEREAS, the bid was advertised twice and sealed bids were opened on February 22, 2023 and Riddell/All American, 7501 Performance Lane, North Ridgeville, OH. 44039; and Empire Printing LLC., 1860 E. St. Louis St., Springfield, MO 65802 submitted the lowest dollar bids and

WHEREAS, Riddell/All American, and Empire Printing LLC, have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following vendors;

Riddell/All American: 16,17,40

Empire Printing LLC: 1-3,5-15,18-35,37, 39, 42, 44,46, 47, 49-51, 56, 58, 62, 65, 66-68

in the amount of various prices as per the circled items on the attached tabulation sheets from date of award until 9/13/23.

Upon a vote being taken, the result was:

Printer Toner Cartridges & Supplies

Contract# 0323-126

Date: 3/1/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget#

A.1680.41010

Estimated Amount

\$150,000[±]

Vendor	Amount
W. B. Mason 90 Nicon Court Hauppauge, NY 11788	BID
The Tree House P.O. Box 413 Norwood, MA 02062	BID
Ready Data 140 West End Ave. STE 14C New York, NY 10023	BID
PC University Distributors 99 W. Hawthorne Ave. STE 521 Valley Stream, NY 11580	BID
CVR Computer Supplies 1606 S. Bowling Green Dr. Cherry Hill, NJ 08003	BID
Source Now, LLC 1764 W. Sam Houston Pkwy, N. Houston, TX 77043	BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner



Concurs.


Michael Rand
Director


Nelly Smith
Senior Office Assistant

Printer Toner Cartridges & Supplies	W B MASON	THE TREE HOUSE	READY DATA	PC UNIVERSITY	Source New LLC	CVR Computer Supplies
CONTRACT 0323-126						
ITEM #						
1. 50F1H00 Lexmark	\$171.75	\$137.95	(\$103.07)	\$124.00	\$145.98	\$146.00
2. 52D0Z00 Lexmark	\$57.88	\$43.65	(\$21.50)	\$38.00	\$49.39	\$46.40
3. 52D1H00 Lexmark	\$481.32	\$386.60	(\$67.81)	\$94.00	\$437.69	\$411.54
4. 54G0P00 Lexmark	\$69.31	\$52.30	(\$43.67)	\$53.00	\$59.16	\$55.64
5. 54G0W00 Lexmark	\$28.83	\$21.75	(\$21.50)	\$22.00	\$26.92	\$23.13
6. 56F0ZA0 Lexmark	(\$72.04)	\$76.05	\$76.80	\$108.00	\$86.09	\$80.96
7. 500Z (50F0Z00) Lexmark	\$54.11	\$40.80	(\$21.50)	\$38.00	\$46.18	\$43.40
8. 60F1H00 Lexmark	\$258.46	\$207.60	(\$164.33)	\$188.00	\$220.69	\$220.00
9. 621X(62D1X00) Lexmark	\$634.77	\$478.60	(\$227.41)	\$254.00	\$541.90	\$509.00
10. 64G0H00 Lexmark	\$193.80	\$146.15	(\$122.09)	\$139.00	\$165.45	\$155.00
11. 74C1HC0 Lexmark	\$350.66	\$264.40	(\$75.69)	\$107.00	\$299.36	\$311.00
12. 74C1HK0 Lexmark	\$366.04	\$276.00	(\$96.04)	\$118.00	\$312.48	\$324.00
13. 74C1HM0 Lexmark	\$350.66	\$264.40	(\$75.69)	\$107.00	\$299.36	\$311.00
14. 74CIHY0 Lexmark	\$163.65	\$264.40	(\$75.69)	\$107.00	\$299.36	\$311.00
15. 801HC Lexmark	\$129.60	\$97.75	(\$70.32)	\$85.00	\$106.29	\$104.00
16. 801HK Lexmark	\$116.77	\$88.05	(\$63.34)	\$76.00	\$100.30	\$93.00
17. 801HM Lexmark	\$129.60	\$97.75	(\$70.32)	\$85.00	\$106.29	\$104.00
18. 801HY Lexmark	\$129.60	\$97.75	(\$70.32)	\$85.00	\$106.29	\$104.00
19. C734A1CG Lexmark	\$306.59	\$231.25	(\$119.90)	\$140.00	\$225.23	\$246.00
20. C7341KG Lexmark	\$192.96	\$145.55	(\$75.46)	\$96.00	\$159.19	\$154.87
21. C734A1MG Lexmark	\$306.59	\$231.25	(\$119.90)	\$140.00	\$225.23	\$246.00
22. C7341YG Lexmark	\$306.59	\$231.25	(\$119.90)	\$140.00	\$225.23	\$246.00
23. C734X20G Lexmark	\$46.36	\$35.90	(\$21.50)	\$30.00	\$39.59	\$244.00
24. C734X22G Lexmark	NO BID	NO BID	NO BID	NO BID	NO BID	(\$200.00)
25. C734X77G Lexmark	\$12.19	\$10.00	(\$5.94)	\$13.00	\$11.38	\$9.80
26. E260A11A Lexmark	\$139.65	\$112.20	(\$61.12)	\$82.00	\$126.38	\$119.41
27. E250X22G Lexmark	\$39.09	\$29.50	(\$15.85)	\$28.00	\$33.38	\$31.00
28. X792X1CG Lexmark	\$495.90	\$374.05	(\$97.25)	\$137.00	\$423.34	\$390.00
29. X792X1KG Lexmark	\$299.58	\$226.00	(\$100.81)	\$128.00	\$255.75	\$240.00
30. X792X1MG Lexmark	\$495.90	\$374.05	(\$97.25)	\$137.00	\$423.34	\$390.00
31. X79X1YG Lexmark	\$163.65	\$374.05	(\$97.25)	\$137.00	\$423.34	\$390.00
32. X850H22G Lexmark	(\$149.29)	\$182.90	NO BID	NO BID	NO BID	\$390.00
33. X850H32G Lexmark	NO BID	NO BID	NO BID	NO BID	NO BID	(\$139.00)
34. X860H22G Lexmark	\$163.65	\$126.13	(\$99.28)	\$121.00	\$139.70	(\$131.00)
35. X860H32G Lexmark	NO BID	NO BID	NO BID	NO BID	NO BID	(\$130.00)
36. HP 26	\$93.03	\$106.00	NO BID	NO BID	NO BID	(\$20.00)
37. HP 45	\$51.94	\$49.95	NO BID	NO BID	\$38.22	(\$37.00)
38. HP 57	\$56.66	\$54.55	NO BID	NO BID	\$41.71	(\$42.00)
39. HP 45	\$51.94	\$49.95	NO BID	NO BID	\$38.22	(\$38.00)
40. HP 58	\$77.94	NO BID	NO BID	NO BID	NO BID	(\$6.00)
41. HP 95	\$41.51	\$40.00	NO BID	NO BID	\$30.57	(\$31.15)
42. HP 98	\$33.36	\$32.60	NO BID	NO BID	\$24.90	(\$25.30)
43. HP 932	\$20.26	\$19.55	NO BID	NO BID	\$14.93	(\$15.20)
44. HP 933	\$35.28	NO BID	NO BID	NO BID	\$8.60	(\$8.75)

04/18/23

WHEREAS, the Town solicited competitive bids for the purchase of **Printer Toner Cartridges & Supplies, Contract # 0323-126; and**

WHEREAS, on March 1, 2023 sealed bids were opened and W.B. Mason Co. Inc. ,90 Nikon Court., Hauppauge, NY. 11788; Ready Data, Inc., 140 West End Avenue, 14C, New York, NY 10023, CVR Computer Supplies, 1606 S. Bowling Green Dr., Cherry Hill, NJ 08003; submitted the lowest dollar bids and

WHEREAS, Source Now LLC is not registered to do business in New York as required in the bid and thus they did meet the specifications; and

WHEREAS, W. B. Mason Co. Inc., Ready Data Inc., and CVR Computer Supplies have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following vendors;

W.B. Mason Co. Inc.: 6, 32

Ready Data Inc.: 1-5, 7-23, 25-31,34,

CVR Computer Supplies: 24, 33, 35-44

in the amount of various prices as per the circled items on the attached tabulation sheets for one (1) year from date of award with The Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

No: 3

BID ITEM: 0223-25- Portland Cement

BID PRICE: See Attached Bid Submission Sheet

LOWEST RESPONSIBLE BIDDER: Contractors Market Inc.

COMPETITIVE BID: 3/8/23 (2nd Advertisement)

BUDGET ACCOUNT NUMBER : A.1630.41830, DB.5110.41830

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER:

Bid was advertised twice, 1st opening was 2/15/23 and one bid was received.

2nd opening was 3/8/23 and 2 bids were received.

Portland Cement

Contract# 0223-25

Date: 03/08/23 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# A. 1630.41830
DB. 5110.41830 Estimated Amount \$10,000⁰⁰

Vendor	Amount
East Islip Lumber 33 Wall Street East Islip, NY 11730	
Contractors Market Inc. 1760 Route 25 Ridge, NY 11961	A) \$16.50/Bag B) \$16.50/Bag
9 Brothers Building Supply 1670 Islip Avenue Brentwood, NY 11717	A) \$18.50/Bag B) \$18.50/Bag

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner 

Concurs.


Michael Rand
Director


Nelly Smith
Senior Office Assistant

April 18, 2023

WHEREAS, the Town solicited competitive bids for the purchase of **Portland Cement**,
Contract # 0223-25, and

WHEREAS, the bid was advertised twice and sealed bids were opened on March 8, 2023
and Contractors Market Inc., 1760 Route 25, Ridge, NY 11961 submitted the lowest dollar bid;
and

WHEREAS, Contractors Market Inc., has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to
Contractors Market Inc., in the amount of A) \$16.50/bag ; B) \$16.50/bag for one (1) year from
date of award with the Towns option to renew for one (1) additional year under the same
terms and conditions.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN

FROM: MICHAEL P. WALSH

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

OPTION YEAR RESOLUTIONS

4/18/23

1) Reconditioning & Refurbishing of Truck
or Equipment (321-198)

Fabtex (Primary)
Islandwide Auto/Truck
Collision (Secondary)

2) Printing of Letterhead & Envelopes (422-159)

MJB Printing Corp. d/b/a
MOD Printing
Words of Life Printing, Inc.
Matt Industries Inc., d/b/a
Dupli Envelope & Graphics Inc.

3) 4 x 4 Wheel Drive, Dual Engine, Cab forward
Chassis with 18 foot Runway Broom (322-218)

Trius, Inc.

No: 1

BID ITEM: Reconditioning & Refurbishing of Truck or Equipment (321-198)

VENDOR: Fabtex (primary), Islandwide Auto/Truck Collision (secondary)

OPTION: One (1) year option

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: _____



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISUP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Martin Bellew, DEC Commissioner
FROM: Michael Rand, Director of Purchasing
DATE: 2/3/23
RE: Reconditioning & Refurbishing of Truck or Equipment, Contract 321-198

The 1 year option for the above-mentioned contract is 4/20/23. Please indicate below your intentions:

We agree with extending the referenced contract

☒

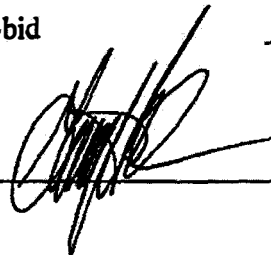
We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED



WHEREAS, the Town solicited competitive bids for the RECONDITIONING & REFURBISHING OF TRUCK OR EQUIPMENT, CONTRACT #321-198; and

WHEREAS, the bid states a primary and secondary vendor, due to the fact that the nature of the work to be performed is often time sensitive and of an emergency nature; and

WHEREAS, on March 3, 2021 sealed bids were opened and Fabtex, P. O. Box 2099, St. James, NY 11780 submitted the apparent low dollar bid; and

WHEREAS, Islandwide Auto/Truck Collision, 114 Railroad St., Huntington Sta., NY 11746 submitted the second apparent low dollar bid; and

WHEREAS, Fabtex and Islandwide Auto/Truck Collision have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of Councilwoman Trish Bergin seconded by Councilman John C. Cochrane, Jr., be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Fabtex, the lowest responsible bidder, as primary vendor, in the amount of: 1. (+) 8% (Parts); 2. \$0 (Pickup); 3. \$28.44/hr. (Labor) for two (2) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions; and be it further

RESOLVED, that the Town Board of the Town of Islip hereby award the contract for secondary vendor to Islandwide Auto/Truck Collision in the amount of: 1. (+) 20% (Parts); 2. No Charge (Pickup); 3. \$34.00/hr. for two (2) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was: carried 5-0

April 18, 2023

WHEREAS, by a Town Board resolution adopted April 20, 2021; **Contract #321-198** for **Reconditioning & Refurbishing of Truck or Equipment** was awarded to Fabtex, P.O. Box 2099., St. James, NY 11780 (Primary) and Islandwide Auto/Truck Collision., 114 Railroad St., Huntington Station, NY 11746 (Secondary) the lowest responsible bidders.

WHEREAS, said contract was for a period of two (2) years from date of award with the Town's option to renew for one (1) additional year, under the same terms and conditions.

WHEREAS, the Commissioner of DEC has recommended that the Town exercise the option to renew the contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract (321-198) with Fabtex, as primary vendor, in the amount of: 1 (+) 8% (Parts); 2. \$0 (Pickup); 3. \$28.44/hr. (Labor) and Islandwide Auto/Truck Collision, as secondary vendor, in the amount of: 1. (+) 20% (Parts); 2. \$0 (Pickup); 3. \$34.00/hr. (Labor) for the additional one (1) year period under the same terms and conditions.

Upon a vote being taken the result was:

No: 2

BID ITEM: Printing of Letterhead & Envelopes 422-159

VENDOR: MJB Printing Corp., d/b/a MOD Printing; Words of Life Printing, Inc.;
Matt Industries Inc., d/b/a Dupli Envelope & Graphics Inc.

OPTION: (1) one year option

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Purchasing

JUSTIFICATION OF NEED: _____

WHEREAS, the Town solicited competitive bids for the purchase of PRINTING OF
LETTERHEAD & ENVELOPES, CONTRACT #422-159; and

WHEREAS, on March 30, 2022 sealed bids were opened and MJB Printing Corp., d/b/a
MOD Printing, 280 Islip Ave., Islip, NY 11751; Words of Life Printing, Inc. and Matt Industries,
Inc., d/b/a Dupli Envelope & Graphics, Inc., 6761 Thompson Road, Syracuse, NY 13211
submitted the apparent low dollar bid; and

WHEREAS, MJB Printing Corp., d/b/a MOD Printing, Words of Life Printing, Inc., and
Matt Industries, d/b/a Dupli Envelope & Graphics, Inc. have been determined to be responsible
bidders.

NOW, THEREFORE, on a motion of Councilperson James P. O'Connor and
seconded by Councilperson Jorge Guadron be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the
following vendors as per the following bid items:

MJB Printing Corp., d/b/a MOD Printing – Items #1,2,3,4 (1,000-5,000), 5 (2,000-5000),
6 (2,000/4,000/5,000), 7,8,9

Words of Life Printing, Inc. – Items #5 (500/1,000), 6 (500/1,000/3,000)

Matt Industries, Inc., d/b/a Dupli Envelope & Graphics, Inc. – Item #4 (500)

for one (1) year from date of award with the Town's option to renew for one (1) additional year
under the same terms and conditions.

Upon a vote being taken, the result was: Unanimous 5-0.

April 18, 2023

WHEREAS, by a Town Board resolution adopted May 10, 2022; **Contract #422-159** for **Printing of Letterhead & Envelopes** was awarded to MJB Printing Corp., d/b/a MOD Printing, 280 Islip Ave., Islip, NY 11751; Words of Life Printing, Inc., 1525-A1 Ocean Ave., Bohemia, NY 11716; and Matt Industries, Inc., d/b/a Dupli Envelope & Graphics, Inc., 6761 Thompson Road, Syracuse, NY 13211, the lowest responsible bidders, and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for one (1) additional (1) year period, under the same terms and conditions.

WHEREAS, the Director of Purchasing has recommended that the Town exercise the option to renew the contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with MJB Printing Corp., d/b/a MOD Printing,- items #1,2,3,4 (1,000 -5,000), 5 (2,000-5,000), 6 (2,000,4,000,5000), 7 , 8, 9; Words of Life Printing, Inc.- items #5 (500,1,000) , 6 (500, 1,000, 3,000) and Matt Industries, Inc., d/b/a Dupli Envelope & Graphics, Inc., - item #4 (500) for the one (1) year period under the same terms and conditions.

Upon a vote being taken the result was:

No: 3

BID ITEM: 4x4 Wheel Drive, Dual Engine, Cab forward Chassis with 18 foot
Runway Broom (322-218)

VENDOR: Trius, Inc.

OPTION: (1) one year option

ANTICIPATED EXPENDITURE: \$685,000.00

DEPARTMENT: DAT

JUSTIFICATION OF NEED: Snow Removal for Airport

TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angle M. Carpenter, Supervisor

TO: Shelley LaRose, DAT Commissioner

FROM: Michael Rand, Director of Purchasing

DATE: 2/28/23

RE: 4x4 Wheel Drive Dual Engine Cab Forward Chassis with 18 Foot Runway
Broom, Contract 322-218

The 1-year option for the above mentioned contract is 5/10/23. Please indicate below your intentions:

We agree with extending the referenced contract

Q

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

30

Agenda Resolution #8

May 10, 2022

**WHEREAS, the Town solicited competitive bids for the purchase of 4X4 WHEEL DRIVE
DUAL ENGINE CAB FORWARD CHASSIS WITH 18 FOOT RUNWAY BROOM, CONTRACT #322-218;
and**

**WHEREAS, on March 23, 2022 sealed bids were opened and Trius, Inc., 458 Johnson
Avenue, P O Box 158, Bohemia, NY 11716 submitted the apparent low dollar bid; and**

WHEREAS, Trius, Inc. has been determined to be a responsible bidder.

**NOW, THEREFORE, on a motion of Councilperson James P. O'Connor and
seconded by Councilperson Jorge Guadropbe it**

**RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trius,
Inc. in the amount of: A. \$672,996.00/ea. (Chassis); B. Options: 1. \$2,980.00/ea. (ICOM Radio
Installed); 2. \$6,312.00/set (1 set Brooms Steel Cores); 3. \$1,715.0/ea. (Motorola Radio
Installed); 4. \$55,494.00 (Five (5) year Manufacturer's Warranty); C. List +15% (Parts Discount);
D. \$140.00/hr. (Labor) for one (1) year from date of award with the Town's option to renew for
one (1) additional year under the same terms and conditions.**

Upon a vote being taken, the result was: Unanimous 5-0.

April 18, 2023

WHEREAS, by a Town Board resolution adopted May 10, 2022; **Contract #322-218** for **4x4 Wheel Drive, Dual Engine, Cab forward Chassis with 18 Foot Runway Broom** was awarded to Trius, Inc., 458 Johnson Avenue, P.O. Box 158, Bohemia, NY 11716, the lowest responsible bidder, and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for One (1) additional (1) year period, under the same terms and conditions.

WHEREAS, the Commissioner of DAT has recommended that the Town exercise the option to renew the contract for the One (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Trius, Inc., (Contract 322-218) in the amount of: A: \$672,996.00/ea. (Chassis); B: Options: 1. \$2,980.00/ea. (ICOM Radio Installed); 2. \$6,312.00/set (1 set Broom Steel Cores); 3. \$1,715.00/ea. (Motorola Radio Installed); 4. \$55,494.00(Five (5) year Manufacturer's Warranty); C. List +15% (Parts Discount); D. \$140.00/hr. (Labor) for the One (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into an agreement with
BOCES to participate in the Joint Municipal Cooperative Purchasing
Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To participate with school districts and other municipalities in Islip and Brookhaven in the joint bidding of goods and services.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town Departments
 2. Site or location effected by resolution: Various Town Facilities/locations
 3. Cost: #3,046.30
 4. Budget Line: A.1345.45019
 5. Amount and source of outside funding: None
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

3/30/23

Date

April 18, 2023
Resolution #6

- WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and
- WHEREAS, the Town of Islip, an educational/municipal corporation (hereinafter the 'Participant') is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Educational Law Section 1950; and
- WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES), Joint Municipal Cooperative Bidding Program (hereinafter the 'Program') in the areas mentioned above; and
- WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and
- WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids and reporting the results to the Participant.
- BE IT RESOLVED, that the participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and
- BE IT FURTHER RESOLVED, that the Participant hereby authorized East Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and
- BE IT FURTHER RESOLVED, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2. j.

BE IT FURTHER RESOLVED, that this agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2. j.

BE IT FURTHER RESOLVED, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

UPON A VOTE BEING TAKEN: The result was:

Town of Islip

Name of Educational or Municipal Corporation

Signature of Official

Angie Carpenter

Name of Official

Supervisor

Title

Michael Rand

Contact Person – Name

Director

Title

mrاند@islipny.gov

E-Mail Address

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with United Fence & Guard Rail, Corp. for DPW 3-2023, Modernization of Guard Rail.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to enter into a contract with United Fence & Guard Rail, Corp., 19 Zorn Blvd., Yaphank, New York 11980 for DPW 3-2023, Modernization of Guide Rail. The length of this contract is from date of contract execution to December 31, 2025 with a possible one-year extension at the Town's option.

United Fence & Guard Rail, Corp. submitted the lowest bid of \$227,200.00

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$55,903.04
4. Budget Line: H18.3310.30310 ^{JK} (\$29,059.14); H21.3310.3-0310 ^{JK} (\$1,843.90);
H22.3310.30310 ^{JK} (\$25,000.00)
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Form A-8/85 GWM

3/29/2023
Date

April 18, 2023
Resolution # 7

WHEREAS, the Town of Islip Department of Public Works has solicited competitive bids for DPW 3-2023, Modernization of Guide Rail (the "Contract"); and

WHEREAS, this bid was advertised twice and on March 23, 2023, sealed bids were opened, and United Fence & Guard Rail Corp., 19 Zorn Blvd., Yaphank, New York 11980 submitted the lowest bid of \$227,200.00; and

WHEREAS, United Fence & Guard Rail Corp. has been determined to be a responsible bidder, and

WHEREAS, the length of the Contract is from the date of contract execution to December 31, 2025 with an option to extend for one (1) year at the sole discretion of the Town Board; and

WHEREAS, the Commissioner of Public Works, Thomas Owens, recommends the approval of this resolution;

NOW THEREFORE, on a motion of _____, by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a contract with United Fence & Guard Rail Corp. for DPW 3-2023, "Modernization of Guide Rail," and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the Contract.

Upon a vote being taken, the result was:

DPW 3-2023
MODERNIZATION OF GUIDE RAIL

BIDDERS	AMOUNT
United Fence & Guard Rail Corp. 19 Zorn Blvd. Yaphank, NY 11980	<u>\$227,200.00</u>
Residential Fences Corp. 1775 Route 25 Ridge, NY 11961	<u>\$254,400.00</u>

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with L.K. McLean Associates, P.C., for Engineering and Construction Monitoring Services.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF


**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to enter into an agreement with L.K. McLean Associates, P.C., 437 South Country Road, Brookhaven, New York 11719 for Engineering and Construction Monitoring Services for Various Road Resurfacing Projects in the Town of Islip.

SPECIFY WHERE APPLICABLE:

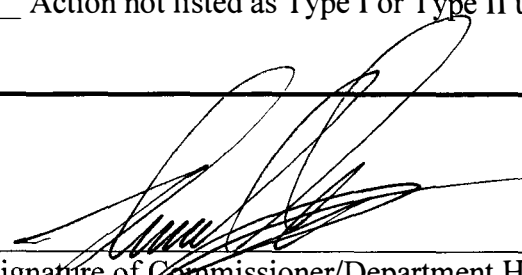
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$150,000.00
4. Budget Line: H19.5110.30615 
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.


Signature of Commissioner/Department Head Sponsor

3/29/2023
Date

April 18, 2023
Resolution # 8

WHEREAS, the Town of Islip ("the Town") Department of Public Works recently issued a Request for Qualifications ("RFQ") for Engineering and Construction Monitoring Service for Various Road Resurfacing Projects in the Town of Islip on an as-needed basis; and

WHEREAS, the Town received qualifications statements for such services from six (6) engineering and consulting firms, and a review committee was formed to review the qualifications statements received; and

WHEREAS, the review committee recommends that the Town award a contract for the services contemplated by the RFQ to L.K. McLean Associates, P.C, 437 South Country Road, Brookhaven, New York 11719; and

WHEREAS, L.K. McLean Associates, P.C. has been determined to be a responsible engineering consultant with the necessary qualifications, workforce, and experience to conduct the work contemplated by the RFQ; and

WHEREAS, the proposed fees for the services contemplated by the RFQ include: \$128.00 /hour for a Senior Construction Inspector, \$125.00/hour for a Construction Inspector and \$113.00/hour for a Junior Construction Inspector; and

WHEREAS, the Commissioner of the Department of Public Works recommends approval of this resolution;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a professional services agreement with L.K. McLean Associates, P.C. for Engineering and Construction Monitoring Service for Various Road Resurfacing Projects in the Town of Islip on an as-needed basis, the term of which shall be from date of full execution to December 31, 2025, with the Town's sole option to renew for an additional one (1) year period, the cost of which shall be for an amount not to exceed \$150,000.00 per year, and the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of funds from National Grid to compensate the Department of Public Works in regards to the 2022 Islip Gas Main Replacement Project.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept funds from National Grid in the amount of \$365,323.50 to compensate the Department of Public Works for the milling and overlay work required for Amuxen Court, Chestnut Street, Columbia Street, Elliot Place, Grant Avenue, Locust Avenue, Manitton Court, McKinley Street, Nassau Street, Vail Street and Watson Place, Islip due to the 2022 Islip Gas Main Replacement Project, MSLI190509.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Listed Roads
3. Cost: N/A
4. Budget Line: To be determined by the Comptroller
5. Amount and source of outside funding: (National Grid \$365,323.50)

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

3/29/2023
Date

April 18, 2023
Resolution # 9

WHEREAS, KeySpan East Gas Corporation d/b/a National Grid (“National Grid”) is in the process of completing work in the hamlet of Islip, Town of Islip (the “Town”), as part of its 2022 Islip Gas Main Replacement Project, MSLI190509; and

WHEREAS, National Grid has offered funding in the amount of \$365,323.50 to the Town’s Department of Public Works to perform the necessary overlay paving restoration of Amuxen Court, Chestnut Street, Columbia Street, Elliot Place, Grant Avenue, Locust Avenue, Manitton Court, McKinley Street, Nassau Street, Vail Street and Watson Place; and

WHEREAS, as condition of providing such funding, National Grid has requested that the Town assume liability for the paving restoration work; and

WHEREAS, the Commissioner of Department of Public Works, Thomas Owens, recommends approval of this resolution;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to request and accept funding from National Grid for the paving restoration of the above-referenced roads and to execute any necessary documents attendant thereto, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that upon approval and acceptance of payment of no less than \$365,323.50 for the paving restoration of the above-referenced roads, the Town shall assume liability for such paving restoration; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of funds from National Grid to compensate the Department of Public Works in connection with the 2022 Bay Shore Gas Main Replacement Project.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept funds from National Grid in the amount of \$160,000.00 to compensate the Department of Public Works for the milling and overlay work required for Garden Court and Manatuck Blvd., Bay Shore due to the 2021 Bay Shore Gas Main Replacement Project, MSLI160172.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Listed Roads
3. Cost: N/A
4. Budget Line: To be determined by the Comptroller
5. Amount and source of outside funding: (National Grid \$160,000.00)

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

3/29/2023
Date

April 18, 2023
Resolution # 10

WHEREAS, KeySpan East Gas Corporation d/b/a National Grid (“National Grid”) is in the process of completing work in the hamlet of Bay Shore, Town of Islip (the “Town”), as part of its 2021 Bay Shore Gas Main Replacement Project, MSLI160172; and

WHEREAS, National Grid has offered funding in the amount of \$160,000.00 to the Town’s Department of Public Works to perform the necessary overlay paving restoration of Garden Street and Manatuck Blvd.; and

WHEREAS, as condition of providing such funding, National Grid has requested that the Town assume liability for the paving restoration work; and

WHEREAS, the Commissioner of Department of Public Works, Thomas Owens, recommends approval of this resolution;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to request and accept funding from National Grid for the paving restoration of the above-referenced roads and to execute any necessary documents attendant thereto, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that upon approval and acceptance of payment of no less than \$160,000.00 for the paving restoration of the above-referenced roads, the Town shall assume liability for such paving restoration; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of funds from National Grid to compensate the Department of Public Works in connection with the 2022 Oakdale Gas Main Replacement Project.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept funds from National Grid in the amount of \$41,250.00 to compensate the Department of Public Works for the milling and overlay work required for Bayview Drive, Oakdale due to the 2022 Oakdale Gas Main Replacement Project, MSLI200726.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Listed Road
3. Cost: N/A
4. Budget Line: To be determined by the Comptroller
5. Amount and source of outside funding: (National Grid \$41,250.00)

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 _____. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

3/30/2023

Date

WHEREAS, KeySpan East Gas Corporation d/b/a National Grid (“National Grid”) is in the process of completing work in the hamlet of Oakdale, Town of Islip (the “Town”), as part of its 2022 Oakdale Gas Main Replacement Project, MSLI200726; and

WHEREAS, National Grid has offered funding in the amount of \$41,250.00 to the Town’s Department of Public Works to perform the necessary overlay paving restoration of Bayview Drive; and

WHEREAS, as condition of providing such funding, National Grid has requested that the Town assume liability for the paving restoration work; and

WHEREAS, the Commissioner of Department of Public Works, Thomas Owens, recommends approval of this resolution;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to request and accept funding from National Grid for the paving restoration of the above-referenced road and to execute any necessary documents attendant thereto, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that upon approval and acceptance of payment of no less than \$41,250.00 for the paving restoration of the above-referenced road, the Town shall assume liability for such paving restoration; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to consider changing the Official Map of the Town of Islip by deleting a portion of Cherokee Street.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Clerk to advertise for a Public Hearing pursuant to Sec. 273 NYS Town Law to consider changing Official Map of the Town of Islip by deleting a portion of Cherokee Street, Ronkonkoma, Suffolk County, New York adjoining Suffolk County Tax Lot 0500-021.00-01.00-026.000. The described portion of road has been discontinued and abandoned by Order of the Superintendent of Highways dated 5/12/2022, which Order was filed in the Office of the Town Clerk on 5/18/2022.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip and Charles & Laurie Mangiapane
 2. Site or location effected by resolution: Cherokee Street, Ronkonkoma, NY
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

3/ 08 /2023

Date

WHEREAS, on May 18, 2022 an Order was filed by Thomas Owens, as Superintendent of Highways, with the Islip Town Clerk pursuant to Section 207 of the NYS Highway Law, discontinuing and abandoning a portion of a Town street appearing on the Official Map of the Town of Islip as Cherokee Street, in the Hamlet of Ronkonkoma, which portion of said street is adjacent to Suffolk County Tax Map Lot designated as District 0500 Section 021.00 Block 01.00 Lot 026.000 owned by Charles Mangiapane and Laurie Mangiapane, who reside at 2537 Motor Parkway, Ronkonkoma, New York 11779; and

WHEREAS, in order for this portion of roadway to be added to the aforementioned adjoining Tax Lot, it is incumbent upon the Town Board to effectuate a change in the Official Map by deleting said abandoned portion of roadway from it; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by
Councilperson _____,

BE IT RESOLVED that the Town Clerk is hereby authorized to advertise for a Public Hearing to consider a change to the Official Map of the Town of Islip by deleting the following described portion of Cherokee Street, Ronkonkoma from said map:

ALL that certain plot, piece or parcel of land situate, lying and being in Ronkonkoma, Town of Islip, County of Suffolk and State of New York bounded and described as follows:

BEGINNING at a point at the southwest corner of the parcel herein described the following two courses and distances from the intersection of the easterly side of Oakdale Avenue and the northerly side of Motor Parkway;

- 1) Along the northerly side of Long Island Motor Parkway 428.58 feet
- 2) Along the easterly line of property now or formerly of Brian Martin, north 43 degrees 05 Minutes 35 seconds west a distance of 100.00 feet to the southerly side of Cherokee Street and the true point or place of beginning;

THENCE, north 43 degrees 05 minutes 35 seconds west a distance of 29.88 feet to the northerly side of Cherokee Street;

THENCE, along the northerly side of Cherokee Street, north 46 degrees 56 minutes 25 seconds east a distance of 120.00 feet;

THENCE, south 43 degrees 05 minutes 35 seconds east a distance of 29.81 feet to the southerly side of Cherokee Street;

THENCE, along the southerly side of Cherokee Street, south 46 degrees 54 minutes 25 seconds west a distance of 120.00 feet to the point or place of beginning.

Said parcel containing 3,581 square feet.

Upon a vote being taken, the result was:

**NOTICE OF PUBLIC HEARING ON PROPOSED CHANGE
IN OFFICIAL MAP OF THE TOWN OF ISLIP**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Islip will hold a Public Hearing on Tuesday, May 16, 2023 at 2:00 P.M. at 655 Main Street, Islip, New York 11751 on a proposal to change the Official Map of the Town of Islip by deleting a portion of Cherokee Street, Ronkonkoma, Suffolk County, New York. The format of this meeting is subject to change, attendees should check the Town website for instructions prior to the date of the meeting.

The Town Board Meeting will be held electronically via Live Stream. Members of the public may view the Town Board meeting via Live Stream by visiting the Town of Islip's website at <http://islipny.gov> or by visiting the Town of Islip's YouTube Channel at <http://www.youtube.com/user/townofislip>.

ALL that certain plot, piece or parcel of land situate, lying and being in Ronkonkoma, Town of Islip, County of Suffolk and State of New York bounded and described as follows:

BEGINNING at a point at the southwest corner of the parcel herein described the following two courses and distances from the intersection of the easterly side of Oakdale Avenue and the northerly side of Motor Parkway;

- 1) Along the northerly side of Long Island Motor Parkway 428.58 feet
- 2) Along the easterly line of property now or formerly of Brian Martin, north 43 degrees 05 Minutes 35 seconds west a distance of 100.00 feet to the southerly side of Cherokee Street and the true point or place of beginning;

THENCE, north 43 degrees 05 minutes 35 seconds west a distance of 29.88 feet to the northerly side of Cherokee Street;

THENCE, along the northerly side of Cherokee Street, north 46 degrees 56 minutes 25 seconds east a distance of 120.00 feet;

THENCE, south 43 degrees 05 minutes 35 seconds east a distance of 29.81 feet to the southerly side of Cherokee Street;

THENCE, along the southerly side of Cherokee Street, south 46 degrees 54 minutes 25 seconds west a distance of 120.00 feet to the point or place of beginning.

Said parcel containing 3,581 square feet.

NOTICE IS FURTHER GIVEN that any person who needs accommodations to access the meeting should contact Constituent Services at (631) 224-5380.

Dated: _____, 2023

By Order of Town Board of Town of Islip

OLGA H. MURRAY
TOWN CLERK
TOWN OF ISLIP

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to consider changing the Official Map of the Town of Islip by deleting a portion of Cherokee Street.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Clerk to advertise for a Public Hearing pursuant to Sec. 273 NYS Town Law to consider changing Official Map of the Town of Islip by deleting a portion of Cherokee Street, Ronkonkoma, Suffolk County, New York adjoining Suffolk County Tax Lot 0500-020.00-05.00-032.000. The described portion of road has been discontinued and abandoned by Order of the Superintendent of Highways dated 2/25/2022, which Order was filed in the Office of the Town Clerk on 3/2/2022.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip and Brian Martin
 2. Site or location effected by resolution: Cherokee Street, Ronkonkoma, NY
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

2/28/2023

Date

WHEREAS, on March 2, 2022 an Order was filed by Thomas Owens, as Superintendent of Highways, with the Islip Town Clerk pursuant to Section 207 of the NYS Highway Law, discontinuing and abandoning a portion of a Town street appearing on the Official Map of the Town of Islip as Cherokee Street, in the Hamlet of Ronkonkoma, which portion of said street is adjacent to Suffolk County Tax Map Lot designated as District 0500 Section 020.00 Block 05.00 Lot 032.000 owned by Brian Martin, who resides at 2533 Motor Parkway, Ronkonkoma, New York 11779; and

WHEREAS, in order for this portion of roadway to be added to the aforementioned adjoining Tax Lot, it is incumbent upon the Town Board to effectuate a change in the Official Map by deleting said abandoned portion of roadway from it; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____,

BE IT RESOLVED that the Town Clerk is hereby authorized to advertise for a Public Hearing to consider a change to the Official Map of the Town of Islip by deleting the following described portion of Cherokee Street, Ronkonkoma from said map:

ALL that certain plot, piece or parcel of land situate, lying and being in Ronkonkoma, Town of Islip, County of Suffolk and State of New York bounded and described as follows:

BEGINNING at a point on the northerly side of Motor Parkway the following three courses and distances from the intersection of the easterly side of Oakdale Avenue and the northerly side of Motor Parkway:

- 1) Along a curve to the left with a radius of 2,814.91 feet and a length of 241.83 feet
- 2) North 46 degrees 54 minutes 25 seconds east a distance of 11.75 feet
- 3) Along the easterly line of property now or formerly of Jacqueline Alaimo, north 43 degrees 05 minutes 35 seconds west a distance of 100.00 feet to the southerly side of Cherokee Street and the true point or place of beginning;

THENCE north 43 degrees 05 minutes west a distance of 29.98 feet to the northerly side of Cherokee Street;

THENCE, along the northerly side of Cherokee Street, north 46 degrees 56 minutes 25 seconds east a distance of 175.00 feet;

THENCE, south 43 degrees 05 minutes 35 seconds east a distance of 29.88 feet to the southerly side of Cherokee Street;

THENCE, along the southerly side of Cherokee Street, south 46 degrees 54 minutes 25 seconds west a distance of 175.00 feet to the point or place of BEGINNING.

Said parcel containing 5,238 square feet or 0.12 acres

Upon a vote being taken, the result was:

**NOTICE OF PUBLIC HEARING ON PROPOSED CHANGE
IN OFFICIAL MAP OF THE TOWN OF ISLIP**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Islip will hold a Public Hearing on Tuesday, May 16, 2023 at 2:00 P.M. at 655 Main Street, Islip, New York 11751 on a proposal to change the Official Map of the Town of Islip by deleting a portion of Cherokee Street, Ronkonkoma, Suffolk County, New York. The format of this meeting is subject to change, attendees should check the Town website for instructions prior to the date of the meeting.

The Town Board Meeting will be held electronically via Live Stream. Members of the public may view the Town Board meeting via Live Stream by visiting the Town of Islip's website at <http://islipny.gov> or by visiting the Town of Islip's YouTube Channel at <http://www.youtube.com/user/townofislip>.

ALL that certain plot, piece or parcel of land situate, lying and being in Ronkonkoma, Town of Islip, County of Suffolk and State of New York bounded and described as follows:

BEGINNING at a point on the northerly side of Motor Parkway the following three courses and distances from the intersection of the easterly side of Oakdale Avenue and the northerly side of Motor Parkway:

- 1) Along a curve to the left with a radius of 2,814.91 feet and a length of 241.83 feet
- 2) North 46 degrees 54 minutes 25 seconds east a distance of 11.75 feet
- 3) Along the easterly line of property now or formerly of Jacqueline Alaimo, north 43 degrees 05 minutes 35 seconds west a distance of 100.00 feet to the southerly side of Cherokee Street and the true point or place of beginning;

THENCE north 43 degrees 05 minutes west a distance of 29.98 feet to the northerly side of Cherokee Street;

THENCE, along the northerly side of Cherokee Street, north 46 degrees 56 minutes 25 seconds east a distance of 175.00 feet;

THENCE, south 43 degrees 05 minutes 35 seconds east a distance of 29.88 feet to the southerly side of Cherokee Street;

THENCE, along the southerly side of Cherokee Street, south 46 degrees 54 minutes 25 seconds west a distance of 175.00 feet to the point or place of BEGINNING.

Said parcel containing 5,238 square feet or 0.12 acres

NOTICE IS FURTHER GIVEN that any person who needs accommodations to access the meeting should contact Constituent Services at (631) 224-5380.

Dated: _____, 2023

By Order of Town Board of Town of Islip

OLGA H. MURRAY
TOWN CLERK
TOWN OF ISLIP

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of turkeys and various grocery items from Islip Food for Hope, Inc. to be used for the 2023 Thanksgiving Basket Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implication, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board. The resolution authorizes the Supervisor to accept a donation of approximately 800 turkeys, turkey breasts, and/or hams and various grocery items, with a monetary value of approximately \$20,000.00 (actual amount to be determined), by Islip Food for Hope, Inc. (formerly known as the Islip Thanksgiving Breakfast Committee). Islip Food for Hope, Inc. has a mailing address of P.O. Box 371, Islip, NY 11751. The donation is to be used for a Thanksgiving Basket Program in which food baskets are provided to agencies that distribute Thanksgiving groceries to disadvantaged Islip residents who may be disabled, indigent or elderly. This program enables families, who might not otherwise be able to do so because of tough economic times, to celebrate the Thanksgiving holiday together. The Department of Parks, Recreation & Cultural Affairs will host several drop-off sites throughout the Town to collect in-kind donations of various food items. This is the sixteenth year this resolution has come before Town Board.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Town of Islip residents
 2. **Site or location effected by resolution:** N/A
 3. **Cost:** No cost to the Town of Islip
 4. **Budget Line:** N/A
 5. **Amount and source of outside funding:** N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Date

3/24/2023

April 18, 2023
Resolution # 15

WHEREAS, the Town of Islip ("the Town") sponsors an annual Thanksgiving Basket Program, which provides food baskets to Town residents and families who may be disabled, indigent, or elderly and who might not otherwise be able to celebrate Thanksgiving; and

WHEREAS, Islip Food for Hope, Inc. (formerly known as the Thanksgiving Breakfast Committee), a New York State Not-for-Profit Corporation with a mailing address of P.O. Box 371, Islip, NY 11751, wishes to donate approximately 800 turkeys, turkey breasts and/ or hams and various grocery items, with a monetary value of approximately \$20,000.00 (actual amount to be determined), to be used for the Thanksgiving Basket Program; and

WHEREAS, the Town, through its Department of Parks, Recreation & Cultural Affairs, would like to host several drop-off sites throughout the Town to collect in-kind donations of various food items for the Thanksgiving Basket Program; and

WHEREAS, the Town would like to accept such donations for use in its Thanksgiving Basket Program with the purpose of providing Thanksgiving food baskets to residents and families who may be disabled, indigent, or elderly and who might not otherwise be able to celebrate Thanksgiving and to local agencies for distribution to these residents and families;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town is hereby authorized to accept a donation of turkeys, turkey breasts and/or hams and various grocery items, with a monetary value of approximately \$20,000.00, from Islip Food for Hope, Inc. to be used for the 2023 Thanksgiving Basket Program; and be it further

RESOLVED, that the Department of Parks, Recreation & Cultural Affairs is hereby authorized to host several drop-off sites throughout the Town to collect in-kind donations of various food items for the Thanksgiving Basket Program.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of a donation of approximately 200 influenza vaccines from Catholic Health- Good Samaritan University Hospital to be offered to Town of Islip Seniors at the annual Senior Health Fair.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implication, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

By this resolution, the Town Board authorizes the Supervisor to accept a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan University Hospital, with the intent to improve the town's elderly population's health and decrease hospitalization rates. Vaccines will be offered to the Town of Islip senior citizens on September 18, 2023 at the annual Senior Health Fair held at the Caesar Trunzo Senior Center, located at 16 Second Avenue in Brentwood. Dates and times are subject to change based on vaccine availability.

SPECIFY WHERE APPLICABLE:

- | | |
|---|-------------------------------|
| 1. Entity or individual benefitted by resolution: | Town of Islip senior citizens |
| 2. Site or location effected by resolution: | Caesar Trunzo Senior Center |
| 3. Cost: | No cost to the Town of Islip |
| 4. Budget Line: | N/A |
| 5. Amount and source of outside funding: | N/A |
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number __26__. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.


Signature of Commissioner/Department Head Sponsor

3/30/2023
Date

April 18, 2023

Resolution # _____

WHEREAS, Catholic Health – Good Samaritan University Hospital would like to donate influenza vaccines, with the intent to improve the town’s elderly population’s health and decrease hospitalization rates; and

WHEREAS, Catholic Health – Good Samaritan University Hospital would like to donate approximately 200 influenza vaccines; and

WHEREAS, the vaccines would be dispensed at the annual Senior Health Fair at the Caesar Trunzo Senior Center located at 16 Second Avenue in Brentwood on September 18, 2023;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to accept a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan University Hospital and will be offered to Town of Islip senior citizens at the annual Senior Health Fair at the Caesar Trunzo Senior Center on September 18, 2023, with specific dates and times subject to change based on vaccine availability.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with S&S Amusements, Inc. to provide a four day carnival.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with S&S Amusements, Inc. to provide a four (4) day carnival at the Islip Grange, 10 Broadway Avenue, Sayville, New York 11782. The carnival will be held from Thursday, April 20 through Sunday, April 23, 2023. The Town shall receive \$1,200.00 each day or 20% of all ticket ride sales, whichever is greater, as well as a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. Any revenue derived from the carnival will be allotted for various costs associated with recreation programming to be determined by the Commissioner of the Department of Parks, Recreation and Cultural Affairs or his designee. A similar resolution was passed for S&S Amusement, Inc. by the Town Board in previous years.

SPECIFY WHERE APPLICABLE:

- | | |
|---|---|
| 1. Entity or individual benefitted by resolution: | S&S Amusements, Inc. |
| 2. Site or location effected by resolution: | Islip Grange
10 Broadway Avenue, Sayville, NY 11782 |
| 3. Cost: | No cost to the Town of Islip – self-sustaining |
| 4. Budget Line: | N/A |
| 5. Amount and source of outside funding: | The Town shall receive 1,200.00 for each day or 20% of all ticket ride sales, whichever is greater, as well as a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. |
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Date

3/31/2023

April 18, 2023
Resolution # _____

WHEREAS, the Town of Islip currently owns and maintains certain parklands and properties known as the Islip Grange, 10 Broadway Avenue, Sayville, New York 11782; and

WHEREAS, S&S Amusements, Inc., a domestic corporation with a mailing address of 201B Freeman Avenue, Islip, New York, 11751, desires to hold a carnival from April 20 thru April 23, 2023 on the field of the Islip Grange consisting of food vendors, amusement and carnival rides; and

WHEREAS, dates and locations are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs; and

WHEREAS, S&S Amusements, Inc. shall pay to the Town a fee in the amount of \$1,200.00 for each day of the carnival or 20% of ticket ride sales, whichever is greater, as well as an additional \$150.00 per each food concession, with the exception of the popcorn and cotton candy concessions, for the use of the Islip Grange, if the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with S&S Amusements, Inc., whereby S&S Amusements, Inc. shall pay to the Town on average a daily fee in the amount of \$1,200.00, as outlined above, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to apply for and accept reimbursement funding for expenses deemed eligible resulting from the response and recovery efforts from Winter Storm Elliott in December of 2022.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Anthony Prudenti

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

A Presidential Declaration of Disaster (FEMA DR 4694NY) has been instituted in response to December 2022 Winter Storm occurring on Friday, December 23, 2022. FEMA DR 4694NY allows state, territorial, tribal, and local government entities and certain private non-profit organizations eligible to apply for Public Assistance and receive reimbursement for eligible expenses resulting from December 2022 Winter Storm in accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207. This resolution would allow the Town of Islip to participate in the FEMA DR 4694 Public Assistance Program and to accept a federal cost reimbursement of 75 percent of costs deemed eligible as a result of Town expenses and damages for December 2022 Winter Storm.



SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Town of Islip
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

3/30/2023

Town Board
April 18, 2023
Resolution # 17

**Resolution of the Town Board of the Town of Islip
655 Main Street, Islip, NY 11751**

WHEREAS, a Presidential Declaration of Disaster (FEMA DR 4694NY) has been instituted in response to December 2022 Winter Storm, occurring in Suffolk County on December 23, 2022; and

WHEREAS, FEMA DR 4694 NY allows state, territorial, tribal, and local government entities and certain private non-profit organizations to apply for Public Assistance for eligible expenses resulting from response and recovery of Winter Storm Elliott in accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207; and

WHEREAS, the Town of Islip incurred expenses and damages due to December 2022 Winter Storm and wishes to participate in the FEMA DR 4694 NY Public Assistance Program for any expenses deemed eligible; and

WHEREAS, FEMA DR 4694 NY provides that eligible reimbursement shall be allocated on a 75 percent federal share, and a 25 percent local share; and

WHEREAS, the Department of Public Safety Enforcement, Office of Emergency Management, will coordinate with Town Departments and their Divisions in obtaining their expenses and back-up materials deemed eligible for a 75 percent federal cost share reimbursement; and

WHEREAS, the Commissioner of Public Safety Enforcement, Anthony Prudenti, recommends approval of this resolution.

NOW THEREFORE, on the motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Supervisor to execute any necessary documentation which is required for the Town to participate in the FEMA DR 4694 NY Public Assistance Program and accept reimbursement funding for expenses deemed eligible in accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207, subject to the review and approval by the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make appropriate accounting entries deemed necessary to facilitate said reimbursement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any and all documents in order to effectuate the assumption of an existing Note and Mortgage held by the Town.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael P. Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents in order to effectuate the assumption of an existing Note and Mortgage held by the Town in the amount of \$25,000 recorded in Liber 22208 Page 17 by Justin Dolce and Lisa Dolce in connection with the sale of 6 Cortland Place, Bay Shore, N.Y. 0500-393.00-01.00-006.000) who have agreed to purchase the premises from Conner S. Brown subject to the existing Note and Mortgage. The home is being sold in furtherance of the Affordable Housing Program.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: N/A
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

3/ /23

Date

April 18, 2023
Resolution # 18

WHEREAS, the Town of Islip is the mortgagee holding a certain note and mortgage described as follows: Note and Mortgage dated the 4th day of May, 2012, made by Conner S. Brown ("First Borrower") to the Town of Islip in the principal sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00), with the mortgage being recorded on May 24, 2012 in Liber 22208, Page 17 in the Office of the Clerk of the County of Suffolk, a copy of which is annexed hereto as Exhibit A (the "Note and Mortgage"); and

WHEREAS, one of the First Borrower, Conner S. Brown, wishes to sell the mortgaged premises to Justin Dolce and Lisa Dolce (the "Borrowers") whereby the Borrowers have agreed to purchase the premises located at 6 Cortland Place, Bay Shore, New York 11706 (SCTM# 0500-393.03-01.00-006.000) subject to the Note and Mortgage held by the Town referred to above; and

WHEREAS, the Borrowers are hereby agreeing to assume in total the responsibilities of the First Borrower under the terms of the Note and Mortgage; and

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, in consideration of the continued affordability and viability of the home, the Town hereby covenants and agrees with the Borrowers that the above referenced Note and Mortgage held by the Town be assumed by and assigned to Borrowers, and be it

FURTHER RESOLVED, that the Supervisor is hereby authorized to execute any and all documentation in order to effectuate same.

Upon a vote being taken, the result was:

LONG ISLAND HOUSING PARTNERSHIP, INC. AND AFFILIATES

A Private Not-for-Profit Developer, Sponsor and Facilitator of Affordable Homes



Board of Directors

Chairman

Kevin S. Law
TRITEC Real Estate Company

Vice Chairman

Steven F. Philbin
M&T Bank

Second Vice Chairwoman

Mary Reid
Community Advocate

Treasurer

Anthony Esernio
TD Bank NA

Secretary

Elena A. Dundon
Local 338 RWDSU/UFCW

Robert A. Isaksen
Bank of America

Lawrence S. Jones
Bethpage Federal Credit Union

Steven Cannella
Brookhaven National Laboratory

Capital One Bank

Laura A. Cassell
Catholic Charities of Long Island

Citi

Peter Klein
Developer

Richard J. Locke
Direct Energy Business

Shirley E. Coverdale
Family Community Life Center

Robert C. Creighton
Farrell Fritz, P.C.

Rev. Dr. Daris Dixon-Clark
First Baptist Church

Vincent E. Giovinco
Flushing Bank

HSBC Bank USA

Kevin M. Harvey
IBEW, Local 25

Richard D. DeVerna
JPMorgan Chase

Matthew Cohen
Long Island Association

Marlo Paventi Dilts
Long Island Board of Realtors

Peter G. Florey
Long Island Builders Institute

Patrick G. Halpin
Mercury, LLC

Brian Sapp
National Grid

Andrea Rothchild
Newsday

Michael A. Fields
New York Community Bank

Christopher M. Hahn
PSEG

Thomas P. DeJesu
RedLand Strategies

Vladimir Ortega
Sterling National Bank

Christopher McKeever
Stewart Title Insurance Company

Steven Krieger
The Engel Burman Group

Robert J. Coughlan
TRITEC Real Estate Company

March 23, 2023

Ernest J. Cannava, Esq.

Town of Islip

655 Main Street

Islip, NY 11751

Re: Assumption of Cortland Square Resale-Town of Islip
Homeowner: Conner S. Brown
Purchaser: Justin Dolce and Lisa Dolce
Address: 6 Cortland Place, Bay Shore, NY 11706

Dear Mr. Cannava:

Enclosed is the completed Town of Islip assumption form with copies of the contract of sale, commitment, loan estimate and Income & Asset form for Justin and Lisa Dolce who is purchasing the above referenced location. Also enclosed is a copy of the original Town of Islip Note & Mortgage for \$25,000 along with the recording information.

The purchase price of the home is \$333,847. The subsidies are:

1. Town of Islip CDA (CHDO) Home funds for \$63,800
2. Suffolk County Workforce Housing grant for \$38,776
3. Town of Islip grant for \$25,000

The subsidized sales price of the home will be \$206,271. There is an LIHP Admin Lien of \$10,000. This does not reduce the purchase price (below line).

If I can provide any additional information, please do not hesitate to contact me at 631-435-4710 ext. 337.

Sincerely,

Laura Savino
Director of Governmental Programs

Enclosure(s)

Peter J. Elkowitz, Jr.
President
Chief Executive Officer

James Britz
Executive Vice-President
Chief Operating Officer

Valerie Canny
Chief Financial Officer

Jill Rosen-Nikoloff
Senior Vice President/
General Counsel
(Compliance Officer)

Counsel

Edward Puerta
Nixon Peabody LLP



**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Town Clerk to advertise for a Public Hearing to
consider amending the Town of Islip Uniform Traffic Code.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution lists various traffic control devices recommended by the Traffic Safety Division.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 22. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Alpha Bulboef
Signature of Commissioner/Department Head Sponsor

4-7-23
Date

On a motion of Councilperson _____, seconded by
Councilperson _____ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as
follows:

**SCHEDULE J
PARKING, STOPPING AND STANDING REGULATIONS
AMEND TO READ**

LOCATION	REGULATION	HOURS/DAYS
Erwin Street/North From River Road to Foster Avenue (SVL)	No parking	10:00 a.m. to 12:00 noon 4/15 to 10/15
Erwin Street/South From Foster Avenue to River Road (SVL)	No parking	10:00 a.m. to 12:00 noon 4/15 to 10/15

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: RIVER ROAD/NORTH, SAYVILLE

REGULATION: Existing – No Parking Restriction

REQUESTED BY: Elected Official

RECOMMENDATION: Remove the “No Parking 10:00 a.m. to 12:00 noon, 4/15 to 10/15” restriction from River Road to Foster Avenue

BRIEF JUSTIFICATION: To address overflow of Fire Island ferry patrons leaving vehicles in front of residential homes for extended periods during the season.

LOCATION: RIVER ROAD/SOUTH, SAYVILLE

REGULATION: Existing – No Parking Restriction

REQUESTED BY: Elected Official

RECOMMENDATION: Remove the “No Parking 10:00 a.m. to 12:00 noon, 4/15 to 10/15” restriction from Foster Avenue to River Road

BRIEF JUSTIFICATION: To address overflow of Fire Island ferry patrons leaving vehicles in front of residential homes for extended periods during the season.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into a contract with
Waterside Contracting Corp. Inc. for DPW 7-2023, "Fair Harbor Ferry
Dock Emergency Improvements".**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into a contract with Waterside Contracting Corp. Inc. for DPW7-2023, "Fair Harbor Ferry Dock Emergency Improvements"; in the amount of \$164,600.00, the form and content of which shall be subject to the approval of the Town Attorney and authorization for the Comptroller to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: the Town, Residents
 2. Site or location effected by resolution: Fair Harbor
 3. Cost: \$164,600.00
 4. Budget Line: To be Established by the Comptroller
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 2, 42. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4/7/2023

Date

WHEREAS, the Town of Islip Department of Public Works has solicited competitive bids for DPW 7-2023, "Fair Harbor Ferry Dock Emergency Improvements"; and

WHEREAS, the solicitation for bids was advertised twice, and sealed bids were opened on April 6, 2023; and

WHEREAS, Waterside Contracting Corp. Inc., 26 Horton Street, West Islip, NY 11795, submitted the lowest bid price of \$164,600.00; and

WHEREAS, Waterside Contracting Corp. Inc. has been determined to be a responsible bidder; and

WHEREAS, the Commissioner of Public Works hereby recommends that DPW 7-2023, "Fair Harbor Ferry Dock Emergency Improvements"; be awarded to, Waterside Contracting Corp. Inc.;

NOW, THEREFORE, on a motion of _____, seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into a contract with, Waterside Contracting Corp. Inc. for DPW 7-2023, "Fair Harbor Ferry Dock Emergency Improvements," in the amount of \$164,600.00, the form and content of which shall be subject to the approval of the Town Attorney; and

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was: _____.

April 18, 2023
Resolution # 20

DPW 7-2023
FAIR HARBOR HERRY DOCK EMERGENCY IMPROVEMENTS

BIDDERS	AMOUNT
Waterside Contracting Corp. 26 Horton Street West Islip, NY 11795	<u>\$164,600.00</u>
Galvin Bros., Inc. 149 Steamboat Road Great Neck, NY 11024	<u>\$276,805.00</u>

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into a License Agreement with
The Session Stand.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael P. Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Supervisor is hereby authorized to enter into a License Agreement with The Session Stand to operate a restaurant with a seasonal liquor license, and at licensee's discretion, sundries, bait and tackle and other products appropriate to a beach recreation facility for an initial term of three years, one option term of two years and a second option term of five years, each option term subject to Town Board approval, a license fee of \$25,000 plus 3% of all gross revenues +

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: The Session Stand
 2. Site or location effected by resolution: Atlantique Marina (500-495.00-01.00-001.000)
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor amm

Date _____

April 18, 2023
Resolution#: 21

WHEREAS, the Town of Islip (hereinafter "Town") owns the concession building located at the Atlantique Beach and Marina, Atlantique, Fire Island, said property bearing Suffolk County Tax Map number 500-495.00-01.00-001.000 ("Premises") and has, over the years, licensed the Premises to The Session Stand, Inc., a New York corporation with an address of P.O. Box 464, Ocean Beach, New York, ("The Session Stand") to operate as a food concession to offer meal service ancillary to the use of the Marina by boaters, fishermen and visitors ("License Agreement"); and

WHEREAS, the most recent license agreement expired and both the Town and The Session Stand are interested in entering into another agreement for the use of the Premises under the following material terms and conditions:

1. Term: Three (3) years with one (2) year option term and one (5) year option term, each option term subject to Town Board approval and a potential adjustment in the base license fee;
2. The license fee for the first two (2) years shall be Twenty Five Thousand and 00/100 Dollars (\$25,000) plus 3% of gross revenue over \$105,000 generated from all sales transacted on the Premises
3. The Session Stand shall remit a one- time payment of \$5,000 with the signed license
4. The Session Stand shall have the exclusive right to operate, on the Premises, a restaurant serving food and beverages, with a seasonal liquor license and at licensee's discretion, sundries, bait and tackle and other products appropriate to a beach recreation facility.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it,

RESOLVED, that the Supervisor is hereby authorized to enter into a License Agreement with The Session Stand to operate a restaurant with a seasonal liquor license and at licensee's discretion, sundries, bait and tackle and other products appropriate to a beach recreation facility , for an initial term of three years, one option term of two years and a second option term of five years, each option term subject to Town Board approval, a license fee of \$25,000 plus 3% of all gross revenues over \$105,000, the terms of said License Agreement to be subject to approval of the Town attorney.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an information-sharing agreement with FEMA for the purpose of Floodplain Management.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ela Dokonal

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor to enter into an information sharing agreement with the Department of Homeland Security, Federal Emergency Management Agency (FEMA), for the purpose of managing the Town of Islip's floodplain. If approved, this agreement will allow the FEMA to provide information on specific properties and analysis of data for repetitive loss and severely repetitive loss claims to better support and implement the best practices for management of the Town's floodplain. This is consistent with FEMA guidelines, and the Town will enter into information sharing agreement with FEMA, subject to review and approval of the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents and Merchants of the Town of Islip
 2. Site or location effected by resolution: Town of Islip, New York
 3. Cost: No Cost
 4. Budget Line: NA
 5. Amount and source of outside funding: NA
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Ela Dokonal

Digitally signed by Ela Dokonal
Date: 2023.04.03 14:13:38 -04'00'

4-3-2023

Signature of Commissioner/Department Head Sponsor

Date

April 18, 2023

Resolution # 22

WHEREAS, the Town of Islip (the "Town") has requested information from the Department of Homeland Security, Federal Emergency Management Agency ("FEMA"), related to the management of the Town's floodplain, including but not limited to data collected for repetitive-loss properties; and

WHEREAS, FEMA requires that the Town enter into an information-sharing access agreement to share information related to the Flood Insurance Management Plan and the overall management of the Town's floodplain; and

WHEREAS, the Department of Planning and Development recommends that the Town enter into information-sharing access agreement with FEMA for the purpose of improving management of the Town's floodplain;

NOW, THEREFORE, on a motion of _____, seconded by

_____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Supervisor to execute any and all documents required to enter into an information sharing agreement with FEMA for the purpose of floodplain management, the form and content of which shall be subject to approval of the Town Attorney.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to apply for and accept grant funding through Round XXI of the Suffolk County Downtown Revitalization Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ela Dokonal

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor to apply for and accept grant funding through Round XXI of the Suffolk County Downtown Revitalization Program. If approved, this round of funding will be used for the green infrastructure installation in improved municipal parking facility, updated Veterans Memorial Park, streetscape improvements of sidewalk and curbs (as needed), ADA compliant ramps, decorative lights, bike storage and repair stations, and other improvements as deemed required. This is consistent with Suffolk County and Town guidelines, and the Town will enter into an inter-municipal agreement with Suffolk County pursuant to Article 5-G of the General Municipal Law, subject to review and approval of the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents and Merchants of Islip Hamlet.
 2. Site or location effected by resolution: 401 Montauk Hwy , New York
 3. Cost: The Town's matching share is estimated to be \$140, 7 00
 4. Budget Line: Will be established by Comptroller pending grant approval.
 5. Amount and source of outside funding: Approximately \$240,600 from Suffolk County.
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1 ,2 ,31 . SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Ela Dokonal

Digitally signed by Ela Dokonal
Date: 2023.04.04 13:32:10 -04'00'

04-04-2023

Signature of Commissioner/Department Head Sponsor

Date

April 18, 2023

Resolution # 23

WHEREAS, the County of Suffolk is accepting grant applications for Round XXI of the Downtown Revitalization Program; and

WHEREAS, the Islip Chamber of Commerce has requested that the Town of Islip participate in the Suffolk County Downtown Revitalization Round XXI grant program to fund the installation of parking and streetscape improvements, curbs, stamped concrete, ADA compliance improvements, and decorative lights; and

WHEREAS, as part of the application process and in conformity with Suffolk County Resolution No. 808-1998, the County of Suffolk requires a resolution from the Islip Town Board demonstrating local support for the proposed project; and

WHEREAS, the Department of Planning and Development has recommended that grant funds be solicited from Suffolk County's Downtown Revitalization Round XXI Program for the installation of parking and streetscape improvements in Islip (the "Project"); and

WHEREAS, the Department of Planning and Development has prepared a Short Environmental Assessment Form for the Project, and has found said project to be consistent with Type II Action under SEQRA;

NOW, THEREFORE, on a motion of _____, seconded by

_____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Supervisor to execute any and all documents required to apply for and to accept funding from Suffolk County the Downtown Revitalization Round XXI grant program, subject to review and approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to modify the budget in accordance with the terms of the grant agreement; and be it further

RESOLVED, that the Town Board of the Town of Islip hereby determines that this project is a Type II action under 6 NYCRR Section 617(c)(1),(2), and (31), since the projects involve maintenance, repair, replacement, rehabilitation, or reconstruction of a structure or facility in kind or on the same site and the purchase of equipment.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 24

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an amendment to the Professional Services Agreement with DY Consultants in connection with an environmental assessment for Runway 18-36.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


RESOLUTION AUTHORIZING the Supervisor to amend a professional services agreement with DY Consultants for an environmental assessment relating to Obstruction Removal on the Runway 18-36 approach at Bayport Aerodrome (23N).

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Bayport Aerodrome
2. Site or location effected by resolution: Bayport Aerodrome
3. Cost: \$34,203.94
4. Budget Line: TB D
5. Amount and source of outside funding: FAA (90%), NYSDOT (5%), PFC Pending (5%)

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

04/03/2023

Date

April 18, 2023
Resolution No. 24

RESOLUTION AUTHORIZING the Supervisor to amend a professional services agreement with DY Consultants for an environmental assessment relating to Obstruction Removal on the Runway 18-36 approach at Bayport Aerodrome (23N).

WHEREAS, the Town of Islip ("Town"), owns and operates the Bayport Aerodrome (23N), a general aviation airport ("the Airport"); and

WHEREAS, the Department of Aviation & Transportation requires a professional engineering firm to perform an environmental assessment relating to Obstruction Removal on the Runway 18-36 approach at Bayport Aerodrome (23N), and

WHEREAS, the Airport is eligible to receive grants under the federal Airport Improvement Program ("AIP") and is subject to grant assurances; and

WHEREAS, grant assurance #20 titled "Hazard Removal and Mitigation," requires the Airport sponsor to take appropriate action to assure...instrument and visual operations to the airport will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards;

WHEREAS, the Airport obtained an obstruction survey and analysis study dated November 2019 to survey the built environmental and vegetation in the environs of the Airport and identify penetrations to various imaginary surfaces defining the navigable airspace; and

WHEREAS, the obstruction survey and analysis found numerous obstructions present in the critical on-airport surfaces and approach surfaces to both runway ends.

WHEREAS, the Department of Aviation & Transportation has completed an environmental assessment relating to Obstruction Removal on the Runway 18-36 approach at Bayport Aerodrome (23N), to address and assess mitigation options for all obstructions cited, including but not limited to, removal. Topping, trimming, marking and lighting, exploring environmental impacts, and educating the community on the safety aspects of obstruction removal (the "Project"); and

WHEREAS, DY Consultants was selected as the engineer of record for this project and completed this work at a cost of \$166,484; and

WHEREAS, on November 29, 2022 the U.S. Fish and Wildlife Service ("USFWS") published a final rule to reclassify the Northern Long-Eared Bat ("NLEB") from threatened to endangered under the Endangered Species Act; and

WHEREAS, the obstruction removal will take place after the rule takes effect on 1/30/23, we must comply with the new rule; and

WHEREAS, consultation with the USFWS for the obstruction removal at 23N needs to be reinitiated; and

WHEREAS, DY Consultants will be required to perform additional work in coordination, oversight and updating of the initial EA Report due to the reclassification of the NLEB under the Endangered Species Act; and

WHEREAS, the Commissioner of the Department of Aviation & Transportation hereby recommends amending the existing engineering services agreement for the project to DY Consultants at an additional cost not to exceed \$34,203.94 (total contract value of \$200,687.94); and

NOW, THEREFORE, on a motion of Councilperson _____, seconded by Councilperson _____; be it

RESOLVED, that the Supervisor, or her designee, is hereby authorized to execute an amendment to the professional services agreement with DY Consultants for an environmental assessment relating to Obstruction Removal on the Runway 18-36 approach at Bayport Aerodrome (23N): and

FURTHER RESOLVED, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 25

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

April 18, 2023

On a motion of Councilperson

seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. Memorial Day Parade - Bay Shore - Bay Shore Amvest Post 76 Bay shore Brightwaters Day Parade Committee- Monday, May 29, 2023 from 10:00AM to 12:00PM route as follows: Parade assembles at 9:45AM at Lanier Lane and Community Road. South on Lanier Lane; east on Main Street, Bay Shore to north on Brentwood Road. Ending at Oakwood Cemetery and Tillie Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Carnival-Brentwood-Quanahasset Fire Department Co 1- Wednesday to Sunday- May 3 thru May 7, 2023. Carnival will be on the grounds of Brentwood Recreation Center, Brentwood. Hours are as follows: Wednesday, Thursday and Friday 6:00PM to 10:00PM; Saturday 4:00PM to 11:00PM, Sunday 3:00PM to 10:00PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. 2023 Art Festival by the Bay- Bay Shore-Bay Shore Chamber of Commerce-Sunday, June 11, 2023 from 11:00AM to 6:00PM. Requesting permission to close Main Street from Smith Avenue on the west to First Avenue on the east from 8:00AM to 7:00PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. Memorial Day Parade-Sayville-Sayville Fire Department- Monday, May 29, 2023 from 9:00AM to 11:00AM. Assembly is 8AM to 8:30AM. Route as follows: Parade begins at Benson Avenue and Main Street (Montauk Highway) - Proceeds east on Main Street to Foster Avenue, south on Foster Avenue. To Middle Road, west on Middle Road to Sparrow Park. Memorial Services at Sparrow Park. After Sparrow Park Memorial Service, Department. Proceeds to Fire House for a short service on the front lawn. Permission for this Event will be granted Pending approval from Town and County Offices and proof of liability insurance.
- E. Memorial Day Parade-West Islip-West Islip American Legion Post #1738-Monday, May 29, 2023 from 10:00AM to 12:00Noon. Route as follows: Parade assembles at Udall Road and Roderick Road, Arcadia Drive, Myson Street, Alinda Avenue, Duffin Avenue, Gereke Avenue, Sylvia Drive, and Pine Avenue, proceeds south on Udall Road to Higbie Lane intersection (Pause at Veterans Memorial), continue south to Paul J. Bellew School for Services, after Services a small contingent will continue south to Memorial at Higbie Lane and Montauk Hwy. for a short service. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.

- F. Memorial Day Parade – Bayport – Bayport Fire Department – Monday, May 29, 2023 from 11:00AM to 12:30PM. Assembles at Middle Road and Connetquot Avenue. Head East on Middle Road to end at Bayport Memorial Park. Permission for this event will be granted Pending approval from Town and County Offices and proof of liability insurance.
- G. Memorial Day Parade - Brentwood – Joseph Loffler American Legion Post 1006-Monday May 29, 2023 from: 9:30AM to 12Noon, parade begins at 9:00AM, route as follows: Parades assembles at the Cemetery on Madison Avenue, east on Jackson Street to Washington Avenue, south on Washington Avenue to Suffolk Avenue, west on Suffolk Avenue to Fourth Street. South on Fourth Street to Third Street, east on Third Street to Brentwood Road, north on Brentwood Road to Ross Memorial Park. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- H. Long Island Pride Parade -New York LGBT Network, Inc.- Sayville, Sunday- June 11, 2023 from 9:30AM to 1:30PM. (road closures). March assembles at Handsome Avenue and Main Street, ending at the Sayville Fire Department. Permission for this event will be granted pending approval from Town & County Offices and proof of liability insurance.
- I. 5K Run Fundraiser-Bohemia-Connetquot High School -Saturday- Sunday, May 7, 2023, from 9:00AM to 12:00Noon. Race Walk assembles at Connetquot High School proceeds east down 7th Street to Kenwood Drive, north on Kenwood Drive to Sunrise Drive make right heading east on Sunrise Drive. Proceed down Sunrise Drive to Feuereisen Avenue, heading south, follow Feuereisen Avenue, to Madison Street and head west to Louis Kossuth Avenue. Make right onto Louis Kossuth heading north and make a left on to 8th Street heading west again. Follow 8th Street and make right onto Norman drive heading northeast and then east back to Kenwood Drive. Make left onto Kenwood head back to 7th Street make left heading west into the High School grounds where Race will end. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Memorial Day Parade - Holbrook-Holbrook Chamber of Commerce- Monday, May 29, 2023 from 11:00AM to 12:00Noon. Parade assembles at Holbrook Plaza on Main Street at 10:30AM. Parade travels south on Main Street from Holbrook Plaza to Furrows Road, west on Furrows road top Grundy Avenue then south on Grundy to Terry Road. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.
- K. Memorial Day Parade - Great River - Great River Fire Department - Sunday, May 28, 2023 from 10:45AM to 12:00Noon, (assembly 10:45AM) route as follows: Parade assembles at Great River Firehouse, proceeds west on River Road to Woodhollow Road, then North on Woodhollow Road, to New Street. Then east on New Street, to Provost Lane, then east on Provost Lane to Great River Road. Parade will continue south on Great River Road to the Memorial Park, where ceremonies will be held. After the ceremonies, the parade will proceed south on Great River Road to River Road and then west on River Road, back to The Great River Fire Department. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

- L. Vintage Wings and Wheels- Bayport Aerodrome Society- Bayport- Sunday, May 21, 2023 from 10:00AM to 4:00PM. The proceeds for this event are for the maintenance of hangars. Permission for this Event will be granted pending approval from Town and County Offices and proof of liability insurance.
- M. Fintastic 5K Run -Tamarac PTA- Holtsville- Tamarac Elementary School Sunday, May 7, 2023- from 8:30AM to 11:00AM. (set up at 8AM) Race assembles at Tamarac Elementary School, proceeds north on Spence Avenue, right onto Greenbelt Parkway, left onto Skylark, right onto Spiral Road, right onto Blue point Road West, left onto Glide Lane, left onto Spiral Road, right onto Blue point Road West, right onto Greenbelt Parkway, left onto Spiral Road, right onto Rudder Drive, left onto Blue point Road West, right onto Greenbelt Parkway, right onto Spence Avenue, continue to Tamarac Elementary School where race will end. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- N. 5k Run- Mental Health "Using Our Voices"- Bohemia - Connetquot High School - Sunday, May 7, 2023 from 9:00AM to 12:00Noon. the 5K Run will begin at the Connetquot High School. (see attached). Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- O. Picnic- Bayport Aerodrome Society- Bayport- Sunday, September 17, 2023 from 10:00AM to 4:00PM. Neighborhood Appreciation Picnic. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- P. Feast Fest #2 – Bay Shore – Great South Bay Brewery - Saturday, May 13, 2023 from 12:00 Noon to 8:00PM. craft vendors, craft beer, food trucks. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- Q. Dine & Shop on Main Street-Islip Chamber of Commerce- Islip -Thursday, June 29, 2023 from 5:00PM to 9:30PM. Event to be held at Locust Avenue and Smith Avenue. This event is to bring out community members to enjoy entertainment, visit our shops and restaurants. No proceeds will be made at this event. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance.
- R. In conjunction with 23rd Annual Street Festival-Islip-The Islip Chamber of Commerce Sunday, May 7th,2023 from 11AM to 6PM (Approved on 3/14/2023 TBA- LTR F) The Harp & Hound located at 528 Main Street, Islip is requesting **permission from the Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York State Liquor Authority Special Event Application.**
- S. In conjunction with the 23rd Annual Street Festival-Islip-The Islip Chamber of Commerce- Sunday, May 7, 2023 from 11AM to 6PM (Approved on 3/14/2023 TBA- LTR F) Bubbas Burrito Bar, tenants of 513 Main Street, Islip NY request permission from the **Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York Liquor Authority Special Event permit application.**

- T. In conjunction with the 23rd Annual Street Festival- Islip-The Islip Chamber of Commerce-Sunday, May 7, 2023 from 11AM to 6PM (Approved on 3/14/2023 TBA- LTR F) Americano Pie Bar, tenants of 517 Main Street, NY request permission from the **Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York Liquor Authority Special Event permit application.**

Upon a vote being taken the result was:

04/18/2023

On motion of Councilperson,

Second by Councilperson

Be it,

RESOLVED, That Permission is hereby granted to hold the following events in the Town:

BLOCK PARTIES:

Part B:

1. 1108 Cassel Avenue – Bay Shore – Block Party: Saturday: 07/15/2023 (RD: 07/16/2023)
11:00 AM to 11:00 PM; 1108 Cassel Avenue will be closed from Orinoco Drive to the End.
Cross Streets: Sachs Street and Diamond Street.
Note: Be advised that this block party is a largest street and will be considered by The Town board meeting to be approved.
2. 350 Singingwood Drive – Holbrook – Block Party: Saturday: 08/12/2023 (RD: 08/13/2023)
11:00 AM to 11:00 PM; 350 Singingwood Drive will be closed from Live Oak Road to Gainsborough Road.
3. 229 Myrtle Avenue – West Islip – Block Party : Saturday; 07/08/203 (RD: 07/09/2023) 11:00 AM to 11:00 PM. 229 Myrtle Avenue will be closed from 1st Street to 3rd Street.
4. 87 Cliff Avenue – Sayville – Block Party: Saturday: 07/22/2023 (RD: 07/23/2023) 11:00 AM to 11:00 PM; 87 Cliff Avenue will be closed from Tariff Street to Easy Street; Cross Street: Tower Street.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 26

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any and all documentation required to apply for and accept grant funding from the Dormitory Authority of the State of New York to purchase and install turf at Country Village Park.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

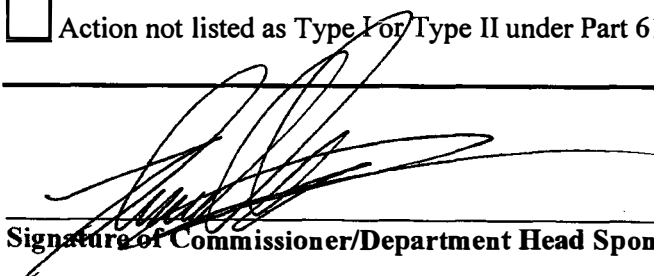
Authorization for the Supervisor to execute any and all documentation required to apply for and accept grant funding from the Dormitory Authority of the state of New York ("DASNY") to purchase and install artificial turf at Lion's Field, the form and content of which shall be subject to the approval of the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: the Town, Residents
 2. Site or location effected by resolution: Lion's Field
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: \$250,000.00 DASNY Grant
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____ . Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4/4/2023

Date

WHEREAS, the Town of Islip (the "Town") Department of Parks, Recreation and Cultural Affairs has identified a need to install a turf field at Country Village Park, a.k.a., "Lion's Field"; and

WHEREAS, the Dormitory Authority of the State of New York ("DASNY") administers capital grant programs on behalf of New York State that support community and economic development; and

WHEREAS, the Town wishes to apply for a State and Municipal Facilities Program ("SAM") Grant from DASNY in the amount of \$250,000.00 to fund the purchase and installation of artificial turf at Lion's Field; and

WHEREAS, there are no matching funds required for the receipt of this grant; and

WHEREAS the Commissioner of the Town Department of Parks, Recreation and Cultural Affairs recommends approval of this resolution;

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED that the Supervisor is hereby authorized to execute any and all documentation required to apply for and accept grant funding from the Dormitory Authority of the state of New York ("DASNY") to purchase and install artificial turf at Lion's Field, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with this resolution and the terms of the grant agreement.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 27

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a Professional Services Agreement with Nelson and Pope, to assess existing building systems and conditions in the auditorium at Town Hall West.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

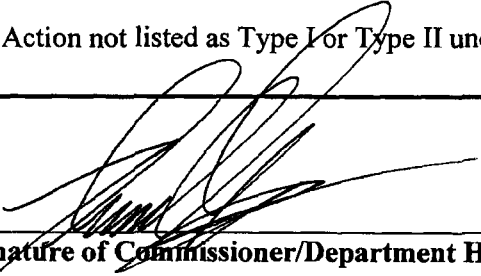
Authorization for the Supervisor to execute a Professional Services Agreement with Nelson and Pope, Engineering, Architecture, and Land Surveying, PLLC., to prepare plans for a new cooling and supplemental heating system for the auditorium at Town Hall West, 401 Main Street, for a fee not to exceed \$14,000.00, the form and content of which are subject to the approval of the Town Attorney

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: the Town, Nelson and Pope
 2. Site or location effected by resolution: Town Hall West
 3. Cost: \$14,000.00
 4. Budget Line: TBD
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4/4/2023

Date

April 18, 2023
Resolution # 27

WHEREAS, the Town of Islip (the "Town") wishes to hire an architectural and engineering consultant to prepare plans for a new cooling and supplemental heating system in the auditorium at Town Hall West, 401 Main Street; and

WHEREAS, the Town requested a proposal for the foregoing services from Nelson and Pope Engineering, Architecture and Land Surveying, PLLC, 70 Maxess Road, Melville, NY 11747 (the "Consultant"), an architectural and engineering firm with the qualifications and experience necessary to conduct the services required; and

WHEREAS, on March 14, 2023, the Consultant submitted a proposal to the Town to assess existing building systems and conditions in the auditorium at Town Hall West, prepare plans for a new cooling and supplemental heating system for the auditorium, conduct walk-throughs with on call-contractors, and perform site visits to oversee construction; and

WHEREAS, the Town Commissioner of Parks, Recreation, and Cultural Affairs recommends entering into a professional services agreement with the Consultant to perform the services outlined above;

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____; be it

RESOLVED that the Supervisor is hereby authorized to execute a Professional Services Agreement with Nelson and Pope, Engineering, Architecture, and Land Surveying, PLLC., to prepare plans for a new cooling and supplemental heating system for the auditorium at Town Hall West, 401 Main Street, for a fee not to exceed \$14,000.00, the form and content of which are subject to the approval of the Town Attorney; and be it further

RESOLVED that the Comptroller is hereby authorized to make any and all necessary changes to the budget to effectuate the Professional Services Agreement.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY.**

No. 28

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to transfer property located at 29 Church Street, Central Islip under the Town of Islip CDA's Direct Sale Affordable Housing Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Julia McGibbon

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

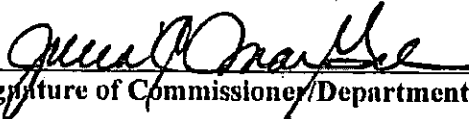
Authorization for the Town of Islip Community Development Agency to transfer property located at 29 Church Street, Central Islip under the Town of Islip CDA's Direct Sale Affordable Housing Program

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip CDA/Luis M. and Livia M. Cauro
 2. Site or location effected by resolution: 29 Church Street, Central Islip NY
 3. Cost: Purchase price: \$460,000.00
 4. Budget Line: n/a
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____, Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number #11, SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4-14-23

Date

RESOLUTION

On a motion of _____, seconded by _____

be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Town Clerk to advertise for a public hearing on the transfer of the property described in the annexed notice of transfer and resolution.

Upon a vote being taken, the result was:

RE: Rent w/ Option to Cauro

PUBLIC NOTICE

PLEASE TAKE NOTICE, that the Town of Islip Community Development Agency does hereby intend to convey and transfer to the listed family the following described property:

<u>Name of Family/Current Address</u>	<u>Tax Map/Conveyed Property</u>
Luis M. and Livia M. Cauro 29 Church Street Central Islip, NY 11722	0500-098-03-019 29 Church Street, Central Islip

TAKE FURTHER NOTICE, that each and every item (related documents) of said transfer is open to public view and inspection at the office of Robert T. Fuchs, Esq., Counsel to the Town of Islip Community Development Agency, 15 Shore Lane, Bay Shore, New York, between the hours of 9:00 a.m. and 5:00 p.m. on any weekday; and

TAKE FURTHER NOTICE, that a Public Hearing will be held by the ISLIP TOWN BOARD on _____, at 2:00 p.m. at 655 Main Street, Islip, New York, concerning approval of the above transfers, at which time all interested persons will be given the opportunity to be heard.

OLGA H. MURRAY
Islip Town Clerk
655 Main Street

Islip, New York 11751

Dated:

at Islip, New York

RESOLUTION

WHEREAS, the Town of Islip Community Development Agency has selected the following purchasers as qualified and eligible Sponsor for the purchase of the below listed property:

<u>Name/Property Address</u>	<u>Tax Map</u>	<u>Purchase Price</u>
Luis M. and Livia M. Cauro 29 Church Street, Central Islip	500-098-03-019	\$460,000.00

WHEREAS, said sponsor has occupied said premise under rent with option to buy program; and

WHEREAS, the Board deems it in the best interest of the residents of the Town of Islip for the Town of Islip Community Development Agency to convey said premise to said Sponsor; and

NOW THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board hereby approves the sale of said property described above from the Town of Islip Community Development Agency to convey said premise to said Sponsor, that the sale of said premise to the Sponsor is subject to permissive referendum.

UPON A VOTE being taken, the result was:

THIS RESOLUTION IS SUBJECT TO PERMISSIVE REFERENDUM

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 29

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute an Access Agreement
permitting the NYSDEC and USACE to access certain real property
owned by the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael P. Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to sign an Access Agreement granting access to NYSDEC and United States Army Corps of Engineers access to town owned real property identified as SCTM#:500-492.00-01.00-011.001 in furtherance of the Fire Island Inlet to Montauk Point Hurricane and Storm Damage Reduction Project, including the Fire Island Inlet to Moriches Inlet Stabilization Project.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: 500-49 200-01.00-011.001
 3. Cost: 0
 4. Budget Line: _____
 5. Amount and source of outside funding: 0
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor gmm

Date _____

April 18, 2023
Resolution#: 29

WHEREAS, the New York State Department of Environmental Conservation (“NYSDEC”) has partnered with the United States Army Corps of Engineers (“USACE”) in connection with the Fire Island Inlet to Montauk Point Hurricane and Storm Damage Reduction Project, including the Fire Island Inlet to Moriches Inlet Stabilization Project (“Project”); and

WHEREAS, a portion of these projects involves the construction and re-nourishing of dunes lying within the Town of Islip and owned or possibly owned by the Town along the oceanfront of the Atlantic Ocean; and

WHEREAS, in order to accomplish the scheduled project, both the NYSDEC and the USACE need access over and through certain properties owned or possibly owned by the Town; and

WHEREAS, as authorized by Town Board Resolution dated September 24, 2015 the Town entered in to an Access Agreement with NYSDEC dated September 30, 2015, and recorded with the County Clerk, Suffolk County on October 1st, 2015 in Liber D00012834, Page 852, granting the NYSDEC; as amended by Amendment Number One to the Access Agreement dated March 28th, 2023 and, recorded with the County Clerk, Suffolk County on March 31, 2016 in Liber D00012858, page 709, to access to enter onto and use property owned by the Town for purposes of the Project;

WHEREAS, we have been notified that there exists another parcel of real property, owned by the Town of Islip that is necessary in furtherance of the Project, specifically that parcel identified by Suffolk County Tax Map number 500-492.00-01.00-011.001; and

WHEREAS, the NYSDEC has requested that the Town enter into an Access Agreement for the newly identified parcel bearing Suffolk County Tax Map number 500-492.00-01.00-011.001 under the same terms and conditions as the previous Access Agreement and Amendment thereto; and

WHEREAS, the completion of the Project will benefit the Town of Islip as well as the owners of property located on Fire Island and the mainland;

NOW, THEREFORE, on motion of councilperson _____,
seconded by councilperson _____

RESOLVED, that the Supervisor be and hereby is authorized to execute an Access Agreement permitting the NYSDEC and USACE to access that certain real property owned by the Town and identified by Suffolk County Tax Map number 500-492.00-01.00-011.001 for the purpose constructing and re-nourishing the Fire Island oceanfront in furtherance of the Project.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 30

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with Suffolk County Community College to provide Spanish-language instruction to Town employees.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Nicolino

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

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PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

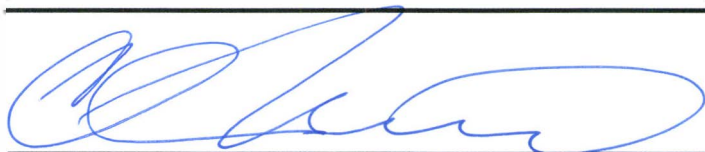
The Town of Islip has identified a need for Spanish-language instruction for Town employees that regularly interact with Spanish-speaking residents. Suffolk County Community College ("SCCC") offers a 15 hour introduction to Spanish class for a maximum of 20 students per class. The Town wishes to enter an agreement with SCCC for Spanish-language instruction for Town employees.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip employees
 2. Site or location effected by resolution: All locations
 3. Cost: \$1,999.00
 4. Budget Line: A.1430.45000.00
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4/6/2023

Date

WHEREAS, Suffolk County Community College ("SCCC") and its Office for Continuing Education offer a fifteen (15) hour Introduction to Basic Spanish Skills class for a maximum of twenty (20) students per class; and

WHEREAS, the Town of Islip (the "Town") Department of Personnel has identified a need for Spanish-language instruction for Town employees that regularly interact with Spanish-speaking residents and visitors to the Town; and

WHEREAS, the Town Director of Personnel recommends that the Town enter into an agreement with SCCC for Spanish-language instruction for Town employees;

NOW, THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute any and all documentation required for Town employees to participate in Spanish-language instruction from SCCC, the cost of which shall be \$1,999.00 for fifteen (15) training hours for a maximum of twenty (20) students, and the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with this resolution and the terms of any ensuing agreement.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 31

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board Authorization for the use of SLFRF Funds for the purpose
of improving the Broadway Avenue Tennis/Pickleball Courts.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution will amend the approved ARPA funding to include improvements of the tennis courts as well as designing and constructing pickleball courts. Total project cost is approximately \$700k and the Department has capital funds on hand, but not enough to complete the project. Balance of the funding (\$250k) will come from the "Lost Revenue" portion of the SLRFF funds.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Townwide
 2. Site or location effected by resolution: Broadway Avenue Park, Sayville
 3. Cost: \$250,000
 4. Budget Line: F.7110.39200..ARP61
 5. Amount and source of outside funding: ARPA funding
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

4/12/23
~~8/2/22~~

Date

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, establishing the Coronavirus State and Local Fiscal Recovery Fund (SLFRF funds) program, which is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 within their communities, residents and businesses; and

WHEREAS, the U.S. Treasury has published a detailed set of rules describing eligible uses of SLFRF funds, which provides substantial flexibility for each jurisdiction to meet local needs within the following four separate eligible use categories: (1) to replace lost revenue due to the COVID-19 public health emergency; (2) to respond to the public health and economic impacts of COVID-19; (3) to provide premium pay to eligible workers; or (4) to invest in water, sewer, or broadband infrastructure; and

WHEREAS, on July 20, 2021, by Resolution #25, the Town Board of the Town of Islip accepted the SLFRF funds, as provided by ARPA, to be used in a manner consistent with the Department of Treasury's guidance; and

WHEREAS, under ARPA, Town must obligate SLFRF funds by December 31, 2024, and expend funds by December 31, 2026; and

WHEREAS, using lost revenue funds to augment the existing capital program is an acceptable use of SLFRF funds; and

WHEREAS, the Commissioner of Parks, Recreation and Cultural Affairs has identified improvements to be made at the Broadway Avenue Park to include tennis and pickleball courts; and

WHEREAS, the estimated cost for the total project exceeds current funding; and

WHEREAS, the Town Board is recommending utilizing SLFRF funds to augment the project as follows;

Broadway Avenue Tennis/Pickleball Courts	\$ 250,000
--	------------

WHEREAS, the Comptroller is recommending utilizing SLFRF funds for the construction of pickleball courts an amount not to exceed \$250,000.00.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby authorizes the use of the Town's SLFRF funds for the purpose of improving the Broadway Avenue Tennis/Pickleball Courts.

FURTHER RESOLVED, that the comptroller is hereby authorized to make any and all budgeting adjustments necessary to effectuate this resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 32

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appointment of Michael P. Walsh to the position of Town Attorney.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

April 18, 2023
Resolution #

WHEREAS, the position of Town Attorney requires a person with unique abilities and skills; and

WHEREAS, the Islip Town Code §50-3 establishes such office in compliance with New York State Town Law §20(2)(A); and

WHEREAS, New York State Town Law §24 sets the term for such office; and

WHEREAS, Michael P. Walsh currently serves as the Acting Town Attorney and has been ably performing the duties of the office of Town Attorney and the Town Board of the Town of Islip desires to appoint him to the position of Town Attorney.

NOW, THEREFORE on motion of
seconded by , be it

RESOLVED, that Michael P. Walsh is hereby appointed to the office of the Town Attorney of the Town of Islip, for the remainder of the term set to expire on December 31, 2023, and assumes all rights, privileges and responsibilities of said office under the laws of the State of New York and Code of the Town of Islip.

Upon a vote being taken, the result was:

MICHAEL P. WALSH

EDUCATION

June 2001

BROOKLYN LAW SCHOOL, Brooklyn, New York

Juris Doctorate, Class Rank Top: 35%

May 1996

STATE UNIVERSITY OF NEW YORK AT ALBANY, Albany, New York

B.A. Criminal Justice and Political Science (Double Major), Concentration in Law

May 1993

SUFFOLK COUNTY COMMUNITY COLLEGE, Selden, New York

Associates Degree in Criminal Justice

LEGAL

EXPERIENCE

March 2006

Present

ISLIP TOWN ATTORNEY'S OFFICE, Islip, N.Y.

Deputy Town Attorney

Represent the Islip Town Board on a vast array of legal/municipal issues; i.e., draft board resolutions, ordinances, and local laws. Oversee labor and employment issues and land use issues. Prepare and oversee municipal bids, RFPs and RFQs. Manage all municipal litigation. Represent the Town in Federal, New York Supreme Court and District Courts. Manage Islip's Self Insured Retention including a \$2 million dollar legal and indemnification budget and oversee approx. \$100,000,000 in insurance policies. Supervise twelve in house lawyers and ten support staff as well as twenty outside counsel. Supervise the Town's third party claims administrator, the Town's risk management consultants and insurance brokers. Member of Islip's Collective Bargaining Management Team and member of the Teamsters Local 237 Benefits Board.

Division of Law Enforcement: Prosecute violations of all town and state building codes. Train and supervise law enforcement personnel in the Town.

August 2001 to

September 2004

SUFFOLK COUNTY DISTRICT ATTORNEY'S OFFICE, Hauppauge, N.Y.

Assistant District Attorney

Special Investigations Bureau (Rackets Bureau) Investigate and prosecute crimes committed by individuals associated with traditional and non-traditional organized crime including, prostitution, gambling, counterfeiting, conspiracy to commit murder, money laundering and enterprise corruption.

Case Advisory Bureau

Prosecution of felony complaints from arraignment to indictment. Investigate and if possible extend pre-indictment plea offers. Write search warrants, review arrest warrant applications and provide legal and investigatory assistance to state and local law enforcement.

August 1996 to

March 2000

NEW YORK STATE INSURANCE FUND

DIVISION OF CONFIDENTIAL INVESTIGATIONS, New York, N.Y.

Investigator

Investigate various types of worker's compensation insurance fraud.

Professional Affiliations

New York State Bar: Member

American Bar Association: Member

Suffolk County Bar Association: Member

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 33

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appointment of Brad Wilson as a member to the Board of Assessment Review.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Appointment of Brad Wilson as a Member to the Board of Assessment Review.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: n/a
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

April 18, 2023

Resolution #

WHEREAS, pursuant to Section 523 of the Real Property Tax Law, the Town Board is authorized to appoint members of the Board of Assessment Review; and

WHEREAS, a vacancy exists due to the expiration of the term of Robert W. Nathan from the Board of Assessment Review; and

WHEREAS, the term of Robert W. Nathan expired on September 30, 2022; and

WHEREAS, Brad Wilson, has the necessary knowledge to perform the duties of a member of the Board of Assessment Review;

NOW, THEREFORE on motion of _____,
seconded by _____, be it

RESOLVED, that Brad Wilson is hereby appointed to the Board of Assessment Review for the remainder of the expired term, ending September 30, 2027.

Upon a vote being taken, the result was:

Experience

Jones Hollow Realty Group Inc. & Management Co.

Founding and Managing Broker/Owner

Realty Group 2019 - Present
Management Co. 2005 - Present

- Jones Hollow Realty Group is a boutique agency serving Long Island with a focus on the South Shore and its surrounding areas.
- Recruit and supervise licensed real estate agents.
- Develop and implement effective marketing strategies in compliance with NYS.
- Maintaining high levels of customer/client service.
- Mediate the dealings between sellers and buyers, ensuring good conduct and the honest exchange of information toward a beneficial understanding.
- Appraise the value of properties by thoroughly researching the market or past purchases.
- Educating and monitoring agents' compliance with all state-based real estate laws and best practices.

Buckingham Research Group, New York, NY

Senior Managing Director, Head of Sales and Trading

2013 - May 2016

- Report directly to the President & CEO.
- Producing manager directly responsible for overseeing over 100 employees throughout New York, Boston, Chicago, and San Francisco.
- Monitor account revenue daily and hold formal reviews quarterly.
- Worked with research, sales, and trading to flush out and identify impactful calls to deliver the product and drive business more effectively.
- Actively managed corporate access to effectively commercialize resources.
- Consistently top-10 commission generator.
- Solicit and execute corporate buybacks.

Mizuho Securities USA, New York, NY

Executive Director, Head of U.S. Sales Trading & Trading

2011 - 2013

- Producing manager responsible for developing the U.S. equity platform with senior management.
- Leveraged existing and forged new relationships with U.S. institutional clients to build strategic partnerships based on equity research, corporate access, banking, and lending relationships.
- Managed and supervised 12 sales traders in New York, Boston, and San Francisco.
- Worked closely with corporate access and research to plan NDRs and corporate events.

Dahlman Rose & Co., New York, NY

Director, Senior Sales Trader

2010 - 2011

Sanford C. Bernstein & Co., New York, NY

2001 - 2010

ABN Amro, New York, NY

Managing Director, Head of NASDAQ Sales Trading

1996 - 2001

NDB Capital Markets (Sherwood Securities), Jersey City, NJ

1993 - 1996

Affiliations

West Islip Chamber of Commerce (Vice President), West Islip Breast Cancer Coalition (Secretary), Rotary Club of the Islips, (Sergeant-at-Arms), Kiwanis Club of the Islips and Bay Shore, Ancient order of Hibernians, Islip Food for Hope.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 34

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, ACTING TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any and all documents in connection with the sale and development of three parcels located at Denver Avenue in Bay Shore.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for Supervisor to sign (i) the Contract of Sale, deed and transfer tax documents for the sale and development of three parcels located at Denver Ave., in Bay Shore to Basser-Kaufman Development Company, Inc., in exchange for \$8,650,000, subject to environmental due diligence and various approvals and (ii) site plan applications and any other applications required, subject to review and approval by the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Basser-Kaufman Development Company, Inc.
 2. Site or location effected by resolution: Denver Ave., Bay Shore SCTM#: 500-317.00-02.00-025.002,p/o027.000 &
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

WHEREAS, a Request for Proposals (“RFP”) was advertised by the Town of Islip entitled “Development of Town of Islip Owned Property on Denver Avenue in Bay Shore, NY” to encourage development of that certain real property located at Denver Avenue, identified on the Suffolk County Tax Map as SCTM#: 0500-317.00-02.00-025.002, 500-342.00-02.00-155.000 and 500-317.00-02.00-p/o 027.000, (“**Premises**”); and

WHEREAS, the RFP was opened on April 1, 2022 and after a comprehensive review by a Committee of representatives from various departments it was determined that Basser-Kaufman Development Company, Inc. (“Basser-Kaufman”) was the responsible proposer who has the necessary qualifications and experience to conduct the work and develop the Premises as outlined in the RFP; and

WHEREAS, by Resolution dated September 13, 2022 Town Board designated Basser-Kaufman as the preferred responder to develop the Premises and authorized the Town Attorney to commence negotiations with Basser-Kaufman; and

WHEREAS, the material terms of the sale and development of the Premises have been negotiated and are as follows:

1. Purchase Price: \$8,650,000.00;
2. Contract subject to Environmental Due Diligence period of 180 days; Purchaser retains right to terminate if results of Due Diligence are unsatisfactory; if Purchaser opts not to terminate it shall be responsible to remediate the Premises at its sole cost and expense;
3. Closing shall be subject to clear title and the receipt of the following approvals no later than 24 months from the date of the Agreement of Sale and until and after the period for direct appeal of said approvals has expired;
 - (a) All required Town approvals allowing the subdivision of parcel 500-317.00-02.00-027.00 to remove the southernmost 30,000 S.F. and the Fire Training Facility;
 - (b) All necessary road and highway permits, if not contained within the site plan approval;
 - (c) Final Department of Health (with a black stamp) and/or Department of Public Works approvals for the Project;
 - (d) Final Site Plan Approval from the Town of Islip in substantial conformance with the site plan annexed hereto as Exhibit A; and
 - (e) Approved construction plans and scope of work by the NYS Department of Environmental Conservation.
4. Closing to occur on or about thirty days from the date the last approval contingency and its appeal period has expired.

WHEREAS, the Town determined that the execution of this Agreement and a transfer of the Premises would not have a “significant impact” or a “significant effect” on the environment within the meaning of the SEQRA Act;

WHEREAS, by resolution dated March 14, 2023, the Town Board authorized the Supervisor to execute an Agreement of Sale with Bassar-Kaufman Development Company Inc. subject to Permissive Referendum; and

WHEREAS, modifications were needed in order to comply with Town Law Section 90.

NOW, THEREFORE, on motion of Councilperson _____,

Seconded by Councilperson _____,

RESOLVED, that the Supervisor is authorized to execute an Agreement of Sale with Bassar-Kaufman Development Company, Inc. containing material terms in substantial conformance with the below:

1. Purchase Price: \$8,650,000.00;
2. Contract subject to Environmental Due Diligence period of 180 days; Purchaser retains right to terminate if results of Due Diligence are unsatisfactory; if Purchaser opts not to terminate it shall be responsible to remediate the Premises at its sole cost and expense;
3. Closing shall be subject to clear title and the receipt of the following approvals no later than 24 months from the date of the Agreement of Sale and until and after the period for direct of appeal of said approvals has expired;
 - (a) All required Town approvals allowing the subdivision of parcel 500-317.00-02.00-027.00 to remove the southernmost 30,000 S.F. and the Fire Training Facility;
 - (b) All necessary road and highway permits, if not contained within the site plan approval;
 - (c) Final Department of Health (with a black stamp) and/or Department of Public Works approvals for the Project;
 - (d) Final Site Plan Approval from the Town of Islip in substantial conformance with the site plan annexed hereto as Exhibit A; and
 - (e) Approved construction plans and scope of work by the NYS Department of Environmental Conservation.
4. Closing to occur on or about thirty days from the date the last approval contingency and its appeal period has expired.

FURTHER RESOLVED, that the Supervisor is authorized to sign site plan applications or other required applications, as fee owner, along with a deed and New York State Transfer Tax documents for closing of title, subject to the approval of the Town Attorney's office, in furtherance of the resolutions stated herein.

Upon a vote being taken the vote was

SUBJECT TO PERMISSIVE REFERENDUM