

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 1**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Meeting of the Town of Islip Industrial Development Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John Walser**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

Date: July 18, 2023

Agenda

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1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the **Adoption of a Resolution** on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from June 13, 2023
3. To consider the **Adoption of an Inducement Resolution** on behalf of **The Town of Islip Industrial Development Agency** and **Ferraro Food of New York East, LLC** located at 80 Wilshire Blvd. Edgewood NY.
4. To consider the **Adoption of an Authorizing Resolution** on behalf of the **Town of Islip Industrial Development Agency** and **161 East, LLC**. Located at 11 First Ave. Bay Shore NY.
5. To consider the **Resolution Authorizing Assignment and Assumption** on behalf of the Town of Islip Industrial Development Agency and **OL Coventry, LLC**. Located at 725 Eastview Drive Central Islip, NY.
6. To consider a **Resolution Authorizing** on behalf of **The Town of Islip Industrial Development Agency** to enter into an agreement with **Executive Consultants of New York** for the purpose of sponsoring a "Job Search Boot Camp".
7. To consider any other business to come before the Agency.

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JULY 18, 2023**

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**AGENDA ITEM # 2**

**TYPE OF RESOLUTION: ADOPTION OF THE MINUTES  
FROM JUNE 13, 2023**



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

Date: June 13, 2023

Minutes

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1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by John Cochrane and seconded by Jorge Guadron. Chairwoman Angie Carpenter acknowledged that the motion passed and quorum was present. Members present in addition to Chairwoman Angie Carpenter were, John Cochrane, James O'Connor, Jorge Guadron and John Lorenzo.
2. To consider the **Adoption of a Resolution** on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from May 16, 2023. On a motion by James O'Connor and seconded by John Cochrane said motion was approved.
3. To consider the **Adoption of a Preliminary Inducement Resolution** on behalf of the **Town of Islip Industrial Development Agency and 161 East, LLC**. Located at 11 First Avenue, Bay Shore NY. On a motion by John Cochrane and seconded by James O'Connor the said motion was approved 5-0.
4. To consider a **Resolution Authorizing a Modification and Extension** of the pilot agreement and the establishment of a Master Project agreement on behalf of **The Town of Islip Industrial Development Agency and 22-50 Jackson Ave Associates L.P. 2002B Facility**, Located in Brentwood, NY. On motion by John Lorenzo and seconded by James O'Connor the said motion was approved 5-0.
5. To consider a **Resolution Authorizing a Modification and Extension** of the pilot agreement and the establishment of a Master Project agreement on behalf of the **Town of Islip Industrial Development Agency and Pilgrim East L.P.**, Located in Brentwood, NY. On a motion by John Cochrane and seconded by John Lorenzo the said motion was approved 5-0.
6. To consider the **Adoption of an Authorizing Resolution** on behalf of the **Town of Islip Industrial Development Agency and OL Coventry, LLC**. Located at 725 Eastview Drive, Central Islip NY. On a motion by Angie Carpenter and seconded by John O'Connor the said motion was approved 5-0.

7. To consider the Adoption of an Authorizing Resolution on behalf of the **Town of Islip Industrial Development Agency and 00-Rajon, LLC**, located at 00 Rajon Road Bayport, NY. On a motion by Jorge Guadron and seconded by John Cochrane the said motion was approved 4-1. James O'Connor voted Nay.
8. To Consider an Adoption of an Authorizing Resolution on behalf of the **Town of Islip Industrial Development Agency and 33-Rajon, LLC** Located at 33 Rajon Road Bayport NY. On a motion by Jorge Guadron and seconded by John Cochrane the said motion was approved 4-1. James O'Connor voted Nay.
9. To consider any other business to come before the Agency, there being none the meeting adjourned on a motion by Jorge Gudaron and seconded by James O'Connor.

TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JULY 18, 2023

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**AGENDA ITEM # 3**

**TYPE OF RESOLUTION: INDUCEMENT RESOLUTION  
FERRARO FOOD OF NEW YORK EAST, LLC**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING FERRARO FOODS OF NEW YORK EAST LLC, A DELAWARE LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF FERRARO FOODS OF NEW YORK EAST LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING THE FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Ferraro Foods of New York East LLC, a Delaware limited liability company, on behalf of itself and/or the principals of Ferraro Foods of New York East LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in the acquisition of an approximately 231,000 square foot existing building (the "**Demised Premises**") located on an approximately 20.02 acre parcel of land located at 80 Wilshire Boulevard, Edgewood, New York (the "**Land**"), the renovation and equipping of the Demised Premises (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**Equipment**"; and together with the Land, the Demised Premises and the Improvements, the "**Facility**"), which Facility will be leased by the Agency to the Company, for use in the warehousing and distribution of Italian food products and related products (the "**Project**"); and

WHEREAS, the Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between 80 Wilshire Blvd. L.P., a New York limited partnership ("**Owner**") and the Company; and

WHEREAS, the Agency will acquire a leasehold interest in the Land, the Demised Premises and the Improvements and title to the Equipment and will sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, in the form of exemptions from sales and use taxes and abatement of real property taxes on the Facility, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the “**Hearing**”) will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “**SEQR Act**” or “**SEQR**”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, renovation, equipping, and operation of the Facility is a Type II Action, as that term is defined in the SEQR Act. As such, no further SEQR review is required under the SEQR Act.

Section 2. The acquisition, renovation, and equipping of the Facility by the Agency, the subleasing and leasing of the Facility to the Company and the provision of financial assistance on the Facility pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, renovate and equip the Facility, and (ii) lease and sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transactions described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company shall agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

STATE OF NEW YORK        )  
                                      : SS.:  
COUNTY OF SUFFOLK        )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the "Agency") with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on July 18, 2023, at 2:00 p.m., local time, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of July 18, 2023.

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Assistant Secretary

EXHIBIT A

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NOTICE OF PUBLIC HEARING

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**NOTICE IS HEREBY GIVEN** that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the \_\_\_\_ day of July, 2023, at \_\_\_\_\_ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Ferraro Foods of New York East LLC, a Delaware limited liability company, on behalf of itself and/or the principals of Ferraro Foods of New York East LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 231,000 square foot existing building (the “**Demised Premises**”) located on an approximately 20.02 acre parcel of land located at 80 Wilshire Boulevard, Edgewood, New York (the “**Land**”), the renovation and equipping of the Demised Premises (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land, the Demised Premises and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, for use in the warehousing and distribution of Italian food products and related products (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company. The Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between 80 Wilshire Blvd. L.P., a New York limited partnership (“**Owner**”) and the Company.

The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: July \_\_, 2023

TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY

By: John G. Walser  
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON  
JULY [ ], 2023

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY  
(FERRARO FOODS OF NEW YORK EAST LLC 2023 FACILITY)

1. \_\_\_\_\_, \_\_\_\_\_ of the Town of Islip Industrial Development Agency (the “Agency”) called the hearing to order.

2. The \_\_\_\_\_ then appointed \_\_\_\_\_, the \_\_\_\_\_ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Ferraro Foods of New York East LLC, a Delaware limited liability company, on behalf of itself and/or the principals of Ferraro Foods of New York East LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “Company”), has applied to the Town of Islip Industrial Development Agency (the “Agency”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 231,000 square foot existing building (the “Demised Premises”) located on an approximately 20.02 acre parcel of land located at 80 Wilshire Boulevard, Edgewood, New York (the “Land”), the renovation and equipping of the Demised Premises (the “Improvements”), and the acquisition and installation therein of certain equipment and personal property (the “Equipment”; and together with the Land, the Demised Premises and the Improvements, the “Facility”), which Facility will be leased by the Agency to the Company, for use in the warehousing and distribution of Italian food products and related products (the “Project”). The Facility will be initially owned, operated, and/or managed by the Company. The Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between 80 Wilshire Blvd. L.P., a New York limited partnership (the “Owner”) and the Company.

The Agency will acquire a leasehold interest in the Land, the Demised Premises and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from

mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes on the Facility, all consistent with the policies of the Agency.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at \_\_\_\_\_ a.m./p.m.

STATE OF NEW YORK    )  
                                  : SS.:  
COUNTY OF SUFFOLK    )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the "Agency") on the \_\_ day of July, 2023, at \_\_\_\_\_ a.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of July \_\_, 2023.

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Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JULY 18, 2023**

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**AGENDA ITEM # 4**

**TYPE OF RESOLUTION: AUTHORIZING  
RESOLUTION, 161 EAST, LLC**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE APPOINTMENT OF 161 EAST, LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF 161 EAST, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING AND EQUIPPING THE FACILITY, APPROVING THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF SUCH INDUSTRIAL DEVELOPMENT FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”), was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, 161 East, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of 161 East, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Agency, to enter into a transaction in which the Agency will assist in the acquisition of an approximately 0.65 acre parcel of land located at 11 First Avenue, Bay Shore, New York 11706 (SCTM# 0500-393.00-03.00-140.100) (the “**Land**”), the construction of a four-story approximately 20,395 square foot building thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company and is to be used as a multi-family housing apartment complex, comprised of approximately twenty (20) residential units containing 18-two-bedroom units, 1-one-bedroom unit and 1-studio unit (the “**Project**”); and

WHEREAS, the Agency, by resolution duly adopted on June 13, 2023, decided to take certain actions under the provisions of the Act; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements pursuant to a certain Company Lease Agreement, dated as of July 1, 2023, or such other date as the Chairman, the Executive Director, the Deputy Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Bill of Sale**”), from the Company to the Agency; and

WHEREAS, the Agency will sublease and lease the Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of July 1, 2023, or such other date as the Chairman, the Executive Director, the Deputy Executive Director of the Agency and counsel to the Agency shall agree to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Company; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$5,000,000 but not to exceed \$6,000,000 in connection with the financing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping the Facility, (ii) exemptions from sales and use taxes in an approximate amount not to exceed \$338,532, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof); and

WHEREAS, as security for a loan or loans, the Agency and the Company will execute and deliver to a lender or lenders not yet determined (collectively, the “**Lender**”), a mortgage or mortgages (the “**Mortgage**”), and such other loan documents satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, construction and equipping of the Facility (collectively, the “**Loan Documents**”); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed Facility is either an inducement to the Company to maintain and expand the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Agency required the Company to provide to the Agency a feasibility report (the “**Feasibility Study**”), together with other materials (the Feasibility Study and the other materials are collectively, the “**Requisite Materials**”) to enable the Agency to make findings and determinations that the Facility qualifies as a “project” under the Act and that the Facility satisfies all other requirements of the Act, and such Requisite Materials are listed below and attached as Exhibit B hereof:

1. 161 East, LLC – Benefits Analysis for the Town of Islip Industrial Development Agency, dated May, 2023, by VHB Engineering, Surveying and Landscape Architecture, P.C.;
2. New York Law Journal Article, dated March 22, 2017, on Eligibility of Residential Developments for IDA Benefits by Anthony Guardino, Esq.; and
3. Ryan et al. v. Town of Hempstead Industrial Development Agency et al.; and

WHEREAS, the Agency's Uniform Tax Exemption Policy ("UTE~~P~~"), which such UTEP is annexed hereto as Exhibit C, provides for the granting of financial assistance by the Agency for housing projects pursuant to Section I.A.4; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company;

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. In connection with the acquisition, construction and equipping of the Facility the Agency hereby makes the following determinations and findings based upon the Agency's review of the information provided by the Company with respect to the Facility, including, the Company's Application, the Requisite Materials and other public information:

(a) There is a lack of affordable, safe, clean and modern housing in the Town of Islip;

(b) Such lack of housing has resulted in individuals leaving the Town of Islip and therefore adversely affecting employers, businesses, retailers, banks, financial institutions, insurance companies, health and legal services providers and other merchants in the Town of Islip and otherwise adversely impacting the economic health and well-being of the residents of the Town of Islip, employers, and the tax base of the Town of Islip;

(c) The Facility, by providing such housing will enable persons to remain in the Town of Islip and thereby to support the businesses, retailers, banks, and other financial institutions, insurance companies, health care and legal services providers and other merchants in the Town of Islip which will increase the economic health and well-being of the residents of the Town of Islip, help preserve and increase permanent private sector jobs in furtherance of the Agency's public purposes as set forth in the Act, and therefore the Agency finds and determines that the Facility is a commercial project within the meaning of Section 854(4) of the Act; and

(d) The Facility will provide services, i.e., rental housing, which but for the Facility, would not otherwise be reasonably accessible to the residents of the Town of Islip.

Section 2. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company has represented to the Agency that they intend to provide an additional two and a half (2.5) full-time employees within the second year after completion of the Facility; and

(d) The acquisition, construction and equipping of the Facility and the leasing of the Facility to the Company, will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(e) The acquisition, construction and equipping of the Facility is reasonably necessary to induce the Company to maintain and expand its business operations in the State of New York; and

(f) Based upon the representations of the Company, the transactions contemplated by the Lease Agreement shall not result in the removal of any facility or plant if any Facility occupant(s) from one area of the State to another area of the State or in the abandonment of one or more facilities or plants of the Facility occupant(s) located within the State; and

(g) Based upon representations of the Company and counsel to the Company, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip, Suffolk County, and all regional and local land use plans for the area in which the Facility is located; and

(h) It is desirable and in the public interest for the Agency to lease the Facility to the Company; and

(i) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(j) The Lease Agreement will be an effective instrument whereby the Agency leases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company; and

(k) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Company agree to secure the Loan made to the Company by the Lender.

Section 3. The Agency has assessed all material information included in connection with the Company's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company.

Section 4. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) lease and sublease the Facility to the Company pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) grant a Mortgage on and security interest in and to the Facility pursuant to the Loan Documents, (vi) execute and deliver the Mortgage, and (vii) execute, deliver and perform the Loan Documents to which the Agency is a party.

Section 5. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 6. The Agency is hereby further authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, constructing and equipping the Facility and any future Loan Documents in connection with any future refinancing or permanent financing of such costs of acquiring, constructing and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 7. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company in connection with the acquisition, construction and equipping of the Facility in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$5,000,000 but not to exceed \$6,000,000 in connection with the financing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping the Facility, (ii) exemptions from sales and use taxes in an approximate amount not to exceed \$338,532, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof.

Section 8. Subject to the provisions of this resolution, the Company is herewith and hereby appointed the agent of the Agency to acquire, construct and equip the Facility. The Company is hereby empowered to delegate its status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company may choose in order to acquire, construct and equip the

Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company, as agent of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company, as agent of the Agency. The aforesaid appointment of the Company as agent of the Agency to acquire, construct and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company has received exemptions from sales and use taxes in an amount not to exceed \$338,532, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company if such activities and improvements are not completed by such time. The aforesaid appointment of the Company is subject to the completion of the transaction and the execution of the documents contemplated by this resolution.

Section 9. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Company is further notified that the tax exemptions and abatement provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this Authorizing Resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 10. The form and substance of the Company Lease, the Lease Agreement and the Loan Documents to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 11.

(a) The Chairman, the Executive Director, or the Deputy Executive Director of the Agency or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement and the Loan Documents to which the Agency is a party, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, the Executive Director, the Deputy Executive Director of the Agency or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “**Agency Documents**”). The execution

thereof by the Chairman, the Executive Director, the Deputy Executive Director of the Agency or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, the Executive Director, the Deputy Executive Director of the Agency or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 12. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 13. Any expenses incurred by the Agency with respect to the Facility shall be paid by the Company. The Company has agreed to pay such expenses and further shall agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 14. This resolution shall take effect immediately.



EXHIBIT A

Proposed PILOT Schedule

Schedule of payments-in-lieu-of-taxes: Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Bay Shore School District, Suffolk County and Appropriate Special Districts

Property Address: 11 First Avenue, Bay Shore, New York

Tax Map No.: 0500-393.00-03.00-140.100

Definitions

X = \$32,000.00 (current land value)

Y = increase in assessment above X resulting from the acquisition, construction and equipping of the Facility

Normal Tax Due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Bay Shore School District, Suffolk County which are or may be imposed for special improvements or special district improvements, that the Company would pay without exemption.

Formula

<u>Year</u>	
1	100% Normal Tax Due on X and 0% Normal Tax Due on Y
2	100% Normal Tax Due on X and 10% Normal Tax Due on Y
3	100% Normal Tax Due on X and 20% Normal Tax Due on Y
4	100% Normal Tax Due on X and 30% Normal Tax Due on Y
5	100% Normal Tax Due on X and 40% Normal Tax Due on Y
6	100% Normal Tax Due on X and 50% Normal Tax Due on Y
7	100% Normal Tax Due on X and 60% Normal Tax Due on Y
8	100% Normal Tax Due on X and 70% Normal Tax Due on Y
9	100% Normal Tax Due on X and 80% Normal Tax Due on Y
10	100% Normal Tax Due on X and 90% Normal Tax Due on Y
11 and thereafter:	100% Normal Tax Due on X and 100% Normal Tax Due on Y

Company to pay Normal Tax Due on X during Construction Period. PILOT Payments to commence in Tax Year following Company's receipt of Certificate of Occupancy.

EXHIBIT B-1

161 East, LLC – Benefits Analysis for the Town of Islip Industrial Development Agency,  
dated May, 2023, by VHB Engineering, Surveying and Landscape Architecture, P.C

EXHIBIT B-2

New York Law Journal Article, dated March 22, 2017 on Eligibility of Residential Developments for IDA Benefits by Anthony Guardino, Esq.

EXHIBIT B-3

Ryan et al. v. Town of Hempstead Industrial Development Agency et al

EXHIBIT C

Town of Islip Industrial Development Agency Uniform Tax Exemption Policy

Date: July 18, 2023

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at Islip Town Hall, 655 Main Street, Islip, New York, on the 18th day of July, 2023, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to acquisition of a leasehold interest in and title to a certain industrial development facility more particularly described below (161 East, LLC 2023 Facility) and the leasing of the facility to 161 East, LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JULY 18, 2023**

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**AGENDA ITEM # 5**

**TYPE OF RESOLUTION: AUTHORIZING  
ASSIGNMENT & ASSUMPTION.  
OL COVENTRY, LLC**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ASSIGNMENT AND ASSUMPTION OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY TO OL COVENTRY I, LLC, A NEW YORK LIMITED LIABILITY COMPANY OR ANOTHER ENTITY FORMED OR TO BE FORMED BY OL COVENTRY I, LLC OR THE PRINCIPALS THEREOF AND OL COVENTRY II, LLC, A NEW YORK LIMITED LIABILITY COMPANY OR ANOTHER ENTITY FORMED OR TO BE FORMED BY OL COVENTRY II, LLC, OR THE PRINCIPALS THEREOF AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING AND EQUIPPING THE FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as may be amended from time to time (collectively, the “Act”), the Town of Islip Industrial Development Agency (the “Agency”), was created with the authority and power, among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency has previously provided its assistance to OL Coventry, LLC, a limited liability company organized and existing under the laws of the State of New York (the “Original Company”), in connection with the acquisition of an approximately 8.6 acre parcel of land located at 725 Eastview Drive, Central Islip, New York 11722 (SCTM# 0500-142.00-13.00-001.001) (the “Land”), the construction of eleven (11) two-story buildings thereon totaling approximately 115,350 square feet, and the construction thereon of an additional approximately 2,700 square foot clubhouse building (the “Improvements”), and the acquisition and installation therein of certain equipment and personal property (the “Equipment”; and together with the Land and the Improvements, the “Facility”), which Facility is leased by the Agency to the Original Company and is to be used as a multi-family residential apartment development, consisting of approximately one hundred (100) two-bedroom units located throughout eleven (11) two-story buildings, a clubhouse building, and a swimming pool (the “Project”); and

WHEREAS, the Original Company leased the Land and the Improvements to the Agency pursuant to the terms of a certain Company Lease Agreement, dated as of June 1, 2023 (the “Original Company Lease”), by and between the Original Company and the Agency; and

WHEREAS, the Original Company transferred title to the Equipment to the Agency pursuant to a certain Bill of Sale, dated June 26, 2023 (the “Bill of Sale”); and

WHEREAS, the Agency is currently subleasing and leasing the Facility to the Original Company, pursuant to a Lease and Project Agreement, dated as of June 1, 2023 (the **“Original Lease Agreement”**); and

WHEREAS, pursuant to Section 4.2(b) of the Original Lease Agreement, the subleasehold and leasehold estate created thereby shall terminate at 11:58 p.m. on November 30, 2041 (the **“Lease Term”**); and

WHEREAS, (i) OL Coventry I, LLC, a limited liability company organized under the laws of the State of New York on behalf of itself and/or the principals of OL Coventry I, LLC and/or an entity formed or to be formed on behalf of any of the foregoing and (ii) OL Coventry II, LLC, a limited liability company organized under the laws of the State of New York on behalf of itself and/or the principals of OL Coventry II, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the **“Assignee”** and **“Company”**) have requested the Agency’s consent to the assignment by the Original Company of all of its rights, title, interest and obligations under the Original Company Lease and the Original Lease Agreement, and certain other agreements in connection with the Facility to, and the assumption by, the Assignee of all of such rights, title, interest and obligations of the Original Company, and the release of the Original Company from any further liability with respect to the Facility subject to certain requirements of the Agency, all pursuant to the terms of an Assignment, Assumption and Amendment Agreement, to be dated as of July 1, 2023, or such other date as may be determined by the Chairman, Executive Director, Deputy Executive Director and counsel to the Agency (the **“Assignment, Assumption and Amendment Agreement”**), by and among the Agency, the Original Company and the Assignee; and

WHEREAS, the Original Company Lease will be assigned by the Original Company and assumed by the Assignee, pursuant to a certain Assignment and Assumption of Company Lease Agreement, to be dated as of July 1, 2023, or such other date as may be determined by the Chairman, Executive Director, Deputy Executive Director and counsel to the Agency (the **“Assignment of Company Lease”**); and, together with the Original Company Lease, the **“Company Lease”**), by and between the Original Company and the Assignee and consented to by the Agency; and

WHEREAS, the Original Lease Agreement will be assigned by the Original Company and assumed by the Assignee, pursuant to a certain Assignment and Assumption of Lease Agreement, to be dated as of July 1, 2023, or such other date as may be determined by the Chairman, Executive Director, Deputy Executive Director and counsel to the Agency (the **“Assignment of Lease Agreement”**); and, together with the Original Lease Agreement, and the Assignment, Assumption and Amendment Agreement, the **“Lease Agreement”**), by and between the Original Company and the Assignee, and consented to by the Agency; and

WHEREAS, the Agency and the Assignee will enter into such other documents upon advice of counsel, in both form and substance, as may be reasonably required to effectuate the assignment and assumption of the Facility (together with the Assignment, Assumption and Amendment Agreement, the Assignment of Company Lease Agreement and the Assignment of Lease Agreement, collectively, the **“Assignment Documents”**); and

WHEREAS, pursuant to Section 9.3 of the Original Lease Agreement, the Facility may be assigned, in whole or in part, with the prior written consent of the Agency; and

WHEREAS, the Agency contemplates that as part of the aforementioned assignment, the Company will assume the portions of the real property tax abatement, sales tax exemption, and mortgage recording tax exemption contemplated in the Original Lease Agreement, that have not, as of the date of the assignment, been used by the Original Company or otherwise expired; and

WHEREAS, the Assignor and the Assignee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the sublease of the Facility.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The leasing of the Facility to the Assignee will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, Suffolk County and the State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(d) The leasing of the Facility is reasonably necessary to induce the Assignee to maintain and expand its business operations in the State of New York; and

(e) Based upon representations of the Assignee and counsel to the Assignee, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip, Suffolk County and all regional and local land use plans for the area in which the Facility is located; and

(f) It is desirable and in the public interest for the Agency to lease the Facility to the Assignee; and

(g) It is desirable and in the public interest for the Agency to consent to the transfer of the interest in the Facility from the Assignor to the Assignee; and

(h) The Assignment Documents to which the Agency is a party will be effective instruments whereby the Agency, the Assignee and the Assignor will effectuate the assignment and assumption of the Facility; and

Section 2. The Agency has assessed all material information included in connection with the Assignee's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Assignee.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) consent to the assignment and assumption of the Facility from the Assignor to and by the Assignee pursuant to the Assignment, Assumption and Amendment Agreement, (ii) execute, deliver and perform the Assignment, Assumption and Amendment Agreement, (iii) consent to the assignment of the Original Company Lease pursuant to the Assignment of Company Lease; (iv) execute, deliver and perform the Assignment of Company Lease; (v) consent to the assignment and assumption of the Original Lease Agreement pursuant to the Assignment of Lease Agreement; (vi) execute, deliver and perform the Assignment of Lease Agreement; and (vii) execute and deliver the other Assignment Documents.

Section 4. The Agency is hereby authorized to consent to the assignment and assumption of the Facility by the Assignee and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such assignment and assumption are hereby approved, ratified and confirmed.

Section 5. The Agency hereby authorizes and approves the assumption by the Company of the portions of the real property tax abatement, sales tax exemption, and mortgage recording tax exemption contemplated in the Original Lease Agreement that have not been used by the Original Company or expired as of the date of the assignment.

Section 6. The Assignee is hereby notified that it will be required to comply with Section 875 of the Act. The Assignee shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Assignee is further notified that the continued abatements provided pursuant to the Act are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Original Lease Agreement, as assigned.

Section 7. The form and substance of the Assignment, Assumption and Amendment Agreement and the other Assignment Documents, to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 8.

(a) The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Assignment, Assumption and Amendment Agreement and the other Assignment Documents to which the Agency is a party, in the form the Chairman, Vice Chairman, Executive Director, Deputy Executive Director, or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman,

Vice Chairman, Executive Director, Deputy Executive Director, or any member and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “Agency Documents”). The execution thereof by Chairman, Vice Chairman, Executive Director, Deputy Executive Director, or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Original Lease Agreement).

Section 9. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 10. This resolution shall take effect immediately.



Date: July 18, 2023

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at 40 Nassau Avenue, Islip, New York 11751 on the 18th day of July, 2023, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on the assignment and assumption of the Agency’s OL Coventry, LLC 2023 Facility, the execution and delivery of documents with respect thereto and the sale of the Facility to OL Coventry I, LLC and OL Coventry II, LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JULY 18, 2023

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**AGENDA ITEM # 6**

**TYPE OF RESOLUTION: AUTHORIZING  
EXECUTIVE CONSULTANTS OF NY "JOB SEARCH BOOT  
CAMP"**

July 18, 2023

WHEREAS, Maria Themistocleous-Frey d/b/a Executive Consultants of New York, (“Executive Consultants”) is a career consulting firm that provides a mix of services to its clients including a Job Search Boot Camp; and

WHEREAS, the Town of Islip Industrial Development Agency has determined that it would be beneficial to contract with Executive Consultants for a series of eight (8) “Job Search Boot Camp” seminars and three unlimited Alumni Support Classes available to all constituents of the Town of Islip; and

WHEREAS, the primary goal of Executive Consultants will be to set into motion a series of seminars and follow-up support classes that will assist participants in obtaining employment; and

NOW THEREFORE, on motion by  
seconded by be it

RESOLVED, that the Chairman, or his designee, is authorized to enter into an agreement with Executive Consultants to provide eight (8) “Job Search Boot Camp” seminars and unlimited monthly Alumni Support Classes available to all constituents of the Town of Islip at an estimated cost not to exceed \$8,200.00, subject to approval of the Agreement by the Town Attorney as to form.

UPON a vote, being taken the result was

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 2**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Resource Recovery Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**ISLIP RESOURCE RECOVERY AGENCY**  
**July 18, 2023**

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the Minutes for the March 14, 2023 Agency Board Meeting.
3. Resolution Authorizing the President to enter into an Agreement between the Agency and the Hauppauge Union Free School District, to provide for the collection and processing by the Agency and/or the Town of certain recyclable materials generated at the facilities of the School District for the School Year 2023-2024. The School District shall pay the Agency a fee of \$45.00 per pick up for the collection of recyclables.
4. Other Business
5. Adjournment



ISLIP RESOURCE RECOVERY AGENCY  
March 14, 2023

On a motion of Councilperson O'Connor, seconded by Councilperson Guadrón, a meeting of the Islip Resource Recovery Agency was convened at 2:55 p.m. in the Town Board Room of Islip Town Hall, 655 Main Street, Islip, NY 11751. A Quorum was present for this Agency Board Meeting.

**DIRECTORS PRESENT**

Angie M. Carpenter  
John Lorenzo  
James P. O'Connor  
Jorge Guadrón  
John C. Cochrane, Jr. (Absent)

**OFFICERS PRESENT**

Martin Bellew, President  
Linda Bunde, Secretary

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On a motion of Councilperson O'Connor, seconded by Councilperson Guadrón and unanimously approved, the minutes from the January 24, 2023 Agency Board Meeting were approved.

On a motion of Councilperson Guadrón, seconded by Councilperson Lorenzo and unanimously approved, a resolution was passed authorizing the President to execute Extension Year 1 of 4 of an existing Contract with Clear Flo Technologies Inc. for disposal of leachate generated at Agency Landfills as an alternate disposal facility to those provided by the County of Suffolk.

There being no further business to come before the Board, the meeting was adjourned on a motion of Councilperson O'Connor, seconded by Councilperson Guadrón and unanimously approved.

Respectfully submitted,

Linda Bunde  
Secretary

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution Authorizing the President to enter into an Agreement between the Agency and the Hauppauge Union Free School District, to provide for the collection and processing by the Agency and/or the Town of certain recyclable materials generated at the facilities of the School District for the School Year 2023-2024. The School District shall pay the Agency a fee of \$45.00 per pick up for the collection of recyclables.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: Multi-purpose Recycling Facility
  3. Cost: N/A
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 

*Math Beller*

7/3/23

\_\_\_\_\_  
**Signature of President/Department Head Sponsor**

\_\_\_\_\_  
**Date**

July 18, 2023

**RESOLUTION AUTHORIZING THE PRESIDENT TO ENTER INTO AN AGREEMENT BETWEEN THE ISLIP RESOURCE RECOVERY AGENCY (“the Agency”), THE HAUPPAGUE UNION FREE SCHOOL DISTRICT (“the School District”) TO PROVIDE FOR COLLECTION AND PROCESSING BY THE AGENCY AND/OR THE TOWN OF CERTAIN RECYCLABLE MATERIALS GENERATED AT THE FACILITIES OF THE SCHOOL DISTRICT, TO REDUCE THE AMOUNT OF SOLID WASTE DESTINED FOR DISPOSAL BY THE SCHOOL DISTRICT**

**WHEREAS** the Agency owns and operates a Multi-Purpose Recycling Facility (the “MRF”) located at 1155 Lincoln Avenue in Holbrook, NY., which is capable of receiving, processing, disposing, and/or marketing of recyclable materials; and

**WHEREAS** The School District hereby warrants and represents that it is the owner and operator of the school’s facilities and that it will separate recyclables from other solid wastes to reduce the amount of solid waste destined for disposal by the school at its own cost and expense; and place such Recyclables; and

**WHEREAS** the Agency and the School District make this Agreement to provide for the collection and processing by the Agency and/or Town of certain recyclable material; by execution of the terms set forth in the Agreement; now

**HEREFORE** on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it hereby

**RESOLVED** that the President is hereby authorized to enter into an Agreement between the Agency and The Hauppauge Union Free School District located at 495 Hoffman Lane, P.O. Box 6006, Hauppauge, New York 11788. The School District shall pay the Agency a fee of \$45.00 per pick up for the collection of recyclables; and be it further

**RESOLVED** that the Agency agrees to collect recyclable materials for the 2023-2024 School Calendar Year and may be extended by the mutual agreement of the parties for such period, an on such terms as the parties agree;

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 3**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Authorization for the Supervisor to enter into a License Agreement  
for one parcel of Town owned Bay Bottom Land for the purpose of  
Shellfish Cultivation in the Great South Bay.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A LICENSE AGREEMENT FOR TWO PARCELS OF TOWN OWNED BAY BOTTOM FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY AS OUTLINED IN "APPENDIX A".**

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location affected by resolution: Town Owned Bay Bottom in the Great South Bay  
Parcel A12, 6 Acres & Parcel A3, 5 Acres
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 

*Math Beller*

7/3/23

Signature of Commissioner/Department Head Sponsor

Date

July 18, 2023  
Agenda Item #

**AUTHORIZING THE SUPERVISOR TO ENTER INTO A LICENSE AGREEMENT FOR TWO (2) PARCELS OF TOWN-OWNED BAY BOTTOM LAND, FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY, AS OUTLINED IN "APPENDIX A"**

**WHEREAS**, the Town of Islip owns underwater land in the Great South Bay (GSB) which has historically produced substantial quantities of shellfish, including clams, scallops and oysters; however, the GSB has recently seen a steady significant decline in the shellfish harvest; and

**WHEREAS**, the Town of Islip established a Bay Bottom Licensing Program in 2009 for those individuals having experience in shellfish cultivation, with the intent of promoting the overall health of the Great South Bay's Ecosystem; and

**WHEREAS**, "Appendix A" of this Resolution contains the name(s) of recommended Licensees for the next phase of the program;

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a License Agreement for the Town's Bay Bottom Leasing Program based upon joint Departmental recommendations, as set forth in "Appendix A", with said License having a term of ten (10) years and one ten year option at the sole discretion of the Town of Islip; with an annual rent of \$750.00 per acre, and a security deposit of \$150.00 per acre, beginning on the commencement date of the License.

**UPON A VOTE** being taken, the result was \_\_\_\_\_

*"Appendix A"*

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<b>Licensee Name</b>	<b>Parcel ID</b>	<b>Size of Parcel</b>
Open Water Enterprises (Sixto Portilla)	A12	6 Acres
Kevin Conway (Great South Bay Oyster Farm)	A3	5 Acres

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 4**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Town Board authorization to clean up or secure certain properties in  
the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Jeff Panasci, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town Board Meeting**

**Tuesday, July 18, 2023 at 2:00 pm**

1.	37 E. Halley Lane, Central Islip	0500-078.00-04.00-002.000	BC
2.	56 Orange Street, Central Islip	0500-188.00-02.00-006.000	CU
3.	74 Forest Drive, Ronkonkoma	0500-060.00-03.00-044.000	CU
4.	87 Willett Avenue, Sayville	0500-330.00-04.00-048.000	BC
5.	113 Dakota Street, Ronkonkoma	0500-020.00-01.00-018.001	CU
6.	156 Grant Avenue, Islip	0500-344.00-02.00-024.000	CU
7.	166 Jefferson Avenue, Brentwood	0500-094.00-01.00-038.000	BC
8.	184 Twin Lawns Avenue, Brentwood	0500-163.00-02.00-006.000	BC
9.	255 Ocean Avenue, Brentwood	0500-096.00-01.00-097.000	BU

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 37 E. Halley Lane, Central Islip, NY 11722.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 37 E. Halley Lane, Central Islip, NY 11722
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panassi  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 37 E. Halley Lane, Central Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, US Bank Trust National Association, Trustee LSF9 Master Participation Trust, and also upon Fay Servicing and also upon MCS, by Registered Mail, Return Receipt Requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on July 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-078.00-04.00-002.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 37 E. Halley Lane, Central Islip)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 56 Orange Street, Central Islip, NY 11722.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 56 Orange Street, Central Islip, NY 11722
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (8) \_\_\_\_\_. SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 56 Orange Street, Central Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-188.00-02.00-006.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Estate of Nicholas Schramm, and also upon Bank of New York Mellon Trustee and also upon PHH Mortgage, and also upon Guardian Asset Management, and also upon Deutsche Bank Trust Company, and also upon Wilmington Finance, a division of AIG Federal Savings Bank, and also upon Citimortgage, Inc., by Certified Mail, Return Receipt requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, July 18, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
188.00-02.00-006.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 56 Orange Street, Central Islip)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 74 Forest Drive, Ronkonkoma, NY 11779.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 74 Forest Drive, Ronkonkoma, NY 11779
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 74 Forest Drive, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-060.00-03.00-044.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, John J. and Jennifer W. Kohut, and also upon NCPD, by Certified Mail, Return Receipt requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, July 18, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-060.00-03.00-044.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 74 Forest Drive, Ronkonkoma)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 87 Willett Avenue, Sayville, NY 11782.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 87 Willett Avenue, Sayville, NY 11782
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor.

7/3/2023  
Date

July 18, 2023

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 87 Willett Avenue, Sayville, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Arnold P. Brandt, Jr. and Lola M. Bullenkamp, by Registered Mail, Return Receipt Requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on July 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-330.00-04.00-048.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 87 Willett Avenue, Sayville)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 113 Dakota Street, Ronkonkoma, NY 11779.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 113 Dakota Street, Ronkonkoma, NY 11779
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 113 Dakota Street, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-020.00-01.00-018.001, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Jonathan Motta, Trustee, Motta Family Trust, by Certified Mail, Return Receipt requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, July 18, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
020.00-01.00-018.001.

**UPON** a vote being taken, the result was:

(G: Clean Up - 113 Dakota Street, Ronkonkoma)

**TOWN OF ISLIP**  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 156 Grant Avenue, Islip, NY 11751.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 156 Grant Avenue, Islip, NY 11751
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQr review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 156 Grant Avenue, Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-344.00-02.00-024.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, 156 Grant Ave LLC, by Certified Mail, Return Receipt requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, July 18, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-344.00-02.00-024.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 156 Grant Avenue, Islip)

**TOWN OF ISLIP**  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 166 Jefferson Avenue, Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 166 Jefferson Avenue, Brentwood, NY 11717
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Parasci  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 166 Jefferson Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Trueway Service LLC, and also upon U.S. Bank National Association, as Trustee of NRZ Recovery Trust, by Registered Mail, Return Receipt Requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on July 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), including the shed, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-094.00-01.00-038.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 166 Jefferson Avenue, Brentwood)

**TOWN OF ISLIP**  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 184 Twin Lawns Avenue, Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 184 Twin Lawns Avenue, Brentwood, NY 11717
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor

7/3/2023  
Date

July 18, 2023

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 184 Twin Lawns Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, John J. Corrigan, Jr., by Registered Mail, Return Receipt Requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on July 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-163.00-02.00-006.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 184 Twin Lawns Avenue, Brentwood)

**TOWN OF ISLIP**  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 255 Ocean Avenue, Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 255 Ocean Avenue, Brentwood, NY 11717
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number (1). SEQR review complete.
- Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Jeffrey Panasci  
Signature of Commissioner/Department Head Sponsor

1/3/2023  
Date

July 18, 2023

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 255 Ocean Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Patrick Atcheson, and also upon PNC Bank NA, and also upon Safeguard Properties Management LLC, by Registered Mail, Return Receipt Requested on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on July 3, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to July 18, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on July 18, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-096.00-01.00-097.000.

**UPON** a vote being taken, the result was:

(G:\Board up - 255 Ocean Avenue, Brentwood)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Meeting of the Town of Islip Foreign Trade Zone Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Brad Hemingway**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

Agenda for Meeting of the Town of Islip Foreign Trade Zone Board

July 18, 2023

1. Meeting called to order;
2. Approval of the minutes from June 13, 2023 meeting of Town of Islip Foreign Trade Zone Board;
3. Authorization for the Town of Islip Foreign Trade Zone Authority to extend the current lease with Trade Plaza I LLC for the address of 1 Trade Zone drive, Ronkonkoma, New York, 11779 until 2033;
4. Adjournment;



TOWN OF ISLIP  
FOREIGN TRADE ZONE AUTHORITY

Brad Hemingway  
Executive Director

Jaime Martinez  
Deputy Director

June 13, 2023

The Town of Islip Foreign Trade Zone Authority has four items on the agenda.

**Item number one** is a meeting of the Town of Islip Foreign Trade Zone Authority. The meeting called to order at 3:04 P.M., on motion by Chair Angie Carpenter, seconded John Cochrane Jr and approved by all. approved.

**Board Members Present**

John Cochrane Jr  
James O'Connor  
Jorge Guadrón  
John M. Lorenzo

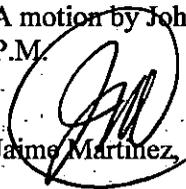
**Officers Present**

Angie M. Carpenter, Chair  
Thomas Hemingway III, Executive Director  
Jaime Martinez, Treasurer (Not present)  
Shelly LaRose-Arken, VP and Secretary

**Item number two** is approval of the minutes from previous Town of Islip Foreign Trade Zone Board meeting on January 24, 2023. Motion to approve the minutes by James O'Connor, seconded by Jorge Guadrón, and approved by those present.

**Item number three** authorization for the Town of Islip Foreign Trade Zone Authority to use PKF O'Connor Davies, LLP for professional auditing services for yearend 2022. Motion to approve by Jorge Guadrón, seconded by John Lorenzo, with a recusal by John Cochrane Jr. and approved by remainder of board members.

With no further business, **Item number four** is adjournment of the Foreign Trade Zone Board meeting. A motion by John Cochrane Jr., seconded by James O'Connor and approved by those present at 3:06 P.M.

  
Jaime Martinez, Treasurer

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

FTZ is seeking authorization to extend the current lease agreement with Trade Plaza I LLC for office space at 1 Trade Zone Drive, Ronkonkoma, New York, 11779 until 2033. The current lease went before the Board July 17, 2018 and was approved.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Foreign Trade Zone Authority
  2. Site or location effected by resolution: 1 Trade Zone Drive, Ronkonkoma, NY 11779
  3. Cost: See attachment
  4. Budget Line: zf01.1015.44060
  5. Amount and source of outside funding: FTZ budget
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 32. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

Date

6/26/23

July 18, 2023

**WHEREAS**, the Town of Islip Foreign Trade Zone Authority has an office located at 1 Trade Zone Drive, Ronkonkoma, New York 11779 (“Premises”).

**WHEREAS**, the Town of Islip Foreign Trade Zone Authority (“Tenant”) leases said office, lease dated June 12, 1984 (“Lease”), amended in Amendment of Lease dated June 30, 1994, Extension of Lease dated June 21, 1996, Amendment of Lease dated June 2, 1999, Amendment of Lease dated June 1, 2002, Amendment of Lease dated June 8, 2016 and Amendment of Lease dated July 25, 2018, with respect to the leasing of the premises consisting of a rental area of approximately 2,200 square feet; and

**WHEREAS**, Trade Plaza I Associates assigned the Lease to Trade Plaza I LLC (“Landlord”) by Assignment of Lease date January 28, 2016;

**WHEREAS**, the Tenant and Landlord wished to amend and reaffirm the Lease with an extension to July 31, 2033.

**NOW, THEREFORE**, on motion of FTZ Board member \_\_\_\_\_ seconded by FTZ Board member \_\_\_\_\_, be it

**RESOLVED**, the Town of Islip Foreign Trade Zone Authority Board hereby authorizes the Town of Islip Foreign Trade Zone Authority to enter into the lease amendment mentioned above, subject to the approval of such by the Town of Islip Attorney.

Upon a vote being taken, the result was:

**AMENDMENT OF LEASE**

**AMENDMENT OF LEASE**, dated as of June \_\_, 2023 between **TRADE PLAZA I LLC** ("Landlord"), a New York limited liability company, c/o Staller Associates Realty Inc., 1455 Veterans Highway, Suite 201, Islandia, New York 11749, and **TOWN OF ISLIP FOREIGN TRADE ZONE AUTHORITY** ("Tenant") with its principal offices at 1 Trade Zone Drive, Ronkonkoma, NY 11779.

**WHEREAS**, Trade Plaza I Associates, as Landlord, and Town of Islip Foreign Trade Zone Authority, as Tenant, entered into a lease dated June 12, 1984, as amended in Amendment of Lease dated June 30, 1994, Extension of Lease dated June 21, 1996, Amendment of Lease dated June 2, 1999, Amendment of Lease dated June 1, 2002, Amendment of Lease dated June 8, 2016, and Amendment of Lease dated July 25, 2018, with respect to the leasing of the premises consisting of a rental area of approximately 2,200 square feet presently occupied by Tenant at 1 Trade Zone Drive, Ronkonkoma, NY 11779 (the "Lease");

**WHEREAS**, Trade Plaza I Associates assigned the Lease to Landlord by Assignment of Lease dated January 28, 2016; and

**WHEREAS**, the Landlord and Tenant desire to extend the Lease and modify said Lease in certain respects;

**NOW, THEREFORE,** in consideration of one (\$1.00) dollar and other good and valuable consideration as well as the mutual covenants and agreements contained herein, it is agreed as follows:

1. The term of the Lease is hereby extended from its present expiration date to July 31, 2033.

2. The fixed minimum rent during the period from August 1, 2023 through July 31, 2033 shall be payable in equal monthly installments, in advance, due on the first day of each month, as set forth below:

<u>Period</u>	<u>Fixed Minimum Annual Rent</u>	<u>Fixed Minimum Monthly Rent</u>
08/1/23 – 12/31/23	\$42,600.00	\$3,550.00
01/1/24 – 12/31/24	\$43,884.00	\$3,657.00
01/1/25 – 12/31/25	\$45,204.00	\$3,767.00
01/1/26 – 12/31/26	\$46,572.00	\$3,881.00
01/1/27 – 12/31/27	\$47,976.00	\$3,998.00
01/1/28 – 12/31/28	\$49,416.00	\$4,118.00
01/1/29 – 12/31/29	\$50,904.00	\$4,242.00
01/1/30 – 12/31/30	\$52,440.00	\$4,370.00
01/1/31 – 12/31/31	\$54,024.00	\$4,502.00
01/1/32 – 12/31/32	\$55,656.00	\$4,638.00
01/1/33 – 07/31/33	\$57,336.00	\$4,778.00

3. Except as modified herein, all of the other terms, covenants and conditions of the Lease shall continue unmodified and remain in full force and effect.

**IN WITNESS WHEREOF**, the Landlord and Tenant have executed this **AMENDMENT OF LEASE**, as of the date first above written.

**TRADE PLAZA I LLC**  
**BY: TRADE PLAZA I ASSOCIATES, MEMBER**  
**BY: RUMFORD C L.P.**  
**BY: RUMFORD C CORP.**

**BY:** \_\_\_\_\_  
**Cary F. Staller**  
**Vice President**

**TOWN OF ISLIP FOREIGN TRADE**  
**ZONE AUTHORITY**

**BY:** \_\_\_\_\_  
**Thomas Hemingway**  
**Executive Director**

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 6**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appropriation Transfers.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 6/21/23 for (department) Recreation approved by Commissioner/Department Head  
 (print name & sign) Thomas Owens and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
 (date) 7/18/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below.

<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>
SSNC Donations	A..2037.01	3,000.00	Part Time Summer	A.7330.19991	3,000.00

3,000.00

3,000.00

**Justification:** Amendment needed in order for the Town to utilize a donation from the Robert J. Laskowski foundation for a summer intern.

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk \_\_\_\_\_ Comptroller \_\_\_\_\_ Department Head \_\_\_\_\_

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_





**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 7/3/23 for (department) Public Safety approved by Commissioner/Department Head  
 (print name & sign) \_\_\_\_\_ and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
 (date) 7/18/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Parking Meter Officer	A.3010.16300	91,000.00	Parking Meter Officer	A.1315.16300	91,000.00

91,000.00

91,000.00

**Justification:**                      Amendment needed to reflect personnel transfers

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk                      Comptroller                      Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP

Resolution Authorizing Appropriation Transfers

Resolution prepared on 6/27/23 for (department) DEC approved by Commissioner/Department Head (print name & sign) Greg Hancock and Comptroller Joseph Ludwig : at the Town Board Meeting on (date) 7/17/23 , on a motion by Councilperson , seconded by Councilperson , it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Table with 6 columns: Account Title, Increase Account Number, Amount, Account Title, Decrease Account Number, Amount. Row 1: Other Equip., A.8172.22500, 2,000.00, Tires/repairs/supplies, A.8172.41270, 2,000.00

2,000.00

2,000.00

Justification: Handheld plasma torch

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

DISTRIBUTION

Town Clerk Comptroller Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 7/3/23 for (department) Public Safety approved by Commissioner/Department Head  
 (print name & sign) \_\_\_\_\_ and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
 (date) 7/18/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Parking Meter Officer	A.3010.16300	91,000.00	Parking Meter Officer	A.1315.16300	91,000.00

91,000.00

91,000.00

**Justification:**                      Amendment needed to reflect personnel transfers

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk                      Comptroller                      Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 7**

**TO:** SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

**FROM:** MICHAEL P. WALSH, TOWN ATTORNEY

**RE:** TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to add Modern Bank to the list of authorized depositories of the Town of Islip for 2023.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

**cc:** OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution needed to add 'ModernBank' to the authorized list of depositories.

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or location effected by resolution: Townwide
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding:

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor.

6/21/23  
Date

July 18, 2023

WHEREAS, on January 4, 2023, a resolution was established to designate several banks as depositories of the Town of Islip, and;

WHEREAS, the Town of Islip desires to include Modern Bank with offices located at 410 Park Avenue, New York, New York 10022, as an authorized depository of the Town of Islip for 2023.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that the Supervisor is authorized to enter into an agreement with the above bank, and to amend such agreement from time to time, which agreements provide for the ordinary and necessary banking service incident to acting as a depository, and;

BE IT FURTHER RESOLVED, that the above mentioned bank be made part and parcel of Section VII Designation of Depositories in the Investment Policy for the Town of Islip.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 8**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with  
Alessandro Bologna to provide Dock Master services for the Fair  
Harbor Dock District for 2023.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Supervisor to renew an agreement with Alessandro Bologna to provide Dock Master services for the Fair Harbor Dock District for 2023 retroactive from July 1st, 2023.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Users of the Fair Harbor Dock
  2. Site or location effected by resolution: Fair Harbor dock, Fair Harbor, Fire Island
  3. Cost: \$2,500.00
  4. Budget Line: 5M, 7230, 45000 (P)
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6/20 /2023

\_\_\_\_\_  
Date

July 18, 2023

Town Board Resolution Authorizing Re-Appointment of Fair Harbor Dock Master

WHEREAS, the Town of Islip has established the Fair Harbor Dock District; and

WHEREAS, on July 20, 2021 a resolution was adopted by the Town Board appointing Alessandro Bologna as Dock Master of the Fair Harbor Dock District for the 2021 summer season; and

WHEREAS, there is a need to continue the position of Dock Master to ensure the orderly use of the public dock at Fair Harbor; and

WHEREAS, Mr. Alessandro Bologna has served well during the past two seasons;

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by  
Councilperson \_\_\_\_\_, be it

RESOLVED that the position of Dock Master be continued for the 2023 season by ALESSANDRO BOLOGNA retroactive to July 1<sup>st</sup>, 2023 at a salary not to exceed \$2,500.00 with the same duties and responsibilities as previously charged to said Dock Master.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 9**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Bid Awards.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**BIDS TO BE AWARDED**

**07/18/23**

- |  |   |
|--|---|
| 1) Hydraulic Pump and Motor Repairs (623-107)  | Deer Park Hydraulic   |
| 2) Western Plow Parts & Labor (623-184)  | Trius   |
| 3) Diesel Engine Repairs Heavy Duty Motors<br>(Repair or Replacement on Trucks, Equipment,<br>Sweepers)(623-183) | Trux Inc, Syosset Truck Sales, Inc.<br>Suffolk County Brake Service |
| 4) Roll-Out Collection Containers 95 Gallon Pail<br>(523-190)  | Schaefer Plastics North<br>America Inc.                             |

No: 1

BID ITEM: 623-107 Hydraulic Pump and Motor Repairs

BID PRICE: See Attached Tabulation

LOWEST RESPONSIBLE BIDDER: Deer Park Hydraulic

COMPETITIVE BID: 6/7/2023

BUDGET ACCOUNT NUMBER : A.8170.44120, A.8172.44120

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: Need to repair and replace parts on equipment

EXPLANATION IF NOT LOW BIDDER: See attached Memo

---

# Hydraulic Pump & Motor Repairs

Contract# 623-107

Date: 6/7/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# A8170.44120 + A8172.44120 Estimated Amount \$10,000

Vendor	Amount
Deer Park Hydraulic 12 Evergreen Place Deer Park, NY 11729	Verries - see attached BID
Dependable Repair 18 Ranick Dr. West Amityville, NY 11701	BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner Hancock [Signature] Conkurs. Deputy

\_\_\_\_\_  
 Michael Rand  
 Director

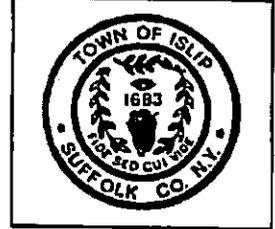
\_\_\_\_\_  
 Nelly Smith  
 Senior Office Assistant

<b>HYDRAULIC PUMP AND MOTOR REPAIRS</b>	<b>DEER PARK HYDRAULICS</b>	<b>DEPENDABLE REPAIR</b>
<b>CONTRACT #623-107</b>		
<b>ITEM #</b>		
<b>A. HYDRAULIC PUMPS</b>		
<b>1. REX-ROTH</b>		
a. Parts	55%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>2. SUNSTRAND</b>		
a. Parts	55%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>3. OTHER</b>		
a. Parts	30%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>B. HYDRAULIC MOTORS</b>		
<b>1. CHORLYN</b>		
a. Parts	55%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>2. FAIRFIELD</b>		
a. Parts	55%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>3. OTHER</b>		
a. Parts	30%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>C. HYDRAULIC MECH. REPAIRS</b>		
<b>1. REX-ROTH</b>		
a. Parts	55%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>2. OTHER</b>		
a. Parts	30%/disc.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.
<b>D. HYDRAULIC CYC. REPAIRS</b>		
a. Parts	50%/dis.	25%/disc.
b. Labor	\$45.00/hr.	\$40.00/hr.

# Memorandum

Greg Hancock, Deputy Commissioner &  
Town Sustainability Officer  
Department of Environmental Control  
401 Main Street, Room 302  
Islip, NY 11751  
631-595-3500 x1369  
GHancock@IslipNY.gov

To: Mike Rand, Director of Purchasing  
From: Greg Hancock, Deputy Commissioner  
Date: June 22, 2023  
Re: Bid 623-107 Hydraulic Pump and Motor Repairs Bid Award



---

After careful review of two years of past expenditures, the large difference in the discount off parts results in a lower overall bid than the small difference in the labor rate per hour. Therefore, the Department wishes to award based upon the discount off of parts.

If there are any questions, please feel free to contact me.

CC: Marty Bellew, Commissioner

**TOWN OF ISLIP**  
**DEPARTMENT OF ENVIRONMENTAL CONTROL**

07/18/23

WHEREAS, the Town solicited competitive bids for the purchase of **Hydraulic Pump and Motor Repairs, Contract # 623-107**; and

WHEREAS, the bid was advertised and sealed bids were opened on June 7, 2023 and Deer Park Hydraulics, 12 Evergreen Place, Deer Park, NY. 11729, submitted the lowest dollar bid and

WHEREAS, Deer Park Hydraulics, has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Deer Park Hydraulics the following items: A) 1-2, B) 1-2, C1 (55% disc., \$45.00/hr.), A) 3, B) 3, C) 2 (30% disc., \$45.00/hr.); D (50% disc., \$45.00/hr.) on the attached tabulation sheets for one (1) year from date of award

Upon a vote being taken, the result was:

.....

No: 2

BID ITEM: 623-184 Western Plow Parts & Labor

BID PRICE: A) 16% (Discount Parts), B) \$140.00/hr. (Labor)

LOWEST RESPONSIBLE BIDDER: Trius

COMPETITIVE BID: 6/7/2023

BUDGET ACCOUNT NUMBER : DB.1640.41220, DB.1640.44120

ANTICIPATED EXPENDITURE: \$150,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED: \_\_\_\_\_

EXPLANATION IF NOT LOW BIDDER: \_\_\_\_\_

---

# Western Plow Parts & Labor

Contract# 623-184

Date: 6/7/23

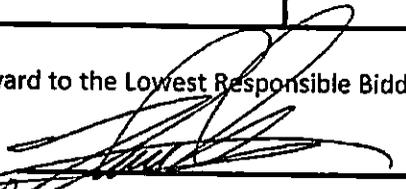
THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# DB.1640.41220 Estimated Amount \$150,000.00  
DB.1640.44120

Vendor	Amount
Trius 458 Johnson Ave. PO Box 158 Bohemia, NY 11716	A) 16% (Discount Parts) B) \$140.00/hr (Labor)
Malvese Equipment 1 Henrietta St. Hicksville, NY 11801	
Capo Truck Sales 1971 Lakeland Avenue Ronkonkoma, NY 11779	
Empire Equipment Sales of Long Island d/b/a Long Island Sanitation Equipment 1670 New Highway Farmingdale, NY 11735	
Dejana Truck & Utility Equipment 490 Pulaski Drive Kings Park, NY 11754	
R.W. Truck Equipment 1100 Route 109 Farmingdale, NY 11735	A) 5% (Discount Parts) B) \$140.00/hr

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner



Concurs.

Michael Rand  
Director

Nelly Smith  
Senior Office Assistant

July 18, 2023

WHEREAS, the Town solicited competitive bids for the purchase of **Western Plow Parts & Labor, Contract # 623-184**, and

WHEREAS, the bid was advertised and sealed bids were opened on June 7, 2023 and Trius, Inc., 458 Johnson Ave., PO Box 158, Bohemia, NY 11716-0158 submitted the lowest dollar bid; and

WHEREAS, Trius, Inc., has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trius, Inc., in the amount of items: A) \$16% (Discount Parts), B) \$140.00/hr. (Labor) for four (4) years from date of award

Upon a vote being taken, the result was:

-----

No: 3

BID ITEM: 623-183 Diesel Engine Repairs Heavy Duty Motors ( Repair or Replacement on Trucks, Equipment, Sweepers)

BID PRICE: See attached Tabulation

LOWEST RESPONSIBLE BIDDER: see attached tabulation

COMPETITIVE BID: 6/7/2023

BUDGET ACCOUNT NUMBER : DB.1640.44120

ANTICIPATED EXPENDITURE: \$95,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED: \_\_\_\_\_

EXPLANATION IF NOT LOW BIDDER: \_\_\_\_\_

\_\_\_\_\_

# Diesel Engine Repairs Heavy-Duty Motors

Contract# 623-183

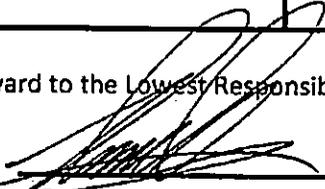
Date: 6/7/23

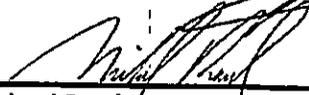
THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# DB.11040.44120 Estimated Amount \$ 95,000.00

Vendor	Amount
Syosset Truck Sales 1561 Stewart Ave. Westbury, NY 11590	BID
Trux Inc. 1365 Lakeland Ave Bohemia, NY 11716	BID
Suffolk County Brake Service 862 Lincoln Avenue Bohemia, NY 11716	BID
Gabrielli Truck Sales Ltd. 3200 Horseblock Road Medford, NY 11763	BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner  Concurs.

  
 Michael Rand  
 Director

  
 Nelly Smith  
 Senior Office Assistant

DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS	Gabrielli Truck Sales Inc.	TRUX INC	Suffolk County Brake Service	Syosset Truck Sales, Inc.
CONTRACT #623-183				
ITEM #				
<b>A. INTERNATIONAL</b>				
1)VT - 365				
% Discount Parts	NO BID	NO BID	(+)25%	28%
Labor	NO BID	NO BID	\$149.00/hr.	\$115.00/hr.
2)DT - 466				
% Discount Parts	NO BID	NO BID	(+)25%	28%
Labor	NO BID	NO BID	\$149.00/hr.	\$115.00/hr.
3)Max Force DT				
% Discount Parts	NO BID	NO BID	(+)25%	28%
Labor	NO BID	NO BID	\$149.00/hr.	\$115.00/hr.
4)CAT				
% Discount Parts	NO BID	NO BID	(+)25%	NO BID
Labor	NO BID	NO BID	\$149.00/hr.	NO BID
<b>B. FREIGHTLINER</b>				
1)Cummins Diesel 6.7				
% Discount Parts	20%	23%	(+)25%	NO BID
Labor	\$185.00/hr.	\$115.00/hr.	\$149.00/hr.	NO BID
<b>C. ISUZU</b>				
1) NQR-4HK1				
% Discount Parts	15%	NO BID	(+)25%	NO BID
Labor	\$185.00/hr.	NO BID	\$149.00/hr.	NO BID
<b>D. MACK</b>				
1) MP 7				
% Discount Parts	27%	NO BID	(+)25%	NO BID
Labor	\$185.00/hr.	NO BID	\$149.00/hr.	NO BID
2) MP 8				
% Discount Parts	27%	NO BID	(+)25%	NO BID
Labor	\$185.00/hr.	NO BID	\$149.00/hr.	NO BID
3) EM 7 -200				
% Discount Parts	27%	NO BID	(+)25%	NO BID
Labor	\$185.00/hr.	NO BID	\$149.00/hr.	NO BID
<b>E. REAR-ENGINE SWEEPERS</b>				
1)Dentz - BF 411 100F				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
2)Kubota V 2403 MOTOEV 4				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
3) John Deere 4045-88 HP				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
4)Elgin				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID

DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS	Gabrielli Truck Sales Inc.	TRUX INC	Suffolk County Brake Service	Syosset Truck Sales, Inc.
CONTRACT #623-183				
ITEM #				
<b>F. AUXILIARY EQUIPMENT</b>				
1) Yamaha Eng - 3TNV88				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
2) Perkins				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
3) Komatsu WA150 -4D				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
4) D956E5				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
5) WA400				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
6) WA3200 6D 1028-2				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID
7) Caterpillar 4.236				
% Discount Parts	NO BID	NO BID	NO BID	NO BID
Labor	NO BID	NO BID	NO BID	NO BID

July 18, 2023

WHEREAS, the Town solicited competitive bids for the purchase of **Diesel Engine Repairs Heavy Duty Motors (Repair or Replacement on Trucks, Equipment, Sweepers), Contract # 623-183, and**

WHEREAS, the bid was advertised and sealed bids were opened on June 7, 2023 and Trux Inc., 1365 Lakeland Ave., Bohemia, NY 11716; Suffolk County Brake Service, 862 Lincoln Avenue, Bohemia, NY 11716, and Syosset Truck Sales, 1561 Stewart Ave., Westbury, NY 11590 submitted the lowest dollar bids; and

WHEREAS, Trux Inc., Suffolk County Brake Service, and Syosset Truck Sales, have been determined to be a responsible bidders.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trux Inc., for the items B1) 23% (discount parts) and \$115.00/hr. (labor); Suffolk County Brake Service, for the items A4, C1, D1-3) 25% (discount parts) and \$149.00/hr. (labor); and Syosset Truck Sales for the items A1-3) 28% (discount parts) and \$115.00/hr. (labor) for one (1) year from date of award.

Upon a vote being taken, the result was:

No: 4

BID ITEM: 523-190- Roll-Out Collection Containers 95 Gallon Pail

BID PRICE: See Tabulation

LOWEST RESPONSIBLE BIDDER: Schaefer Plastics North America, LLC

COMPETITIVE BID: 5/17/2023

BUDGET ACCOUNT NUMBER : ZR01.1020.44123

ANTICIPATED EXPENDITURE: \$29,970.00

DEPARTMENT: IRRA

JUSTIFICATION OF NEED: Pails break, new pails needed for new residents

EXPLANATION IF NOT LOW BIDDER: Otto Enviromental Systems did not meet bid specification, see attached letter.

# Roll-Out Collection Container 95 Gallon Pail

Contract# 523-190

Date: 5/17/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# \_\_\_\_\_ Estimated Amount \_\_\_\_\_

Vendor	Amount
Otto Enviromental Systems LLC 12700 General Drive Charlotte, NC 28273	BID
Trius Inc. 458 Johnson Ave. PO Box 158 Bohemia, NY 11716	NO BID
Rehrig Pacific Company 1738 W 20th Street Erie, PA 16502	BID
Schaefer Plastics North America, LLC 10301 Westlake Drive Charlotte, NC 28273	BID
Toter PO Box 5338 841 Meaham Rd. Statesville, NC 28677	NO BID
IPL Inc. 165 Industrial Park Rd. Forsyth, GA. 31029	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

*Hou code*

*[Signature]*

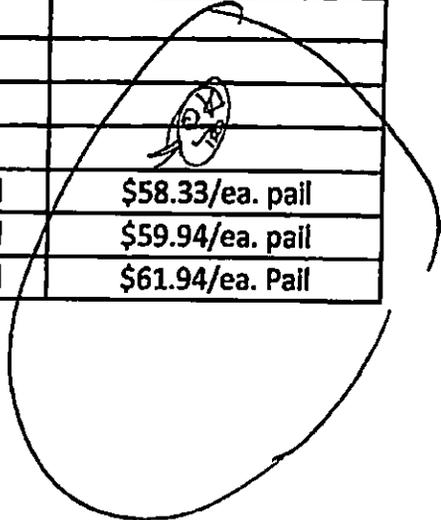
Concurs.

*Deputy*

*[Signature]*  
Michael Rand  
Director

*[Signature]*  
Nelly Smith  
Senior Office Assistant

Roll-Out Collection Containers	Otto	Rehrig Pacific	Schaefer Plastics
95 Gallon Pail	Environmental Systems	Company	North America, LLC
<b>Contract 523-190</b>			
ITEM #			
1) 1,000- Single Order	\$55.90/ea. pail	\$65.00/ea. pail	\$58.33/ea. pail
2) 1,000- Broken into 2 orders of 500 pails	\$55.90/ea. pail	\$68.00/ea. Pail	\$59.94/ea. pail
3) 1,000- Broken into 3 orders of 333 pails	\$57.90/ea. Pail	\$71.00/ea. Pail	\$61.94/ea. Pail



**Bid Analysis for 523-190 Roll-out Collection Containers – 95 Gallon Pail**

After reviewing the bid submittals from the numerical low bidder, Otto Environmental Systems, we found that the following specifications were not met by Otto:

Stated Resin Weight: Bid Required 29.5 pounds	Otto's Bid: 28.2 pounds	
Lid Wall Thickness: Bid Required .19 inches	Otto's Bid: .120 inches	
Pail Dimensions-Height: Bid Required Depth: Between 29 to 33 Inches		Otto's Bid: 33.88 Inches
Pail Dimensions-Width: Bid Required Width: Between 27 to 29 Inches		Otto's Bid: 29.38 Inches

Schaefer Plastics Bid meets all the Bid Specifications; therefore, we are recommending the award to Schaefer.

**Schaefer Bid: Item #1**

- |   |                  |
|---|------------------|
| - Single order of 1,000 pails                                   | \$58.33 per pail |
| - 1,000 pail order broken into 2 shipments of 500 pails each    | \$59.94 per pail |
| - 1,000 pail order broken up into 3 shipments of 333 pails each | \$61.94 per pail |

**Otto Bid: Item #1 (Did not meet spec)**

- |   |                  |
|---|------------------|
| - Single order of 1,000 pails                                   | \$55.90 per pail |
| - 1,000 pail order broken into 2 shipments of 500 pails each    | \$55.90 per pail |
| - 1,000 pail order broken up into 3 shipments of 333 pails each | \$57.90 per pail |

July 18, 2023

WHEREAS, the Town solicited competitive bids for the purchase of **Roll-Out Collection Containers 95 Gallon Pail, Contract # 523-190**, and

WHEREAS, the bid was advertised and sealed bids were opened on May 17, 2023 and Schaefer Plastics North America, LLC, 10301 Westlake Drive, Charlotte, NC 28273; submitted the lowest dollar bid that met the specifications; and

WHEREAS, Schaefer Plastics North America, LLC has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Schaefer Plastics North America LLC, for the items 1) \$58.33/ea. pail, 2) \$59.94/ea. pail, 3) \$61.94/ea. pail, for one (1) year from date of award with the Town's option to renew for two (2) additional years under the same terms and conditions.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 10**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Option Year Resolutions.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**OPTION YEAR RESOLUTIONS**

**7/18/23**

- |  |                                      |
|--|--------------------------------------|
| 1) Contract Screening (322-124)  | Lakeland Ave. Landscape Supply Corp. |
| 2) Original Replacement Parts & Labor to Repair<br>Schwarze Late Model Four Wheel Street Sweepers<br>(620-176) | Malvese Equipment Co.                |
| 3) Wood Traffic Safety Barriers (620-27)   | Universal Signs & Service            |

No: 1

BID ITEM: Contract Screening (322-124)

VENDOR: Lakeland Ave. Landscape Supply Corp.

OPTION: 1st (1) one year option

ANTICIPATED EXPENDITURE: \$60,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: Need to screen Compost



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Martin Bellew, DEC Commissioner  
FROM: Michael Rand, Director of Purchasing  
DATE: 05/08/23  
RE: Contract Screening, Contract 322-124

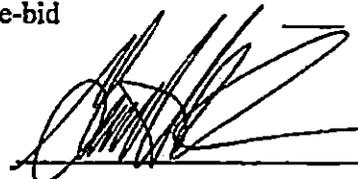
The first 1-year option for the above-mentioned contract is 08/9/23. Please indicate below your intentions:

We agree with extending the referenced contract

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

  
\_\_\_\_\_

August 9, 2022

WHEREAS, the Town solicited competitive bids for CONTRACT SCREENING, CONTRACT #322-124; and

WHEREAS, the bid was advertised twice and opened on April 20, 2022; and

WHEREAS, Lakeland Ave. Landscape Supply Corp., 1990 Lakeland Ave., Ronkonkoma, New York 11779 submitted the apparent low dollar bid; and

WHEREAS, Lakeland Ave. Landscape Supply Corp. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council John C. Cochrane, Jr.,  
seconded by Council James P. O'Connor, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Lakeland Ave. Landscape Supply Corp. in the amount of \$3.94/cubic yard for one (1) year from date of award with the Town's option to renew for three (3) additional one (1) year periods under the same terms and conditions.

Upon a vote being taken, the result was: unanimous

July 18, 2023

WHEREAS, by a Town Board resolution adopted August 9, 2022; Contract #322-124 for Contract Screening was awarded to Lakeland Ave. Landscape Supply Corp., 1990 Lakeland Ave., Ronkonkoma, NY 11779, the apparent low dollar bidder for this contract;

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for Three (3) additional (1) year periods, under the same terms and conditions.

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew the contract for the first One (1) year period.

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Lakeland Ave. Landscape Supply Corp. (Contract 322-124) in the amount of \$3.94/cubic for the first One (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

**No:** 2

**BID ITEM:** Original Replacement Parts & Labor to Repair Schwarze Late Model  
Four Wheel Street Sweepers (620-176)

**VENDOR:** Malvese Equipment Co.

**OPTION:** 2nd (1) one year option

**ANTICIPATED EXPENDITURE:** \$10,000.00

**DEPARTMENT:** DPW

**JUSTIFICATION OF NEED:** \_\_\_\_\_



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Tom Owens, DPW Commissioner  
FROM: Michael Rand, Director of Purchasing  
DATE: 05/09/23  
RE: Original Replacement Parts & Labor to Repair Schwarze Late Model Four Wheel Street Sweepers, Contract 620-176

The 2<sup>nd</sup> 1-year option for the above-mentioned contract is 08/11/23. Please indicate below your intentions:

We agree with extending the referenced contract

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

A large, stylized handwritten signature in black ink, written over a horizontal line.

July 12, 2022

WHEREAS, by a Town Board resolution adopted August 11, 2020, Contract #620-176 for ORIGINAL REPLACEMENT PARTS & LABOR TO REPAIR SCHWAZE LATE MODEL FOUR-WHEEL STREET SWEEPERS was awarded to Malvese Equipment Co., Inc., 1 Henrietta St., Hicksville, NY 11801, the lowest responsible bidder; and

WHEREAS, said contract was for a period two (2) years, with the Town's option to renew for two (2) one (1) year periods; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of Councilperson John C. Cochrane, Jr., seconded by Councilperson James P. O'Connor, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with Malvese Equipment Co., Inc. (Contract #6290-176) for the first one (1) year period.

Upon a vote being taken, the result was:  
5-0

July 18, 2023

WHEREAS, by a Town Board resolution adopted August 11, 2020; **Contract #620-176 for Original Replacement Parts & Labor to Repair Schwarze Late Model Four Wheel Street Sweepers** was awarded to Malvese Equipment Co. Inc., 1 Henrietta St., Hicksville, NY 11801, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) year from date of award with the Town's option to renew for two (2) additional (1) year periods, under the same terms and conditions.

WHEREAS, by resolution adopted on July 12, 2022, the Town Board awarded the first one (1) year option period; and

WHEREAS, the Commissioner of DPW has recommended that the Town exercise the option to renew the contract for the 2<sup>nd</sup> One (1) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Malvese Equipment Co. (Contract 620-176) in the amount of 1. List Plus 10% (disc. Parts); 2. \$175.00/hr. (labor) for the 2nd One (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

⋮

**No:** 3

**BID ITEM:** Wood Traffic Safety Barriers (620-27)

**VENDOR:** Universal Signs & Service

**OPTION:** (1) one year option

**ANTICIPATED EXPENDITURE:** \$7,000.00

**DEPARTMENT:** DPW

**JUSTIFICATION OF NEED:** \_\_\_\_\_



TOWN OF ISLIP . OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angle M. Carpenter, Supervisor

TO: Tom Owens, DPW Commissioner  
FROM: Michael Rand, Director of Purchasing  
DATE: 05/08/23  
RE: Wood Traffic Safety Barriers, Contract 620-27

The 1-year option for the above-mentioned contract is 08/11/23. Please indicate below your intentions:

We agree with extending the referenced contract

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

WHEREAS, the Town solicited competitive bids for the purchase of WOOD TRAFFIC

SAFETY BARRIERS, CONTRACT #620-27; and

WHEREAS, the bid was advertised twice and opened on June 24, 2020; and

WHEREAS, Universal Signs & Service 435 Brook Ave., Deer Park, NY 11729 submitted the low dollar bid for this contract; and

WHEREAS, Universal Signs & Service has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson James P. O'Connor, seconded by Councilperson Trish Bergin, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Universal Signs & Service in the amount of: A. \$87.95/ea. (Painted); B. \$33.95/ea. (Replacement Rail Painted); C. \$39.10/ea. (Replacement Stanchion Painted) for three (3) years from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

July 18, 2023

WHEREAS, by a Town Board resolution adopted August 11, 2020; **Contract #620-27 for Wood Traffic Safety Barriers** was awarded to Universal Signs & Service, 435 Brook Ave., Deer Park, NY 11729, the lowest responsible bidder; and

WHEREAS, said contract was for a period of three (3) years from date of award with the Town's option to renew for one (1) additional (1) year period, under the same terms and conditions.

WHEREAS, the Commissioner of DPW has recommended that the Town exercise the option to renew the contract for the One (1) year period.

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Universal Signs & Service (Contract 620-27) in the amount of A. \$87.95/ea. (Painted); B. \$33.95/ea. (Replacement Rail Painted); C. \$39.10/ea. (Replacement Stanchion Painted) for the One (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing to consider amending the Town of Islip Uniform Traffic Code.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

---

The attached resolution lists various traffic control devices recommended by the Traffic Safety Division.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
  2. Site or location effected by resolution: Various Locations
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

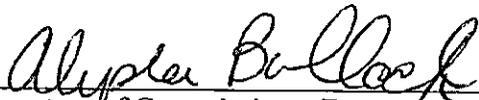
**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

Type 2 action under 6 NYCRR, Section 617.5(c), number 22. SEQR review complete.

Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6/15/23  
\_\_\_\_\_  
Date

On a motion of Councilperson \_\_\_\_\_, seconded by  
 Councilperson \_\_\_\_\_ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public  
 Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as  
 follows:

**SCHEDULE G  
 STOP AND YIELD INTERSECTIONS  
 AMEND TO READ  
 INTERSECTION**

**SIGN**

**CONTROLLING TRAFFIC**

Caleb's Path at Evergreen Avenue (CIS)	Stop	East/West on Evergreen Avenue; <u>North/South on Caleb's Path</u>
--	------	--

**SCHEDULE G  
 STOP AND YIELD INTERSECTIONS  
 ADD  
 INTERSECTION**

**SIGN**

**CONTROLLING TRAFFIC**

Bessemer Avenue at Candlewood Road (BWD)	Stop	South on Bessemer Avenue
---	------	--------------------------

Candlewood Road at Princess Avenue (BWD)	Stop	South on Princess Avenue
---	------	--------------------------

**SCHEDULE I  
 SCHOOL SPEED LIMITS  
 ADD**

**SPEED  
 LIMIT  
 (mph)**

**LOCATION**

<b>NAME OF STREET</b>		
Leahy Avenue (BWD)	20	From 900 feet west of Wicks Road to Crooked Hill Road

**SCHEDULE J  
PARKING, STOPPING AND STANDING REGULATIONS  
AMEND TO READ**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Old Montauk Highway/North/South From Old Broadway to Broadway Avenue (SVL)	No parking	8:00 p.m. to 8:00 a.m.

**SCHEDULE J  
PARKING, STOPPING AND STANDING REGULATIONS  
ADD**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Bridge Road/North From 585 ft. west of Joyce Drive to 1,130 ft. west of Joyce Drive (HPG)	No parking	8:00 p.m. to 6:00 am.
Bridge Road/South From 600 ft. east of Helen Marie Place to 1,230 ft. east of Helen Marie Place (HPG)	No parking	8:00 p.m. to 6:00 am.
Old Montauk Highway/South From 250 ft. east of Broadway Avenue to Old Broadway Avenue (SVL)	No parking	8:00 p.m. to 8:00 a.m.
Old Montauk Highway/South From Broadway Avenue to 250 ft. east of Broadway Avenue (SVL)	No parking	11:00 p.m. to 8:00 a.m.

**TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: CALEB'S PATH AT EVERGREEN AVENUE, CENTRAL ISLIP**

**REGULATION:** Existing – Stop signs control traffic east/west on Evergreen Avenue

**RECOMMENDATION:** Install stop signs to control traffic north/south on Calebs Path

**BRIEF JUSTIFICATION:** Traffic Study has determined that warrants have been met to install an all-way stop at this intersection

---

**LOCATION: BESSEMER AVENUE AT CANDLEWOOD ROAD, BRENTWOOD**

**REGULATION:** None

**RECOMMENDATION:** Install a stop sign to control traffic south on Princess Avenue

**BRIEF JUSTIFICATION:** Side street to designate right-of-way

---

**LOCATION: CANDLEWOOD ROAD AT PRINCESS AVENUE, BRENTWOOD**

**REGULATION:** None

**RECOMMENDATION:** Install a stop sign to control traffic south on Bessemer Avenue

**BRIEF JUSTIFICATION:** Side street to designate right-of-way

---

**LOCATION: LEAHY AVENUE, BRENTWOOD**

**REGULATION:** None

**RECOMMENDATION:** Install 20 mph school speed limit from 900 west of Wicks Road to Crooked Hill Road

**BRIEF JUSTIFICATION:** To establish a school speed zone adjacent to the Northwest Freshman Center

---

**TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: OLD MONTAUK HIGHWAY/NORTH/SOUTH, SAYVILLE**

REGULATION: Existing – Parking restriction on both sides of street from 8:00 p.m. to 8:00 a.m.

RECOMMENDATION: Keeping the existing parking restriction on the north side of the street

BRIEF JUSTIFICATION: Correction to Code to coincide with amendment to restriction on south side of street

---

**LOCATION: BRIDGE ROAD/NORTH, HAUPPAUGE**

REGULATION: None

RECOMMENDATION: Restrict parking from 585 feet west of Joyce Drive to 1,130 feet west of Joyce Drive from 8:00 p.m. to 6:00 a.m.

BRIEF JUSTIFICATION: To deter overnight parking adjacent to the TOI park facility

---

**LOCATION: BRIDGE ROAD/SOUTH, HAUPPAUGE**

REGULATION: None

RECOMMENDATION: Restrict parking from 600 east of Helen Marie Place to 1,230 feet east of Helen Marie Place from 8:00 p.m. to 6:00 a.m.

BRIEF JUSTIFICATION: To deter overnight parking adjacent to the TOI park facility

---

**LOCATION: OLD MONTAUK HIGHWAY/SOUTH, SAYVILLE**

REGULATION: Existing – Parking restriction

RECOMMENDATION: Install No Parking 8:00 p.m. to 8:00 a.m. signs from 250 feet east of Broadway Avenue to Old Broadway Avenue

BRIEF JUSTIFICATION: Restrict parking on this section of Old Montauk Highway

---

**TRAFFIC CODE AMENDMENT SUMMATIONS**

---

**LOCATION: OLD MONTAUK HIGHWAY/SOUTH, SAYVILLE**

**REGULATION:** Existing – Parking restriction

**RECOMMENDATION:** Install No Parking 11:00 p.m. to 8:00 a.m. signs from Broadway Avenue to 250 feet east of Broadway Avenue

**BRIEF JUSTIFICATION:** Allow for later on-street parking for restaurant patrons

---

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Acceptance of a monetary donation for up to \$25,000 in funding from the Community Development Agency to upgrade the existing Decorative Street Light fixtures in downtown Bay Shore.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept up to \$25,000.00 in funding from the Community Development Agency ("CDA") to upgrade the existing Bay Shore Decorative Street Light fixtures in downtown Bay Shore.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
  2. Site or location effected by resolution: Main Street, Bay Shore
  3. Cost:
  4. Budget Line: To be determined by the Comptroller
  5. Amount and source of outside funding: \$25,000.00
- 

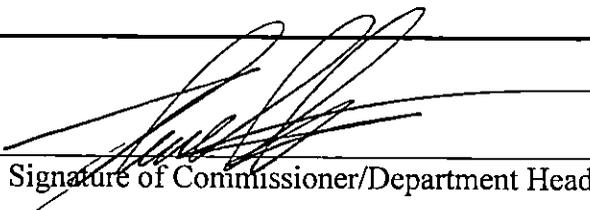
**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6/13/2023  
\_\_\_\_\_  
Date

July 18, 2023  
Resolution #

**WHEREAS**, the Town of Islip Community Development Agency (“CDA”) has offered up to \$25,000.00 to the Department of Public Works’ Traffic Safety Division to replace glass panels in the Bay Shore Decorative Street Light fixtures; and

**WHEREAS**, over the years, as new lights were added or replaced, the panes of glass differed from clear, pebbled and smoked; and

**WHEREAS**, this funding will allow the Traffic Safety Division to replace panels to the “white/smoked style” for a uniform look in the downtown area; and

**WHEREAS**, the Town of Islip, via the Department of Public Works, would like to accept this monetary gift; and

**NOW THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor hereby is authorized to the accept the funding of up to \$25,000.00 from the Community Development Agency (“CDA”) to replace existing glass panes and to execute any necessary documentation attendant thereto, the form and content of which shall be subject to the approval of the Town Attorney.

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Authorization for the Supervisor to enter into an agreement with  
Pioneer Sports, LLC. to provide a hockey clinic.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Pioneer Sports, LLC to provide a hockey clinic, consisting of 5 classes, Tuesdays, July 18, 2023 thru August 15, 2023. The clinic will be held at East Islip High School. The registration fee is \$165.00 per registrant and a \$35.00 surcharge for each non-resident registrant. The minimum amount of participants will be one (1) and the maximum amount of participants will be one hundred (100). This program will be self-sustaining. The total minimum revenue will be \$165.00 and the maximum revenue including the non-resident surcharge will be \$20,000.00. Compensation for said services to Pioneer Sports, LLC will be 80% of the total revenue for an amount not to exceed \$13,200.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

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**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Pioneer Sports, LLC

Site or location effected by resolution: East Islip High School, 1 Redmen Street, Islip Terrace, NY 11752

Cost: No cost to the Town of Islip - self-sustaining.

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$20,000.00 including non-resident surcharge.  
Maximum revenue to be retained by the Town is \$6,800.00.

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**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6/27/2023  
\_\_\_\_\_  
Date

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a Hockey Clinic for our citizens; and

**WHEREAS**, Pioneer Sports, LLC, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Pioneer Sports, LLC to provide a Hockey clinic;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to execute an agreement with Pioneer Sports, LLC to provide a Hockey Clinic to our citizens for an amount not to exceed \$13,200.00, which excludes non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 14**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board acceptance of a deed from Above All Equities Inc. for a portion of a parcel of land on Veterans Memorial Highway, Holbrook for highway purposes.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution accepting a deed from Above All Equities Inc., in favor of the Town of Islip, for a portion of a parcel of land known as SCTMN: 0500-194.00-02.00-p/o 028.000, for a road widening of Grundy Ave, Holbrook, for highway purposes.

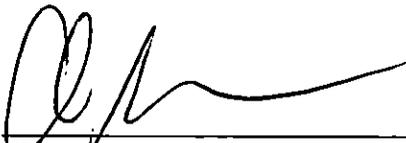
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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: 4890 ~~Grundy Ave~~, Holbrook <sup>Veterans Mem HWY,</sup>  6-16-23
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 23. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6-16-2023  
Date

July 18, 2023

WHEREAS, the Town of Islip approved a site plan application (SP2017-012) in 2018; and

WHEREAS, as part of that site plan approval the Town of Islip required a 5' road widening dedication along Grundy Avenue, Holbrook, for highway purposes; and

WHEREAS, said road widening dedication, which is a portion of the property known as 4890 Veteran's Memorial Highway, Holbrook, NY, 11741 (SCTMN: 0500-194.00-02.00-p/o 028.000), was never completed; and

WHEREAS, said property is owned by Above All Equities Inc.; and

WHEREAS, said road widening dedication is further described by the attached Schedule "A"; and

WHEREAS, Above All Equities Inc, has submitted a deed to the Town of Islip for said road widening; and

WHEREAS, the Office of the Town Attorney has found the deed to be in acceptable form; and

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that the aforementioned deed is hereby accepted and the Town Attorney be and he hereby is directed to take the necessary steps to record the deed in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

SCHEDULE A

ALL that certain plot, piece or parcel of land situate, lying and being at Holbrook in the Town of Islip, County of Suffolk and State of New York, bounded and described as follows:

**BEGINNING** at a point on the Easterly side of Grundy Avenue, 195.53 feet southerly from the Westerly end of a line connecting the Easterly side of Grundy Avenue with Southwesterly side of Veterans Memorial Highway (S.R. 454);

**RUNNING THENCE** North 70 degrees 26 minutes 35 seconds East 5.54 feet;

**THENCE** South 06 degrees 00 minutes 30 seconds West 503.98 feet;

**THENCE** North 84 degrees 03 minutes 30 seconds West 5.00 feet;

**THENCE** North 06 degrees 00 minutes 30 seconds East 501.59 feet to the point or place of **BEGINNING**.

**For Information Only: S.C.T.M. No.: District 500, Section 194, Block 2, part of Lot 28**

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 15**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Acceptance of a deed from Alpha Capital Partners, Inc. for a piece of property located at 20 Brewster Street in Bay Shore to be used for highway purposes.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Christopher Poelker**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution accepting a deed from Alpha Capital Partners, Inc., in favor of the Town of Islip, for a piece of property at the Southwest corner of Brewster Street and North Park Avenue, Bay Shore, NY, 11706 (SCTMN: 0500-340.00-01.00-p/o 016.000), also known as 20 Brewster Street, Bay Shore, for a corner radius dedication for highway purposes.

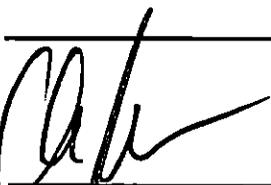
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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Pedestrians/TOI
  2. Site or location effected by resolution: 20 Brewster Street, Bay Shore
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 23 ✓ . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6-28-2023  
\_\_\_\_\_  
Date

July 18, 2023

WHEREAS, the Town of Islip is requesting a corner radius dedication at the Southwest corner of Brewster Street and North Park Avenue, Bay Shore, for highway purposes as a condition of Certificate of Occupancy for Building Permit #194582; and

WHEREAS, the owner of the subject premises, Alpha Capital Partners, Inc., have submitted a Bargain and Sale Deed dated August 14, 2022, to the Town of Islip conveying the said corner radius (SCTM No. 0500-340.00-01.00-p/o 016.000) as described in the attached Schedule "A"; and

WHEREAS, the Office of the Town Attorney has found the deed to be in acceptable form;

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that the aforementioned deed is hereby accepted and the Town Attorney is hereby directed to take the necessary steps to record the deed in the Office of the Suffolk County Clerk.

Upon a vote being taken, the result was:

# LISA McQUILKIN LAND SURVEYING

274 EAST MAIN STREET

EAST ISLIP, NY 11730

631-277-3605

Fax: 631-277-3906

April 11, 2023

## Schedule A

All that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being at Bay Shore, Town of Islip, County of Suffolk and State of New York. Parcel to be used as a widening of the corner formed by the intersection of the westerly side of North Park Avenue with the southerly side of Brewster Street. Property is known as a portion of lot 3 as shown on the map of Bay Shore Manor which was filed in the office of the Suffolk County Clerk on June 1, 1901, as file number 448, and is further described as follows:

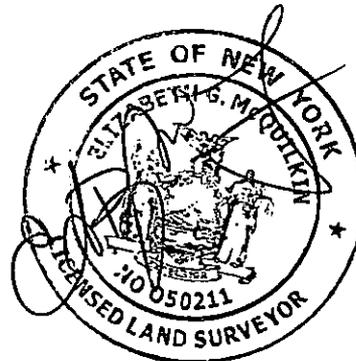
Beginning at a point, said point being the corner formed by the intersection of the westerly side of North Park Avenue with the southerly side of Brewster Street.

Running thence along the westerly side of North Park Avenue, south 10 degrees 56 minutes 00 seconds east a distance of 12.00 feet to a point.

Running thence along an arc of curve bearing left with a radius of 12.00 feet a length of 18.85 feet to a point.

Running thence along the southerly side of Brewster Street, north 79 degrees 04 minutes 00 seconds east a distance of 12.00 feet to the point or place of beginning.

SCTM 0500-34000-0100-p/o 16  
30.90 sq. ft.



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 16**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Special Events.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Olga H. Murray**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

July 18,2023

On a motion of Councilperson

seconded by Councilperson

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. Community Hope Day Event-Bay Shore-Pronto of Long Island- Saturday, August 26, 2023. From 8:00AM to 3:00PM. The event is for the community to pick up the back to school supplies and school bags. Event will take place at Pronto of Long Island at Pine Air Drive, in Bay Shore. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Fundraising Event of West Islip- Clam Shucking Contest-Bay Shore Marina-West Islip-Breast Cancer Coalition-Tuesday August 08, 2023 from 11:00AM to 4:00PM. Event to be held at Nicky's on the Bay, Bay Shore Marina, and will feature Chinese auction, music, food and raffles. Permission for this event will be granted pending approval from town and County Offices and proof of liability insurance.
- C. Autis mile- Race- East Islip-EJ Autism Foundation-Sunday, October 15, 2023 from 11:00AM to 11:30AM. The Race will assembly at Jackson Hall Restaurant. Race will start near 28 Wyandanch Avenue head North on Main Street make a right to finish at Jackson Hall 335 East Main Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. 5K Run- Hauppauge-Hauppauge Volunteer Fire Department-Saturday, October 7, 2023 from 9:00AM to 10:30AM. The Race will assembly at 855-Wheeler Road. Race will proceed east on Route 111 and continue east on Town Line Road. Runners will turn onto Hoffman Lane and proceed to North of Woods Edge Court and turn around, return to Town Line Road and follow the same route back to the Hauppauge Fire Department. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. In conjunction with the Alive by The Bay- Bay Shore-Bay Shore Restaurant Committee, Inc. Tuesday July 25; and Tuesday August 8, 2023 (Rain Date 8/15/2023) from 5:00PM to 9:00PM. Main Street from Bay Shore Avenue to Smith Avenue. (Approved TBA 5/16/23 LTR H) The Cortland located at 27 W. Main Street, Bay Shore is **requesting permission from the Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York State Liquor Authority Special Event Application.**
- F. Annual Carnival-Holbrook Chamber of Commerce- Thursday to Sunday-August 24 to August 27, 2023. Carnival will be on the grounds of Holbrook Country Club. Hours are as follows Thursday 6PM to 9PM, Friday 6PM to 9PM, Saturday 2PM to 11PM and Sunday 2PM to 9PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

- G Summer Festival - Sayville - Sayville Chamber of Commerce – Friday through Sunday, August 4, 5, & 6, 2023. Requesting permission to use Gillette and Rotary Parks, Sayville for the 3 days of the event. **Also requesting permission to have a Beer and Wine tasting tent sponsored by Long Island Events.** The hours of operation are as follows: Friday, August 4 from 5:00PM to 11:00PM; Saturday, August 5 from 8:00AM to 11:00PM; Sunday, August 6, 5AM to 9PM. requesting permission to close the Streets on Saturday, August 5 and Sunday, August 6, 2023 from 7AM to 6:30PM only. Set up will take place on Tuesday, August 1 thru Thursday, August 3, 2023. Breakdown will take place beginning at 9:30 PM on Sunday, August 6. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.
- H. 4 Mile Run and Fun Run - Sayville / West Sayville - Sayville Chamber of Commerce- Saturday, August 5, 2023 from 8:00AM to 11:00AM. Assembles 7:30AM at Candee Avenue at Common Grounds at Rotary Park. Run starts at Candee Avenue, proceeds south. Left on Edwards, cross Foster Avenue, go straight on Erwin, right on River, run past Ferry Terminals, right on Browns River, thru Foster Avenue Park (by water). Left on Elm, left on Eastgate, right on Dalney, left on Norgate, right on Greene left on Elm, right on Handsome, left on Jones, left on Palmer Circle (run around Palmer Circle), cross Jones. Go straight on Sunset, right on Main Street, right on Candee Avenue to finish at Common Grounds. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- I. Carnival-Brentwood-Quanahasset Fire Department Co#1- Thursday to Sunday-August 3 to August 6, 2023. Carnival will be on the grounds of Brentwood Recreation Center, Brentwood. Hours are as follows: Thursday 6:00PM to 10:00PM, Friday 6:00PM to 11PM, Saturday 4:00PM to 11:00PM and Sunday 3:00PM to 10:00PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Down the Line Skate Contest-Brentwood-Limitless Culture- Saturday, August 5, 2023 From 9:00AM to 6:00PM. The event will have a DJ, announcer, Sponsor Booths, free water and snacks. Event will take place at the Roberto Clemente Park at 400 Broadway, in Brentwood. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was:

07/18/2023

On a motion of Councilperson  
seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

*BLOCK PARTIES:*

*Part B:*

1. BP – 81 Lumur Drive – Sayville – Block Party – Saturday - 08/19/2023 (RD: 08/20/2023) 11AM to 11PM; 81 Lumur Drive will be closed from Ronald Ln. to Broadway Avenue; Cross Street: Lilac Ln.
2. BP - 267 Breeze Avenue- Ronkonkoma – Block Party – Saturday – 08/05/2023 (RD: None) 11AM to 11PM; 267 Breeze Avenue will be closed from Collington Drive to Express Dr North. Cross Streets: Fir Grove Road; Deer Road; Wildwood Road; Shelter Road and Ontario Street.
3. BP- 15 Rocket Drive – Islip Terrace – Block Party – Saturday – 08/05/2023 (RD: 08/06/2023) 11AM to 11PM; 15 Rocket Drive will be closed from Nassau Street to E. Farmingdale Street.
4. BP- 6 Gridley Street – West Islip – Block Party – Saturday – 08/05/2023 (RD: 08/06/2023) 11AM to 11PM; 6 Gridley Street will be closed from Haynes Avenue to Almar Avenue.
5. BP- 40 Berkshire Road – Holbrook – Block Party -Saturday – 07/29/2023 (RD: 07/30/2023) 11AM to 11PM; 40 Berkshire Road will be closed from Gainsborough Road both sides; Cross Street: Fallen Leaf Road.
6. BP- 362 Barleau Street – Brentwood – Block Party – Saturday - 07/22/2023 (RD: 07/23/2023)11AM to 11PM; 362 Barleau Street will be closed from Jefferson Avenue to Madison Avenue.
7. BP- 82 Vandebilt Avenue – Ronkonkoma – Block Party – Saturday -08/26/2023(RD: 08/27/2023) 11AM to 11PM; 82 Vanderbilt Avenue will be closed from Motor Parkway to Terry Road.
8. BP- 42 School House Road – East Islip – Block Party – Saturday – 08/05/2023 (RD: 08/26/2023) 11AM to 11PM; 42 School House will be closed from Timberpoint Road to Arline Ln.

9. BP- 75 Adams Street East – East Islip – Block Party – Saturday – 08/19/2023 (RD: 08/20/2023) 11AM to 11PM; 75 Adams Street East will be closed from Conlu Drive E. to Conlu Drive W.
10. BP- 24 Claire Lane – Sayville – Block Party – Saturday -08/05/2023 (RD: 08/06/2023) 11AM to 11PM; 24 Claire Lane will be closed from Newton Street to Aldrich Street.
11. BP- 19 Rivera Lane – West Sayville – Block Party – Saturday – 08/05/2023 (RD: 08/06/2023) 11AM to 11PM; 19 Rivera Lane will be closed from Andrea Ln. to Bartley Ln. Cross Street; Laurie Place.
12. BP- 120 Simmons Drive – East Islip – Block Party – Saturday – 09/02/2023 (RD: 09/03/2023) 11AM to 11PM; 120 Simmons Drive will be closed from Manistee Ln to Country Village Ln.
13. BP- 932 John Avenue – Bayport – Block Party – Saturday – 08/12/2023 (RD: 08/13/2023) 11AM to 11PM; 932 John Avenue will be closed from Church Street to House 979 John Avenue.
14. BP- 534 South Dyre Avenue – W. Islip – Block Party – Saturday – 08/05/2023 (RD: 08/12/2023) 11AM to 11PM; 534 South Dyre Avenue will be closed from Merritt Street will be closed from Merritt Street to Edmore Lane South.
15. BP- 235 Wensley Lane – East Islip – Block Party – Saturday – 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 235 Wensley Lane will be closed from Keswick Drive to Country Village Lane.
16. BP- 193 Bayview Avenue – Bayport – Block Party – Saturday – 08/05/2023 (RD: 08/05/2023) 11AM to 11PM; 193 Bayview Avenue will be closed from Middle Road to Harriet Road.
17. BP- 54 Tellar Drive – Islip Terrace – Block Party – Saturday – 08/12/2023 (RD: 08/13/2023) 11AM to 11PM; 54 Tellar Drive will be closed from E. Farmingdale Avenue to Erin Court.
18. BP- 22 Barberry Road – West Islip – Block Party – Saturday – 08/05/2023 (RD: 08/06/2023) 11AM to 11PM; 22 Barberry Road will be closed from Ivy Court and Larkspur Drive.
19. BP- 223 Oakwood Avenue – Bayport – Block Party – Saturday – 07/29/2023 (RD: 07/30/2023) 11: AM to 11: PM; 223 Oakwood Avenue will be closed from Railroad Street to Academy Street.
20. BP-20 Alma Street – Sayville – Block Party – Saturday – 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 20 Alma Street will be closed from Joseph Street to Lincoln Avenue.
21. BP- 314 Astor Drive – Sayville – Block Party – Saturday – 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 314 Astor Drive will be closed from McNeil Street to Versa Pl.
22. BP- 26 La Salle Place – Oakdale – Block Party – Saturday – 07/22/2023 (RD: 07/29/2023) 11AM to 11PM; 26 La Salle Place will be closed from Tulip to Academic.

23. BP- 422 Ontario Street – Ronkonkoma – Block Party – Saturday – 08/12/2023 (RD: 08/13/2023) 11AM to 11PM; 422 Ontario Street will be closed from Pamlico Avenue to Pine Avenue.
24. BP- 15 Alfred Street – Sayville – Block Party – Saturday – 08/05/2023 (RD: 08/12/2023) 11AM to 11PM; 15 Alfred Street will be closed from Lakeland Avenue to Johnson Avenue.
25. BP-844 Stanley Street- West Islip – Block Party – Saturday -08/19/2023 (RD: 08/20/2023) 11AM to 11PM; 844 Stanley Street will be closed from Malmac Court to Malts Avenue; Cross Street: Minerva Avenue.
26. BP- 92 Stellenwerf Avenue- Islip Terrace- Block Party – Saturday – 08/05/2023 (RD: 08/12/2023) 11AM to 11PM; 92 Stellenwert Avenue will be closed from Roosevelt Street to McKinley Street.
27. BP- 317 Hyman Avenue – West Islip – Block Party – 08/05/2023 (RD: 08/12/2023) 11AM to 11PM; 317 Hyman Avenue will be closed from 3<sup>rd</sup> Street to 4<sup>th</sup> Street.
28. BP- 24 Ronald Lane – Sayville- Block Party – Saturday -09/09/2023 (RD: 09/10/2023) 11AM to 11PM; 24 Ronald Ln will be closed from Old Broadway to Lumur Drive.
29. BP-223 Wildwood Road – Ronkonkoma – Saturday – 09/09/2023 (RD: 09/10/2023) 11AM to 11PM; 223 Wildwood Road will be closed from Motor Pak Way to Breeze Avenue.
30. 30—BP- 31 Roslyn Street – Islip Terrace – Saturday -08/19/2023 (RD: 08/26/2023) 11AM to 11PM; 31 Roslyn Street will be closed from Carlton Avenue to Roslyn.
31. BP- 15 Boyd Avenue- Bay Shore – Block Party – Saturday – 09/09/2023 (RD: 09/10/2023) 11AM to 11PM; 15 Boyd Avenue will be closed from S. Saxon Avenue to Degnon Blvd.
32. BP- 6 Greentree Drive Oakdale- Block Party- Saturday – 08/12/2023 (RD: 08/13/2023) 11AM to 11PM; Greentree Drive will be closed from Ocean Avenue to Riverdale Avenue.
33. BP- 27 Fallen Leaf Road- Holbrook – Block Party – Saturday -08/19/2023 (RD: 08/20/2023) 11AM to 11PM; 27 Fallen Leaf Road will be closed from Gainsborough to Berkshire.
34. BP- 7 Reilly Street -W. Islip – Block Party – Saturday – 08/19/2023 (RD: 08/20/2023) 11AM to 11PM; 7 Reilly Street will be closed from Haynes Avenue to Altmar Avenue.
35. BP- 50 Conlu Drive E- East. Islip- Block Party – Saturday – 08/12/2023 (RD: 08/13/2023) 11AM to 11PM; 50 Conlu Drive E. will be closed from E. Adams to Conlu Drive W.
36. BP- 31 Mark Drive – Holbrook – Block Party – Saturday – 08/19/2023 (RD: None) 11AM to 11PM; 31 Mark Drive will be closed from Grundy Avenue to Coates Avenue.

37. BP- 19 Grace Court- Islip – Block Party – Saturday – 08/05/2023 (RD: None) 11AM to 11PM; 19 Grace Court will be closed from Maple Street to Adelphi Street.
38. BP- 612 Oak Neck Road- Block Party – Saturday – 09/09/2023 (RD: 09/10/2023) 11AM to 11PM; 612 Oak Neck Road will be closed from Bardolier Lane to 7<sup>th</sup> Street.
39. BP- 22 Namrof Lane – Holbrook – Block Party – Sunday – 08/13/2023 (RD: 08/27/2023) 11AM to 11PM; 22 Namrof Lane will be closed from Grundy Avenue to Henry Blvd.
40. BP-23 Penney Street – W. Islip – Block Party- Saturday – 08/12/2023 (RD: 08/26/2023) 11AM to 11PM; 23 Penney Street will be closed from Haynes Avenue to Altman Avenue.
41. BP- 252 Norma Avenue – West Islip – Block Party – Saturday – 09/09/2023 (RD: 09/23/2023) 11AM to 11PM; 252 Norma Avenue will be closed from Anasonia Street to Rockaway Street.
42. BP- 480 Mollie Blvd. – Holbrook – Saturday – 09/02/2023 (RD: 09/03/2023) 11AM to 11PM; 480 Mollie Blvd will be closed from Broadway Avenue to Dorothy Street.
43. BP- 65 Chenango Drive- Bay Shore – Block Party -Sunday- 08/20/2023 (RD: 08/27/2023) 11AM to 11AM; 65 Chenango Drive will be closed from Ackerson Blvd. to Peters Blvd.
44. BP- 1414 Pine Acres Blvd.- Bay Shore –Block Party - Saturday – 08/19/2023 (RD: 08/20/2023) 11AM to 11PM; 1414 Pine Acres Blvd. will be closed from Ontario Drive to Oswego Drive. Cross Streets: Sioux Drive and Ontario Drive.
45. BP- 108 Tenth Avenue – Brentwood – Block Party - Saturday – 08/26/2023 (RD: 09/02/2023) 11AM to 11PM. 108 Tenth Avenue will be closed from First Avenue to Second Avenue.
46. BP- 110 Jamie Street- Islip Terrace – Block Party – Saturday – 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 110 Jamie Street will be closed from Helene Street to Montauk.
47. BP-508 Devon Pl. West Islip – Block Party – Saturday – 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 508 Devon Place will be closed from Secatogue Ln West to the End.
48. BP-66 Juniper Street – Islip – Block Party – Saturday – 08/12/2023 (RD: none)11AM to 11PM; 66 Juniper Street will be closed from Islip Avenue to Wilson Blvd.
49. BP-25 Gerek Avenue – West Islip – Block Party – Saturday – 08/27/2023 (RD: 09/03/2023) 11AM to 11PM; 25 Gerek Avenue will be closed from Udall Road to Higbie Lane.
50. BP- 35 Satellite Drive – Islip Terrace -Block Party -Saturday – 08/26/2023 (RD: 09/02/2023) 11AM to 11PM; 35 Satellite Drive will be closed from Farmindale Road to East Nassau Street.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appointment of Catherine Sasso to the Islip Town Environmental  
Council Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

July 18, 2023  
Resolution#17

WHEREAS, pursuant to Section 13A of the Islip Town Code, the Town Board is authorized to appoint members to the Islip Town Environmental Council (ITEC Board); and

WHEREAS, a vacancy currently exists on the Board; and

WHEREAS, the Town Board wishes to appoint Catherine Sasso to fill this two (2) year term on the Islip Town Environmental Council Board; and

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_ be it

RESOLVED, that Catherine Sasso is hereby appointed to serve as a member on the Islip Town Environmental Council Board for a two (2) year term at the previously budgeted amount, ending July 19, 2025.

Upon a vote being taken, the result was:

# Catherine Sasso



## Work Experience



**Merchandise**  
Central Islip, NY 11716  
Ducks baseball organization

*I am starting this job in May and will continue the rest of the summer*

## Education



**East Islip High School**  
Islip Terrace



## Volunteer Service

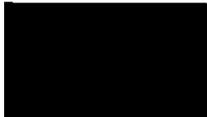


**Youth group member**  
Islip Terrace, NY 11752  
St. Peter's youth group



3 Hrs/Week

## Extracurricular Activities



**Travel Field Hockey**



2 Hrs/Week

*I play with the Long Island Field Hockey Organization*



**Track**

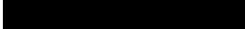


11 Hrs/Week

*Will continue [redacted] I run in the winter and spring season*

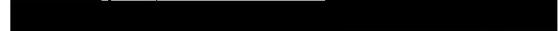


**Field Hockey**

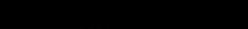


12 Hrs/Week

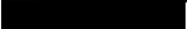
*12 hours per week during the fall season 3 during winter/spring/summer season*



**Recreational/Competitive dance**



10 Hrs/Week



## Awards



**Scholastic Art and Writing Silver Key Award**



*The silver key award is the second highest award that was given out (Right under the gold key award)*



**Minds in motion awards for field hockey and track season**



*minds in motion is corresponding to my GPA for the quarter or quarters that I was in a school sport*

**Skills/Academic  
Achievement**



**World Language Honor Society**

Sk Level : Intermediate

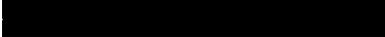


**Music/Artistic  
Achievement**



**National Art Honor Society**

2 Hrs/Week



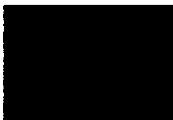
**Athletic  
Achievement**



**Joe Brandl Relays Medalist**

11 Hrs/Week

*My shuttle hurdles and 4x400 relay team placed in top 10 and earned a medal*

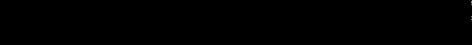


**Varsity Field Hockey Team**

12 Hrs/Week



*I was pulled up to the varsity team*



**Additional  
Information**

With youth group every Christmas we always decorate and see wreaths/grave blankets. We also do a breakfast with Santa. We also have youth masses every first Saturday of each month.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 18**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing to consider changing the Official Map of the Town of Islip by deleting a portion of DaVinci Drive in Bohemia.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to advertise for a Public Hearing pursuant to Sec. 273 NYS Town Law to consider changing the Official Map of the Town of Islip by deleting a portion of DaVinci Drive, Bohemia, Suffolk County, New York adjoining Suffolk County Tax Lot 0500-192.00-01.00-020.001. The described portion of road has been discontinued and abandoned by Order of the Superintendent of Highways dated 6/22/2023, which Order was filed in the Office of the Town Clerk on 6/26/2023.

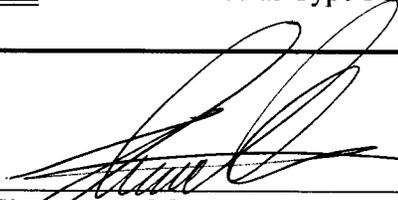
---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip and NHS U.S., LLC
  2. Site or location effected by resolution: DaVinci Drive, Bohemia, NY
  3. Cost: N/A
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 23, 33 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

7/18/23

\_\_\_\_\_  
Date

July 18, 2023

WHEREAS, on June 26th, 2023 an Order dated June 22, 2023 was filed by Thomas Owens, as Superintendent of Highways, with the Islip Town Clerk pursuant to Section 207 of the NYS Highway Law, discontinuing and abandoning a portion of a Town street appearing on the Official Map of the Town of Islip as DaVinci Drive, in the Hamlet of Bohemia, which portion of said street is adjacent to Suffolk County Tax Map Lot designated as District 0500 Section 192.00 Block 01.00 Lot 020.001 owned by NHS U.S., LLC, a Delaware limited liability company, successor-by-merger to The Nature's Bounty Co. (formerly known as NBTY, Inc. a Delaware corporation; and

WHEREAS, in order for this portion of roadway to be added to the aforementioned adjoining Tax Lot, it is incumbent upon the Town Board to effectuate a change in the Official Map by deleting said abandoned portion of roadway from it; and

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,

BE IT RESOLVED that the Town Clerk is hereby authorized to advertise for a Public Hearing to consider a change to the Official Map of the Town of Islip by deleting the following described portion of DaVinci Drive, Bohemia, Town of Islip, New York from said map:

ALL that certain plot, piece or parcel of land situate, lying and being in Bohemia, Town of Islip, County of Suffolk and State of New York bounded and described as follows:

BEGINNING at a point on the easterly side of Orville Drive, distant 1,359.14 feet northerly from the corner formed by the intersection of the easterly side of Orville Drive and the northerly side of Church Street;

RUNNING THENCE along the easterly side of Orville Drive, North 05 degrees 57 minutes 10 seconds East, 60.00 feet to the northerly side of Da Vinci Drive (not open);

THENCE along the northerly side of DaVinci Drive, south 84 degrees 02 minutes 50 seconds East, 385.00 feet;

THENCE South 05 degrees 57 minutes 10 seconds West, 60.00 feet to the southerly side of DaVinci Drive;

THENCE along the southerly side of DaVinci Drive, North 84 degrees 02 minutes 50 seconds West, 385.00 feet to the easterly side of Orville Drive. and the POINT OR PLACE OF BEGINNING.

Upon a vote being taken, the result was:

NOTICE OF PUBLIC HEARING ON PROPOSED CHANGE  
IN OFFICIAL MAP OF THE TOWN OF ISLIP

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Islip will meet at  
The Town Hall, 655 Main Street, Islip, New York on the 15th day of August, 2023,  
at 2:00 o'clock P.M., for the purpose of holding a public hearing on a proposal to change the Official  
Map of the Town of Islip as follows:

By deleting a portion of DaVinci Drive, Bohemia, Suffolk County, New York described as follows:

ALL THAT CERTAIN PLOT, PIECE OR PARCEL OF LAND SITUATE, LYING AND BEING IN BOHEMIA, TOWN OF  
ISLIP, COUNTY OF SUFFOLK AND STATE OF NEW YORK BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING at a point on the easterly side of Orville Drive, distant 1,359.14 feet northerly from the  
corner formed by the intersection of the easterly side of Orville Drive and the northerly side of Church  
Street;

RUNNING THENCE along the easterly side of Orville Drive, North 05 degrees 57 minutes 10 seconds East,  
60.00 feet to the northerly side of Da Vinci Drive (not open);

THENCE along the northerly side of DaVinci Drive, south 84 degrees 02 minutes 50 seconds East, 385.00  
feet;

THENCE South 05 degrees 57 minutes 10 seconds West, 60.00 feet to the southerly side of DaVinci  
Drive;

THENCE along the southerly side of DaVinci Drive, North 84 degrees 02 minutes 50 seconds West,  
385.00 feet to the easterly side of Orville Drive. and the POINT OR PLACE OF BEGINNING.

Dated: \_\_\_\_\_, 2023  
By Order of Town Board of Town of Islip

OLGA H. MURRAY  
TOWN CLERK  
TOWN OF ISLIP

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a License Agreement with 410 Main Street LI, LLC, for the non-exclusive right to utilize parking spaces within the Town of Islip municipal parking lot in exchange for a per decal fee, improvement of the municipal parking lot and a mitigation fee.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into a License Agreement with 410 Main Street LI, LLC, for the non-exclusive right to utilize 28 parking spaces, without hourly restrictions, within the Town of Islip municipal parking lot located on the west side of Smith Avenue and identified on the Suffolk County Tax Map as 500-370.00-03.00-033.000, to accommodate a parking relaxation required under CZ2021-18 in exchange for a per decal fee, improvement of the municipal parking lot and a parking mitigation fee. +

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: 410 Main Street LI LLC
  2. Site or location effected by resolution: Smith Street municipal parking lot (SCTM#: 500-370.00-03.00-033.000)
  3. Cost: 0.00
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: 0.00
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor *amm*

7-13-23  
\_\_\_\_\_  
Date

Date: July 18, 2023  
Resolution No.

**WHEREAS**, the Town of Islip Planning Board approved an application identified as CZ2021-18 for a change of zone submitted by Global Team LI LLC ("Applicant") in connection with Applicants proposed project on the Southeast corner of Main Street and Smith Avenue, Islip, New York, known by the street address 410 Main Street, Islip and bearing Suffolk County Tax Map Nos. 500-370.00-03.00-042.000 ("410 Main"); and

**WHEREAS**, a condition to the change of zone the Applicant was required to obtain from the Town of Islip a license agreement for the non-exclusive right to utilize without hourly restrictions, 28 parking spaces within the Town of Islip municipal parking lot located on the west side of Smith Avenue and identified on the Suffolk County Tax Map as 500-370.00-03.00-033.000 ("Premises") to accommodate a parking relaxation relative to the tenants of the 23 dwelling units to be constructed at 410 Main; and

**WHEREAS**, in consideration for the granting of the license the Applicant shall pay a per decal fee, to be determined at Town's sole and absolute discretion, shall improve the Premises and shall pay a parking mitigation fee as required by the Town Board in connection with the approval of the Change of Zone, CZ2021-18.

**WHEREAS**, the Town is willing to enter into a License Agreement under the terms set forth above; and

**WHEREAS**, the principal members of Global Team LI LLC have created 410 Main Street LI LLC for purposes of the contemplated License Agreement; and

**WHEREAS**, the Town Board hereby recommends that the Town enter into said License Agreement with 410 Main Street, LI, LLC, subject to review and approval by the Town Attorney; and

**NOW, THEREFORE**, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_,  
\_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to enter into a License Agreement with 410 Main Street LI, LLC, for the non-exclusive right to utilize 28 parking spaces, without hourly restrictions, within the Town of Islip municipal parking lot located on the west side of Smith Avenue and identified on the Suffolk County Tax Map as 500-370.00-03.00-033.000, to accommodate a parking relaxation required under CZ2021-18 in exchange for a per decal fee, improvement of the municipal parking lot and a parking mitigation fee.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 20**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a five year On-Call Engineering Services Agreement with Johnson, Kukata and Lucchesi Engineers, PC to provide professional engineering services for Long Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

RESOLUTION AUTHORIZING the Supervisor to enter into a five year On-Call Engineering Services Agreement with Johnson, Kukata, and Lucchesi Engineers, PC, to provide professional engineering services for the Department of Aviation & Transportation at Long Island MacArthur Airport (ISP) and the Bayport Aerodrome (23N).

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Long Island MacArthur Airport
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: \$300,000
  4. Budget Line: CT 5610.4-5000 (Outside Professional)
  5. Amount and source of outside funding: \$0
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number \_\_\_\_\_ . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6/30/2023  
\_\_\_\_\_  
Date

July 18, 2023  
Resolution #

**RESOLUTION AUTHORIZING** the Supervisor to enter into a five year On-Call Engineering Services Agreement with Johnson, Kukata, and Lucchesi Engineers, PC, to provide professional engineering services for the Department of Aviation & Transportation at Long Island MacArthur Airport (ISP) and the Bayport Aerodrome (23N).

**WHEREAS**, the Town of Islip (“Town”) owns, operates and maintains the Long Island MacArthur Airport (“Airport”), a 14 CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and the Bayport Aerodrome (23N), a general aviation airport; and

**WHEREAS**, the Department of Aviation and Transportation requires a professional engineering firm to perform engineering design, detailed design review, construction management and inspection, airport planning and engineering review for tenant constructions; and

**WHEREAS**, the Department of Aviation & Transportation prepared and advertised a Request for Qualification (RFQ) for on-call engineering services for a term of five years; and

**WHEREAS**, upon review of the Statement of Qualifications, Johnson, Kukata, and Lucchesi Engineers, PC, with a corporate office located at 6031 University Blvd. Suite 330, Ellicott City, MD, 21043 was determined to be the most qualified proposer; and

**WHEREAS**, the Commissioner of the Department of Aviation & Transportation recommends awarding the five year On-Call Engineering Services Agreement to Johnson, Kukata, and Lucchesi Engineers, PC; and

**NOW THEREFORE** be it, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute an agreement with Johnson, Kukata, and Lucchesi Engineers, PC for On-Call Engineering Services at Long Island MacArthur Airport (ISP) and the Bayport Aerodrome (23N) for a term of five years at a cost not to exceed \$300,000 per year; and

**FURTHER RESOLVED**, that the Comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this Fifth Amendment to the Agreement.

Upon a vote being taken, the result was:

## On-Call Engineering Services RFQ Final Scores

<b>Rank</b>	<b>Company Name</b>	<b>Total</b>
1	JKL Engineers	230
2	DY Consultants	179

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 21**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a change order to the contract with Commander Electric Inc. in connection with Phase II of the Rehabilitation of the Main Terminal Building at Long Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

RESOLUTION AUTHORIZING the Supervisor to execute a change order with Commander Electric Inc., the electrical contractor in connection with Phase II of the Rehabilitation of the Main Terminal Building at Long Island MacArthur Airport (the "Airport").

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Long Island MacArthur Airport
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: \$37,584.19
  4. Budget Line: H00.5611.30503.00.MEP
  5. Amount and source of outside funding: \$37,584.19 (Bond)
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number \_\_\_\_\_ . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

6/30/2023  
\_\_\_\_\_  
Date

July 18, 2023  
Resolution No. \_\_\_\_\_

**RESOLUTION AUTHORIZING** the Supervisor to execute a change order in the amount of \$37,584.19 with Commander Electric Inc., the electrical contractor in connection with Phase II of the Rehabilitation of the Main Terminal Building at Long Island MacArthur Airport (the “Airport”).

**WHEREAS**, the Town of Islip (“Town”) owns and operates the Airport; and

**WHEREAS**, in embarking on a transformative stage of growth and to remedy ongoing operational and maintenance concerns in the main terminal building for future growth, replacement of baggage carousels and replacement of existing vestibule doors is necessary to complete Phase II of the Rehabilitation of the Main Terminal Building (the “Project”); and

**WHEREAS**, the Department of Aviation and Transportation submitted an application to the Federal Aviation Administration (“FAA”) and was approved for funding of the costs through Airport Improvement Program (“AIP”) grants at the Airport based on the following allocation: 90% FAA; 5% New York State Department of Transportation (“NYSDOT”); and 5% Passenger Facility Charge (“PFC”); and

**WHEREAS**, the Department of Aviation and Transportation has bonded funds and Empire State Development (“ESD”) funds available to fund portions of the project that are not eligible through the AIP program; and

**WHEREAS**, compliance with Wick’s Law is required as the project cost will exceed Seven Million Dollars, and therefore, there will be a total of three contractors for this project consisting of Electrical, General Contracting, and HVAC; and

**WHEREAS**, the Department of Aviation and Transportation prepared and advertised a bid for Contract DAT 2022-001 Elect, for Electrical in connection with Phase II of the Rehabilitation of the Main Terminal Building; and

**WHEREAS**, sealed bids were opened April 21, 2022; and

**WHEREAS**, upon review of the bids, Palace Electrical Contractors, Inc., located at 3558 Park Avenue, Wantagh, NY 11793, was the apparent low dollar bidder with a bid of \$183,600.00; and

**WHEREAS**, on June 14, 2022, the Town Board by Resolution No. 40, authorized the Supervisor to execute a contract with Palace Electrical Contractors, Inc., to award the Electrical Contracting contract in connection with Phase II of the Rehabilitation of the Main Terminal Building; and

**WHEREAS**, Palace Electrical Contractors, Inc., has subsequently withdrawn its bid; and

**WHEREAS**, Commander Electric Inc., of 500 Johnson Avenue, Bohemia, NY 11716, was the next apparent low bidder with a bid of \$213,000.00; and

**WHEREAS**, Commander Electric Inc., has been determined to be responsible; and

**WHEREAS**, additional work at a cost not to exceed \$37,584.19 needs to be completed in connection with Phase II of the Rehabilitation of the Main Terminal Building at Long Island MacArthur Airport; and

**NOW THEREFORE**, on a motion by Councilperson \_\_\_\_\_  
seconded by \_\_\_\_\_ be it;

**RESOLVED**, the Supervisor is hereby authorized to execute all documents necessary, subject to the approval of the Town Attorney, for the execution of a change order to the Electrical Contracting contract in connection with Phase II of the Rehabilitation of the Main Terminal Building at Long Island MacArthur Airport to Commander Electric Inc., in the amount of \$37,584.19.

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was carried \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 22**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a change order with  
L.E.B. Electric for Edge Lighting and Signage Replacement at Long  
Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

RESOLUTION AUTHORIZING the Supervisor to execute a change order in the amount of \$110,574.20 with L.E.B. Electric., the electrical contractor in connection with Runway 6-24 Edge Lighting and Signage Replacement (Construction) at Long Island MacArthur Airport (the "Airport"). The project will be funded initially through Airport surplus but reimbursed once the FAA approves an amendment for the additional cost when the project is financially complete.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Long Island MacArthur Airport
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: \$110,574.20
  4. Budget Line: H23.5610.37184.00.OPER
  5. Amount and source of outside funding: \$110,574.20
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number \_\_\_\_\_. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

6/30/2023

Date

July 18, 2023  
Resolution No.

**RESOLUTION AUTHORIZING** the Supervisor to execute a change order in the amount of \$110,574.20 with L.E.B. Electric., the electrical contractor in connection with Runway 6-24 Edge Lighting and Signage Replacement (Construction) at Long Island MacArthur Airport (the "Airport").

**WHEREAS**, the Town of Islip owns, operates, and maintains Long Island MacArthur Airport ("ISP"), a CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and

**WHEREAS**, the Town desires to improve the safety and efficiency of the primary runway consisting of Runway 6-24 Edge Lighting and Signage Replacement (Construction) (the "Project"); and

**WHEREAS**, the Department of Aviation and Transportation submitted an application and was approved for funding of the costs for the Project through Airport Improvement Program ("AIP") grants at the Airport based on the following allocation: 90% FAA; 5% New York State Department of Transportation ("NYSDOT"); and 5% Passenger Facility Charge ("PFC"); and

**WHEREAS**, the Department of Aviation and Transportation prepared and advertised a bid for Contract DAT 2022-005, Runway 6-24 Edge Lighting and Signage Replacement (Construction); and

**WHEREAS**, sealed bids were opened on June 2, 2022; and

**WHEREAS**, upon review of the bids, L.E.B. Electric of 21 Seabro Avenue, Amityville, NY 11701, was the apparent low dollar bidder with a bid of \$978,778.00; and

**WHEREAS**, L.E.B. Electric has been determined to be the lowest responsible bidder; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor of the Town of Islip is hereby authorized to execute a change order, subject to the approval of the Town Attorney, for additional work on the Runway 6-24 Edge Lighting and Signage Replacement (Construction) at Long Island MacArthur Airport to L.E.B. Electric in the amount of \$110,574.20.

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to consent to the assignment of the lease by Patricia Biba for real property located on Captree Island in the Great South Bay to her two adult grandchildren.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for Supervisor to consent to the assignment by Patricia Biba, of all her right, interests and obligations in and under the Lease of that certain real property located on Captree Island in the Great South Bay and identified as Suffolk County tax map number 0500-486.00-01.00-09/46, 47 & 48 subject to all the obligations, terms and conditions of the Lease to Daniel Biba and Christopher Biba her two adult grandchildren.

---

4

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Patricia Biba, Daniel Biba and Christopher Biba
  2. Site or location effected by resolution: Captree Island 0500-486.00-01.00-09/46, 47 & 48
  3. Cost: 0.00
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor *dmw*

\_\_\_\_\_  
Date

July 18, 2023  
Resolution#:

**WHEREAS**, the TOWN OF ISLIP ("Town"), as Landlord, currently leases certain real property located at Captree Island in the Great South Bay, Town of Islip, identified as Suffolk County Tax Map number 0500-486.00-01.00-09/46, 47 & 48, for residential purposes, to Patricia Biba, residing at 32 Roslyn Street, Islip Terrace, New York 11752 and William F.R. Biba of 73 South Sweezytown Road, Middle Island, New York ("Tenants") for a yearly fee payable to the Town; and

**WHEREAS**, the current Lease term commenced as of June 1, 2008 and expires on May 31, 2028, leaving a term of approximately five years remaining.

**WHEREAS**, Patricia Biba, has expressed a desire to assign all her rights, interest and obligations in and under the Lease Agreement to Daniel Biba and Christopher Biba her two adult grandchildren.

**WHEREAS**, the Lease Agreement only permits an assignment of the Lease to the Tenant's spouse, parent, child, sibling, grandparent or grandchild with Landlord's written consent.

**WHEREAS**, the Town Board supports the continued leasing of Captree Island, the tenants of which serve as caretakers of this valuable Town resource.

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Town hereby consents to the assignment by the Tenant,

**BE IT FURTHER RESOLVED** that the Supervisor is hereby authorized to execute any and all documents necessary to execute this consent.

Upon a vote being taken, the result was:

:

:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 24**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to accept funds from Suffolk County for the Youth Development /Delinquency Prevention and Runaway /Homeless Programs in the Town of Islip for 2023.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Timothy Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept funds from Suffolk County for the Youth Development/Delinquency Prevention and Runaway/Homeless programs in the Town of Islip during the period of 1/1/2023 - 12/31/2023. This will be the 49th year the Town has received such funding. In support of these programs, the Town of Islip will receive total funding of \$324,295 from Suffolk County; (\$301,240 for Youth Services and \$23,055 for Runaway/Homeless programs).

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Youth
  2. Site or location effected by resolution: Town of Islip
  3. Cost: -\$0-
  4. Budget Line: A7311.44921 Brentwood YDC - A7311.44940 - WI YES A7311.44990 - A7311.443
  5. Amount and source of outside funding: \$324,298
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number \_\_\_\_\_ . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

7/11/23  
\_\_\_\_\_  
Date

July 18, 2023

**WHEREAS**, the Town of Islip intends to provide youth services and runaway programs for the purpose of positive youth development and delinquency prevention in the Town of Islip during the period of 1/1/23 through 12/31/23; and

**WHEREAS**, Suffolk County provides funding to the Town of Islip in support of these positive youth development and delinquency prevention programs in the amount of **\$324,295** for the period of 1/1/23 through 12/31/23; of which **\$301,240** is allocated for Youth Services and **\$23,055** for Runaway/Homeless programs.

**NOW, THEREFORE**, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor of the Town of Islip is authorized to enter into agreements to accept funding from Suffolk County in the amount of **\$324,295**; (\$301,240 - Youth Services and \$23,055 - Runaway/Homeless programs) for positive youth development and delinquency prevention programs provided during the period of 1/1/23 – 12/31/23; and be it further

**RESOLVED**, that the Supervisor is hereby authorized to execute this funding agreement, and any other necessary documentation attendant thereto, seeking funds from Suffolk County for positive youth development and delinquency prevention programs; Youth Services and Runaway/Homeless programs; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 25**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appointment of Ronald F. Devine Jr. to the Islip Housing Authority Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Appointment of Ronald F. Devine, Jr. as a member of the Islip Housing Authority Board.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Townwide
  2. Site or location effected by resolution: n/a
  3. Cost: n/a
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: n/a
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

\_\_\_\_\_  
**Signature of Commissioner/Department Head Sponsor**

\_\_\_\_\_  
**Date**

July 18, 2023  
Resolution #26

WHEREAS, pursuant to the New York State Public Housing Law §30(2), the Town Board is authorized to appoint members to serve on the Board of the Islip Housing Authority; and

WHEREAS, pursuant to New York State Public Housing Law §30(4) not more than one member of the authority may be an official or employee of the municipality at any one time; and

WHEREAS, on April 5, 2022, Ronald Devine a/k/a Ronald F. Devine, Jr., an employee of the municipality, was appointed by the Islip Town Board to serve as a member of the Islip Housing Authority Board; and

WHEREAS, presently none of the members of the authority are officials or employees of the municipality; and

WHEREAS, the Town Board wishes to appoint Ronald F. Devine, Jr., an employee of the municipality, as he has the necessary experience, skill and knowledge to serve as a member of the Islip Housing Authority Board.

NOW, THEREFORE, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_ be it

RESOLVED, that Ronald F. Devine, Jr., an employee of the municipality, is hereby appointed as a member of the Islip Housing Authority Board for a term expiring April 18, 2024 or the termination of his municipal employment, whichever occurs first; to serve without compensation.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 26

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Board to extend the Contract with Intelli-Tec Security Services for a period of one (1) sixty (60) day extension period.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

For the Town to exercise the option to extend contract with Intelli-Tec Security Services, 150 Eileen Way, New York 11791 for the monitoring, maintenance and installation of alarms (fire and intrusion detection), Contract #PSE1-2019 for period of 60 days as per page FC-23, Number 48 of the current contract that is expiring July 16, 2023.

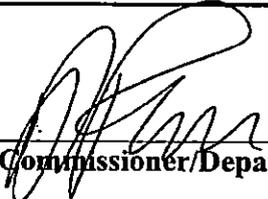
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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Townwide
  3. Cost: \$80,000
  4. Budget Line: A3010.44300
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

7/11/2023  
\_\_\_\_\_  
Date

July 18, 2023  
Resolution #

**WHEREAS**, by a Town Board Resolution adopted July 16, 2019, Contract #PSE1-2019 for Monitoring and Installation of Alarms (Fire and Intrusion Detection); was awarded to Intelli-Tec Security Services, 160 Eileen Way, Syosset, New York 11791; and

**WHEREAS**, said contract was for a period of two (2) years from date of award, with an option to renew for two (2) additional one (1) year periods under the same terms and conditions; and

**WHEREAS**, all options have been fulfilled and said contract has reached the termination date; and

**WHEREAS**, the Commissioner of Public Safety Enforcement has recommended that the Town exercise the Extension clause in said Contract which states Contract may be extended by the Town up to sixty (60) calendar days from the normal termination of the Contract under the same terms and conditions as the previous renewals; and

**NOW THEREFORE**, on motion of

Seconded by,

be it

**RESOLVED**, that the Town Board of the Town of Islip hereby authorizes the Supervisor to exercise the option to extend the contract with Intelli-Tec Security Systems for one (1) sixty (60) day extension period; and

**RESOLVED**, that the comptroller is authorized to make the account entries necessary to amend the budget in accordance with the terms of this resolution.

Upon a vote being taken, the result was: