



DEMOLITION PERMIT
Town of Islip Building Division
1 Manitton Court, Islip, NY 11751
www.islipny.gov

COMPLETE THIS APPLICATION AND SUBMIT TO THE PERMITS DEPARTMENT ALONG WITH ALL REQUIRED DOCUMENTATION LISTED BELOW.

This permit expires 4 months from the date of issuance.
NO RENEWALS ALLOWED

Subject Address: _____
 Bldg. /House No Street Suite

City _____ State _____ Zip _____

Tenant Name: _____ **Unit #:** _____
 (if applicable)

Property Type: Commercial* Residential

*Additional permit requirements may apply, please check with a Plans Examiner

FOR OFFICE USE ONLY

PLACE STICKER HERE

Filing Date: _____ By: _____

Zoning Letter for Applicant: <input type="checkbox"/> Yes <input type="checkbox"/> No	As-built Survey Required: <input type="checkbox"/> Yes <input type="checkbox"/> No
Zoning Approval Date: _____ N/A	By: _____ N/A
Plans Examiner Approval Date: _____	By: _____
Approved to Issue Date: _____	By: _____
Issued Date: _____	By: _____
Permit Expiration Date: _____	
Special Conditions of Permit: _____	
Filing Fee: \$ _____	Receipt #: _____
Permit Fee: \$ _____	Receipt #: _____
Total Fee: \$ _____	C/O Issued: _____

Property Owner*: _____
 Company (if applicable) Contact/Homeowner Email Phone

Owners Address: _____
 (if different than subject address) House No / Street City State Zip

Expeditor or Design Professional / Applicant: _____
 (If different than property owner) Business Name Contact Name Email Phone

Business Address: _____
 No / Street City State Zip

Contractor: _____
 Business Name Contact Name Email Phone

Business Address: _____
 No / Street City State Zip

**If property was purchased within the last 6 months, a copy of the deed, or closing papers indicating the deed was sent to Suffolk County to be recorded is required. If property owner is a corporation or LLC, legal paperwork stating the person signing the application is an authorized signator for the Corporation or LLC is required.*

IMPROVEMENTS TO BE DEMOLISHED / REMOVED:

Main Structure: Yes No **Detached Garage:** Yes No **Shed:** Yes No **Pool:** Yes No

Cesspool / Septic System: Yes No **Driveway (residential):** Yes No **Parking Lot (commercial):** Yes No

Trees (A separate land clearing permit may be required): Yes No **Other:** _____

REQUIRED DOCUMENTATION:

Please note, if anything other than structures are to be removed, Engineering review will be required

- 1. Survey:** Two (2) copies of an accurate survey are required. All surveys must have been prepared by a licensed surveyor, be scalable and must accurately depict all existing structures on the property. All structures or improvements to be removed must be marked on the survey or a site plan, and the areas of disturbance must be dimensioned.
- 2. Erosion Control Plan:** An Erosion Control Plan is required if the project will result in ground disturbing activity.
- 3. Right of Way Work Permit:** Any work on Town, County or State property will require the appropriate Right of Way work permit. This may involve the removal of an apron, sidewalk or any work in the roadway or property extending 8-10ft typically behind the curb to the applicant's property line.



PLACE STICKER HERE

REQUIRED DOCUMENTATION CONTINUED:

Please note, if anything other than structures are to be removed, Engineering review will be required

- 4. Disconnect letters from the following agencies:**
 - a. PSEGLI
 - b. Suffolk County Water Authority
 - c. National Grid (If there is no gas to the structure, a letter from National Grid is required stating there is no gas.)
 - d. Sewer District (If the parcel isn't within the boundaries of Suffolk County Department of Public Works (SCDPW) Sewer District, a letter is required stating the parcel is not within the boundaries of SCDPW Sewer District.)
- 5. Asbestos Certification:**
 - a. Copy of Asbestos Handling License
 - b. Copy of Asbestos Certificate (front and back)
- 6. If asbestos is present:** Remediation report & lab results to be provided.
- 7. Other:** Additional requirements may be required by the Engineering Division, including a Storm Water Pollution Prevention Plan (SWPPP) if the area of disturbance is one acre or more and drains to a NYS Waterway.

OTHER IMPORTANT DOCUMENTS:

Prior to issuance of a permit, the following Insurance Certificates are required:

(ACORD Forms are not acceptable proof of NYS Workers' Compensation or Disability Benefits Insurance Coverage)

- a. NYS Workers' Compensation Insurance: NYS Form C-105.2, NYS GSI-105.2 (2/02), NYS Form U-26.3, or if exempt, signed and dated CE-200 Form
- b. NYS Disability Insurance: NYS Form DB-120.1, NYS Form DB-155, or if exempt, signed and dated CE-200 Form

Exception: If demolition work is to be done by the Property Owner, an original signed BP-1 Insurance Waiver is required.

I understand that the Town is relying on the information provided herein. Any inaccuracy may cause delays and/or additional fees. I swear this application is a true and complete statement of all work to be done on the desired premises. This permit issuance expressly implies approval by the landowner of inspection required of the premises. By submitting this application, I acknowledge and agree that a modification or addition may be made to the Certificate of Occupancy/Compliance. No further notice of any resultant modification or addition shall be required.

PROPERTY OWNER:	SWORN TO ME THIS	NOTARY STAMP
_____	DAY OF _____, 20 _____	
<small>PRINT NAME</small>		
_____	_____	
<small>SIGNATURE</small>	<small>NOTARY PUBLIC</small>	
CONTRACTOR:		
_____	SWORN TO ME THIS	NOTARY STAMP
_____	DAY OF _____, 20 _____	
<small>PRINT NAME</small>		
_____	_____	
<small>SIGNATURE</small>	<small>COUNTY HOME</small> _____ <small>NOTARY PUBLIC</small>	
	<small>IMPROVEMENT LIC. #</small>	
EXPEDITOR/DESIGN PROFESSIONAL:		
_____	SWORN TO ME THIS	NOTARY STAMP
_____	DAY OF _____, 20 _____	
<small>PRINT NAME</small>		
_____	_____	
<small>SIGNATURE</small>	<small>NOTARY PUBLIC</small>	