

## **COMPLIANCE PERMIT - COMMERCIAL** Town of Islip Building Division 1 Manitton Court, Islip, NY 11751 www.islipny.gov



STRUCTURES 4 YEARS & OLDER ONLY

DΙ	$\Delta CF$	STICKER	HERE

FOR OFFICE USE ONLY

COMMERC	IAL PERMIT		Filing Date:	By:
• Structures built me	Applications shall be uore than 4 years ago wexceeded their allowak	ithout permits	Zoning Letter As-built S for Applicant: □ Yes □ No Required:  Zoning Approval Date:	•
Submit this complete with all required doc	ed application to the P cumentation.	Permits Dept. along	Plans Examiner Approval Date:  Approved to Issue Date:	4∕⁄A By: <u>N∕</u> A By:
This permit expires	1 year from date of iss	uance.	Issued Date: Permit Expiration Date:	
Subject Address: Bldg. /He	ouse No Street	Suite	Special Conditions of Permit:	
City	St	ate Zip	Base Fee: \$	
Tenant Name:(if applicable)		Unit #:	Permit Fee: \$  Total Fee: \$ C/C Issue	d:
Property Owner*:	Business Name			
			Email Ph	none
Owners Address:	House No / Street	City	S	tate Zip
			ating the deed was sent to Suffolk County to be red is an authorized signator for the Corporation or A	
Expeditor/Applicant:	Business Name	Contact Name	Email F	Phone
	No / Street	City		State Zip

## LIST ALL ITEMS CONSTRUCTED WITHOUT A BUILDING PERMIT. DO NOT LIST IMPROVEMENTS THAT ARE ALREADY ON YOUR CERTIFICATE OF OCCUPANCY. Dimensions / Floor List each structure / improvement not listed on your Certificate of Occupancy Year Built (i.e. 1st, Sq Ft See examples below; list each item on a separate line (attach a separate sheet of Basement) of improvement paper if necessary)

Examples: Examples of unpermitted improvements can include Accessory Building, Change of Use<sup>1</sup>, Interior Alteration, Exterior Alteration, Additions, Plumbing, Solar Panels, Interior Arrangement. If manufacturing or storage, list specific product or material (i.e. plastic manufacturing, tire storage).

<sup>&</sup>lt;sup>1</sup>Change of Use – List former and current occupancy type (i.e. Storage to Office)

PLACE STICKER HERE	

RE	REQUIRED DOCUMENTATION:			
1.	<b>Website:</b> Forms, applications and fee schedules can be found on our website at <a href="https://www.islipny.gov/departments/planning-and-development/building-division-permits-section">https://www.islipny.gov/departments/planning-and-development/building-division-permits-section</a> .			
2.	<b>Submittal Requirements:</b> For a list of documentation required for this submission, please refer to the handout entitled Compliance Permit – Requirements (COMMERCIAL) located on our website.			
3.	<b>Covenants/Special Permits:</b> Are there any property covenants, conditions, or special permits which would affect the development of this property? $\square$ Yes ( <i>please attach</i> ) $\square$ No			
4.	<b>Application Fee:</b> Visit our website for the current <u>Fee Schedule</u> .			

I understand that the Town is relying on the information provided herein, any inaccuracy may cause delays and/or additional fees. I swear this application is a true and complete statement of all work on the desired premises. This permit issuance expressly implies approval by the landowner of inspections required of the premises.

Other: This application may be reviewed by various departments and outside agencies. Additional approvals,

variances, relaxations or permits may be required.

By submitting this application, I acknowledge and agree that a modification or addition may be made to the Certificate of Occupancy/Compliance. No further notice of any resultant modification or addition shall be required.

PROPERTY OWNER:  PRINT NAME	SWORN TO ME THIS DAY OF, 20	NOTARY STAMP
SIGNATURE	NOTARY PUBLIC	
OWNERS REPRESENTATIVE:	SWORN TO ME THIS DAY OF , 20	NOTARY STAMP
PRINT NAME	, 20	
SIGNATURE	NOTARY PUBLIC	

FOR OFFICE USE ONLY:		
Description	Square Footage	Fee
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL FEE:	\$