



**TOWN OF ISLIP
DEPARTMENT OF PLANNING AND DEVELOPMENT
DIVISION OF BUILDING**

One Manitton Court, Islip, New York 11751

Administration.....	631-224-5464	Plumbing.....	631-595-3756
Permits.....	631-224-5466	Records/Inspections...	631-224-5470
Plans Examiner.....	631-224-5467	Zoning.....	631-224-5438

**SPRAY BOOTH PERMIT
SUBMITTAL REQUIREMENTS**

Permit Submission Requirements

1. Building Permit Application – Completed in its entirety (indicate next to Other: Spray Booth on the Building Permit Application) along with all requirements listed on the application form.
2. Base / Filing Fee – Visit our website at islipny.gov for the current fee schedule (new spray booths in an existing building fall under interior alteration permit).
3. NYS Department of Environmental Conservation – Permit or evidence demonstrating exemption for said permit.
4. Site Plan – One (1) copy of the approved site plan.
5. Construction / Installation Plans – Four (4) sets of spray booth construction/installation plans prepared by either a NYS licensed architect or engineer. Plans shall consist of the following:
 - a. A fully dimensioned floor plan of the entire floor; each space and use shall be identified.
 - b. The location of the spray booth, heater and ventilation shall be shown; all clearances and equipment are to be dimensioned.
 - c. All required fire protection systems must be noted, and all locations and details of required exhaust and fresh air intakes shall be clearly identified on the plans. Please note – a System Permit is required from the Division of Fire Prevention.
 - d. Code compliance – The design professional must account for Uniform Code compliance by clearly describing the Code cited requirements of the 2017 NYSUC reference standard (or the code in effect at the time of application):
 - i. 2015 IBC section 416.4
 - ii. 2015 IFC section 903.2.11.6 and 2404.4
 - iii. 2015 IFC Chapter 24 (all applicable sections and references)
 - iv. NFPA 33-2015
 - v. IMC Chapter 5Note: floor plans showing compliance to IFC 5003 for any control areas or cabinets may be required “IF” flammable or combustible liquids (paint, thinners etc.) are introduced in the functionality of the building.
6. Spray Booth Literature – A copy of the listing and labeling information, as well as the installation instructions from the manufacturer.