

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Industrial Development Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

Date: August 18, 2023

Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the **Adoption of a Resolution** on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from July 18, 2023
3. To consider the **Adoption of an Authorizing Resolution** on behalf of **The Town of Islip Industrial Development Agency** and **Ferraro Food of New York East, LLC** located at 80 Wilshire Blvd. Edgewood NY.
4. To consider any other business to come before the Agency.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR AUGUST 15, 2023**

AGENDA ITEM # 1

**TYPE OF RESOLUTION: APPROVE THE MINUTES
FROM JULY 18, 2023**



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

Date: July 18, 2023

Minutes

1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by James O'Connor and seconded by John Cochrane. Chairwoman Angie Carpenter acknowledged that a quorum was present. Members present in addition to Councilwoman Angie Carpenter were, John Cochrane, James O'Connor and John Lorenzo, Councilman Jorge Guadron was not present.
2. To consider the Adoption of a Resolution on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from June 13, 2023. On a motion by John Cochrane and seconded by John Lorenzo said motion was approved.
3. To consider the Adoption of an Inducement Resolution on behalf of **The Town of Islip Industrial Development Agency** and **Ferraro Food of New York East, LLC** located at 80 Wilshire Blvd. Edgewood NY. On a motion by John Lorenzo and seconded by John Cochrane said motion was approved 4-0.
4. To consider the Adoption of an Authorizing Resolution on behalf of the **Town of Islip Industrial Development Agency** and **161 East, LLC**. Located at 11 First Ave. Bay Shore NY. On a motion by John Cochrane and seconded by James O'Connor said motion was approved 4-0.
5. To consider the Resolution Authorizing Assignment and Assumption on behalf of the Town of Islip Industrial Development Agency and **OL Coventry, LLC**. Located at 725 Eastview Drive Central Islip, NY. On a motion by John Lorenzo and seconded by James O'Connor said motion was approved 4-0.
6. To consider a Resolution Authorizing on behalf of **The Town of Islip Industrial Development Agency** to enter into an agreement with **Executive Consultants of New York** for the purpose of sponsoring a "Job Search Boot Camp". On a motion by John Lorenzo and seconded by James O'Connor said motion was approved 4-0.
7. To consider any other business to come before the Agency, there being none the meeting adjourned on a motion by John Cochrane and seconded by John Lorenzo.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR AUGUST 15, 2023**

AGENDA ITEM # 2

**TYPE OF RESOLUTION: AUTHORIZING RESOLUTION
FERRARO FOOD OF NEW YORK EAST, LLC 2023**

Date: August 15, 2023

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at 40 Nassau Street, Islip, New York 11751 on the 15th day of August, 2023 the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the acquisition of a leasehold and subleasehold interest in a certain industrial development facility more particularly described below (Ferraro Foods of New York East LLC 2023 Facility) and the leasing of the facility to Ferraro Foods of New York East LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY APPROVING THE ACQUISITION, RENOVATION AND EQUIPPING OF A CERTAIN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE APPOINTMENT OF FERRARO FOODS OF NEW YORK EAST LLC, A DELAWARE LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF FERRARO FOODS OF NEW YORK EAST LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AS AGENT OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING AN INDUSTRIAL DEVELOPMENT FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, Ferraro Foods of New York East LLC, a Delaware limited liability company, on behalf of itself and/or the principals of Ferraro Foods of New York East LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Agency to enter into a transaction in which the Agency will assist in the acquisition of an approximately 231,000 square foot existing building (the “**Demised Premises**”) located on a portion of an approximately 20.02 acre parcel of land located at 80 Wilshire Boulevard, Edgewood, New York (the “**Land**”), the renovation and equipping of the Demised Premises (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land, the Demised Premises and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, for use in the warehousing and distribution of Italian food products and related products (the “**Project**”); and

WHEREAS, the Company will acquire a leasehold interest in the Facility pursuant to a lease agreement, to be dated a date to be determined, between 80 Wilshire Blvd. L.P., a New York limited partnership (“**Owner**”) and the Company; and

WHEREAS, the Agency, by resolution duly adopted on July 18, 2023 (the “**Inducement Resolution**”), decided to proceed under the provisions of the Act; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements pursuant to a certain Company Lease Agreement, dated as of August 1, 2023 or

such other date as the Chairman, Executive Director or Deputy Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Bill of Sale**”), from the Company to the Agency; and

WHEREAS, the Agency will sublease and lease the Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of August 1, 2023 or such other date as the Chairman, Executive Director or Deputy Executive Director of the Agency and counsel to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Company; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company consistent with the policies of the Agency, in the form of (i) exemptions from sales and use taxes in an amount not to exceed \$379,500, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (ii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof); and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed transaction is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company has represented to the Agency that it intends to provide one hundred (100) full time employees (total) within the second year after completion of the Facility; and

(d) The acquisition, renovation and equipping of the Facility, the subleasing and leasing of the Facility to the Company will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, and the State of

New York and improve their standard of living and thereby serve the public purposes of the Act.

(e) The acquisition, renovation and equipping of the Facility by the Agency is reasonably necessary to induce the Company to maintain and expand its business operations in the Town of Islip.

(f) Based upon representations of the Company and counsel to the Company, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.

(g) It is desirable and in the public interest for the Agency to sublease and lease the Facility to the Company; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency subleases and leases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company.

Section 2. The Agency has assessed all material information included in connection with the Company's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sublease and lease the Facility to the Company pursuant to the Lease Agreement, and (iv) execute, deliver and perform the Lease Agreement to which the Agency is a party.

Section 4. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company in connection with the acquisition, renovation and equipping of the Facility in the form of (i) exemptions from sales and use taxes in an amount not to exceed \$379,500, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (ii) abatement of

real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency.

Section 6. Subject to the provisions of this resolution, the Company is herewith and hereby appointed the agent of the Agency to acquire, renovate and equip the Facility. The Company is hereby empowered to delegate its status as agent of the Agency to its agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company may choose in order to acquire, renovate and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company, as agent of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company, as agent of the Agency. The aforesaid appointment of the Company as agent of the Agency to acquire, renovate and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company has received exemptions from sales and use taxes in an amount not to exceed \$379,500, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company if such activities and improvements are not completed by such time. The aforesaid appointment of the Company is subject to the execution of the documents contemplated by this resolution.

Section 7. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company, as agent of the Agency pursuant to this Authorizing Resolution, are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 8. The form and substance of the Company Lease and the Lease Agreement to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 9.

(a) The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease and the Lease Agreement to which the Agency is a party, all in substantially the forms thereof presented to this meeting with such changes, variations,

omissions and insertions as the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “**Agency Documents**”). The execution thereof by the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director, or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 10. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 11. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on the 15th day of August, 2023, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 15th day of August, 2023.

By: _____
Assistant Secretary

EXHIBIT A

Proposed PILOT Benefits

Formula for Payments-In-Lieu-of-Taxes: The Town of Islip (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Brentwood Union Free School District, Suffolk County and Appropriate Special Districts.

80 Wilshire Boulevard, Edgewood, New York 11717

Tax Map No. 0500-133.00-09-002.001

Formula: 10-year abatement starting at 50% of assessed value decreasing 5% annually for remainder.

Definitions:

normal tax due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Brentwood Union Free School District, Suffolk County which are or may be imposed for special improvements or special district improvements, that the Company would pay without exemption.

Year Payment

- | | |
|----|---|
| 1 | 100% normal tax on 50% of the full assessed value |
| 2 | 100% normal tax on 55% of the full assessed value |
| 3 | 100% normal tax on 60% of the full assessed value |
| 4 | 100% normal tax on 65% of the full assessed value |
| 5 | 100% normal tax on 70% of the full assessed value |
| 6 | 100% normal tax on 75% of the full assessed value |
| 7 | 100% normal tax on 80% of the full assessed value |
| 8 | 100% normal tax on 85% of the full assessed value |
| 9 | 100% normal tax on 90% of the full assessed value |
| 10 | 100% normal tax on 95% of the full assessed value |
| 11 | and beyond 100% normal tax on the full assessed value |

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Economic Development Corporation.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION

Date: August 15, 2023

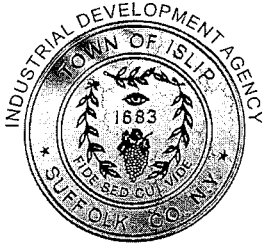
Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a Resolution on behalf of the **Town of Islip Economic Development Corporation** to approve the minutes from May 16, 2023.
3. To consider the adoption of a **Resolution Authorizing** the **Town of Islip Economic Development Corporation** to enter into an agreement with Sky Synergy, LLC for marketing services.
4. To consider any other business to come before the Agency.

**TOWN OF ISLIP ECONOMIC DEVELOPMENT
CORPORATION
AGENDA ITEMS
AUGUST 15, 2023**

AGENDA ITEM # 2

**TYPE OF RESOLUTION: ADOPTION OF A RESOLUTION
TO APPROVE THE MINUTES FROM MAY 16, 2023**



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION

Date May 16, 2023

Minutes

1. Call the meeting of the Town of Islip Economic Development Corporation to order. On a motion by James O'Connor and seconded by Jorge Guadron, Chairwoman Angie Carpenter acknowledged that the motion passed and quorum was present. Members present in addition to Chairwoman Angie Carpenter were, John Cochrane, James O'Connor, Jorge Guadron and John Lorenzo.
2. To consider the adoption of a Resolution on behalf of the **Town of Islip Economic Development Corporation** to approve the minutes from January 24, 2023. On a motion by James O'Connor and seconded by Jorge Guadron said motion was approved.
3. To consider the adoption of a **Resolution Authorizing** the **Town of Islip Economic Development Corporation** to accept New York State Economic Development Administration (EDA) Tourism Partner Grant funding. On a motion by John Cochrane and seconded by Jorge Guadron said motion was approved 5-0.
4. To consider any other business to come before the Agency, there being none the meeting adjourned on a motion by James O'Connor and seconded by Jorge Guadron.

**TOWN OF ISLIP ECONOMIC DEVELOPMENT
CORPORATION
AGENDA ITEMS
AUGUST 15, 2023**

AGENDA ITEM # 3

**TYPE OF RESOLUTION: RESOLUTION AUTHORIZING
WITH SKY SYNERGY.**

August 15, 2023
Resolution No.

WHEREAS, on April 18, 2023, the Town of Islip Economic Development Corporation (“EDC”) received an award letter from the New York State EDA Tourism Partner Sub-Award Grant Program notifying it that it had been recommended for an award up to \$400,000; and

WHEREAS, the EDC is desirous of using the grant funds from the New York State EDA to hire a consultant for marketing at Long Island MacArthur Airport to help strengthen the Airport’s existing Air Service Development Program by assisting in incumbent airline retention, incumbent airline expansion, and the recruitment of new air carriers; and

WHEREAS, in May 2023 a Request for Qualifications (“RFQ”) was issued by the EDC seeking qualifications for a “Consultant for an Integrated Marketing and Promotion Campaign at Long Island MacArthur Airport”; and

WHEREAS, there were four (4) responses upon opening the RFQ, which has been reviewed by the RFQ Committee (Score Sheet for Responses attached hereto); and

WHEREAS, upon review of the Statement of Qualifications, the RFQ Committee has determined that Sky Synergy, LLC is the consultant most qualified to perform the desired task and hereby recommends that the Town Board approve this resolution.

NOW, THEREFORE, upon a motion by _____,
seconded by _____, be it

RESOLVED, that the Chairwoman is hereby authorized to execute an Agreement with Sky Synergy, LLC, 8150 Bay Drive, Foley, AL 36535, for an approximate expense of \$480,000, in which \$400,000 will be funded by the grant funds from the New York State EDA, and the additional \$80,000 will be locally matched by the Long Island MacArthur Airport. The Agreement will be for a term of two (2) years, and shall be subject to the approval of the Islip Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make any and all budgetary adjustments necessary to effectuate this resolution.

Upon a vote being taken, the result was:

Integrated Marketing and Promotion Campaign RFQ Final Scores

Rank	Company Name	Total
1	Sky Synergy, LLC	318
2	Madden	282
3	Affirm	260
4	True North	206

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on July 3, 2023 for (department) D1640 approved by Commissioner/Department Head
(print name & sign) Thomas Owens and Comptroller Joseph Ludwig : at the Town Board Meeting on
(date) 8/15/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

increase

Account Title	Account Number	Amount
FROM: DEPUTY TOWN	A. 1490. 10402	12,000.00
COMMISSIONER OF DPW		
		12,000.00

[illegible]

Justification: Promoting three employees from AMII to AMIII positions in the Central/Light Vehicle dept. Transferring from DPW Admin to Central Vehicle.

Upon a vote being taken, the result was _____

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 7/7/2023 for (department) Aviation & Transportation approved by Commissioner/Department Head (print name & sign) Stephen Siniski *Stephen Siniski* and Comptroller Joseph Ludwig *Joseph Ludwig*: at the Town Board Meeting on (date) 8/15/23, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Decrease

[illegible][illegible]

Justification: To purchase Refrigerator and Microwave for custodial break room.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on June 22, 2023 for Parks, Recreation and Cultural Affairs approved by Commissioner/Department Head
~~Thomas Quinn~~ and Comptroller [Signature] : at the Town Board Meeting on
7/18/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

	Increase	
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Part Time Regular	A.7114.19990	\$ 13,000.00

	Decrease	
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Part Time Regular	A.7020.19990	\$ 13,000.00

13,000.00

13,000.00

Justification: Reallocating funds for hiring of part time employees

Upon a vote being taken, the r Comptroller

DISTRIBUTION

Town Clerk

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 7/31/23 for (department) DPW approved by Commissioner/Department Head
(print name & sign) _____ and Comptroller _____ : at the Town Board Meeting on
(date) 8/15/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Decrease		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Improvement to Facilities	DB.5142.20503	150,000.00	Equipment Rental	DB.5142.45000	(150,000.00)

150,000.00

(150,000.00)

Justification:

Adjustment required in order for the Town to construct "moats" around the salt domes as per a requirement of the Department of Health.

Upon a vote being taken, the result was _____.

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP

Resolution prepared on July 28, 2023 for (department) L5182 Street Lighting approved by Commissioner/Department Head (print name & sign) Thomas Owens and Comptroller Joseph Ludwig : at the Town Board Meeting on (date) _____, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase

[illegible][illegible]

Justification: Less than \$500 remains in the Street Lighting Overtime account. Moving money from an appropriated fund balance into OT to cover remainder of the year.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

second

second

Increase			Increase		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Heavy Equipment	DB.5110.22303	3,164,597.06	State Aid (CHIPS)	DB..3507.07	3,164,597.06

3,164,597.06

3,164,597.06

Justification: Adjustment requested to utilize additional CHIPS funding to purchase heavy equipment and vehicles.

Upon a vote being taken, the result was _____

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

Resolution prepared on Aug 7, 2023 for (department) Custodial approved by Commissioner/Department Head (print name & sign) Thomas Owens and Comptroller _____ : at the Town Board Meeting on (date) 8/1/23, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

(38,000)

To purchase supplies
custodial townwide

Date _____

Journal Entry Number

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 8/1/23 for (department) Comptroller Dept approved by Commissioner/Department Head
(print name & sign) Eugene Schaler and Comptroller [Signature] : at the Town Board Meeting on
(date) 8/15/23, on a motion by Councilperson [Signature], seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>
Outside Professional	SM.7230.45006	2,500.00	Approp Fund Balance	SM.0000.01002.09	2,500.00

2,500.00

2,500.00

Justification: Appropriation transfer to cover snow fencing/installation and the purchase and installation of dune grass

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 8/8/23 for (department) Comptroller Dept approved by Commissioner/Department Head
(print name & sign) Eugene Schuster and Comptroller _____ : at the Town Board Meeting on
(date) 8/15/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Decrease		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Office Supplies	A.3640.41000	1,504.89	Part Time Regular	A.3640.19990	(1,504.89)

1,504.89

(1,504.89)

Justification: Appropriation transfer to reimburse the office supplies line. In May of 2023 we had to return an overpayment of FEMA funds. In order to make this payment out of an Office of Emergency Management line, we transferred funds from the office supply line into the Hurricane Sandy line (A.3640.48800)

Upon a vote being taken, the result was _____.

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BIDS TO BE AWARDED

08/15/23

- | | |
|---|--|
| 1) Parts & Labor to Repair All Mack Trucks &
Roll-offs (623-177) | Suffolk County Brake Service |
| 2) Sweeper Parts & Labor (623-187) | Empire Equipment Sales of L.I. d/b/a
Long Island Sanitation Equipment Co. |

No: 1

BID ITEM: 623-177 Parts & Labor to Repair All Mack Trucks & Roll-offs

BID PRICE: 1) 15% (Discount on Parts), 2) \$99.00/hr. (Labor)

LOWEST RESPONSIBLE BIDDER: Suffolk County Brake Service

COMPETITIVE BID: 6/14/2023

BUDGET ACCOUNT NUMBER : DB.1640.41220, DB.1640.44120

ANTICIPATED EXPENDITURE: \$30,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER: Please see attached Memo.

TOWN OF ISLIP
DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM



TO: Michael Rand, Purchasing Director
FROM: James Herr, Fleet Manager
DATE: August 8, 2023
RE: Contract # 623-177

Suffolk County Brake was chosen for this contract because of the lower labor rate. Most of the money spent, goes toward repair labor.

Thank you.

cc: Thomas Owens, Commissioner DPW

Parts & Labor to Repair All Mack Trucks & Roll-Offs

Contract# 623-177

Date: 6/14/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# DB.1640.41220
DB.1640.44120 Estimated Amount \$30,000

Vendor	Amount
Gabrielli Truck Sales 3200 Horseblock Rd Medford, NY 11763	1) 27% (Discount on Parts) 2) \$185.00/hr. (Labor)
Trux 1365 Lakeland Ave. Bohemia, NY 11716	
Syosset Trucks 1561 Stewart Ave. Westbury, NY 11590	
Suffolk County Brake Service 862 Lincoln Ave. Bohemia, NY 11716	1) 15% (Discount on Parts) 2) \$99.00/hr. (Labor)

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner 

Concurs.


Michael Rand
Director


Nelly Smith
Senior Office Assistant

August 15, 2023

WHEREAS, the Town solicited competitive bids for the purchase of **Parts & Labor to Repair All Mack Trucks & Roll-offs, Contract # 623-177**, and

WHEREAS, the bid was advertised and sealed bids were opened on June 14, 2023 and Suffolk County Brake Service Inc., 862 Lincoln Ave., Bohemia, NY 11716 submitted the lowest dollar bid; and

WHEREAS, Suffolk County Brake Service Inc., has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Suffolk County Brake Service Inc., in the amount of items: 1) \$15% (Discount Parts), 2) \$99.00/hr. (Labor) for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

No: 2

BID ITEM: 623-187 Sweeper Parts & Labor

BID PRICE: A) 5% Discount (parts), \$185.00/hr (labor)

LOWEST RESPONSIBLE BIDDER: Empire Equipment Sales of L.I. d/b/a
Long Island Sanitation Equipment Co.

COMPETITIVE BID: 6/28/23 (2nd Advertisement)

BUDGET ACCOUNT NUMBER : DB.1640.41220, DB.1640.44120

ANTICIPATED EXPENDITURE: \$20,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER:

Bid was advertised twice, 1st opening was 6/7/23 and one bid was received.
2nd opening was 6/28/23 and 1 bid was received.

Sweeper Parts & Labor

Contract#

623-187

Date: 6/28/2023 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget#

DB.1640.41220
DB.1640.44120

Estimated Amount

\$20,000⁰⁰

Vendor	Amount
Trius 458 Johnson Ave. PO Box 158 Bohemia, NY 11716	
Empire Equipment Sales of Long Island d/b/a Long Island Sanitation Equipment 1670 New Highway Farmingdale, NY 11735	A) 5% Discount (Parts), \$185.00/hr. (Labor) B) No Bid
Malvese Equipment 1 Henrietta St. Hicksville, NY 11801	
R&W Truck 100 Route 109 Farmingdale, NY 11735	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.

Michael Rand
Director

Nelly Smith
Senior Office Assistant

August 15, 2023

WHEREAS, the Town solicited competitive bids for the purchase of **Sweeper Parts & Labor, Contract # 623-187**, and

WHEREAS, the bid was advertised twice and sealed bids were opened on June 28, 2023 and Empire Equipment Sales of L.I. d/b/a Long Island Sanitation Equipment Co., 1670 New Highway, Farmingdale, NY 11735 submitted the only bid; and

WHEREAS, Empire Equipment Sales of L.I. d/b/a Long Island Sanitation Equipment Co., has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Empire Equipment Sales of L.I. d/b/a Long Island Sanitation Equipment Co. in the amount of items: A) 5% (Discount Parts), \$185.00.00/hr. (Labor) for four (4) years from date of award.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

OPTION YEAR RESOLUTIONS

8/15/23

- | | |
|--|----------------------------|
| 1) Waste Oil Removal (621-118) | AB Oil Service, Ltd. |
| 2) Collection & Disposal of Animal Carcasses
(720-122) | Pet Crematory Agency |
| 3) Airport Rescue and Firefighting Apparatus (ARFF)
Preventative Maintenance and Emergency Repair
Service (621-227) | Firematic Supply Co., Inc. |
| 4) Uniforms & Accessories for Airport Police and
Fire Rescue (722-142) | Eastern Uniform |

No: 1

BID ITEM: Waste Oil Removal (621-118)

VENDOR: AB Oil Service, Ltd

OPTION: 2nd (1) one year option

ANTICIPATED EXPENDITURE: \$4,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: We are required to properly dispose of waste oil
collected from the public.



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISUP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Martin Bellew, DEC Commissioner
FROM: Michael Rand, Director of Purchasing
DATE: 06/5/23
RE: Waste Oil Removal, Contract 621-118

The 1-year option for the above-mentioned contract is 09/14/23. Please indicate below your intentions:

We agree with extending the referenced contract

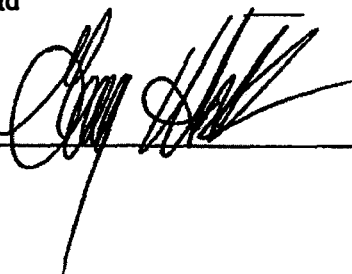
☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

SIGNED



August 9, 2022

WHEREAS, by a Town Board resolution adopted September 14, 2021, Contract #621-118 for WASTE OIL REMOVAL was awarded to A B Oil Service, Ltd, 1599 Ocean Ave., Bohemia, New York 11716, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for two (2) one (1) year periods under the same terms and conditions; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen,
seconded by Council James P. O'Connor, be it

RESOLVED, that the Town Board of Islip hereby authorizes to exercise the option to renew this contract with A B Oil Service, Ltd. (Contract #621-188) for the first one (1) year period.

Upon a vote being taken, the result was: unanimous

August 15, 2023

WHEREAS, by a Town Board resolution adopted September 14, 2021; **Contract #621-118** for **Waste Oil Removal**, was awarded to AB Oil Service, Ltd., 1599 Ocean Ave., Bohemia, NY 11716, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for two (2) additional one (1) year periods, under the same terms and conditions; and

WHEREAS, by resolution adopted on August 9, 2022, the Town Board awarded the first one (1) year option period; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew the contract for the 2nd one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the option to renew the contract, Waste Oil Removal (621-118), with AB Oil Service Ltd., for the 2nd one (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

No: 2

BID ITEM: Collection & Disposal of Animal Carcasses (720-122)

VENDOR: Pet Crematory Agency

OPTION: 2nd (1) one year option

ANTICIPATED EXPENDITURE: \$39,000.00

DEPARTMENT: DEC-Animal Shelter

JUSTIFICATION OF NEED: _____



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Martin Bellew, DEC Commissioner
FROM: Michael Rand, Director of Purchasing
DATE: 06/5/23
RE: Collection & Disposal of Animal Carcasses, Contract 720-122

The 2nd 1-year option for the above-mentioned contract is 09/15/23. Please indicate below your intentions:

We agree with extending the referenced contract

☒

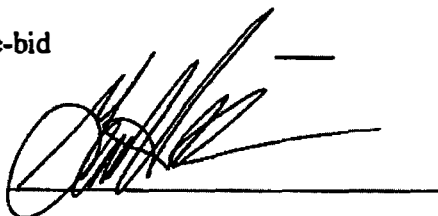
We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED



September 13, 2022

WHEREAS, by a Town Board resolution adopted September 15, 2020, Contract #720-122 for COLLECTION & DISPOSAL OF ANIMAL CARCASSES, was awarded to Pet Crematory Agency, 164 Cabot St., W. Babylon, NY 11704, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years with an option for two (2) one (1) year periods; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen
seconded by Council James P. O'Connor, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Pet Crematory Agency (Contract #720-122) for the first one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was: 4-0 Council Jorge Guadron absent

August 15, 2023

WHEREAS, by a Town Board resolution adopted September 15, 2020; **Contract #720-122** for **Collection & Disposal of Animal Carcasses**, was awarded to Pet Crematory Agency, 164 Cabot St., W. Babylon, NY 11704, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years from date of award with the Town's option to renew for two (2) additional one (1) year periods, under the same terms and conditions; and

WHEREAS, by resolution adopted on September 13, 2022, the Town Board awarded the first one (1) year option period; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew the contract for the 2nd one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the option to renew the contract, Collection & Disposal of Animal Carcasses (720-122), with Pet Crematory Agency, for the 2nd one (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

No: 3

BID ITEM: 621-227 Airport Rescue and Firefighting Apparatus (ARFF) Preventative
Maintenance and Emergency Repair Services

VENDOR: Firematic Supply Co., Inc.

OPTION: 2nd 1 year option

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: DAT

JUSTIFICATION OF NEED: Preventative Maintenance & Emergency
Repair of ARFF Apparatus



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angle M. Carpenter, Supervisor

TO: Shelley LaRose, DAT Commissioner

FROM: Michael Rand, Director of Purchasing

DATE: 06/5/23

RE: Airport Rescue and Firefighting (ARFF) Apparatus Preventative Maintenance
and Emergency Repair Services, Contract 621-227

The 2nd 1-year option for the above-mentioned contract is 09/14/23. Please indicate below your intentions:

We agree with extending the referenced contract



We do not wish to extend this contract

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We request that the service/commodity be re-bid

[illegible]

SIGNED

502

March 14, 2023

WHEREAS, by a Town Board resolution adopted September 14, 2021; Contract #621-227 for Airport Rescue and Firefighting (ARFF) Apparatus Preventative Maintenance and Emergency Repair Services was awarded to Firematic Supply Co., Inc., 10 Ramsey Road, East Yaphank, NY 11967, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for four (1) year periods, under the same terms and conditions.

WHEREAS, the Commissioner of DAT has recommended that the Town exercise the option to renew the contract for the first one (1) year period.

**NOW, THEREFORE, on a motion of Councilperson John M. Lorenzo
seconded by Councilperson James P. O'Connor, be it**

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract (621-227) with Firematic Supply Co., Inc. in the amount of various prices as per bid items A through E (excluding towing) for the first one (1) year period under the same terms and conditions.

Upon a vote being taken the result was: 4-0 with Councilperson John C. Cochrane, Jr. absent

August 15, 2023

WHEREAS, by a Town Board resolution adopted September 14, 2021; **Contract #621-227 for Airport Rescue and Firefighting (ARFF) Apparatus Preventative Maintenance and Emergency Repair Services** was awarded to Firematic Supply Co., Inc., 10 Ramsey Road, East Yaphank, NY 11967, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for four (1) year periods, under the same terms and conditions.

WHEREAS, by resolution adopted on March 14, 2023, the Town Board awarded the first one (1) year option period; and

WHEREAS, the Commissioner of DAT has recommended that the Town exercise the option to renew the contract for the 2nd one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the option to renew the contract (621-227) with Firematic Supply Co., Inc. in the amount of various prices as per bid items A through E (excluding towing) for the 2nd one (1) year period under the same terms and conditions.

Upon a vote being taken the result was:

No: 4

BID ITEM: 722-142 Uniforms & Accessories for Airport Police and Fire Rescue

VENDOR: Eastern Uniform

OPTION: 1 year option

ANTICIPATED EXPENDITURE: \$5,000.00

DEPARTMENT: DAT

JUSTIFICATION OF NEED: _____

August 15, 2023

WHEREAS, by a Town Board resolution adopted September 13, 2022; **Contract #722-142** for **Uniforms & Accessories for Airport Police and Fire Rescue** was awarded to Eastern Uniform, 710 Koehler Avenue, NY 11779, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for one (1) additional year, under the same terms and conditions.

WHEREAS, the Commissioner of DAT has recommended that the Town exercise the option to renew the contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the option to renew the contract (722-142) with Eastern Uniform for the additional one (1) year period under the same terms and conditions.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing on the transfer of the property located at 393 Evergreen Avenue, Central Islip under the Town of Islip CDA's Housing Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Julia MacGibbon

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Authorization for the Town of Islip Community Development Agency to transfer property located at 393 Evergreen Avenue, Central Islip under the Town of Islip Community Development Agency Affordable Housing Program

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip CDA / Ana Elena Poppe
 2. Site or location effected by resolution: 393 Evergreen Avenue, Central Islip, NY, 11722
 3. Cost: Purchase Price: \$550,000
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type I action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number #11. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7-26-23

Date

August 15, 2023
Resolution No. 6

RESOLUTION

On a motion of _____, seconded by

be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Town Clerk to advertise for a public hearing on the transfer of the property described in the annexed notice of transfer and resolution.

Upon a vote being taken, the result was:

RE: Direct Sale to Ana Elena Poppe

PUBLIC NOTICE

PLEASE TAKE NOTICE, that the Town of Islip Community Development Agency does hereby intend to convey and transfer to the listed family the following described property:

<u>Name of Family/Current Address</u>	<u>Tax Map/Conveyed Property</u>
Ana Elena Poppe 393 Evergreen Avenue Central Islip, NY 11722	0500-97-02-035 393 Evergreen Ave, Central Islip

TAKE FURTHER NOTICE, that each and every item (related documents) of said transfer is open to public view and inspection at the office of Robert T. Fuchs, Esq., Counsel to the Town of Islip Community Development Agency, 15 Shore Lane, Bay Shore, New York, between the hours of 9:00 a.m. and 5:00 p.m. on any weekday; and

TAKE FURTHER NOTICE, that a Public Hearing will be held by the ISLIP TOWN BOARD on _____, at 2:00 p.m. at 655 Main Street, Islip, New York, concerning approval of the above transfers, at which time all interested persons will be given the opportunity to be heard.

OLGA H. MURRAY
Islip Town Clerk
655 Main Street

Islip, New York 11751

Dated:

at Islip, New York

RESOLUTION

WHEREAS, the Town of Islip Community Development Agency has selected the following purchasers as qualified and eligible Sponsor for the purchase of the below listed property:

<u>Name/Property Address</u>	<u>Tax Map</u>	<u>Purchase Price</u>
Ana Elene Poppe 393 Evergreen Avenue, Central Islip	500-097-02-035	\$550,000.00

WHEREAS, said sponsor intend to occupy said premise as the owner-occupant; and

WHEREAS, the Board deems it in the best interest of the residents of the Town of Islip for the Town of Islip Community Development Agency to convey said premise to said Sponsor; and

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby approves the sale of said property described above from the Town of Islip Community Development Agency to convey said premise to said Sponsor, that the sale of said premise to the Sponsor is subject to permissive referendum.

UPON A VOTE being taken, the result was:

THIS RESOLUTION IS SUBJECT TO PERMISSIVE REFERENDUM

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing on the transfer of the property located at 379 Hancock Street, Brentwood under the Town of Islip CDA's Housing Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Julia MacGibbon

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town of Islip Community Development Agency to transfer property located at 379 Hancock Street, Brentwood under the Town of Islip Community Development Agency Rent With Option to Buy Affordable Housing Program

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip CDA / Susen J. Calzada Sanchez and Laura Valencia-Jimenez
 2. Site or location effected by resolution: 379 Hancock Street, Brentwood, New York, 11717
 3. Cost: Purchase Price: \$460,000
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number #11. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7-26-23

Date

August 15, 2023
Resolution No. 7

RESOLUTION

On a motion of _____, seconded by _____
be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Town Clerk to advertise for a public hearing on the transfer of the property described in the annexed notice of transfer and resolution.

Upon a vote being taken, the result was:

RE: Direct Sale to Susen J. Calzada Sanchez and Laura Valencia-Jimenez

PUBLIC NOTICE

PLEASE TAKE NOTICE, that the Town of Islip Community Development Agency does hereby intend to convey and transfer to the listed family the following described property:

<u>Name of Family/Current Address</u>	<u>Tax Map/Conveyed Property</u>
Susen J. Calzada Sanchez and Laura Valencia-Jimenez 379 Hancock Street Brentwood, NY 11717	0500-322-04-024 379 Hancock St, Brentwood

TAKE FURTHER NOTICE, that each and every item (related documents) of said transfer is open to public view and inspection at the office of Robert T. Fuchs, Esq., Counsel to the Town of Islip Community Development Agency, 15 Shore Lane, Bay Shore, New York, between the hours of 9:00 a.m. and 5:00 p.m. on any weekday; and

TAKE FURTHER NOTICE, that a Public Hearing will be held by the ISLIP TOWN BOARD on _____, at 2:00 p.m. at 655 Main Street, Islip, New York, concerning approval of the above transfers, at which time all interested persons will be given the opportunity to be heard.

OLGA H. MURRAY
Islip Town Clerk
655 Main Street

Islip, New York 11751

Dated:

at Islip, New York

RESOLUTION

WHEREAS, the Town of Islip Community Development Agency has selected the following purchasers as qualified and eligible Sponsors for the purchase of the below listed property:

<u>Name/Property Address</u>	<u>Tax Map</u>	<u>Purchase Price</u>
Susen J. Calzada Sanchez Laura Valencia- Jimenez 379 Hancock Street, Brentwood	500-094-03-095	\$460,000.00

WHEREAS, said sponsor intend to occupy said premise as the owner-occupant; and

WHEREAS, the Board deems it in the best interest of the residents of the Town of Islip for the Town of Islip Community Development Agency to convey said premise to said Sponsors; and

NOW THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board hereby approves the sale of said property described above from the Town of Islip Community Development Agency to convey said premise to said Sponsors, that the sale of said premise to the Sponsors is subject to permissive referendum.

UPON A VOTE being taken, the result was:

THIS RESOLUTION IS SUBJECT TO PERMISSIVE REFERENDUM

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Town Clerk to advertise for a Public Hearing to
consider amending the Town of Islip Uniform Traffic Code.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15,
2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution lists various traffic control devices recommended by the Traffic Safety Division.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
 2. Site or location effected by resolution: Various Locations
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 22. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

7/27/2023

Date

On a motion of Councilperson _____, seconded by
Councilperson _____ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as
follows:

SCHEDULE G

STOP AND YIELD INTERSECTIONS

ADD

INTERSECTION	SIGN	CONTROLLING TRAFFIC
Eastview Drive at The Belmont access road (Roundabout) (CIS)	Yield	North on Eastview Drive
Eastview Drive at The Belmont access road (Roundabout) (CIS)	Yield	South on Eastview Drive
Eastview Drive at The Belmont access road (Roundabout) (CIS)	Yield	East on The Belmont access road
Eastview Drive at Central Islip Little League access road (Roundabout) (CIS)	Yield	West on Central Islip Little League access road

SCHEDULE H

SPEED LIMITS ON CERTAIN STREETS

ADD

NAME OF STREET	SPEED LIMIT (MPH)	LOCATION
Eastview Drive (CIS)	20	Through roundabout located at Central Islip Little League/The Belmont access roads

**SCHEDULE J
PARKING, STOPPING AND STANDING REGULATIONS
AMEND TO READ**

LOCATION	REGULATION	HOURS/DAYS
Roberts Street/North From 500 ft. east of Roberts Street <u>Lincoln Avenue</u> to Roberts Street <u>Lincoln Avenue</u> (HBK)	No parking	9:00 p.m. to 6:00 a.m.
Timber Point Road/South From 100 +/- ft. east of Maynard La. East for 307 +/- ft. to Heckscher State Pkwy. exit (west leg) (EIS)	No parking	

**SCHEDULE J
PARKING, STOPPING AND STANDING REGULATIONS
DELETE**

LOCATION	REGULATION	HOURS/DAYS
Timber Point Road/South From Maynard La. east for 270 ft. (EIS)	No parking	

**SCHEDULE J
PARKING, STOPPING AND STANDING REGULATIONS
ADD**

LOCATION	REGULATION	HOURS/DAYS
Clift Street/North From 215 ft. west of Carleton Avenue to 390 ft. west of Carleton Avenue (CIS)	No parking	
DPW Drive/North From Carleton Avenue to S Technology Drive (CIS)	No parking	
DPW Drive/South From S Technology Drive to Carleton Avenue (CIS)	No parking	

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: EASTVIEW DRIVE AT THE BELMONT ACCESS ROAD (ROUNDAABOUT), CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: To install a yield sign north on Eastview Drive

BRIEF JUSTIFICATION: To update Town of Islip Uniform Traffic Code with new yield signs from construction on Eastview Drive

LOCATION: EASTVIEW DRIVE AT THE BELMONT ACCESS ROAD (ROUNDAABOUT), CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: To install a yield sign south on Eastview Drive

BRIEF JUSTIFICATION: To update Town of Islip Uniform Traffic Code with new yield signs from construction on Eastview Drive

LOCATION: EASTVIEW DRIVE AT THE BELMONT ACCESS ROAD (ROUNDAABOUT), CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: To install a yield sign east on The Belmont access road

BRIEF JUSTIFICATION: To update Town of Islip Uniform Traffic Code with new yield signs from construction on Eastview Drive

LOCATION: EASTVIEW DRIVE AT CENTRAL ISLIP LITTLE LEAGUE ACCESS ROAD (ROUNDAABOUT), CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: To install a yield sign west on Central Islip Little League access road

BRIEF JUSTIFICATION: To update Town of Islip Uniform Traffic Code with new yield signs from construction on Eastview Drive

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: EASTVIEW DRIVE, CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: To install 20 mph signs through the roundabout located at Central Islip Little League/The Belmont access roads

BRIEF JUSTIFICATION: To update Town of Islip Uniform Traffic Code with new speed limit signs from construction on Eastview Drive

LOCATION: ROBERTS STREET/NORTH, HOLBROOK

REGULATION: Existing – Parking restriction from 500 feet east of Roberts Street to Roberts Street from 9:00 p.m. to 6:00 a.m.

RECOMMENDATION: Parking restriction should be 500 feet east of Lincoln Avenue to Lincoln Avenue

BRIEF JUSTIFICATION: Code correction

LOCATION: TIMBER POINT ROAD/SOUTH, EAST ISLIP

REGULATION: Existing – Parking restriction from 100 +/- feet east of Maynard Lane for 307 +/- feet to Heckscher State Parkway exit (west leg)

RECOMMENDATION: Amend the restriction from “Maynard Lane 307 +/- feet to Heckscher State Parkway Exit (west leg)”

BRIEF JUSTIFICATION: To eliminate a duplication of the existing ordinances under Schedule J

LOCATION: TIMBER POINT ROAD/SOUTH, EAST ISLIP

REGULATION: Existing

RECOMMENDATION: To delete the parking restriction from Maynard Lane east for 270 feet

BRIEF JUSTIFICATION: To eliminate a duplication of the existing ordinances under Schedule J

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: CLIFT STREET/NORTH, CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: Restrict parking from 215 feet west of Carleton Avenue to 390 feet west of Carleton Avenue

BRIEF JUSTIFICATION: To discourage congregating by a Suffolk County recharge basin

LOCATION: DPW DRIVE/NORTH, CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: Restrict parking from Carleton Avenue to S Technology Drive

BRIEF JUSTIFICATION: To maintain motorist safety on road. The road is narrow and does not have shoulder room for parking

LOCATION: DPW DRIVE/SOUTH, CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: Restrict parking from S Technology Drive to Carleton Avenue

BRIEF JUSTIFICATION: To maintain motorist safety on road. The road is narrow and does not have shoulder room for parking

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into various agreements for programs or events to be held throughout the Town.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

August 15, 2023

<u>Date</u>	<u>Name</u>	<u>Program/Event</u>	<u>Location</u>
9/11	Kellie's Dance Studio	Dance Program	233 Islip Avenue, Islip
9/12	Madness Sports for Kids	Basketball Leagues	Town Hall West, 401 Main St., Islip
9/16	Diverse Skill Training	Flag Football League	E.I. Marina- 333 Bayview Avenue, E.I. Chicago Park-Chicago Ave., Bay Shore
9/18	Suffolk County Tennis & and Education Foundation	Pickleball Instruction	700 Patchogue -Holbrook Rd, Holbrook 65 Muncey Road, West Islip
9/20	Linda Weingarten d/b/a Boho Art Shed	Art Workshops	Brookwood Hall 50 Irish Lane, East Islip
9/21	Linda Weingarten d/b/a Boho Art Shed	Art Class	Brookwood Hall 50 Irish Lane, East Islip
10/6	Jodi Cameron	Yoga	Brookwood Hall- 50 Irish Lane, E.I. Town Hall West- 401 Main St., Islip
10/8	Robert Patch	Basketball Training Clinics	Town Hall West- 401 Main St., Islip

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Kellie's Dance Studio to provide a combination ballet/tap, ballet and tap dance programs at Kellie's Dance Studio, 2052 Sunrise Highway, Bay Shore, NY 11706. The program will consist of five (5) dance sessions from September 11, 2023 thru December 23, 2023. The registration fee is \$240.00 per session for each registrant and a \$60.00 surcharge for each non-resident registrant. The minimum amount of participants for this program will be four (4) per session and the maximum amount of participants will be fourteen (14). This program will be self-sustaining. The total minimum revenue will be \$960.00 and the maximum revenue including the non-resident surcharge will be \$21,000.00. Compensation for said services to Kellie's Dance Studio will be 70% of the total revenue for an amount not to exceed \$11,760.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed by the Town Board in 2021 and 2022.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Kellie's Dance Studio

Site or location effected by resolution: 233 Islip Avenue, Islip, New York 11751

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$21,000.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$9,240.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor:

Date:

7/20/2023

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to dance programs for our citizens; and

WHEREAS, Kellie's Dance Studio, located at 2052 Sunrise Highway, Bay Shore, New York 11706, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Kellie's Dance Studio to provide a combination ballet/tap, ballet and tap dance instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Kellie's Dance Studio to provide a combination ballet/tap, ballet and tap dance instruction to our citizens for an amount not to exceed \$11,760.00, which excludes the non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Madness Sports for Kids, LLC to offer five (5) separate sessions of basketball leagues. The leagues will be held at Town Hall West. Basketball leagues will be held: Mondays, September 11, 2023 thru December 11, 2023; Tuesdays, September 12, 2023 thru December 12, 2023; Wednesdays, September 13 thru December 13, 2023; Thursdays, September 14, 2023 thru December 14, 2023 and Fridays, September 15 thru December 15, 2023. Fees for the basketball leagues will be \$100.00 per registrant with a \$25.00 surcharge for non-residents. The minimum amount of participants will be five (5) per session and the maximum amount of participants will be forty (40) per session for a maximum total of two hundred (200). These programs will be self-sustaining. The total minimum revenue will be \$500.00 and the maximum revenue will be \$25,000.00 including the non-resident surcharge. Compensation for said services to Madness Sports for Kids, LLC will be 80% of the total revenue for an amount not to exceed \$16,000.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Madness Sports for Kids, LLC
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip, NY 11751
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$25,000.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$9,000.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

7/24/2023

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to basketball leagues for our citizens; and

WHEREAS, Madness Sports for Kids, LLC has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Madness Sports for Kids, LLC, to provide instruction for basketball leagues;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Madness Sports for Kids, LLC, to provide access to provide five (5) separate sessions of basketball leagues for our citizens for an amount not to exceed \$16,000.00, which excludes non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

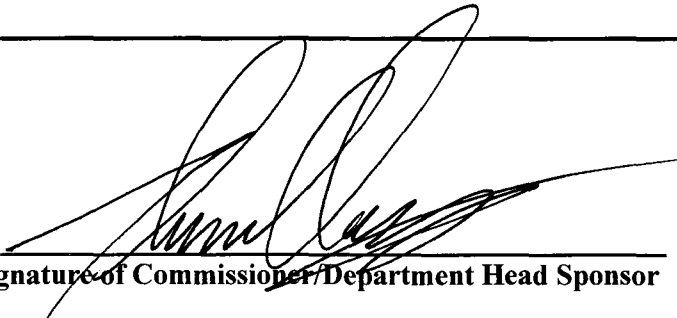
PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Diverse Skill Training to provide a flag football league from September 16, 2023 thru November 19, 2023. The league will utilize the fields at East Islip Marina and Chicago Park. The registration fee for an individual registrant is \$160.00 and a \$40.00 surcharge for each non-resident registrant. The minimum amount of teams will be one (1) and the maximum amount of teams will be thirty (30). The minimum amount of participants will be five (5) and the maximum amount of individual participants will be 450. This program will be self-sustaining. The total minimum revenue will be \$800.00 and the maximum revenue including the non-resident surcharge will be \$90,000.00. Compensation for said services to Diverse Skill Training will be 80% of the total revenue for an amount not to exceed \$57,600.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Diverse Skill Training
Site or location effected by resolution:	East Islip Marina, 333 Bayview Avenue, East Islip, NY 11730 Chicago Park, Chicago Avenue, Bay Shore, NY 11706
Cost:	No cost to the Town of Islip - self-sustaining.
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$90,000.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$32,400.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

7/27/2023

Date

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a flag football league for our citizens; and

WHEREAS, Diverse Skill Training, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Diverse Skill Training to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Diverse Skill Training to provide a flag football league to our citizens for an amount not to exceed \$57,600.00, which excludes non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an Agreement with the Suffolk County Tennis and Education Foundation to provide three (3) separate sessions of pickleball instruction. Sessions 1 & 2 will be held September 18, 2023 thru October 3, 2023 at Holbrook Country Club and Session 3 will be held September 19, 2023 thru September 27, 2023 at Casamento Park. The registration fee is \$140.00 per session for each registrant and a \$30.00 surcharge for each non-resident registrant. The minimum amount of participants will be three (3) per session and the maximum amount of participants will be twenty (20) per session for a maximum total of sixty (60). This program will be self-sustaining. The maximum revenue including the non-resident surcharge will be \$10,200.00. Compensation for said services to the Suffolk County Tennis and Education Foundation will be 80% of the total revenue with a maximum amount not to exceed \$6,720.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Suffolk County Tennis and Education Foundation

Site or location effected by resolution: Holbrook Country Club, 700 Patchogue-Holbrook Rd., Holbrook, NY 11741
Casamento Park, 65 Muncey Road, West Islip, NY 11795

Cost: No cost to the Town of Islip - self-sustaining.

Budget Line: A7035.4-5006

Amount and source of outside funding: Maximum revenue is \$10,200.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$3,480.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQOR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

7/25/2023
Date:

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to pickleball instruction and open play for our citizens; and

WHEREAS, the Suffolk County Tennis and Education Foundation has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with the Suffolk County Tennis and Education Foundation to provide said instruction;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with the Suffolk County Tennis and Education Foundation to provide three (3) separate sessions of pickleball instruction to our citizens for an amount not to exceed \$6,720.00, which excludes non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Linda Weingarten dba Boho Art Shed to provide thirteen (13) one-day art workshops at Brookwood Hall, 50 Irish Lane, East Islip, NY 11730. The program will consist of thirteen (13) one-day art workshops between September 20 through December 20. The registration fee is \$40.00 per workshop for each registrant and a \$10.00 surcharge for each non-resident registrant. The minimum amount of participants will be six (6) per session and the maximum amount of participants will be twelve (12) per session for a maximum total of 156 participants. This program will be self-sustaining. The total minimum revenue will be \$240.00 and the maximum revenue including the non-resident surcharge will be \$7,800.00. Compensation for said services to Linda Weingarten dba Boho Art Shed will be 80% of the total revenue for an amount not to exceed \$4,992.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. This is the second time Linda Weingarten dba Boho Art Shed is going before Town Board.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Linda Weingarten dba Boho Art Shed

Site or location effected by resolution: Brookwood Hall
50 Irish Lane, East Islip, NY 11730

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$7,800.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$2,808.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor: 

Date: 7/20/2023

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to art workshops for our citizens; and

WHEREAS, Linda Weingarten dba Boho Art Shed will hold the workshop at Brookwood Hall, 50 Irish Lane, East Islip, New York 11730, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Linda Weingarten dba Boho Art Shed to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Linda Weingarten dba Boho Art Shed to provide thirteen (13) one-day art workshops to our citizens for an amount not to exceed \$4,992.00, which excludes the non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Linda Weingarten dba Boho Art Shed to provide two (2) sessions of a five-week art class at Brookwood Hall, 50 Irish Lane, East Islip, NY 11730. The program will consist of two (2) sessions between September 21 through December 7. The registration fee is \$190.00 per session for each registrant and a \$47.00 surcharge for each non-resident registrant. The minimum amount of participants will be six (6) per session and the maximum amount of participants will be twelve (12) per session for a maximum total of 24 participants. This program will be self-sustaining. The total minimum revenue will be \$1,140.00 and the maximum revenue including the non-resident surcharge will be \$5,688.00. Compensation for said services to Linda Weingarten dba Boho Art Shed will be 80% of the total revenue for an amount not to exceed \$3,648.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. This is the second time Linda Weingarten dba Boho Art Shed is going before Town Board.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Linda Weingarten dba Boho Art Shed

Site or location effected by resolution: Brookwood Hall
50 Irish Lane, East Islip, NY 11730

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$5,688.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$2,040.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type I action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

7/20/2023

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a five-week art class for our citizens; and

WHEREAS, Linda Weingarten dba Boho Art Shed will hold the workshop at Brookwood Hall, 50 Irish Lane, East Islip, New York 11730, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Linda Weingarten dba Boho Art Shed to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Linda Weingarten dba Boho Art Shed to provide two (2) five-week art classes to our citizens for an amount not to exceed \$3,648.00, which excludes the non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Jodi Cameron to provide two (2) separate sessions of yoga. The Brookwood Hall Session will be held on Fridays, October 6, 2023 thru November 17, 2023 (no class on November 10) in the ballroom and the Town Hall West Session will be held on Saturdays, October 7, 2023 thru November 25, 2023 (no class on October 28 and November 4) in the gymnasium. The registration fee is \$90.00 for residents and \$25.00 surcharge for non-residents. The minimum amount of participants for each class will be three (3) and the maximum amount of participants will be thirty (30) for a maximum total of sixty (60). This program will be self-sustaining. The total minimum revenue will be \$270.00 and the maximum revenue including the non-resident surcharge will be \$6,900.00. Compensation for said services to Jodi Cameron will be 80% of the total revenue for an amount not to exceed \$4,320.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution: Jodi Cameron, 545 Lombardy Boulevard, Brightwaters, NY 11718

Site or location effected by resolution: Brookwood Hall, 50 Irish Lane, East Islip, NY 11730
Town Hall West, 401 Main Street, Islip, NY 11751

Cost: No cost to the Town of Islip- self-sustaining.

Budget Line: A7035.4-5006

Amount and source of outside funding: Maximum revenue is \$6,900.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$2,580.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

2/24/2023

Date:

August 15, 2023

Resolution # 9

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide yoga instruction for our citizens; and

WHEREAS, Jodi Cameron, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Jodi Cameron to provide said activities;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Jodi Cameron to provide two (2) separate yoga sessions to our citizens for an amount not to exceed \$4,320.00, which excludes non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

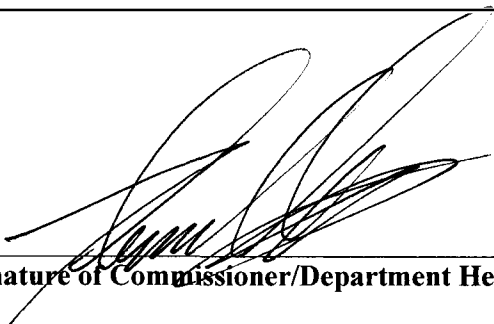
PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Robert Patch to offer four (4) separate sessions of basketball training clinics for boys and girls in grades 4 - 8 at Town Hall West Gymnasium. Sessions 1 and 2 will be held Sundays, October 8, 15, 22, 2023 from 5:00 pm - 6:00 pm and 6:00 pm - 7:00 pm, respectively. Sessions 3 and 4 will be held Sundays, November 19, 26, December 3, 2023 from 5:00 pm - 6:00 pm and 6:00 - 7:00 pm, respectively. The registration fee for will be \$50.00 per session per registrant and a \$15.00 surcharge for each non-resident registrant. The minimum amount of participants will be three (3) per session and the maximum amount of participants will be forty (40) per session for a maximum total of one hundred and sixty (160). This program will be self-sustaining. The total minimum revenue will be \$150.00 and the maximum revenue including the non-resident surcharge will be \$10,400.00. Compensation for said services will be 80% of total registration fees collected for an amount not to exceed \$6,400.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

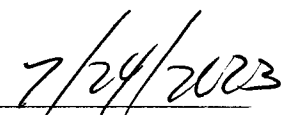
Entity of individual benefitted by resolution:	Robert Patch, 47 Wingam Drive, Islip NY 11751
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip NY 11751
Cost:	No cost to the Town of Islip- self-sustaining.
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$10,400.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$4,000.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor:



Date:

August 15, 2023

Resolution # 9

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to basketball training for our citizens; and

WHEREAS, Robert Patch, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Robert Patch to provide said activities;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Robert Patch to provide four (4) separate sessions of basketball clinics to our citizens for an amount not to exceed \$6,400.00, which excludes non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

August 15, 2023

On a motion of Councilperson

seconded by Councilperson

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. Homecoming Parade - Islip - Islip High School Student Union – Saturday, October 14, 2023. From 11:00AM to 1:00PM. The Parade groups will form in the parking lot of Town Hall East, then March west on Main Street. The Parade will enter the High School on Main Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Italian Family Feast - West Islip - Our Lady of Lourdes Church - Wednesday to Sunday, September 13 to September 17, 2023. Hours of operation: Wednesday/ Thurs. 6:00PM to 10:00PM; Friday/Saturday 6:00PM to 11:00PM Sunday from 2:00PM to 9:00PM. The Feast will be held on the grounds of Our Lady of Lourdes Church. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. Carnival - Central Islip - Central Islip Fire Dept. Hook & Ladder Co. #1 – Thursday, September 14 to Sunday, September 17, 2023 - Hours: Thursday from 6:00PM to 10:00PM; Friday from 6:00PM to 11:00PM; Saturday from 4:00PM to 11:00PM; Sunday from 4:00PM to 10:00PM; The Carnival is to be held on the grounds 110-Wheeler Road, Central Islip. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. Homecoming Parade - East Islip –East Islip High School– Saturday, October 21, 2023 from 10:00AM to: 11:00AM. The Parade assembly at the Bank of America, 345 East Main Street, at 10:00AM, then March to the East Islip Fire Department. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. Homecoming Parade - Bay Shore - Bay Shore High School - Saturday, October 7, 2023, from 11:30AM to 12:00Noon, route as follows: Parade assembles at 5th Avenue School Parking lot 5th Avenue & Howell's Road. Parade proceeds east on to Roosevelt Street to Third Avenue, turn North on 3rd Avenue to Perkal Street. Parade will end at Perkal Street and 2nd Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

- F. Homecoming Parade- Bayport - Bayport-Blue Point Student Council – Saturday, October 14, 2023 from 11:00AM to 12:30PM. Parade assembles at the Blue Point Elementary School. Start on Madison proceeds right onto Maple Street, continue onto Railroad Street, left onto Snedecor Avenue, to end at the Bayport/Blue Point High School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- G. Legion of Mary Procession – Central Islip – Saint Anne's Parish - Saturday, September 9, 2023. from: 9:00AM to 1:00PM. (See map attached). Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- H. Parade- Celebrating Central American Independence Day-Brentwood Salvadoran American Chamber of Commerce Inc. Saturday, September 16, 2023 from 12:00Noon to 2:00PM (set up time 10:00 AM). Parade is to promote civic and cultural values. Parade will assemble at 1832 Fifth Avenue, Brentwood. Proceed on 5th Avenue/ Spence Street walking towards Third Avenue ending at 4th Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- I. Homecoming Parade - Hauppauge - Hauppauge Schools - Saturday October 14,2023 from 3:30PM to 10:30PM. Parade assembles at Whiporwil School, north on Hoffman Lane to Townline Road, west to Lincoln Blvd., south on Lincoln to enter last gate onto School Property. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Homecoming Parade, Brentwood High School, Saturday, October 21, 2023 from 11:00AM to 12:00Noon. Requesting permission to close 3rd Avenue toward 1st Street, Left on 1st right on 2nd Avenue, right onto Brentwood Road right on 6th Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- K. In conjunction with the Brightwaters Farms Fall Festival - The Brightwaters Farms & Nursery located at 1624 Manatuck Blvd., Bay Shore NY request permission from the Islip Town Board to apply for a temporary liquor license in conjunction with the following Fall Festival dates September 23, September 24, September 30. October 1, October 7, October 8, October 9, October 14, October 15, October 21, October 22, October 28 and October 29, 2023 from 10AM to 5PM pursuant to the New York State Liquor Authority Special Event Application.
- L. Bike Ride to the Beach for Autism- Manhattan to Mastic Beach- South Point County Park- Saturday September 10, 2023. Staring 10:00 AM to 2:00 PM through TOI. To support autism research, services and awareness. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.

Upon a vote being taken the result was:

08/15/2023

On a motion of Councilperson
seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

BLOCK PARTIES:

Part B:

1. BP- 31 Roslyn Street – Islip Terrace – Saturday -08/26/2023 RD: 09/09/2023) 11AM to 11PM; 31 Roslyn Street will be close/d from Carlton Avenue to Roslyn.
2. BP- 127 Cerny Place – West Islip – Block Party -Saturday - 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 127 Cerny Place will be closed from Udall Road to Ward Street.
3. BP- 43 Indian Head Dive- Sayville – Block Party – Saturday – 09/16/2023 (RD: 09/17/2023) 11AM to 11PM; Indian Head Drive will be closed from Squaw Ln. to Arrow Ln.
4. BP- 183 Root Avenue- Central Islip – Block Party – Saturday – 09/03/2023 (RD: 09/04/2023) 11AM to 11PM; 183 Root Avenue will be closed from Cinnamon Street to Sassafras Street.
5. BP- 628 Cedar Avenue- Sayville – Block Party – Saturday – 09/02/2023 (RD: None) 11AM to 11PM; 628 Cedar Avenue will be closed from E. Golf Street to Island Blvd.
6. BP- 333 Hubbs Avenue – Hauppauge – Block Party-Saturday – 09/09/2023 (RD: 09/10/2023) 11AM to 11PM; 333 Hubbs Avenue will be closed from Lori Way to Wenwood Drive.
7. BP- 214 Clarinet Lane – Holbrook – Block Party -Saturday – 09/09/2023 (RD: 09/16/2023) 11AM to 11PM; 214 Clarinet Lane will be closed from Coates Avenue to the End.
8. BP- 4 Sid Court- Hauppauge – Block Party – Saturday – 09/09/2023 (RD: None) 11AM to 11PM; 4 Side Court will be closed from Pinedale Road to the end.
9. BP- 192 Pace Drive South – West Islip – Block Party- Saturday – 09/23/2023 (RD: 09/24/2023) 11AM to 11PM; 192 Pace Drive South will be closed from houses 140 to 204.
10. BP- 30 Hewes Street – Brentwood – Block Party – Saturday – 08/26/2023 (RD: 08/27/2023) 11AM to 11PM; 30 Hewes Street will be closed from Lincoln Avenue to Madison Avenue.

11. BP- 28 Cedar Street – Islip – Block Party – Saturday – 09/02/2023 (RD: 09/03/2023)
11AM to 11PM; 28 Cedar Street will be closed from Islip Avenue to Ferndale Blvd.
12. BP-122 Hobart Street – East Islip – Block Party- Saturday – 09/23/2023 (RD:
09/24/2023) 11AM to 11PM; 122 Hobart Street will be closed from Wensly Ln. to
Manistee Ln.
13. BP-45 Lakeview Court- Ronkonkoma – Block Party – Saturday – 10/07/2023 (RD:
10/08/2023) 11AM to 11PM; 45 Lakeview Court will be closed from Rosevale Avenue to
First Street.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an extension of the Agreement with Cipco Boarding Company, Inc. for contract DPD 2-21 "Board Up and Secure Various Properties Town Wide".

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


This Resolution authorizes the Supervisor to enter into a second one year (1) year contract extension with Cipco Boarding Company, Inc., P.O. Box 824, Lynbrook, NY 11563 the Contractor for Contract DPD 2-21 "Board Up and Secure Various Properties Town Wide".

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: The Town
 2. Site or location effected by resolution: Various locations around the Town.
 3. Cost: TBD, this is a requirements contract renewal and there are no changes to any unit bid prices
 4. Budget Line: B. 1491.44850.00
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7-27-2023

Date

Resolution: 11

Date: August 15, 2023

WHEREAS, on October 5, 2021, the Town of Islip (the "Town") entered into Contract No. DPD 2-21 (the "Contract") with Cipco Boarding Co., Inc. (the "Contractor") for, "Board Up and Secure Various Properties Town Wide," for the amount of \$52,090.00; and

WHEREAS, the Contract was for a term of one (1) year with the option to extend the term for an additional two (2) years, via separate one (1) year renewals, upon the mutual consent of the Town and the Contractor, and

WHEREAS, on September 13, 2022, the Town Board authorized the first one (1) year extension of the contract from October 5, 2022 to October 4, 2023, without an increase to any of the original rates and conditions; and

WHEREAS, on July 25, 2023, the Contractor requested that the Town renew the contract for the second one (1) year extension period from October 5, 2023 to October 4, 2024, without an increase to any of the original rates and conditions; and

WHEREAS, the Commissioner of Planning and Development, Ela Dokonal, and the Town Engineer, Christopher H. Poelker, recommend approval of this resolution;

NOW, THEREFORE, UPON a motion by _____
and seconded by _____, be it

RESOLVED that the Supervisor is hereby authorized to execute a second one (1) year Contract Extension with Cipco Boarding Co., Inc., the Contractor for Contract DPD 2-21, "Board Up and Secure Various Properties Town Wide," without change to any original rates and conditions; and be it further

RESOLVED that the Comptroller is hereby authorized to make any and all necessary changes to the budget in accordance with the terms of the contract.

UPON a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any and all documentation necessary to memorialize the assurances set forth with the County in connection with the Dredging Project of Brown's River Road.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**ASSURANCES FOR DREDGING OPERATIONS AT BROWN'S RIVER,
FEDERAL CHANNEL IN THE TOWN OF ISLIP, NEW YORK**

WHEREAS, the U.S. Army Corps of Engineers (the "USACOE") is conducting the Brown's Creek Federal Navigation Project for Maintenance Dredging in the hamlet of Sayville, Town of Islip (the "Dredging Project"); and

WHEREAS, on March 14, 2023, by Resolution # 39, the Town Board of the Town of Islip (the "Town") authorized the Supervisor to execute any required agreements or permits, and any necessary documentation thereto, for the USACE to utilize Town-owned property on Brown's River Road for the placement of dredged material from the Dredging Project; and

WHEREAS, the Town, as the local sponsor for the Dredging Project, has requested permission from Suffolk County (the "County") to utilize nearby surplus material areas to contain the estimated volumes of dredged material to be removed by the USACE as part of the Dredging Project; and

WHEREAS, the County has agreed to provide access to and use of the County's surplus material areas at the following parcels: 0500-432.00-02.00-006.000 and 0500-409.00-08.00-002.002 (the "County Surplus Material Area"), on the condition that the Town be responsible for the removal and transportation of the dredged material from the County Surplus Material Area to a final disposal location (e.g., landfill); and

WHEREAS, the Town will obtain all necessary approvals and agreements with the USACOE for the Dredging Project and the associated transport and placement of the dredged material to the County Surplus Material Area; and

WHEREAS, the Town's engineering consultant for the Dredging Project, P.W. Grosser Consulting, Inc., with offices located at 630 Bohemia, NY 11716, estimates that the anticipated disposal/beneficial reuse costs for approximately 52,000 CY of dredged material is between \$1.9 and \$3.5 million, depending upon if the material is reused on Long Island or transported off Long Island; and

WHEREAS, the Dredging Project is in the public interest, as it will facilitate adequate navigation channels for ferry service and access to public facilities; and

WHEREAS, the Town Department of Parks, Recreation, and Cultural Affairs has determined that the maintenance dredging of Brown's River Road is a Type 2 action under SEQRA, and as such, there will be no significant adverse environmental impact as a result of the Dredging Project;

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____; be it

RESOLVED that the Town of Islip hereby assures the County of Suffolk that in exchange for the County providing access to and use of the County Surplus Material Area for the Dredging Project, the Town of Islip will:

(a) Be responsible for the removal and transportation of the dredged material from the Dredging Project from the County Surplus Material Area to the final disposal location (e.g. landfill), including the costs thereof, within a reasonable timeframe to be agreed upon between the County and Town, but no earlier than _____, on the condition that the County provide the Town with at least _____ days' notice of the requested removal date; and

(b) Indemnify and hold harmless the County of Suffolk from any claims, actions, proceedings, judgments, liens, encumbrances or damages of any kind or nature what-so-ever resulting from the Town's use of the County Surplus Material Area for the Dredging Project; and

(c) Secure agreements with the USACOE, including but not limited to: hold the County of Suffolk harmless from all dredging operations, leave the County Surplus Material Area in as good condition as found, provide pre-and-post dredge volumes, and notify County of all phases of operations including mobilization, dredging commencement and demobilization;

and be it further

RESOLVED that if at any time the County determines that the County Surplus Material Area has been compromised due to dredging operations from the Dredging Project, the County shall have the right to, upon reasonable notice, restrict, suspend, and terminate the Town from using the County Surplus Materials Area; and be it further

RESOLVED that the Supervisor of the Town of Islip is hereby authorized to execute any documentation necessary to memorialize the assurances set forth above, the form and content of which shall be subject to the approval of the Town Attorney.

August 15, 2023
Resolution # 12

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to accept New York State Aid as “pass through” funds from Suffolk County for positive youth development and delinquency prevention programs.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Timothy Mare

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to accept NY State Aid "pass through" funds from Suffolk County in the amount of \$171,571 for the Youth Development/Delinquency Prevention programs in the Town of Islip during the period of 1/01/23 - 12/31/23. This will be the 49th year the Town has received such funding.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Youth
 2. Site or location effected by resolution: Town of Islip
 3. Cost: -\$0-
 4. Budget Line: A7311.44921 Brentwood YDC - A7311.44940 YES - A7311.44990 South Shore BC
 5. Amount and source of outside funding: \$171,571 from NY State through Suffolk County
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7/28/23

Date

August 15, 2023
Resolution #13

WHEREAS, the Town of Islip ("the Town") has provided and will continue to provide youth service and runaway/homeless programs for the purpose of positive youth development and delinquency prevention to youth under the age of 21 in the Town during the period of 1/1/23 through 12/31/23; and

WHEREAS, funding for these positive youth development and delinquency prevention programs is provided to the Town as New York State Aid; and

WHEREAS, due to changes to New York State Aid eligibility regulations effective in 2022, the Town receives this New York State Aid as "pass through" funds from Suffolk County;

NOW, THEREFORE, on a motion of _____, seconded
by _____; be it

RESOLVED, that the Town is hereby authorized to accept New York State Aid as "pass through" funds from Suffolk County in the amount of \$171,571 for positive youth development and Runaway/Homeless programs provided during the period of 1/1/23 – 12/31/23; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute any necessary documentation attendant thereto; and be it further

RESOLVED, that the Town Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board authorization to clean up or secure certain properties in the
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15,
2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Jeffrey Panasci, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town Board Meeting

Tuesday, August 15, 2023 at 2:00 pm

1.	8 Nagle Lane, Central Islip	0500-099.00-02.00-059.006	CU
2.	12 S. Cardinal Court, Bay Shore	0500-181.00-01.00-085.000	CU
3.	17 Girard Avenue, Bay Shore	0500-459.00-01.00-038.002	CU
4.	25 Ocean Avenue, Bay Shore	0500-419.00-04.00-002.000	CU
5.	28 Harrison Avenue, Bay Shore	0500-367.00-02.00-011.000	BC
6.	31 Monroe Avenue, Brentwood	0500-116.00-03.00-050.000	CU
7.	69 Brightside Avenue, Central Islip	0500-119.00-03.00-063.001	CU
8.	86 Moffitt Boulevard, Islip	0500-343.00-03.00-017.000	BC
9.	135 Connecticut Avenue, Bay Shore	0500-226.00-03.00-007.000	CU
10.	168 Bayview Drive, Oakdale	0500-378.00-01.00-031.000	BC
11.	183 Brentwood Street, Bay Shore	0500-221.00-01.00-084.000	CU
12.	230 Iroquois Street, Ronkonkoma	0500-020.00-03.00-060.001	CU
13.	428 Fir Grove Road, Ronkonkoma	0500-032.00-04.00-068.000	BC
14.	1251 Boston Avenue, Bay Shore	0500-293.00-02.00-066.000	BC
15.	1251 Udall Road, Bay Shore	0500-221.00-01.00-020.000	CU
16.	1773 Stein Drive, Bay Shore	0500-182.00-02.00-030.000	DEMO
17.	1881 Heckscher Avenue, Bay Shore	0500-158.00-02.00-030.001	CU
18.	1883 Heckscher Avenue, Bay Shore	0500-158.00-02.00-030.002	CU

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 8 Nagle Lane, Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 8 Nagle Lane, Central Islip, NY 11722
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 8 Nagle Lane, Central Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-099.00-02.00-059.006, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Farouk and Amna Khawaja, and also upon JPMorgan Chase Bank, N.A., by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-099.00-02.00-059.006.

UPON a vote being taken, the result was:

(G: Clean Up - 8 Nagle Lane, Central Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 12 S. Cardinal Court, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 12 S. Cardinal Court, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: NA
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 12 S. Cardinal Court, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-181.00-01.00-085.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Liliana Alvarez, and also upon Wilmington Finance, and also upon The Bank of New York Mellon, and also upon The Bank of New York Mellon Trust Company, N.A., and also upon Citibank, N.A., and also upon MTGLQ Investors, L.P., by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
181.00-01.00-085.000.

UPON a vote being taken, the result was:
(G: Clean Up - 12 S. Cardinal Court, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 17 Girard Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 17 Girard Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panesi
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 17 Girard Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-459.00-01.00-038.002, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Bethpage Federal Credit Union, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-459.00-01.00-038.002.

UPON a vote being taken, the result was:
(G: Clean Up - 17 Girard Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 25 Ocean Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 25 Ocean Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Parasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 25 Ocean Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-419.00-04.00-002.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Anthony Quaranta, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-419.00-04.00-002.000.

UPON a vote being taken, the result was:
(G: Clean Up - 25 Ocean Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 28 Harrison Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 28 Harrison Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 28 Harrison Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Estate of Bella Mickens, and also upon James Mickens, by Registered Mail, Return Receipt Requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 15, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-367.00-02.00-011.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 28 Harrison Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 31 Monroe Avenue, Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 31 Monroe Avenue, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 31 Monroe Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-116.00-03.00-050.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Real Estate Plaza, Inc., by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-116.00-03.00-050.000.

UPON a vote being taken, the result was:
(G: Clean Up - 31 Monroe Avenue, Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 69 Brightside Avenue, Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 69 Brightside Avenue, Central Islip, NY 11722
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 69 Brightside Avenue, Central Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-119.00-03.00-063.001, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Brightside Solution Services Corp., and also upon Brightside Meadows LLC, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
119.00-03.00-063.001.

UPON a vote being taken, the result was:

(G: Clean Up - 69 Brightside Avenue, Central Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 86 Moffitt Boulevard, Islip, NY 11751 .

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 86 Moffitt Boulevard, Islip, NY 11751
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 86 Moffitt Boulevard, Islip, NY 11751, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Liliam Investor Corp., and also upon Loandepot.com, LLC, and also upon State of New York Mortgage Agency, by Registered Mail, Return Receipt Requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 15, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-343.00-03.00-017.000.

UPON a vote being taken, the result was:

(G:\Board up\Clean-up - 86 Moffitt Boulevard, Islip, NY 11751)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 135 Connecticut Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 135 Connecticut Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 135 Connecticut Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-226.00-03.00-007.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Roosevelt Johnson, and also upon Wells Fargo Bank, N.A., and also upon MERS, and also upon Primelending, a Plainscapital Company, and also upon Steven Rosenfeld, Esq., Gross Polowy, LLC, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
226.00-03.00-007.000.

UPON a vote being taken, the result was:
(G: Clean Up - 135 Connecticut Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 168 Bayview Drive, Oakdale, NY 11769.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 168 Bayview Drive, Oakdale, NY 11769
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 168 Bayview Drive, Oakdale, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Estate of Eleanor Romaner, and also upon Estate of Eleanor Romaner c/o John Romaner, and also upon Metlife Home Loans, a Division of Metlife Bank, N.A., and also upon Champion Mortgage Company, and also upon Secretary of Housing and Urban Development, by Registered Mail, Return Receipt Requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 15, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-378.00-01.00-031.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 168 Bayview Drive, Oakdale)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 183 Brentwood Street, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 183 Brentwood Street, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 183 Brentwood Street, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-221.00-01.00-084.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Omaha Property Manager LLC, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
221.00-01.00-084.000.

UPON a vote being taken, the result was:
(G: Clean Up - 183 Brentwood Street, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 230 Iroquois Street, Ronkonkoma, NY 11779.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 230 Iroquois Street, Ronkonkoma, NY 11779
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 230 Iroquois Street, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-020.00-03.00-060.001, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Turan S. Akturk, and also upon ABA Enterprises, Inc., by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
020.00-03.00-060.001.

UPON a vote being taken, the result was:
(G: Clean Up - 230 Iroquois Street, Ronkonkoma)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 428 Fir Grove Road, Ronkonkoma, NY 11779.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 428 Fir Grove Road, Ronkonkoma, NY 11779
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 428 Fir Grove Road, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Aziz Development LLC, and also upon Tehila Management LLC, by Registered Mail, Return Receipt Requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 15, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-032.00-04.00-068.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 428 Fir Grove Road, Ronkonkoma)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 1251 Boston Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1251 Boston Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

Date

August 15, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 1251 Boston Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Joseph Weglarz, and also upon Bethpage Federal Credit Union, by Registered Mail, Return Receipt Requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 15, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-293.00-02.00-066.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 1251 Boston Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1251 Udall Road, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1251 Udall Road, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1251 Udall Road, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-221.00-01.00-020.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Anny Pinka, and also upon Bank of America, N.A., and also upon Secretary of Housing and Urban Development, and also upon Champion Mortgage Company, and also upon PHH Mortgage Corporation, and also upon Mortgage Assets Management, LLC, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
221.00-01.00-020.000.

UPON a vote being taken, the result was:
(G: Clean Up - 1251 Udall Road, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to demolish the vacant premises located at 1773 Stein Drive, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1773 Stein Drive, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (2) (42). SEQOR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain dwelling and real property situated at 1773 Stein Drive, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be vacant and unsecured, dangerous, unsound, unsafe, and hazardous as created by fire, disrepair, collapse and/or structural failure; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Misael Amaya Moran and Alex F. Constante, and also upon Cardinal Financial Company, Limited Partnership, by Registered Return Receipt Requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within seven (7) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within (seven) days after service of the Notice and completion of removal prior to August 15, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on August 15, 2023, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, on motion of _____,
seconded by _____, be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to demolish the building and remove demolition debris from the premises by a lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel Number - 0500-182.00-02.00-030.000.

Upon a vote being taken, the result was:
(G:\Demo -1773 Stein Drive, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1881 Heckscher Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1881 Heckscher Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQOR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1881 Heckscher Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-158.00-02.00-030.001, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Alex Bonilla, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-158.00-02.00-030.001.

UPON a vote being taken, the result was:
(G: Clean Up - 1881 Heckscher Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1883 Heckscher Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1883 Heckscher Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Jeffrey Panasci
Signature of Commissioner/Department Head Sponsor

8/1/2023
Date

August 15, 2023

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1883 Heckscher Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-158.00-02.00-030.002, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Vilma Bonilla, by Certified Mail, Return Receipt requested on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to August 15, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 1, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to August 15, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, August 15, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-158.00-02.00-030.002.

UPON a vote being taken, the result was:
(G: Clean Up - 1883 Heckscher Avenue, Bay Shore)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute an agreement with
Lockwood, Kessler, Bartlett, Inc. to provide environmental permitting
services for pond water improvement work at Byron Lake Park.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to execute an agreement with Lockwood, Kessler, Bartlett, Inc., to provide environmental permitting services for pond water improvement work at Byron Lake Park, for a fee not to exceed \$5,350.00, the form and content of which are subject to the approval of the Town Attorney

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents and Lockwood, Kessler, Bartlett, Inc.
 2. Site or location effected by resolution: Byron Lake
 3. Cost: \$5,350.00
 4. Budget Line: H22.7110.31540
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7/31/2023

Date

WHEREAS, the Town of Islip (the "Town") owns and operates Byron Lake Park, 80 Bridle Way, Oakdale, NY 11769 ("Byron Lake"); and

WHEREAS, the Town has identified a need to improve the quality of water of the lake located at Byron Lake; and

WHEREAS, the Town wishes to hire an engineering consultant to help secure the necessary permits to start the water quality improvement; and

WHEREAS, the Town previously worked with Lockwood, Kessler, Bartlett, Inc., One Aerial Way Syosset, NY 11791 (the "Consultant"), to provide environmental permitting services at Byron Lake; and

WHEREAS, the Consultant has demonstrated that it possesses the qualifications and experience necessary to perform the permitting services, and the Consultant familiar with the project location; and

WHEREAS, the Commissioner of Parks, Recreation and Cultural Affairs recommends hiring the Consultant to perform the services outlined above;

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____; be it

RESOLVED, that the Supervisor is hereby authorized to execute an agreement with Lockwood, Kessler, Bartlett, Inc., to provide environmental permitting services for pond water improvement work at Byron Lake Park, for a fee not to exceed \$5,350.00, the form and content of which are subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make any and all necessary changes to the budget to effectuate this resolution and any ensuing agreement.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Board to commit to paying 100% of the Federal and Non-Federal share costs to complete Maple Avenue Phase 2 Project and for the Supervisor to execute all necessary documents associated therewith.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town Board of the Town of Islip to allow the Town of Islip to pay, in the first instance, 100% of the federal and non-federal share of the costs to complete the Maple Avenue Phase 2 Project, at an amount not to exceed the estimated cost of \$2,999,951.70 and authorization for the Supervisor of the Town of Islip to execute all necessary applications, agreements, certifications, or reimbursement requests for Federal Aid with the New York State Department of Transportation, or any necessary documentation attendant thereto, in connection with the advancement or approval of the Project.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip, Residents
2. Site or location effected by resolution: Maple Avenue Dock
3. Cost: \$2,999,951.70
4. Budget Line: H16.1650.31550, H17.1650.31550, H18.1650.31550, H23.1650.31550
5. Amount and source of outside funding: \$745,477.00 from the Federal Highway Administration

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Date

7/24/2023

WHEREAS, the Town of Islip (the “Town”) Parks Department previously determined that the Maple Avenue Dock, a Town-owned waterfront facility in Bay Shore, had deteriorated and was and is in need of improvement and reconstruction; and

WHEREAS, Phase 1 of the Maple Avenue Dock Bulkhead and Utility Improvements project was completed in 2014, and approximately 1,320 LF of bulkhead was constructed on the west, south and a portion of the east side of Maple Avenue Dock; and

WHEREAS, Phase 2 of the Maple Avenue Dock Bulkhead and Utility Improvements project will complete the bulkhead replacement at the northeast section of Maple Avenue Dock and include additional improvements to the property such as: resurfacing of the parking lot, installation of a pedestrian walkway on the west side of the dock, installation of a sewage waste pump-out station on the south end of the dock, utility upgrades and new energy efficient lighting for the parking lot, and an upgrade of the existing stormwater pump station on the north east side of the dock; and

WHEREAS, on October 19, 2021, the Town Board of the Town of Islip authorized the Town of Islip to pay, in the first instance, 100% of the federal and non-federal share of the costs to complete the Project, at an amount not to exceed the estimated cost of \$1,803,865.32; and

WHEREAS, due to increasing costs of labor and materials, the estimated cost to complete Phase II of the project has increased to \$2,999,951.70, as per an updated engineer’s estimate (the “Engineer’s Estimate”) from the Town’s design professional and consultant for the project, L.K. McLean Associates P.C., located at 437 South Country Road, Brookhaven, NY 11719; and

WHEREAS, Phase 2 of the Maple Avenue Dock Bulkhead and Utility Improvements project, P.I.N. 076134 (the “Project”), is eligible for federal funding in the amount of \$745,477.00

under the "Ferry Boat Program," which is administered by the Federal Highway Administration ("FHWA") and the New York State Department of Transportation ("NYSDOT"); and

WHEREAS, the Town desires to advance the Project by making a commitment of 100% of the non-federal share of the costs, which is approximately \$2.25 million;

NOW, THEREFORE, on motion by _____, seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the Town of Islip to pay, in the first instance, 100% of the federal and non-federal share of the costs to complete the Project, in an amount not to exceed the Engineer's Estimate of \$2,999,951.70; and be it further

RESOLVED, that the Supervisor of the Town of Islip is hereby authorized to execute all necessary applications, agreements, certifications, or reimbursement requests for Federal Aid with the NYSDOT, or any necessary documentation attendant thereto, in connection with the advancement or approval of the Project, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Town Clerk is hereby authorized to file a certified copy of this resolution with the New York State Commissioner of Transportation, if necessary; and be it further

RESOLVED, that the Comptroller of the Town of Islip is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of this resolution.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute the Third Option Year to the contract with Com-Net Software as the sole supplier of the hardware and software applications support services related to the Multi-User Flight Information Display System.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

RESOLUTION AUTHORIZING the Supervisor to execute the Third Option Year to the Contract with Com-Net Software as the sole supplier of the hardware and software applications support services related to the Multi-User Flight Information Display System (MUFIDS) and Digital Paging System at Long Island MacArthur Airport.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Long Island MacArthur Airport
 3. Cost: Not to exceed \$18,000
 4. Budget Line: CT 5610.4-5000 (Outside Professional)
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2 _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

7/24/2023

Date

August 15, 2023
Resolution No. 17

RESOLUTION AUTHORIZING the Supervisor to exercise the Third Option Year to the Contract with Com-Net Software as the sole supplier of the hardware and software applications support services related to the Multi-User Flight Information Display System (MUFIDS) and Digital Paging Systems at Long Island MacArthur Airport.

WHEREAS, the Town of Islip ("Town") owns, operates and maintains Long Island MacArthur Airport ("Airport"), a 14 CFR Part 139 certificated airport, with commercial (air carrier) and general aviation operations; and

WHEREAS, the Airport is responsible for maintaining the MUFIDS and Digital Paging systems in providing pertinent air travel information and remaining in compliance with the Americans with Disabilities Act Standards; and

WHEREAS, the Airport previously entered into an agreement on July 3, 2018 after the completion of the Request for Proposals was completed for the design and installation of MUFIDS which included a warranty for parts, services, and support services that expired on August 31, 2020; and

WHEREAS, Com-Net Software, located at 3728 Benner Road, Miamisburg, OH 45342, is the only authorized distributor and developer of the proprietary software application; and

WHEREAS, on September 15, 2020, the Town adopted a resolution authorizing the Supervisor to execute a contract with Com-Net Software as the sole supplier of hardware and software application support services for MUFIDS at Long Island MacArthur Airport at a cost not to exceed \$1,500.00 per month for remote support services, plus the cost of labor and parts, if required, in the first year with up to four (4) additional one (1) year option extensions, at the sole discretion of the Town; and

WHEREAS, the Town desires to exercise the Third Option Year to the Contract.

NOW THEREFORE, on a motion by _____ Seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to exercise the Third Option Year to the Contract with Com-Net Software as the sole supplier of hardware and software applications support services related to the MUFIDS and Digital Paging Systems at Long Island MacArthur Airport, not to exceed \$1,500.00 per month for remote support services, plus the cost of labor and parts, if required, extending the Contract from September 1, 2023 through August 31, 2024.

FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board approval to amend the Town's Administrative
Procedures Manual, Disciplinary Procedures section 302 entitled
"Disciplinary Procedures."**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to amend the Town's Administrative Procedures Manual, Disciplinary Procedures section 302, to reflect the Town's current policy pertaining to employee behavior and disciplinary matters.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: To wn of Islip
 2. Site or location effected by resolution: Town of Islip
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

WHEREAS, the Town of Islip Administrative Procedures Manual is a compilation of policies and regulations that govern the operations of the Town; and

WHEREAS, the Administrative Procedures Manual is essential for the efficient functioning of government throughout the Town so that Elected Officials, management and employees can be guided by the appropriate policies and procedures; and

WHEREAS, from time to time the Administrative Procedures Manual has been updated to reflect changes to policies and procedures; and

WHEREAS, the need to update Disciplinary Procedures, section 302 of the Town's Administrative Procedures Manual is necessary to reflect the Town's current policy pertaining to employee behavior and disciplinary matters; and

WHEREAS, the Town Board now deems it in the best interests of the Town to adopt the amended section 302 of the Administrative Procedures Manual entitled "Disciplinary Procedures."

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby adopts the revisions to the Administrative Procedures Manual to reflect the Town of Islip's current policy pertaining to employee disciplinary matters, as follows:

SEE ATTACHED

Additions are indicated by UNDERLINING

DELETIONS are indicated by STRIKEOUTS

Upon a vote being taken, the result was:

SUBJECT: DISCIPLINARY PROCEDURES

~~1. PURPOSE. To establish uniform procedures for the administration of disciplinary matters pertaining to employees of the Town of Islip.~~

~~2. RESPONSIBILITY. All levels of supervision in all Town Departments shall be responsible for initiating, investigating, researching and documenting potential disciplinary action, either formal or informal, when warranted by the actions of employees under their supervision.~~

~~3. BACKGROUND.~~

~~a. Disciplinary proceedings involving Civil Service employees (competitive, veterans, exempt fireman, non-competitive and part-timers with five or more continuous years of service with the Town) are governed by the provisions of Sections 75 and 76 of the Civil Service Laws of the State of New York. The grounds for disciplinary action are incompetency and misconduct, and a person against whom removal or other disciplinary action is proposed shall have written notice thereof and of the reason therefor, be furnished a copy of the charges, and be allowed at least eight days to answer the charges in writing.~~

~~b. The hearing upon such charges shall be held by the officer or body having the power to remove the person against whom such charges are preferred, or by a deputy or other person designated by such officer or body in writing for the purpose. Local Laws 3 and 7 through 18 of the Town of Islip for 1974 give the power and authority to the various Department Heads to appoint and remove officers and employees under their jurisdiction in accordance with Civil Service Law and other applicable laws.~~

~~c. Investigation: An employee in a permanent Civil Service title who at time of an investigation, interview or questioning appears to be a potential subject of disciplinary action shall have a right to representation by hi/her certified or recognized employee organization and be notified in advance, in writing, of such right.~~

~~Following an investigation by departmental supervision and/or management, the completed report regarding a recommendation for a formal disciplinary charge will be submitted to departmental management for review and consultation with the Director of Labor Relations and Personnel.~~

~~4. FORMAL PROCEEDINGS. If after a full investigation, a Commissioner or Department Head determines that formal disciplinary action shall be taken, he shall notify the Office of Labor Relations and Personnel, in writing, of his/her intent to discipline an employee. Formal proceedings shall mean Section 75 or 76 of the Civil Services Laws.~~

~~a. CHARGES. The Commissioner or Department Head will set a date for a conference with the Director of Labor Relations for the preparation of charges, based upon documented records of incidents. The Department Head shall appoint a Hearing Officer, and may call upon the Director of Labor Relations for his/her assistance in making the decision.~~

- b. ~~HEARING.~~ The Commissioner or Department Head shall advise the Town Attorney of the appointment of the Hearing Officer, and the Town attorney shall forward the charges and specifications to the Hearing Officer and to the charged employee and his/her representative.
- c. ~~The charged employee is entitled by law to be represented by counsel or by a representative of a recognized or certified employee organization, and he may call witnesses to testify on his behalf. The Commissioner or Department Head, after consulting with the Director of Labor Relations and Personnel to insure that the required time limits for processing the case are being met, may suspend the employee without pay for a period not to exceed 30 calendar days pending the hearing and determination of the disciplinary charges.~~

The Hearing Officer will submit his findings to the Commissioner or Department Head for final action.

5. COMMISSIONER/DEPARTMENT HEAD DECISION:

- a. ~~ACQUITTAL.~~ If acquitted, the employee shall be restored to his/her position with full pay for the period of the suspension, minus the amount of compensation from any other employment and unemployment insurance benefits he may have received.
- b. ~~GUILTY.~~ If guilty, punishment may consist of a reprimand, a fine not to exceed \$100 to be deducted from the employee's wages, suspension without pay for a period not to exceed two months, demotion in grade and title, or dismissal.

A copy of the charges, the employee's written response thereto, the transcript of the hearing, and the determination shall be filed in the Department Head's office. A copy will be sent to the employee, if he so requests.

6. ~~APPEAL.~~ An aggrieved employee may appeal the determination of the Hearing Officer to the Suffolk County Civil Service Commission or to the Courts. An appeal to the Commission must be made within 20 days after service of the written notice of determination. The Civil Service Commission will review the record of the proceedings and a transcript of the hearing and make a determination. The penalty may be affirmed, reversed or modified.

7. ~~DISCIPLINE PROCEEDINGS (other than under Civil Service law).~~ It is in the best interest of the Town management and its employees to resolve disciplinary actions in a fair, uniform and consistent manner. Disciplinary proceedings for labor class and noncompetitive employees with less than five years of continuous service with the Town and have passed probation including those non-represented Career and Salary employees are governed by the provisions of this policy.

- a. ~~REPRESENTATION.~~ Any inquiry, investigation, or meeting with an employee by a Commissioner Department Head or their designee(s) which may lead to potential disciplinary action requires that the employee be given the option of Union representation at that meeting.
- b. ~~CONFERENCE.~~ When a violation or infraction on the part of an employee is minor in nature and the employee has had a generally good record of conduct and performance, supervision shall confer with the employee, explain the infraction and what is expected, listen to the employee's explanation, retain a record of the meeting, furnish the employee with a copy, advising that a copy of the proceedings will be placed in the employee's personnel file, and forward a copy to the Personnel Officer and the Department Head. It is imperative to note that the action involved was a reinstruction or caution, but was not a formal disciplinary action.

c. ~~STEP 1, 2, and 3 HEARINGS.~~ The level of a disciplinary hearing is directly related to the severity of the infraction or related disciplinary penalty involved.

~~Step 1~~ Hearings relate to lesser forms of infractions or offenses warranting some form of mild discipline such as a reprimand, verbal or written.

~~Step 2~~ Hearings relate to infractions that result in suspensions or some form of discipline, while severe, does not contemplate discharge.

~~Step 3~~ Hearings relate to infractions or offenses which should result in severe discipline such as termination or demotion.

The process of each level of hearing is the same, the severity of the offense is the only factor determining what level hearing is utilized. The Town follows the tenet of a single track progressive and constructive disciplinary action to correct work performance related issues. The penalty for a serious violation, such as, absence without leave, fraud, theft, sleeping on the job, gross insubordination, assault and serious preventable accidents will be based on the severity of the incident and the employee's disciplinary record.

Management officials not covered under Civil Service law will not be covered under this policy.

d. ~~DUE PROCESS.~~ Every employee charged with a disciplinary offense is entitled to certain rights to assure a fair and impartial hearing is granted the employee. They include:

1. ~~The option of representation at any meeting with supervisors which may lead to disciplinary action.~~

2. ~~Specific charges detailing the date, time, place and nature of the charge.~~

3. ~~A fair and impartial hearing.~~

4. ~~Representation throughout the hearing and appeals process.~~

5. ~~The right to see and hear all evidence and testimony presented in support of the charge.~~

6. ~~The right to cross examine all witnesses.~~

7. ~~The right to call witnesses on behalf of the accused.~~

8. ~~The right to appeal the determination of guilt and/or the assessed discipline.~~

e. ~~THE HEARING.~~ The Commissioner or Department Head or his/her designated representative should be identified as the "Hearing Officer" and will be responsible to assure all due process rights are fully met.

The Hearing Officer is required to maintain order and adhere to proper procedure.

~~Town witnesses and evidence should be questioned and evidence introduced prior to the charged employee being required to answer any questions. It is incumbent upon the Town to prove its case against the employee without the employee having to aid in the conviction. Usually the charged employee is the last witness questioned.~~

~~f. DETERMINATION OF GUILT/INNOGENCE. At any time during the disciplinary process either before, during or immediately following a hearing an employee may plead guilty to a charge, and if a hearing has not been instituted nor completed, waive a right to the hearing. Under these circumstances, it is imperative that a Union representative be present to preclude any future charge of coercion or intimidation by the employee and it is equally important to have such a waiver witnessed.~~

~~If guilt is arrived at as a result of the hearing procedure, the Hearing officer must advise the Commissioner, or Department Head of his/her decision and recommend an appropriate measure of discipline. The Department Head can either accept the recommendation or opt to impose a different measure of discipline more or less severe.~~

~~The Commissioner or Department Head must communicate the decision to the employee, the Union and the Director of Personnel and Labor Relations through copies of the notice of discipline to the employee.~~

~~In the event a determination of innocence is made, the charges should be withdrawn and all reference to the incident removed from the employee's file.~~

SUBJECT: DISCIPLINARY PROCEDURES

1. Purpose. The purpose of this Article is to provide a prompt, equitable and efficient procedure for the imposition of discipline and administration of disciplinary matters pertaining to employees of the Town of Islip ("Town").
2. Corrective Action and Discipline of Town Employees.
 - A. **Background.** It is the policy of the Town that certain rules and regulations regarding employee behavior are necessary for the benefit and safety of all employees, the efficient operation of the Town, and the delivery of services to residents of the Town. Any conduct that interferes with operations or that discredits the Town will not be tolerated. Each employee must conduct oneself in a positive manner so as to promote the best interests of the Town. Corrective action is necessary when an employee has demonstrated performance deficiencies, has documented attendance issues, has engaged in misconduct or has violated a policy, rule, regulation, or procedure. Corrective action may include counseling or initiating formal disciplinary actions against an employee.
 - B. **Communication.** Open and candid communications with all employees is an important aspect of the Town's on-going employee relations. Supervisors will engage in progressive discipline measures where appropriate. When a rule, policy, or procedure is violated, the employee's Department Head, or other designated supervisor, will review the specific nature of the violation with the employee. The employee's input is extremely important to ensure that all of the facts have been considered.
 - C. **Counseling.** Counseling employees, as opposed to initiating formal disciplinary action, **may** be the appropriate first step in addressing performance deficiencies or misconduct. The purpose of counseling is to inform the employee of such deficiencies or misconduct, discourage its recurrence, and inform the employee of the consequences if the behavior is repeated. When performance deficiencies are the issue, the performance standards of the job should be reviewed, along with specific examples of how the employee is not meeting those standards. Where appropriate, goals for improvement may be established, along with a time frame for achieving them. The counseling will be documented in writing.
 - D. **Discipline.** The purpose of disciplinary action is to impose penalties for performance deficiencies or misconduct. In normal circumstances, the Town endorses a policy of progressive discipline which includes, but may not be limited to, documented verbal reprimand, letters of reprimand, suspension without pay, or termination of employment, depending on the circumstances. The Town retains the right to discipline employees without engaging in progressive discipline or prior counseling if the situation so warrants and retains the right to discipline employees in any manner it sees fit.

E. **Investigations.** Where appropriate, an investigation will be conducted by the proper supervisor or other designated individual(s) in order to gather all pertinent information and to ensure that all the facts are considered. The investigation may include, among other things, interviews with the employee and any witnesses or other involved parties, and review of documents and materials. Employees who are participants in an investigation are not allowed to disclose the content or particulars of the investigation unless otherwise authorized. All employees who are called upon to participate in an investigation are required to fully cooperate in the process and respond truthfully to all questions posed. Failure to do so will subject the employee to appropriate corrective action. The Town reserves the right to suspend an employee while an investigation is conducted.

During the investigation process, a union employee who appears to be a potential subject of disciplinary action may undergo questioning. Such employee will have the right to representation by the employee's certified or recognized employee organization under Civil Service Law Article 14, and will be given advanced notice of such right. In the event the employee requests representation, the employee will be allowed a reasonable period of time to obtain such representation. In the event the employee is unable to obtain such representation within a reasonable period of time, the employer will have the right to then question the employee.

F. **Procedures.** Employees covered by Civil Service Law Section 75 shall be disciplined in accordance with the procedures contained therein (See subsection II, *infra*). An employee who is a member of a collective bargaining unit should also refer to the collective bargaining agreement on the subject of the disciplinary procedure, wherein the negotiated procedure modifies Civil Service Law Sections 75 and 76.

G. **Prohibited Conduct.** Any employee who, after investigation, is found to have committed any of the actions listed in the table attached to this section will be subject to corrective action, up to and including termination of employment. See Section 302B, *infra*. Town Section 302B is for illustrative purposes only and does not limit the Town's right to impose discipline in other appropriate cases.

3. **Formal Disciplinary Proceedings pursuant to Civil Service Law Section 75.**

NYS Service Law Section 75 establishes disciplinary procedures for covered employees. Section 75 affords a covered employee the opportunity for a hearing when charges of incompetence or misconduct have been made against the employee by the Town.

A. **Grounds for Removal and/or other Disciplinary Actions for Covered Employees.**

Civil Service Law Section 75(1) provides that a covered person "shall not be removed or otherwise subjected to any disciplinary penalty ... except for incompetency or misconduct"

Although Section 75 does not specifically define the terms "incompetency" or "misconduct," arbitration decisions and case law have led to generally accepted definitions as follows:

Incompetence: The inability to perform resulting from a lack of aptitude, a deficiency in knowledge, or a disregard for direction, procedures or methods.

Misconduct: An act or omission of intentional wrongdoing, deliberate violation of law, rule or regulation, improper behavior, or refusal to obey or comply.

B. **Union Employees.** An employee who is a member of a collective bargaining unit should refer to the collective bargaining agreement on the subject of the disciplinary procedure, wherein the negotiated procedure modifies Civil Service Law Sections 75 and 76.

C. **Covered Employees.** Unless expanded by applicable collective bargaining agreement, Civil Service Law Section 75 covers the following types of classified service Town employees:

- i. Competitive class permanent employees
Employees within the *competitive class* who have successfully passed a competitive civil service exam and hold a position by permanent appointment.
- ii. Qualified veterans and exempt volunteer firemen
Permanent employees in the classified services who were honorably discharged and served in time of war or are exempt volunteer firefighters.¹

¹ Specifically, the employee must have been honorably discharged or released under honorable circumstances from the armed forces of the United States having served therein as such member in time of war as defined in Section 85 of the New York State Civil Service Law, or the employee must be an exempt volunteer firefighter as defined in the General Municipal Law.

- iii. Noncompetitive and Labor employees
Employees within the non-competitive and labor classes who are tenured with at least five years of continuous uninterrupted service, and who are not designated as management or confidential employees.

*Note: An employee's full-time, part-time, hourly or per diem status is not relevant to the determination whether the employee is eligible for Section 75 coverage. Full-time, part-time, hourly and/or per diem employees are eligible for protection so long as they have completed at least five years of continuous uninterrupted service and fall within one of the categories described above.

D. Employees not covered under Civil Service Law Section 75. Unless expanded by applicable collective bargaining agreement, Civil Service Law Section 75 does not cover the following types of Town employees:

- i. Probationary employees
New employees who are serving a required probationary period have no protection under Section 75, and may be terminated without notice and/or hearing. Even new employees with veteran or exempt volunteer firefighter status must complete any required probationary period before any entitlement to Section 75 protection attaches. The only exception to this probationary period rule would apply to a permanent employee who has received a promotion and is serving a probationary period in the promoted position. In such cases, any Section 75 protection the employee was previously entitled to would continue.
- ii. Exempt class employees
Persons in the exempt class have no Section 75 protection, regardless of permanency of employment or tenure, except those designated as veterans or exempt firefighters.
- iii. Provisional, temporary and/or seasonal employees
The protections afforded by Section 75 apply only to persons who hold their position by permanent appointment. Consequently, the protections of the statute do not apply to temporary or seasonal employees.

4. Disciplinary Procedures

Employees covered by Civil Service Law Section 75 shall be disciplined in accordance with the procedures contained herein. Except as otherwise provided by a collective bargaining agreement, the following disciplinary procedure shall apply to employees covered by Civil Service Law Section 75:

- A. **Notice of Discipline.** An employee subject to discipline will be provided with a written Notice of Discipline (NOD) which will contain all charges and specifications.
- B. **Employee Answer.** The employee will have eight (8) calendar days to respond to the charges. The employee's response must be in writing.
- C. **Disciplinary Hearing.** Unless there is a stipulation of settlement between the Town and the employee, the employee is afforded the right to a hearing in accordance with provisions established by Civil Service Law Section 75. The hearing upon such charges shall be held by the officer or body having the power to remove the person against whom such charges are preferred, or by a deputy or other person designated by such officer or body in writing for that purpose. Various Town Department Heads possess the power and authority to appoint and remove officers and employees under their jurisdiction in accordance with Civil Service Law and other applicable laws. See Town of Islip Local Law Nos. 3, 7 through 18, 1974. The Appointing Authority will designate a hearing officer in accordance with Civil Service Law Section 75. The hearing officer will set the time and place for the hearing. The hearing officer will make a record of the hearing which will be submitted to the Appointing Authority, with the hearing officer's recommendations, for review and final decision by the Appointing Authority.
- D. **Right to Representation.** The employee may have representation by counsel or by a representative of a recognized or certified employee organization at the hearing and may summon witnesses on the employee's behalf.
- E. **Suspension Without Pay Pending Determination of Charges.** Pending the hearing and determination of charges, the employee may be suspended without pay for a period not to exceed 30 calendar days. Thus, if an employee is suspended prior to a hearing, the employee must be returned to the payroll on the 31st day. But note, this does not mean the employee returns to work. The Town may require the employee to remain "on leave" with pay. If there is a delay in the hearing because of the employee (e.g., request for adjournment), the thirty-day time limit may be extended by the Town for the period of that delay.
- F. **Penalties.** In the event the employee is found to be guilty of the charges, the penalty may consist of one of the following:
 - i. Reprimand;
 - ii. Fine not to exceed one-hundred dollars which will be deducted from the employee's pay;

- iii. Suspension without pay not to exceed two months;
- iv. Demotion in grade and title; or
- v. Termination from Town employment.

- G. **Finding of Not-Guilty.** In the event the employee is found to be not guilty of all charges and specifications, the employee will be restored to the employee's position with full pay for the period of suspension less the amount of any unemployment insurance benefits that the employee may have received during such period.
- H. **Limitations.** Notwithstanding any other provision of law, no removal or disciplinary proceeding will be commenced more than eighteen months after the occurrence of the alleged incompetence or misconduct complained of and described in the charges. But note, such limitation will not apply where the incompetence or misconduct complained of and described in the charges would, if proved in a court of appropriate jurisdiction, constitute a crime.
- I. **Filing Requirements.** In the event the employee is found to be guilty, a copy of the charges, the employee's written answer, a transcript of the hearing, and the determination will be filed in the employee's official personnel file. A copy will also be sent to the employee, upon request from the employee.

TABLE 302B: Examples of Prohibited Conduct

- <u>Willful violation of Town's rules, policies and/or procedures.</u>	- <u>Acts of sabotage, including the work of another employee.</u>
- <u>Harassing (including sexual harassment), intimidating, coercing, threatening, assaulting, or creating a hostile environment against another employee, Elected Official, resident of the Town, supplier, visitor, or any other person, whether on or off Town premises.</u>	- <u>Willful or deliberate abuse, destruction, defacement, or misuse of Town property or the property of another employee, Elected Official, resident of the Town, supplier, visitor, or any other person.</u>
- <u>Reporting to work while unfit for duty leaving them unable to perform their job responsibilities in a safe, secure, productive or effective manner.</u>	- <u>Preparation or manipulation of another employee's time record without authorization from a Department Head or Supervisor.</u>
- <u>Possession of any weapon or dangerous instrument (including knives with over a three-inch blade, firearms, and explosives) on Town property or in Town vehicles, except for those employees who are required as a condition of employment to bear a weapon.</u>	- <u>Falsification or alteration of any records or reports including but not limited to employment applications, time records, work records, medical reports, absence reports, work-related injury reports, and claims for benefits provided by the Town.</u>
- <u>Possession, use, distribution/sale, or being under the influence of alcohol or controlled substances during hours of work or while on Town property or in Town vehicles.</u>	- <u>Offensive or unprofessional behavior that is contrary to the Town's best interest, or any conduct that does not warrant public trust.</u>
- <u>Making false statements about another employee, Elected Official, resident of the Town, supplier, visitor, or any other person. This includes knowingly making false accusations against another individual as to allegations of discrimination, sexual harassment or other harassment which is in violation of Town policy or applicable law.</u>	- <u>Violation and/or disregard of safety rules or safety practices, including failure to wear assigned safety clothing or equipment, in such a way that jeopardizes the safety of the employee, another employee, Elected Official, resident of the Town, supplier, visitor, or any other person.</u>
- <u>Insubordination or willful refusal to comply with the lawful order or instruction of a supervisor or Department Head.</u>	- <u>Improper performance of job duties or repeated failure to perform assigned duties and responsibilities.</u>
- <u>Theft or unauthorized possession, use, or removal of Town property or the property of another employee, Elected Official, resident of the Town, supplier, visitor, or any other person</u>	- <u>Committing any violation of the law either on or off duty or on or off the work site that compromises or adversely affects the employee's fitness or ability to perform assigned job duties.</u>
- <u>Unauthorized expenditure of Town funds.</u>	- <u>Illegal gambling while on duty.</u>
- <u>Willful work slowdown, work stoppage, or interfering with or restricting the performance of another employee or in any other way interfering with Town operations.</u>	- <u>Use of personal devices with headphones / earbuds) during paid work time (not including lunch or break time) without the expressed permission of the Department Head.</u>
- <u>Excessive tardiness and/or absences except those covered by state and/or federal statutes.</u>	- <u>Careless or negligent use or operation of equipment, including vehicles and machinery.</u>
- <u>Leaving work area without permission, as defined by the Department Head.</u>	- <u>Unauthorized absences or failure to give proper notice of an absence or tardiness.</u>
- <u>Failure to adhere to Town's dress code policy.</u>	- <u>Disruptive, loud, or boisterous behavior or horseplay in the workplace.</u>
- <u>Sleeping on the job, unless authorized by a Department Head or supervisor.</u>	- <u>Abusive language in the workplace, including racial slurs and epithets.</u>
- <u>Personal activity during paid work time without the express permission of the Department Head.</u>	- <u>Posting, removing, or defacing of notices, signs, or other written material without prior approval.</u>
- <u>Voluntary intoxication from any substance while on duty</u>	- <u>Engaging in any action that is in violation of the Town's Workplace Violence Prevention Policy</u>

**** This list is not intended to be comprehensive and does not limit the Town's right to impose discipline in other appropriate cases.**

SUBJECT: DISCIPLINARY PROCEDURES

1. Purpose. The purpose of this Article is to provide a prompt, equitable and efficient procedure for the imposition of discipline and administration of disciplinary matters pertaining to employees of the Town of Islip ("Town").
2. Corrective Action and Discipline of Town Employees.
 - A. **Background.** It is the policy of the Town that certain rules and regulations regarding employee behavior are necessary for the benefit and safety of all employees, the efficient operation of the Town, and the delivery of services to residents of the Town. Any conduct that interferes with operations or that discredits the Town will not be tolerated. Each employee must conduct oneself in a positive manner so as to promote the best interests of the Town. Corrective action is necessary when an employee has demonstrated performance deficiencies, has documented attendance issues, has engaged in misconduct or has violated a policy, rule, regulation, or procedure. Corrective action may include counseling or initiating formal disciplinary actions against an employee.
 - B. **Communication.** Open and candid communications with all employees is an important aspect of the Town's on-going employee relations. Supervisors will engage in progressive discipline measures where appropriate. When a rule, policy, or procedure is violated, the employee's Department Head, or other designated supervisor, will review the specific nature of the violation with the employee. The employee's input is extremely important to ensure that all of the facts have been considered.
 - C. **Counseling.** Counseling employees, as opposed to initiating formal disciplinary action, may be the appropriate first step in addressing performance deficiencies or misconduct. The purpose of counseling is to inform the employee of such deficiencies or misconduct, discourage its recurrence, and inform the employee of the consequences if the behavior is repeated. When performance deficiencies are the issue, the performance standards of the job should be reviewed, along with specific examples of how the employee is not meeting those standards. Where appropriate, goals for improvement may be established, along with a time frame for achieving them. The counseling will be documented in writing.
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E. **Investigations.** Where appropriate, an investigation will be conducted by the proper supervisor or other designated individual(s) in order to gather all pertinent information and to ensure that all the facts are considered. The investigation may include, among other things, interviews with the employee and any witnesses or other involved parties, and review of documents and materials. Employees who are participants in an investigation are not allowed to disclose the content or particulars of the investigation unless otherwise authorized. All employees who are called upon to participate in an investigation are required to fully cooperate in the process and respond truthfully to all questions posed. Failure to do so will subject the employee to appropriate corrective action. The Town reserves the right to suspend an employee while an investigation is conducted.

During the investigation process, a union employee who appears to be a potential subject of disciplinary action may undergo questioning. Such employee will have the right to representation by the employee's certified or recognized employee organization under Civil Service Law Article 14, and will be given advanced notice of such right. In the event the employee requests representation, the employee will be allowed a reasonable period of time to obtain such representation. In the event the employee is unable to obtain such representation within a reasonable period of time, the employer will have the right to then question the employee.

F. **Procedures.** Employees covered by Civil Service Law Section 75 shall be disciplined in accordance with the procedures contained therein (See *subsection II, infra*). An employee who is a member of a collective bargaining unit should also refer to the collective bargaining agreement on the subject of the disciplinary procedure, wherein the negotiated procedure modifies Civil Service Law Sections 75 and 76.

G. **Prohibited Conduct.** Any employee who, after investigation, is found to have committed any of the actions listed in the table attached to this section will be subject to corrective action, up to and including termination of employment. See Section 302B, *infra*. Town Section 302B is for illustrative purposes only and does not limit the Town's right to impose discipline in other appropriate cases.

3. Formal Disciplinary Proceedings pursuant to Civil Service Law Section 75.

NYS Service Law Section 75 establishes disciplinary procedures for covered employees. Section 75 affords a covered employee the opportunity for a hearing when charges of incompetence or misconduct have been made against the employee by the Town.

A. Grounds for Removal and/or other Disciplinary Actions for Covered Employees.

Civil Service Law Section 75(1) provides that a covered person "shall not be removed or otherwise subjected to any disciplinary penalty ... except for incompetency or misconduct"

Although Section 75 does not specifically define the terms "incompetency" or "misconduct," arbitration decisions and case law have led to generally accepted definitions as follows:

Incompetence: The inability to perform resulting from a lack of aptitude, a deficiency in knowledge, or a disregard for direction, procedures or methods.

Misconduct: An act or omission of intentional wrongdoing, deliberate violation of law, rule or regulation, improper behavior, or refusal to obey or comply.

B. Union Employees. An employee who is a member of a collective bargaining unit should refer to the collective bargaining agreement on the subject of the disciplinary procedure, wherein the negotiated procedure modifies Civil Service Law Sections 75 and 76.

C. Covered Employees. Unless expanded by applicable collective bargaining agreement, Civil Service Law Section 75 covers the following types of classified service Town employees:

- i. Competitive class permanent employees
Employees within the *competitive class* who have successfully passed a competitive civil service exam and hold a position by permanent appointment.
- ii. Qualified veterans and exempt volunteer firemen
Permanent employees in the classified services who were honorably discharged and served in time of war or are exempt volunteer firefighters.¹

¹ Specifically, the employee must have been honorably discharged or released under honorable circumstances from the armed forces of the United States having served therein as such member in time of war as defined in Section 85 of the New York State Civil Service Law, or the employee must be an exempt volunteer firefighter as defined in the General Municipal Law.

iii. Noncompetitive and Labor employees

Employees within the non-competitive and labor classes who are tenured with at least five years of continuous uninterrupted service, and who are not designated as management or confidential employees.

*Note: An employee's full-time, part-time, hourly or per diem status is not relevant to the determination whether the employee is eligible for Section 75 coverage. Full-time, part-time, hourly and/or per diem employees are eligible for protection so long as they have completed at least five years of continuous uninterrupted service and fall within one of the categories described above.

D. **Employees *not* covered under Civil Service Law Section 75.** Unless expanded by applicable collective bargaining agreement, Civil Service Law Section 75 **does not** cover the following types of Town employees:

i. Probationary employees

New employees who are serving a required probationary period have no protection under Section 75, and may be terminated without notice and/or hearing. Even new employees with veteran or exempt volunteer firefighter status must complete any required probationary period before any entitlement to Section 75 protection attaches. The only exception to this probationary period rule would apply to a permanent employee who has received a promotion and is serving a probationary period in the promoted position. In such cases, any Section 75 protection the employee was previously entitled to would continue.

ii. Exempt class employees

Persons in the exempt class have no Section 75 protection, regardless of permanency of employment or tenure, except those designated as veterans or exempt firefighters.

iii. Provisional, temporary and/or seasonal employees

The protections afforded by Section 75 apply only to persons who hold their position by permanent appointment. Consequently, the protections of the statute do not apply to temporary or seasonal employees.

4. Disciplinary Procedures

Employees covered by Civil Service Law Section 75 shall be disciplined in accordance with the procedures contained herein. Except as otherwise provided by a collective bargaining agreement, the following disciplinary procedure shall apply to employees covered by Civil Service Law Section 75:

- A. **Notice of Discipline.** An employee subject to discipline will be provided with a written Notice of Discipline (NOD) which will contain all charges and specifications.
- B. **Employee Answer.** The employee will have eight (8) calendar days to respond to the charges. The employee's response must be in writing.
- C. **Disciplinary Hearing.** Unless there is a stipulation of settlement between the Town and the employee, the employee is afforded the right to a hearing in accordance with provisions established by Civil Service Law Section 75. The hearing upon such charges shall be held by the officer or body having the power to remove the person against whom such charges are preferred, or by a deputy or other person designated by such officer or body in writing for that purpose. Various Town Department Heads possess the power and authority to appoint and remove officers and employees under their jurisdiction in accordance with Civil Service Law and other applicable laws. See Town of Islip Local Law Nos. 3, 7 through 18, 1974. The Appointing Authority will designate a hearing officer in accordance with Civil Service Law Section 75. The hearing officer will set the time and place for the hearing. The hearing officer will make a record of the hearing which will be submitted to the Appointing Authority, with the hearing officer's recommendations, for review and final decision by the Appointing Authority.
- D. **Right to Representation.** The employee may have representation by counsel or by a representative of a recognized or certified employee organization at the hearing and may summon witnesses on the employee's behalf.
- E. **Suspension Without Pay Pending Determination of Charges.** Pending the hearing and determination of charges, the employee may be suspended without pay for a period not to exceed 30 calendar days. Thus, if an employee is suspended prior to a hearing, the employee must be returned to the payroll on the 31st day. But note, this does not mean the employee returns to work. The Town may require the employee to remain "on leave" with pay. If there is a delay in the hearing because of the employee (e.g., request for adjournment), the thirty-day time limit may be extended by the Town for the period of that delay.
- F. **Penalties.** In the event the employee is found to be guilty of the charges, the penalty may consist of one of the following:
- i. Reprimand;
 - ii. Fine not to exceed one-hundred dollars which will be deducted from the employee's pay;

- iii. Suspension without pay not to exceed two months;
- iv. Demotion in grade and title; **or**
- v. Termination from Town employment.

G. **Finding of Not-Guilty.** In the event the employee is found to be not guilty of all charges and specifications, the employee will be restored to the employee's position with full pay for the period of suspension less the amount of any unemployment insurance benefits that the employee may have received during such period.

H. **Limitations.** Notwithstanding any other provision of law, no removal or disciplinary proceeding will be commenced more than eighteen months after the occurrence of the alleged incompetence or misconduct complained of and described in the charges. But note, such limitation will not apply where the incompetence or misconduct complained of and described in the charges would, if proved in a court of appropriate jurisdiction, constitute a crime.

I. **Filing Requirements.** In the event the employee is found to be guilty, a copy of the charges, the employee's written answer, a transcript of the hearing, and the determination will be filed in the employee's official personnel file. A copy will also be sent to the employee, upon request from the employee.

TABLE 302B: Examples of Prohibited Conduct

- Willful violation of Town's rules, policies and/or procedures.	-Acts of sabotage, including the work of another employee.
-Harassing (including sexual harassment), intimidating, coercing, threatening, assaulting, or creating a hostile environment against another employee, Elected Official, resident of the Town, supplier, visitor, or any other person, whether on or off Town premises.	-Willful or deliberate abuse, destruction, defacement, or misuse of Town property or the property of another employee, Elected Official, resident of the Town, supplier, visitor, or any other person.
-Reporting to work while unfit for duty leaving them unable to perform their job responsibilities in a safe, secure, productive or effective manner.	-Preparation or manipulation of another employee's time record without authorization from a Department Head or Supervisor.
-Possession of any weapon or dangerous instrument (including knives with over a three-inch blade, firearms, and explosives) on Town property or in Town vehicles, except for those employees who are required as a condition of employment to bear a weapon.	-Falsification or alteration of any records or reports including but not limited to employment applications, time records, work records, medical reports, absence reports, work-related injury reports, and claims for benefits provided by the Town.
-Possession, use, distribution/sale, or being under the influence of alcohol or controlled substances during hours of work or while on Town property or in Town vehicles.	- Offensive or unprofessional behavior that is contrary to the Town's best interest, or any conduct that does not warrant public trust.
-Making false statements about another employee, Elected Official, resident of the Town, supplier, visitor, or any other person. This includes knowingly making false accusations against another individual as to allegations of discrimination, sexual harassment or other harassment which is in violation of Town policy or applicable law.	-Violation and/or disregard of safety rules or safety practices, including failure to wear assigned safety clothing or equipment, in such a way that jeopardizes the safety of the employee, another employee, Elected Official, resident of the Town, supplier, visitor, or any other person.
-Insubordination or willful refusal to comply with the lawful order or instruction of a supervisor or Department Head.	-Improper performance of job duties or repeated failure to perform assigned duties and responsibilities.
-Theft or unauthorized possession, use, or removal of Town property or the property of another employee, Elected Official, resident of the Town, supplier, visitor, or any other person	-Committing any violation of the law either on or off duty or on or off the work site that compromises or adversely affects the employee's fitness or ability to perform assigned job duties.
-Unauthorized expenditure of Town funds.	-Illegal gambling while on duty.
-Willful work slowdown, work stoppage, or interfering with or restricting the performance of another employee or in any other way interfering with Town operations.	-Use of personal devices with headphones / earbuds) during paid work time (not including lunch or break time) without the expressed permission of the Department Head.
-Excessive tardiness and/or absences except those covered by state and/or federal statutes.	-Careless or negligent use or operation of equipment, including vehicles and machinery.
-Leaving work area without permission, as defined by the Department Head.	-Unauthorized absences or failure to give proper notice of an absence or tardiness.
-Failure to adhere to Town's dress code policy.	-Disruptive, loud, or boisterous behavior or horseplay in the workplace.
-Sleeping on the job, unless authorized by a Department Head or supervisor.	-Abusive language in the workplace, including racial slurs and epithets.
-Personal activity during paid work time without the express permission of the Department Head.	-Posting, removing, or defacing of notices, signs, or other written material without prior approval.
-Voluntary intoxication from any substance while on duty	-Engaging in any action that is in violation of the Town's Workplace Violence Prevention Policy

**** This list is not intended to be comprehensive and does not limit the Town's right to impose discipline in other appropriate cases.**

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to sign a Declaration of Covenants and Restrictions as the fee owner for property located at 100 Trade Zone Drive, Ronkonkoma.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR JULY 18, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael P. Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.


enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to sign a Declaration of Covenants and Restrictions as the fee owner of that certain real property known by the street address 100 Trade Zone Drive, Ronkonkoma, New York and identified on the Suffolk County Tax Map as 0500-150.01-01.00-008.000 in furtherance of the Sub-Lease by and between the Town of Islip Foreign Trade Zone Authority and NSB MGMT LLC, subject to review and 

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: NSB MGMT L L C
 2. Site or location effected by resolution: 100 Trade Zone Drive, Ronkonkoma (SCTM#500-150.01-01.00-008.000)
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor 

Date

August 15, 2023

Resolution #: 19

WHEREAS, the Town of Islip is the fee owner of real property known by the street address 100 Trade Zone Drive, Ronkonkoma, New York and identified on the Suffolk County Tax Map as 0500-150.01-01.00-008.000 ("Premises");

WHEREAS, the Town of Islip leases said land to the Town of Islip Foreign Trade Zone Authority ("FTZ") under a Master Lease Agreement;

WHEREAS, pursuant to the Master Lease Agreement the Town of Islip Foreign Trade Zone Authority has the authority to sublease the Premises;

WHEREAS, The Town of Islip Foreign Trade Zone Authority has entered into a sub-lease agreement for the Premises with NSB MGMT LLC ("subtenant") dated June 17, 2021;

WHEREAS, said subtenant has made certain applications to the Suffolk County Department of Health Services necessary for its intended site development; and

WHEREAS, as a condition to granting said applications the Suffolk County Department of Health Services requires certain covenants and restrictions be recorded against the Premises; and

WHEREAS, the FTZ has requested that the Town Board authorize the Supervisor to sign the Declaration of Covenants and Restrictions as the fee owner of the Premises.

THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, the Town of Islip Town Board authorizes the Supervisor to sign a Declaration of Covenants and Restrictions as the fee owner of that certain real property known by the street address 100 Trade Zone Drive, Ronkonkoma, New York and identified on the Suffolk County Tax Map as 0500-150.01-01.00-008.000 in furtherance of the Sub-Lease by and between the Town of Islip Foreign Trade Zone Authority and NSB MGMT LLC, subject to review and approval of the Town Attorney.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into a License Agreement
with 410 Main Street LI, LLC., for the non-exclusive right to utilize 28
parking spaces within the Town's municipal parking lot in Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15,
2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into a License Agreement with 410 Main Street LI, LLC, for the non-exclusive right to utilize 28 parking spaces, without hourly restrictions, within the Town of Islip municipal parking lot located on the west side of Smith Avenue and identified on the Suffolk County Tax Map as 500-370.00-03.00-033.000, to accommodate a parking relaxation required under CZ2021-18 in exchange for a per decal fee, improvement of the municipal parking lot and a parking mitigation fee.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: 410 Main Street LI LLC
 2. Site or location effected by resolution: Smith Street municipal parking lot (SCTM#: 500-370.00-03.00-033.000)
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: 0.00
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

amw

Date: August 15, 2023
Resolution No. 20

WHEREAS, the Town of Islip Planning Board approved an application identified as CZ2021-18 for a change of zone submitted by Global Team LI LLC ("Applicant") in connection with Applicants proposed project on the Southeast corner of Main Street and Smith Avenue, Islip, New York, known by the street address 410 Main Street, Islip and bearing Suffolk County Tax Map Nos. 500-370.00-03.00-042.000 ("410 Main"); and

WHEREAS, a condition to the change of zone the Applicant was required to obtain from the Town of Islip a license agreement for the non-exclusive right to utilize without hourly restrictions, 28 parking spaces within the Town of Islip municipal parking lot located on the west side of Smith Avenue and identified on the Suffolk County Tax Map as 500-370.00-03.00-033.000 ("Premises") to accommodate a parking relaxation relative to the tenants of the 23 dwelling units to be constructed at 410 Main; and

WHEREAS, in consideration for the granting of the license the Applicant shall pay a per decal fee, to be determined at Town's sole and absolute discretion, shall improve the Premises and shall pay a parking mitigation fee as required by the Town Board in connection with the approval of the Change of Zone, CZ2021-18.

WHEREAS, the Town is willing to enter into a License Agreement under the terms set forth above; and

WHEREAS, the principal members of Global Team LI LLC have created 410 Main Street LI LLC for purposes of the contemplated License Agreement; and

WHEREAS, the Town Board hereby recommends that the Town enter into said License Agreement with 410 Main Street, LI, LLC, subject to review and approval by the Town Attorney; and

NOW, THEREFORE, on a motion of _____, seconded by _____,
_____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into a License Agreement with 410 Main Street LI, LLC, for the non-exclusive right to utilize 28 parking spaces, without hourly restrictions, within the Town of Islip municipal parking lot located on the west side of Smith Avenue and identified on the Suffolk County Tax Map as 500-370.00-03.00-033.000, to accommodate a parking relaxation required under CZ2021-18 in exchange for a per decal fee, improvement of the municipal parking lot and a parking mitigation fee.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to consider the enactment of a Local Law amending Chapter 27 of the Town of Islip Code and establishing the Town of Islip Department of Civil Service.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizing the Town Clerk to advertise for Public Hearing to consider the enactment of Local Law amending Chapter 27 of the Town of Islip Code and establishing the Town of Islip Department of Civil Service.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Town of Islip
 3. Cost: \$700,000
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

8/1/2023

Date

WHEREAS, in order to promote greater organizational efficiency, the Town Board wishes to amend Chapter 27 of the Town of Islip Code and establish the Town of Islip Department of Civil Service; and

WHEREAS, among the purposes of this Department are: (1) to assist the Town Board in establishing standards and developing procedures for individual job performance, with the objective of counseling and utilizing personnel to the Town's best advantage and improving efficiency and effectiveness; (2) to recommend to the Town Board standards and procedures with reference to Town personnel; and (3) to exercise such powers and perform such duties as may be conferred and imposed by or pursuant to the Civil Service Law; and

WHEREAS, the Suffolk County Department of Human Resources, Personnel and Civil Service currently administers the provisions of the Civil Service Law in the Town of Islip; and

WHEREAS, New York State Civil Service Law §16(1)(b) provides an avenue by which the administration of the Civil Service Law may be reformed and authorizes a town to change its form of administration of civil service by adopting a local law establishing its own civil service system; and

WHEREAS, the Town Board is desirous to change the form of administration of civil service in the Town of Islip and withdraw from the Suffolk County civil service system, in order to enable the Town to attract, retain and empower talent in the workforce and to create a culture of innovation and diversity; and

WHEREAS, the establishment of the Town of Islip Department of Civil Service constitutes an election and authorization pursuant to § 16, Subdivision 1(b), of the Civil Service Law of the State of New York to withdraw the Town of Islip from its existing form of administration of the

Civil Service Law by the Suffolk County Personnel Officer and the Suffolk County Department of Civil Service.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Clerk is hereby authorized to advertise for a public hearing to consider enacting Local Law No. __ of 2023, entitled, "Establishment of a Department of Civil Service," as indicated on the attached, with additions noted by underlining and deletions indicated by strikeouts.

Upon a vote being taken, the result was:

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Islip will hold a Public Hearing on Tuesday, September 12, 2023 at 5:30 p.m., to consider enacting Local Law No. __ of 2023, entitled, "Establishment of a Department of Civil Service". A copy of the draft new chapter is available upon request from the Office of the Islip Town Clerk located at 655 Main Street, Islip, NY 11751. Public comment can be made at the Town Board meeting on September 12, 2023, or by providing written comment prior to the date of the public hearing to the Islip Town Clerk at townclerk@islipny.gov.

September 12, 2023
Resolution # 21

WHEREAS, in order to promote greater organizational efficiency, the Town Board wishes to amend Chapter 27 of the Town of Islip Code and establish the Town of Islip Department of Civil Service; and

WHEREAS, among the purposes of this Department are: (1) to assist the Town Board in establishing standards and developing procedures for individual job performance, with the objective of counseling and utilizing personnel to the Town's best advantage and improving efficiency and effectiveness; (2) to recommend to the Town Board standards and procedures with reference to Town personnel; and (3) to exercise such powers and perform such duties as may be conferred and imposed by or pursuant to the Civil Service Law; and

WHEREAS, the Suffolk County Department of Human Resources, Personnel and Civil Service currently administers the provisions of the Civil Service Law in the Town of Islip; and

WHEREAS, New York State Civil Service Law § 16(1)(b) provides an avenue by which the administration of the Civil Service Law may be reformed and authorizes a town to change its form of administration of civil service by adopting a local law establishing its own civil service system; and

WHEREAS, the Town Board is desirous to change the form of administration of civil service in the Town of Islip and withdraw from the Suffolk County civil service system, in order to enable the Town to attract, retain and empower talent in the workforce and to create a culture of innovation and diversity; and

WHEREAS, the establishment of the Town of Islip Department of Civil Service constitutes an election and authorization pursuant to § 16, Subdivision 1(b), of the Civil Service Law of the State of New York to withdraw the Town of Islip from its existing form of administration of the

Civil Service Law by the Suffolk County Personnel Officer and the Suffolk County Department of Civil Service; and

WHEREAS, a public hearing was held on August 15, 2023, to consider adopting a Local Law to establish the Town of Islip Department of Civil Service.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby enacts Local Law No. ____ of 2023, entitled "Establishment of a Department of Civil Service" as indicated on the attached, with additions noted by underlining and deletions indicated by strikeouts; and be it

FURTHER RESOLVED, that the comptroller is hereby authorized to make any and all budgeting adjustments necessary to effectuate this resolution.

Upon a vote being taken, the result was:

CHAPTER 27. Department of Civil Service

§ 27-1. Department Established; Town Personnel Officer to be Department Head; Division of Human Resources

- A. Department established. There shall be in the Town of Islip a department designated as the Department of Civil Service. The purpose of the Department is to assist the Town Board in establishing standards for and to develop procedures thereon covering individual job performance with the objective of counseling and utilizing personnel to the best advantage, improving efficiency and effectiveness, to recommend to the Town Board standards and procedures with reference to Town personnel and to exercise such powers and perform such duties as may be conferred and imposed by or pursuant to the Civil Service Law. The establishment of the Department constitutes an election and authorization pursuant to Section §16, subdivision 1(b), of the Civil Service Law of the State of New York to withdraw the Town of Islip from its existing form of administration of the Civil Service Law by the Suffolk County Personnel Officer and the Suffolk County Department of Civil Service.
- B. Position established. The principal executive officer and administrative head of such Department of Civil Service shall be the Town Personnel Officer pursuant to §15, Subdivision 1(b) of the Civil Service Law of the State of New York, who shall be appointed by the Town Supervisor with the approval of the Town Board at such salary as may from time to time be determined by the Town Board. The Town Personnel Officer shall be appointed upon the basis of his administrative experience and qualifications for the duties of such office and such additional standards as may be required by the Town Board.

§ 27-2 Term of office.

The term of office of the Town Personnel Officer shall be for six (6) years.

§ 27-3 Powers and duties.

- A. Except as provided in this chapter, the Town Personnel Officer shall have, with reference to the Civil Service of the Town of Islip, the powers and duties of a municipal civil service commission as provided in the Civil Service Law of this state, and shall be subject to supervision and control by the State Civil Service Commission as are municipal civil service commissions. The Town Personnel Officer shall be the head of the Department, with the power and authority to appoint and remove employees under his/her jurisdiction in accordance with the Civil Service Law and other applicable laws, and shall perform such other responsibilities as may be assigned by the Town Supervisor and/or the Town Board, including, but not limited to, the following:
- (1) Maintain accurate, centralized, updated records on all personnel employed by the Town.
 - (2) Have jurisdiction over the personnel system and perform all functions necessary and pertinent to the administration of such system.

- (3) Have jurisdiction over employee classifications, employee certifications, examinations for positions of employment, employee recruitment, and employee information and training.
- (4) Have jurisdiction over employee education and affirmative action programs.
- (5) Have jurisdiction over the Employee Assistance Program.
- (6) Shall assist Town departments in the recruitment of new personnel and have responsibility for the planning, design and administration of training programs for Town employees other than departmental orientation and in-service programs.

B. There shall be a Division of Human Resources within the Department of Civil Service which shall have the following powers, duties and responsibilities:

- (1) Have jurisdiction and control over the enrollment of Town employees in unemployment insurance, tuition reimbursement plans, and such other programs as may be approved by duly enacted resolution of the Town Board.
- (2) Determine eligibility for life insurance benefits for employees.
- (3) Have jurisdiction and control over employee benefits and retirement benefits.
- (4) Have jurisdiction and control over all Occupational Safety and Health Administration (OSHA) related matters that affect the safety, health and well-being of Town employees, including all functions and programs performed by the Town Safety Officer.
- (5) Have jurisdiction and control over the Deferred Compensation Plan.
- (6) Have jurisdiction and control over the enrollment of Town employees in retirement plans, in such health insurance plans as may be approved by the Town Board and in such other employee benefit programs as may be approved by action of the Town Board.
- (7) Have jurisdiction and control over departmental orientation and in-service programs.

C. The Town Personnel Officer is empowered herein to appoint a deputy, who shall generally act for and in her/his behalf, and who shall perform such duties as are vested in and imposed upon that office by the provisions of this chapter, by statute or by other lawful authority.

D. The Town Personnel Officer shall have such powers as shall be necessary for the proper administration of the department consistent with applicable provisions of law.

§ 27-4 Classified service.

All officers and employees of the Town of Islip and of all departments, offices, institutions and agencies thereof shall be members of the classified service, except the following:

A. Elective officers.

B. Heads of departments, including the members of all boards and commissions, and including department heads as defined in the Suburban Town Law.

C. Employees of the Town Board.

§ 27-5 Classification within classified service.

The offices and positions in the classified service of the Town of Islip shall be arranged in classes and filled in the same manner as now or hereafter provided by the Civil Service Law of this state in the case of offices and positions in the classified service of suburban towns; provided that the classification of offices and positions in force on the date on which this chapter becomes effective in the Town of Islip shall continue in force until modified by rules and regulations adopted in due course by the Town of Islip Department Civil Service subject to the control and supervision of the State Civil Service Commission.

§ 27-6 Effect on present employees.

The status of persons in the classified service of the Town of Islip on the date on which this chapter becomes effective in the Town of Islip, including pension rights, shall not be affected by this chapter.

§ 27-7 Enforcement.

It shall be the duty of the Town of Islip Department of Civil Service to make investigations concerning the enforcement and effect of this chapter, and to do everything in its power to secure observance of the spirit and letter of the Civil Service Law.

§ 27-8 Effect on other laws.

This chapter is adopted as a local law pursuant to Article IX of the New York State Constitution, Section 10 of the Municipal Home Rule Law, Section 16, Subdivision 1(b) and Section 15, Subdivision 1(b), of the Civil Service Law of the State of New York. Upon the establishment of the Town of Islip Department of Civil Service, it shall be the duty of the Town Personnel Officer, upon appointment, to adopt and procure the approval of the rules, and, upon failure to do so within sixty days (60) after appointment, the State Civil Service Commission shall forthwith make such rules.

§ 27-9 Effective date.

This chapter shall take effect not less than one year from the time of such election.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Seqra Determination for Bond Resolution.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town Board to adopt a negative declaration for the Maintenance and Beneficial Reuse/Disposal Project at Browns River, as no significant environmental impacts are anticipated from the same, as concluded from the Town's Parks Department and P.W. Grosser Consulting, Inc. Short Environmental Assessment Form.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: the Town, Residents
 2. Site or location effected by resolution: Browns River
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.

☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

Date

8/9/2023

**SEQRA DETERMINATION FOR MAINTENANCE AND BENEFICIAL
REUSE/DISPOSAL OF SEDIMENT FROM DREDGING PROJECTS TO
BE STORED AT STAGING AREAS LOCATED ON BROWN'S RIVER ROAD**

WHEREAS, the United States Army Corps of Engineers (the "USACOE") is conducting the Brown's Creek Federal Navigation Project for Maintenance Dredging in the hamlet of Sayville, Town of Islip (the "Dredging Project"); and

WHEREAS, it is anticipated that approximately 52,000 CY of sediment from the Dredging Project will be placed in nearby staging areas located on Brown's River Road, which are owned by the Town of Islip (the "Town") and the County of Suffolk (the "County"); and

WHEREAS, in December of 2022, the Town conducted maintenance dredging of the Brown's River East and Brown's River West Marinas, resulting in approximately 17,000 CY of sediment that were placed in the nearby staging areas on Brown's River Road; and

WHEREAS, the Town's engineering consultant for the Dredging Project, P.W. Grosser Consulting, Inc. ("PWGC"), with offices located at 630 Bohemia, NY 11716, has estimated that the staging areas on Brown's River Road have an maximum storage capacity of 105,670 CY, and other planned dredging projects in the Town could result in the placement of approximately 102,000 CY of sediment in said staging areas over the next few years; and

WHEREAS, in accordance with the State Environmental Quality Review Act ("SEQRA"), the Town's Department of Parks, Recreation, and Cultural Affairs (the "Parks Department") and PWGC have completed a Short Environmental Assessment Form ("SEAF") to evaluate the environmental impacts of maintaining and reusing/disposing of the 102,000 CY of sediment at the staging areas on Brown's River Road (the "Maintenance and Beneficial Reuse/Disposal Project") and have not identified any areas of environmental concern; and

WHEREAS, the Commissioner of the Parks Department recommends that the Town Board adopt a negative declaration for the Maintenance and Beneficial Reuse/Disposal Project, as no significant environmental impacts are anticipated from the same;

NOW, THEREFORE, on motion by _____, seconded by

_____, be it

RESOLVED, that based upon the SEAF referenced above and in accordance with SEQRA, the Town Board hereby adopts negative declaration for the Maintenance and Beneficial Reuse/Disposal Project, as no significant environmental impacts are anticipated from the same.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bond Resolution.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



PHONE: 212-820-9300
FAX: 212-514-8425

7 WORLD TRADE CENTER
250 GREENWICH STREET
NEW YORK, NY 10007
WWW.HAWKINS.COM

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR
RALEIGH

(212) 820-9620

August 4, 2023

Town of Islip, New York
\$13,200,000 Bonds for Dredging
Our File Designation: 6168/ 46659

Mr. Joseph Ludwig
Comptroller
Town of Islip
655 Main Street
Islip, New York 11751

Dear Joe:

Pursuant to your request, I have prepared the attached Extract of Minutes of a Town Board meeting to be held on August 15, 2023, showing adoption of the above bond resolution and providing for publication, in summary.

Please note that the bond resolution is to be adopted by at least a two-thirds vote of the entire Town Board membership without taking into consideration any temporary vacancies. **Therefore, four votes are required for adoption.**

As you know, publication of the bond resolution, in summary, commences a 20-day statute of limitations period pursuant to the provisions of Section 80.00 *et seq.* of the Local Finance Law. I am therefore enclosing the following items:

- (a) Summary form of the bond resolution with the prescribed form of Clerk's notice affixed in readiness for publication. (Please note that there is no need to publish the full text of the bond resolution.)
- (b) Estoppel Certificate for execution.

By copy of this letter I am requesting that the Town Clerk arrange for publication of the summary bond resolution, with the prescribed form of Clerk's statutory notice affixed, in the official Town newspaper.

I would ask that the Town Clerk return a certified copy of the Extract of Minutes and an original Affidavit of Publication to me, when available.

I am forwarding the enclosed bond resolution with the understanding that all requirements of the New York State Environmental Quality Review Act ("SEQRA"),

including either a negative declaration or the appropriate level of review for each project, have been complied with or will be complied with prior to adoption.

Please do not hesitate to call if you have any questions.

With best regards, I am

Very truly yours,

William J. Jackson

WJJ/ml

Enclosures

cc: Olga H. Murray, Town Clerk
John R. Dicioccio, Town Attorney (jdicioccio@islipny.gov)
Teri Bogardt (tbogardt@islipny.gov)

EXTRACT OF MINUTES
Meeting of the Town Board of the
Town of Islip, in the
County of Suffolk, New York
August 15, 2023

A regular meeting of the Town Board of the Town of Islip, in the County of Suffolk, New York, was held at the Town Hall, 655 Main Street, Islip, New York on August 15, 2023.

There were present: Angie M. Carpenter, Supervisor

Board Members:

There were absent:

Also present: Olga H. Murray, Town Clerk

_____ offered the following resolution and moved its
adoption:

BOND RESOLUTION OF THE TOWN OF ISLIP, NEW YORK,
ADOPTED AUGUST 15, 2023, AUTHORIZING THE
ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO
EXCEED \$13,200,000 TO FINANCE DREDGING
IMPROVEMENTS, STATING THE ESTIMATED MAXIMUM
COST THEREOF IS \$13,200,000 AND APPROPRIATING SAID
AMOUNT FOR SUCH PURPOSE

THE TOWN BOARD OF THE TOWN OF ISLIP, IN THE COUNTY OF
SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-
thirds of all the members of said Town Board) AS FOLLOWS:

Section 1. The Town of Islip, in the County of Suffolk, New York (herein
called the "Town"), is hereby authorized to issue bonds in a principal amount not to exceed
\$13,200,000 pursuant to the Local Finance Law, constituting Chapter 33-a of the Consolidated
Laws of the State of New York (herein called the "Law"), to finance dredging improvements.

Section 2. The estimated maximum cost of the project described herein,
including preliminary costs and costs incidental thereto and the financing thereof, is \$13,200,000
and said amount is hereby appropriated for such purpose. The plan of financing includes the
issuance of bonds in a principal amount not to exceed \$13,200,000 to finance said appropriation,
the levy and collection of taxes on all the taxable real property in the Town to pay the principal
of said bonds and the interest thereon as the same shall become due and payable.

Section 3. The following additional matters are hereby determined and
declared:

(a) The period of probable usefulness applicable to the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 22 (a) of the Law, is five (5) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will not exceed five years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by general tax upon all the taxable real property within the Town. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative

to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Town Board as to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to executing contracts for credit enhancements and providing for substantially level or declining annual debt service, are hereby delegated to the Supervisor, the chief fiscal officer of the Town.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately and the Town Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in the "*Suffolk County News*," a newspaper having a general circulation in said Town, which newspaper is hereby designated as the official newspaper of the Town for such publication.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Angie M. Carpenter	voting _____
Councilperson Jorge Guadron	voting _____
Councilperson John C. Cochrane Jr.	voting _____
Councilperson James P. O'Connor	voting _____
Councilperson John M. Lorenzo	voting _____

The resolution was declared adopted.

CERTIFICATE

I, OLGA H. MURRAY, Town Clerk of the Town of Islip, in the County of Suffolk, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Town Board of said Town of Islip duly called and held on August 15, 2023, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Town Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the
corporate seal of said Town this _____ day of
August, 2023.

(SEAL)

Olga H. Murray, Town Clerk
Town of Islip

(NOTICE AND SUMMARY OF BOND RESOLUTION FOR PUBLICATION)

LEGAL NOTICE

The resolution, a summary of which is published herewith, has been adopted on August 15, 2023, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Islip, in the County of Suffolk, New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the constitution.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF ISLIP

OLGA H. MURRAY
Town Clerk

DATED: August 15, 2023
Islip, New York

BOND RESOLUTION OF THE TOWN OF ISLIP, NEW YORK, ADOPTED AUGUST 15, 2023, AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$13,200,000 TO FINANCE DREDGING IMPROVEMENTS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$13,200,000 AND APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE

The object or purpose for which the bonds are authorized to be issued is for dredging improvements.

The maximum amount of obligations authorized to be issued is \$13,200,000.

The period of probable usefulness is five (5) years.

A complete copy of the Bond Resolution summarized above shall be available for public inspection during normal business hours at the office of the Town Clerk, Town Hall, 655 Main Street, Islip, New York.

The bond resolution was adopted on August 15, 2023.

ESTOPPEL CERTIFICATE

I, OLGA H. MURRAY, Town Clerk of the Town of Islip, in the County of Suffolk, New York (the "Town"), HEREBY CERTIFY as follows:

That a resolution of the Town Board of said Town entitled:

"BOND RESOLUTION OF THE TOWN OF ISLIP, NEW YORK, ADOPTED AUGUST 15, 2023, AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$13,200,000 TO FINANCE DREDGING IMPROVEMENTS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$13,200,000 AND APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE,"

was adopted on August 15, 2023, and such resolution contained an estoppel clause as permitted by Section 80.00 of the Local Finance Law and a notice setting forth substantially the statements referred to in Section 81.00 of the Local Finance Law, together with a summary of such resolution, was duly published as referred to in said Section 81.00 of the Local Finance Law.

That to the best of my knowledge, no action, suit or proceeding contesting the validity of the obligations authorized by such resolution was commenced within twenty days from the date of publication of such notice.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Town this _____ day of _____, 2023.

Olga H. Murray, Town Clerk
Town of Islip

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 24

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Assurances that the Town of Islip will remove dredged material associated with the Brown's River Dredging Project from the County's surplus material area.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF


**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

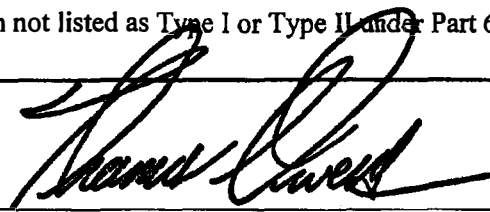
This resolution assures the County of Suffolk that in exchange for permitting the Town of Islip to store dredged material/sediment from the Brown's River dredging project on the County's nearby surplus material area, the Town of Islip will remove the dredged material/sediment from the County's surplus material area within a reasonable time-frame to be agreed upon in the future, but no sooner than twelve (12) months after completion of the Brown's River dredging project.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: the Town, residents and visitors, the County
 2. Site or location effected by resolution: Brown's River
 3. Cost: TBD
 4. Budget Line: TBD 
 5. Amount and source of outside funding: TBD
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

Date

**ASSURANCES FOR DREDGING OPERATIONS AT BROWN'S RIVER,
FEDERAL CHANNEL IN THE TOWN OF ISLIP, NEW YORK**

WHEREAS, the U.S. Army Corps of Engineers (the "USACOE") is conducting the Brown's Creek Federal Navigation Project for Maintenance Dredging in the hamlet of Sayville, Town of Islip (the "Dredging Project"); and

WHEREAS, on March 14, 2023, by Resolution # 39, the Town Board of the Town of Islip (the "Town") authorized the Supervisor to execute any required agreements or permits, and any necessary documentation thereto, for the USACOE to utilize Town-owned property on Brown's River Road for the placement of dredged material from the Dredging Project; and

WHEREAS, the Town, as the local sponsor for the Dredging Project, has requested permission from Suffolk County (the "County") to utilize nearby surplus material areas to contain the estimated volumes of dredged material to be removed by the USACOE as part of the Dredging Project; and

WHEREAS, the County has agreed to provide access to and use of the County's surplus material areas at the following parcels: 0500-432.00-02.00-006.000 and 0500-409.00-08.00-002.002 (the "County Surplus Material Area"), on the condition that the Town be responsible for the removal and transportation of the dredged material from the Dredging Project from the County Surplus Material Area to a final disposal location (e.g., landfill); and

WHEREAS, the Town will obtain all necessary approvals and agreements with the USACOE for the Dredging Project and the associated transport and placement of the dredged material to the County Surplus Material Area and from the County Surplus Material Area to a final disposal location; and

WHEREAS, the Dredging Project is in the public interest, as it will facilitate adequate navigation channels for ferry service and access to public facilities; and

WHEREAS, in accordance with the State Environmental Quality Review Act ("SEQRA"), the Town's Department of Parks, Recreation, and Cultural Affairs (the "Parks Department") and the engineering consultant for the Dredging Project, P.W. Grosser Consulting, Inc., have completed a Short

Environmental Assessment Form and determined that the Dredging Project will not result in a significant adverse environmental impact;

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____; be it

RESOLVED that the Town of Islip hereby assures the County of Suffolk that in exchange for the County providing access to and use of the County Surplus Material Area for the Dredging Project, the Town of Islip shall:

(a) Be responsible for the removal and transportation of the dredged material from the Dredging Project from the County Surplus Material Area to the final disposal location (e.g. landfill), including the costs thereof, within a reasonable timeframe to be agreed upon between the County and Town, but no sooner than twelve (12) months after completion of the Dredging Project as determined by the County, provided that the County notifies the Town at least one (1) calendar year in advance of the requested removal date, so that the Town can sufficiently plan and mobilize for such removal and transportation. In the event the Town is not equipped to or cannot remove and transport the dredged material as described herein, the County shall cause the same to be performed at the sole cost and expense of the Town. The Town will not be responsible for the management and/or removal of material that exceeds what the Town deposited from the Dredging Project unless previously agreed upon by the Town;

(b) Indemnify and hold harmless the County of Suffolk from any claims, actions, proceedings, judgments, liens, encumbrances or damages of any kind or nature what-so-ever resulting from the Town's use of the County Surplus Material Area for the Dredging Project; and

(c) Secure agreements with the USACOE, including but not limited to: hold the County of Suffolk harmless from all dredging operations, leave the County Surplus Material Area in as good condition as found, provide pre-and-post dredge volumes, and notify County of all phases of operations including mobilization, dredging commencement and demobilization.

August 15, 2023

Resolution #

AND BE IT FURTHER RESOLVED that if at any time the County determines that the County Surplus Material Area has been compromised due to dredging operations from the Dredging Project, the County shall have the right, upon reasonable notice, to restrict, suspend, and terminate the Town from using the County Surplus Material Area;

AND BE IT FURTHER RESOLVED that the Supervisor of the Town of Islip is hereby authorized to execute any documentation necessary to memorialize the assurances set forth above, the form and content of which shall be subject to the approval of the Town Attorney;

AND BE IT FURTHER RESOLVED that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with this resolution.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 25

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Bay Shore Brightwaters Ambulance District which proposes to amend the Defined Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Resolution authorizing a referendum of the eligible voters within the Bay Shore Brightwaters Ambulance District, which proposes to amend the Defined Contribution Service Award Program.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Bay Shore Brightwaters Ambulance District
 2. Site or location effected by resolution: Bay Shore Brightwaters Ambulance District
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

5/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program ("Defined Contribution Plan") was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous of amending the current Defined Contribution Plan. Such amendment is to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024; and

WHEREAS, in order to achieve this amendment, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Bay Shore Brightwaters Ambulance District, which proposes to amend the Defined Contribution Plan to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024, shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. A vote for the purposes set forth herein of the qualified voters of the Bay Shore Brightwaters Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 911 Aletta Place, #7940, Bay Shore, NY 11706 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;

3. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
4. The Notice of Special Election shall be in substantially the following form:

**NOTICE OF SPECIAL ELECTION OF THE BAY SHORE BRIGHTWATERS
VOLUNTEER AMBULANCE DISTRICT ON OCTOBER 17, 2023**

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Bay Shore Brightwaters Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 911 Aletta Place, #7940, Bay Shore, NY 11706, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the Defined Contribution Service Award Program be amended, effective January 1, 2024?

AMENDMENT OF THE DEFINED CONTRIBUTION SERVICE AWARD PROGRAM FOR BAY SHORE BRIGHTWATERS AMBULANCE DISTRICT WILL ALLOW ANY MEMBER WHO HAS OR WILL HAVE ANY CREDITED SERVICE (OR CREDIT ELIGIBLE SERVICE HEREINAFTER DEEMED TO QUALIFY FOR CREDIT) ACCRUED WITHIN THE FIVE (5) YEAR PERIOD COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023 TO RECEIVE THE PAYMENTS HE OR SHE IS ENTITLED TO UNDER THE DEFINED CONTRIBUTION PLAN ONCE THE MEMBER IS FULLY VESTED AND REACHES THE AGE OF ENTITLEMENT OF SIXTY-FIVE, AND WILL END FUNDING FOR THE DEFINED CONTRIBUTION PLAN EFFECTIVE JANUARY 1, 2024.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 26

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Bay Shore Brightwaters Ambulance District which proposes to adopt the Defined Benefit Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Resolution authorizing a referendum of the eligible voters within the Bay Shore Brightwaters Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Bay Shore Brightwaters Ambulance District.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Bay Shore Brightwaters Ambulance District
 2. Site or location effected by resolution: Bay Shore Brightwaters Ambulance District
 3. Cost: \$126,000, with an additional administration fee of \$43 per each member annually
 4. Budget Line: SA01.9010.80010
 5. Amount and source of outside funding: \$126,000 & administration fee of \$43
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous to create a Defined Benefit Service Award Program ("Defined Benefit Plan") effective 1/1/2024; and

WHEREAS, in order to achieve the creation of the Defined Benefit Plan, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts to pass the adoption of the Defined Benefit Service Awards Program.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Bay Shore Brightwaters Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Bay Shore Brightwaters Ambulance District shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. The type of Service Award Program shall be a Defined Benefit Program as set forth in New York State General Municipal Law Article 11-AAA;
3. The estimated first year cost of the Bay Shore Brightwaters Ambulance District Defined Benefit Service Award Program shall be ONE HUNDRED AND TWENTY-SIX THOUSAND (\$126,000) DOLLARS. An additional administration fee of forty-three (\$43) dollars per each member annually will be assessed. These costs will be paid for by third party billing, and not an expense of the community members or taxpayers;
4. All active volunteer ambulance workers of the Bay Shore Brightwaters Ambulance District who are Age 18 and Older with one (1) Year of Service are eligible to become a participant of the Program;
5. In order to qualify for a "year of service", the volunteer ambulance worker must satisfy the minimum requirements of participation of earning fifty (50) points in a year, such points

to be awarded pursuant to Section 219-m of the General Municipal Law of the State of New York, as amended from time to time;

6. The benefit payable to the participating active volunteer ambulance worker entitled to a benefit under the Defined Benefit Program shall be thirty (\$30) dollars per month per each year of future service, with a maximum credited service of fifty (50) years;
7. An active volunteer ambulance worker shall become fully (100%) vested in the Defined Benefit Service Award Program after five (5) years of service. Vesting service in the previous Defined Contribution Plan will be counted towards the five (5) years and there will be no additional cost for counting such service;
8. Benefits shall be available and commence when the participating volunteer ambulance worker reaches the entitlement age of sixty-five (65). For the purpose of crediting service, the start date shall be January 1, 2024.
9. A vote for the purposes set forth herein of the qualified voters of the Bay Shore Brightwaters Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 911 Aletta Place, #7940, Bay Shore, NY 11706 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;
10. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
11. The Notice of Special Election shall be in substantially the following form:

NOTICE OF SPECIAL ELECTION OF THE BAY SHORE BRIGHTWATERS

VOLUNTEER AMBULANCE DISTRICT ON OCTOBER 17, 2023

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Bay Shore Brightwaters Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located 911 Aletta Place, #7940, Bay Shore, NY 11706, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the creation of a Defined Benefit Service Award Program for the volunteer ambulance workers in the Bay Shore Brightwaters Ambulance District be approved?

THE ESTIMATED FIRST YEAR COST OF THE SERVICE AWARD PROGRAM SHALL BE ONE HUNDRED AND TWENTY-SIX THOUSAND (\$126,000) DOLLARS. THE BENEFIT PAYABLE TO THE PARTICIPATING ACTIVE VOLUNTEER AMBULANCE WORKER ENTITLED TO A BENEFIT UNDER THE DEFINED BENEFIT PROGRAM SHALL BE THIRTY (\$30) DOLLARS PER MONTH PER EACH YEAR OF FUTURE SERVICE, WITH A MAXIMUM CREDITED SERVICE OF FIFTY (50) YEARS. VESTING SERVICE IN THE PREVIOUS DEFINED CONTRIBUTION PLAN WILL BE COUNTED TOWARDS THE FIVE (5) YEARS AND THERE WILL BE NO COST FOR COUNTING SUCH SERVICE. HOWEVER, AN ADDITIONAL ADMINISTRATION FEE OF FORTY-THREE (\$43) DOLLARS PER EACH MEMBER ANNUALLY WILL BE ASSESSED. THESE COSTS WILL BE PAID FOR BY THIRD PARTY BILLING, AND NOT AN EXPENSE OF THE COMMUNITY MEMBERS OR TAXPAYERS.

Upon a vote being taken, the result was:

MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY

No. 27

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Brentwood Legion Ambulance District which proposes to amend the Defined Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Resolution authorizing a referendum of the eligible voters within the Brentwood Legion Ambulance District, which proposes to amend the Defined Contribution Service Award Program.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Brentwood Legion Ambulance District
 2. Site or location effected by resolution: Brentwood Legion Ambulance District
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program ("Defined Contribution Plan") was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous of amending the current Defined Contribution Plan. Such amendment is to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024; and

WHEREAS, in order to achieve this amendment, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Brentwood Legion Ambulance District, which proposes to amend the Defined Contribution Plan to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024, shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. A vote for the purposes set forth herein of the qualified voters of the Brentwood Legion Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 29 Third Avenue, Brentwood, NY 11717 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;

3. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
4. The Notice of Special Election shall be in substantially the following form:

**NOTICE OF SPECIAL ELECTION OF THE BRENTWOOD LEGION VOLUNTEER
AMBULANCE DISTRICT ON OCTOBER 17, 2023**

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Brentwood Legion Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 29 Third Avenue, Brentwood, NY 11717, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the Defined Contribution Service Award Program be amended, effective January 1, 2024?

AMENDMENT OF THE DEFINED CONTRIBUTION SERVICE AWARD PROGRAM FOR BRENTWOOD LEGION AMBULANCE DISTRICT WILL ALLOW ANY MEMBER WHO HAS OR WILL HAVE ANY CREDITED SERVICE (OR CREDIT ELIGIBLE SERVICE HEREINAFTER DEEMED TO QUALIFY FOR CREDIT) ACCRUED WITHIN THE FIVE (5) YEAR PERIOD COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023 TO RECEIVE THE PAYMENTS HE OR SHE IS ENTITLED TO UNDER THE DEFINED CONTRIBUTION PLAN ONCE THE MEMBER IS FULLY VESTED AND REACHES THE AGE OF ENTITLEMENT OF SIXTY-FIVE, AND WILL END FUNDING FOR THE DEFINED CONTRIBUTION PLAN EFFECTIVE JANUARY 1, 2024.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 28

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Brentwood Legion Ambulance District which proposes to adopt the Defined Benefit Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

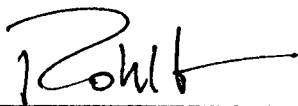
Resolution authorizing a referendum of the eligible voters within the Brentwood Legion Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Brentwood Legion Ambulance District.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Brentwood Legion Ambulance District
 2. Site or location effected by resolution: Brentwood Legion Ambulance District
 3. Cost: \$117,000, with an additional administration fee of \$43 per each member annually
 4. Budget Line: SA02.9010.80010
 5. Amount and source of outside funding: \$117,000 & administration fee of \$43
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous to create a Defined Benefit Service Award Program ("Defined Benefit Plan") effective 1/1/2024; and

WHEREAS, in order to achieve the creation of the Defined Benefit Plan, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts to pass the adoption of the Defined Benefit Service Awards Program.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Brentwood Legion Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Brentwood Legion Ambulance District shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. The type of Service Award Program shall be a Defined Benefit Program as set forth in New York State General Municipal Law Article 11-AAA;
3. The estimated first year cost of the Brentwood Legion Ambulance District Defined Benefit Service Award Program shall be ONE HUNDRED AND SEVENTEEN THOUSAND (\$117,000) DOLLARS. An additional administration fee of forty-three (\$43) dollars per each member annually will be assessed. These costs will be paid for by third party billing, and not an expense of the community members or taxpayers;
4. All active volunteer ambulance workers of the Brentwood Legion Ambulance District who are Age 18 and Older with one (1) Year of Service are eligible to become a participant of the Program;
5. In order to qualify for a "year of service", the volunteer ambulance worker must satisfy the minimum requirements of participation of earning fifty (50) points in a year, such points

to be awarded pursuant to Section 219-m of the General Municipal Law of the State of New York, as amended from time to time;

6. The benefit payable to the participating active volunteer ambulance worker entitled to a benefit under the Defined Benefit Program shall be thirty (\$30) dollars per month per each year of future service, with a maximum credited service of fifty (50) years;
7. An active volunteer ambulance worker shall become fully (100%) vested in the Defined Benefit Service Award Program after five (5) years of service. Vesting service in the previous Defined Contribution Plan will be counted towards the five (5) years and there will be no additional cost for counting such service;
8. Benefits shall be available and commence when the participating volunteer ambulance worker reaches the entitlement age of sixty-five (65). For the purpose of crediting service, the start date shall be January 1, 2024.
9. A vote for the purposes set forth herein of the qualified voters of the Brentwood Legion Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 29 Third Avenue, Brentwood, NY 11717 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;
10. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
11. The Notice of Special Election shall be in substantially the following form:

**NOTICE OF SPECIAL ELECTION OF THE BRENTWOOD LEGION VOLUNTEER
AMBULANCE DISTRICT ON OCTOBER 17, 2023**

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Brentwood Legion Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 29 Third Avenue, Brentwood, NY 11717, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the creation of a Defined Benefit Service Award Program for the volunteer ambulance workers in the Brentwood Legion Ambulance District be approved?

THE ESTIMATED FIRST YEAR COST OF THE SERVICE AWARD PROGRAM SHALL BE ONE HUNDRED AND SEVENTEEN THOUSAND (\$117,000) DOLLARS. THE BENEFIT PAYABLE TO THE PARTICIPATING ACTIVE VOLUNTEER AMBULANCE WORKER ENTITLED TO A BENEFIT UNDER THE DEFINED BENEFIT PROGRAM SHALL BE THIRTY (\$30) DOLLARS PER MONTH PER EACH YEAR OF FUTURE SERVICE, WITH A MAXIMUM CREDITED SERVICE OF FIFTY (50) YEARS. VESTING SERVICE IN THE PREVIOUS DEFINED CONTRIBUTION PLAN WILL BE COUNTED TOWARDS THE FIVE (5) YEARS AND THERE WILL BE NO COST FOR COUNTING SUCH SERVICE. HOWEVER, AN ADDITIONAL ADMINISTRATION FEE OF FORTY-THREE (\$43) DOLLARS PER EACH MEMBER ANNUALLY WILL BE ASSESSED. THESE COSTS WILL BE PAID FOR BY THIRD PARTY BILLING, AND NOT AN EXPENSE OF THE COMMUNITY MEMBERS OR TAXPAYERS.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 29

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Central-Islip Hauppauge Ambulance District which proposes to amend the Defined Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Resolution authorizing a referendum of the eligible voters within the Central Islip-Hauppauge Ambulance District, which proposes to amend the Defined Contribution Service Award Program.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Central Islip-Hauppauge Ambulance District
 2. Site or location effected by resolution: Central Islip-Hauppauge Ambulance District
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program ("Defined Contribution Plan") was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous of amending the current Defined Contribution Plan. Such amendment is to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024; and

WHEREAS, in order to achieve this amendment, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Central Islip-Hauppauge Ambulance District, which proposes to amend the Defined Contribution Plan to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024, shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. A vote for the purposes set forth herein of the qualified voters of the Central Islip-Hauppauge Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at located at 4 Pineville Road, Central Islip, NY 11722 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;

3. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
4. The Notice of Special Election shall be in substantially the following form:

NOTICE OF SPECIAL ELECTION OF THE CENTRAL ISLIP-HAUPPAUGE

VOLUNTEER AMBULANCE DISTRICT ON OCTOBER 17, 2023

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Central Islip-Hauppauge Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 4 Pineville Road, Central Islip, NY 11722, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the Defined Contribution Service Award Program be amended, effective January 1, 2024?

AMENDMENT OF THE DEFINED CONTRIBUTION SERVICE AWARD PROGRAM FOR CENTRAL ISLIP-HAUPPAUGE AMBULANCE DISTRICT WILL ALLOW ANY MEMBER WHO HAS OR WILL HAVE ANY CREDITED SERVICE (OR CREDIT ELIGIBLE SERVICE HEREINAFTER DEEMED TO QUALIFY FOR CREDIT) ACCRUED WITHIN THE FIVE (5) YEAR PERIOD COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023 TO RECEIVE THE PAYMENTS HE OR SHE IS ENTITLED TO UNDER THE DEFINED CONTRIBUTION PLAN ONCE THE MEMBER IS FULLY VESTED AND REACHES THE AGE OF ENTITLEMENT OF SIXTY-FIVE, AND WILL END FUNDING FOR THE DEFINED CONTRIBUTION PLAN EFFECTIVE JANUARY 1, 2024.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 30

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Central-Islip Ambulance District which proposes to adopt the Defined Benefit Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing a referendum of the eligible voters within the Central Islip-Hauppauge Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Central Islip-Hauppauge Ambulance District.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Central Islip-Hauppauge Ambulance District
 2. Site or location effected by resolution: Central Islip-Hauppauge Ambulance District
 3. Cost: \$52,000, with an additional administration fee of \$43 per each member annually
 4. Budget Line: SA03.9010.80010
 5. Amount and source of outside funding: \$52,000 & administration fee of \$43
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous to create a Defined Benefit Service Award Program ("Defined Benefit Plan") effective 1/1/2024; and

WHEREAS, in order to achieve the creation of the Defined Benefit Plan, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts to pass the adoption of the Defined Benefit Service Awards Program.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Central Islip-Hauppauge Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Central Islip-Hauppauge Ambulance District, shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. The type of Service Award Program shall be a Defined Benefit Program as set forth in New York State General Municipal Law Article 11-AAA;
3. The estimated first year cost of the Central Islip-Hauppauge Ambulance District Defined Benefit Service Award Program shall be FIFTY-TWO THOUSAND (\$52,000) DOLLARS. An additional administration fee of forty-three (\$43) dollars per each member annually will be assessed. These costs will be paid for by third party billing, and not an expense of the community members or taxpayers;
4. All active volunteer ambulance workers of the Central Islip-Hauppauge Ambulance District who are Age 18 and Older with one (1) Year of Service are eligible to become a participant of the Program;
5. In order to qualify for a "year of service", the volunteer ambulance worker must satisfy the minimum requirements of participation of earning fifty (50) points in a year, such points

to be awarded pursuant to Section 219-m of the General Municipal Law of the State of New York, as amended from time to time;

6. The benefit payable to the participating active volunteer ambulance worker entitled to a benefit under the Defined Benefit Program shall be thirty (\$30) dollars per month per each year of future service, with a maximum credited service of fifty (50) years;
7. An active volunteer ambulance worker shall become fully (100%) vested in the Defined Benefit Service Award Program after five (5) years of service. Vesting service in the previous Defined Contribution Plan will be counted towards the five (5) years and there will be no additional cost for counting such service;
8. Benefits shall be available and commence when the participating volunteer ambulance worker reaches the entitlement age of sixty-five (65). For the purpose of crediting service, the start date shall be January 1, 2024.
9. A vote for the purposes set forth herein of the qualified voters of the Central Islip-Hauppauge Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 4 Pineville Road, Central Islip, NY 11722 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;
10. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
11. The Notice of Special Election shall be in substantially the following form:

NOTICE OF SPECIAL ELECTION OF THE CENTRAL ISLIP-HAUPPAUGE

VOLUNTEER AMBULANCE DISTRICT ON OCTOBER 17, 2023

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Central Islip-Hauppauge Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 4 Pineville Road, Central Islip, NY 11722, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the creation of a Defined Benefit Service Award Program for the volunteer ambulance workers in the Central Islip-Hauppauge Ambulance District be approved?

THE ESTIMATED FIRST YEAR COST OF THE SERVICE AWARD PROGRAM SHALL BE FIFTY-TWO THOUSAND (\$52,000) DOLLARS. THE BENEFIT PAYABLE TO THE PARTICIPATING ACTIVE VOLUNTEER AMBULANCE WORKER ENTITLED TO A BENEFIT UNDER THE DEFINED BENEFIT PROGRAM SHALL BE THIRTY (\$30) DOLLARS PER MONTH PER EACH YEAR OF FUTURE SERVICE, WITH A MAXIMUM CREDITED SERVICE OF FIFTY (50) YEARS. VESTING SERVICE IN THE PREVIOUS DEFINED CONTRIBUTION PLAN WILL BE COUNTED TOWARDS THE FIVE (5) YEARS AND THERE WILL BE NO COST FOR COUNTING SUCH SERVICE. HOWEVER, AN ADDITIONAL ADMINISTRATION FEE OF FORTY-THREE (\$43) DOLLARS PER EACH MEMBER ANNUALLY WILL BE ASSESSED. THESE COSTS WILL BE PAID FOR BY THIRD PARTY BILLING, AND NOT AN EXPENSE OF THE COMMUNITY MEMBERS OR TAXPAYERS.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 31

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Exchange Ambulance District which proposes to amend the Defined Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing a referendum of the eligible voters within the Exchange Ambulance District, which proposes to amend the Defined Contribution Service Award Program.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Exchange Ambulance District
 2. Site or location effected by resolution: Exchange Ambulance District
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program ("Defined Contribution Plan") was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous of amending the current Defined Contribution Plan. Such amendment is to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024; and

WHEREAS, in order to achieve this amendment, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Exchange Ambulance District, which proposes to amend the Defined Contribution Plan to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024, shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. A vote for the purposes set forth herein of the qualified voters of the Exchange Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 190 Carleton Avenue, East Islip, NY 11730 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;
3. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice

of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;

4. The Notice of Special Election shall be in substantially the following form:

**NOTICE OF SPECIAL ELECTION OF THE EXCHANGE VOLUNTEER
AMBULANCE DISTRICT ON OCTOBER 17, 2023**

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Exchange Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 190 Carleton Avenue, East Islip, NY 11730, Sayville, NY 11782, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the Defined Contribution Service Award Program be amended, effective January 1, 2024?

AMENDMENT OF THE DEFINED CONTRIBUTION SERVICE AWARD PROGRAM FOR EXCHANGE AMBULANCE DISTRICT WILL ALLOW ANY MEMBER WHO HAS OR WILL HAVE ANY CREDITED SERVICE (OR CREDIT ELIGIBLE SERVICE HEREINAFTER DEEMED TO QUALIFY FOR CREDIT) ACCRUED WITHIN THE FIVE (5) YEAR PERIOD COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023 TO RECEIVE THE PAYMENTS HE OR SHE IS ENTITLED TO UNDER THE DEFINED CONTRIBUTION PLAN ONCE THE MEMBER IS FULLY VESTED AND REACHES THE AGE OF ENTITLEMENT OF SIXTY-FIVE, AND WILL END FUNDING FOR THE DEFINED CONTRIBUTION PLAN EFFECTIVE JANUARY 1, 2024.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 32

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Exchange Ambulance District which proposes to adopt the Defined Benefit Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


Resolution authorizing a referendum of the eligible voters within the Exchange Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Exchange Ambulance District.

SPECIFY WHERE APPLICABLE:

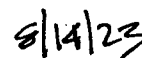
1. Entity or individual benefitted by resolution: Exchange Ambulance District
 2. Site or location effected by resolution: Exchange Ambulance District
 3. Cost: \$101,000, with an additional administration fee of \$43 per each member annually
 4. Budget Line: SA04.9010.80010
 5. Amount and source of outside funding: \$101,000 & administration fee of \$43
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor



Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous to create a Defined Benefit Service Award Program ("Defined Benefit Plan") effective 1/1/2024; and

WHEREAS, in order to achieve the creation of the Defined Benefit Plan, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts to pass the adoption of the Defined Benefit Service Awards Program.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Exchange Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Exchange Ambulance District shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. The type of Service Award Program shall be a Defined Benefit Program as set forth in New York State General Municipal Law Article 11-AAA;
3. The estimated first year cost of the Exchange Ambulance District Defined Benefit Service Award Program shall be ONE HUNDRED AND ONE THOUSAND (\$101,000) DOLLARS. An additional administration fee of forty-three (\$43) dollars per each member annually will be assessed. These costs will be paid for by third party billing, and not an expense of the community members or taxpayers;
4. All active volunteer ambulance workers of the Exchange Ambulance District who are Age 18 and Older with one (1) Year of Service are eligible to become a participant of the Program;
5. In order to qualify for a "year of service", the volunteer ambulance worker must satisfy the minimum requirements of participation of earning fifty (50) points in a year, such points

6. The vested benefit payable to the participating active volunteer ambulance workers of the State of New York as amended Defined Benefit Program shall be thirty (\$30) dollars per month per each year of future service, with a maximum credited service of fifty (50) years;

7. An active volunteer ambulance worker shall become fully (100%) vested in the Defined Benefit Service Award Program after five (5) years of service. Vesting service in the previous Defined Contribution Plan will be counted towards the five (5) years and there will be no additional cost for counting such service;
8. Benefits shall be available and commence when the participating volunteer ambulance worker reaches the entitlement age of sixty-five (65). For the purpose of crediting service, the start date shall be January 1, 2024.
9. A vote for the purposes set forth herein of the qualified voters of the Exchange Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 190 Carleton Avenue, East Islip, NY 11730 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;
10. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
11. The Notice of Special Election shall be in substantially the following form:

NOTICE OF SPECIAL ELECTION OF THE EXCHANGE VOLUNTEER

AMBULANCE DISTRICT ON OCTOBER 17, 2023

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Exchange Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 190 Carleton Avenue, East Islip, NY 11730, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the creation of a Defined Benefit Service Award Program for the volunteer ambulance workers in the Exchange Ambulance District be approved?

THE ESTIMATED FIRST YEAR COST OF THE SERVICE AWARD PROGRAM SHALL BE ONE HUNDRED AND ONE THOUSAND (\$101,000) DOLLARS. THE BENEFIT

PAYABLE TO THE PARTICIPATING ACTIVE VOLUNTEER AMBULANCE WORKER ENTITLED TO A BENEFIT UNDER THE DEFINED BENEFIT PROGRAM SHALL BE THIRTY (\$30) DOLLARS PER MONTH PER EACH YEAR OF FUTURE SERVICE, WITH A MAXIMUM CREDITED SERVICE OF FIFTY (50) YEARS. VESTING SERVICE IN THE PREVIOUS DEFINED CONTRIBUTION PLAN WILL BE COUNTED TOWARDS THE FIVE (5) YEARS AND THERE WILL BE NO COST FOR COUNTING SUCH SERVICE. HOWEVER, AN ADDITIONAL ADMINISTRATION FEE OF FORTY-THREE (\$43) DOLLARS PER EACH MEMBER ANNUALLY WILL BE ASSESSED. THESE COSTS WILL BE PAID FOR BY THIRD PARTY BILLING, AND NOT AN EXPENSE OF THE COMMUNITY MEMBERS OR TAXPAYERS.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 33

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Community Ambulance District which proposes to amend the Defined Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing a referendum of the eligible voters within the Community Ambulance District, which proposes to amend the Defined Contribution Service Award Program.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Community Ambulance District
 2. Site or location effected by resolution: Community Ambulance District
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

5/11/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program ("Defined Contribution Plan") was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous of amending the current Defined Contribution Plan. Such amendment is to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024; and

WHEREAS, in order to achieve this amendment, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Community Ambulance District, which proposes to amend the Defined Contribution Plan to allow any member who has or will have any credited service (or credit eligible service hereinafter deemed to qualify for credit) accrued within the five (5) year period commencing January 1, 2019 and ending December 31, 2023 to receive the payments he or she is entitled to under the Defined Contribution Plan once the member is fully vested and reaches the age of entitlement of sixty-five, while ending funding for the Defined Contribution Plan effective 1/1/2024, shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. A vote for the purposes set forth herein of the qualified voters of the Community Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 420 Lakeland Avenue, Sayville, NY 11782 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;

3. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
4. The Notice of Special Election shall be in substantially the following form:

NOTICE OF SPECIAL ELECTION OF THE COMMUNITY VOLUNTEER

AMBULANCE DISTRICT ON OCTOBER 17, 2023

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Community Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 420 Lakeland Avenue, Sayville, NY 11782, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the Defined Contribution Service Award Program be amended, effective January 1, 2024?

AMENDMENT OF THE DEFINED CONTRIBUTION SERVICE AWARD PROGRAM FOR COMMUNITY AMBULANCE DISTRICT WILL ALLOW ANY MEMBER WHO HAS OR WILL HAVE ANY CREDITED SERVICE (OR CREDIT ELIGIBLE SERVICE HEREINAFTER DEEMED TO QUALIFY FOR CREDIT) ACCRUED WITHIN THE FIVE (5) YEAR PERIOD COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023 TO RECEIVE THE PAYMENTS HE OR SHE IS ENTITLED TO UNDER THE DEFINED CONTRIBUTION PLAN ONCE THE MEMBER IS FULLY VESTED AND REACHES THE AGE OF ENTITLEMENT OF SIXTY-FIVE, AND WILL END FUNDING FOR THE DEFINED CONTRIBUTION PLAN EFFECTIVE JANUARY 1, 2024.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 34

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a referendum of the eligible voters within the Community Ambulance District which proposes to adopt the Defined Benefit Contribution Service Award Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA FOR AUGUST 15, 2023.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing a referendum of the eligible voters within the Community Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Community Ambulance District.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Community Ambulance District
 2. Site or location effected by resolution: Community Ambulance District
 3. Cost: \$190,000, with an additional administration fee of \$43 per each member annually
 4. Budget Line: SA05.9010.80010
 5. Amount and source of outside funding: \$190,000 & administration fee of \$43
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/14/23

Date

August 15, 2023
Resolution #

WHEREAS, as a Sponsor of a Service Awards Program as defined under the General Municipal Law, the Town of Islip Town Board authorized to hold a Mandatory Referendum to adopt a Service Award Program for various Ambulance Districts within the Town of Islip in November of 1996; and

WHEREAS, the vote in each of the five (5) Ambulance Districts passed, and a Defined Contribution Service Award Program was adopted and has been in place with the Town of Islip since its adoption; and

WHEREAS, the Ambulance Districts within the Town of Islip are now desirous to create a Defined Benefit Service Award Program ("Defined Benefit Plan") effective 1/1/2024; and

WHEREAS, in order to achieve the creation of the Defined Benefit Plan, a Referendum must take place in each of the five (5) Ambulance Districts for all eligible voters within the districts to pass the adoption of the Defined Benefit Service Awards Program.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, by the Town of Islip Town Board as follows:

1. A Referendum of the eligible voters within the Community Ambulance District, which proposes to adopt, effective January 1, 2024, a Defined Benefit Contribution Service Award Program for all individuals who are approved as active volunteer workers of the Community Ambulance District shall take place no later than ninety (90) days after the date of this resolution, but no sooner than thirty (30) days;
2. The type of Service Award Program shall be a Defined Benefit Program as set forth in New York State General Municipal Law Article 11-AAA;
3. The estimated first year cost of the Community Ambulance District Defined Benefit Service Award Program shall be ONE HUNDRED AND NINETY THOUSAND (\$190,000) DOLLARS. An additional administration fee of forty-three (\$43) dollars per each member annually will be assessed. These costs will be paid for by third party billing, and not an expense of the community members or taxpayers;
4. All active volunteer ambulance workers of the Community Ambulance District who are Age 18 and Older with one (1) Year of Service are eligible to become a participant of the Program;
5. In order to qualify for a "year of service", the volunteer ambulance worker must satisfy the minimum requirements of participation of earning fifty (50) points in a year, such points

to be awarded pursuant to Section 219-m of the General Municipal Law of the State of New York, as amended from time to time;

6. The benefit payable to the participating active volunteer ambulance worker entitled to a benefit under the Defined Benefit Program shall be thirty (\$30) dollars per month per each year of future service, with a maximum credited service of fifty (50) years;
7. An active volunteer ambulance worker shall become fully (100%) vested in the Defined Benefit Service Award Program after five (5) years of service. Vesting service in the previous Defined Contribution Plan will be counted towards the five (5) years and there will be no additional cost for counting such service;
8. Benefits shall be available and commence when the participating volunteer ambulance worker reaches the entitlement age of sixty-five (65). For the purpose of crediting service, the start date shall be January 1, 2024.
9. A vote for the purposes set forth herein of the qualified voters of the Community Ambulance District in the Town of Islip, County of Suffolk, State of New York, shall be held at the Ambulance District Headquarters located at 420 Lakeland Avenue, Sayville, NY 11782 on Tuesday, October 17, 2023 at 3:00 pm and the polls shall remain open until 8:00 pm, or as much longer as may be necessary to enable the voters then present to cast their votes;
10. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or use of ballot box and the Clerk of the Town of Islip is hereby authorized and directed to give notice of said vote by causing a notice in substantially the form set forth below not less than fourteen (14) days prior to the date of the referendum in Newsday, a newspaper published in Suffolk County, New York and having a general circulation within the District and hereby designated as the official newspaper of the Ambulance District for such publication;
11. The Notice of Special Election shall be in substantially the following form:

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AMBULANCE DISTRICT ON OCTOBER 17, 2023

Notice is hereby given pursuant to the Town Law of the State of New York that a Special Election of the Community Ambulance District will take place on October 17, 2023, between the hours of 3:00 pm and 8:00 pm at the Ambulance District Headquarters located at 420 Lakeland Avenue, Sayville, NY 11782, for the purpose of voting on the following proposition:

PROPOSITION

SHALL the creation of a Defined Benefit Service Award Program for the volunteer ambulance workers in the Community Ambulance District be approved?

THE ESTIMATED FIRST YEAR COST OF THE SERVICE AWARD PROGRAM SHALL BE ONE HUNDRED AND NINETY THOUSAND (\$190,000) DOLLAR. THE BENEFIT PAYABLE TO THE PARTICIPATING ACTIVE VOLUNTEER AMBULANCE WORKER ENTITLED TO A BENEFIT UNDER THE DEFINED BENEFIT PROGRAM SHALL BE THIRTY (\$30) DOLLARS PER MONTH PER EACH YEAR OF FUTURE SERVICE, WITH A MAXIMUM CREDITED SERVICE OF FIFTY (50) YEARS. VESTING SERVICE IN THE PREVIOUS DEFINED CONTRIBUTION PLAN WILL BE COUNTED TOWARDS THE FIVE (5) YEARS AND THERE WILL BE NO COST FOR COUNTING SUCH SERVICE. HOWEVER, AN ADDITIONAL ADMINISTRATION FEE OF FORTY-THREE (\$43) DOLLARS PER EACH MEMBER ANNUALLY WILL BE ASSESSED. THESE COSTS WILL BE PAID FOR BY THIRD PARTY BILLING, AND NOT AN EXPENSE OF THE COMMUNITY MEMBERS OR TAXPAYERS.

Upon a vote being taken, the result was: