

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board authorization to clean up or secure certain properties in
the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Jeffrey Panasci, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town Board Meeting

Tuesday, September 12, 2023 at 5:30pm

1)	448 Wheeler Rd, Hauppauge 11788	0500-024.00-01.00-012.000	CU
2)	5 South Road, Central Islip 11722	0500-120.00-03.00-080.000	CU
3)	831 Keith Lane, West Islip 11795	0500-437.00-02.00-017.000	CU
4)	188 Sequams Lane Center, West Islip 11795	0500-476.00-02.00-046.000	CU

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 448 Wheeler Road, Hauppauge, NY 11788.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 448 Wheeler Road, Hauppauge, NY 11788.
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/29/23

Date

September 12, 2023
Resolution #1

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 448 Wheeler Rd. Hauppauge New York 11788, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-024.00-01.00-012.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Ecotech Building Corp., 176-9 Central Avenue Farmingdale, New York 11747, by Certified Mail, Return Receipt requested on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to September 12, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to September 12, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, September 12, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 5:30 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
024.00-01.00-012.000.

UPON a vote being taken, the result was:

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 5 South Road, Central Islip NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 5 South Road, Central Islip NY 11722
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-


Signature of Commissioner/Department Head Sponsor

8/29/23
Date

September 12, 2023
Resolution #1

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 5 South Road, Central Islip New York 11722, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-120.00-03.00-080.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Humberto Julca, 5 South Road, Central Islip, New York 11722, by Certified Mail, Return Receipt requested on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to September 12, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to September 12, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, September 12, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 5:30 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
120.00-03.00-080.000.

UPON a vote being taken, the result was:

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.


To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 831 Keith Lane, West Islip New York 11795.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 831 Keith Lane, West Islip New York 11795.
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (88). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/29/23

Date

September 12, 2023
Resolution #1

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 831 Keith Lane, West Islip NY 11795, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-437.00-02.00- 017.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Estate of Frank Morea A/K/A Frank L. Morea, Jr., 61 Van Buren St. Mastic NY 11950, by Certified Mail, Return Receipt requested on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to September 12, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to September 12, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, September 12, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 5:30 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
437.00-02.00-017.000.

UPON a vote being taken, the result was:

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 188 Sequams Lane Center, West Islip NY 11590.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 188 Sequams Lane Center, West Islip NY 11795
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/29/23

Date

September 12, 2023
Resolution #1

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 188 Sequams Lane Center, West Islip, NY 11795, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-476.00-02.00-046.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Black Reef Trust, 3900 Capitol City Blvd., Lansing MI 48906, by Certified Mail, Return Receipt requested on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to September 12, 2023; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on August 29, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to September 12, 2023, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, September 12, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 5:30 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
476.00-02.00-046.000.

UPON a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on AUGUST 8, 2023 for (department) PARKS & REC and approved by Commissioner/Department (print name & sign) Jonathan Stocker and Comptroller [Signature]: at the Town Board Meeting on (date) _____, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

[illegible]

Justification: WRONG ACCT WAS USED WHEN PURCHASED ON PO 2303182. SHOULD HAVE BEEN A .2

Upon a vote being taken, the result was _____

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP

Resolution prepared on Aug. 18, 2023 for (department) Hwy approved by Commissioner/Department Head (print name & sign) THOMAS DO and Comptroller _____ : at the Town Board Meeting on (date) _____, on a motion by Councilperson _____, seconded by Councilperson _____, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

[illegible][illegible]

Justification:

To purchase
6 pole saws

Upon a vote being taken, the result was _____

Date

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

20 23AUG 18 PM 12:21
ISLIP, NEW YORK

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 7/18/2023 for (department) Aviation & Transportation approved by Commissioner/Department Head
(print name & sign) Stephen Siniski Stephen Siniski and Comptroller Joseph Ludwig : at the Town Board Meeting on
(date) 9/11/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below: _____

[illegible][illegible]

Justification: To purchase 2 sets of ARFF Fire Rescue Bunker Gear

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 8/28/2023 for (department) Aviation & Transportation approved by Commissioner/Department Head
(print name & sign) Stephen Sinicki *Stephen Sinicki* and Comptroller Joseph Ludwig : at the Town Board Meeting on
(date) 9/12/23 , on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

[illegible]

Justification: For radio and emergency light installation and lettering and striping for Law Enforcement Vehicle \$5,625.00
To purchase Vacuums and carpet Burnisher for Airport Custodial Department - \$5,753.25

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on AUGUST 25, 2023 for (department) PARKS & REC approved by Commissioner/Department Head
(print name & sign) Tom O'Neil and Comptroller _____ : at the Town Board Meeting on
(date) 9/12/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<u>DECREASE</u>			<u>INCREASE</u>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
CHEMICALS	A.7032.4-1530	(5,012.54) ✓ gm4-45	EQUIPMENT RENTAL	A.7111.4-4080	9,000.00
POOL SUPPLIES	A.7032.4-1641	(3,925.88) ✓			
FIRST AID	A.7032.4-1640	(61.58) ✓			
FIRST AID	A.7032.4-1640	(1,500.00) ✓ MD-3}	EQUIPMENT RENTAL	A.7230.4-4080	1,500.00
		(10,500.00)			10,500.00

Justification: NEEDED FOR PORT O LAV RENTALS AT PARK FACILITIES AND MARINA AND DOCK FACILITIES.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on August 29, 2023 for Parks, Recreation and Cultural Affairs approved by Commissioner/Department Head

Thomas Puma and Comptroller _____ : at the Town Board Meeting on
9/12/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

	<u>Increase</u>	
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Special Events Summer	A.0000.02031.01	\$ 7,500.00
Summer Youth Program	A.0000.02086.01	\$ 40,000.00

	<u>Increase</u>	
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Part Time Summer	A.7310.19991	\$ 47,500.00

47,500.00

47,500.00

Justification: Increase Summer camp revenue and expenditure lines

Upon a vote being taken, the r Comptroller

DISTRIBUTION

Town Clerk

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on August 29, 2023 for (department) Youth Bureau approved by Commissioner/Department Head
(print name & sign) Tim Mare and Comptroller _____ : at the Town Board Meeting on
(date) 9/12/23, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

	Revenue Increase	
Account Title	Account Number	Amount
Youth Services	A.03827.08	26,352.00

	Appropriation Increase	
Account Title	Account Number	Amount
Special Youth Sacnctuary	A.7311.44355	322.00
Brentwood YDC	A.7311.44921	6,418.00
WEST ISLIP YES/Town	A.7311.44940	10,570.00
SOUTH SHORE C O	A.7311.44990	9,042.00

26,352.00

26,352.00

Justification: To increase Revenue and Appropriation lines for the Town of Islip Youth Bureau's State Aid contracts
& RHY Single Disbursement Contracts for 2023.

Upon a vote being taken, the result was _____.

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BIDS TO BE AWARDED

09/12/23

- | | |
|--|-------------------------------------|
| 1) Hardware Supplies (723-137) | Long Island Hardware
Brinkmann's |
| 2) One-Way Trip Plow with Parts (623-217) | Trius Inc. |
| 3) Recycled Concrete Dense Graded
Aggregate Base Course Blend (723-143) | B&B Maintenance Services |
| 4) Automotive Parts (823-94) | Budshore Auto Parts, Inc. |

No: 1

BID ITEM: 723-137 Hardware Supplies

BID PRICE: See attached Tabulation

LOWEST RESPONSIBLE BIDDER: Long Island Hardware, Brinkmann's

COMPETITIVE BID: 7/12/2023

BUDGET ACCOUNT NUMBER : CT.5610.41220, CT.5610.41500, CT.5610.41720,
CT.5610.44116, CT.5610.44117

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: DAT

JUSTIFICATION OF NEED: Hardware Supplies

EXPLANATION IF NOT LOW BIDDER: Geographic Location

Hardware Supplies

Contract# 723-137

Date: 7/12/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# _____ Estimated Amount _____

Vendor	Amount
Long Island Hardware 3606 Veterans Memorial Highway Bohemia, NY 11716	BID
Brinkmans 226 Railroad Ave. Sayville, NY 11782	BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.


Michael Rand
Director


Nelly Smith
Senior Office Assistant

HARDWARE SUPPLIES	Brinkmann's	Long Island
CONTRACT #723-137		Hardware
ITEM #		
1. DISCOUNT OFF LIST PRICE		
A. Hand Tools	20%	10%
B. Power Tools & Accessories	20%	10%
C. Fastening Supplies	20%	10%
D. Building Hardware	20%	10%
E. Electrical	20%	10%
F. Heating & Cooling Materials	20%	10%
G. Lubricants, Tapes & Adhesives	20%	10%
H. Property Maintenance	20%	10%
B. HARDWARE SUPPLIES (Unit Price)		
1. Caution Tape	\$5.27	\$4.49
2. Duct Tape (3M or Equal)	\$6.07	\$4.49
3. Masking Tape (3M or Equal)	\$2.07	\$1.49
4. Anti-Slip Tape	\$9.59	\$8.09
5. Electrical Tape (3M or Equal)	\$1.43	\$6.29
6. Wood Glue (Elmers or Equal)	\$2.07	\$2.69
7. Construction Adhesive	\$2.39	\$2.69
8. Contact Cement	\$10.39	\$17.99
9. Silicone Rubber Sealant (GE or Equal)	\$6.39	\$8.09
10. Painter's Latex Caulking (Phenoseal or Equal)	\$2.39	\$3.59
11. Wood Filler	\$3.67	\$4.49
12. Stanley Tape Rulers (or Equal)	\$6.07	\$11.69
13. Stanley Hacksaw Blades (or Equal)	\$2.67	\$2.69
14. Stanley Utility Knife Blades (or Equal)	\$2.07	\$3.59
15. Recipracting Saw Blades	\$3.99	\$7.82
16. Arrow Staples (or Equal)	\$3.99	\$3.59
17. Propane Fuel Cylinders	\$5.27	\$6.49
18. Phillips Insert Bits (or Equal)	\$0.70	\$0.90
19. Foam Brush Set	\$2.87	\$5.39
20. Paint Tray Liners	\$0.79	\$1.52
21. Paint Roller Covers 3/8	\$2.00	\$2.51
22. Paint Roller Covers	\$1.59	\$3.59
23. Paint Roller Trays	\$3.79	\$3.59
24. Ppaint Roller Frames	\$2.57	\$3.59
25. Drop Cloths	\$3.79	\$3.86
26. Drop Cloths - Plastic	\$2.07	\$3.23
27. Turpentine	No Bid	\$11.69
28. Fiber Glass Drywall Tape	\$4.39	\$4.49
29. Spacking Compound	\$2.87	\$4.49
30. Henry Roof Cement (or Equal)	\$3.49	\$8.99
31. Roof Cement Rubberized Tube	\$6.87	\$7.19

HARDWARE SUPPLIES	Brinkmann's	Long Island
CONTRACT #723-137		Hardware
ITEM #		
32. Wet/Dry Sading Sponges	\$2.37	\$3.41
33. Sand Paper - Coarse	\$0.69	\$4.13
34. Sand Paper - Medium	\$0.69	\$4.13
35. Sand Paper - Fine	\$0.69	\$4.13
36. Sand Paper - Very Fine	\$0.69	\$4.13
37. Sand paper - Extra Fine	\$0.69	\$4.13
38. PVC Pipe Prime & Glue	\$9.39	\$13.49
39. Teflon Pipe Tape	\$1.11	\$1.79
40. Garden Hose	\$9.59	\$20.69
41. Gardne Hose Nozzles	\$3.67	\$4.49
42. Penetrating/Lubricants WD/40	\$3.67	\$6.29
43. Door Bottom Sweeps	\$3.67	\$8.09
44. Wall Base	\$3.59	\$4.49
45. Wall Base Glue	\$4.59	\$5.39
46. Rust-Oleum Priner (or Equal)	\$6.07	\$8.99
47. Rust-Oleum Paint (or Equal)	\$6.39	\$6.28
48. Rust-Oleum Marking Paint (or Equal)	\$7.19	\$8.99
49. Stencil Kit	\$3.19	\$3.59
50. Eye Bolts	\$0.49	\$0.62
51. Grinding Wheels	\$2.39	\$2.69
52. Circular Saw Blades	\$6.79	\$7.19
53. Utility Knife	\$3.19	\$4.13
54. Ratchet tie Straps	\$8.59	\$5.39
55. Compression Sprayers	\$10.39	\$10.79
56. Push Brooms	\$15.19	\$20.69

September 12, 2023
Resolution #3

WHEREAS, the Town solicited competitive bids for the purchase of **Hardware Supplies**,
Contract # 723-137, and

WHEREAS, the bid was advertised and sealed bids were opened on July 12, 2023 and
Brinkmann's, 226 Railroad Ave., Ste 100 , Sayville, NY 11782;and Long Island Hardware, 3606
Veteran's Highway, Bohemia, NY 11716, submitted the lowest dollar bids; and

WHEREAS, the bid stated that the contract may be awarded to two (2) bidders based
upon geographic locations, and

WHEREAS, Brinkmann's, and Long Island Hardware, have been determined to be
responsible bidders.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to
Brinkmann's and Long Island Hardware in the amount of various discounts and prices as per
items 1) A through H (category discounts) and items B) #1 through 56 (individual items) for one
(1) year from date of award.

Upon a vote being taken, the result was:

No: 2

BID ITEM: 623-217 One-Way Trip Plow with Parts

BID PRICE: See Tabulation

LOWEST RESPONSIBLE BIDDER: Trius Inc.

COMPETITIVE BID: 7/26/2023

BUDGET ACCOUNT NUMBER : DB.1640.41220

ANTICIPATED EXPENDITURE: \$150,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER:

Bid was advertised twice, 1st opening was 6/28/23 and one bid was received.

2nd opening was 7/26/23 and 1 bid was received.

One-Way Trip Plow with Parts

Contract# 623-217

Date: 7/26/2023 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# H22.5110.323.50 Estimated Amount \$ 150,000.00

Vender	Amount
Trius 458 Johnson Ave. PO Box 158 Bohemia, NY 11716	BID
Edward Ehrbar 4 Executive Plaza Yonkers, NY 10701	
Vasso 159 Cook Street Brooklyn, NY 11206	
Suffolk County Brake Service 862 Lincoln Avenue Bohemia, NY 11716	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.

Michael Rand
Director

Nelly Smith
Senior Office Assistant



TRIUS^{inc.}

458 JOHNSON AVENUE • PO BOX 158 • BOHEMIA, NY 11716
631.244.8600 • FAX 631.244.8661
www.triusonline.com



July 18, 2023

Town of Islip
Department of Public Works
401 Main Street
Islip, NY 11751

ATTN: Commissioner Tom Owens

RE: Bid Proposal Number 623-217
Bid Opening: July 26, 2023 , 11:00am

Dear Mr. Owens,

The attached bid response includes pricing for One (1) Henke Road Warrior 3060 One-Way Plow.

Alamo, the parent company of both Wausau and Henke, has reviewed the entire product line-up and determined that the Henke offering is superior in all aspects. Alamo has decided to discontinue the TB3050 and replace it with the Henke RW3060. We meet or exceed the specification without exception in its entirety.

Very truly yours,

Steve Hamilton
Sales Representative

ONE-WAY TRIP PLOW WITH	TRIUS, INC.
PARTS	
CONTRACT #623--217	
ITEM #	
A. ONE-WAY TRIP PLOW	\$19,607.00/ea.
B. PARTS	
1. Cutting Edge	\$197.51/ea.
2. Noise Plate	\$127.92/ea.
3. Wear Plate	\$143.15/ea.
4. Wraparound Shoe	\$14.59/ea.
5. U-bolt	\$163.50/ea.
6. Outer Spring	\$214.23/ea.
7. Inner Spring	\$111.25/ea.
8. Spring Plate	\$215.75/ea.
9. Stop Nut Elastic	\$2.26/ea.
10. Moldboard Shoe Bolt (2P-00228)	\$215.00/ea.
11. Moldboard Shoe Bolt (9C-00077)	\$4.05/ea.
12. Moldboard Shoe	\$2.45/ea.
13. Moldboard Nut	\$0.25/ea.
14. Moldboard Lock Washer	\$0.13/ea.
C. DISC/OFF LIST PRICE	5%

September 12, 2023
Resolution #3

WHEREAS, the Town solicited competitive bids for the purchase of **One-Way Trip Plow with Parts, Contract # 623-217**, and

WHEREAS, the bid was advertised twice and sealed bids were opened on July 26, 2023 and Trius, Inc., 458 Johnson Ave., PO Box 158, Bohemia, NY 11716-0158 submitted the only bid; and

WHEREAS, Trius, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trius, Inc. in the amount of: A) \$19,607.00/ea., B (various prices on attached tabulation, items 1 through 14) and C) 5% discount off list price for two (2) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions

Upon a vote being taken, the result was:

No: 3

BID ITEM: 723-143 Recycled Concrete Dense Graded Aggregate Base Course Blend

BID PRICE: A) \$7.35/cubic yd., B) \$7.00/cubic yd.

LOWEST RESPONSIBLE BIDDER: B & B Maintenance Services

COMPETITIVE BID: 7/12/2023

BUDGET ACCOUNT NUMBER : DB.5110.41950

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER:

Recycled Concrete Dense Graded Aggregate Base Course Blend

Contract# 723-143

Date: 7/12/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# DB.5110.41950 Estimated Amount \$25,000⁰⁰

Vendor	Amount
Watral Brothers Inc. 45 South 4th St. Bay Shore, NY 11706	A) \$21.21/cu. yd. B) \$ 21.21/cu. yd.
Laser Industries 1775 Route 25 PO Box 315 Ridge, NY 11961	A) \$20.00/cu. yd. B) \$ 16.00/cu. yd.
Athens Aggregate LLC. 54-08 Vernon Blvd Long Island City, NY 11101	A) \$25.00/cu. yd. B) \$ 25.00/cu. yd.
B&B Maintenance Services 25 Grucci Lane Brookhaven, NY 11719	A) \$7.35/cu. yd. B) \$ 7.00/cu. yd.
Atlas Roll Off Corp. 895 Essex Street Brooklyn, NY 11208	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.



Michael Rand
Director

Nelly Smith
Senior Office Assistant

September 12, 2023
Resolution #3

WHEREAS, the Town solicited competitive bids for the purchase of **Recycled Concrete Dense Graded Aggregate Base Course Blend, Contract # 723-143**, and

WHEREAS, the bid was advertised and sealed bids were opened on July 12, 2023 and B & B Maintenance Services, 25 Grucci Lane, Brookhaven, NY 11719 submitted the lowest dollar bid; and

WHEREAS, B & B Maintenance Services, has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to B & B Maintenance Services, in the amount of items: A) \$7.35/cubic yd., B) \$7.00/cubic yd. for one (1) year from date of award

Upon a vote being taken, the result was:

No: 4

BID ITEM: 823-94 Automotive Parts

BID PRICE: See Tabulation

LOWEST RESPONSIBLE BIDDER: Budshore Auto Parts, Inc.

COMPETITIVE BID: 8/16/2023

BUDGET ACCOUNT NUMBER : A.1640.41220, DB.1640.41220

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER:

Automotive Parts

Contract# 823-94

Date: 8/16/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# A.1640.41220
DB.1640.41220 Estimated Amount \$100,000

Vendor	Amount
Any Part Auto Parts 35 Bay Shore Rd. Bay Shore, NY 11706	
Budshore 1912-1914 Union Blvd. Bay Shore, NY 11706	BID
Sayville Ford 5686 Sunrise Highway Sayville, NY 11782	BID
Parts Authority LLC 3 Dakota Drive STE 110 New Hyde Park NY 11042	BID
Advance Auto Parts 2635 E. Millbrook Rd. Raleigh, NC 26704	BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.


Michael Rand
Director


Nelly Smith
Senior Office Assistant

AUTOMOTIVE PARTS	Advance	Budshore	Sayville	Parts
CONTRACT # 823-94	Auto Parts		Ford	Authority
ITEM #				
	<u>% Discount</u>	<u>% Discount</u>	<u>% Discount</u>	<u>% Discount</u>
1. Shock Absorbers	50%	85%	COST + .75%	60%
2. Belts & Hoses	50%	85%	COST + .75%	68%
3. Wiper Blades	50%	85%	COST + .75%	68%
4. Air Conditioning Parts/Suppl.	50%	85%	COST + .75%	64%
5. Emissions Parts, Sensors	50%	85%	COST + .75%	63%
6. Exhaust Equipment	50%	78%	COST + .75%	68%
7. Windshiled Wiper Motors	50%	80%	COST + .75%	68%
8. Elec: Power Window/Seat Motors	50%	80%	COST + .75%	68%
9. Lighting	50%	75%	COST + .75%	68%
10. Starters/Generators (Rebuilt)	50%	85%	COST + .75%	68%
11. Fuel Pumps	50%	80%	COST + .75%	68%
12. Spark Plugs	50%	80%	COST + .75%	68%
13. Radiator/Heater Cores	50%	85%	COST + .75%	68%
14. Gaskets & Seals	50%	85%	COST + .75%	68%
15. Bearings	50%	85%	COST + .75%	68%
16. Filters	65%	85%	COST + .75%	68%
17. Front End (Chassis Parts)	50%	85%	COST + .75%	68%
18. Universal Joints	50%	78%	COST + .75%	68%
19. Brake Shoes & Pads	50%	85%	COST + .75%	68%
20. Brake Rotors & Drums	50%	85%	COST + .75%	68%
21. Brake Calipers	50%	85%	COST + .75%	68%
22. Brake Hydraulics	50%	85%	COST + .75%	68%
23. Hardware (Lug nuts, studs, etc.)	50%	80%	COST + .75%	60%
24. tire Repair (Plugs, Patches, etc.)	50%	85%	COST + .75%	60%
25. Spark Plugs	50%	80%	COST + .75%	58%
26. Ignition Parts (Wires, etc.)	50%	85%	COST + .75%	63%
27. Key Blanks	0%	72%	COST + .75%	68%
28. Chemicals (Spray Cl., Silicone, etc.)	50%	80%	COST + .75%	58%
29. Caps (Oil, Fuel, Radiator)	50%	85%	COST + .75%	60%
30. Windshield Washer Fluid	50%	80%	COST + .75%	68%
31. Carburetors (New or Re-Built)	50%	65%	COST + .75%	62%
32. Automotive Batteries	50%	85%	COST + .75%	73%
33. Wax	50%	80%	COST + .75%	58%
34. Compound	50%	78%	COST + .75%	58%

September 12, 2023
Resolution #3

WHEREAS, the Town solicited competitive bids for the purchase of **Automotive Parts, Contract # 823-94, and**

WHEREAS, the bid was advertised and sealed bids were opened on August 16, 2023 and Budshore Auto Parts, Inc., 1912 Union Blvd., Bay Shore, NY 11706 submitted the lowest dollar bid; and

WHEREAS, Budshore Auto Parts, Inc., has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Budshore Auto Parts, Inc., in the amount of various discounts as per items: 1-34 for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

OPTION YEAR RESOLUTIONS

9/12/23

1) Plastic Refuse Containers 'Wrap' and Lids
(821-231)

TM Fitzgerald & Associates

Number: 1

BID ITEM: PLASTIC REFUSE CONTAINERS 'WRAP' AND LIDS (821-231)

VENDOR: TM Fitzgerald & Associates

OPTION: 2nd One (1) year

ANTICIPATED EXPENDITURE: \$50,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: To provide containers to Town residents for their 'wrap' items.



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Martin Bellew, DEC Commissioner
FROM: Michael Rand, Director of Purchasing
DATE: 7/10/23
RE: Plastic Refuse Containers Wrap and Lids, Contract 821-231

The 2nd 1-year option for the above-mentioned contract is 10/19/23. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED



September 13, 2022

WHEREAS, by a Town Board resolution adopted October 19, 2021, Contract #821-231 for PLASTIC REFUSE CONTAINERS 'WRAP' AND LIDS was awarded to T M Fitzgerald & Associates, 850 West Chester Pike, Suite 200, Havertown, PA 19083-4439, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year with an option to renew for two (2) one (1) year periods; and

WHEREAS, the Commissioner Environmental Control has recommended that the Town exercise the option to renew the contract for the first one (1) year period.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen
seconded by Council James P. O'Connor, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with T M Fitzgerald & Associates (Contract #821-231) for the first one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was: 4-0 with Council Jorge Guadron absent

September 12, 2023
Resolution# 4

WHEREAS, by a Town Board resolution adopted October 19, 2021; **Contract #821-231** for Plastic Refuse Containers 'WRAP' and Lids was awarded to TM Fitzgerald & Associates, 850 West Chester Pike, Suite 200, Havertown, PA 19083-4439, the lowest responsible bidder and;

WHEREAS, said contract was for a period of one (1) year from date of award with the Town's option to renew for Two (2) additional (1) year periods, under the same terms and conditions.

WHEREAS, by resolution adopted on September 13, 2022, the Town Board awarded the first one (1) year option period; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew the contract for the 2nd One (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with TM Fitzgerald & Associates. (Contract 821-231) in the amount of A1) \$18.48/ea. (1,000 containers & lids), 2) \$18.18/ea. (2,500 containers & lids), 3) \$17.68/ea. (5,000 containers & lids); B1) \$7.25/ea. (100 lids only) for the 2nd One (1) year option under the same terms and conditions.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute an agreement with BOCES
of Nassau County for Contract Number 22/23-053 Furniture: Classroom
& Office.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

September 12, 2023
Resolution # 5

WHEREAS, the Town of Islip Department of Public Works and Department of Parks, Recreation and Cultural Affairs is renovating the Auditorium located at 401 Main St. Islip, NY 11751 for the Town of Islip; and

WHEREAS, the Town of Islip is in need of purchasing supplies to renovate the auditorium; including but not limited to, curtains for the stage, and

WHEREAS, the Town of Islip Department of Public Works and Department of Parks, Recreation and Cultural Affairs is interested in participating in the Board of Cooperative Education Services of Nassau County Contract Number 22/23-053 Furniture: Classroom & Office, to purchase supplies to renovate the auditorium; and

WHEREAS, this contract is in effect from December 16, 2022 through December 15, 2023; and

WHEREAS, it is necessary for the Supervisor to execute all necessary documentation, including agreements or certifications, to purchase supplies to renovate the auditorium from the Board of Cooperative Educational Services of Nassau County; and

WHEREAS, the Commissioner of the Department of Public Works and Department of Parks, Recreation and Cultural Affairs, Thomas Owens, hereby recommends the approval of this resolution; and

NOW THEREFORE, on a motion of Council _____
seconded by Council _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute all necessary documentation, including agreements or certifications attendant thereto, required for the purchase of supplies to renovate the auditorium pursuant to the Board of Cooperation Education

Services of Nassau County Contract Number 22/23-053 Furniture: Classroom & Office, the form and content of which shall be subject to the approval of the Town Attorney.

RESOLVED, that the comptroller is authorized to make the account entries necessary to amend the budget in accordance with the terms of this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute an Easement conveyed by
Lexington Village Condominium to Islip Town for access at 15
Hemlock Drive, Bay Shore in connection with Sewer District No. 1.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

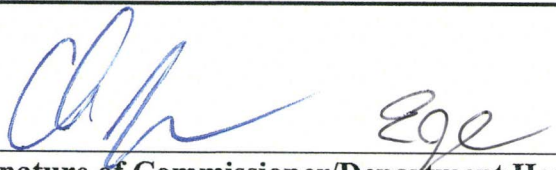
To authorize the Supervisor to execute an easement conveyed by Lexington Village Condominium to Town of Islip Sewer District No. 1 for access over and through property owned by the Condominium located at 15 Hemlock Drive, Bay Shore, N.Y. to allow installation, repair, operation and/or maintenance of sanitary sewerage facilities in connection with the Sewer District.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents within the Sewer District
 2. Site or location effected by resolution: Lexington Village, 15 Hemlock Drive, Bay Shore, NY
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 13. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

8/17/2023

Date

September 12, 2023
Resolution No. 6

WHEREAS, the Town Board, as Commissioners of the TOWN OF ISLIP SEWER DISTRICT NO. 1, will shortly begin construction involving, but not limited to, the installation , replacing, repairing, operating and/or maintaining sanitary sewerage facilities, including , but not limited to, sewer lines, manholes, pretreatment systems, lateral sewers, a pump station and/or force mains, as well as any and all equipment, appurtenances and/or facilities used in connection therewith on property owned by LEXINGTON VILLAGE CONDOMINIUM located at 15 Hemlock Drive, Bay Shore, New York designated on the Suffolk County Tax Map as District 0500 Section 223.00 Block 03.00 p/o Lot 129.00; and

WHEREAS, in order to have complete and authorized access over and through said property the Town of Islip Sewer District No. 1 requires an easement to be granted by the said owner of the premises to the District; and

WHEREAS, Lexington Village Condominium has executed the required easement on July 23, 2023 and submitted it to the Town of Islip for acceptance and execution by Town of Islip Sewer District No. 1; and

WHEREAS, THE Office of the Town Attorney has found it acceptable as to form,

NOW, THEREOFRE, on motion of Councilman _____, seconded by
Councilman _____, be it

RESOLVED, that the Supervisor be and she hereby is authorized to execute the heretofore described easement on behalf of Town of Islip Sewer District No. 1.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Acceptance of a Deed from Vets Holbrook, LLC for a portion of
property located on High Street, Holbrook.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Poelker

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

to accept a Deed from Vets Holbrook, LLC for a portion of property located on High Street, Holbrook, NY designated as SCTM No. 0500-194.00-02.00-p/o 022.000 & 024.002 for road widening purposes which will become a part of High Street when construction on grantor's plot is completed.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip & Vets Holbrook, LLC
 2. Site or location effected by resolution: High Street in Holbrook
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 23. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor *Ede*

8-31-2023

Date

September 12, 2023

Resolution No. 7

WHEREAS, Vets Holbrook, LLC is the owner of certain property located on High Street, in the Hamlet of Holbrook, Town of Islip, Suffolk county, New York designated on the Suffolk County Tax Map as District 0500 Sec 194.00 Block 02.00 p/o Lots 022.000 & 024.002; and

WHEREAS said owner seeks to develop this property and has been required by the Town of Islip to dedicate a portion of said property for road widening purposes to the Town of Islip to become part of High Street providing access to the grantor's parcel culminating with a cul-de-sac before any certificate of occupancy can be issued: and

WHEREAS, Vets Holbrook, LLC has submitted a deed executed on August 29, 2023 to the Town of Islip which has been determined to be acceptable by both the Engineering Department and the Town Attorney's Office;

NOW, THEREFORE, on motion of Councilman _____, seconded by
Councilman _____ . be it

RESOLVED that said deed is hereby accepted and may be recorded in the Office of the Suffolk County Clerk with all necessary required forms forthwith.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into various agreements
for programs to be held throughout the Town.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

September 12, 2023

<u>Date</u>	<u>Name</u>	<u>Program/Event</u>	<u>Location</u>
9/15	Jodi Cameron	Yoga	Ronkonkoma Recreation Center 299 Rosevale Avenue, Ronkonkoma
9/28	S&S Amusements, Inc.	Carnival Event	Ronkonkoma Beach Park 299 Rosevale Avenue, Ronkonkoma

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Jodi Cameron to provide yoga lessons. Jodi Cameron will offer eight (8) separate Yoga sessions, each consisting of three (3) classes, commencing September 15, 2023 thru December 15, 2023. The registration fee is \$45.00 for residents and \$11.00 surcharge for non-residents. The minimum amount of participants for each session will be five (5) and the maximum amount of participants will be twenty (20) for a maximum total of one hundred and sixty (160). This program will be self-sustaining. The maximum revenue including the non-resident surcharge will be \$8,960.00. Compensation for said services to Jodi Cameron will be 80% of the total revenue for an amount not to exceed \$5,760.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution:	Jodi Cameron
Site or location effected by resolution:	Ronkonkoma Recreation Center 299 Rosevale Avenue, Ronkonkoma, NY 11779
Cost:	No cost to the Town of Islip- self-sustaining.
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$8,960.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$3,200.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

8/25/2023

Date:

September 12, 2023

Resolution # 8

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide Yoga classes for our citizens; and

WHEREAS, Jodi Cameron, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Jodi Cameron to provide said activities;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Jodi Cameron to provide eight (8) separate sessions of Yoga Classes for our citizens for an amount not to exceed \$5,760.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

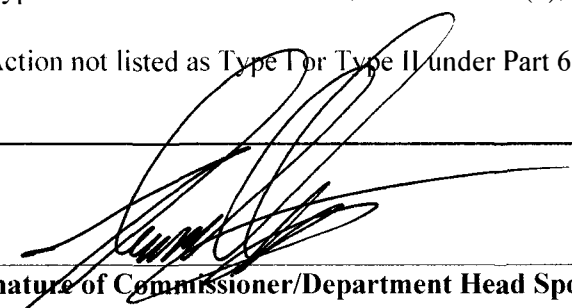
PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with S&S Amusements, Inc. to provide a four (4) day carnival at Ronkonkoma Beach Park, 299 Rosevale Avenue, Ronkonkoma, NY 11779. The carnival will be held from Thursday, September 28 through Sunday, October 1, 2023. The Town shall receive \$1,200.00 each day or 20% of all ticket ride sales, whichever is greater, a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. Any revenue derived from the carnival will be allotted for various costs associated with recreation programming to be determined by the Commissioner of the Department of Parks, Recreation and Cultural Affairs or his designee. Similar carnival resolutions have been approved in the past.

SPECIFY WHERE APPLICABLE:

- | | |
|--|--|
| 1. Entity or individual benefitted by resolution: | S&S Amusements, Inc. |
| 2. Site or location effected by resolution: | Ronkonkoma Beach Park
299 Rosevale Ave., Ronkonkoma, NY 11779 |
| 3. Cost: | No cost to the Town of Islip - self-sustaining |
| 4. Budget Line: | N/A |
| 5. Amount and source of outside funding: | The Town shall receive 1,200.00 for each day or 20% of profits, whichever is greater, a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. |
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

8/21/2023

Date

WHEREAS, the Town of Islip currently owns and maintains certain parklands and properties known as Ronkonkoma Beach Park, 299 Rosevale Avenue, Ronkonkoma, NY 11779; and

WHEREAS, S&S Amusements, Inc., a domestic corporation with a mailing address of 201B Freeman Avenue, Islip, New York, 11751, desires to hold a carnival from September 28 thru October 1, 2023 on the field of Ronkonkoma Beach Park consisting of food vendors, amusement and carnival rides; and

WHEREAS, dates and locations are subject to change at the discretion of the Town of Islip Department of Parks, Recreation and Cultural Affairs; and

WHEREAS, S&S Amusements, Inc. shall pay to the Town a fee in the amount of \$1,200.00 for each day of the carnival or 20% of ticket ride sales, whichever is greater, as well as an additional \$150.00 per each food concession, with the exception of the popcorn and cotton candy concessions, for the use of Ronkonkoma Beach Park, if the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with S&S Amusements, Inc., whereby S&S Amusements, Inc. shall pay to the Town on average a daily fee in the amount of \$1,200.00, as outlined above, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Town Clerk to advertise for a Public Hearing
to consider amending the Islip Town Uniform Traffic Code.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution lists various traffic control devices recommended by the Traffic Safety Division.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 22. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.


Signature of Commissioner/Department Head Sponsor *my*

8/29/23
Date

On a motion of Councilperson _____, seconded by
Councilperson _____ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as
follows:

**SCHEDULE C
PROHIBITED TURNS
ADD**

LOCATION	CONTROLLING TRAFFIC	PROHIBITED TURN	HOURS
Eastview Drive at Lowell Avenue (CIS)	South on Lowell Avenue	No Turn on Red	
Marconi Avenue at Smithtown Avenue (RNK)	North on Smithtown Avenue	No Left Turn	

**SCHEDULE G
STOP AND YIELD INTERSECTIONS
ADD**

INTERSECTION	SIGN	CONTROLLING TRAFFIC
Hiawatha Drive at Pine Drive (BSR)	Stop	East on Hiawatha Drive; South on Pine Drive

**SCHEDULE J
PARKING, STOPPING AND STANDING REGULATIONS
ADD**

LOCATION	REGULATION	HOURS/DAYS
Janet Lane East Adjacent to inside perimeter of raised island at cul-de-sac (HPG)	No parking	

TRAFFIC CODE AMENDMENT SUMMATIONS

LOCATION: EASTVIEW DRIVE AT LOWELL AVENUE, CENTRAL ISLIP

REGULATION: None

RECOMMENDATION: Install "No Turn of Red" sign for southbound traffic on Lowell Avenue

BRIEF JUSTIFICATION: To allow more time for egress for the residents of Foxgate Estates

LOCATION: MARCONI AVENUE AT SMITHTOWN AVENUE, RONKONKOMA

REGULATION: None

RECOMMENDATION: Install "No Left Turn" sign for northbound traffic on Smithtown Avenue

BRIEF JUSTIFICATION: To deter dangerous traffic movement from a low volume road onto a high volume, four-lane road

LOCATION: HIAWATHA DRIVE AT PINE DRIVE, BAY SHORE

REGULATION: None

RECOMMENDATION: Install stop signs to control traffic eastbound on Hiawatha Drive and southbound on Pine Drive

BRIEF JUSTIFICATION: To act in conjunction with the Village of Brightwaters' decision to install a stop sign on the village side of shared intersection

LOCATION: JANET LANE EAST, HAUPPAUGE

REGULATION: None

RECOMMENDATION: To install "No Parking" signs along center island in cul-de-sac

BRIEF JUSTIFICATION: Parking around the inner side of the circle in the cul-de-sac prevents cars from successfully traversing the circle to enter and exit homes

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into a contract with
Waterside Contracting Corp. Inc. for DPW9-2023, "Champlin
Creek Boat Ramp Replacement".**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into a contract with Waterside Contracting Corp. Inc. for DPW9-2023, "Champlin Creek Boat Ramp Replacement"; in the amount of \$523,313.00, the form and content of which shall be subject to the approval of the Town Attorney and authorization for the Comptroller to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: the Town, Residents
2. Site or location effected by resolution: Champlin Creek
3. Cost: \$523,313.00
4. Budget Line: H16.1650.31550; H17.1650.31550
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type I action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.


Signature of Commissioner/Department Head Sponsor

8/30/2023
Date

WHEREAS, the Town of Islip Department of Public Works has solicited competitive bids for DPW 9-2023, "Champlin Creek Boat Ramp Replacement"; and

WHEREAS, the solicitation for bids was advertised twice, and sealed bids were opened on August 24, 2023; and

WHEREAS, Waterside Contracting Corp. Inc., 26 Horton Street, West Islip, NY 11795, submitted the lowest bid price of \$523,313.00; and

WHEREAS, Waterside Contracting Corp. Inc. has been determined to be a responsible bidder; and

WHEREAS, the Commissioner of Public Works hereby recommends that DPW 9-2023, "Champlin Creek Boat Ramp Replacement," be awarded to, Waterside Contracting Corp. Inc.;

NOW, THEREFORE, on a motion of _____, seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a contract with, Waterside Contracting Corp. Inc. for DPW 9-2023, "Champlin Creek Boat Ramp Replacement," in the amount of \$523,313.00, the form and content of which shall be subject to the approval of the Town Attorney; and

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

UPON A VOTE BEIGN TAKEN, the result was: _____.

September 12, 2023
Resolution # 10

DPW 9-2023
CHAMPLIN CREEK BOAT RAMP REPLACEMENT

BIDDERS	AMOUNT
Waterside Contracting Corp. 26 Horton Street West Islip, NY 11795	<u>\$523,313.00</u>
Excav Services, Inc. PO Box 82 Manorville, NY 11949	<u>\$643,425.00</u>
Brandt Marine Inc. 890 Aberdeen Road Bay Shore, NY 11706	<u>\$806,445.00</u>
Galvin Bros., Inc. 149 Steamboat Road Great Neck, NY 11024	<u>\$1,088,662.00</u>

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Professional Services Agreement with L.K. McLean Associates, P.C. in connection with the Brine Tank located at the Bay Shore Highway Yard.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to enter into a Professional Services Agreement with L.K. McLean Associates, P.C., Consulting Engineers, 427 South Country Road, Brookhaven, New York 11719 for Bay Shore Highway Yard (145 Second Avenue, Bay Shore) Brine Tank – Article 12 Compliance Proposal.

SPECIFY WHERE APPLICABLE:

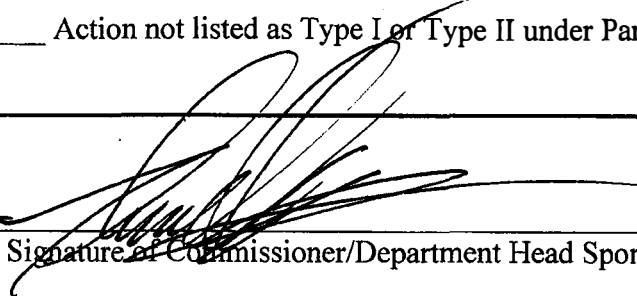
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Bay Shore Highway Yard
3. Cost: \$7,500.00
4. Budget Line: DB.5142.20503
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____ . Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26, 9 . SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor 

8/29/2023
Date

September 12, 2023
Resolution # 11

WHEREAS, the Town of Islip (the "Town") Department of Public Works recently issued a Request for Qualifications ("RFQ") for Compliance with Article 12 of the Suffolk County Sanitary Code for the Brine Tank located at the Bay Shore Highway Yard (145 Second Avenue, Bay Shore); and

WHEREAS, only one engineering firm submitted a response to the RFQ, L.K. McLean Associates, P.C, 437 South Country Road, Brookhaven, New York 11719 ("LKMA"); and

WHEREAS, LKMA has been determined to be a responsible engineering firm with the necessary qualifications, workforce, and experience to conduct the work contemplated by the RFQ; and

WHEREAS, the proposal submitted by LKMA in response to the RFQ includes the following tasks: Task 1: preparation of a swing topography (not a full boundary survey) of the Bay Shore Highway Yard in order to depict the lay of the land surrounding the tank, for a fee of \$2,500.00; and Task 2: preparation of a site plan, construction plans, and details for the 5,000-gallon poly brine tank, dispenser, and the required dike area to contain 110% of the full volume of the container, for a fee of \$5,000.00; and

WHEREAS, the Commissioner of the Department of Public Works recommends entering into a professional services agreement with LKMA for the services contemplated by the RFQ;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a professional services agreement with LKMA for Compliance with Article 12 of the Suffolk County Sanitary Code for the Brine Tank located at the Bay Shore Highway Yard (145 Second Avenue, Bay Shore), the term of which shall be from date of full execution through completion of the project, and the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a Professional Services Agreement with L.K. McLean Associates, P.C. in connection with the Brine Tank located at the Sayville Highway Yard.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to enter into a Professional Services Agreement with L.K. McLean Associates, P.C., Consulting Engineers, 427 South Country Road, Brookhaven, New York 11719 for Sayville Highway Yard (1200 Lincoln Avenue, Holbrook) Brine Tank – Article 12 Compliance Proposal.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Sayville Highway Yard
3. Cost: \$7,500.00
4. Budget Line: DB.5142.20503
5. Amount and source of outside funding:

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26, 9. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor *WJ*

8/29/2023
Date

September 12, 2023
Resolution # 12

WHEREAS, the Town of Islip (the "Town") Department of Public Works recently issued a Request for Qualifications ("RFQ") for Compliance with Article 12 of the Suffolk County Sanitary Code for the Brine Tank located at for Sayville Highway Yard (1200 Lincoln Avenue, Holbrook); and

WHEREAS, only one engineering firm submitted a response to the RFQ, L.K. McLean Associates, P.C, 437 South Country Road, Brookhaven, New York 11719 ("LKMA"); and

WHEREAS, LKMA has been determined to be a responsible engineering firm with the necessary qualifications, workforce, and experience to conduct the work contemplated by the RFQ; and

WHEREAS, the proposal submitted by LKMA in response to the RFQ includes the following tasks: Task 1: preparation of a swing topography (not a full boundary survey) of the Sayville Highway Yard in order to depict the lay of the land surrounding the tank, for a fee of \$2,500.00; and Task 2: preparation of a site plan, construction plans, and details for the 5,000-gallon poly brine tank, dispenser, and the required dike area to contain 110% of the full volume of the container, for a fee of \$5,000.00;

WHEREAS, the Commissioner of the Department of Public Works recommends approval of this resolution;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a professional services agreement with LKMA for Compliance with Article 12 of the Suffolk County Sanitary Code for the Brine Tank located at Sayville Highway Yard (1200 Lincoln Avenue, Holbrook), the term of which shall be from date of full execution through completion of the project, and the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into a License Agreement
with M&D Marine Services, Inc. d/b/a Martin's Marine for use of
bulkhead located in Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor, on behalf of the Town of Islip, to enter into a five (5) year license agreement with M&D Marine Services, Inc. d/b/a Martin's Marine for the use of sixty-two feet of bulkhead located at the southern terminus of Athasca Road in Islip in connection with a marine repair business, in exchange for a yearly rate of \$4,535.00, said rate shall be subject to a 3% yearly increase throughout the term, and upon such other terms and conditions as approved by the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: M&D Marine Services, Inc. d/b/a Martin's Marine
 2. Site or location effected by resolution: southern terminus of Athasca Road in Islip
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor Amn

Date _____

September 12, 2023
Resolution #13

WHEREAS, the Town is the fee owner of sixty-two feet of bulkhead located at the southern terminus of Athasca Road, Islip, New York; and

WHEREAS, M&D Marine Services, Inc. d/b/a Martin's Marine operates it's marine repair service business at 0 Athasca Road and 26 Athasca Road, which are adjacent (east and west) to the Town owned bulkhead; and

WHEREAS, beginning in 2004, the Town of Islip had permitted the use of the 62 feet of bulkhead by M&D Marine Services, Inc. d/b/a Martin's Marine; and

WHEREAS, the current license term expires December 31, 2023; and

WHEREAS, both the Town of Islip and M&D Marine Services, Inc. d/b/a Martin's Marine are desirous of entering into another license agreement for the continued use of the bulkhead for conducting marine repair services in connection with the business operations of M&D Marine Services, Inc. d/b/a Martin's Marine located at 0 Athasca Road and 26 Athasca Road for a term of five years at the rate of \$4,535.00 subject to a yearly increase of three percent throughout the term; and

NOW, THEREFORE, on motion of _____ seconded by

BE IT RESOLVED, that the Supervisor, on behalf of the Town of Islip, is hereby authorized to enter into a five (5) year license agreement with M&D Marine Services, Inc. d/b/a Martin's Marine for the use of sixty-two feet of bulkhead located at the southern terminus of Athasca Road in Islip in connection with a marine repair business, in exchange for a yearly rate of \$4,535.00, said rate shall be subject to a 3% yearly increase throughout the term, and upon such other terms and conditions as approved by the Town Attorney.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for the consent to the sublease by and between SCWA and New Cingular Wireless PCS LLC for the property located at 51 Third Avenue, Brentwood.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board, on behalf of the Brentwood Water District, consents to the sublease by and between SCWA and New Cingular Wireless PCS LLC ("AT&T") and the Supervisor, is authorized on behalf of Brentwood Water District as fee owner, to sign a Building Permit and any other applications made, related to the Lease Agreement by and between the Brentwood Water District and Suffolk County Water Authority dated January 27, 2000 for that certain real property known as of 51 Third Avenue, Brentwood and identified on the Suffolk County Tax Map as

+

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Suffolk County Water Authority/New Cingular PCS, LLC ("AT&T")
 2. Site or location effected by resolution: 51 Third Ave., Brentwood, NY SCTM#:500-136.00-03.00-014.001
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor *am m*

Date

September 12, 2023
Resolution #: 14

WHEREAS, the Town of Islip (the "Town"), on behalf of the Brentwood Water District, entered into that certain lease agreement dated January 27, 2000, with Suffolk County Water Authority ("SCWA") for that certain real property known by the street address of 51 Third Avenue, Brentwood and identified on the Suffolk County Tax Map as 500-136.00-03.00-014.001 ("Premises"); and

WHEREAS, said Lease Agreement permits SCWA to enter into subleases subject to Town Board consent; and

WHEREAS, SCWA has entered into a sublease agreement with New Cingular PCS LLC ("AT&T") dated October 1, 2002; and

WHEREAS, AT&T has submitted a Building Permit Application to modify its existing equipment located on the monopole at the Premises to be signed by the Supervisor on behalf of the Brentwood Water District as fee owner of the property.

NOW THEREFORE, on motion of Councilperson _____

Second by Councilperson _____, be it

RESOLVED, that the Town Board, on behalf of the Brentwood Water District, consents to the sublease by and between SCWA and New Cingular Wireless PCS LLC ("AT&T") and the Supervisor, is authorized on behalf of Brentwood Water District as fee owner, to sign a Building Permit and any other applications made, related to the Lease Agreement by and between the Brentwood Water District and Suffolk County Water Authority dated January 27, 2000 for that certain real property known as of 51 Third Avenue, Brentwood and identified on the Suffolk County Tax Map as 500-136.00-03.00-014.001.

Upon a vote being taken, the result was

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute an Easement for a
certain parcel of land located at 0 Main Street, Bay Shore.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for Supervisor to execute, in exchange for a fee of \$5,000.00 an Easement along a ten (10) foot wide area along the western boundary line of 0 Main Street, Bay Shore, New York (SCTM#:0500-393.00-03.00-140.002), in favor of 161 East, LLC, the fee owner of 11 First Avenue, Bay Shore, NY, (SCTM#:0500-393.00-03.00-140.001), for the purpose of placement of electric cables that are to serve the building to be located at 11 First Avenue, Bay Shore, New York and to sign any necessary permit applications as fee owner of the

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: 161 East, LLC
 2. Site or location effected by resolution: 0 Main Street, Bay Shore, New York (SCTM#:0500-393.00-03.00-140.002),
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor *gmm*

Date

September 12, 2023
Resolution No. 15

WHEREAS, the Town of Islip ("Town") is the owner in fee simple of that certain parcel of land known by the street address 0 Main Street, Bay Shore, New York and identified on the Suffolk County Tax Map as SCTM#:0500-393.00-03.00-140.002, (hereinafter referred to as Parcel 1); and

WHEREAS, 161 East LLC ("LLC") is the owner in fee simple of that certain parcel of land known by the street address 11 First Avenue, Bay Shore, NY, and identified on the Suffolk County Tax Map as SCTM#:0500-393.00-03.00-140.001, attached hereto, (hereinafter referred to as Parcel 2); and

WHEREAS, the LLC intends to construct a four story residential building on Parcel 2 and needs to supply power to said building; and

WHEREAS, the Town intends to grant an easement to the Grantee over, under, across, through and along a ten (10) foot wide area along the western boundary line of Parcel 1 for the purpose of placement, installation, maintenance, repair, inspection and replacement of electric cables that are to serve the building to be located on Parcel 2; and

WHEREAS, as consideration for the easement the LLC shall pay a fee of Five Thousand and 00/100 Dollars (\$5,000.00); and

WHEREAS, the Town of Islip Department of Planning and Development, Division of Engineering and Contracts approved the location of the electrical service; and

WHEREAS, the Town Board hereby recommends that the Town grant said easement, subject to review and approval by the Town Attorney; and

NOW, THEREFORE, on a motion of _____, seconded by _____,
_____, be it

RESOLVED, that the Supervisor, in exchange for Five Thousand and 00/100 Dollars (\$5,000.00) is hereby authorized to execute an Easement for that certain area of real property over, under, across, through and along a ten (10) foot wide area along the western boundary line of that certain parcel of land known by the street address 0 Main Street, Bay Shore, New York and identified on the Suffolk County Tax Map as SCTM#:0500-393.00-03.00-140.002, in favor of 161 East, LLC, the fee owner of that certain parcel of land known by the street address 11 First Avenue, Bay Shore, NY, and identified on the Suffolk County Tax Map as SCTM#:0500-393.00-03.00-140.001, for the purpose of placement, installation, maintenance, repair, inspection and replacement of electric cables that are to serve the building to be located at 11 First Avenue, Bay Shore, New York, said Easement subject to review and approval by the Town Attorney.

FURTHER RESOLVED, the Supervisor is authorized to sign any permit applications, as fee owner of the real property, in furtherance of this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a License Agreement with Thomas Novelli Contracting Corp. for the exclusive use of a portion of town owned property located at 29-31 Carleton Avenue, Central Islip in connection with a sewage installation project.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into a license agreement with Thomas Novelli Contracting Corp for the non-exclusive use of a 20 x 80 s.f. portion of town owned real property known by the street address of 29-31 Carleton Avenue, Central Islip and identified as SCTM#:500-120.00-03.00-062.000 for the storage of solid supplies and equipment associated with the sewer line installation, on a month to month basis, until such time that the sewer installation project is complete or a closing on the Premises is scheduled, in exchange for a monthly license fee of \$500.00, the form and substance of said license agreement to be subject to approval by the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Thomas Novelli Contracting Corp.
 2. Site or location effected by resolution: 29-31 Carleton Ave., C. I.(500-120.00-03.00-062.000)
 3. Cost: 0.00
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

September 12, 2023
Resolution#: 16

WHEREAS, Thomas Novelli Contracting Corp, 41 Sarah Drive, Farmingdale, New York 11735 is a contractor retained by the County of Suffolk, for the purpose of installing a sewer line on Carleton Avenue, Central Islip, New York; and

WHEREAS, THE Town of Islip owns that certain real property known by the street address of 29-31 Carleton Avenue, Central Islip and identified on the Suffolk County Tax Map as (500-120.00-03.00-062.000295, said real property serves as a municipal parking lot for the Town.

WHEREAS, Thomas Novelli Contracting Corp. has requested the non-exclusive use of 20 x 80 square feet located at the north end of the northwest corner of said real property ("Premises") for the storage of solid supplies and equipment associated with the sewer line installation; and

WHEREAS, said license agreement shall be on a month to month basis;

WHEREAS, Thomas Novelli Contracting Corp. has agreed to pay the Town \$500.00 per month in exchange for the non-exclusive use of the Premises; and

NOW THEREFORE, on motion of _____, seconded by _____, be it;

RESOLVED, that the Supervisor is hereby authorized to enter into a license agreement with Thomas Novelli Contracting Corp for the non-exclusive use of a 20 x 80 square foot portion, located at the north end of the northwest corner, of town owned real property known by the street address of 29-31 Carleton Avenue, Central Islip and identified on the Suffolk County Tax Map as 500-120.00-03.00-062.000 for the storage of solid supplies and equipment associated with the sewer line installation on a month to month basis, until such time as the sewer installation project is complete or a closing on the Premises is scheduled, in exchange for a monthly license fee of \$500.00, the form and substance of said license agreement to be subject to approval by the Town Attorney.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

September 12, 2023
Resolution #17

On a motion of Councilperson

seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town

- A. Homecoming Parade- Bohemia- Connetquot High School Student Government- Friday, September 29, 2023 from 3:30PM to 5:30PM. Parade assembles at 2:30PM at Connetquot High School, proceeds down 7th Street right on Kenwood, left on 8th Street, left on Washington Street, left on 7th Street, back to the High School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Thank you BBQ- Bay Shore Marina- Bay Shore Fire Department-Saturday, September 16, 2023 from: 12Noon to 6:00PM. Lottery drawing, to be held in the parking lot area in front of dock. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. 20K Race Walk -Hauppauge-USATF-Long Island Track & Field-Sunday, October 1, 2023 from 7:30AM to 2:00PM-Race Road closed set up 6:00AM, route as follows: Runners assemble at 7:15AM at 100 Veterans Memorial Highway Dennison Building on Constitution Blvd star and finish behind the loading Dock to the Dennison Building 290m South of Veterans Memorial Highway. Permission for this event will be granted Approval from Town and County Offices and proof of liability insurance.
- D. Homecoming Parade - Central Islip – Central Islip High School Student Government Saturday, October 21, 2023 from 12:30PM to 2:00PM. The Parade assembles at Wheeler Road, North of Suffolk Avenue, head North on Wheeler Road, East on Adams Road to end at Central Islip High School. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. Brook Street Wetlands Clean up-International Coastal Clean Up - Islip - Keep Islip Clean Saturday, October 21, 2023 from 9:00AM to 11:30AM. Keep Islip Clean. Requesting permission to close Brook Street from Milton Street and Boston Street for the duration of the event. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance.
- F. Homecoming Parade- Sayville High School- Saturday October 14, 2023. Requesting permission to close Main Street from Lincoln Avenue to Cherry Avenue, from 11:30am to 1:30PM. Permission for this event will be granted pending approval from Town and County offices and proof of liability insurance

- G. 13th Annual Chili Cook Off-Ronkonkoma-Clubhouse of Suffolk d/b/a Association for Mental Health & Wellness- Saturday, October 14, 2023 from 12:00PM to 4:00PM. Event is to be at 9393 Johnson Avenue, Ronkonkoma and will feature live music, children's games, Halloween costume contest and pumpkin picking. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- H. Haunted Halloween Festival - Bay Shore – Bay Shore Chamber of Commerce/Bay Shore Beautification Society - Saturday, October 28, 2023 from 3PM to 9PM. (RD Sunday, October 29, 2023). The event will include a pumpkin decorating contest, Halloween costume parade and haunted garden. Requesting permission to close Main Street from Bay Shore Avenue to Smith Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- I. Moon Light Market #5 – Bay Shore – Great South Bay Brewery - Saturday, October 7, 2023 from 4:00PM to 11:00PM. Craft beer, vendors, Halloween Theme. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Fall Festival - Islip – Islip Fire Department - Sunday, October 15, 2023 from 10:00AM to 6:00PM. requesting permission to close Main Street between Smith Avenue and South Bay. Also requesting permission to use the parking lot on Main Street adjacent to Town Hall East, 655 Main Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- K. Children's Parade in Halloween Costumes - Great River - Great River Community Association- Sunday, October 22, 2023 from 2:00PM to 3:00PM. The Parade assembles at the Great River Fire Department at 1:45PM. Proceeds from the Fire House west on River Road to New Street, east to Provost Street, Southeast to Widgeon Court, west to River Road, west to end at Great River Fire Department. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- L. Halloween 5K and Monster Dash -Strong Island Running Club, LLC.INC-Holbrook-Saturday, October 28, 2023 from 8:30AM to 10:30AM. Route as follows: begin at Starlight Auto Glass on Main Street, Holbrook. Sharp left onto Grundy Avenue, pass over Furrows Road, turn left onto Benning Lane, turn right onto Henry Blvd, turn left onto Dorothy Street, turn left onto Mollie Blvd, turn right onto Hiram Avenue, turn right onto Furrows Road, turn left onto Main Street, 5K will end at the Irish Times Pub. Permission for this event will be granted pending approval from Town and Country Offices and proof of liability insurance.
- M. 1st Annual Pink Pumpkin 5 Mile Run -Sayville Bait & Tackle & Sayville Running Club, Sayville- Saturday, October 7, 2023 from 8:00AM to 12:00PM. The Parade assembles at Middle Road West of Foster. (See attached map). Permission for this event will be granted pending approval from Town and Country Offices and proof of liability insurance.

- N. Tree Lighting-Islip Terrace-East Islip Community Chamber-Saturday, December 9, 2023 from 5:00PM to 8:00PM The Tree Lighting will take place at the triangle located at Lowell Avenue and Connetquot Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- O. Walk – West Islip – St. John the Baptist Diocesan High School - Thursday, September 28, 2023 from 12:30PM to 2:00PM. The St. John's Cougar Stroll for Science Walk will begin from the school entrance near the baseball field on Beach Drive, continue South on Beach Drive to West Islip Beach and Marina, a short memorial ceremony will be hosted at the Beach for the participants. Walkers will head North through the parking lot adjacent to the Marina. Right on Gate Lane continue to end of Gate Lane, left onto Driftwood Drive to Snedecor Avenue, left onto Snedecor Avenue, head North to Montauk Highway, once at Montauk Highway they will turn left (staying on the sidewalk) to return to the first entrance of the school where the walk ends. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- P. Homecoming Parade - West Islip - West Islip High School - Saturday October 28, 2023 from 2:15PM to 2:45PM. Parade assembles 1:30PM at the Westbrook Elementary School, Higbie Lane proceeds south on Higbie Lane to the West Islip High School, 1 Lions Path. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- Q. Circus HV, LLC DBA Circus Vazquez- Bay Shore – Big Top Circus for Profit Events- No Animals, No Rides, No Games or Devices- Monday thru Friday 7:30PM to 9:30PM; Saturday and Sunday 1-3PM; 4-6PM and 7-9PM. The Circus will take place on the grounds of South Shore Mall parking lot at 1701 Sunrise Hwy. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- R. Festival- Salvadoran American Chamber of Commerce- Brentwood- Saturday, September 16, 2023 from 2:00 PM to 7:00PM. Outdoor show, vendors, to promote Hispanic heritage, culture and civism. The festival will take place at the Brentwood Recreation Center, 99 Third Avenue, Brentwood. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.
- S. Fall Festival - Islip – Islip Fire Department - Sunday, October 15, 2023, from 9AM to 6PM. Requesting permission to close Main Street between the Smith Avenue and Byron Lane. Also requesting permission to use the parking lot on Main Street adjacent to Town Hall East, 655 Main Street. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance. **In conjunction with this event Bayberry Restaurant -501 Main Street, Islip is requesting permission from the Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York State Liquor Authority Special Event Permit Application.**
- T. Carnival - East Islip - For the Kids Foundation of East Islip - Friday and Saturday, September 13 to September 14, 2023. The Carnival will take place on the grounds of Timber Point Elementary School. Hours of operation: Friday 6PM to 10PM, Saturday 1PM to 10PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance

- U. Carnival- Central Islip Historic Preservation Society- Central Islip- Thursday to Monday- October 5 to October 9, 2023. Carnival will be on the grounds of Gull Haven Golf Course, Central Islip. Hours are as follows: Thursday 6PM to 10PM; Friday 6PM to 11PM; Saturday 3PM to 11PM; Sunday 3:00PM to 10:00PM; Monday 3:00PM to 10:00PM; Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was:

09/12/2023

On a motion of Councilperson
seconded by Councilperson,

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

Block Parties

Part B:

1. BP- 19 Seafeld Lane – Bay Shore – Saturday- 09/30/2023 RD: 10/07/2023 11AM to 11PM; 19 Seafeld Lane will be closed from Cooper Lane to W. Main St.
2. BP- 47 Wingham Drive – Islip – Saturday- 10/07/2023 RD: 10/14/2023 11AM to 11PM; 47 Wingham Drive will be closed from Wingham Drive to Tappen Ave.
3. BP- 216 W. 4TH Street – West Islip – Saturday -09/16/2023 RD: 09/19/2023 11AM to 11PM; 216 W. 4TH Street will be closed from Pine Ave to Spruce Ave.
4. BP- 71 Serene Pl., Hauppauge – Saturday- 09/23/2023 RD: 09/24/2023 11AM to 11PM; 7 Serene Pl will be closed from Seusing Blvd. to house # 111 Cross Street; Wayne Street.
5. BP- 300 Monroe Avenue West Islip- Saturday-10/14/2023 RD: 10/15/2023 12PM-11PM Monroe Avenue will be closed from Madison Street and Higbie Lane.
6. BP-65 Champlain Ave., East Islip – Saturday- 10/07/2023 RD: N/A 11AM – 11PM; Champlain Ave will be closed from Champlain Avenue to Hawthorne Avenue.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute an Agreement with
Race is Awesome to provide services in connection with the
Northwell Health Great South Bay Run.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Race is Awesome will plan, coordinate, and conduct the Northwell Health Great South Bay Run, which was approved by Town Board on May 16, 2023, which will consist of a 5K, 10K, and ½ marathon. The Town of Islip will co-sponsor this event. The Town shall be reimbursed for any and all necessary assistance, resources, equipment, and/or support staff to ensure that the event is conducted in a safe and efficient manner. The event will be held on Saturday, September 30, 2023. Race is Awesome is required to fulfill all responsibilities set forth in the contractual agreement. This contract may be cancelled at any time, without cause at the discretion of the Commissioner of the Department of Parks, Recreation and Cultural Affairs. Cancellation, under any circumstances, shall be without recourse by the contractor against the Town of Islip.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution: Race is Awesome, 587 Haige Street
Baldwin, New York 11510

Site or location effected by resolution: Bay Shore and Brightwaters Communities

Cost: No cost to the Town of Islip - self-sustaining

Budget Line: 7035.4-4922

Amount and source of outside funding: Reimbursement from Race is Awesome will be a maximum of \$10,000.00

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor:

8/31/2023

Date:

September 12, 2023

Resolution #: 18 _____

WHEREAS, the Town of Islip (“the Town”) Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a 5K, 10K, and ½ Marathon for our citizens on September 30, 2023 to be held in the Bay Shore and Brightwaters communities; and

WHEREAS, Race is Awesome, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, on May 16, 2023, the Town Board passed a resolution granting permission to Race is Awesome to hold the “Great South Bay Run” on September 30, 2023 at the Bay Shore Marina; and

WHEREAS, Race is Awesome has requested that the Town co-sponsor the Northwell Health Great South Bay Run by providing use of bandstand and PA system, Town dumpsters, porta-lavs, and assistance with coordinating staff, public safety and aid in the permit process, if necessary; and

WHEREAS, the Town wishes to co-sponsor the Northwell Health Great South Bay Run through its Department of Parks, Recreation and Cultural Affairs and is desirous of entering into an agreement with Race is Awesome to administer the event;

NOW, THEREFORE, on a motion by _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Race is Awesome to provide services in relation to conducting the Northwell Health Great South Bay Run on September 30, 2023, and any necessary documents attendant thereto, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Town Parks and Recreation Department is hereby authorized to co-sponsor the Northwell Health Great South Bay Run; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to renew the Professional Services Agreement with ASIFlex for administration of Flexible Spending Arrangements.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Nicolino

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town has been satisfied with the Flexible Spending Arrangements (FSA's) provided by ASIFlex and wishes to exercise its option to extend the Professional Services Agreement for one(1) year, covering the Benefit Option Year of January 1, 2024 through December 31, 2024 with no change to the original rates under the agreement.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip emp byees
 2. Site or location effected by resolution: N/A
 3. Cost: \$3.25 per month per participant (\$75 monthly minimum)
 4. Budget Line: A 1430 450 00
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-


Signature of Commissioner/Department Head Sponsor

08/24/2023

Date

Dated: September 12, 2023
Resolution # 19

WHEREAS, on October 30, 2018, the Town of Islip (the "Town") entered into a professional services agreement with Application Software, Inc. d/b/a ASI Flex ("ASI Flex"), 201 West Broadway, Bldg. 4C, Columbia Missouri 65203, for administration of Health Flexible Spending Arrangements (FSAs) for Town employees (hereinafter, the "Agreement"); and

WHEREAS, the original term of the Agreement was for a period of one (1) year from the date of full execution with the Town's sole option to renew for two (2) additional one-year (1-year) extension periods; and

WHEREAS, the Town exercised both of its options to renew the Agreement; and

WHEREAS, on December 16, 2021, the Town and ASI Flex entered into an amendment to the Agreement, whereby the term was amended as follows:

"The term of this Agreement shall be one (1) year, covering the Benefit Option Year of January 1, 2022 through December 31, 2022, and the Town shall have the sole option to extend the Agreement for up to two (2) additional one-year (1-year) extension periods (covering January 1, 2023 through December 31, 2023 and January 1, 2024 through December 31, 2024 respectively)";

and

WHEREAS, the Town has been satisfied with the services provided by ASI Flex and wishes to exercise its option to extend the Agreement for one (1) year, with no change to the original rates under the Agreement;

NOW, THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the Town's option to renew the Professional Services Agreement with ASI Flex for one (1) year, covering the Benefit Option Year of January 1, 2024 through December 31, 2024, with no change to the original rates under the Agreement; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the Agreement.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a Public Hearing to consider enacting Local Law No. 6 of 2023, entitled, "Prohibition on Smoking and Vaping of Both Tobacco and Cannabis on Certain Town Properties".

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Walsh, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

WHEREAS, the Marihuana Regulation & Taxation Act (MRTA) was signed into law on March 31, 2021 legalizing adult-use cannabis (also known as marijuana, or recreational marijuana) in New York State; and

WHEREAS, in order to promote protecting the health and safety of Town employees, residents and visitors by improving air quality of building entryways and outdoor areas frequented by the public, the Town Board wishes to amend Chapter 38 of the Town of Islip Code and impose local smoking restrictions on Town of Islip owned and managed property; and

WHEREAS, human health is seriously threatened by exposure to environmental tobacco smoke (ETC) and that recent findings by the Federal Environmental Protection Agency (EPA) make clear that ETC, or secondhand smoke, is a human carcinogen responsible for 3,000 lung cancer deaths each year in nonsmoking adults; and

WHEREAS, federal Centers for Disease Control (CDC) has found that smoked marijuana delivers tetrahydrocannabinol (THC) and other cannabinoids to the body, but it also delivers harmful substances, including many of the same toxins and carcinogens (cancer-causing chemicals) found in tobacco smoke, which are harmful to the lungs and cardiovascular system; and

WHEREAS, codes and administrative orders that ban smoking in outdoor public spaces have been implemented by jurisdictions in New York State to help protect youth from secondhand smoke and to provide a healthier model of adult behavior; and

WHEREAS, litter and second-hand smoke resulting from smoking in open public spaces is unsightly and detracts from the visual landscape for both residents and visitors, presents a potential hazard to young children, pets and wildlife, and is costly to clean up; and

WHEREAS, local regulation of tobacco and cannabis use is important because while federal government may regulate tobacco products, it is not authorized to impose local smoking restrictions; and

WHEREAS, the Town Board is desirous to adopt smoke-free policies that ban smoking and vaping tobacco and cannabis on town property.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Clerk is hereby authorized to advertise for a public hearing to consider enacting Local Law No. 6 of 2023, entitled, "Prohibition on Smoking and Vaping of Both Tobacco and Cannabis on Certain Town Properties," as indicated on the attached, with additions noted by underlining and deletions indicated by strikeouts.

Upon a vote being taken, the result was:

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Islip will hold a Public Hearing on Tuesday, October 17, 2023 at 2:30 p.m., to consider enacting Local Law No. 6 of 2023, entitled, "Prohibition on Smoking and Vaping of Both Tobacco and Cannabis on Certain Town Properties." A copy of the draft new chapter is available upon request from the Office of the Islip Town Clerk located at 655 Main Street, Islip, NY 11751. Public comment can be made at the Town Board meeting on September 12, 2023, or by providing written comment prior to the date of the public hearing to the Islip Town Clerk at townclerk@islipny.gov.

October 17, 2023
Resolution # _____

WHEREAS, the Marihuana Regulation & Taxation Act (MRTA) was signed into law on March 31, 2021 legalizing adult-use cannabis (also known as marijuana, or recreational marijuana) in New York State; and

WHEREAS, in order to promote protecting the health and safety of Town employees, residents and visitors by improving air quality of building entryways and outdoor areas frequented by the public, the Town Board wishes to amend Chapter 38 of the Town of Islip Code and impose local smoking restrictions on Town of Islip owned and managed property; and

WHEREAS, human health is seriously threatened by exposure to environmental tobacco smoke (ETC) and that recent findings by the Federal Environmental Protection Agency (EPA) make clear that ETC, or secondhand smoke, is a human carcinogen responsible for 3,000 lung cancer deaths each year in nonsmoking adults; and

WHEREAS, federal Centers for Disease Control (CDC) has found that smoked marijuana delivers tetrahydrocannabinol (THC) and other cannabinoids to the body, but it also delivers harmful substances, including many of the same toxins and carcinogens (cancer-causing chemicals) found in tobacco smoke, which are harmful to the lungs and cardiovascular system; and

WHEREAS, codes and administrative orders that ban smoking in outdoor public spaces have been implemented by jurisdictions in New York State to help protect youth from secondhand smoke and to provide a healthier model of adult behavior; and

WHEREAS, litter and second-hand smoke resulting from smoking in open public spaces is unsightly and detracts from the visual landscape for both residents and visitors, presents a potential hazard to young children, pets and wildlife, and is costly to clean up; and

WHEREAS, local regulation of tobacco and cannabis use is important because while federal government may regulate tobacco products, it is not authorized to impose local smoking restrictions; and

WHEREAS, the Town Board is desirous to adopt a smoke-free policy that bans smoking and vaping tobacco and cannabis on town property; and

WHEREAS, a public hearing was held on October 17, 2023, to consider adopting a Local Law to establish a smoke-free policy that bans smoking and vaping tobacco and cannabis on town property.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby enacts Local Law No. 6 of 2023 entitled, "Prohibition on Smoking and Vaping of Both Tobacco and Cannabis on Certain Town Properties," as indicated on the attached, with additions noted by underlining and deletions indicated by strikeouts; and be it

FURTHER RESOLVED, that the comptroller is hereby authorized to make any and all budgeting adjustments necessary to effectuate this resolution.

Upon a vote being taken, the result was:

TOWN OF ISLIP LOCAL LAW NO. 6 OF 2023
A LOCAL LAW PROHIBITING SMOKING AND VAPING OF BOTH
TOBACCO AND CANNABIS ON CERTAIN TOWN PROPERTIES

Be it enacted by the Town Board of the Town of Islip, County of Suffolk, State of NY as follows:

§ 38-1. Purpose and Intent.

The Town Board of the Town of Islip finds that smoking and the use of tobacco in the Town of Islip public buildings and parks have the potential for creating a serious health hazard for employees of the Town of Islip and the citizens of the Town of Islip who visit and utilize Town buildings, grounds, beaches, parks and recreation areas. The Town Board has determined that, in order to protect and promote the public health, safety, and welfare of the employees and citizens of the Town of Islip, it is necessary to restrict the acts of smoking and tobacco and cannabis use in and around Town-owned buildings, beaches, parks, recreation areas and playgrounds. In addition, to further protect the public health, safety, and welfare, the Town prohibits the act of smoking tobacco and cannabis at Town-sponsored and co-sponsored events and events requiring a permit except in areas designated and approved by the Town and conspicuously designated "Smoking Permitted." This provision does not address nor is it intended to prohibit certified medical marijuana consumption in an ingestible and nonsmoking form by a certified patient.

§38-2. Definitions.

As used in this chapter, the following terms shall have the meanings as indicated below:

- **CHILDREN** means persons under the age of 18 years.
- **E -CIGARETTE or VAPE** means any electronic device composed of a mouthpiece, heating element, battery and/or other electronic circuit that provides a vapor of liquid nicotine, cannabis product and/or other substance that is sometimes mixed with propylene glycol by the user as they simulate smoking. This term shall include all such devices whether they are manufactured as e -cigarettes, e -cigars, e -pipes, and vapes or under any other product name.
- **CANNABIS or CANNABIS-RELATED PRODUCT** means any product containing marijuana, THC or CBD in any form or as the term is defined by Chapter 7-A of the New York State Consolidated Laws or the New York State Cannabis Law.
- **MARINA** means any facility for the berthing of all types of recreational watercraft, providing secure moorings, or offering fishing stations, and designated as a Town of Islip marina.
- **PARK** means any outdoor recreation area, playground, playing field, pavilion or open-space that has been designated for recreational purposes or activities. All parking areas and lots within such parks shall be included for purposes of this local law.

- **PAVILION** means a structure that is at least partially unenclosed and that is intended for public use.
- **PLAYGROUND** means an outdoor recreation area that is designed and intended for use by children and for the purposes of this chapter, a playground that is fenced or otherwise physically demarcated shall be deemed to include all of the area inside such fence or demarcation; a playground that is not fenced or otherwise demarcated shall be deemed to include all open space that is associated with or adjacent to it.
- **PLAYING FIELD** means that portion of an outdoor recreation area that is set up and marked in some way for the playing of one or more specific games and/or sports and for the purposes of this local law, a playing field that is fenced or the outside perimeter of which is otherwise physically demarcated shall be deemed to include all of the area inside such fence or demarcation, together with any bleachers or other designated viewing area; a playing field that is not fenced or otherwise demarcated (as to its outside perimeter) shall be deemed to include all of the area customarily required for playing the game or sport for which it is being used, together with any bleacher and other designated viewing area.
- **SMOKE** means the emission produced by the burning of a tobacco product or tobacco -related product, cannabis product or cannabis -related product or the heating of an e -cigarette which creates a vapor.
- **SMOKING** means the inhaling, exhaling, burning, vaping or carrying of any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco, nicotine, or plant product, including cannabis, intended for inhalation, in any manner or in any form.
- **TOBACCO or TOBACCO-RELATED PRODUCT** means any manufactured product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, dipping tobacco, bidis, snus, shisha, powered and/or dissolvable tobacco products, liquid nicotine and electronic cigarette cartridges, whether packaged or not; any packaging that indicates it might contain any substance containing tobacco or nicotine; or any object utilized for the purpose of smoking or inhaling tobacco or nicotine products.
- **TOWN-OWNED BEACHES, PARKS AND PLAYGROUNDS** includes, but is not limited to, all beaches, parks, playgrounds and recreation areas owned, leased, used, operated and maintained by the Town of Islip. All parking areas and lots within such beaches, parks, playgrounds and recreation areas shall be included for purposes of this local law.
- **TOWN-OWNED BUILDING** means any building, structure or enclosed outdoor area owned, leased, used or operated by the Town of Islip or any of its departments and used for the conduct of public business, and any buildings, structures or enclosed areas located at any Town-owned park, recreation area or playground. All parking areas and lots adjacent to such buildings, structures, or

enclosed outdoor areas shall be included for purposes of this local law. This term also includes Town-owned vehicles.

§ 38-3. Smoking prohibited in certain indoor and outdoor public places.

- A. Indoor Areas. In accordance with the New York State Clean Indoor Air Act (Public Health Law, Article 13-E), smoking tobacco or cannabis, including the use of an e-cigarette or vape, and the use of tobacco or cannabis products are prohibited indoors throughout all Town-owned buildings and facilities (hereinafter “Town building”).
- B. Outdoor Areas. It shall be a violation of this chapter for any person to smoke tobacco or cannabis, including the use of e-cigarettes or vapes, or otherwise use tobacco or cannabis products at the following outdoor locations and/or events:
 - 1. Within all Town-owned beaches, parks, playgrounds and recreation areas.
 - 2. Within 25 feet of the property boundary of any Town-owned building not located in a park, beach, recreation area or playground.
 - 3. Within 25 feet of Entrances and Exits to other buildings within which smoking is prohibited by Article 13-E of the New York Public Health Law.
 - 4. Within 50 feet of any Town-sponsored, co-sponsored or approved event, including any associated highway, roadway, sidewalk and/or right of way that is included and made part of Town-sponsored-sponsored or approved event.
 - 5. The Town further determines and declares that all Town-owned beaches, parks, recreation areas and playgrounds shall be designated as tobacco and cannabis free zones.

§ 38-4. Penalties for offenses.

- A. It shall be a violation for any person to smoke or use tobacco in any area where smoking is prohibited by the provisions of this chapter.
- B. Any person who is convicted of violating any provision of this chapter shall be subject to a fine of not less than two hundred fifty dollars (\$250) nor more than one thousand dollars (\$1,000) per violation.

§38-5. Severability.

The provisions of this local law are declared severable, and if any section or subsection of this local law is held to be invalid, such invalidity shall not affect the other provisions of this local law that can be given effect without the invalidated provision.

§ 38-6. Repeal.

All ordinances, local laws and parts thereof inconsistent with this local law are hereby repealed.

§ 38-7. Effective Date.

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with §27 of the Municipal Home Rule Law.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any documentation necessary to memorialize and effectuate certain title salary adjustments and grade changes for UPSEU employees.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Christopher Nicolino

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip is obligated to review and discuss amendments to the graded salary plan with UPSEU pursuant to the CBA. This is to facilitate fair compensation for employees and recruitment by the Town. The attached resolution is a result of that review and discussion, and meets these goals.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip UPSEU Employees
 2. Site or location effected by resolution: Multiple
 3. Cost: \$128,884.48
 4. Budget Line: Multiple
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQOR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

09.11.2023

Date

WHEREAS, the Town of Islip (the “Town”) and the United Public Service Employees Union (“UPSEU”) are operating under white-collar and blue-collar collective bargaining agreements, both of which are in effect for the period of January 1, 2021 through December 31, 2024, and which govern matters such as wages, benefits, employee welfare, and conditions of employment (collectively referred to herein as the “CBAs”); and

WHEREAS, the CBAs include a graded salary plan (the “plan”), which contain grades to which each title represented by UPSEU and employed by the Town is assigned, as well as steps for each grade in which the wages contained in the plan are increased over time, and UPSEU-represented employees’ wages are set and governed by placement within the plan; and

WHEREAS, as contemplated by the CBAs, the Town and the UPSEU have continued to discuss equitable adjustments in salary for various job titles and are desirous of upwardly modifying the assigned grades of certain positions; and

WHEREAS, the Town’s Director of Labor Relations recommends that the following Civil Service job titles receive the following grade changes:

<u>TITLE</u>	<u>CURRENT GRADE</u>	<u>NEW GRADE</u>
<u>White Collar Unit</u>		
Assessment Aide	8A	9A
Assessment Assistant	11A	12A
Senior Assessment Assistant	13A	14A
Real Property Appraiser II	16	16A
Real Property Appraiser III	18	18A
Fire Marshall I	14A	15
Fire Marshall II	16A	17
Building Inspector	15	16
Senior Building Inspector	16	17
Building Plans Examiner	17	18
<u>Blue Collar Unit</u>		
Auto Equipment Operator	2	3
Dispatcher	2	4
Public Safety Dispatcher	4	4A

WHEREAS, in addition to the modifications set forth above, the Town’s Director of Labor Relations further recommends that:

- For employees hired on or before November 18, 2014, the titles of Automotive Mechanic IV (Coordinator), Highway Labor Crew Leader (Coordinator), Maintenance Mechanic IV (Zone), Waterways Maintenance Mechanic III (Coordinator) and Groundskeeper III (Zone) be placed on a new Grade “11A,” which will have additional Steps of 5 and 6 (beyond the Grade 11 top Step of 4).
- For employees hired after November 18, 2014, the titles of Automotive Mechanic IV (Coordinator), Highway Labor Crew Leader (Coordinator), Maintenance Mechanic IV

(Zone), Waterways Maintenance Mechanic III (Coordinator) and Groundskeeper III (Zone) be placed on a new Grade "31A," which will have additional Steps of 6 and 7 (beyond the Grade 31 top Step of 5).

- Employees in the titles of Automotive Mechanic IV (Coordinator), Highway Labor Crew Leader (Coordinator), Maintenance Mechanic IV (Zone), Waterways Maintenance Mechanic III (Coordinator) and Groundskeeper III (Zone) currently below Step 4 on Grade 11, or below Step 5 on Grade 31, shall follow the Grade 11 salary Step progression until they reach Step 4, or the Grade 31 salary Step progression until they reach Step 5, and then proceed to Grade 11A, Steps 5 and 6 in subsequent years, or Grade 31A, Steps 6 and 7 in subsequent years.
- On the 2023 Graded Salary Plan, Grade 11A Step 5 will have an adjusted salary of \$91,555.00 and Grade 11A Step 6 will have an adjusted salary of \$93,555.00. On the 2023 Graded Salary Plan, Grade 31A Step 6 will have an adjusted salary of \$91,555.00 and Grade 31A Step 7 will have an adjusted salary of \$93,555.00. These new Grades and these new Steps shall be subject to the same percentage increases in the 2024 Graded Salary Plan, as previously negotiated between the parties.

NOW, THEREFORE, on motion of _____, seconded by _____, be it

RESOLVED, that the Town Board hereby authorizes the salary adjustments, grade changes and modifications set forth above; and be it further

RESOLVED, that the Supervisor is authorized to execute any documentation necessary to memorialize and effectuate such salary adjustments and grade changes; the form and content of which shall be subject to the approval by the Town Attorney; and be it further

RESOLVED, that the Comptroller is authorized to take all necessary steps and transfer all funds required to meet the financial obligations of the Town under the CBAs, including the salary adjustments and grade changes set forth above.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

T.C. #5423– Expressway 55 Car Wash (Tommy Federico). – Applicant request a modification of Covenants and Restrictions associated with TC #3892 in order to permit more than one curb cut onto Motor Parkway. The environmental impacts will be assessed on this property. This Property is located in the Brentwood School District and located on the West side of Motor Parkway (C.R.67), approximately 154 feet south of Long Island Expressway South Service Road (S.R.454) Brentwood (800 Motor Parkway).

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ela Dokonal

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The proposed action is for a modification of covenants and restrictions associated with TC# 3892 to permit more than one curb cut onto Motor Parkway. This application was granted at the Planning Board on June 7, 2023.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Expressway 55 Car Wash (Tommy Federico)
 2. Site or location effected by resolution: 800 Motor Parkway, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 9. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

08/31/2023

Date

ON a motion of Councilperson _____ and seconded by Councilperson _____

BE IT RESOLVED, that on **Tuesday, September 12, 2023**, and after determining that there would be no significant adverse environmental impact, the application of **Expressway 55 Car Wash (Tommy Federico) - T.C. #5423** for a modification of covenants and restrictions associated with TC# 3892 to permit more than one curb cut onto Motor Parkway, be and the same hereby is granted, subject to the applicant recording certain deed covenants and restrictions against the subject property with the Suffolk County Clerk within 180 days of this grant. Such deed covenants and restrictions must be substantially in the same form as those presented to the Planning Board on June 7, 2023, and thereafter to the Town Board on August 17, 2023, and in the final version subsequently recommended for approval by the Commissioner of the Town Department of Planning and Development, which are set forth below. It is understood that this grant shall be ineffective, and no Building Permits or Certificates of Occupancy shall be issued in connection with this grant, until such covenants restrictions are properly recorded with the Suffolk County Clerk and the recording is verified by the Town of Islip. This property is located in the Brentwood School District and located on the West side of Motor Parkway, (C.R. 67), approximately 154 feet south of Long Island Expressway South Service Road, (S.R. 454), Brentwood. (800 Motor Parkway), Town of Islip, Suffolk County, New York also known as SCTM # 0500-037.00-03.00-021.001

METES AND BOUNDS

Description of Property

District 500 Section 37 Block 3 Lots 21.1

CZ2022-032

ALL that certain plot, piece or parcel of land, situate, lying and being in the Town of Islip, County of Suffolk and State of New York, known and designated on a certain map entitled, "Map of Motor Parkway Acreage", filed in the Office of the Clerk of the County of Suffolk on April 20, 1929 as Map No. 1020 as and by part of the Plot Numbers 2328, 2329, 2330 and 2331, being bounded and described as follows:

BEGINNING at a point on the Southwesterly side of Long Island Motor Parkway where the division line between Lots 2327 and 2328, as shown on the above filed map, intersects the Southwesterly side of Long Island Motor Parkway (C.R. 67); said point also being distant 162.51 feet, as measured along the Southwesterly side of Long Island Motor Parkway, from the intersection of the Southerly side of Long Island Expressway (S. R. 495) and the Southwesterly side of Long Island Motor Parkway;

RUNNING THENCE along the Southwesterly side of Long Island Motor Parkway, South 43 degrees 03 minutes 50 seconds East, 410.72 feet to land now or formerly of R.K. Associates;

THENCE along said land, North 57 degrees 28 minutes 10 seconds West, 397.81 feet to the division line between Lots 2327 and 2328 as shown on the above filed map;

THENCE along said division line, North 32 degrees 31 minutes 50 seconds East, 102.18 feet to the Southwesterly side of Long Island Motor Parkway at the point of place of BEGINNING.

EXCEPTING THEREFROM so much as has been taken by the State of New York for the construction of the Long Island Expressway (Route 495).

For information only:

S.C.T.M. No.: District 500 Section 37 Block 3 Lots 21.1

DEED COVENANTS AND RESTRICTIONS

ADMINISTRATIVE

1. Action:

- a. A modification of deed covenants and restrictions associated with TC # 3892 shall be granted as part of this application. All deed covenants and restrictions associated with TC # and all prior Town Board imposed deed covenants shall be deemed null and void and shall be replaced with these. The following uses shall be expressly prohibited:
 - i. Bar, tavern or nightclub
 - ii. Psychiatric clinic
 - iii. Billiard Hall
 - iv. Adult Use
 - v. Transfer Station
 - vi. Vape shop or lounge
 - vii. Motor vehicle dealership

OPERATIONAL RESTRICTIONS

2. Hours of Operation:

The hours of operation for the subject property shall be limited from 6am to 10pm. Any deliveries and/or garbage pick-up shall not occur before during peak business hours. Outdoor storage, sales and display shall be prohibited. The car wash shall not be self-service.

3. Loitering:

Loitering shall be prohibited on the subject parcel. If substantiated complaints regarding loitering and/or criminal activity at the site are received by the Town of Islip, the Commissioner of the Town of Islip Planning Department shall notify the property owner by certified mail to take appropriate security measures to deter loitering and/or criminal activity at the site. If the property owner fails to take appropriate security measures within fifteen (15) days of the date of such mailing, the Planning Board reserves the right, after due public hearing, to impose additional reasonable security conditions at the site including, but not limited to: the installation of fencing, lighting, security cameras, and/or the hiring of a private security company to monitor the site. The Planning Board reserves sole responsibility of determining if the Declarant/Owner is in compliance with this requirement.

4. Car Wash Queuing:

Applicant/owner agrees to provide adequate queuing for the orderly operation of the car wash. If substantiated complaints are received regarding queuing failures such that the queue obstructs Motor Parkway (CR 67) and/or if a stacking shortfall exists on, or extends off, the subject property, the Commissioner of the Town of Islip Planning Department shall notify the then current property owner and the branch manager of the car wash by certified mail, to correct the queuing failures. If evidence of Queuing Failures are still observed by the Commissioner of the Town of Islip Planning Department after thirty (30) days from the date of such mailing, then the Town Board reserves the right to hold a public hearing to revoke the special permit for the car wash and/or impose reasonable conditions designed to improve the drive-through queuing conditions. The Town Board shall maintain sole responsibility of determining if a stacking shortfall exists on the property.

5. Property Maintenance:

Applicant/owner further agrees to permanently maintain all improvements and landscaping to the reasonable satisfaction of the Planning Board. The Town or its designee reserves the right to enter onto the subject property after 30 days' written notice sent certified mail, return receipt requested, to the address of the current owner according to Town of Islip assessment rolls, to remove litter, debris or maintain or replace any fencing or plantings if found that the improvements are not being maintained and shall bill the owner for any expense incurred. All costs associated with same shall be assessed to the owner's next tax bill.

6. Shared-access:

Declarant and his or her successors in ownership, do hereby agree to a perpetual offer for a mutual shared access and parking agreement to permit pedestrian access and parking by and from the owner(s), occupants, employees, guests and invitees of the adjoining parcel of land to the northwest, located at 750 Motor Parkway, Brentwood and designated as SCTM 0500-37.00-03.00-024.001.

ARCHITECTURAL ELEVATION REVIEW & SIGNAGE

7. Architectural Elevation Review:

Prior to filing future building permit applications, exterior architectural drawings of all proposed buildings shall be submitted to the Town of Islip Planning Department for review and approval. Said plans shall show all sides of the structure and shall also show the following design elements:

- a. All exterior mechanical equipment (rooftop and surface mounted) shall be screened from public view for aesthetic and sound attenuation purposes.
- b. Use of EIFS and concrete block shall be limited to accent bands and shall not comprise more than 10% of the building's façade.
No exterior-mounted steel security gates or shutters permitted. Only interior-mounted mesh-type security gates permitted.

The approved detailed architectural elevations shall supersede the submitted change of zone conceptual elevations for the purposes of regulating the subject property. Any future changes to the approved architectural elevations that are not in substantial conformance with above shall require review and approval of the Planning Board. The Planning Board shall consider the nature and character of the surrounding area, the public hearing record, and architectural specific components of the Comprehensive Plan.

8. Signs:

There shall be no sidewalk signs, sandwich boards, flags, banners, any devices that twirl, move, spin, shake, and/or persons or animals used to attract attention to the site or distract passing motorists. Applicant shall obtain a sign permit from the Building Department for any exterior signs. Prior to the issuance of any sign permits, all exterior signs shall be subject to review and approval by the Town of Islip Planning Department. All internally illuminated facial signage shall be decorative in nature and may include channel-lit, stencil-cut, or halo-lit designs. Light box facial signs shall be expressly prohibited. Freestanding signs shall be a monument style, with landscaping at its base to the reasonable satisfaction of the Planning Department. The Planning Department shall review the signs for design compatibility, color, materials, height, quantity and size. Applicant/owner agrees to waive the right to apply for signage variances from the Zoning Board of Appeals without the prior approval of the Planning Department, which shall not be unreasonably withheld or delayed.

SITE PLAN REQUIREMENTS & MODIFICATIONS**9. Site Plan:**

Prior to filing a building permit application, an approved site plan is required. Application shall be submitted to the Town of Islip Engineering Division for review and subject to approval of the following items. The site plan shall show improvements specified in the Subdivision and Land Development Regulations (SLDR) including but not limited to building locations, parking, curbs, sidewalks, curb cuts, landscaping, and drainage. Said plan shall also show the following elements:

- a. A cleaning service shall be provided in lieu of a garbage dumpster. The subject site shall be maintained in a neat, clean, and litter free condition.
- b. Garbage cans for customers shall be provided inside as well as outside of the proposed building(s) and shall be emptied on a regular basis. Garbage can lids shall be of sufficient design with either drive-through funnel lids or chutes so as to prohibit the dispersion of litter, garbage, or debris by wind, birds, vermin, etc. from said trash receptacles.
- c. All stormwater drainage shall be contained on-site in accordance with the current SLDR. In addition, applicant/owner agrees to incorporate non-point source pollution mitigation into the overall drainage plan by incorporating one or more of the following stormwater mitigation techniques:
 - i. Natural retention area(s) such as vegetated swales and bioretention cells/rain gardens.
 - ii. Permeable/porous pavement surfaces.
 - iii. Manufactured treatment devices, i.e. catch basin inserts designed to filter hydrocarbons and other pollutants from stormwater runoff.
- d. A single bike rack ("Inverted U" or "Post and Loop" in design) shall be installed near the entrance to the building.
- e. Fire Apparatus Access shall be designed and installed to the satisfaction of the Division of Fire Prevention.
- f. All onsite lighting shall be in conformance with Article LII of Town of Islip Zoning Code. The Planning Board reserves the right to further limit or shield lighting fixtures if it is determined that light is not being contained on the subject property. The Planning Board reserves the sole responsibility of determining if lighting is properly contained on the subject property.

Applicant/owner acknowledges that the plans prepared in association with this change of zone are conceptual in nature and that the site plan submitted to the Division of Engineering for review must meet the requirements in the SLDR and Town Code unless specific waivers are identified in these covenants or subsequently obtained from the Planning Board or Zoning Board of Appeals. The Planning Board reserves the right to modify any site plan requirements referenced in this covenant with the consent of the applicant/owner after due public hearing. The Commissioner of Planning is hereby authorized to waive the requirement for such public hearing if any future site plan modification is reasonable, is evident within the documentation submitted as part of this application, and is within the spirit and intent of this grant. No permits or approvals shall be granted prior to the effective date of this change of zone.

10. Parking:

A parking relaxation is granted as part of this application. If substantiated complaints regarding spillover parking or parking in areas not designated for parking are received, the Commissioner of the Town of Islip Planning Department shall notify the then current property owner by certified mail, to rectify any parking problems. If owner fails to correct parking problems after thirty (30) days from the date of such mailing, the Planning Board reserves the right, after due public hearing, to impose additional Site Plan Modification conditions including, but not limited to:

- i. Install landbanked parking stalls, if applicable.
- ii. require all leases on property to stipulate that employees park in remote areas, lease unused off-site parking spaces and/or a cross-access agreement.
- iii. modify hours of operation of the use to reduce peak parking demands.
- iv. Require that valet parking be provided for customers during peak periods.

Such conditions must relate to parking use and shall not be unreasonably imposed. The owner shall be given the opportunity to effect the above items or prepare and implement a spillover parking plan for peak parking periods acceptable to the Commissioner of Planning & Development prior to having a public hearing before the Planning Board. The Planning Board shall be solely responsible for determinations regarding parking adequacy. No parking space shall be exclusive for any use or purpose except those designated as handicapped spaces, drive-up service or electric vehicle charging.

11. Landscaping:

A landscaping plan shall be submitted indicating in detail the proposed landscaping treatment in accordance with the SLDR. Chain link fencing shall be prohibited within the front yards. Said plan shall be prepared by a licensed landscape architect and shall indicate the maintenance or installation of native plant species to the greatest extent possible. Said landscaping shall be designed to the reasonable satisfaction of the Planning Board, or its designee and shall include the following plantings/design elements:

- a. Street trees shall be installed and maintained 25' on center along all road frontages. Spacing may be adjusted in consideration of the species selection after consultation with the Planning Department. Applicant/owner shall replace any diseased or dead trees.
- b. A front yard and overall landscaping relaxation is hereby granted as part of this application. A landscaping mitigation fee of \$32,570 pursuant to the conditions set forth in TC3892.
- c. Existing vegetation shall be maintained in landscaped and buffer areas to the maximum extent practicable. Applicant/owner shall make every effort to preserve the existing mature trees on the subject property.
- d. All landscaped areas shall be maintained with permanent in-ground irrigation systems.

All plantings shall be maintained to the reasonable satisfaction of the Planning Board and all plant material shall be kept in a healthy well-maintained condition. The Planning Board shall be solely responsible for the determination regarding adequate maintenance. The applicant/owner shall be solely responsible for the cost of the maintenance. In the event applicant/owner fails to maintain the landscaping as so directed upon 30 days prior written notice from the Planning Department, the Town of Islip also reserves the right to enter onto the subject parcel and complete the required maintenance and assess all costs associated with same to the applicant/owner's next tax bill. The Planning Board may modify any landscaping requirements referenced in this covenant in accordance with the Subdivision & Land Development Regulations.

The above-mentioned covenants and restrictions shall be and constitute real covenants running with the land and shall be binding upon the Declarant and any and all subsequent owners of the said real property or any part thereof, and upon their heirs, executors, and administrators (or their successors and assignees) subject, however, to the right of the Town of Islip after a public hearing to amend, alter, annul or repeal any or all of the foregoing covenants and/or restrictions at any time with the consent of the owner or owners of the premises herein described, and such right shall be effectual and may be exercised without the consent of any adjacent owners or other owners or lienors of any other property.

TAX MAP NUMBER: 0500-037.00-03.00-021.001

DATE OF GRANT: September 12, 2023

T.C. #5423

Applicant

Date

Notary -

Property Owner

Date

Following approval of a Declaration of Covenants and Restrictions by the Town Attorney, said instrument shall be recorded in the Suffolk County Clerk's Office by the applicant, at the applicant's expense, and proof of such recording shall be submitted by the applicant to the Town Clerk.

UPON a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

T.C. #5424 -The Laundry Room Realty CO., LLC. - Applicant request a Change of Zone from Business 1 District and Business 2 District to Business District and a Modification of Deed Covenants and Restrictions associated with T.C. #4241 in order to construct a mixed-use building with 5 apartments. The environmental impacts will be assessed on this property. This Property is located in the Islip School District and located on the Southwest corner of Montauk Highway (S.R. 27A) and Marvin Lane, Islip.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ela Dokonal

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The proposed action is for a change of zone from Business 1 District and Business 2 District to Business District and a modification of deed covenants and restrictions associated with TC# 4241 in order to construct a mixed use building with 5 apartments. Site plan modifications are also required as part of this application. This application was granted at the Planning Board meeting on June 7, 2023.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: The Laundry Room Realty CO., LLC
2. Site or location effected by resolution: 204 Main Street, Islip, NY 11751
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

08/31/2023

Date

Project: CZ2023-007

Date: 9/12/23

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: CZ2023-007

Date: 9/12/23

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

No moderate or large impacts were identified in Part 2.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Islip	9/12/2023
Name of Lead Agency	Date
Sean Colgan	Principal Planner
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ON a motion of Councilperson _____ and seconded by Councilperson _____

BE IT RESOLVED, that on **Tuesday, September 12, 2023**, and after determining that there would be no significant adverse environmental impact, the application of **The Laundry Room Realty CO., LLC - T.C. #5424** for a change of zone from Business 1 District and Business 2 District to Business District and a modification of deed covenants and restrictions associated with TC 4241 in order to construct a mixed-use building with 5 apartments, be and the same hereby is granted, subject to the applicant recording certain deed covenants and restrictions against the subject property with the Suffolk County Clerk within 180 days of this grant. Such deed covenants and restrictions must be substantially in the same form as those presented to the Planning Board on June 7, 2023, and thereafter to the Town Board on August 17, 2023, and in the final version subsequently recommended for approval by the Commissioner of the Town Department of Planning and Development, which are set forth below. It is understood that this grant shall be ineffective, and no Building Permits or Certificates of Occupancy shall be issued in connection with this grant, until such covenants restrictions are properly recorded with the Suffolk County Clerk and the recording is verified by the Town of Islip. Site plan modifications are also required as part of this application. This property is located in the Islip School District and located on the Southwest corner of Montauk Highway, (S.R. 27A) and Marvin Lane, Islip (204 Main Street), Town of Islip, Suffolk County, New York also known as SCTM # 0500-370.00-03.00-001.007

METES AND BOUNDS

Description of Property

District 500 Section 370 Block 3 Lots 1.7

CZ2023-007

ALL that certain, piece or parcel of land, with the building and improvements erected thereon, situate, lying, and being at Islip, in the Town of Islip, County of Suffolk, and State of New York, being bound and described as follows:

Beginning at a point formed by the intersection of a line connecting the southerly side of Montauk Highway with the westerly side of Marvin Lane and from said point or place of BEGINNING;

Running thence southerly, along the westerly side of Marvin Lane South 15° 25' 10" West 96.58 feet to a point,

Running thence westerly North 89° 55' 27" West 82.78 feet to a point,

Running thence southerly South 09° 42' 54" West 13.58 feet to a point,

Running thence westerly South 89° 41' 38" West 6.77 feet to a point,

TAX MAP NUMBER: 0500--370.00-03.00-001.007.

DATE OF GRANT: September 12, 2023

T.C. #5424

Running thence southerly South 11° 10' 25" West 24.50 feet to a point,

Running thence westerly South 87° 17' 08" West 72.53 feet to a point,

Running thence southwesterly South 48° 26' 56" West 23.98 feet to a point,

Running thence westerly North 77° 54' 00" West 17.80 feet to a point,

Running thence continuing westerly North 85° 29' 26" West 55.82 feet to a point,

Running thence northerly North 07° 09' 34" East 154.17 feet to a point on the southerly side of Montauk Highway as widened,

Running thence easterly along the southerly side of Montauk Highway as widened, the following three (3) courses and distances:

1. South 88° 17' 12" East 149.45 feet to a point,
2. South 88° 50' 20" East 110.15 feet to a point,
3. South 43° 50' 27" East 10.00 feet to a point, to the westerly side of Marvin Lane to the point or place of BEGINNING

Containing therein 34,349.2 Sq. Ft. or 0.789 Acres South 89° 41' 38" West 6.77 feet to a point,

REV: 08-01-23

For information only:

S.C.T.M. No.: District 500 Section 370 Block 3 Lots 1,7

DEED COVENANTS AND RESTRICTIONS

ADMINISTRATIVE

1. Action(s):

- a. A change of zone from Business 1 District to Business District is deemed granted as part of this application. The following uses shall be expressly prohibited:
 - i. Bar, tavern or nightclub.
 - ii. Psychiatric clinic.
 - iii. Billiard Hall.
 - iv. Adult Use.
 - v. Transfer Station.
 - vi. Vape shop or lounge.
 - vii. Package distribution center.
- b. A Planning Board Special Permit for a mixed-use building is granted as part of this application. There shall be a maximum of five (5) apartments. All apartments shall require an initial lease term of no less than twelve (12) months. Extensions of

initial leases for shorter durations shall be permitted. The use of the apartment units shall be limited to non-age restricted units. The Planning Board shall reserve the right to modify this requirement after due public hearing.

2. Park Fees

Applicant/owner agrees to pay a one-time recreation fee of \$1,250 per apartment unit prior to the issuance of site plan approval.

ONSITE OPERATIONS

3. Hours of Operation:

The hours of operation for the commercial use shall be limited from 5am to 2am daily. Any dumpster access, commercial deliveries and/or garbage pick-up shall not occur before 8 am daily. Outdoor storage, sales and display shall be prohibited.

4. Occupancy:

The residential occupancy of the one-bedroom apartments shall be limited to two persons. The residential occupancy of all other apartments shall be limited to the number permitted by the New York State Building Code. The residential floor shall have a space for laundry units or laundry units shall be provided in each residential unit in the event the laundromat ceases operating.

5. Loitering:

Loitering shall be prohibited on the subject parcel. If substantiated complaints regarding loitering, late night noise and/or criminal activity at the site are received by the Town of Islip, the Commissioner of the Town of Islip Planning Department shall notify the property owner by certified mail to take appropriate security measures to deter loitering and/or criminal activity at the site. If the property owner fails to take appropriate security measures within fifteen (15) days of the date of such mailing, the Planning Board reserves the right, after due public hearing, to impose additional reasonable security conditions at the site including, but not limited to: the installation of fencing, lighting, limiting the hours of operation of the commercial use(s), security cameras, and/or the hiring of a private security company to monitor the site. The Planning Board reserves sole responsibility of determining if the Declarant/Owner is in compliance with this requirement.

6. Property Maintenance:

Applicant/owner agrees to enter into a contract with a property management company to oversee the daily management of the property. The management company shall be responsible for the supervision, restoration and maintenance and repair on the subject property in accordance with the approved building and site plans. These shall include, but not be limited to, on-site security, internal roadways, sidewalks, litter removal, provision of garbage collection, snow and ice removal, stormwater infrastructure, landscaping, lighting, walkways and buffer installation maintenance and replacement. The subject property shall be kept neat, clean, graffiti and litter free. The internal private roadway servicing the units shall not be offered for dedication. If the property is not being managed to the reasonable satisfaction of the Planning Board, the Planning Board reserves the right to require further maintenance, improvements and/or modifications on-site. The Planning Board will notify

the property owner within 30 days certified mail notice identifying the problem(s) and request rectification. The property owner agrees to rectify any problems to the Planning Board's satisfaction within sixty (60) days, weather permitting.

7. Solid Waste:

Applicant/owner shall provide regular solid waste collection services to residents of the apartments. Said collection services shall include separation of solid waste into recyclable components, including but not limited to newspapers, corrugated cardboard, ferrous metal, aluminum beverage containers, plastic beverage containers and glass. As part of this requirement, applicant/owner shall provide designated containers for recyclable materials. Said containers shall be regulated in the same manner as garbage dumpsters, including regular servicing and enclosure within a decorative or split faced concrete block enclosure with opaque gates.

8. Boat slips:

Any boat slips shall require a Wetlands & Watercourses permit from the Town of Islip Planning Department. Said slips shall be utilized by onsite tenants only.

ARCHITECTURAL ELEVATION REVIEW & SIGNAGE

9. Architectural Elevation Review:

Prior to filing a building permit application, exterior architectural drawings of all proposed buildings shall be submitted to the Town of Islip Planning Department for review and approval. Said plans shall show all sides of the structure and shall also show the following design elements:

- a. All exterior mechanical equipment (rooftop and surface mounted) shall be screened from public view for aesthetic and sound attenuation purposes.
- b. Use of EIFS, stucco and concrete block shall be limited to accent bands and shall not comprise more than 10% of the building's façade.
- c. No exterior-mounted steel security gates or shutters permitted. Only interior-mounted mesh-type security gates permitted.

The approved detailed architectural elevations shall supersede the submitted change of zone conceptual elevations for the purposes of regulating the subject property. Any future changes to the approved architectural elevations that are not in substantial conformance with above shall require review and approval of the Planning Board. The Planning Board shall consider the nature and character of the surrounding area, the public hearing record, and architectural specific components of the Comprehensive Plan.

10. Signs:

Applicant shall obtain a sign permit from the Building Department for any exterior signs. Prior to the issuance of any sign permits, all exterior signs shall be subject to review and approval by the Town of Islip Planning Department. All internally illuminated signage shall be decorative in nature and may include channel-lit, stencil-cut, or halo-lit designs. Light box facial signs shall be expressly prohibited. Signs on the second story shall be expressly prohibited. Freestanding signs shall be a monument style, unlit or indirectly lit only, with landscaping at its base to the reasonable satisfaction of the Planning Department. The Planning Department shall review the signs for design compatibility, color, materials, height, quantity and size. Applicant/owner agrees to waive the right to apply for signage variances from the Zoning Board of Appeals without the prior approval of the Planning Department, which shall not be unreasonably withheld or delayed.

SITE PLAN REQUIREMENTS & MODIFICATIONS11. Site Plan:

Prior to filing a building permit application, an approved site plan is required. Application shall be submitted to the Town of Islip Engineering Division for review and subject to approval of the following items. The site plan shall show improvements specified in the Subdivision and Land Development Regulations (SLDR) including but not limited to: building locations, parking, curbs, sidewalks, curb cuts, landscaping, and drainage. The site plan shall be in substantial conformance with the plan prepared by Craig M. Lehat and approved by the Engineering Division November 16, 2018. Said plan shall also include the following elements:

- a. Any proposed garbage dumpster shall be located at the direction of the Town Engineer and shall be enclosed within a decorative concrete block enclosure with opaque gates and screened with evergreen plantings. Dumpsters shall be emptied on a regular basis to prevent overflow. A hose bibb shall be installed adjacent to the dumpster to allow routine rinsing of the dumpster area as needed. The subject site shall be maintained in a neat, clean, and litter free condition.
- b. All stormwater drainage shall be contained on-site in accordance with the current SLDR. In addition, applicant/owner agrees to incorporate non-point source pollution mitigation into the overall drainage plan by incorporating one or more of the following stormwater mitigation techniques:
 - i. natural retention area(s) such as vegetated swales and bioretention cells/rain gardens
 - ii. Permeable/porous pavement surfaces
 - iii. Manufactured treatment devices, i.e. catch basin inserts designed to filter hydrocarbons and other pollutants from stormwater runoff

- c. Two (2) bike lockers and/or racks ("Inverted U" or "Post and Loop" in design) shall be installed near the entrance.
- d. Emergency vehicle access shall be designed and installed to the satisfaction of the Division of Fire Prevention.
- e. All onsite lighting shall be in conformance with Article LII of Town of Islip Zoning Code. The Planning Board reserves the right to further limit or shield lighting fixtures if it is determined that light is not being contained on the subject property. The Planning Board reserves the sole responsibility of determining if lighting is properly contained on the subject property.
- f. Pedestrian connections, including sidewalks and ADA compliant curb ramps, shall be installed internally among the proposed site features and connecting the proposed site features to the external sidewalk system. Upgrades to the existing external pedestrian facilities/network to ADA compliance and incorporating elements typical to a downtown streetscape design.
- g. The applicant/owner agrees to make a good faith effort to help facilitate any possible initiatives lead by the Seatuck Environmental Association in regards to best management practices for the existing culvert underneath the proposed development, should any initiative arise during the construction phase of this development or for future site plan changes.

The approved site plan shall supersede this plan for the purposes of regulating the subject property. Applicant/owner acknowledges that the plans prepared in association with this change of zone are conceptual in nature and that the site plan submitted to the Division of Engineering for review must meet the requirements in the SLDR and Town Code unless specific waivers are identified in these covenants or subsequently obtained from the Planning Board or Zoning Board of Appeals. The Planning Board reserves the right to modify any site plan requirements referenced in this covenant with the consent of the applicant/owner after due public hearing. The Commissioner of Planning is hereby authorized to waive the requirement for such public hearing if any future site plan modification is reasonable, is evident within the documentation submitted as part of this application, and is within the spirit and intent of this grant. No permits or approvals shall be granted prior to the effective date of this change of zone.

12. Parking:

A parking relaxation spaces is granted as part of this application. Applicant agrees to maintain all residential parking onsite and limit any offsite residential parking. Applicant agrees to not make applications to the Town for Resident Parking Permits for the subject building tenants and shall prohibit tenants from making said applications in the lease for each tenancy.

If substantiated complaints regarding spillover parking or parking in areas not designated for parking are received, the Commissioner of the Town of Islip Planning Department shall notify the then current property owner by certified mail, to rectify any parking problems. If owner fails to correct parking problems after thirty (30) days from the date of such mailing, the Planning Board reserves the right, after due public hearing, to impose additional Site Plan Modification conditions including, but not limited to:

- a. Installation of land-banked parking stalls. The temporarily waived parking shall only be improved pursuant to the direction of the Planning Board. The applicant/owner shall be solely responsible for the cost of the installation of said temporarily waived parking spaces. In the event the installation is required, a site plan shall be submitted for review and approval, including, but not limited to adequate landscaping treatment to screen the parking from all roadways. In the event the applicant/owner fails to install the temporarily waived parking stalls as so directed, the Town of Islip reserves the right to enter onto the subject property and complete the required improvements. The Town of Islip shall assess all costs associated with same to the applicant/owners next tax bill.
- b. lease unused off-site parking spaces and/or enter into a cross-access agreement.
- c. Modifying the hours of operation of the commercial use(s) to reduce peak parking demands.

Such conditions must relate to parking use and shall not be unreasonably imposed. The owner shall be given the opportunity to effect the above items or prepare and implement a spillover parking plan for peak parking periods acceptable to the Commissioner of Planning & Development prior to having a public hearing before the Planning Board. The Planning Board shall be solely responsible for determinations regarding parking adequacy. No parking space shall be exclusive for any use or purpose except those designated as handicapped spaces.

13. Landscaping:

A landscaping plan shall be submitted indicating in detail the proposed landscaping treatment in accordance with the SLDR. Chain link fencing shall be prohibited within the front yards. Said plan shall indicate the maintenance or installation of native plant species to the greatest extent possible. Said landscaping shall be designed to the reasonable satisfaction of the Planning Board, or its designee and shall include the following plantings/design elements:

- a. Street trees shall be installed and maintained 25' on center along all road frontages. Spacing may be increased in consideration of the species selection after consultation with the Planning Department. Applicant/owner shall replace any diseased or dead trees

- b. All landscaped areas shall be maintained with permanent in-ground irrigation systems.
- c. The asphalt in the verge strip along Main Street (NYS 27A) shall be removed and replaced with either grass or stamped concrete.

All plantings shall be maintained to the reasonable satisfaction of the Planning Board and all plant material shall be kept in a healthy well-maintained condition. The Planning Board shall be solely responsible for the determination regarding adequate maintenance. The applicant/owner shall be solely responsible for the cost of the maintenance. In the event applicant/owner fails to maintain the landscaping as so directed upon 30 days prior written notice from the Planning Department, the Town of Islip also reserves the right to enter onto the subject parcel and complete the required maintenance and assess all costs associated with same to the applicant/owner's next tax bill. The Planning Board may modify any landscaping requirements referenced in this covenant in accordance with the Subdivision & Land Development Regulations.

The above-mentioned covenants and restrictions shall be and constitute real covenants running with the land and shall be binding upon the Declarant and any and all subsequent owners of the said real property or any part thereof, and upon their heirs, executors, and administrators (or their successors and assignees) subject, however, to the right of the Town of Islip after a public hearing to amend, alter, annul or repeal any or all of the foregoing covenants and /or restrictions at any time with the consent of the owner or owners of the premises herein described, and such right shall be effectual and may be exercised without the consent of any adjacent owners or other owners or lienors of any other property.

Applicant

Date

Following approval of such Declaration of Covenants and Restrictions by the Town Attorney, said instrument shall be recorded in the Suffolk County Clerk's Office by the applicant, at the applicant's expense, and proof of such recording shall be submitted by the applicant to the Town Clerk.

UPON a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 24

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

T.C. #5425 -Islip Yards, LLC. – Applicant request a Modification of Covenants and Restrictions associated with T.C. #5173 in order to reduce the required buffer from 90' to 83', allow outdoor storage 83' from the western property line instead of 90', and remove the requirement for a chain link fence along the eastern edge of the required buffer. The environmental impacts will be assessed on this property. This Property is located in the Brentwood School District and located on the West side of Sweeneydale Avenue, Bay Shore.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ela Dokonal

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The proposed action is for a modification of covenants and restrictions associated with TC# 5173 in order to reduce the required buffer from 90' to 83' and to allow storage 83' from the western property line instead of 90', and remove the requirement for a chain link fence along the eastern edge of the required buffer. This application was granted at the Planning Board on July 19, 2023.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Islip Yards LLC
 2. Site or location effected by resolution: 0 & 105 Sweeneydale, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQOR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

08/31/2023

Date

Project: CZ2023-010

Date: 8/17/23

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: CZ2023-010

Date: 8/17/23

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

No moderate or large impacts were identified in Part 2.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Town of Islip	8/17/2023
Name of Lead Agency	Date
Sean Colgan	Principal Planner
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ON a motion of Councilperson _____ and seconded by Councilperson _____

BE IT RESOLVED, that on **Tuesday, September 12, 2023**, and after determining that there would be no significant adverse environmental impact, the application of **Islip Yards, LLC. - T.C. #5425** for a modification of covenants and restrictions associated with TC5173 in order to reduce the required buffer from 90' to 83', allow outdoor storage 83' from the western property line instead of 90', and remove the requirement for a chain link fence along the eastern edge of the required buffer, be and the same hereby is granted, subject to the applicant recording certain deed covenants and restrictions against the subject property with the Suffolk County Clerk within 180 days of this grant. Such deed covenants and restrictions must be substantially in the same form as those presented to the Planning Board on July 19, 2023, and thereafter to the Town Board on August 17, 2023, and in the final version subsequently recommended for approval by the Commissioner of the Town Department of Planning and Development, which are set forth below. It is understood that this grant shall be ineffective, and no Building Permits or Certificates of Occupancy shall be issued in connection with this grant, until such covenants restrictions are properly recorded with the Suffolk County Clerk and the recording is verified by the Town of Islip. This property is located in the Brentwood School District and located on the West side of Sweeneydale Avenue, Bay Shore (0 & 105 Sweeneydale), Town of Islip, Suffolk County, New York also known as SCTM # 0500-223.00-02.00-029.001, 054.003

METES AND BOUNDS

Description of Property

District 500 Section 223 Block 2 Lots 29.1, 54.3

CZ2023-010

ALL that certain plot, Piece or parcel of land, Situate, lying and being at Bay Shore, Town of Islip, County of Suffolk and State of New York, known and designated as Lots 818 thru 821, inclusive, in Block 28, On a Certain map entitled "Victory Farms" filed in the Office of the Clerk of Suffolk County on October 15, 1942, as Map No. 1379 and Described Property, bounded and described as follows:

Beginning at a point being the north easterly comer of the subject parcel, Said Corner being South 09 degrees 44 minutes 05 seconds East, a distance of 187.23 feet, from the westerly terminus of the southerly side of Sweeney dale Avenue,

Running Thence, South 09 degrees 44 minutes 06 seconds East, a distance of 47.44 feet,

Running Thence, South 83 degrees 13 minutes 50 seconds East, a distance of 9.11 feet,

Running Thence, South 04 degrees 11 minutes 30 seconds East, a distance of 81.48 feet, thence

Along a curve bearing to the left having a radius of 970.00 feet and a length along the arc of 115.83 feet,

Running Thence South 11 degrees 02 minutes 00 seconds East, a distance of 717.18 feet,

Running Thence, South 78 degrees 58 minutes 00 seconds West, a distance of 442.18 feet,

Running Thence, North 11 degrees 01 minutes 20 seconds West, a distance of 963.84 feet,

Running Thence, North 78 degrees 58 minutes 00 seconds East, a distance of 451.01 feet to the Point Or Place of Beginning.

For information only:

S.C.T.M. No.: District 500 Section 223 Block 2 Lots 29.1, 54.3

DEED COVENANTS AND RESTRICTIONS

ADMINISTRATIVE

1. **Action(s):**

Except as expressly amended herein, the change of zone of the subject parcel(s) from Industrial 1 District to Industrial 2 District, effective December 21, 2014 by Town Board Resolution TC #5173, shall continue to be in full force and effect. A modification of deed covenants and restrictions associated with TC #5173 shall be granted as part of this

application. All deed covenants and restrictions associated with TC #5173 and all prior Town Board imposed deed covenants shall be deemed null and void and shall be replaced with these.

OPERATIONAL RESTRICTIONS

2. Hours of Operation:

The hours of operation for the subject property shall be limited from 5:30am to 10:30pm. If substantiated complaints are received with regard to excessive noise during the early morning or evening hours, and upon 15 days written notice and applicant's/owner's failure to cure, the Planning Board reserves the right to have a public hearing. In this event the Planning Board may impose additional conditions including, but not limited to, limiting the hours of operation.

3. Outdoor Storage:

- a. Outdoor storage shall be limited to registered vehicles, construction equipment and materials related to the construction business use, including earthen materials.
- b. Total site area dedicated to outdoor storage shall not exceed approximately 5.8 acres, and shall be within a designated area on the site in accordance with an approved site plan.
- c. All outdoor storage shall be set back a minimum of 83 feet from the western property line.
- d. All outdoor storage shall be limited to a maximum of 35 feet in height. All equipment shall be lowered overnight to comply with this restriction.

Any change to the type or location of outdoor storage shall require the review and approval of the Planning Board after a public hearing.

4. Site Access:

Declarant agrees to maintain access by easement or otherwise to the subject parcel.

5. Loitering:

Loitering shall be prohibited on the subject parcel. If substantiated complaints regarding loitering and/or criminal activity at the site are received by the Town of Islip, the Commissioner of the Town of Islip Planning Department shall notify the property owner by certified mail to take appropriate security measures to deter loitering and/or criminal activity at the site. If the property owner fails to take appropriate security measures within fifteen (15) days of the date of such mailing, the Planning Board reserves the right, after due public hearing, to impose additional reasonable security conditions at the site including, but not limited to: the installation of fencing, lighting, security cameras, and/or the hiring of a private security company to monitor the site. The Planning Board reserves sole responsibility of determining if the Declarant/Owner is in compliance with this requirement.

6. Property Maintenance:

Applicant/owner further agrees to permanently maintain all improvements and landscaping to the reasonable satisfaction of the Planning Board. The Town or its designee reserves the right to enter onto the subject property after 30 days' written notice sent certified mail, return receipt requested, to the address of the current owner according to Town of Islip assessment rolls, to remove litter, debris or maintain or replace any fencing or plantings if found that the improvements are not being maintained and shall bill the owner for any expense incurred. All costs associated with same shall be assessed to the owner's next tax bill.

7. Dust, Odors and Noise:

Dust, odors, and noise shall be kept to a minimum and shall not escape the property boundaries. Applicant/owner agrees to provide on-site control of dust to the satisfaction of the Planning Board, or its designee. The Planning Board reserves the right, to require the enclosure of the outdoor storage that is escaping the subject property if violations of this section occur.

ARCHITECTURAL ELEVATION REVIEW & SIGNAGE

8. Architectural Elevation Review:

Prior to filing future building permit applications for exterior changes, exterior architectural drawings of all proposed buildings shall be submitted to the Town of Islip Planning Department for review and approval. Said plans shall show all sides of the structure and shall also show the following design elements:

- a. All exterior mechanical equipment (rooftop and surface mounted) shall be screened from public view for aesthetic and sound attenuation purposes.

The approved detailed architectural elevations shall supersede the submitted change of zone conceptual elevations for the purposes of regulating the subject property. Any future changes to the approved architectural elevations that are not in substantial conformance with above shall require review and approval of the Planning Board. The Planning Board shall consider the nature and character of the surrounding area, the public hearing record, and architectural specific components of the Comprehensive Plan.

9. Signs:

Applicant shall obtain a sign permit from the Building Department for any exterior signs. Prior to the issuance of any sign permits, all exterior signs shall be subject to review and approval by the Town of Islip Planning Department. The Planning Department shall review the signs for design compatibility, color, materials, height, quantity and size. Applicant/owner agrees to waive the right to apply for signage variances from the Zoning Board of Appeals without the prior approval of the Planning Department, which shall not be unreasonably withheld or delayed.

SITE PLAN REQUIREMENTS & MODIFICATIONS

10. Site Plan:

Prior to filing a building permit application, an approved site plan is required. Application shall be submitted to the Town of Islip Engineering Division for review and subject to approval of the following items. The site plan shall show improvements specified in the Subdivision and Land Development Regulations (SLDR) including but not limited to building locations, parking, curbs, sidewalks, curb cuts, landscaping, and drainage. The submitted plan shall be in substantial conformance to the plan(s) prepared by German & Clemens Architecture, P.C. and which is dated May 9, 2023. Said plan shall also show the following elements:

- a. Each designated area of outdoor storage showing type, square footage, height and access. The outdoor storage area shall be paved consisting of asphalt, recycled concrete aggregate, or gravel at the direction of the Town Engineer. Areas dedicated for parking shall consist of asphalt.
- b. Any proposed garbage dumpster shall be located at the direction of the Town Engineer and shall be enclosed within a decorative or split faced concrete block enclosure with opaque gates and screened with evergreen plantings. Dumpsters shall be emptied on a regular basis to prevent overflow. Garbage cans for customers shall be provided inside as well as outside of the proposed building(s) and shall be emptied on a regular basis. Garbage can lids shall be of sufficient design with either drive-through funnel lids or chutes so as to prohibit the dispersion of litter, garbage, or debris by wind, birds, vermin, etc. from said trash receptacles. Multiple tenants within the building shall be required to use a common dumpster and shall not cause additional, multiple dumpsters to be located on the subject property that are not enclosed in an approved location and as described above. A hose bibb shall be installed adjacent to the dumpster to allow routine rinsing of the dumpster area on a daily basis. The subject site shall be maintained in a neat, clean, and litter free condition.
- c. All stormwater drainage shall be contained on-site in accordance with the current SLDR. In addition, applicant/owner agrees to incorporate non-point source pollution mitigation into the overall drainage plan by incorporating one or more of the following stormwater mitigation techniques:
 - i. Natural retention area(s) such as vegetated swales and bioretention cells/rain gardens.
 - ii. Permeable/porous pavement surfaces.
 - iii. Manufactured treatment devices, i.e. catch basin inserts designed to filter hydrocarbons and other pollutants from stormwater runoff.

- d. Fire Apparatus Access shall be designed and installed to the satisfaction of the Division of Fire Prevention.
- e. All onsite lighting shall be in conformance with Article LII of Town of Islip Zoning Code. The Planning Board reserves the right to further limit or shield lighting fixtures if it is determined that light is not being contained on the subject property. The Planning Board reserves the sole responsibility of determining if lighting is properly contained on the subject property.

Applicant/owner acknowledges that the plans prepared in association with this change of zone are conceptual in nature and that the site plan submitted to the Division of Engineering for review must meet the requirements in the SDLR and Town Code unless specific waivers are identified in these covenants or subsequently obtained from the Planning Board or Zoning Board of Appeals. The Planning Board reserves the right to modify any site plan requirements referenced in this covenant with the consent of the applicant/owner after due public hearing. The Commissioner of Planning is hereby authorized to waive the requirement for such public hearing if any future site plan modification is reasonable, is evident within the documentation submitted as part of this application, and is within the spirit and intent of this grant. No permits or approvals shall be granted prior to the effective date of this change of zone.

11. Landscaping:

A landscaping plan shall be submitted indicating in detail the proposed landscaping treatment in accordance with the SLDR for any future site plan modifications. Said plan shall indicate the maintenance or installation of native plant species to the greatest extent possible. Said landscaping shall be designed to the reasonable satisfaction of the Planning Board, or its designee and shall include the following plantings/design elements:

- a. Applicant/owner shall replace any diseased or dead trees required on the approved site plan.
- b. An 83' vegetative buffer shall be provided along the western property line. Said buffer shall maintain all existing vegetation and shall be supplemented at the direction of the Commissioner of Planning or his/her designee. A chain link fence or concrete block enclosure shall be required to be installed and maintained at the direction of the Town Engineer along the eastern edge of this required buffer south of the existing garage building. Applicant/owner agrees not to clear, or disturb in any way, all areas of the property that are designated as landscaped or buffer areas without the permission of the Planning Department.

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- c. All landscaped areas shall be maintained with permanent in-ground irrigation systems with the exception of preexisting natural areas, including the western buffer.

All plantings shall be maintained to the reasonable satisfaction of the Planning Board and all plant material shall be kept in a healthy well-maintained condition. The Planning Board shall be solely responsible for the determination regarding adequate maintenance. The applicant/owner shall be solely responsible for the cost of the maintenance. In the event applicant/owner fails to maintain the landscaping as so directed upon 30 days prior written notice from the Planning Department, the Town of Islip also reserves the right to enter onto the subject parcel and complete the required maintenance and assess all costs associated with same to the applicant/owner's next tax bill. The Planning Board may modify any landscaping requirements referenced in this covenant in accordance with the Subdivision & Land Development Regulations.

The above-mentioned covenants and restrictions shall be and constitute real covenants running with the land and shall be binding upon the Declarant and any and all subsequent owners of the said real property or any part thereof, and upon their heirs, executors, and administrators (or their successors and assignees) subject, however, to the right of the Town of Islip after a public hearing to amend, alter, annul or repeal any or all of the foregoing covenants and /or restrictions at any time with the consent of the owner or owners of the premises herein described, and such right shall be effectual and may be exercised without the consent of any adjacent owners or ~~other~~ owners or lienors of any other property.

Applicant

Date

Notary -

Property Owner

Date

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Following approval of a Declaration of Covenants and Restrictions by the Town Attorney, said instrument shall be recorded in the Suffolk County Clerk's Office by the applicant, at the applicant's expense, and proof of such recording shall be submitted by the applicant to the Town Clerk.

UPON a vote being taken, the result was: