

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 1**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Meeting of the Town of Islip Industrial Development Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John Walser**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

NOVEMBER 14, 2023

Agenda

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1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the Adoption of a Resolution on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from October 17, 2023
3. To consider the Adoption of a Preliminary Inducement Resolution on behalf of the **Town of Islip Industrial Development Agency** and **Carleton Ave, LLC**.
4. To consider the Adoption of an Authorizing Resolution on behalf of **The Town of Islip Industrial Development Agency** and **Vita Warehouse Corp.** located at 60 Orville Drive Bohemia NY.
5. To consider any other business that comes before the agency.

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR NOVEMBER 14, 2023**

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**AGENDA ITEM # 2**

**TYPE OF RESOLUTION: AUTHORIZING THE MINUTES  
FROM OCTOBER 17, 2023**



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

OCTOBER 17, 2023

Minutes

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1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by James O'Connor and seconded by John Cochrane, Chairwoman Angie Carpenter acknowledged that a quorum was present. Members present in addition to Chairwoman Angie carpenter were, John Cochrane, James O'Connor, Jorge Guadron and John Lorenzo.
2. To consider the **Adoption of a Resolution** on behalf of the **Town of Islip Industrial Development Agency** to approve the minutes from August 15, 2023. On a motion by John Cochrane and seconded by Jorge Guadron, said motion was approved. 5-0
3. To consider the **Adoption of an Inducement Resolution** on behalf of **The Town of Islip Industrial Development Agency** and **Vita Warehouse Corp.** located at 60 Orville Drive Bohemia NY. On a motion by John Cochrane and seconded by James O' Connor, said motion was approved. 5-0
4. To consider the **Adoption of a Resolution Authorizing Mortgage Financing** in connection with **Reliance Communications**, and the Reliance Communications project at 1560 Fifth Avenue, Bay Shore. On a motion by John Cochrane and seconded by John Lorenzo, said motions was approved. 5-0
5. To consider the **Adoption of a Resolution Authorizing** the Agency to enter into a contract with **National Development Council** for a **Feasibility Study** in connection with a project located at 29-31 Carlton Avenue. On a motion by James O'Connor and seconded by Jorge Guadron, said motion was approved. 5-0
6. To consider the **Adoption of a Resolution** on behalf of **The Town of Islip Industrial Development Agency** to approve the **2024 IDA budget**. On a motion by Jorge Guadron and seconded by John Cochrane, said motion was approved. 5-0
7. To consider any other business that comes before the agency, there being none the meeting adjourned on a motion by James O'Connor and seconded by John Lorenzo.



**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR NOVEMBER 14, 2023**

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**AGENDA ITEM # 3**

**TYPE OF RESOLUTION: PRELIMINARY INDUCEMENT  
RESOLUTION: CARLETON AVE.**

PRELIMINARY RESOLUTION OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY TAKING  
OFFICIAL ACTION IN CONNECTION WITH A PROJECT  
FOR CARLETON AVENUE LLC, A NEW YORK LIMITED  
LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR  
THE PRINCIPALS OF CARLETON AVENUE LLC AND/OR  
AN ENTITY FORMED OR TO BE FORMED ON BEHALF  
OF ANY OF THE FOREGOING FOR THE PURPOSE OF  
ACQUIRING, DEMOLISHING, CONSTRUCTING,  
EQUIPPING, AND FURNISHING THE FACILITY AND  
MAKING CERTAIN DETERMINATIONS WITH RESPECT  
TO THE FACILITY

WHEREAS, Carleton Avenue LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals and/or equity investors of Carleton Avenue LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) for assistance in connection with: (a) the acquisition of an approximately 3.5545 acre parcel of land, currently consisting of multiple parcels, located at 1, 29-31 Carleton Avenue, 5, 9, Railroad Avenue, and 1 Cordello Avenue in Central Islip, New York (collectively, the “**Land**”), (b) the demolition of an existing, approximately 1,035 square-foot building located thereon, (c) the construction and equipping of a three-story building containing approximately 101,028 square feet in total and consisting of ninety-six (96) units of mixed-income multifamily rental apartments (including a mix of 9 studio apartments, 62 one-bedroom units and 24 two-bedroom apartments, all to be targeted to households with income limits ranging from 30% to 100% of the Nassau/Suffolk Area Median Income (“**AMI**”), and one (1) additional two-bedroom unit reserved for an on-site resident manager), amenity space will include a community lounge with a kitchenette, a gym, a laundry room, and a management office for on-site staff, (d) approximately 5,729 square feet of ground floor retail space to be leased to a tenant not yet determined and approximately 600 square feet of the retail space will be reserved for Teatro Yerbabruja, a non-profit organization, or a similar non-for-profit entity (“**Teatro**”), to showcase local art, host classes and display performances, and (e) the construction of a public plaza and approximately 208 parking spaces (collectively, the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company to be used by the Company to provide a transit oriented mixed-use, mixed-income, multi-family rental apartments for the residents of the Town of Islip (collectively, the “**Project**”); and

WHEREAS, affiliates of the Company are Georgica Green Ventures LLC (“**GGV**”) and Kulka LLC (“**Kulka**”; and, together with GGV, collectively “**GGVK**”), GGV is a real estate development company that specializes in acquisition, development, construction and management of multi-family housing in New York State; and

WHEREAS, GGVK was selected as designated developers by the Town of Islip for the Central Islip Downtown Revitalization Initiative (“DRI”) and the Project will replace a blighted, underutilized site in Central Islip’s downtown center; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment, will sublease and lease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “Act”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company in connection with the Facility, consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the “**Hearing**”) will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, subject to the Company providing the Agency with a feasibility report (the “**Feasibility Study**”), together with such letters or reports from interested parties and governmental agencies or officials (the “**Letters of Support**”; and together with the

Feasibility Study, the “**Requisite Materials**”), to enable the Agency to make findings and determinations that the Facility qualifies as a “project” under the Act and that the Facility satisfies all other requirements of the Act, the Agency will consider the inducement of the Project; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “**SEQR Act**” or “**SEQR**”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, demolition, construction, equipping, furnishing and operation of the Facility is an “unlisted” action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a “significant effect” on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. Nothing herein shall be construed as committing the Agency to approve the acquisition, demolition, construction, equipping and financing of the Facility until such time as the Agency has received all Requisite Materials. No final action may be taken before the Agency has received all Requisite Materials.

Section 3. The Chairman, Executive Director, Deputy Executive Director, counsel to the Agency and Transaction Counsel (Nixon Peabody LLP), and all members of the Agency, are hereby authorized and directed (i) to distribute copies of this preliminary resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions in the foregoing preliminary resolution.

Section 4. The Agency may publish a notice of a public hearing and conduct a public hearing with respect to the location and nature of the Project and the economic benefits, if any, to be granted by the Agency to the Company, in accordance with the provisions of Section 859-a of the Act.

Section 5. This preliminary resolution shall take effect immediately.

STATE OF NEW YORK     )  
                                          : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “Agency”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on November 14, 2023, at \_\_\_\_\_ .m., local time, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

Voting Nay

Abstain

and, therefore, the resolution was declared duly adopted.

The Application is in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of November 14, 2023

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Assistant Secretary

## EXHIBIT A

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### NOTICE OF PUBLIC HEARING

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**NOTICE IS HEREBY GIVEN** that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the \_\_\_\_ day of \_\_\_\_\_, 2023, at \_\_\_\_\_ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Carleton Avenue LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals and/or equity investors of Carleton Avenue LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Agency for assistance in connection with: (a) the acquisition of an approximately 3.5545 acre parcel of land, currently consisting of multiple parcels, located at 1, 29-31 Carleton Avenue, 5, 9, Railroad Avenue, and 1 Cordello Avenue in Central Islip, New York (collectively, the “**Land**”), (b) the demolition of an existing, approximately 1,035 square-foot building located thereon, (c) the construction and equipping of a three-story building containing approximately 101,028 square feet in total and consisting of ninety-six (96) units of mixed-income multifamily rental apartments (including a mix of 9 studio apartments, 62 one-bedroom units and 24 two-bedroom apartments, all to be targeted to households with income limits ranging from 30% to 100% of the Nassau/Suffolk Area Median Income (“**AMI**”), and one (1) additional two-bedroom unit reserved for an on-site resident manager), amenity space will include a community lounge with a kitchenette, a gym, a laundry room, and a management office for on-site staff, (d) approximately 5,729 square feet of ground floor retail space to be leased to a tenant not yet determined and approximately 600 square feet of the retail space will be reserved for Teatro Yerbabruja, a non-profit organization, or a similar non-for-profit entity (“**Teatro**”), to showcase local art, host classes and display performances, and (e) the construction of a public plaza and approximately 208 parking spaces (collectively, the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company to be used by the Company to provide a transit oriented mixed-use, mixed-income, multi-family rental apartments for the residents of the Town of Islip (collectively, the “**Project**”). The Facility will be initially owned, operated and/or managed by the Company.

Affiliates of the Company are Georgica Green Ventures LLC (“**GGV**”) and Kulka LLC (“**Kulka**”; and, together with GGV, collectively “**GGVK**”), GGV is a real estate development company that specializes in acquisition, development, construction and management of multi-family housing in New York State.

GGVK was selected as designated developers by the Town of Islip for the Central Islip Downtown Revitalization Initiative (“**DRI**”) and the Project will replace a blighted, underutilized site in Central Islip’s downtown center.

The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes, consistent with the policies of the Agency.



A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: \_\_\_\_ \_\_\_\_, 2023

TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY

By: John G. Walser  
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON  
\_\_\_\_\_, 2023 at \_\_:\_\_ A.M.

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY  
(CARLETON AVENUE LLC 2023 FACILITY)

\_\_\_\_\_  
Section 1. \_\_\_\_\_ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

Section 2. \_\_\_\_\_ then appointed \_\_\_\_\_, the \_\_\_\_\_ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

Section 3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Carleton Avenue LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals and/or equity investors of Carleton Avenue LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Agency for assistance in connection with: (a) the acquisition of an approximately 3.5545 acre parcel of land, currently consisting of multiple parcels, located at 1, 29-31 Carleton Avenue, 5, 9, Railroad Avenue, and 1 Cordello Avenue in Central Islip, New York (collectively, the “**Land**”), (b) the demolition of an existing, approximately 1,035 square-foot building located thereon, (c) the construction and equipping of a three-story building containing approximately 101,028 square feet in total and consisting of ninety-six (96) units of mixed-income multifamily rental apartments (including a mix of 9 studio apartments, 62 one-bedroom units and 24 two-bedroom apartments, all to be targeted to households with income limits ranging from 30% to 100% of the Nassau/Suffolk Area Median Income (“**AMI**”), and one (1) additional two-bedroom unit reserved for an on-site resident manager), amenity space will include a community lounge with a kitchenette, a gym, a laundry room, and a management office for on-site staff, (d) approximately 5,729 square feet of ground floor retail space to be leased to a tenant not yet determined and approximately 600 square feet of the retail space will be reserved for Teatro Yerbabruja, a non-profit organization, or a similar non-for-profit entity (“**Teatro**”), to showcase local art, host classes and display performances, and (e) the construction of a public plaza and approximately 208 parking spaces (collectively, the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which

Facility will be leased by the Agency to the Company to be used by the Company to provide a transit oriented mixed-use, mixed-income, multi-family rental apartments for the residents of the Town of Islip (collectively, the “**Project**”). The Facility will be initially owned, operated and/or managed by the Company.

Affiliates of the Company are Georgica Green Ventures LLC (“**GGV**”) and Kulka LLC (“**Kulka**”; and, together with GGV, collectively “**GGVK**”), GGV is a real estate development company that specializes in acquisition, development, construction and management of multi-family housing in New York State.

GGVK was selected as designated developers by the Town of Islip for the Central Islip Downtown Revitalization Initiative (“**DRP**”) and the Project will replace a blighted, underutilized site in Central Islip’s downtown center

The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes, consistent with the policies of the Agency.

Section 4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

Section 5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at \_\_\_\_\_.

STATE OF NEW YORK     )  
                                              : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the \_\_ day of \_\_\_\_, 2023, at \_\_\_\_\_ a/p.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of \_\_\_\_\_, 2023.

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Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR NOVEMBER 14, 2023**

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**AGENDA ITEM # 4**

**TYPE OF RESOLUTION: AUTHORIZING RESOLUTION:  
VITA WAREHOUSE**

Date: November 14, 2023

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at 40 Nassau Avenue, Islip, New York 11751 on the 14th day of November, 2023 the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to acquisition of a leasehold interest to a certain industrial development facility more particularly described below (60 Orville, LLC/Vita Warehouse Corp. 2023 Facility) and the leasing and subleasing of the facility.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING 60 ORVILLE, LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF 60 ORVILLE, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND VITA WAREHOUSE CORP., A NEW YORK BUSINESS CORPORATION, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF VITA WAREHOUSE CORP. AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING, AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING THE FACILITY AND APPROVING THE FORM, SUBSTANCE AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, 60 Orville, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of 60 Orville, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”) and Vita Warehouse Corp., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Vita Warehouse Corp. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Sublessee**”), have applied to the Agency to enter into a transaction in which the Agency will assist in the acquisition of an approximately 2.52 acre parcel of land located at 60 Orville Drive, Bohemia, New York 11716 (more particularly described as tax map numbers 0500-191.00-02.00-064.000) (the “**Land**”), the renovation of an approximately 40,000 square foot existing building thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property, not part of the Equipment (as defined below) (the “**Facility Equipment**”; and together with the Land and the Improvements, the “**Company Facility**”), which Company Facility is to be leased by the Agency to the Company and subleased by the Company to the Sublessee; and the acquisition and installation of certain equipment and personal property (the “**Equipment**”; and together with the Company Facility, the “**Facility**”), which Equipment is to be leased by the Agency to the Sublessee and which Facility is to be used by the Sublessee as an assembly and packing facility for the distribution of finished products, including but not limited to vitamins, “gummy” and capsule nutritional supplements (the “**Project**”), whereby the Project will include upgrades and enhancements to increase lines of production; and

WHEREAS, the Agency, by resolution duly adopted on October 17, 2023 (the “**Inducement Resolution**”), decided to proceed under the provisions of the Act; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Facility Equipment and the Equipment, and will sublease and lease the Company Facility to the Company for further sublease to the Sublessee, and will lease the Equipment to the Sublessee; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements pursuant to a certain Company Lease Agreement, dated as of November 1, 2023, or such other date as the Chairman or the Executive Director of the Agency and counsel to the Agency shall agree (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency will acquire title to the Facility Equipment pursuant to a certain Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Bill of Sale**”), from the Company to the Agency; and

WHEREAS, the Agency will sublease and lease the Company Facility to the Company pursuant to a certain Lease and Project Agreement, dated as of November 1, 2023 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Lease Agreement**”), by and between the Agency and the Company; and

WHEREAS, the Company will sub-sublease the Company Facility to the Sublessee pursuant to a sublease agreement, dated a date not yet determined (the “**Sublease Agreement**”), between the Company and the Sublessee; and

WHEREAS, the Agency will acquire title to the Equipment pursuant to a certain Equipment Bill of Sale, dated the Closing Date (as defined in the hereinafter defined Lease Agreement) (the “**Equipment Bill of Sale**”), from the Sublessee to the Agency; and

WHEREAS, the Agency will lease the Equipment to the Sublessee pursuant to a certain Equipment Lease Agreement, dated as of November 1, 2023 or such other date as the Chairman or Executive Director of the Agency and counsel to the Agency shall agree (the “**Equipment Lease Agreement**”), by and between the Agency and the Sublessee; and

WHEREAS, the Sublessee and the Agency will enter into a certain Agency Compliance Agreement, dated as of November 1, 2023, or such other date as may be determined by the Chairman or Executive Director of the Agency and counsel to the Agency (the “**Agency Compliance Agreement**”), whereby the Sublessee will provide certain assurances to the Agency with respect to the Facility; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$3,650,000, but not to exceed \$6,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$27,375, but not to exceed \$45,000, in connection with the financing of the acquisition,



renovation and equipping of the Facility and any future financing, refinancing, or permanent financing of the costs of acquiring, renovating and equipping the Facility, (ii) exemptions from sales and use taxes in an approximate amount not to exceed \$34,500, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof); and

WHEREAS, as security for a loan or loans (as such term is defined in the Lease Agreement), the Agency and the Company will execute and deliver to a lender or lenders not yet determined (collectively, the “**Lender**”), a mortgage or mortgages, and such other loan documents satisfactory to the Agency, upon advise of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, renovation and equipping of the Facility (collectively, the “**Loan Documents**”); and

WHEREAS, the Agency has given due consideration to the application of the Company and the Sublessee and to representations by the Company and the Sublessee that the proposed transaction is necessary to maintain the competitive position of the Company and the Sublessee in their respective industries; and

WHEREAS, the Company and the Sublessee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company for further sublease by the Company to the Sublessee.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a “project”, as such term is defined in the Act; and

(c) The Facility preserves the public purposes of the Act by preserving or increasing the number of permanent private sector jobs in the Town of Islip. The Company and the Sublessee have represented to the Agency that they intend to provide and maintain (by preserving and retaining current jobs) approximately sixty (60) full-time employees (total) within the second year after completion of the Facility; and

(d) The acquisition, renovation and equipping of the Facility, the leasing of the Company Facility to the Company for further subleasing to the Sublessee, and the leasing of the Equipment to the Sublessee, will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of Town of Islip, and the State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(e) The acquisition, renovation and equipping of the Facility by the Agency is reasonably necessary to induce the Company and the Sublessee to maintain and expand their respective business operations in the Town of Islip; and

(f) Based upon representations of the Company, the Sublessee and counsel to the Company and the Sublessee, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located; and

(g) It is desirable and in the public interest for the Agency to sublease the Land and the Improvements and to lease the Facility Equipment to the Company and to lease the Equipment to the Sublessee; and

(h) The Company Lease will be an effective instrument whereby the Agency leases the Land and the Improvements from the Company; and

(i) The Lease Agreement will be an effective instrument whereby the Agency leases and subleases the Facility to the Company, the Agency and the Company set forth the terms and conditions of their agreement regarding payments-in-lieu of taxes, the Company agrees to comply with all Environmental Laws (as defined therein) applicable to the Facility and will describe the circumstances in which the Agency may recapture some or all of the benefits granted to the Company; and

(j) The Equipment Lease Agreement will be an effective instrument whereby the Agency leases the Equipment to the Sublessee; and

(k) The Agency Compliance Agreement will be an effective instrument whereby the Sublessee will provide certain assurances to the Agency with respect to the Facility; and

(l) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Company agree to secure the loan made to the Company by the Lender.

Section 2. The Agency has assessed all material information included in connection with the Company's and the Sublessee's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Company and the Sublessee.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) lease the Land and the Improvements from the Company pursuant to the Company Lease, (ii) execute, deliver and perform the Company Lease, (iii) sublease and lease the Company Facility to the Company pursuant to the Lease Agreement, (iv) execute, deliver and perform the Lease Agreement, (v) lease the Equipment to the Sublessee pursuant to the Equipment Lease Agreement, (vi) execute, deliver and perform the Equipment Lease Agreement, (vii) execute and deliver the Agency Compliance Agreement, (viii) grant a mortgage on and security interest in and to the Facility pursuant to the Loan Documents, and (ix) execute and deliver the Loan Documents to which the Agency is a party.

Section 4. The Agency is hereby authorized to acquire the real property and personal property described in Exhibit A and Exhibit B, respectively, to the Lease Agreement, and the personal property described in Exhibit A to the Equipment Lease Agreement, and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such acquisition are hereby approved, ratified and confirmed.

Section 5. The Agency is hereby further authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, renovating and equipping the Facility and any future Loan Documents in connection with any future refinancing or permanent financing of such costs of acquiring, renovating, and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 6. The Agency hereby authorizes and approves the following economic benefits to be granted to the Company and the Sublessee in connection with the acquisition, renovation and equipping of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$3,650,000 but not to exceed \$6,000,000 corresponding to mortgage recording tax exemptions presently estimated to be \$27,375 but not to exceed \$45,000, in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping the Facility, (ii) exemptions from sales and use taxes in an approximate amount not to exceed \$34,500, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof).

Section 7. Subject to the provisions of this resolution, the Company and the Sublessee are herewith and hereby appointed the agents of the Agency to acquire, renovate and equip the Facility. The Company and the Sublessee are hereby empowered to delegate their respective status as agents of the Agency to their respective agents, subagents, contractors, subcontractors, materialmen, suppliers, vendors and such other parties as the Company and the Sublessee may choose in order to acquire, renovate and equip the Facility. The Agency hereby appoints the agents, subagents, contractors, subcontractors, materialmen, vendors and suppliers of the Company and the Sublessee as agents of the Agency solely for purposes of making sales or leases of goods, services and supplies to the Facility, and any such transaction between any agent, subagent, contractor, subcontractor, materialmen, vendor or supplier, and the Company and the Sublessee, as agents of the Agency, shall be deemed to be on behalf of the Agency and for the benefit of the Facility. This agency appointment expressly excludes the purchase by the Company or the Sublessee of any motor vehicles, including any cars, trucks, vans or buses which are licensed by the Department of Motor Vehicles for use on public highways or streets. The Company and the Sublessee shall indemnify the Agency with respect to any transaction of any kind between and among the agents, subagents, contractors, subcontractors, materialmen, vendors and/or suppliers and the Company and the Sublessee, as agents of the Agency. The aforesaid appointment of the Company and the Sublessee as agents of the Agency to acquire, renovate and equip the Facility shall expire at the earlier of (a) the completion of such activities and improvements, (b) a date which the Agency designates, or (c) the date on which the Company and the Sublessee have received exemptions from sales

and use taxes in an amount not to exceed \$34,500, in connection with the purchase or lease of equipment, building materials, services or other personal property; provided however, such appointment may be extended at the discretion of the Agency, upon the written request of the Company and/or the Sublessee, if such activities and improvements are not completed by such time. The aforesaid appointment of the Company and the Sublessee is subject to the execution of the documents contemplated by this resolution.

Section 8. The Company and the Sublessee are hereby notified that they will be required to comply with Section 875 of the Act. The Company and the Sublessee shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement and the Agency Compliance Agreement. The Company and the Sublessee are further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company and the Sublessee, as agents of the Agency pursuant to this Authorizing Resolution, are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement and the Agency Compliance Agreement.

Section 9. The form and substance of the Company Lease, the Lease Agreement, the Equipment Lease Agreement, the Agency Compliance Agreement, and the Loan Documents (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 10. The Chairman, Vice Chairman, Executive Director, or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Company Lease, the Lease Agreement, the Equipment Lease Agreement, the Agency Compliance Agreement, and the Loan Documents, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman, Vice Chairman, Executive Director or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman and counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval.

Section 11. The Chairman, Vice Chairman, Executive Director, Deputy Executive Director or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Lease Agreement).

Section 12. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 13. This resolution shall take effect immediately.

STATE OF NEW YORK     )  
                                              : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “Agency”), including the resolutions contained therein, held on November 14, 2023, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 14th day of November 2023.

By: \_\_\_\_\_  
Assistant Secretary

## EXHIBIT A

### Proposed PILOT Benefits

Formula for Payments-In-Lieu-of-Taxes: Town of Islip, (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Connetquot School District, Suffolk County and Appropriate Special Districts

Address – 60 Orville Drive, Bohemia  
Suffolk County, New York

SCTM No: 0500-191.00-02.00-064.000

Formula: 12-year abatement starting at 40% of assessed value decreasing 5% annually

#### Definitions:

normal tax due = Those payments for taxes and assessments, other than special ad valorem levies, special assessments and service charges against real property located in the Town of Islip (including any existing incorporated village or any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Connetquot School District, Suffolk County which are or may be imposed for special improvements or special district improvements, that the Company would pay without exemption.

<u>Year</u>	<u>Payment</u>
1	100% normal tax on 40% of the taxable assessed value
2	100% normal tax on 45% of the taxable assessed value
3	100% normal tax on 50% of the taxable assessed value
4	100% normal tax on 55% of the taxable assessed value
5	100% normal tax on 60% of the taxable assessed value
6	100% normal tax on 65% of the taxable assessed value
7	100% normal tax on 70% of the taxable assessed value
8	100% normal tax on 75% of the taxable assessed value
9	100% normal tax on 80% of the taxable assessed value
10	100% normal tax on 85% of the taxable assessed value
11	100% normal tax on 90% of the taxable assessed value
12	100% normal tax on 95% of the taxable assessed value
13 and beyond	100% normal tax on the taxable assessed value

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 2**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Meeting of the Town of Islip Resource Recovery Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**ISLIP RESOURCE RECOVERY AGENCY**  
**November 14, 2023**

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the Minutes for the October 17, 2023 Agency Board Meeting.
3. Resolution authorizing the execution of a Management Services Agreement for the year 2024 between the Islip Resource Recovery Agency and the Town of Islip for the Provision of Solid Waste Support Systems in the Town of Islip.
4. Resolution authorizing the President to enter into a contract with Germano & Cahill, P.C. to provide General Legal and Litigation Support Services for the year 2024.
5. Resolution authorizing the President to enter into a contract extension with Dvirka & Bartilucci Engineers and Architects, P.C. for the calendar year 2024; to provide Semi-annual and Annual Post Closure Groundwater Monitoring, Sampling and Reporting for the Blydenburgh Road Landfill Complex.
6. Resolution authorizing the President to enter into a Contract Extension with Dvirka & Bartilucci Engineers and Architects, P.C. to provide Professional and Technical Services for Monitoring, Sampling and Reporting of Greenhouse Gas (GHG), Landfill Gas (LFG) and Volatile Organic Compounds (VOC's) at the Blydenburgh Road and Lincoln Avenue Landfills for calendar year 2024.
7. Resolution authorizing the President to enter into a Contract Amendment to Contract #IRRA-2016-7 between the Agency and Lockwood, Kessler & Bartlett, Inc. (LKB) to Provide Professional Engineering Design Services related to Phase III Construction at the Blydenburgh Cleanfill.
8. Other Business
9. Adjournment



**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the execution of a Management Services Agreement for the year 2024 between the Islip Resource Recovery Agency and the Town of Islip for the Provision of Solid Waste Support Systems in the Town of Islip.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: N/A
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of President/Department Head Sponsor**

10/31/23

**Date**

November 14, 2023  
Resolution #2

**AUTHORIZING THE EXECUTION OF A MANAGEMENT SERVICES AGREEMENT FOR THE YEAR 2024 BETWEEN THE ISLIP RESOURCE RECOVERY AGENCY AND THE TOWN OF ISLIP FOR THE PROVISION OF SOLID WASTE SUPPORT SYSTEMS IN THE TOWN OF ISLIP**

**WHEREAS** the Town of Islip and the Islip Resource Recovery Agency share a mutual interest in the provision of safe, dependable and economical solid waste management services to the people of the Town of Islip, and

**WHEREAS** pursuant to a certain Solid Waste Disposal Agreement between the Town and the Agency dated March 31, 1985 and amended on April 18, 1994, the Agency contracted to provide solid waste disposal services to the Town, and

**WHEREAS** the Town and Agency wish to utilize the services of the Town, including but not limited to its personnel, facilities programs, and desire to establish a means of compensating the Town for the provision of those services, and

**WHEREAS** the development of a formal agreement providing an established means of documenting the appropriate levels of reimbursement to the Town from the Agency in exchange for solid waste services, and

**WHEREAS** an agreement to provide for such services and compensation to the Town is authorized pursuant to the Public Authorities Law, Section 20 46-F, now

**THEREFORE** on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it hereby

**RESOLVED** that the Islip Town Board does hereby find that the establishment of a Services Agreement between the Town of Islip and the Islip Resource Recovery Agency, as envisioned under Public Authorities Law, is in the best public interest; and be it further

**RESOLVED** that the Supervisor of the Town of Islip is hereby authorized to execute such an Agreement on behalf of the Town of Islip and the Agency for the 2024 budget year, and such other Agreements as may be deemed from time to time to be in the best interest of the Town and Agency.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the President to enter into a contract with Germano & Cahill, P.C. to provide General Legal and Litigation Support Services for the year 2024.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: N/A
  3. Cost: As needed; up to the budget limit.
  4. Budget Line: ZR02.1020.4.5001 (Outside Professional – Legal)
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of President/Department Head Sponsor**

10/31/23

**Date**

November 14, 2023  
Resolution #2

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT BETWEEN THE AGENCY AND GERMANO & CAHILL, P.C. TO PROVIDE GENERAL LEGAL AND LITIGATION SUPPORT SERVICES**

**WHEREAS** The Agency requires the services of General Legal and Litigation Support Services for 2024, and

**WHEREAS** Agency Administration has recommended the continued use of Germano & Cahill, P.C. for such services, now

**THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_

**RESOLVED** that the use of Germano & Cahill, P.C. is hereby authorized to assist as General Counsel on behalf of the Agency on an as-needed basis.

**UPON A VOTE** being taken, the result was: \_\_\_\_\_

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**RESOLUTION AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH D&B ENGINEERS & ARCHITECTS, P.C. FOR THE CALENDAR YEAR 2024; TO PROVIDE SEMI-ANNUAL AND ANNUAL POST CLOSURE GROUNDWATER MONITORING, SAMPLING, AND REPORTING FOR THE BLYDENBURGH ROAD LANDFILL COMPLEX.**

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: Blydenburgh Road Landfill Complex
  3. Cost: \$128,410
  4. Budget Line: ZR02.1020.4.8162
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



10/31/23

---

**Signature of President/Department Head Sponsor**

---

**Date**

November 14, 2023  
Reso. # 2

**RESOLUTION AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH D&B ENGINEERS & ARCHITECTS, P.C. FOR THE CALENDAR YEAR 2024; TO PROVIDE SEMI-ANNUAL AND ANNUAL POST CLOSURE GROUNDWATER MONITORING, SAMPLING, AND REPORTING FOR THE BLYDENBURGH ROAD LANDFILL COMPLEX.**

**WHEREAS** long-term groundwater sampling and post-closure monitoring services are required for the Blydenburgh Road Landfill Complex; and

**WHEREAS** these services are required in order to comply with an Order-on-Consent with the New York State Department of Environmental Conservation (NYSDEC) and implementation of the US Environmental Protection Agency/NYSDEC Record of Decision (ROD) to prepare groundwater reports on a semi-annual and annual basis.

**WHEREAS** a resolution was passed at the November 17, 2020 Agency Town Board Meeting authorizing the President to enter into a contract between the Agency and D&B Engineers & Architects, P.C., to provide Semi-Annual and Annual Post Closure Groundwater Monitoring, Sampling and Reporting for the Blydenburgh Road Landfill Complex for Calendar Years 2020, 2022 and 2023, with an option to extend this contract an additional three (3) years upon mutual agreement; and

**WHEREAS** the Agency would like to exercise its option to extend the contract for the year 2024; now

**THEREFORE**, on a motion of \_\_\_\_\_  
seconded by \_\_\_\_\_, be it hereby

**RESOLVED** that the President is authorized to enter into a contract extension between the Agency and D&B Engineers & Architects, P.C., located at 330 Crossways Park Drive, Woodbury, New York, for the calendar year 2024: \$128,410, to provide Semi-Annual and Annual Post Closure Groundwater Monitoring, Sampling and Reporting for the Blydenburgh Road Landfill Complex,

**UPON A VOTE** being taken, the result was: \_\_\_\_\_

**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA AND BARTILUCCI ENGINEERS AND ARCHITECTS, P.C. TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING OF GREENHOUSE GAS (GHG), LANDFILL GAS (LFG), AND VOLATILE ORGANIC COMPOUNDS (VOC'S) AT THE BLYDENBURGH ROAD AND LINCOLN AVENUE LANDFILLS FOR CALENDAR YEAR 2024.**

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: Blydenburgh Road Landfill Complex
  3. Cost: Blydenburgh Rd. Landfill: \$50,140    Lincoln Ave. Landfill: \$23,700
  4. Budget Line: TBD
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of President/Department Head Sponsor**

10/31/23

**Date**

November 14, 2023  
Resolution #2

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA AND BARTILUCCI ENGINEERS AND ARCHITECTS, P.C. TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING OF GREENHOUSE GAS (GHG), LANDFILL GAS (LFG), AND VOLATILE ORGANIC COMPOUNDS (VOC'S) AT THE BLYDENBURGH ROAD AND LINCOLN AVENUE LANDFILLS FOR CALENDAR YEAR 2024**

**WHEREAS** the Agency owns and operates an integrated Solid Waste Management System, and;

**WHEREAS** the system includes both active and inactive landfill systems, and;

**WHEREAS** the Agency owns and operates both the Blydenburgh Road Landfill Complex and the former Lincoln Avenue Landfill; and

**WHEREAS** the New York State Department of Environmental Conservation (NYSDEC) requires the monitoring, sampling and reporting of Gas Migration Control Systems; and

**NOW, THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_  
Be it hereby

**RESOLVED**, that a contract be authorized between the Town of Islip and Dvirka & Bartilucci Engineers & Architects, P.C., 330 Crossways Park Drive, Woodbury, N.Y. 11797 for the monitoring, sampling, and reporting of Landfill Gas (LFG) for Blydenburgh Rd Landfill: \$50,140 and Lincoln Ave. Landfill: \$23,700.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.



**ISLIP RESOURCE RECOVERY AGENCY  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution Authorizing the President to enter into a Contract Amendment to Contract #IRRA-2016-7 between the Agency and Lockwood, Kessler & Bartlett, Inc. (LKB) to Provide Professional Engineering Design Services related to Phase III Construction at the Blydenburgh Cleanfill.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
  2. Site or Location affected by resolution: Blydenburgh Road Cleanfill
  3. Cost: 147,400
  4. Budget Line: TBD
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of President/Department Head Sponsor**

10/31/23

**Date**

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT AMENDMENT TO CONTRACT #IRRA-2016-7 BETWEEN THE AGENCY AND LOCKWOOD KESSLER & BARTLETT, INC. (LKB) TO PROVIDE PROFESSIONAL ENGINEERING DESIGN SERVICES RELATED TO PHASE III CONSTRUCTION AT THE BLYDENBURGH CLEANFILL**

**WHEREAS**, the Agency owns and operates the Blydenburgh Road Cleanfill Landfill; and

**WHEREAS**, by resolution dated 3/29/16, the Agency Board awarded a contract to LKB Consulting Engineers (LKB) for Engineering Services related to the Blydenburgh Cleanfill Landfill; and

**WHEREAS**, the existing contract allows for Optional Services per Schedule B; and

**WHEREAS**, the Agency is preparing submittals to the NYSDEC for the “Operating Permit Renewal” and Phase III Construction, all in compliance with the proposed revisions to the NYSDEC 6NYCRR Part 360 Series Solid Waste regulations; and

**WHEREAS**, facilitating the approval of the cleanfill will extend the useful capacity of the facility; and

**WHEREAS**, LKB’s services have been vital for the completion of the permit renewal application in compliance with NYSDEC requirements; and

**WHEREAS**, the President of the Agency recommends that the Board approve a contract amendment to Contract #IRRA-2016-7 to allow for the additional services contemplated herein.

**NOW THEREFORE**, on a motion of \_\_\_\_\_  
seconded by \_\_\_\_\_, be it hereby

**RESOLVED**, that the Agency Board authorizes the President to enter into a contract amendment to Contract #IRRA-2016-7 between the Agency and Lockwood, Kessler & Bartlett, Inc. (LKB), 1 Aerial Way, Syosset, NY 11791, in an amount of \$147,400 to provide Professional Engineering Design Services related to Phase III Construction at the Blydenburgh Cleanfill.

**UPON A VOTE BEING TAKEN, the result was:** \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 3**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a License Agreement  
for two (2) parcels of Town-owned Bay Bottom Land for the purpose  
of Shellfish Cultivation.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A LICENSE AGREEMENT FOR TWO PARCELS OF TOWN OWNED BAY BOTTOM FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY AS OUTLINED IN "APPENDIX A".**

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location affected by resolution: Town Owned Bay Bottom in the Great South Bay  
Parcel A7a – 2.5 Acres & Parcel A9 – 5 Acres
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



10/31/23

**Signature of Commissioner/Department Head Sponsor**

**Date**

**AUTHORIZING THE SUPERVISOR TO ENTER INTO A LICENSE AGREEMENT FOR TWO (2) PARCELS OF TOWN-OWNED BAY BOTTOM LAND, FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY, AS OUTLINED IN "APPENDIX A"**

**WHEREAS**, the Town of Islip owns underwater land in the Great South Bay (GSB) which has historically produced substantial quantities of shellfish, including clams, scallops and oysters; however, the GSB has recently seen a steady significant decline in the shellfish harvest; and

**WHEREAS**, the Town of Islip established a Bay Bottom Licensing Program in 2009 for those individuals having experience in shellfish cultivation, with the intent of promoting the overall health of the Great South Bay's Ecosystem; and

**WHEREAS**, "Appendix A" of this Resolution contains the name(s) of recommended Licensees for the next phase of the program;

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a License Agreement for the Town's Bay Bottom Leasing Program based upon joint Departmental recommendations, as set forth in "Appendix A", with said License having a term of ten (10) years and one ten year option at the sole discretion of the Town of Islip; with an annual rent of \$750.00 per acre, and a security deposit of \$150.00 per acre, beginning on the commencement date of the License.

**UPON A VOTE** being taken, the result was \_\_\_\_\_

***"Appendix A"***

---

<b>Licensee Name</b>	<b>Parcel ID</b>	<b>Size of Parcel</b>
TC Oyster Co. (Thomas Corsini)	A7a	2.5 Acres
Island Oyster Co. (Colby Doyon)	A9	5 Acres

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 4**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a Management Services Agreement for 2024 between the Town of Islip and the Islip Resource Recovery Agency for the Provision of Solid Waste Support Systems in the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the Supervisor to Execute a Management Services Agreement for 2024 between the Town of Islip and the Islip Resource Recovery Agency for the Provision of Solid Waste Support Systems in the Town of Islip.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location affected by resolution: N/A
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of Commissioner/Department Head Sponsor**

10/31/23

**Date**



November 14, 2023  
Resolution # 4

**AUTHORIZING THE SUPERVISOR TO EXECUTE A MANAGEMENT SERVICES AGREEMENT FOR THE YEAR 2024 BETWEEN THE TOWN OF ISLIP AND THE ISLIP RESOURCE RECOVERY AGENCY FOR THE PROVISION OF SOLID WASTE SUPPORT SYSTEMS IN THE TOWN OF ISLIP**

**WHEREAS** the Town of Islip and the Islip Resource Recovery Agency share a mutual interest in the provision of safe, dependable and economical solid waste management services to the people of the Town of Islip, and

**WHEREAS** pursuant to a certain Solid Waste Disposal Agreement between the Town and the Agency dated March 31, 1985 and amended on April 18, 1994, the Agency contracted to provide solid waste disposal services to the Town, and

**WHEREAS** the Town and Agency wish to utilize the services of the Town, including but not limited to its personnel, facilities programs, and desire to establish a means of compensating the Town for the provision of those services, and

**WHEREAS** the development of a formal agreement providing an established means of documenting the appropriate levels of reimbursement to the Town from the Agency in exchange for solid waste services, and

**WHEREAS** an agreement to provide for such services and compensation to the Town is authorized pursuant to the Public Authorities Law, Section 20 46-F, now

**THEREFORE** on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it hereby

**RESOLVED** that the Islip Town Board does hereby find that the establishment of a Services Agreement between the Town of Islip and the Islip Resource Recovery Agency, as envisioned under Public Authorities Law, is in the best public interest; and be it further

**RESOLVED** that the Supervisor of the Town of Islip is hereby authorized to execute such an Agreement on behalf of the Town of Islip and the Agency for the 2024 budget year, and such other Agreements as may be deemed from time to time to be in the best interest of the Town and Agency.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 5**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval for the Town of Islip Animal Shelter and Adopt-a-Pet Center to accept monetary and non-monetary gifts, and gifts of services from the public and/or businesses for the calendar year 2024.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the Town of Islip Animal Shelter and Adopt-a-Pet Center to accept monetary and non-monetary gifts, and gifts of services from the Public and/or businesses for the calendar year 2024.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Animal Shelter & Adopt-a-Pet Center
  2. Site or Location affected by resolution: Town of Islip Animal Shelter & Adopt-a-Pet Center
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of Commissioner/Department Head Sponsor**

10/31/23

**Date**

November 14, 2023  
Resolution # 5

**AUTHORIZATION TO ALLOW THE TOWN OF ISLIP ANIMAL SHELTER & ADOPT-A-PET CENTER TO ACCEPT MONETARY AND NON-MONETARY GIFTS, AND GIFTS OF SERVICES FROM THE PUBLIC AND/OR BUSINESS FOR CALENDER YEAR 2024**

**WHEREAS**, the Town of Islip owns and operates the Town of Islip Animal Shelter and Adopt-A-Pet Center ("Shelter"), which is located at 200 South Technology Drive, Central Islip, NY, and;

**WHEREAS**, during the year, from time to time, members of the public (individuals and/or businesses) collect and/or purchase items which can be utilized to benefit the animals at the Shelter, and;

**WHEREAS**, from time to time, members of the public desire to make gifts to the Shelter including, but not limited to animal food, leashes, beds & bedding, toys, carry cages, various animal care and cleaning supplies as well as monetary donations, and;

**WHEREAS**, from time to time, members of the public and/or business are interested in donating services to the Shelter (such as grooming services, veterinary services, vet tech services, etc.), and;

**WHEREAS**, the Shelter can utilize these types of gifts and services to supplement the day-to-day operations, including the care of animals.

On a motion made by Councilperson \_\_\_\_\_ ,

Seconded by Councilperson \_\_\_\_\_ be it

**RESOLVED**, that the Islip Town Board Authorized the Town of Islip Animal Shelter and Adopt-A-Pet Center to accept any and all gifts, monetary and non-monetary, as well as gifts of services from members of the public and/or businesses for the benefit of the animals at the Shelter and the surrounding community on an ongoing basis and; be it further;

**RESOLVED**, that the Comptroller is hereby authorized to make any and all budgetary adjustments and accounting entries to facilitate the acceptance of these donations.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 6**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a Professional Services Agreement with Lockwood, Kessler and Bartlett, Inc. for Plans and Specifications for the Electrical Upgrade at the Town's Shellfish Culture Facility.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH LOCKWOOD, KESSLER AND BARTLETT, INC. (LKB), FOR PLANS AND SPECIFICATIONS FOR THE ELECTRICAL UPGRADE AT THE TOWN'S SHELLFISH CULTURE FACILITY.**

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location affected by resolution: Shellfish Culture Facility
  3. Cost: \$52,300
  4. Budget Line: TBD
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of Commissioner/Department Head Sponsor**

10/31/23

**Date**

November 14, 2023  
Resolution No. 6

**AUTHORIZING THE SUPERVISOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH LOCKWOOD, KESSLER AND BARTLETT, INC. (LKB), FOR PLANS AND SPECIFICATIONS FOR THE ELECTRICAL UPGRADE AT THE TOWN'S SHELLFISH CULTURE FACILITY.**

**WHEREAS**, the Town of Islip owns a Shellfish Culture Facility at the East Islip Marina and has operated it for over 30 years as a component of its Resource Enhancement Program; and

**WHEREAS**, the Town consulted with electrical contractors at the Town of Islip Shellfish Culture Facility to discuss necessary electrical upgrades and:

**WHEREAS**, after such this consultation it became obvious that Professional Engineering Services are required to prepare plans and specifications for the public bid; and

**WHEREAS**, the Town requested a proposal from LKB to provide Professional Engineering Services for the Design and Preparation of Bid Documents for the Electrical Upgrades at the Town Islip of Shellfish Culture Facility.

**NOW, THEREFORE**, on a motion of \_\_\_\_\_

and seconded by \_\_\_\_\_ be it

**RESOLVED**, that the Supervisor is authorized to enter into a Professional Services Agreement with Lockwood, Kessler and Bartlett, One Aerial Way, Syosset, NY for a fee not-to-exceed \$52,300 to perform Professional Engineering Services related to the Electrical Upgrade at the Town's Shellfish Culture Facility; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to make any necessary budget adjustments needed to facilitate this project.

Upon a vote being take, the result was: \_\_\_\_\_

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 7**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a contract extension with Dvirka & Bartilucci Engineers and Architects, P.C. to provide Professional and Technical Services for Monitoring, Sampling and Reporting Landfill Gas at the Sonia Road Landfill.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA & BARTILUCCI ENGINEERS AND ARCHITECTS, P.C., TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING LANDFILL GAS (LFG) AT THE SONIA ROAD LANDFILL.**

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or Location affected by resolution: Sonia Road Landfill
  3. Cost: \$8,700
  4. Budget Line: A.8169.4.4271
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
- 



**Signature of Commissioner/Department Head Sponsor**

10/31/23

**Date**

November 14, 2023  
Reso # 7

**AUTHORIZING THE SUPERVISOR TO ENTER INTO A CONTRACT EXTENSION WITH DVIRKA & BARTILUCCI ENGINEERS AND ARCHITECTS, P.C., TO PROVIDE PROFESSIONAL AND TECHNICAL SERVICES FOR MONITORING, SAMPLING, AND REPORTING LANDFILL GAS (LFG) AT THE SONIA ROAD LANDFILL.**

**WHEREAS** the Town of Islip owns and operates an integrated Solid Waste Management System, and;

**WHEREAS** the system includes both active and inactive landfill systems, and;

**WHEREAS** the Town of Islip owns and operates the Sonia Road Landfill; and

**WHEREAS** the New York State Department of Environmental Conservation (NYSDEC) requires the monitoring, sampling and reporting of Gas Migration Control Systems; and

**WHEREAS** these services are required in order to comply with NYSDEC Requirements; now

**NOW, THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_  
\_\_\_\_\_ Be it hereby

**RESOLVED**, that a contract extension be authorized between the Town of Islip and Dvirka & Bartilucci Engineers & Architects, P.C., 330 Crossways Park Drive, Woodbury, N.Y. 11797 for the monitoring, sampling, and reporting of Landfill Gas (LFG) at the Sonia Road Landfill for the year 2024 in the amount of \$8,700.

**UPON A VOTE** being taken, the result was \_\_\_\_\_

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 8**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board authorization to clean up or secure certain properties in  
the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Jeffrey Panasci, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

## **Town Board Meeting**

**Tuesday, November 14, 2023 at 2:00pm**

1. 1 Lexington Ave. Brentwood, 11717	0500-075.00-01.00-059.001	CU
2. 9 Alice Road, West Islip, 11795	0500-436.00-02.00-128.000	CU
3. 12 Carleton Ave. Islip Terrace, 11752	0500-251.00-01.00-14.003	BU/CU
4. 27 Jackson Ave. Brentwood, 11717	0500-116.00-01.00-002.000	BU/CU
5. 43 Westbridge Dr. Holbrook, 11741	0500-194.00-02.00-057.000	BU/CU
6. 45 Carleton Ave. East Islip, 11730	0500-346.00-03.00-072.000	CU
7. 173 Gibbs Rd. Central Islip, 11722	0500-080.00-02.00-002.000	CU
8. 263 Blue Point Rd. Holtsville, 11742	0500-132.00-01.00-002.000	DEMO
9. 501 Corbin Place, West Islip, 11795	0500-482.00-04.00-007.000	CU
10. 731 Smithtown Ave. Bohemia, 11716	0500-256.00-02.00-010.001	CU
11. 959 Montauk Hwy. Oakdale, 11769	0500-353.00-01.00-005.000	CU
12. 969 Manor Lane Bay Shore, 11706	0500-438.00-02.00-022.000	CU
13. 1068 Connetquot Ave. Central Islip, 11722	0500-143.00-04.00-081.003	BU/CU
14. 1522 N. Gardiner Dr. Bay Shore, 11706	0500-243.00-02.00-002.000	BU/CU
15. 1547 N. Thompson Dr. Bay Shore, 11706	0500-243.00-01.00-106.000	CU

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1 Lexington Avenue Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 1 Lexington Avenue Brentwood, NY 11717
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

---

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/31/23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution #8

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1 Lexington Avenue Brentwood, NY 11717, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-075.00-01.00-059.001, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Hem Development II Corp., by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
075.00-01.00-059.001.

**UPON** a vote being taken, the result was:

(G: Clean Up - 1 Lexington Avenue Brentwood, NY 11717)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 9 Alice Road, West Islip 11795.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 9 Alice Road, West Islip 11795
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: NA
- 


**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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Signature of Commissioner/Department Head Sponsor

10/31/23  
Date



**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 9 Alice Road, West Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-436.00-02.00-128.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Arline Steenstra, by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 3, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
436.00-02.00-128.000 (082)

**UPON** a vote being taken, the result was:

(G: Clean Up – 9 Alice Road, West Islip)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 12 Carleton Avenue Islip Terrace, NY 11752.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 12 Carleton Avenue Islip Terrace, NY 11752
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution#8

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 12 Carleton Avenue Islip Terrace 11752, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, John Sullivan, Jr., by Registered Mail, Return Receipt Requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on November 14, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-251.00-01.00-014.003.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 12 Carleton Avenue Islip Terrace 11752)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 27 Jackson Ave. Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 27 Jackson Ave. Brentwood, NY 11717
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

November 14, 2023

Resolution No. 8

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 27 Jackson Avenue Brentwood, NY 11717, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, U.S. Bank National Association, as Trustee for the Structured Asset Investment Loan Trust Mortgage Pass-Through Certificates, Series 2005-1, by Registered Mail, Return Receipt Requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on November 14, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. #.

**UPON** a vote being taken, the result was:

(G:\Board up\Clean-up - 27 Jackson Avenue Brentwood, NY 11717)



**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 43 Westbridge Dr. Holbrook, NY 11741.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 43 Westbridge Dr. Holbrook, NY 11741
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 43 Westbridge Dr. Holbrook, NY 11741, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Vincent D’lorio and Anna D’lorio, by Registered Mail, Return Receipt Requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on November 14, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-194.00-02.00-057.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 43 Westbridge Dr. Holbrook, NY 11741)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 45 Carleton Avenue, East Islip 11730.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 45 Carleton Avenue. East Islip 11730
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 45 Carleton Avenue, East Islip 11730, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-346.00-03.00-072.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Marc Anassis, Panos Anassis and Susan Whelan, by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
346.00-03.00-072.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 45 Carleton Avenue, East Islip 11730)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 173 Gibbs Rd Central Islip 11722.


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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 173 Gibbs Rd Central Islip 11722
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10-31-23  
Date

November 14, 2023  
Resolution #8

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 173 Gibbs Rd. Central Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-08.00-002.00-002.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Anthony Homes LLC, by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023 ; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the



described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
08.00-002.00-002.000.

**UPON** a vote being taken, the result was:

(G: Clean Up – 173 Gibbs Rd Central Islip)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to demolish the vacant premises located at 263 Blue Point Road West, Holtsville, NY 11742.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 263 Blue Point Road West, Holtsville, NY 11742
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (2) (42). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain dwelling and real property situated at 263 Blue Point Road West, Holtsville, Town of Islip, County of Suffolk, State of New York, to be vacant and unsecured, dangerous, unsound, unsafe, and hazardous as created by fire, disrepair, collapse and/or structural failure; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, North Gate Reo LLC, and also upon HSBC Bank USA, as Trustee, and also upon PHH Mortgage, and also upon Altisource Portfolio Solutions Company, by Registered Return Receipt Requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within seven (7) days after service of the Notice and completion of removal prior to November 14, 2023; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within (seven) days after service of the Notice and completion of removal prior to November 14, 2023; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on November 14, 2023, at Islip Town Hall, 655 Main Street, Town Board Room, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, on motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to demolish the building(s) (main dwelling and two accessory structures (gazeboos)) and remove demolition debris from the premises by a lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel Number - 0500-132.00-01.00-002.000.

Upon a vote being taken, the result was:

(G:\Demo – 263 Blue Point Road West, Holtsville)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 501 Corbin Place, West Islip 11795.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 501 Corbin Place, West Islip 11795
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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Signature of Commissioner/Department Head Sponsor

10-31-23  
Date

November 14, 2023

Resolution No. 8

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 501 Corbin Place, West Islip NY 11795, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-482.00-04.00-007.000, have been received by the Town;

and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, US Bank Trust NA % Hudson Homes Management, by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
482.00-04.00-007.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 501 Corbin Place, West Islip NY 11795)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 731 Smithtown Ave. Bohemia, NY 11716.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 731 Smithtown Ave. Bohemia, NY 11716
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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Signature of Commissioner/Department Head Sponsor

10-31-23  
Date



**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 731 Smithtown Avenue Bohemia, NY 11716, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-256.00-02.00-010.001, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, J.B. Funding Corp. , by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
256.00-02.00-010.001.

**UPON** a vote being taken, the result was:

(G: Clean Up - 731 Smithtown Avenue Bohemia, NY 11716)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 959 Montauk Highway, Oakdale, NY 11769.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 959 Montauk Highway, Oakdale, NY 11769
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 8

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 959 Montauk Highway, Oakdale, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-353.00-01.00-005.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Esterlilly and Edward Allmaier, by Certified Mail, Return Receipt requested on clos, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due

notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-353.00-01.00-005.000.

**UPON** a vote being taken, the result was:  
(G: Clean Up – 959 Montauk Highway, Oakdale)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 969 Manor Lane, Bay Shore 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 969 Manor Lane, Bay Shore 11706
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

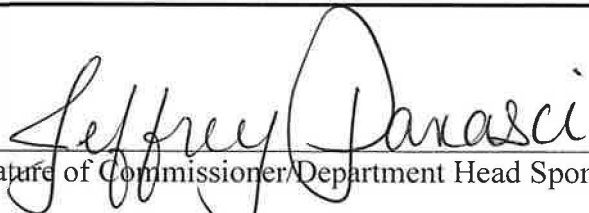
**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQOR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 8

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 969 Manor Lane Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-438.00-02.00-022.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Sunset 3 Realty Inc, by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
438.00-02.00-022.000.

**UPON** a vote being taken, the result was:  
(G: Clean Up – 969 Manor Ln, Bay Shore 11706)



**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 1068 Connetquot Avenue Central Islip, NY 11722.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 1068 Connetquot Avenue Central Islip, NY 11722
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10-31-23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 8

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 1068 Connetquot Avenue Central Islip, NY 11722, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Gladys Bejarano, by Registered Mail, Return Receipt Requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on November 14, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-143.00-04.00-081.003.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 1068 Connetquot Avenue Central Islip, NY 11722)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 1522 Gardiner Drive Bay Shore, NY 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 1522 Gardiner Drive Bay Shore, NY 11706
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10-31-23  
Date

November 14, 2023  
Resolution No. 8

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 1522 N. Gardiner Drive Bay Shore, NY 11706, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Kenneth Wright, by Registered Mail, Return Receipt Requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on November 14, 2023, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-243.00-02.00-002.000.

**UPON** a vote being taken, the result was:

(G:\Board up\Clean-up - 1522 N. Gardiner Drive Bay Shore, NY 11706)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1547 N. Thompson Dr. Bay Shore, NY 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
  2. Site or location effected by resolution: 1547 N. Thompson Dr. Bay Shore. NY 11706
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10-31-23  
Date

November 14, 2023  
Resolution No. 8

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1547 N. Thompson Dr. Bay Shore, NY 11706, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-243.00-01.00-106.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Caroline Torres, by Certified Mail, Return Receipt requested on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to November 14, 2023; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on October 31, 2023, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to November 14, 2023, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, November 14, 2023, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the



described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris (including any and all unregistered vehicles/boats/trailers), and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
243.00-01.00-106.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 1547 N. Thompson Dr. Bay Shore, NY 11706)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 9**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appropriation Transfers**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on October 17, 2023 for (department) Youth Bureau approved by Commissioner/Department Head  
(print name & sign) Tim Mare and Comptroller [Signature] : at the Town Board Meeting on  
(date) 11/14/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>
YES Contracts	A.3840.08	962,700.00	YES Contracts	A.7311.44905	962,700.00

962,700.00

962,700.00

**Justification:** These funds will augment existing programs and are required for processing payroll to the end of 2023 for the following executed grants.  
Please see attached memo for explanation. Also, attached are the award letters to the mentioned grants.

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 10/4/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
~~10/11/23~~ 11/14/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Other Equipment	A 8172.22500	5,000.00	Equipment Rental	A 8172.44080	5,000.00

5,000.00

5,000.00

**Justification:** To purchase press tool kit and rotary hammer drill

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is **required** (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.



**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 9/22/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
(date) 10/17/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Other Equipment	A 8172.22500	13,000.00	Gas & Oil	A 8172.41200	3,000.00
			Tires	A 8172.41270	7,500.00
			Overtime	A 8172.19650	2,500.00

13,000.00

13,000.00

**Justification:** To purchase compressor, electric drum pump, transmission jack, 5" hose, tilt truck

Upon a vote being taken, the result was \_\_\_\_\_.

Date \_\_\_\_\_.

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is **required** (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 10/3/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
(date) 10/17/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Decrease		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Other Equipment	A 8170.22500	23,000.00	Chemicals	A 8170.41530	9,000.00
Comm. Equipment	A 8170.22506	650.00	Property Repair	A 8170.44110	5,650.00
			Equipment Rental	A 8170.44080	5,000.00
			Equipment Repair	A 8170.44120	4,000.00

23,650.00

23,650.00

**Justification:** To purchase liquid storage tanks, 2 way radio, ground storage container w/rollup door

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 10/31/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Grea Hancock and Comptroller  : at the Town Board Meeting on  
(date) 11-4-23, on a motion by Councilperson , seconded by Councilperson ,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Other Equipment	A 7231.22500	3,000.00	Overtime	A 7231.19650	3,000.00

3,000.00

3,000.00

**Justification:** To purchase a replacement split HVAC unit

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk

Comptroller


Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_



## Resolution Authorizing Appropriation Transfers

Resolution prepared on OCTOBER 31, 2023 for (department) SENIOR CITIZENS approved by Commissioner/Department Head  
(print name & sign) Carol Charchalis  and Comptroller [Signature] : at the Town Board Meeting on  
(date) \_\_\_\_\_, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

[illegible]

**Justification:** To purchase batteries for the van drivers' radios, freezer for CI Senior Center and two tv's for senior centers.

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

## DISTRIBUTION

**Town Clerk**

## Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number

**This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.**

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 9/11/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
(date) 11/14/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Medical Supplies	A 3510.44185	10,000.00	Part Time Regular	A 3510.19990	5,000.00
			Overtime	A 3510.19650	5,000.00

10,000.00

10,000.00

**Justification:** To cover cost for additional medical supplies

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 9/29/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
(date) 11/14/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Decrease		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Other Equipment	A 8162.22500	21,870.28	Chemicals	A 8162.41530	1,200.00
			Printing	A 8162.44000	137.00
			Property Repair	A 8162.44110	11,877.99
			Tires	A 8162.41270	4,000.00
			Gas & Oil	A 8162.41200	4,655.29

21,870.28

21,870.28

**Justification:** To purchase a 4x4 UTV for site maintenance

Upon a vote being taken, the result was \_\_\_\_\_.

Date \_\_\_\_\_.

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 10/4/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller \_\_\_\_\_ : at the Town Board Meeting on  
~~10/11/23~~ 11/14/23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<b>Increase</b>			<b>Decrease</b>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Other Equipment	A 8172.22500	5,000.00	Equipment Rental	A 8172.44080	5,000.00

5,000.00

5,000.00

**Justification:** To purchase press tool kit and rotary hammer drill

Upon a vote being taken, the result was \_\_\_\_\_.

Date \_\_\_\_\_.

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is **required** (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

## Resolution Authorizing Appropriation Transfers

Resolution prepared on 10/31/23 for the DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller [Signature] : at the Town Board Meeting on  
11-4-23, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Decrease		
Account Title	Account Number	Amount	Account Title	Account Number	Amount
Gas & Oil	A 8170.41200	40,000.00	Overtime	A 8170.19650	40,000.00

**40,000.00**

40,000.00

**Justification:** To cover fuel purchases for site equipment

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

## DISTRIBUTION

Town Clerk

## Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number

**This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.**

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 10**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Bid Awards.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**BIDS TO BE AWARDED**

**11/14/23**

- |                                                                                                                                  |                                                   |
|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| 1) Precast Concrete Drainage Units(923-130)                                                                                      | Pelkowski Precast Corp.                           |
| 2) Scale Maintenance & Repair (823-239)                                                                                          | Osweiler Scales Inc.                              |
| 3) Veterinary Medical Supplies (923-119)                                                                                         | HSB Veterinary Supply<br>Interboro Packaing Corp. |
| 4) New T480 Chassis 40,600 GVW (or equal)<br>with 304SS Dump Body, Hitch, Plow and<br>Central Hydraulics with Options (1023-259) | Suffolk County Brake Service Inc.                 |
| 5) New East Dump Trailer (or Equal)<br>(1023-260)                                                                                | Suffolk County Brake Service Inc.                 |
| 6) Strikers for Compost Grinder CBI 6000<br>(923-74)                                                                             | AMN Wear Parts                                    |
| 7) Catch Basin Cleaner with Water Tight Body<br>(or equal) 1023-262                                                              | Trux, Inc.                                        |
| 8) Uniforms (1023-141)                                                                                                           | Eastern Uniform                                   |

No: 1

BID ITEM: 923-130 Precast Concrete Drainage Units

BID PRICE: See Tabulation

LOWEST RESPONSIBLE BIDDER: Pelkowski Precast Corp.

COMPETITIVE BID: 9/27/2023

BUDGET ACCOUNT NUMBER : DB.5110.41950

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED:

EXPLANATION IF NOT LOW BIDDER:



## Precast Concrete Drainage Units

Contract# 923-130

Date: 9/27/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

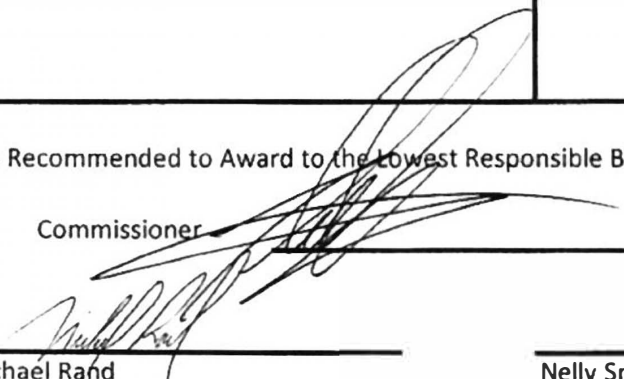
Budget# DB.5110.41950 Estimated Amount \$100,000

Vendor	Amount
Old Castle Precast 114 Rocky Point Rd Middle Island, NY 11953	
Pelkowski Precast Corp 294A Old Northport Rd Kings Park, NY 11754	BID
Long Island Precast 20 Stiriz Rd Brookhaven, NY 11719	BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.

  
\_\_\_\_\_  
Michael Rand  
Director

\_\_\_\_\_  
Nelly Smith  
Senior Office Assistant

PRECAST CONCRETE DRAINAGE	PELKOWSKI	LONG ISLAND
UNITS	PRECAST	PRECAST
CONTRACT # 923-130		
ITEM #1		
1. 8' precast concrete drainage ring (3'0" H)	\$220.00	\$221.00
1a. 8' precast concrete drainage ring (4'6" H)	\$225.00	\$332.00
1b. 8' diameter precast concrete slab (8"H)	\$275.00	\$326.00
1c. 8'-6' diameter precast concrete footing	\$235.00	\$284.00
1d. Traffic dome	\$220.00	\$265.00
ITEM #2		
2a. 10' diameter precast concrete drainage ring (4'H)	\$360.00	\$447.00
2b. 10' diameter precast concrete slab (8"H)	\$420.00	\$525.00
ITEM #3		
3a. 4' diameter precast concrete drainage ring	\$200.00	\$232.00
3b. 4' diameter precast concrete slab	\$160.00	\$180.00
ITEM #4		
4a. Precast catch basin	\$660.00	\$667.00

November 14, 2023

Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of **Precast Concrete Drainage Units, Contract # 923-130, and**

WHEREAS, the bid was advertised and sealed bids were opened on September 27, 2023 and Pelkowski Precast Corp., 294A Old Northport Rd., Kings Park, NY 11754 submitted the lowest dollar bid; and

WHEREAS, Pelkowski Precast Corp., has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Pelkowski Precast Corp., in the amount of: Item 1) \$220.00, 1a) \$225.00, 1b) \$275.00., 1c) \$235.00, 1d) \$220.00, 2a) \$360.00, 2b) \$420.00, 3a) \$200.00, 3b) \$160.00, 4a) \$660.00 for three (3) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions,

Upon a vote being taken, the result was:

No: 2

BID ITEM: Scale Maintenance & Repair (Contract # 823-239)

BID PRICE: Various Prices, see attached tabulation sheet.

LOWEST RESPONSIBLE BIDDER: Oswelier Scales Inc.

COMPETITIVE BID: 9/6/2023

BUDGET ACCOUNT NUMBER : A.8162.44114, A.8170.44114, A.8172.44114

ANTICIPATED EXPENDITURE: \$5,000.00/site

DEPARTMENT: DEC

JUSTIFICATION OF NEED: Maintain Scales at Solid Waste Facility

EXPLANATION IF NOT LOW BIDDER:

Bid was advertised twice, 1st opening was 8/9/23 and one bid was received.

2nd opening was 9/6/23 and one bid was received.

## Scale Maintenance & Repair

Contract# 823-239

Date: 9/6/23 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# A 8162  
A 8170 } .44114  
A 8172 Estimated Amount \$5,000 / site

Vendor	Amount
Oswieiller Scales PO Box 657 33 Lakeside Drive Highland Mills, NY 10930	BID
Advance Scale Company Inc. 2400 Egg Harbor Rd. Lindenwold, NJ 08021	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Deputy

Commissioner

Hancock

Concurs.

Michael Rand  
Director

Nelly Smith  
Senior Office Assistant

<b>SCALE MAINTENANCE &amp; REPAIR</b>	<b>OSWEILER</b>
<b>CONTRACT #823-239</b>	<b>SCALE</b>
ITEM #	
A. RATES	
1. Calibration & Inspection	\$550.00/scale
2. Reg. Hourly Labor Rate	\$80.00/hr.
3. Number of Techs onsite for above labor rate	1
4. Total bid regular hourly onsite (Lines 2 +3 )=	\$80.00
5. Overtime Hourly Rate per Tech	\$120.00/hr.
6. How many Techs onsite for above labor rate	1
7. Total Overtime (Lines 5 + 6) =	\$120.00
8. Travel Rate	\$200.00/day
9. Travel Rate Flat Fee	\$325.00/day
B. Parts Discount off Price List	5%

November 14, 2023  
Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of **Scale Maintenance & Repair, Contract # 823-239**, and

WHEREAS, the bid was advertised twice and sealed bids were opened on September 6, 2023 and Osweiler Scales Inc., PO Box 524 ,33 Lakeside Dr. Highland Mills, NY 10931 submitted the only bid; and

WHEREAS, Osweiler Scales Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Osweiler Scales Inc. in the amount of : A1) \$550.00/scale, A2) \$80.00/hr., A3) 1, A4) \$80.00/hr.- A5) \$120.00/hr., A6) 1, A7) \$120.00/hr., A8) \$200.00/day , 19) \$325.00/day, B) 5% for one (1) year from date of award.

Upon a vote being taken, the result was:

No: 3

BID ITEM: 923-119 Veterinary Medical Supplies

BID PRICE: See Tabulation

LOWEST RESPONSIBLE BIDDER: HSB Veterinary Supply  
Interboro Packaging Corp.

COMPETITIVE BID: 9/27/2023

BUDGET ACCOUNT NUMBER : A. 3510.41185

ANTICIPATED EXPENDITURE: \$40,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: We care for animals and perform surgery on animals

EXPLANATION IF NOT LOW BIDDER:



## Veterinary Medical Supplies

**Contract#** 923-119

**Date:** 9/27/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

**Budget#**

A 3510.41185

**Estimated Amount**

\$40,000

**Vendor**

**Amount**

Ms. Jullian Wisnowski  
HSB Veterinary Supply  
16 Barnhart Drive Hanover, PA. 17331

BID

WA Butler Company  
d/b/a Covetrus North America  
400 Metro Place North Dublin, OH. 43017

Interboro Packaging Corp.  
114 Bracken Rd.  
Montgomery, NY. 12549

BID

Midwest Veterinary Medical Supply  
21467 Holyoke Ave.  
Lakeville, MN 55044

Shelters United/MWI  
3041 W Pasadens Dr.  
Boise, ID 83705

Unipak  
PO Box 332  
West Long Branch, NJ 07764

BID

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

[Signature]

Concurs.

Signed by:

[Signature]  
Michael Rand  
Director

[Signature]  
Nelly Smith  
Senior Office Assistant

## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name *	Alternate Brand *	HSB Veterinary Supply	Unipak Corp	Interboro Packaging
<b>A</b>	<b>Surgery Related</b>							
1	Disposable Sterile Surgical Gown	Extra Large	1		Yes	\$9.00	NO BID	NO BID
2	Disposable Sterile Surgical Gown	Large	1		Yes	\$9.00	NO BID	NO BID
3	Isoflurane	250 ml	1		Yes	\$29.71	NO BID	NO BID
4	Primary IV set w/ 1 inj port	15 drops/min (macro)	1		Yes	\$0.90	NO BID	NO BID
5	Instrument brush stainless steel bristles	standard	1		Yes	\$19.65	NO BID	NO BID
6	Instrument brush nylon bristles	standard	1		Yes	\$20.99	NO BID	NO BID
7	Surgeon Scrub Brush soft texture	standard	1		Yes	NO BID	NO BID	NO BID
8	Endotracheal tube brush	4 mm	1		Yes	\$6.75	NO BID	NO BID
9	Endotracheal tube brush	8 mm	1		Yes	\$6.75	NO BID	NO BID
10	Luer lock injection plug	standard	1		Yes	\$0.69	NO BID	NO BID
11	IV catheter	22 g x 1 in	1		Yes	\$0.95	NO BID	NO BID
12	IV catheter	24 g x 3/4 in	1		Yes	\$0.95	NO BID	NO BID
13	Surgical Gloves powder free	7.5	50 ct	Encore	No	NO BID	NO BID	NO BID
14	Surgical Mask Tie on	standard size	50 ct		Yes	\$5.25	NO BID	NO BID
15	Surgical Mask Ear Loop	standard size	50 ct		Yes	\$5.68	NO BID	NO BID
16	Bouffant surgery cap	21 in	100 ct		Yes	\$8.30	NO BID	NO BID
17	Tattoo Paste	Green	1 oz		yes	\$7.50	NO BID	NO BID
<b>B</b>	<b>Breathing tubes/circuits</b>							
18	Endotracheal tube clear	2.5 w/o cuff	1	Dee Vet Product		\$2.00	NO BID	NO BID
19	Endotracheal tube clear	3 w/ cuff	1	Dee Vet Product		\$2.00	NO BID	NO BID
20	Endotracheal tube clear	3.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
21	Endotracheal tube clear	4 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
22	Endotracheal tube clear	4.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
23	Endotracheal tube clear	5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
24	Endotracheal tube clear	5.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
25	Endotracheal tube clear	6 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
26	Endotracheal tube clear	6.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
27	Endotracheal tube clear	7 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
28	Endotracheal tube clear	7.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
29	Endotracheal tube clear	8 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
30	Endotracheal tube clear	8.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
31	Endotracheal tube clear	9 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
32	Endotracheal tube clear	9.5 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
33	Endotracheal tube clear	10 w/ cuff	1		Yes	\$2.00	NO BID	NO BID
34	Endotracheal tube clear	10.5 w/ cuff	1		Yes	\$7.60	NO BID	NO BID
35	Endotracheal tube clear	11 w/ cuff	1	Dee Vet Product	Yes	\$9.25	NO BID	NO BID
36	Endotracheal tube clear	12 w/ cuff	1	Dee Vet Product	Yes	\$9.25	NO BID	NO BID
37	Anesthesia Circuit	Adult	1		Yes	\$24.00	NO BID	NO BID
38	Anesthesia Circuit	Pediatric	1		Yes	\$18.00	NO BID	NO BID
39	Anesthesia Circuit	Jackson Reese 1/2 L.	1	Jorgensen	Yes	\$21.90	NO BID	NO BID
40	SafeSigh Non-Rebreathing System with Manometer	One size	1	Vetamac	No	NO BID	NO BID	NO BID
41	Anesthesia rebreathing bag	1 Liter	1		Yes	\$7.20	NO BID	NO BID
42	Anesthesia rebreathing bag	2 Liter	1		Yes	\$7.20	NO BID	NO BID
43	Anesthesia rebreathing bag	3 Liter	1		Yes	\$7.20	NO BID	NO BID
44	Anesthesia scavenger tubing	12 feet	1		Yes	\$10.20	NO BID	NO BID
45	Anesthesia mask	Small	1		Yes	\$30.00	NO BID	NO BID
46	Anesthesia mask	Large	1		Yes	\$31.50	NO BID	NO BID
47	Anesthesia mask	Extra Large	1		Yes	\$53.00	NO BID	NO BID
48	V-Gel Rabbit Supraglottic	R1	1		Yes	\$17.30	NO BID	NO BID
49	V-Gel Rabbit Supraglottic	R2	1		Yes	\$17.50	NO BID	NO BID
50	V-Gel Rabbit Supraglottic	R3	1		Yes	\$17.70	NO BID	NO BID

## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name *	Alternate Brand *	HSB Veterinary Supply	Unipak Corp	Interboro Packaging
51	V-Gel Rabbit Supraglottic	R4	1		Yes	\$19.00	NO BID	NO BID
52	V-Gel Rabbit Supraglottic	R5	1		Yes	\$20.40	NO BID	NO BID
53	V-Gel Rabbit Supraglottic	R6	1		Yes	\$20.40	NO BID	NO BID
C	<b>Surgical Instruments</b>							
54	Allis Forceps	6' 4x5 teeth	1	German Steel		\$16.17	NO BID	NO BID
55	Backhaus Towel Clamps	3 1/2'	1	German Steel		\$10.82	NO BID	NO BID
56	Backhaus Towel Clamps	5 1/2'	1	German Steel		\$11.18	NO BID	NO BID
57	bishop-harmon forcep	3.25' 1x2 teeth	1	German Steel		\$13.65	NO BID	NO BID
58	Brown Adson Forceps	4 3/4' 7x7 teeth	1	German Steel		\$11.55	NO BID	NO BID
59	DeBakey Forceps	6'	1	German Steel		\$45.00	NO BID	NO BID
60	eyelid speculum	2'	1	German Steel		\$16.00	NO BID	NO BID
61	Halsted Mosquito Forceps	5' curved	1	German Steel		\$10.76	NO BID	NO BID
62	Halsted Mosquito Forceps	5' straight	1	German Steel		\$10.76	NO BID	NO BID
63	Halsted Mosquito Forceps	3 1/2' curved	1	German Steel		\$10.76	NO BID	NO BID
64	Halsted Mosquito Forceps	3 1/2' straight	1	German Steel		\$10.76	NO BID	NO BID
65	Kelly Forceps	5 1/2' curved	1	German Steel		\$11.76	NO BID	NO BID
66	Kelly Forceps	5 1/2' straight	1	German Steel		\$11.76	NO BID	NO BID
67	Mayo Scissors	6 3/4' straight	1	German Steel		\$12.60	NO BID	NO BID
68	Metzenbaum Scissors	7' curved	1	German Steel		\$16.67	NO BID	NO BID
69	Olsen Hegar Needle Driver	6 1/2'	1	German Steel		\$24.50	NO BID	NO BID
70	Olsen Hegar Needle Driver	5 1/2'	1	German Steel		\$24.50	NO BID	NO BID
71	Rochester-Carmalt forceps	6 1/4' curved	1	German Steel		\$17.64	NO BID	NO BID
72	Scalpel Handle	#3	1	German Steel		\$5.00	NO BID	NO BID
73	Ssnook OE Hook	Standard	1	German Steel		\$13.65	NO BID	NO BID
74	Stainless instrument tray	standard	1		Yes	\$33.00	NO BID	NO BID
75	Surgical Instrument Wrap	30x30	1		Yes	\$5.99	NO BID	NO BID
D	<b>General supplies</b>							
76	Powder Free Latex exam gloves	Small	100 ct		Yes	\$5.50	\$4.90	\$3.40
77	Powder Free Latex exam gloves	Medium	100 ct		Yes	\$6.50	\$4.90	\$3.40
78	Powder Free Latex exam gloves	Large	100 ct		Yes	\$6.50	\$4.90	\$3.40
79	Powder Free Latex exam gloves	X Large	100 ct		Yes	\$14.80	\$4.90	\$3.40
80	Cotton balls	medium	2000 ct		yes	\$21.00	NO BID	NO BID
81	Cotton tipped Applicators	6 in	1000 ct		yes	\$5.64	NO BID	NO BID
82	Non woven gauze sponges	3x3 4 ply	200 sleeve		Yes	\$2.25	NO BID	NO BID
83	Oster A5 Golden Clipper	Standard	1	Oster		NO BID	NO BID	NO BID
84	Oster Cyrogen Elite blade	size 10	1	Oster		NO BID	NO BID	NO BID
85	Oster Cyrogen Elite blade	size 30	1	Oster		NO BID	NO BID	NO BID

## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name	Alternate Brand	HSB Veterinary Supply	Unipak Corp	Interboro Packaging
86	Oster Cyrogen Elite blade	size 40	2	Oster		NO BID	NO BID	NO BID
87	Schirmer Tear Test Strips	standard	100 ct		Yes	\$22.80	NO BID	NO BID
88	Fluorescein Sodium Ophtho Strips	Standard	100 ct		Yes	\$13.50	NO BID	NO BID
89	Digital Thermometer	Standard	1		yes	\$2.85	NO BID	NO BID
90	Lubricating Jelly foil pack	3 g	144 ct		yes	\$8.00	NO BID	NO BID
91	Kwik stop	standard	1/2 oz		yes	\$5.59	NO BID	NO BID
92	Silver nitrate sticks	standard			yes	\$42.50	NO BID	NO BID
93	Yellow isolation gowns	Standard size	1 case		yes	\$31.50	NO BID	NO BID
94	Urine Test strips	Glu bil ket/bld/ph/pro/uro/bit	100 ct		yes	\$37.00	NO BID	NO BID
E	Cleaning Agents							
95	Autoclave Cleaner	16 oz	1		Yes	NO BID	NO BID	NO BID
96	Betadine Scrub	1 gallon	1		Yes	\$44.50	NO BID	NO BID
97	Betadine Solution	1 gallon	1		Yes	\$50.00	NO BID	NO BID
98	Chlorhexidine Scrub	1 gallon	1		Yes	\$30.17	NO BID	NO BID
99	Chlorhexidine Solution	1 gallon	1		Yes	\$18.29	NO BID	NO BID
100	Clipperside	standard can	1		Yes	\$6.95	NO BID	NO BID
101	Hydrogen Peroxide	1 gallon	1		Yes	\$10.39	NO BID	NO BID
102	Instrument Milk concentrate	1 gallon	1		Yes	\$51.00	NO BID	NO BID
103	Isopropyl Alcohol	1 gallon	1		Yes	\$21.35	NO BID	NO BID
104	Kool Lube	standard can	1		Yes	\$6.95	NO BID	NO BID
105	Rescue	55 gallon drum	1	Virox	Yes	NO BID	NO BID	NO BID
106	Rescue	ready to use wipes	160 ct	Virox	Yes	NO BID	NO BID	NO BID
107	Rescue EZ action pump	30 55 gallon	1	Virox	Yes	NO BID	NO BID	NO BID
108	Surgical Instrument Cleaner concentrate	8 oz	1	Miltex	Yes	\$12.50	NO BID	NO BID
F	Injectable Medications							
109	Acepromazine Inj	10 mg/ml	50 ml		Yes	\$28.88	NO BID	NO BID
110	Atropine	1/120 gr smallest bottle	1		Yes	NO BID	NO BID	NO BID
111	Benadryl Inj	50 mg/ml	10 ml		yes	\$16.75	NO BID	NO BID
112	Buprenorphine	0.3 mg/ml	5 x 1 ml vials		Yes	\$32.26	NO BID	NO BID
113	Butorphanol inj	10 mg/ml 10 ml	1		yes	\$169.10	NO BID	NO BID
114	Convenia	80 mg/ml 10 ml	1	Zoetis	Yes	NO BID	NO BID	NO BID
115	Dextrose	50% smallest bottle size	1		Yes	\$4.25	NO BID	NO BID
116	Diazepam	5 mg/ml 10 ml	1		Yes	\$56.37	NO BID	NO BID
117	Epinephrine	1:1000 smallest bottle	1		Yes	\$35.40	NO BID	NO BID
118	Euthanasia Solution	100 ml	1		Yes	\$60.00	NO BID	NO BID
119	Heparin	10,000u/ml smallest bottle	1		Yes	\$5.55	NO BID	NO BID
120	Ketamine	100 mg/ml 10 ml	1		Yes	\$9.57	NO BID	NO BID
121	Lactated Ringers	500 ml bag	1		Yes	\$115.22	NO BID	NO BID
122	Lidocaine	2% smallest bottle size	1		Yes	\$4.38	NO BID	NO BID
123	Sodium Chloride	500 ml bag	1		Yes	\$115.22	NO BID	NO BID
124	Sodium Chloride	250 ml bag	1		Yes	\$141.45	NO BID	NO BID
125	Tiletamine /zolazepam	100 mg/ml 5 ml	1		Yes	\$60.00	NO BID	NO BID
126	Dexmedetomidine	5 mg/10 ml	10 ml		Yes	\$116.00	NO BID	NO BID
127	Atipamezole	5 mg/ml	10 ml		Yes	\$61.00	NO BID	NO BID
G	Bandage Material							
128	Zonas Porus Tape	1 in	12 ct		Yes	\$22.00	NO BID	NO BID
129	Zonas Porus Tape	2 in	6 ct		Yes	\$22.00	NO BID	NO BID
130	Cast Padding	2 in	largest size box		yes	\$22.85	NO BID	NO BID
131	Cast padding	3 in	largest size box		yes	\$15.76	NO BID	NO BID
132	Cling Gauze	2 in	largest size box		yes	\$2.30	NO BID	NO BID

## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name *	Alternate Brand *	HSB Veterinary Supply	Unipak Corp	Interboro Packaging
133	Cling Gauze	3 in	largest size box		yes	\$2.40	NO BID	NO BID
134	Cohesive Bandage	2 in	18 ct		yes	\$28.69	NO BID	NO BID
135	Cohesive Bandage	3 in	12 ct		yes	\$27.63	NO BID	NO BID
136	Telfa Nonstick pads	3x4 in	100 ct		Yes	\$6.75	NO BID	NO BID
137	Elastic Adhesive Bandage	2 in	largest size box		Yes	\$12.95	NO BID	NO BID
H	Syringes/Needles							
138	TB Luer slip syringes	1 cc w/ no needle LS	100 ct		Yes	\$8.00	NO BID	NO BID
139	TB Luer slip syringes	1 cc w/ 25 g x 5/8 in needle	100 ct		yes	\$8.75	NO BID	NO BID
140	Luer lock Syringes	3 cc w/ 22 g x 1 in needle	100 ct		yes	\$7.15	NO BID	NO BID
141	Luer lock Syringes	3 cc w/ 20 g x 1 in needle	100 ct		yes	\$7.15	NO BID	NO BID
142	Luer lock Syringes	6 cc	100 ct		yes	\$8.25	NO BID	NO BID
143	Luer lock Syringes	10 cc	100 ct		yes	\$11.00	NO BID	NO BID
144	Luer Slip Syringes	3 cc	100 ct		yes	\$6.90	NO BID	NO BID
145	Luer Slip Syringes	6 cc	50 ct		yes	\$21.25	NO BID	NO BID
146	Curved tip syringe	12 cc	50 ct		yes	\$15.25	NO BID	NO BID
147	Poly Hub needles	25g x 5/8	100 ct		yes	\$4.00	NO BID	NO BID
148	Poly Hub needles	22 g x 1 in	100 ct		yes	\$4.00	NO BID	NO BID
149	Poly Hub needles	22 g x 3/4 in	100 ct		yes	\$4.25	NO BID	NO BID
150	Poly Hub needles	20 g x 1 in	100 ct		yes	\$4.00	NO BID	NO BID
151	Poly Hub needles	20 g x 1 1/2 in	100 ct		yes	\$4.25	NO BID	NO BID
152	Poly Hub needles	18 g x 1 in	100 ct		yes	\$4.00	NO BID	NO BID
153	Winged Infusion set	21 g	1		yes	\$0.55	NO BID	NO BID
154	Winged Infusion set	23 g	1		yes	\$0.55	NO BID	NO BID
155	Sharps container	8 qt	1		yes	\$5.14	NO BID	NO BID
156	Sharps container	12 qt	1		yes	\$10.61	NO BID	NO BID
I	Muzzles/Ecollars							
157	Nylon Muzzles	XXS	1		yes	\$4.71	NO BID	NO BID
158	Nylon Muzzles	XS	1		yes	\$4.77	NO BID	NO BID
159	Nylon Muzzles	S	1		yes	\$4.88	NO BID	NO BID
160	Nylon Muzzles	M	1		yes	\$4.98	NO BID	NO BID
161	Nylon Muzzles	L	1		yes	\$5.28	NO BID	NO BID
162	Nylon Muzzles	XL	1		yes	\$5.60	NO BID	NO BID
163	Nylon Muzzles	XXL	1		yes	\$6.20	NO BID	NO BID
164	Nylon Muzzles	XXXL	1		yes	\$8.60	NO BID	NO BID
165	Nylon Muzzles Cat	Small	1		yes	\$5.15	NO BID	NO BID
166	Nylon Muzzle Cat	Medium	1		yes	\$5.15	NO BID	NO BID
167	Nylon Muzzle Cat	Large	1		yes	\$5.15	NO BID	NO BID
168	Elizabethan Clear Collar	7.5 cm	1		Yes	\$1.30	NO BID	NO BID
169	Elizabethan Clear Collar	10 cm	1		Yes	\$1.50	NO BID	NO BID
170	Elizabethan Clear Collar	12 cm	1		Yes	\$1.80	NO BID	NO BID
171	Elizabethan Clear Collar	15 cm	1		Yes	\$2.00	NO BID	NO BID
172	Elizabethan Clear Collar	20 cm	1		Yes	\$2.30	NO BID	NO BID
173	Elizabethan Clear Collar	25 cm	1		Yes	\$3.00	NO BID	NO BID
174	Elizabethan Clear Collar	30 cm	1		Yes	\$3.50	NO BID	NO BID
J	Oral Medications							
175	Acepromazine tablet	10 mg	100 ct		Yes	\$52.42	NO BID	NO BID
176	Acepromazine tablet	25 mg	100 ct		Yes	\$77.39	NO BID	NO BID
177	Amoxicillin/Clavulanic acid liquid	62.5 mg/ml	15 ml		yes	\$12.83	NO BID	NO BID
178	Amoxicillin/Clavulanic acid tablets	62.5 mg	1 box		yes	\$63.26	NO BID	NO BID
179	Amoxicillin/Clavulanic acid tablets	125 mg	1 box		yes	\$117.22	NO BID	NO BID
180	Amoxicillin/Clavulanic acid tablets	250 mg	1 box		yes	\$193.04	NO BID	NO BID



## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name *	Alternate brand *	HSB Veterinary Supply	Unipak Corp	Interboro Packaging
181	Amoxicillin/Clavulanic acid tablets	375 mg	1 box		yes	\$275.83	NO BID	NO BID
182	Carprolen tablets	25 mg	180 ct		yes	\$44.49	NO BID	NO BID
183	Carprolen tablets	75 mg	180 ct		yes	\$55.01	NO BID	NO BID
184	Carprolen tablets	100 mg	180 ct		yes	\$67.31	NO BID	NO BID
185	Cefpodoxime	100 mg	100 ct		yes	\$39.45	NO BID	NO BID
186	Cefpodoxime	200 mg	100 ct		yes	\$71.75	NO BID	NO BID
187	Cephalexin Capsules	500 mg	500 ct		yes	\$40.24	NO BID	NO BID
188	Cephalexin Capsules	250 mg	500 ct		yes	\$30.00	NO BID	NO BID
189	Cephalexin chewables	150 mg	100 ct		yes	NO BID	NO BID	NO BID
190	Cephalexin chewables	300 mg	100 ct		yes	NO BID	NO BID	NO BID
191	Cephalexin chewables	600 mg	100 ct		yes	NO BID	NO BID	NO BID
192	Cetirizine	10 mg	500 ct		yes	\$9.14	NO BID	NO BID
193	Clindamycin capsules	75 mg	200 ct		yes	\$25.92	NO BID	NO BID
194	Clindamycin capsules	150 mg	100 ct		yes	\$8.18	NO BID	NO BID
195	Clindamycin capsules	300 mg	100 ct		yes	\$13.95	NO BID	NO BID
196	Clindamycin liquid	25 mg/ml	20 ml		yes	\$2.88	NO BID	NO BID
197	Clindamycin tablets	25 mg	400 ct		yes	\$145.00	NO BID	NO BID
198	Cyprohepatidine	4 mg	100 ct		yes	\$4.15	NO BID	NO BID
199	Diphenhydramine capsules	25 mg	100 ct		yes	\$2.42	NO BID	NO BID
200	Diphenhydramine capsules	50 mg	100 ct		yes	\$3.09	NO BID	NO BID
201	Diphenhydramine Liquid	12.5 mg/5 ml	16 oz		yes	\$15.06	NO BID	NO BID
202	Doxycycline capsules	100 mg	250 ct		yes	\$38.99	NO BID	NO BID
203	Doxycycline tablets	100 mg	500 ct		yes	\$26.00	NO BID	NO BID
204	Enrofloxacin tablet	22.7 mg	100 ct		Yes	\$72.55	NO BID	NO BID
205	Enrofloxacin tablet	68 mg	50 ct		Yes	\$55.04	NO BID	NO BID
206	Enrofloxacin tablet	136 mg	50 ct		Yes	\$95.48	NO BID	NO BID
207	Famotidine	20 mg	100 ct		yes	\$2.50	NO BID	NO BID
208	Fluconazole tablets	50 mg	100 ct		yes	\$3.00	NO BID	NO BID
209	Fluconazole tablets	100 mg	100 ct		yes	\$4.71	NO BID	NO BID
210	Gabapentin capsules	100 mg	500 ct		yes	\$8.99	NO BID	NO BID
211	Gabapentin capsules	300 mg	500 ct		yes	\$16.47	NO BID	NO BID
212	Gabapentin Liquid	250 mg/5 ml	470 ml		yes	NO BID	NO BID	NO BID
213	Itraconazole liquid	10 mg/ml	52 ml		yes	\$50.95	NO BID	NO BID
214	Ketoconazole tablets	200 mg	100 ct		yes	\$39.60	NO BID	NO BID
215	Lactulose	10 gm/15 ml	8 oz		yes	\$5.85	NO BID	NO BID
216	Meloxicam	1.5 mg/ml	10 ml		yes	\$11.82	NO BID	NO BID
217	Metronidazole Tablets	250 mg	500 ct		yes	\$14.69	NO BID	NO BID
218	Metronidazole Tablets	500 mg	500 ct		yes	\$26.85	NO BID	NO BID
219	Minocycline capsules	100 mg	50 ct		yes	\$13.29	NO BID	NO BID
220	Mirtazapine	15 mg	30 ct		yes	\$2.12	NO BID	NO BID
221	Pradofloxacin	25 mg/ml	30 ml		Yes	\$60.59	NO BID	NO BID
222	Prednisolone	5 mg	1000 ct		yes	\$48.27	NO BID	NO BID
223	Prednisone tablets	5 mg	100 ct		yes	\$2.99	NO BID	NO BID
224	Prednisone tablets	10 mg	500 ct		yes	\$18.00	NO BID	NO BID
225	Prednisone tablets	20 mg	100 ct		yes	\$5.75	NO BID	NO BID
226	Sulfamethoxazole/Trimethoprim Liquid	200 mg/40 mg per 5 ml	16 oz		yes	\$24.69	NO BID	NO BID
227	Sulfamethoxazole Trimethoprim Tablet	480 mg	100 ct		Yes	\$3.99	NO BID	NO BID
228	Sulfamethoxazole Trimethoprim Tablet	960 mg	100 ct		Yes	\$4.49	NO BID	NO BID
229	Terbutaline tablets	250 mg	100 ct		yes	\$12.75	NO BID	NO BID
230	Tramadol	50 mg	100 ct		yes	\$2.99	NO BID	NO BID
231	Trazadone	50 mg	100 ct		yes	\$3.26	NO BID	NO BID
232	Trazadone	150 mg	500 ct		yes	\$21.72	NO BID	NO BID
233	Trazadone	150 mg	100 ct		yes	\$5.98	NO BID	NO BID
K	Diagnostic Related							

## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name *	Alternate Brand *	HSB Veterinary Supply	Unipak Corp	Interborn Packaging
234	Microscope slides	plain	72 ct		yes	\$2.33	NO BID	NO BID
235	Cover slips	22x22	1 ounce		yes	\$1.39	NO BID	NO BID
236	Dipquick stain kit w/ jars	180 ml	1		yes	\$36.45	NO BID	NO BID
237	Dipquick refills	Fixative	500 ml		yes	\$24.00	NO BID	NO BID
238	Dipquick refills	Eosin	500 ml		yes	\$25.50	NO BID	NO BID
239	Dipquick refills	Counter stain	500 ml		yes	\$27.85	NO BID	NO BID
240	Lens cleaning solution		1 oz		yes	\$14.10	NO BID	NO BID
241	Fecal diagnostic kit	standard	50 ct		yes	\$10.29	NO BID	NO BID
242	Mineral Oil	1 Gallon	1		Yes	NO BID	NO BID	NO BID
243	Immersion Oil	Type A	1 oz		Yes	\$21.00	NO BID	NO BID
244	Fecal Float ready to use	1 Gallon	1		Yes	\$38.00	NO BID	NO BID
245	Culturette swab BBL	6 in	1		Yes	NO BID	NO BID	NO BID
246	Lint free lens tissues		280 ct		yes	\$3.75	NO BID	NO BID
247	Vacutainer Blood Collection Tube Lavender EDTA	2 ml	100 ct		Yes	NO BID	NO BID	NO BID
248	Vacutainer Blood Collection Tube SST Serum Separation 3.5 ml	3.5 ml	100 ct		Yes	NO BID	NO BID	NO BID
249	Blood Collection Plain Serum Tube Vacutite	3 ml	50 ct		Yes	NO BID	NO BID	NO BID
1.	<b>Preventives/Dewormers</b>							
250	Advantix	4-10 lbs	6 ct		Yes	NO BID	NO BID	NO BID
251	Advantix	11-20 lbs	6 ct		Yes	NO BID	NO BID	NO BID
252	Advantix	21-55 lbs	6 ct		Yes	NO BID	NO BID	NO BID
253	Advantix	56+ lbs	6 ct		Yes	NO BID	NO BID	NO BID
254	Albon	250 mg/ml	16 oz		Yes	\$110.65	NO BID	NO BID
255	Albon	125 mg	200 ct		Yes	NO BID	NO BID	NO BID
256	Albon	250 mg	500 ct		Yes	NO BID	NO BID	NO BID
257	Albon	500 mg	200 ct		Yes	NO BID	NO BID	NO BID
258	Bravecto chew	4-10 lbs	10ct		Yes	\$420.00	NO BID	NO BID
259	Bravecto chew	10-22 lbs	10ct		Yes	\$428.00	NO BID	NO BID
260	Bravecto chew	22-44 lbs	10ct		Yes	\$439.00	NO BID	NO BID
261	Bravecto chew	44-88 lbs	10ct		Yes	\$445.00	NO BID	NO BID
262	Bravecto chew	88-123 lbs	10ct		Yes	\$449.00	NO BID	NO BID
263	Credelio	4-6 lbs	10X6ds		Yes	\$781.41	NO BID	NO BID
264	Credelio	6-12 lbs	10X6ds		Yes	\$790.13	NO BID	NO BID
265	Credelio	12-25 lbs	10X6ds		Yes	\$799.68	NO BID	NO BID
266	Credelio	25-50 lbs	10X6ds		Yes	\$819.32	NO BID	NO BID
267	Credelio	51-100 lbs	10X6ds		Yes	\$840.42	NO BID	NO BID
268	Ivermectin/Pyrantel Heartworm prevention	Dog 0-25 lbs	10x6 doses		Yes	\$168.08	NO BID	NO BID
269	Ivermectin/Pyrantel Heartworm prevention	Dog 26-50 lbs	10x6 doses		Yes	\$225.19	NO BID	NO BID
270	Ivermectin/Pyrantel Heartworm prevention	Dog 51-100	10x6 doses		Yes	\$292.03	NO BID	NO BID
271	Nexgard Chew	4-10 lbs	10X6ds		Yes	\$892.20	NO BID	NO BID
272	Nexgard Chew	10-24 lbs	10X6ds		Yes	\$911.60	NO BID	NO BID
273	Nexgard Chew	24-60 lbs	10X6ds		Yes	\$931.00	NO BID	NO BID
274	Nexgard Chew	60-121 lbs	10X6ds		Yes	\$940.70	NO BID	NO BID
275	Fenbendazole Liquid	10%	1000 ml		Yes	\$165.00	NO BID	NO BID
276	Fenbendazole Powder	222 mg/g	1 lb		Yes	\$421.00	NO BID	NO BID
277	Praziquantel injectable	56.8 mg/ml	10 ml		Yes	\$99.26	NO BID	NO BID
278	Pyrantel Pamoate	50 mg/ml	1 qt		Yes	\$23.74	NO BID	NO BID
279	Pyrantel Pamoate/Praziquantel	30 mg/30 mg small dog	largest bottle		Yes	\$193.00	NO BID	NO BID
280	Pyrantel Pamoate/Praziquantel	114 mg/114 mg large dog	largest bottle		Yes	\$485.00	NO BID	NO BID
281	Selamectin	Kitten/Puppy up to 5 lbs	3 ct		Yes	\$18.40	NO BID	NO BID
282	Selamectin	Cat 5.1-15 lbs	6 ct		Yes	\$40.20	NO BID	NO BID

## 923-119 Veterinary Medical Supplies

Item #	Item Name	Strength/Style/Size	Quantity	Brand name *	Alternate Brand *	HSB Veterinary Supply	Unipak Corp	Interbom Packaging
283	Selamectin	Cat 15.1-22 lbs	6 ct		Yes	\$43.25	NO BID	NO BID
284	Selamectin	Dog 5.1-10 lbs	6 ct		yes	\$37.95	NO BID	NO BID
285	Selamectin	Dog 10.1-20 lbs	6 ct		yes	\$39.15	NO BID	NO BID
286	Selamectin	Dog 20.1-40 lbs	6 ct		yes	\$41.20	NO BID	NO BID
287	Selamectin	Dog 40.1-85 lbs	6 ct		yes	\$49.00	NO BID	NO BID
288	Selamectin	Dog 85.1-130 lbs	6 ct		Yes	\$73.85	NO BID	NO BID
289	Simparica	2.8-5.5 lbs	10X6ds		Yes	NO BID	NO BID	NO BID
290	Simparica	5.6-11 lbs	10X6ds		Yes	NO BID	NO BID	NO BID
291	Simparica	11-22 lbs	10X6ds		Yes	NO BID	NO BID	NO BID
292	Simparica	22-44 lbs	10X6ds		Yes	NO BID	NO BID	NO BID
293	Simparica	44-88 lbs	10X6ds		Yes	NO BID	NO BID	NO BID
294	Simparica	88-132 lbs	10X6ds		Yes	NO BID	NO BID	NO BID
M	Eye Medications							
295	Artificial Tears ointment	3.5 gm	1		yes	\$5.79	NO BID	NO BID
296	Erythromycin Ophth Ointment	0.50%	1		yes	\$7.30	NO BID	NO BID
297	Eye wash	2 oz	1		yes	NO BID	NO BID	NO BID
298	Gentamicin Sulfate Ophth Solution	0.30%	1		yes	\$2.05	NO BID	NO BID
299	NeoPolyBac Ophthalmic	3.5 gm	1		yes	\$5.10	NO BID	NO BID
300	NeoPolyDex Ophth ointment	3.5 gm	1		yes	\$4.80	NO BID	NO BID
301	Ofloxacin Ophth Solution	0.30%	1		yes	\$5.25	NO BID	NO BID
302	Optimune ointment	3.5 gm	1		yes	\$41.89	NO BID	NO BID
303	Optixcare	20 g	1		yes	\$8.98	NO BID	NO BID
304	Tobramycin Ophth solution	0.30%	1		yes	\$3.80	NO BID	NO BID
N	Topicals/Ears							
305	Animax Ointment	7.5 ml	1		yes	\$5.83	NO BID	NO BID
306	Miconazole Spray	120 ml	1		yes	NO BID	NO BID	NO BID
307	Mometamax	15 g	1		yes	\$17.71	NO BID	NO BID
308	Oscurnia Canine Otic	1 ml	20 ct	Elance	Yes	\$155.00	NO BID	NO BID
309	Stem Gel-Green tea extract	30 ml	1	Nexderma	Yes	\$18.00	NO BID	NO BID
O	Vaccines							
310	Da2PPV/Canine distemper virus, adenovirus type 1 and 2, canine parainfluenza virus, and canine parvovirus	1 ml vials			Yes	\$160.00	NO BID	NO BID
311	Rabies 3 yr	10 ml vials			Yes	\$156.00	NO BID	NO BID
312	Canine Bordetella, canine parainfluenza virus, and canine adenovirus type	Intranasal 1 ml			Yes	\$156.00	NO BID	NO BID
313	FCRCP-Ch/Feline Rhinotracheitis Virus, Feline Calicivirus, Feline Panleukopenia Virus (modified live viruses), <i>Chlamydia felis</i> * (avirulent live bacteria)	1 ml vials			Yes	\$143.00	NO BID	NO BID
* Only one brand shall be submitted with your bid per each item								



11/14/2023  
Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of Veterinary  
Medical Supplies Contract # 923-119; and

WHEREAS, the bid was advertised and sealed bids were opened on September  
27, 2023 and HSB Veterinary Supply, 16 Barnhart Drive, Hanover, PA. 17331; and Interboro  
Packaging Corp., 114 Bracken Rd., Montgomery, NY 12549, submitted bids and

WHEREAS, HSB Veterinary Supply., and Interboro Packaging, have been  
determined to be responsible bidders.

NOW, THEREFORE, on a motion of  
seconded by , be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to  
the following vendors: HSB Veterinary Supply, items: A 1-6, A 8-12, A 14-17, B 18-39, B 41-53, C  
54-75, D 80-82, D 87-94, E 96-104, E 108, F 109, F 111-113, F 115-127, G 128-137, H 138-156, I  
157-174, J 175-188, J 192-211, J 213-233, K 234-241, K 243-244, K 246, L 254, L 258-288, M 295-  
296, M 298-304, N 305, N 307-309, O 310-313, and Interboro Packaging Corp., items: D 76-79 in  
the amount of various prices as indicated on the tabulation sheet for one (1) year from date of  
award.

Upon a vote being taken, the result was:

No: 4

BID ITEM: New T480 Chassis 40,600 GVW (or equal) with 304SS Dump  
Body, Hitch, Plow and Central Hydraulics with options (1023-259)

BID PRICE: See Bid Submission Sheet

LOWEST RESPONSIBLE BIDDER: Suffolk County Brake Service Inc.

COMPETITIVE BID: 10/4/2023

BUDGET ACCOUNT NUMBER : H22.5110.32302, DB.1640.44120

ANTICIPATED EXPENDITURE: \$600,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED: \_\_\_\_\_

EXPLANATION IF NOT LOW BIDDER:  
\_\_\_\_\_  
\_\_\_\_\_

**New T480 Chassis 40,600 GVW (or equal) with 304SS Dump Body,  
Hitch, Plow and Central Hydraulics with Options**

Contract# 1023-259

Date: 10/4/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# H22.510.32302  
DB-1640.44120 Estimated Amount \$1,000,000<sup>00</sup>

Vendor	Amount
Suffolk County Brake Service 862 Lincoln Avenue Bohemia, NY 11716	1) \$280,427.96./ea. 2) 10% (Discount on Parts) 3) \$189.00/hr. (labor Rate)
Gabrielle Truck Sales 3200 Horseblock Road Medford, NY 11763	1) \$289,925.00./ea. 2) 20% (Discount on Parts) 3) \$195.00/hr. (labor Rate)

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.

Michael Rand  
Director

Nelly Smith  
Senior Office Assistant

November 14, 2023  
Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of **New T480 Chassis 40,600 GVW (or equal) with 304SS Dump Body, Hitch, Plow and Central Hydraulics with Options, Contract # 1023-259, and**

WHEREAS, the bid was advertised and sealed bids were opened on October 4, 2023 and Suffolk County Brake Service, Inc., 862 Lincoln Ave., Bohemia, NY 11716 submitted the lowest dollar bid; and

WHEREAS, Suffolk County Brake Service, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Suffolk County Brake Service, Inc. in the amount of: 1) \$280,427.96/ea., 2) 10% (discount on parts), 3) \$189.00/hr. (labor rate) for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions

Upon a vote being taken, the result was:

No: 5

BID ITEM: New Fast Dump Trailer (1023-260)

BID PRICE: See Attached Bid Submission Sheet

LOWEST RESPONSIBLE BIDDER: Suffolk County Brake Service, Inc.

COMPETITIVE BID: 10/4/2023

BUDGET ACCOUNT NUMBER : H22.5110.32302, DB.1640.44120

ANTICIPATED EXPENDITURE: \$200,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED: \_\_\_\_\_

EXPLANATION IF NOT LOW BIDDER:  
\_\_\_\_\_  
\_\_\_\_\_

## New East Dump Trailer (or equal)

Contract# 1023-260

Date: 10/4/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

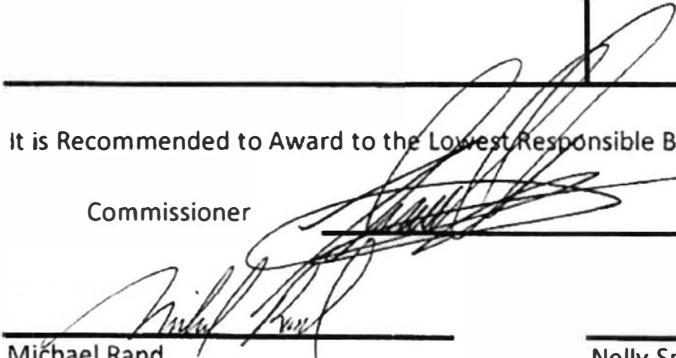
Budget# H22.5110.32302  
DB 1640.44120 Estimated Amount \$ 200,000<sup>00</sup>

Vendor	Amount
Suffolk County Brake Service 862 Lincoln Avenue Bohemia, NY 11716	1) \$126,100.00/ea. 2) 10% (discount on Parts) 3) \$189.00/hr. (Labor Rate)
Gabrielle Truck Sales 3200 Horseblock Road Medford, NY 11763	1) \$135,150.00/ea. 2) 20% (discount on Parts) 3) \$195.00/hr. (Labor Rate)

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.

  
\_\_\_\_\_  
Michael Rand  
Director

\_\_\_\_\_  
Nelly Smith  
Senior Office Assistant

November 14, 2023  
Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of **New East Dump Trailer (or equal) # 1023-260**, and

WHEREAS, the bid was advertised and sealed bids were opened on October 4, 2023 and Suffolk County Brake Service, Inc., 862 Lincoln Ave., Bohemia, NY 11716 submitted the lowest dollar bid; and

WHEREAS, Suffolk County Brake Service, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Suffolk County Brake Service, Inc. in the amount of: 1) \$126,100.00/ea., 2) 10% (discount on parts), 3) \$189.00/hr. (labor rate) for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions

Upon a vote being taken, the result was:

No: 6

BID ITEM: 923-74 Strikers for Compst Grinder CBI 6000

BID PRICE: \$109.00/each

LOWEST RESPONSIBLE BIDDER: AMN Wear Parts

COMPETITIVE BID: Yes, 10/18/23 (2nd Advertisment)

BUDGET ACCOUNT NUMBER : A.8170.44120

ANTICIPATED EXPENDITURE: \$32,700.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: We need grinder tips to grind debris

EXPLANATION IF NOT LOW BIDDER:

Please Note: This Bid was advertised twice. The first advertisement produced only one (1) bid. The second advertisement only one (1) bidder.



## Strikers for Compost Grinder CBI 6000

Contract# 923-74

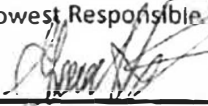
Date: 10/18/23 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.


Budget# A 3170.44/20 Estimated Amount \$32,700

Vendor	Amount
AMN Wear Parts PO Box 366 Whitehall, MT. 59759	\$109.00/ea.
Emerald Equipment SYS 7600 Morgan Road Liverpool, NY. 13090	
Grinder Wear Parts 2062 20th Ave. S.E. Largo, FL. 33771	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Deputy Commissioner Hancock  Concurs.

Signed by:

  
Michael Rand  
Director

  
Nelly Smith  
Senior Office Assistant

November 14, 2023  
Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of **Strikers for Compost Grinder CBI 6000, Contract 923-74, and**

WHEREAS, the bid was advertised twice and sealed bids were opened on October 18, 2023 and AMN Wear Parts, PO Box 366, Whitehall, MT. 59759 submitted the only bid; and

WHEREAS, AMN Wear Parts, has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to AMN Wear Parts, in the amount of \$109.00/each for one (1) year from date of award.

Upon a vote being taken, the result was:

No: 7

BID ITEM: 1023-262 Catch Basin Cleaner with Water Tight Body

BID PRICE: 1) \$296,681.00/ea., 2) 2% (discount on parts), 3) \$115.00.hr.(labor rate)

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE BID: 10/18/23

BUDGET ACCOUNT NUMBER : H22.5110.32302 *BL*

ANTICIPATED EXPENDITURE: \$600,000.00

DEPARTMENT: DPW

JUSTIFICATION OF NEED: \_\_\_\_\_

EXPLANATION IF NOT LOW BIDDER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Catch Basin Cleaner with Water Tight Body**

**Contract#** 1023-262

**Date:** 10/18/23

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

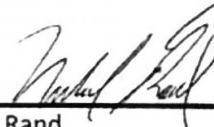
**Budget#** H.22.5110..32302 **Estimated Amount** \$600,000<sup>00</sup>

Vendor	Amount
Trius Inc. 458 Johnson Ave. PO Box 158 Bohemia, NY 11716	
Suffolk County Brake Service 862 Lincoln Avenue Bohemia, NY 11716	
Gabrielli Truck Sales 3200 Horseblock Rd. Medford, NY 11763	
Jack Doheny Co. 777 Doheny Drive Notrhville, MI 48167	
Jet Vac Equipment 195 Green pond Road Rockaway, NJ 07866	1) \$345,200.00 /ea. 2) 10% (discount on parts) 3) \$175.00/hr. (labor rate)
Trux, Inc. 1365 Lakeland Ave. Bohemia, NY 11716	1) \$296,681.00 /ea. 2) 2% (discount on parts) 3) \$115.00/hr. (labor rate)

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.

  
\_\_\_\_\_  
Michael Rand  
Director

\_\_\_\_\_  
Nelly Smith  
Senior Office Assistant

November 14, 2023  
Resolution No. 10

WHEREAS, the Town solicited competitive bids for the purchase of **Catch Basin Cleaner with Water Tight Body(or equal) # 1023-262**, and

WHEREAS, the bid was advertised and sealed bids were opened on October 18, 2023 and Trux, Inc., 1365 Lakeland Ave., Bohemia, NY 11716 submitted the lowest dollar bid; and

WHEREAS, Trux, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trux, Inc. in the amount of: 1) \$296,681.00/ea., 2) 2% (discount on parts), 3) \$115.00/hr. (labor rate) for one (2) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions

Upon a vote being taken, the result was:

No: 8

BID ITEM: 1023-141 Uniforms

BID PRICE: See Tabulation

LOWEST RESPONSIBLE BIDDER: Eastern Uniform

COMPETITIVE BID: 11/08/2023 (2nd Adv)

BUDGET ACCOUNT NUMBER : A.1440.4172

ANTICIPATED EXPENDITURE: \$120,000.00

DEPARTMENT: PERSONNEL

JUSTIFICATION OF NEED: Per Collective Bargaining Agreement

EXPLANATION IF NOT LOW BIDDER: \_\_\_\_\_

Bid was advertised twice, 1st opening was 10/18/23 and one bid was disqualified  
for failing to meet bid specifications, so only 1 bid was received.

2nd opening was 11/8/23 and the same thing occurred, so there was only 1 bid received.

## Uniforms

Contract# 1023-141

Date: 11/08/2023 (2nd Adv.)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A  
PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.

Budget# \_\_\_\_\_ Estimated Amount \_\_\_\_\_

Vendor	Amount
Charles Greenblatt 115 Jackie Court Patchogue, NY 11772	
Woods Mens & Boys Wear 658 Suffolk Ave. Brentwood, NY 11717	Disqualified
Unifirst 1750 Arctic Ave. Bohemia, NY 11716	
Eastern Uniform PO Box 1145 Center Moriches, NY 11934	BID
Pride Embroidery 34 W. Main St. Bay Shore, NY 11706	

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner  Concurs.

Signed by:

  
Michael Rand  
Director

\_\_\_\_\_  
Nelly Smith  
Senior Office Assistant

Uniforms CONTRACT # 1023-141 ITEM #	Eastern Uniform	Woods Mens & Boys Clothing
1. Uniform Pants: Cargo Pant 100% Cotton A) to 42 B) 44-56 C) 55" & Up	<del>\$44.00/ea</del> <del>\$56.00/ea</del> <del>\$56.00/ea</del>	Disqualified did not bid according to specs.
2. Uniform Pants: Men's side Elastic Waist A) to 42 B) 44W-58W C) 60 & Up	<del>\$44.00/ea</del> <del>\$56.00/ea</del> <del>\$60.00/ea</del>	
3. Uniform Pants: Women's Side Elastic Waist A) to 20 B) 22-38 C) 30-32	<del>\$44.00/ea</del> <del>\$56.00/ea</del> <del>\$56.00/ea</del>	
4. Uniform Pants Women's Half Elastic Waist A) to 20 B) 22-38 C) 30-32	<del>\$46.00/ea</del> <del>\$56.00/ea</del> <del>\$56.00/ea</del>	
5. Shirts: Short Sleeve/Long Sleeve A) 100% Cotton i) to XL ii) 2X-3X & Longs M-3XL iii) 4X & 5X B) 65% Cotton/35% polyester i) to XL ii) 2X-3X iii) 4X & 5X, All Talls	<del>\$18.00/ea (Short Sleeve) / \$52.00/ea (Long Sleeve)</del> <del>\$55.70/ea (Short Sleeve) / \$56.00/ea (Long Sleeve)</del> <del>\$58.00/ea (Short Sleeve) / \$59.50/ea (Long Sleeve)</del> <del>\$40.00/ea (Short Sleeve) / \$40.00/ea (Long Sleeve)</del> <del>\$48.00/ea (Short Sleeve) / \$48.00/ea (Long Sleeve)</del> <del>\$53.00/ea (Short Sleeve) / \$53.00/ea (Long Sleeve)</del>	
6. Summer Shirts: Polo A) 100% Cotton i) to XL ii) 2X-3X & Short Sleeve Longs M-3X iii) 4X, 5X & 6X B) 65% Cotton/35% polyester i) to XL ii) 2X-3X & Short Sleeve Longs M-3X iii) 4X & 6X, All Talls	<del>\$21.00/ea (Short Sleeve) / \$23.75/ea (Long Sleeve)</del> <del>\$23.00/ea (Short Sleeve) / \$25.75/ea (Long Sleeve)</del> <del>\$26.00/ea (Short Sleeve) / \$27.50/ea (Long Sleeve)</del> <del>\$14.85/ea (Short Sleeve) / \$26.25/ea (Long Sleeve)</del> <del>\$16.95/ea (Short Sleeve) / \$28.75/ea (Long Sleeve)</del> <del>\$18.95/ea (Short Sleeve) / \$30.50/ea (Long Sleeve)</del>	
7. T-Shirt A) S-XL B) 2XL-6XL	<del>\$6.25/ea</del> <del>\$7.75-12.95/ea</del>	
8. Sweatshirt: Crewneck A) S-XL B) 2XL-6XL	<del>\$13.50/ea</del> <del>\$15.50-20.75/ea</del>	
9. Sweatshirt: 60% Cotton/40% Poly Hooded Zip-Up A) S-XL B) 2XL-6XL	<del>\$25.00/ea</del> <del>\$27.50-33.50/ea</del>	
10. High Visibility Parks A) S-XL B) 2XL-4XL	<del>\$58.00/ea</del> <del>\$59.00/ea</del>	



Uniforms	Eastern	Woods Mens
CONTRACT # 523-141	Uniform	& Boys Clothing
ITEM #		
11. Smocks- 3/4 sleeve, 80% Poly/20% Cotton		Disqualified did not bid according to specs.
A) to XL	\$19.00/ea	
B) White 2X & 3X, Lt. Blue	\$22.00/ea	
C) White 4X & 5X, Lt. Blue 4X & 5X	\$24.00/ea	
12. Vests- Quilted		
A) S-XL	\$28.00/ea	
B) 2XL-3XL	\$30.00/ea	
C) Longs L-2XL	\$34.00/ea	
13. Jackets- Eisenhower 65% Cotton/35% Poly		
A) to XL	\$38.50/ea	
B) Navy, 2X-4X; XL Long, Colors 2X-3X	\$43.20/ea	
C) Navy, 5X & Up, Color 2X & Up, All Longs	\$45.50/ea	
D) Zip-Out Liner Add	\$22.00/ea	
14. Lab Coats		
A) to 50	\$73.50/ea	
B) 52-60	\$75.50/ea	
C) 62 & Up	\$78.00/ea	
15. Overalls- Duck Cloth, insulated/non-insulated		
A) 65% Cotton/35% Poly, Sizes: S-XL (36-48)	\$78.00/ea	
B) 100% Cotton, Sizes S-XL (36-48)	\$96.00/ea	
16. Charger Jackets		
A) S-XL	\$36.50/ea	
B) 2XL-5XL	\$39.85/ea	
C) All Tails	\$47.00/ea	
17. High Visibility Jacket- Polyester		
A) S-XL	\$40.50/ea	
B) 2XL-5XL	\$45.00/ea	
18. Jacket- Duck Cloth, Hooded		
A) to XL	\$65.00/ea	
B) 2X-3X	\$68.00/ea	
C) 4X-5X	\$73.00/ea	
19. Jacket- Duck Cloth		
A) to XL	\$72.00/ea	
B) 2X-3X	\$74.00/ea	
C) 4X-5X	\$76.00/ea	
20. Rain Jacket		
A) to XL	\$34.80/ea	
B) 2X-3X	\$36.80/ea	
C) 4X-5X	\$38.80/ea	
21. Rain Pant		
A) to XL	\$17.50/ea	
B) 2X-3X	\$19.50/ea	
C) 4X-5X	\$21.50/ea	

WHEREAS, the Town solicited competitive bids for the purchase of **Uniforms, Contract #1023-141**; and

WHEREAS, the bid was advertised and sealed bids were opened on October 18, 2023, and it was discovered that one of the two bidders added language to the last page of the bid which indicated that they would not comply with one of the requirements of the bid; and

WHEREAS, the bid contained the following explicit language, "Sizing and ordering shall be conducted at various sites within the Town of Islip, designated by the Town, at times specified by the Town." (emphasis in original), but the bidder hand wrote in, "All measuring will be done at vendor location"; and

WHEREAS, the bid specification also states, "Note: Any changes made to the Town's terms and conditions may cause the vendor's bid to be disqualified."; and

WHEREAS, the bidder did not meet the bid specification because changes were made to the Town's terms and conditions, so the bid submitted was disqualified and the Town had to re-advertise because it had only received one (1) qualified bid; and

WHEREAS, the two bidders were advised via email of the disqualification of one of the bids, the reason for the disqualification and that bids would be readvertised; and

WHEREAS, the bid was re-advertised with an Addendum concerning the previous disqualification and sealed bids were opened on November 8, 2023; and

WHEREAS, the same two bidders submitted bids, with the previously disqualified bidder submitting a bid with the same hand written changes stating, "All measuring will be done at vendor location"; and

WHEREAS, the second bid submitted was again deemed disqualified for the same reason it was disqualified after the first bid opening; and

WHEREAS, Eastern Uniform, PO Box 1145, Center Moriches, NY 11934, submitted the only qualified bid;

WHEREAS, Eastern Uniform, has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Eastern Uniform, in the various amounts as circled on the attached tabulation sheet for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 11**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Option Year Resolutions**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**OPTION YEAR RESOLUTIONS**

**11/14/23**

- |                                                                      |                                                                              |
|----------------------------------------------------------------------|------------------------------------------------------------------------------|
| 1) Playground Equipment (0223-52)                                    | American Recreation Products<br>Raymond Michael<br>Young Equipment Solutions |
| 2) Nutrition Program for the Elderly (922-191)                       | 784 8th Street Corp. d/b/a<br>Zan's Kosher Deli                              |
| 3) Caterpillar/Komatsu Equipment Engine<br>Repair & Parts (1021-230) | HO Penn                                                                      |

**No:** 1

**BID ITEM:** Playground Equipment (0223-52)

**VENDOR:** American Recreational Products, Raymond Michael, Young Equipment Solutions

**OPTION:** (1) three year option

**ANTICIPATED EXPENDITURE:** \$1,000,000.00

**DEPARTMENT:** Parks & Recreation

**JUSTIFICATION OF NEED:** for the installation and upkeep of playgrounds at various Town owned parks.



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Tom Owens, Parks & Recreation Commissioner  
FROM: Michael Rand, Director of Purchasing  
DATE: 9/18/23  
RE: Playground Equipment, Contract (0223-52)

The 3 year option for the above mentioned contract is 12/31/23. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

  
JLV

03/14/23

**WHEREAS, the Town solicited competitive bids for the purchase of Playground  
/Play Equipment & Site Amenities Catalogs; Playworld Systems; Little Tykes; Mid-  
Atlantic Products; Burke Premier Play Environments (or equal) Contract # 0223-52;  
and**

**WHEREAS, on February 8, 2023 sealed bids were opened and American  
Recreational Products Inc., 144-1 Remington Blvd., Ronkonkoma, NY 11779; Raymond Michael,  
Ltd., 439 North Terrace Ave., Mount Vernon, NY 10552, and Young Equipment Solutions, Inc.,  
325 Rabro Dr., Hauppauge, NY 11788; submitted the lowest dollar bids and**

**WHEREAS, American Recreational Products Inc., Raymond Michael Ltd., and  
Young Equipment Solutions, Inc., have been determined to be responsible bidders.**

**NOW, THEREFORE, on a motion of Councilperson James P. O'Connor  
seconded by Councilperson John M. Lorenzo , be it**

**RESOLVED, that the Town Board of the Town of Islip hereby award the contract to  
the following vendors; American Recreational Products Inc.: items D, E, F, G, H, I, J, K, L, M, N;  
Raymond Michael, Ltd., items A, O, P, Q, R; and Young Equipment Solutions, Inc.: item S; in the  
amount of various prices as per the circled items on the attached tabulation sheets from the  
date of award until December 31, 2023 with a Town option for one (1) 3-year period, under the  
same terms and conditions, expiring on December 31, 2026.**

**Upon a vote being taken, the result was: 4-0 with Councilperson John C. Cochrane, Jr. absent**



Date: 11/14/23  
Resolution No. 11

WHEREAS, by a Town Board resolution adopted on March 14, 2023; **Playground /Play Equipment & Site Amenities Catalogs; Playworld Systems; Little Tykes; Mid-Atlantic Products; Burke Premier Play Environments (or equal) Contract # 0223-52** was awarded to American Recreational Products Inc., 144-1 Remington Blvd., Ronkonkoma, NY 11779; Raymond Michael, Ltd., 439 North Terrace Ave., Mount Vernon, NY 10552, and Young Equipment Solutions, Inc., 325 Rabro Dr., Hauppauge, NY 11788; the apparent low dollar bids and

WHEREAS, said contract was for a term from the date of award until December 31, 2023 with the Town's option for one (1) 3- year period under the same terms and conditions; expiring on December 31, 2026 and

WHEREAS, the Commissioner of Parks & Recreation has recommended that the Town exercise the option to renew the contract for the one (1) three (3) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercise the option to renew the contract **Playground /Play Equipment & Site Amenities Catalogs; Playworld Systems; Little Tykes; Mid-Atlantic Products; Burke Premier Play Environments (or equal) Contract # 0223-52** with the following vendors; American Recreational Products Inc.: items D, E, F, G, H, I, J, K, L, M, N; Raymond Michael, Ltd., items A, O, P, Q, R; and Young Equipment Solutions, Inc.: item S; for the one (1) 3-year period, under the same terms and conditions, expiring on December 31, 2026.

Upon a vote being taken, the result was:

**No:** 2

**BID ITEM:** Nutrition Program for the Elderly (922-191)

**VENDOR:** 784 8th Street Corp. d/b/a Zan's Kosher Deli

**OPTION:** (1) one year option

**ANTICIPATED EXPENDITURE:** \$970,000.00

**DEPARTMENT:** Parks & Recreation

**JUSTIFICATION OF NEED:** Nutrition Meals for the Elderly



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Tom Owens, Parks & Recreation Commissioner  
FROM: Michael Rand, Director of Purchasing  
DATE: 9/18/23  
RE: Nutrition Program for the Elderly, Contract (922-191)

The 1-year option for the above mentioned contract is 12/31/23. Please indicate below your intentions:

We agree with extending the referenced contract

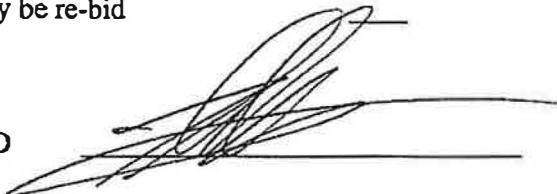
☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

SIGNED



WHEREAS, the Town solicited competitive bids for the purchase of **Nutrition Program for the Elderly, Contract # 922-191**; and

WHEREAS, the bid was advertised twice and sealed bids were opened on September 14, 2022 and 784 8th Street d/b/a Zan's Deli submitted the only bid; and

WHEREAS, 784 8th Street d/b/a Zan's Deli has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen seconded by Council John C. Cochrane, Jr , be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to 784 8<sup>th</sup> Street d/b/a Zan's Deli in the amount of Congregate Meal: \$5.50 per meal; Home Delivered Meal: \$ 5.50 per meal for the time period of January 1, 2023 – December 31, 2023 with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was: 4–0 with Council James P. O'Connor absent

Date: 11/14/23  
Resolution No. 11

WHEREAS, by a Town Board resolution adopted on October 18, 2022, **Nutrition Program for the Elderly, Contract # 922-191**; was awarded to 784 8th Street d/b/a Zan's Deli and

WHEREAS, said contract was for the time period of January 1, 2023 until December 31, 2023 with the Town's option for one (1) additional year under the same terms and conditions; and

WHEREAS, 784 8th Street d/b/a Zan's Deli has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercise the option to renew the contract with 784 8<sup>th</sup> Street d/b/a Zan's Deli in the amount of Congregate Meal: \$5.50 per meal; Home Delivered Meal: \$ 5.50 per meal for the time period of January 1, 2024 – December 31, 2024 for the one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

No: 3

BID ITEM: Caterpillar/Komatsu Equipment Engine Repair & Parts (1021-230)

VENDOR: HO Penn

OPTION: (1) one year option

ANTICIPATED EXPENDITURE: \$300,000.00

DEPARTMENT: DEC

JUSTIFICATION OF NEED: Equipment needs to be repaired.



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO; Martin Bellew, Commissioner DEC  
FROM: Michael Rand, Director of Purchasing  
DATE: 9/18/23  
RE: Caterpillar/Komatsu Equipment Engine Repair & Parts  
Contract (1021-230)

The 1-year option for the above mentioned contract is 12/14/23. Please indicate below your intentions:

We agree with extending the referenced contract

X

We do not wish to extend this contract

\_\_\_\_\_

We request that the service/commodity be re-bid

\_\_\_\_\_

SIGNED

  
\_\_\_\_\_

December 14, 2021

**Bid Award #7**

**WHEREAS, the Town solicited competitive bids for CATERPILLAR EQUIPMENT, ENGINE REPAIRS & PARTS; KOMATSU EQUIPMENT, ENGINE REPAIRS & PARTS, CONTRACT #1021-230; and**

**WHEREAS, the bid was advertised twice and opened on October 27, 2021; and**

**WHEREAS, H O Penn, 660 Union Ave., Holtsville, NY 11742 submitted the only bid for this contract; and**

**WHEREAS, H O Penn has been determined to be a responsible bidder.**

**NOW, THEREFORE, on a motion of Councilperson James P. O'Connor seconded by Councilperson Trish Bergin, be it**

**RESOLVED, that the Town Board of the Town of Islip hereby award the contract to H O Penn in the amount of: 1A. 0%/disc. (Parts); B. \$248.00/hr. (Labor); C. N/A (Travel Time On-Site Work); D. \$3.75/hr. (Millage for On-Site Work) for two (2) years from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.**

**Upon a vote being taken, the result was: unanimous**



Date: 11/14/23  
Resolution No. 11

WHEREAS, by a Town Board resolution adopted on December 14, 2021, **Caterpillar Equipment, Engine Repairs & Parts, Komatsu Equipment, Engine Repairs & Parts, Contract # 1021-230**; was awarded to H O Penn, 660 Union Ave, Holtsville, NY 11742; and

WHEREAS, said contract was for two (2) years from date of award with the Town's option for one (1) one- year period under the same terms and conditions; and

WHEREAS, H O Penn has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercise the option to renew the contract with H O Penn in the amount of 1A- 0%/disc. (Parts); B. \$248.00/hr. (Labor); C. N/A (Travel Time On-Site Work); D. \$3.75/hr. (Mileage charge for On-Site Work) for the one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 12**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Foreign Trade Zone Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Brad Hemingway**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

## Agenda for Meeting of the Town of Islip Foreign Trade Zone Board

November 14, 2023

1. Meeting called to order;
2. Approval of the minutes from July 18, 2023 meeting of Town of Islip Foreign Trade Zone Board;
3. Authorization for the Town of Islip Foreign Trade Zone Authority to amend a sublease with Trade Zone Court Holdings, LLC known as parcel 6, otherwise known as 101 Trade Zone Court, Ronkonkoma, New York, described in the tax map of Suffolk County as District 0500, Section 150.01, Block 01.00, Lot 010.000 consisting of 3.187 acres;
4. Adoption of the Foreign Trade Zone Authority 2024 budget:
5. Adjournment;



TOWN OF ISLIP  
FOREIGN TRADE ZONE AUTHORITY

Brad Hemingway  
Executive Director

Jaime Martinez  
Deputy Director

July 18, 2023

The Town of Islip Foreign Trade Zone Authority has four items on the agenda.

**Item number one** is a meeting of the Town of Islip Foreign Trade Zone Authority. The meeting called to order at 3:06 P.M., on motion by Chair Angie Carpenter, seconded James O'Connor and approved by those present,

**Board Members Present**

John Cochrane Jr  
James O'Connor  
Jorge Guadrón (Not Present)  
John M. Lorenzo

**Officers Present**

Angie M. Carpenter, Chair  
Thomas Hemingway III, Executive Director  
Jaime Martinez, Treasurer (Not present)  
Shelly LaRose-Arken, VP and Secretary

**Item number two** is approval of the minutes from previous Town of Islip Foreign Trade Zone Board meeting on June 13, 2023. Motion to approve the minutes by James O'Connor, seconded by John Lorenzo, and approved by those present.

**Item number three** authorization for the Town of Islip Foreign Trade Zone Authority to extend the current lease with Trade Plaza I LLC for the address at 1 Trade Zone Drive, Ronkonkoma, New York, 11779. With no questions asked, motion to approve by John Cochrane Jr., seconded by John Lorenzo and approved by those present.

With no further business, **Item number four** is adjournment of the Foreign Trade Zone Board meeting. A motion by Chair Angie Carpenter., seconded by John Lorenzo and approved by those present at 3:07 P.M.

Jaime Martinez, Treasurer

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip Foreign Trade Zone Authority is requesting authorization to amend a sublease with Trade Zone Court Holdings, LLC also known as parcel 6.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Trade Zone Court Holdings, LLC
  2. Site or location effected by resolution: 101 Trade Zone Court, Ronkonkoma, NY 11779
  3. Cost: NA
  4. Budget Line: NA
  5. Amount and source of outside funding: NA
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/24/2023

Date

November 14, 2023

Resolution No. 12

WHEREAS The Town of Islip is the owner of 52 acres of land adjacent to Long Island MacArthur Airport and commonly known as the Town of Islip Foreign Trade Zone; and

WHEREAS the Town of Islip currently leases certain real property within the Town of Islip Foreign Trade Zone known as parcel 6, otherwise known as 101 Trade Zone Court, Ronkonkoma, New York, described in the tax map of Suffolk County as District 0500, Section 150.01, Block 01.00, Lot 010.000 (the "Premises") consisting of 3.187 acres, to the Town of Islip Foreign Trade Zone Authority; and

WHEREAS, the Town of Islip Foreign Trade Zone Authority has subleased the Premises to Ronslip Industrial Park, Inc. which was assigned and transferred by Ronslip Industrial Park, Inc. to Vets Park Associates, LLC by Assignment and Assumption of Sublease Agreement dated December 11, 1985;

WHEREAS, the sublease was then assigned and transferred by Vets Park Associates, LLC to BK Holdings, LLC by Assignment and Assumption of Sublease, dated April 19, 2005;

WHEREAS, the Lease Agreement was amended and extended by Extension of Lease Agreement, dated June 18, 2013 between BK Holdings, LLC and Landlord and which Lease Agreement was assigned to Trade Court Holdings, LLC c/o Atis Color Jet and extended by Assignment, Assumption and Extension of Sublease Agreement, dated March 20, 2015; and

WHEREAS, the Islip Foreign Trade Zone Authority and Trade Court Holdings, LLC c/o Atis Color Jet desire to amend the lease agreement.

NOW, THEREFORE, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_,  
be it

RESOLVED, that the Islip Foreign Trade Zone Board hereby agrees to amend the Lease Agreement to delete Schedule H, the “Excess Cash Flow” provision and the Executive Director is hereby authorized to execute any and all necessary documents to effectuate the amendment, all subject to the approval of the Islip Attorney’s Office.

Upon a vote being taken, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip Foreign Trade Zone Authority is requesting approval for the 2024 budget.


---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Foreign Trade Zone Authority
  2. Site or location effected by resolution: Ronkonkoma, NY 11779
  3. Cost: NA
  4. Budget Line: f01 10 150001
  5. Amount and source of outside funding: NA
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

\_\_\_\_\_  
Date

10/24/23



November 14, 2023

Resolution No. 12

WHEREAS, a meeting of the Town of Islip Foreign Trade Zone Authority, an independent agency, having been duly called to order; and

WHEREAS, the Foreign Trade Zone has prepared its 2024 budget and submitted it for board approval; and

WHEREAS, the budget is attached; \_\_\_\_\_,

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_

BE IT RESOLVED, the Town of Islip Foreign Trade Zone Authority hereby accepts the 2024 budget.

Upon a vote being taken, the result was:

Account	Description	2021 Actual	2022 Actual	Original 2023 Budget	Adjusted 2023 Budget	2023 Actual Per 1-12	2024 PREL BUD Stage	Variance To PREL BUD Stage
Type R Group	Revenue							
ZF01.0000.02401.09	INTEREST.GENERAL	104.94	375,723.01	3,500.00	3,500.00	26,799.96	25,000.00	614.29%
ZF01.0000.02413.09	RENTAL INCOME.GENERAL	618,290.51	972,843.99	772,243.00	772,243.00	585,549.91	772,243.00	0.00%
ZF01.0000.02414.09	REIMBURSEMENT MAINTENANCE.GENERAL	51,351.50	52,820.00	177,384.00	177,384.00	129,009.36	177,384.00	0.00%
ZF01.0000.02416.09	REIMBURSEMENT CUSTOMS EXPENSE.GENERAL	30,105.25	30,392.60	22,000.00	22,000.00	22,182.01	22,000.00	0.00%
ZF01.0000.02418.09	MISCELLANEOUS INCOME.GENERAL	0.00	0.00	100.00	100.00	0.00	100.00	0.00%
Total Group		(699,852.20)	(1,431,779.60)	(975,227.00)	(975,227.00)	(763,541.24)	(996,727.00)	2.20%
Total Dept 0000		(699,852.20)	(1,431,779.60)	(975,227.00)	(975,227.00)	(763,541.24)	(996,727.00)	2.20%
Total Type R	Revenue	(699,852.20)	(1,431,779.60)	(975,227.00)	(975,227.00)	(763,541.24)	(996,727.00)	2.20%

Date Prepared: 10/05/2023 03:05 PM

Report Date: 10/05/2023

Account Table:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2024 Period From: 1 To: 12

BUD4011 1.0

Page 2 of 4

Prepared By: JLU DWIG

Account	Description	2021 Actual	2022 Actual	Original 2023 Budget	Adjusted 2023 Budget	2023 Actual Per 1-12	2024 PREL BUD Stage	Variance To PREL BUD Stage
<b>Type E</b>	<b>Expense</b>							
<b>Dept 1015</b>	<b>FOREIGN TRADE ZONE</b>							
<b>Group 1</b>	<b>PERSONAL SERVICES</b>							
ZF01.1015.10006	SECRETARY TO THE DIRECTOR..	0.00	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00%
ZF01.1015.10008	DEPUTY DIRECTOR..	56,399.46	75,547.29	80,000.00	80,000.00	61,130.74	81,600.00	2.00%
ZF01.1015.10009	EXECUTIVE DIRECTOR OF FOREIGN TRADE ZONE	89,355.49	104,925.04	105,000.00	105,000.00	84,769.26	107,100.00	2.00%
<b>Total Group 1</b>	<b>PERSONAL SERVICES</b>	<b>145,754.95</b>	<b>180,472.33</b>	<b>220,000.00</b>	<b>220,000.00</b>	<b>145,900.00</b>	<b>223,700.00</b>	<b>1.68%</b>
<b>Group 4</b>	<b>CONTRACTUAL EXPENSE</b>							
ZF01.1015.41000	OFFICE SUPPLIES..	73.02	184.63	2,000.00	2,000.00	16.21	2,000.00	0.00%
ZF01.1015.41051	PC PROGRAM PRODUCTS..	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
ZF01.1015.41052	MAINT/SUPPORT /SUBSCRIPTION	0.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
ZF01.1015.41551	LANDSCAPING..	48,900.00	49,900.00	62,000.00	62,000.00	25,906.00	62,000.00	0.00%
ZF01.1015.41552	LAND / FACILITY IMPROV..	2,576.50	2,920.00	115,384.00	115,384.00	20,897.52	115,384.00	0.00%
ZF01.1015.42000	ELECTRIC..	9,345.24	5,121.78	12,000.00	12,000.00	4,164.99	12,000.00	0.00%
ZF01.1015.42100	TELEPHONE..	2,817.68	3,010.98	4,000.00	4,000.00	2,124.04	4,000.00	0.00%
ZF01.1015.43505	INSURANCE EXPENSE..	2,821.88	2,998.26	5,000.00	5,000.00	1,533.55	5,000.00	0.00%
ZF01.1015.44000	PRINTING..	0.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
ZF01.1015.44041	ADVERTISING..	0.00	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00%
ZF01.1015.44060	OFFICE RENT..	42,600.00	0.00	50,000.00	50,000.00	35,500.00	50,000.00	0.00%
ZF01.1015.44110	PROPERTY REPAIR..	3,139.04	2,683.92	4,000.00	4,000.00	1,798.56	4,000.00	0.00%
ZF01.1015.44300	SERVICE CONTRACTS..	3,372.71	3,380.45	15,000.00	15,000.00	3,141.80	15,000.00	0.00%
ZF01.1015.44301	CUSTODIAL SERVICES..	3,429.75	2,959.00	6,000.00	6,000.00	2,219.25	6,000.00	0.00%

Date Prepared: 10/05/2023 03:05 PM

Report Date: 10/05/2023

Account Table:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2024 Period From: 1 To: 12

BUD4011 1.0

Page 3 of 4

Prepared By: JLU DWIG

Account	Description	2021 Actual	2022 Actual	Original 2023 Budget	Adjusted 2023 Budget	2023 Actual Per 1-12	2024 PREL BUD Stage	Variance To PREL BUD Stage
<b>Type E</b>	<b>Expense</b>							
<b>Dept 1015</b>	<b>FOREIGN TRADE ZONE</b>							
<b>Group 4</b>	<b>CONTRACTUAL EXPENSE</b>							
ZF01.1015.44451	PROMOTIONAL EVENTS	0.00	0.00	19,550.00	19,550.00	0.00	39,550.00	102.30%
ZF01.1015.45006	OUTSIDE PROFESSIONAL..	22,029.90	17,580.34	37,500.00	37,500.00	12,567.50	37,500.00	0.00%
ZF01.1015.45045	ADMINISTRATIVE CHARGES	47,955.00	37,839.00	31,557.00	31,557.00	0.00	31,557.00	0.00%
ZF01.1015.45050	AUDITING FEES..	13,500.00	13,500.00	25,000.00	25,000.00	0.00	25,000.00	0.00%
ZF01.1015.45340	SUBSCRIPTIONS & DUES..	2,531.53	654.93	4,500.00	4,500.00	601.60	4,500.00	0.00%
ZF01.1015.45350	EDUCATION & SEMINARS..	50.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00%
ZF01.1015.46355	CUST.RELATED FEES/INSURANC E..	783.18	791.82	1,200.00	1,200.00	787.50	1,200.00	0.00%
ZF01.1015.46650	CONTINGENCY..	0.00	0.00	177,192.00	177,192.00	0.00	168,273.00	-5.03%
ZF01.1015.46900	MISCELLANEOU S & TRAVEL..	1,306.80	352.42	2,500.00	2,500.00	195.67	2,500.00	0.00%
ZF01.1015.47500	DEPRECIATION	25,082.30	24,733.81	40,000.00	40,000.00	0.00	40,000.00	0.00%
<b>Total Group 4</b>	<b>CONTRACTUAL EXPENSE</b>	<b>232,314.53</b>	<b>168,611.34</b>	<b>663,883.00</b>	<b>663,883.00</b>	<b>111,454.19</b>	<b>674,964.00</b>	<b>1.67%</b>
<b>Total Dept 1015</b>	<b>FOREIGN TRADE ZONE</b>	<b>378,069.48</b>	<b>349,083.67</b>	<b>883,883.00</b>	<b>883,883.00</b>	<b>257,354.19</b>	<b>898,664.00</b>	<b>1.67%</b>
<b>Dept 1980</b>	<b>MTA PAYROLL TAX</b>							
<b>Group 4</b>	<b>CONTRACTUAL EXPENSE</b>							
ZF01.1980.41234	MTA PAYROLL TAX	523.39	640.05	748.00	748.00	535.14	800.00	6.95%
<b>Total Group 4</b>	<b>CONTRACTUAL EXPENSE</b>	<b>523.39</b>	<b>640.05</b>	<b>748.00</b>	<b>748.00</b>	<b>535.14</b>	<b>800.00</b>	<b>6.95%</b>
<b>Total Dept 1980</b>	<b>MTA PAYROLL TAX</b>	<b>523.39</b>	<b>640.05</b>	<b>748.00</b>	<b>748.00</b>	<b>535.14</b>	<b>800.00</b>	<b>6.95%</b>
<b>Dept 9010</b>	<b>EMPLOYEE BENEFITS</b>							
<b>Group 8</b>	<b>EMPLOYEE BENEFITS</b>							

Date Prepared: 10/05/2023 03:05 PM

Report Date: 10/05/2023

Account Table:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

BUD4011 1.0

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Prepared By: JLUDWIG

Fiscal Year: 2024 Period From: 1 To: 12

Account	Description	2021 Actual	2022 Actual	Original 2023 Budget	Adjusted 2023 Budget	2023 Actual Per 1-12	2024 PREL BUD Stage	Variance To PREL BUD Stage
<b>Type E</b>	<b>Expense</b>							
<b>Dept 9010</b>	<b>EMPLOYEE BENEFITS</b>							
<b>Group 8</b>	<b>EMPLOYEE BENEFITS</b>							
ZF01.9010.80010	STATE RETIREMENT..	23,144.30	11,618.79	12,000.00	12,000.00	9,245.60	11,000.00	-8.33%
ZF01.9010.80020	SOCIAL SEC TAX..	11,813.67	14,399.41	16,830.00	16,830.00	11,749.87	17,200.00	2.20%
ZF01.9010.80040	HOSP & MEDICAL INSURANCE..	38,838.39	43,495.35	50,000.00	50,000.00	37,409.12	54,000.00	8.00%
ZF01.9010.80050	WELFARE PAYMENTS..	2,199.51	4,281.34	2,500.00	2,500.00	1,706.28	2,500.00	0.00%
<b>Total Group 8</b>	<b>EMPLOYEE BENEFITS</b>	<b>75,995.87</b>	<b>73,794.89</b>	<b>81,330.00</b>	<b>81,330.00</b>	<b>60,110.87</b>	<b>84,700.00</b>	<b>4.14%</b>
<b>Total Dept 9010</b>	<b>EMPLOYEE BENEFITS</b>	<b>75,995.87</b>	<b>73,794.89</b>	<b>81,330.00</b>	<b>81,330.00</b>	<b>60,110.87</b>	<b>84,700.00</b>	<b>4.14%</b>
<b>Dept 9510</b>	<b>INTERFUND TRANSFERS</b>							
<b>Group 9</b>	<b>TRANSFERS</b>							
ZF01.9510.90100	TRANS TO WORK/COMP - CS02..	8,855.00	9,266.00	9,266.00	9,266.00	6,188.40	12,563.00	35.58%
<b>Total Group 9</b>	<b>TRANSFERS</b>	<b>8,855.00</b>	<b>9,266.00</b>	<b>9,266.00</b>	<b>9,266.00</b>	<b>6,188.40</b>	<b>12,563.00</b>	<b>35.58%</b>
<b>Total Dept 9510</b>	<b>INTERFUND TRANSFERS</b>	<b>8,855.00</b>	<b>9,266.00</b>	<b>9,266.00</b>	<b>9,266.00</b>	<b>6,188.40</b>	<b>12,563.00</b>	<b>35.58%</b>
<b>Total Type E</b>	<b>Expense</b>	<b>463,443.74</b>	<b>432,784.61</b>	<b>975,227.00</b>	<b>975,227.00</b>	<b>324,188.60</b>	<b>996,727.00</b>	<b>2.20%</b>
<b>Grand Total</b>		<b>(236,408.46)</b>	<b>(998,994.99)</b>	<b>0.00</b>	<b>0.00</b>	<b>(439,352.64)</b>	<b>0.00</b>	<b>0.00%</b>

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 13**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a contract with  
Intelli-Tec Security Services, LLC. for PSE 1-2023, Monitoring,  
Maintenance and Installation of Alarms.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Anthony Prudenti**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To allow the Supervisor to enter into a contract with Intelli-Tec Security Services, LLC 150 Eileen Way, Unit 2, Syosset, New York 11791 for PSE 1-2023, Monitoring, Maintenance and Installation of Alarms (Fire and Intrusion Detection). The length of this contract is from the date of contract execution to December 31, 2025 with two possible one-year extensions.

Intelli-Tec Security Systems, LLC was the sole bidder on this contract.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
  2. Site or location effected by resolution: Town of Islip Buildings
  3. Cost: \$82,310.00
  4. Budget Line: A.3010.44300
  5. Amount and source of outside funding: None
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_ Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor 

Form A-8/85 GWM

9/19/2023  
Date

November 14, 2023  
Resolution # 13

**WHEREAS**, the Town of Islip Department of Public Safety Enforcement has solicited competitive bids for PSE 1-2023, Monitoring, Maintenance and Installation of Alarms (Fire and Intrusion Detection) (the "Contract"); and

**WHEREAS**, this bid was advertised twice and on September 14, 2023 sealed bids were opened, and Intelli-Tec Security Services, LLC, 150 Eileen Way, Unit 2, Syosset, New York 11791 submitted the sole bid in the dollar amount of \$82,310.00; and

**WHEREAS**, Intelli-Tec Security Services, LLC has been determined to be a responsible bidder; and

**WHEREAS**, the length of the Contract is from the date of contract execution to December 31, 2025 with an option to extend for two (2) additional one-year periods at the sole discretion of the Town Board; and

**WHEREAS**, the Commissioner of Public Safety Enforcement, Anthony Prudenti, recommends the approval of this resolution; and

**NOW THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is authorized to execute the Contract with Intelli-Tec Security Services, LLC (sole bidder) for PSE 1-2023, "Monitoring, Maintenance and Installation of Alarms (Fire and Intrusion Detection)", subject to the approval of the Town Attorney; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the Contract.

Upon a vote being taken, the result was:



**PSE 1-2023**  
**MONITORING, MAINTENANCE AND INSTALLATION OF ALARMS**  
**(FIRE AND INTRUSION DETECTION)**

Intelli-Tec Security Services, LLC  
150 Eileen Way  
Unit 2  
Syosset, NY 11791

\$82,310.00 (sole bidder)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 14**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to exercise the option to extend the agreement with CALE America, Inc. for the final one (1) year extension period.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Anthony Prudenti**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution is needed to extend the agreement with CALE America, Inc. to provide service and maintenance for the parking meter program as well as providing "back office" support.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town
  2. Site or location effected by resolution: \_\_\_\_\_
  3. Cost: to be determined based on need.
  4. Budget Line: A.1670.43910, A.1670.45020
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
Signature of Commissioner/Department Head Sponsor

10/11/2023

Date

November 14, 2023  
Resolution # 14

**WHEREAS**, on October 14, 2014, the Town of Islip entered into an agreement with CALE America, Inc. to provide a multi-space parking meter program and related work; and

**WHEREAS**, the original term for said agreement was for five (5) years with the option of the Town to renew for five (5) one-year extensions; and

**WHEREAS**, the Public Safety Enforcement office recommends that the Town exercise the option to renew the agreement for the fifth and final one-year extension period through October 20, 2024 to continue providing parts and software maintenance; and

**NOW THEREFORE**, on motion of Councilperson \_\_\_\_\_

And seconded by, Councilperson \_\_\_\_\_ be it

**RESOLVED**, that the Town Board of the Town of Islip hereby authorizes the Supervisor to exercise the option to extend the agreement with CALE America Inc. for the fifth and final one (1) year extension through October 20, 2024; and

Upon a vote being taken, the result was:



October 11, 2023

Town of Islip  
401 E Main St  
Islip, NY 11751

To Whom It May Concern

This letter serves as confirmation that Cale America Inc dba Flowbird Inc is the Sole Source Provider of our Multi-Space Parking Meters. This includes the Cale Web Office BackOffice System as well as the physical equipment and its replacement parts.

Please feel free to reach out to me with any other questions.

Regards,

Ed Kinkade  
Vice President Sales Northeast  
Flowbird Inc.  
Ed.Kinkade@Flowbird.group  
856-234-8000 ext. 230

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 15**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval for the establishment of a Town of Islip  
Information Technology Steering Committee.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Douglas Miller**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip Information Technology Steering Committee is an important part of the towns technology plan and will play a vital role in guiding our technological initiatives and investments. In today's digital age, effective IT governance is essential to ensure the efficient and secure operation of our town's services and infrastructure. This committee serves as a unified voice for decision-making, enabling us to make informed choices, prioritize projects, and allocate resources effectively. It ensures that technology aligns with our strategic goals, enhances services for our residents, and maintains a strong focus on cyber security and data privacy. In essence, the committee is essential for

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: all town locaitons
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

Douglas Miller

Digitally signed by Douglas Miller  
Date: 2023.10.27 09:24:58 -04'00'

**Signature of Commissioner/Department Head Sponsor**

**Date**

November 14, 2023  
Resolution # 15

WHEREAS, in recognition of the need to promote transparency, reduce the risk of cybersecurity incidents, improve efficiency in the purchase of Information Technology, and to the extent possible, establish uniformity and compatibility in all of the Town's Technology equipment, the Town Board of the Town of Islip wishes to create the Information Technology Steering Committee; and

WHEREAS, the mission of the Information Technology Steering Committee is to advise all departments on the purchasing of Information Technology in an attempt to maximize town financial resources, promote town wide compatibility among information technology in all Town Departments, and reduce cyber security risks; and

WHEREAS, the Committee shall be charged with reviewing information technology purchases and/or requests for information technology purchases, and providing guidance to Town departments, when needed on various information technology issues; and

WHEREAS, the Committee shall consist of five (5) members who shall serve without compensation; and

WHEREAS, the Town Board shall appoint the members of the Committee and the Supervisor shall appoint a chairman of the Committee;

NOW, THEREFORE, on motion of Councilman \_\_\_\_\_, seconded  
by Councilman \_\_\_\_\_, be it



RESOLVED, that the Islip Town Board hereby establishes a Town of Islip Information Technology Steering Committee; and be it further

RESOLVED, that the Committee shall consist of five (5) members, each serving without compensation; and be it further

RESOLVED, that the Town Board appoint

Joseph Ludwig,

Michael Rand,

Joseph DeMaggio,

Tracey Krut,

to serve as members of the Information Technology Steering Committee; and be it further

RESOLVED, that the Supervisor appoints Douglas Miller, to serve as the Chairman of the Information Technology Steering Committee.

Upon a vote being taken, the result is

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 16**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval for the Town of Islip Youth Bureau to host drop-off sites throughout the Town to collect pass-through donations for the Youth Bureau Holiday Toy Drive Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Timothy Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Youth Bureau will collect new toys for the needy youth within the Town of Islip. The drive will be advertised within the business community, school districts and libraries. Once the toys are collected they will be given to the local youth that are less fortunate. This program has been done by the Youth Bureau in the past and has been passes by the Board.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: \_\_\_\_\_
  2. Site or location effected by resolution: \_\_\_\_\_
  3. Cost: \_\_\_\_\_
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 \_\_\_\_\_. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/10/23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 16

WHEREAS, Youth Bureau Holiday Toy Drive is a program with the mission to collect and distribute new toys at Christmas, with a message of hope to less fortunate youngsters that will assist them in becoming responsible, productive, patriotic citizens.; and

WHEREAS, The Town of Islip (“the Town”) , through its Youth Bureau, would like to complete this mission by hosting drop-off sites throughout the Town to collect pass-through donations for the Youth Bureau Holiday Toy Drive program;

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded  
by \_\_\_\_\_;be it

RESOLVED, that that pursuant to Town Law Section 64(8), the Town of Islip Youth Bureau is hereby authorized to host drop-off sites throughout the Town to collect pass-through donations for the Youth Bureau Holiday Toy Drive program.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 17**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval for the Town of Islip Youth Bureau to host drop-off sites throughout the Town to collect donations for the Winter Coats Donation Drive Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Timothy Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Youth Bureau will collect winter coats for the needy youth within the Town of Islip. The Drive will be advertised within the business community, school districts and libraries. Once the coats are collected they will be given to the local youth and adults that are in need of a warm jacket for the winter season. This is a program that has been done by the Youth Bureau in the past and has been passed by the Board.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Town of Islip
  3. Cost: \$0
  4. Budget Line: \_\_\_\_\_
  5. Amount and source of outside funding: \_\_\_\_\_
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/10/23  
\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 17

WHEREAS, the Town of Islip Winter Coats Donation Drive is a program overseen by the Town of Islip Youth Bureau with the mission to collect and distribute Winter Coats for the local families in need; and

WHEREAS, The Town of Islip ("the Town"), through its Youth Bureau, would like to host drop-off sites throughout the Town to collect donations for the Town of Islip Winter Coats Donation Drive program;

NOW, THEREFORE, on a motion of

Seconded by be it,

RESOLVED, that the pursuant to Town Law Section 64(8), the Town of Islip Youth Bureau is hereby authorized to host drop-off sites throughout the Town to collect donations for the Winter Coats Donation Drive program.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 18**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Special Events.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Olga H. Murray**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



On a motion of Councilperson

Seconded by Councilperson

Be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. Family Sing along Santa Arrives tree and Menorah Lighting- Bay Shore- Bay Shore Beautification Society- Saturday, November 25, 2023 from: 3:30PM to 5:30PM. The tree and menorah are to be held at Dr. King's Park. Requesting permission to close Main Street from Park Avenue to Smith Avenue. This event includes music, refreshments and the arrival of Santa via fire truck. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Holiday Parade- Bohemia –Bohemia Fire Department- Sunday, December 3, 2023. (Rain Date 12/09/2023) from 5:00PM to 7:00PM, route as follow: Parade assembles at 4:00PM at Wilson Street & Ruzicka Way, proceeding South on Smithtown Avenue toward Millennium Court then turn right onto Pearl Street to the Bohemia Fire Department. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. Festival of Lights Ceremony - West Islip - West Islip American Legion Post # 1738. Sunday, December 3, 2023 from 4:30PM to 6:00PM. This event takes place at the American Legion Memorial Park located at the intersection of Udall Road and Higbie Lane. After ceremony, many people form a group and walk to American Legion Post. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. Community and Cocoa 5K Mile -Bayport- Bayport Blue Point School District-Saturday- December 16, 2023 from 9:00AM to 10:15AM. The Community 5K is to raise awareness for suicide prevention. The Parade assembles at 189 Academy Street, Bayport. (See attached map). Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. Walk- Against Violence & Drugs Abuse -Brentwood- Cannan French Seventh Day Adventist Church-Saturday-December 16, 2023 from 12:00 Noon to 1:00PM. The Walk is against violence and drug abuse, youths of the community sending a message of hope. The Parade assembles at 11:30 AM at 159 Third Avenue. (See attached map). Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- F. Miracle on Main/Holiday Parade- The Greater Sayville Chamber of Commerce- Saturday, November 25, 2023 from 8am-11am (RD: Sunday, November 26, 2023) The Parade assembles at Handsome Avenue and Main Street. The parade will continue east on Main Street ending at Lincoln Avenue. Street closings will consist of Greene Avenue, and Railroad Avenue from Center Street to Main Street and Candee Avenue. (See attached map). Permission for this event will be granted pending approval from the Town and County Offices, receipt of any and all necessary completed paperwork from various organizations and proof of liability insurance.

Upon a vote being taken the result was:

11/14/2023

On a motion of Councilperson  
seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

Block Parties

Part B:

1. BP- 85 Cherokee Avenue – West Islip – Saturday- 12/02/2023 RD: 12/03/2023 11AM to 11PM; 85 Cherokee Avenue will be closed from Cherokee Avenue to Third Avenue.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 19**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to terminate the Professional Services Agreement with M&J Engineers for Design and Construction Management Services for the CI Downtown Revitalization Project.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Christopher Poelker**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Commissioner of the Department of Planning and Development to terminate the Professional Services Agreement with M & J Engineers for Design and Construction Management Services for The Central Islip Downtown Revitalization – C1001606 Enhanced Pedestrian Experience.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents and Merchants of Central Islip
  2. Site or location effected by resolution: Hamlet of Central Islip
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

11-1-2023  
\_\_\_\_\_  
Date

Date: November 14, 2023

Resolution #19:

**WHEREAS**, on September 22, 2022, the Town of Islip (the “Town”) advertised a Request for Proposals (“RFP”) for Design and Construction Management Services for The Central Islip Downtown Revitalization – C1001606 Enhanced Pedestrian Experience (the “Project”); and

**WHEREAS**, on December 13, 2022, by Resolution #22, the Town Board authorized the Supervisor to execute a professional services agreement with M & J Engineering, PC, with offices located at 110 Bi-County Blvd., Suite 101, Farmingdale, NY 11735 (hereinafter, “M&J”), for design and construction management services for the Project; and

**WHEREAS**, on March 15, 2023, the Town and M&J entered into a professional services agreement for design and construction management services for the Project (the “Professional Services Agreement”); and

**WHEREAS**, on October 17, 2023, due to M&J’s failure to meet certain material obligations under the Professional Services Agreement, namely its failure to engage and utilize an urban designer for the design phase of the Project, the Town Department of Planning and Development notified M&J of its intent to terminate the Professional Services Agreement, to immediately discontinue all services under the contract, and to provide the Town with a final invoice for services rendered up to October 17, 2023; and

**WHEREAS**, the Commissioner of the Department of Planning and Development and the Town Engineer have requested that the Town Board authorize the termination of the Professional Services Agreement with M&J;

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby determines that it is in the best interest of the Town to terminate the Professional Services Agreement with M&J for Design and Construction Management Services for The Central Islip Downtown Revitalization – C1001606 Enhanced Pedestrian Experience; and be it further

**RESOLVED**, that the Commissioner of the Department of Planning and Development, or her designee, are authorized to terminate the Professional Services agreement with M&J in its entirety, the manner, form, and content of which shall be subject to the approval of the Town Attorney.

Upon a vote being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 20**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a Professional Services Agreement with NV5 New York- Engineers, Architects, Landscape Architects and Surveyors for Design and Construction Management Services for the Central Islip Downtown Revitalization Project.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Christopher Poelker**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor to enter into a Professional Services Agreement with NV5 New York-Engineers, Architects, Landscape Architects and Surveyors for Design and Construction Management Services for The Central Islip Downtown Revitalization – C1001606 Enhanced Pedestrian Experience.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents and Merchants of Central Islip
  2. Site or location effected by resolution: Hamlet of Central Islip
  3. Cost: \$377,120.00
  4. Budget Line: To be determined by the ~~comptroller~~
  5. Amount and source of outside funding: NYS DRI Rd 3 Grant - \$3,000,000.00
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 



Signature of Commissioner/Department Head Sponsor

11-1-2023

Date

**WHEREAS**, on September 22, 2022, the Town of Islip (the “Town”) advertised a Request for Proposals (“RFP”) for Design and Construction Management Services for The Central Islip Downtown Revitalization – C1001606 Enhanced Pedestrian Experience (the “Project”); and

**WHEREAS**, four (4) architectural and engineering firms submitted a response to the RFP (see attachment “A”); and

**WHEREAS**, a review committee was formed to review all proposals received in response to the RFP, and it recommended that the Town enter into a professional services agreement with the highest-scoring respondent, M & J Engineering, PC, with offices located at 110 Bi-County Blvd., Suite 101, Farmingdale, NY 11735 (hereinafter, “M&J”); and

**WHEREAS**, on December 13, 2022, by Resolution #22, the Town Board authorized the Supervisor to execute a professional services agreement with M&J for design and construction management services for the Project, and on March 15, 2023, the Town and M&J entered into said professional services agreement; and

**WHEREAS**, on November 14, 2023, due to M&J’s failure to meet certain material obligations under its professional services agreement with the Town, the Town Board adopted a resolution authorizing termination of the agreement; and

**WHEREAS**, the RFP review committee has determined that second highest-scoring respondent, NV5 New York – Engineers, Architects, Landscape Architects and Surveyors, with offices located at 40 Marcus Drive, Suite 201, Melville, NY 11747 (“NV5”), is a responsible proposer who has the necessary qualifications and experience to conduct the work required by the RFP; and

**WHEREAS**, the Commissioner of the Department of Planning and Development and the Town Engineer recommend that the Town enter into a professional services agreement with NV5 for design and construction management services for the Project;

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a professional services agreement with NV5 for Design and Construction Management Services for The Central Islip Downtown Revitalization – C1001606 Enhanced Pedestrian Experience, for an amount not to exceed \$377,120.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

Upon a vote being taken, the result was \_\_\_\_\_.



Attachment "A"

FIRM	POINTS
<del>M &amp; J Engineering, PC (terminated)</del>	<del>94.97</del>
<b>NV5 New York – Engineers, Architects, Landscape Architects and Surveyors</b>	<b>91.00</b>
Cameron Engineering & Associates, LLP	90.95
N & P Engineering, Architecture and Land Surveying, PLLC	83.19

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 21**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a second one (1) year contract renewal with Deal Concrete Corporation for Contract DPD 5-21, "Streetscapes/Sidewalks".**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Christopher Poelker**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution authorizes the Supervisor to execute into a second one (1) year contract renewal with Deal Concrete Corporation, P.O. Box 2038, St. James, NY 11780 for Contract DPD 5-21, "Streetscapes/Sidewalks".

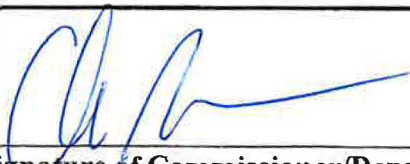
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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: The Town
  2. Site or location effected by resolution: Various locations around the Town
  3. Cost: \$621,337.50
  4. Budget Line: To be determined by the comptroller
  5. Amount and source of outside funding: TBD
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/30/2023  
\_\_\_\_\_  
Date

**Resolution: 21**

**Date:** November 14, 2023

**WHEREAS**, on December 10, 2021, the Town of Islip (the "Town") entered into Contract No. DPD 5-21 (the "Contract") with Deal Concrete Corporation (the "Contractor") for Streetscapes/Sidewalks, for the amount of \$591,750.00; and

**WHEREAS**, the Contract was for a term of one (1) year with the option to renew for four (4) additional one-year (1-year) periods via separate one (1) year renewals upon mutual consent of the Town and the Contractor; and

**WHEREAS**, on November 15, 2022, the Town Board authorized the first one (1) year extension of the contract from December 10, 2022 to December 9, 2023 with a five (5) percent (%) increase to the original rates for items indicated, all other rates and conditions remained the same; and

**WHEREAS**, on October 11, 2023, the Contractor requested that the Town renew the contract for the second one (1) year extension period from December 10, 2023 to December 9, 2024, without an increase to any of the rates and conditions previously approved; and

**WHEREAS**, the Commissioner of Planning and Development, Ela Dokonal and the Town Engineer, Christopher H. Poelker, P.E., recommend approval of this resolution;

**NOW, THEREFORE, UPON** a motion by \_\_\_\_\_  
and seconded by \_\_\_\_\_, be it

**RESOLVED** that the Supervisor is hereby authorized to execute a second one (1) year Contract Extension with DeAI Concrete Corporation, the Contractor for Contract DPD 5-21, "Streetscapes/Sidewalks", without change to any rates and conditions previously approved; and be it further

**RESOLVED** that the Comptroller is hereby authorized to make any and all necessary changes to the budget in accordance with the terms of the contract.

**UPON** a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 22**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute all documents necessary with BANA Electric Corp. for additional electrical services in connection with the Main Terminal Building MEP Upgrades at Long Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.


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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute all documents necessary, subject to the approval of the Town Attorney, for a change order in the amount of \$132,937.53 with to BANA Electric Corp. This change order is for additional electrical services in connection with the Main Terminal Building MEP Upgrades (Phase II) at Long Island MacArthur Airport (ISP), for a total contract amount of \$714,637.53.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed \$132,937.53
  4. Budget Line: H005611.30503.MEP, H00.5612.30503.00.MEP, F95.5611.30503.00.MEP 
  5. Amount and source of outside funding: FAA 95%, NYSDOT 2.5%, PFC 2.5%
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
**Signature of Commissioner/Department Head Sponsor**

10/26/2023  
\_\_\_\_\_  
**Date**

November 14, 2023  
Resolution No. 22

**RESOLUTION AUTHORIZING** the Supervisor to execute a change order with BANA Electric Corp. the electrical contractor in connection with Main Terminal Building MEP Upgrades Phase II at Long Island MacArthur Airport (the “Airport”).

**WHEREAS**, the Town of Islip (“Town”) owns and operates Long Island MacArthur Airport (“the Airport”); and

**WHEREAS**, in embarking on a transformative stage of growth and to remedy ongoing operational and maintenance concerns in the main terminal building for future growth, the work to be completed includes, but is not limited to, power for all mechanical equipment, power for all proposed plumbing equipment, replacement of existing Lobby air handling unit, installation of new 800 kVA generator and distribution for service to the Main Terminal Building and Maintenance Building generator work. (the “Project”); and

**WHEREAS**, the Department of Aviation and Transportation submitted and had approved an application to the Federal Aviation Administration (“FAA”) for funding of the costs through Airport Improvement Program (“AIP”) grants at the Airport based on the following allocation: 95% FAA; 2.5% New York State Department of Transportation (“NYSDOT”); and 2.5% Passenger Facility Charge (“PFC”); and

**WHEREAS**, compliance with Wick’s Law is required as the project cost will exceed Seven Million Dollars, and therefore, there will be a total of four contractors for this project consisting of Electrical, General Contracting, Plumbing and HVAC; and

**WHEREAS**, the Department of Aviation and Transportation prepared and advertised a bid for Contract DAT 2022-007-Elect for Electrical in connection with Main Terminal Building MEP Upgrades Phase II; and

**WHEREAS**, sealed bids were opened on September 29, 2022; and

**WHEREAS**, upon review of the bids, BANA Electric Corp. located 50 Gazza Boulevard, Farmingdale, NY 11735, was the apparent low dollar bidder with a bid of \$581,700.00; and

**WHEREAS**, BANA Electric Corp. has been determined to be responsible; and

**WHEREAS**, additional work at a cost not to exceed \$132,937.53 needs to be completed in connection with Main Terminal Building MEP Upgrades Phase II at Long Island MacArthur Airport; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor of the Town of Islip is hereby authorized to execute all documents necessary, subject to the approval of the Town Attorney, for a change order in the amount of \$132,937.53 in connection with the Main Terminal Building MEP Upgrades Phase II at Long Island MacArthur Airport.

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Authorization for the Supervisor to execute any and all documents with Haugland Energy to award the On-Call Airfield Electrical Repair and Maintenance Services Agreement.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute an On-Call Airfield Electrical repair and Maintenance Services Agreement with Haugland Energy to provide high voltage airfield electrical maintenance and repair services for the Department of Aviation & Transportation at Long Island MacArthur Airport (ISP). This agreement is for two years with three one-year options at an annual cost not to exceed \$559,126.40


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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed \$559,126.40.
  4. Budget Line: CT5610.4-5000 (Outside Professional)
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 



Signature of Commissioner/Department Head Sponsor

10/30/2023

Date

November 14, 2023

Resolution #23

**RESOLUTION AUTHORIZING** the Supervisor to enter into a two-year contract with three one-year options for an On-Call Airfield Electrical Repair and Maintenance Services Agreement Haugland Energy, to provide professional electrical services for the Department of Aviation & Transportation at Long Island MacArthur Airport ("Airport") and the Bayport Aerodrome (23N).

**WHEREAS**, the Town of Islip ("Town") owns, operates and maintains the Airport, a 14 CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and the Bayport Aerodrome (23N), a general aviation airport; and

**WHEREAS**, the Airport has an immediate need for an airfield electrical maintenance contract in order to maintain the safe and continuous operations of the Airport's high voltage airfield; and

**WHEREAS**, the Department of Aviation & Transportation prepared and advertised a bid for Contract DAT-2023-005, for an On-Call Airfield Electrical Repair and Maintenance Services contract; and

**WHEREAS**, the sealed bids were opened on October 12, 2023; and

**WHEREAS**, upon review of the bids, Haugland Energy, of 336 South Service Road, Melville, NY 11747 was the apparent low bidder with a bid of \$559,126.40; and

**WHEREAS**, Haugland Energy has been determined to be responsible; and

**NOW THEREFORE** be it, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor of the Town of Islip is hereby authorized to execute all documents necessary, subject to the approval of the Town Attorney, for the awarding of the On-Call Airfield Electrical Repair and Maintenance Services contract at Long Island MacArthur Airport (ISP) and the Bayport Aerodrome (23N) for a term of two years with three one-year options at a cost not to exceed \$559,126.40 per year; and

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make any and all budgetary adjustments necessary to effectuate this resolution.

Upon a vote being taken, the result was:



October 26, 2023

Mr. Robert A. Schneider  
Deputy Airport Commissioner  
Long Island MacArthur Airport  
100 Arrival Avenue, Suite 100  
Ronkonkoma, New York 11779

Reference: Bid Award Recommendation  
Contract No. DAT 2023-005  
Long Island MacArthur Airport  
On-Call Airfield Electrical Repair and Maintenance Services

Dear Mr. Schneider:

On Thursday, October 12, 2023 at 11:00 AM, sealed bids were opened for the above referenced project at Long Island MacArthur Airport (ISP). A total of four (4) bids were received, and they are as shown in the table below:

CONTRACTOR	BASE BID	ALLOWANCE	TOTAL BID PRICE	
COMMANDER ELECTRIC	\$698,400.00	\$50,000.00	\$748,400.00	
<b>HAUGLAND ENERGY</b>	<b>\$509,126.40</b>	\$50,000.00	<b>\$559,126.40</b>	<b>Corrected Price/Apparent Low Bidder</b>
HINCK ELECTRIC	<del>\$658,512.00</del>	\$50,000.00	<del>\$708,512.00</del>	Corrected Price
LEB ELECTRIC	\$597,600.00	\$50,000.00	\$647,600.00	

Johnson, Kukata & Lucchesi Engineers (JKL) reviewed the bids and prepared the detailed bid tabulation (copy attached).

A correction was made to the bids submitted by Haugland Energy and Hinck Electric for a mathematical error made in their OT rates. This mathematical error does not have any impact on the low bidder.

Based on the foregoing, the apparent low bidder is:

Haugland Energy Group LLC  
336 South Service Road  
Melville, New York 11747

100 Arrival Avenue, Suite 208  
Ronkonkoma, New York 11779  
410.465.9600  
410.465.9602 (fax)



Mr. Robert A. Schneider  
October 26, 2023  
Page 2 of 2

JKL recommends that a contract for the bid price in the amount of \$559,126.40 be awarded to the qualified and lowest responsive bidder Haugland Energy Group.

Thank you for the assistance we received from you, your staff and the Town of Islip staff on this important project at ISP. If you have any questions or need further assistance, please do not hesitate to contact me.

Sincerely,

**JKL**

A handwritten signature in blue ink, appearing to read "Mahesh S. Kukata".

Mahesh S. Kukata, PE  
Vice President

Attachments – Bid Summary and Tabulation

**Long Island MacArthur Airport (ISP)**  
**Emergency On-Call Electrical Repair and Maintenance Services**  
**Bid Summary**  
**Bids Opened: October 12, 2023 at 11:00 AM**  
**DAT 2023-005**

CONTRACTOR	BASE BID	ALLOWANCE	TOTAL BID PRICE
COMMANDER	\$698,400.00	\$50,000.00	\$748,400.00
HAUGLAND	\$509,126.40	\$50,000.00	\$559,126.40
HINCK ELECTRIC	\$658,512.00	\$50,000.00	\$708,512.00
LEB ELECTRIC	\$597,600.00	\$50,000.00	\$647,600.00

**Corrected Price/Apparent Low Bidder**  
Corrected Price

Long Island MacArthur Airport (ISP)  
Emergency On-Call Electrical Repair and Maintenance Services  
Bid Summary  
Bids Opened: October 12, 2023 at 11:00 AM  
DAT 2023-005

				Commander		Haugland		Hinck		LEB Electric	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
<b>BASE BID</b>											
n/a	Year #1 (864 hours) - Straight Time	864	1	\$ 165.00	\$ 142,560.00	\$ 153.60	\$ 132,710.40	\$ 161.40	\$ 139,449.60	\$ 155.00	\$ 133,920.00
		864	1	\$ 160.00	\$ 138,240.00	\$ 143.90	\$ 124,329.60	\$ 147.95	\$ 127,828.80	\$ 138.00	\$ 119,232.00
		864	1	\$ 160.00	\$ 138,240.00	\$ 56.06	\$ 48,435.84	\$ 147.95	\$ 127,828.80	\$ 122.00	\$ 105,408.00
n/a	Year #1 (288 hours) - Overtime	288	1	\$ 330.00	\$ 95,040.00	\$ 202.60	\$ 58,348.80	\$ 284.00	\$ 81,792.00	\$ 310.00	\$ 89,280.00
		288	1	\$ 320.00	\$ 92,160.00	\$ 187.63	\$ 54,037.44	\$ 259.02	\$ 74,597.76	\$ 276.00	\$ 79,488.00
		288	1	\$ 320.00	\$ 92,160.00	\$ 75.72	\$ 21,807.36	\$ 259.02	\$ 74,597.76	\$ 244.00	\$ 70,272.00
n/a	Reimbursement for Vehicles/Parts	ALLOW	1	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b>BID TOTAL</b>					<b>\$748,400.00</b>	<b>\$489,669.44</b>		<b>\$676,094.72</b>		<b>\$647,600.00</b>	

<b>CORRECTED COSTS</b>											
				Commander		Haugland		Hinck		LEB Electric	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
<b>BASE BID</b>											
n/a	Year #1 (864 hours) - Straight Time	864	1	\$ 165.00	\$ 142,560.00	\$ 153.60	\$ 132,710.40	\$ 161.40	\$ 139,449.60	\$ 155.00	\$ 133,920.00
		864	1	\$ 160.00	\$ 138,240.00	\$ 143.90	\$ 124,329.60	\$ 147.95	\$ 127,828.80	\$ 138.00	\$ 119,232.00
		864	1	\$ 160.00	\$ 138,240.00	\$ 56.06	\$ 48,435.84	\$ 147.95	\$ 127,828.80	\$ 122.00	\$ 105,408.00
n/a	Year #1 (288 hours) - Overtime	288	1	\$ 330.00	\$ 95,040.00	\$ 307.20	\$ 88,473.60	\$ 322.80	\$ 92,966.40	\$ 310.00	\$ 89,280.00
		288	1	\$ 320.00	\$ 92,160.00	\$ 287.80	\$ 82,886.40	\$ 295.90	\$ 85,219.20	\$ 276.00	\$ 79,488.00
		288	1	\$ 320.00	\$ 92,160.00	\$ 112.12	\$ 32,290.56	\$ 295.90	\$ 85,219.20	\$ 244.00	\$ 70,272.00
n/a	Reimbursement for Vehicles/Parts	ALLOW	1	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b>BID TOTAL</b>					<b>\$748,400.00</b>	<b>\$559,126.40</b>		<b>\$708,512.00</b>		<b>\$647,600.00</b>	

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 24**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute any and all documents to execute a change order with Austin Interiors, Inc. for additional general contracting services in connection with the Main Terminal building MEP Upgrades at Long Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute a change order with Austin Interiors, Inc., for additional general contracting services in connection with the Main Terminal Building MEP Upgrades at Long Island MacArthur Airport (ISP) at a cost not to exceed \$407,547.35.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed \$407,547.35
  4. Budget Line: H20.5610.30503.00
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/30/2023

\_\_\_\_\_  
Date

**RESOLUTION AUTHORIZING** the Supervisor to execute a change order with Austin Interiors, Inc., the contractor for General Contracting in connection with Main Terminal Building MEP Upgrades at Long Island MacArthur Airport (the "Airport").

**WHEREAS**, the Town of Islip ("Town") owns and operates the Airport; and

**WHEREAS**, in embarking on a transformative stage of growth and to remedy ongoing operational and maintenance concerns in the main terminal building for future growth, the work to be completed includes, but is not limited to, power for all mechanical equipment, power for all proposed plumbing equipment, replacement of existing Lobby air handling unit, installation of new 800 kVA generator and distribution for service to the Main Terminal Building and Maintenance Building generator work. (the "Project"); and

**WHEREAS**, the Department of Aviation and Transportation submitted and had approved an application to the Federal Aviation Administration ("FAA") for funding of the costs through Airport Improvement Program ("AIP") grants at the Airport based on the following allocation: 95% FAA; 2.5% New York State Department of Transportation ("NYSDOT"); and 2.5% Passenger Facility Charge ("PFC"); and

**WHEREAS**, compliance with Wick's Law is required as the project cost will exceed Seven Million Dollars, and therefore, there will be a total of four contractors for this project consisting of Electrical, General Contracting, Plumbing and HVAC; and

**WHEREAS**, on October 18, 2022, the Town Board awarded Contract DAT 2022-002-GC for General Contracting in connection with Main Terminal Building MEP Upgrades at Long Island MacArthur Airport to Austin Interiors, Inc., of 99 E. Main Street, Smithtown, NY 11787, the lowest responsible bidder, in the amount of \$1,464,000.00; and

**WHEREAS**, additional general contracting work at a cost not to exceed \$407,547.35 needs to be completed in connection with Main Terminal Building MEP Upgrades at Long Island MacArthur Airport; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor of the Town of Islip is hereby authorized to execute all documents necessary, subject to the approval of the Town Attorney, for a change order in the amount of \$407,547.35 in connection with the Main Terminal Building MEP Upgrades at Long Island MacArthur Airport; and be it

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

October 18, 2022  
Resolution No. 29

**RESOLUTION AUTHORIZING** the Supervisor to execute an agreement for General Contracting services with Austin Interiors Inc., as the contractor for General Contracting in connection with Main Terminal Building MEP Upgrades at Long Island MacArthur Airport.

**WHEREAS**, the Town of Islip ("Town") owns and operates Long Island Macarthur Airport ("the Airport"); and

**WHEREAS**, in embarking on a transformative stage of growth and to remedy ongoing operational and maintenance concerns in the main terminal building for future growth, the work to be completed includes, but is not limited to, power for all mechanical equipment, power for all proposed plumbing equipment, replacement of existing Lobby air handling unit, installation of new 800 kVA generator and distribution for service to the Main Terminal Building and Maintenance Building generator work. (the "Project"); and

**WHEREAS**, the Department of Aviation and Transportation will submit an application to the Federal Aviation Administration ("FAA") for funding of the costs through Airport Improvement Program ("AIP") grants at the Airport based on the following allocation: 90% FAA; 5% New York State Department of Transportation ("NYSDOT"); and 5% Passenger Facility Charge ("PFC"); and

**WHEREAS**, compliance with Wick's Law is required as the project cost will exceed Seven Million Dollars, and therefore, there will be a total of four contractors for this project consisting of Electrical, General Contracting, Plumbing and HVAC; and

**WHEREAS**, the Department of Aviation and Transportation prepared and advertised a bid for Contract DAT 2022-002-GC on June 30, 2022 and August 11, 2022, for General Contracting in connection with Main Terminal Building MEP Upgrades; and

**WHEREAS**, sealed bids were opened on August 11, 2022; and

**WHEREAS**, upon review of the bids, VRD Contracting Inc., of 25 Andrea Road, Holbrook, NY 11741, was the apparent low dollar bidder with a bid of \$1,122,000.00, however, the bid was subsequently withdrawn; and

**WHEREAS**, Austin Interiors, Inc., of 99 E. Main Street, Smithtown, NY 11787, was the next apparent low dollar bidder with a bid of \$1,464,000.00; and

**WHEREAS**, Austin Interiors, Inc. has been determined to be responsible; and

**NOW, THEREFORE**, on a motion of Councilperson Jorge Guadron, seconded by Councilperson Mary Kate Mullen; be it

**RESOLVED**, that the Supervisor of the Town of Islip is hereby authorized to execute all documents necessary, subject to the approval of the Town Attorney, for the awarding of the General Contracting contract in connection with Main Terminal Building MEP Upgrades at Long Island MacArthur Airport to Austin Interiors, Inc., in the amount of \$1,464,000.00.

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was: 4-0 with Council James P. O'Connor absent

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 25**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement with the County of Suffolk for the purpose of entering into a Law Enforcement Personnel Reimbursement Agreement between the Transportation Security Administration and Long Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute all documents necessary, subject to the approval of the Town Attorney, for the purposes of accepting Transportation Security Administration ("TSA") grant funding that provides reimbursement to the Town for the costs associated with assigning local Law Enforcement (LEO) personnel at passenger screening checkpoints.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: \$0
  4. Budget Line: CT.0000.04800.02
  5. Amount and source of outside funding: Transportation Security Administration
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 



Signature of Commissioner/Department Head Sponsor

10/26/2023

Date

November 14, 2023  
Resolution No. 25

**RESOLUTION** authorizing the Supervisor to enter into an Agreement with the County of Suffolk for the purposes of accepting Transportation Security Administration (“TSA”) grant funding that provides reimbursement to the Town for the costs associated with assigning Local Law Enforcement (LEO) personnel at passenger screening checkpoints; and

**WHEREAS**, the Town of Islip (“Town”) owns and operates Long Island MacArthur Airport (“Airport”); and

**WHEREAS**, the Town employs various law enforcement personnel at the Airport in order to assist the TSA at passenger screening checkpoints, respond to any and all emergencies, enforce the laws of the State of New York and the Town of Islip, and protect the traveling public; and

**WHEREAS**, the County of Suffolk deploys Suffolk County Police Officers at the Airport in order to assist the TSA at passenger screening checkpoints, respond to any and all emergencies, enforce the laws of the State of New York and the Town of Islip, and protect the traveling public; and

**WHEREAS**, the TSA provides federal grant funding to assist local governments with costs associated with deploying local law enforcements personnel at passenger screening checkpoints within airports; and

**WHEREAS**, the Town and County of Suffolk wish to secure said grant funds, where such funds are available, for the benefit of the Town and County taxpayers by accepting the aforementioned grant funding, said funds to be divided equally between the Town and County of Suffolk for deployment of their respective police and law enforcement personnel at the Airport.

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_.

**BE IT RESOLVED**, that the Supervisor is authorized and empowered to enter into a Law Enforcement Officer Reimbursement Sub-Recipient Agreement with the County of Suffolk, which agreement shall be for two years, January 1, 2024 through December 31, 2026. Execution of the Agreement being contingent upon the Town receiving federal grant funding from TSA.

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was: \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 26**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute agreement with Sky Synergy, LLC. for the purpose of providing professional consulting services for development, implementation and improvement of the Airport's Air Service Development Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute an agreement with Sky Synergy, LLC for the purpose of providing professional consulting services to the Department of Aviation & Transportation for development, implementation, and improvement of the Airport's Air Service Development Program at a total cost not to exceed \$509,123.00.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed \$509,123.00
  4. Budget Line: CT5610.4-5000
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/20/2023

\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 26

**RESOLUTION AUTHORIZING** the Supervisor of the Town of Islip to enter into a professional services agreement with Sky Synergy, LLC to provide professional consulting services for Air Service Development for Long Island MacArthur Airport.

**WHEREAS**, the Town of Islip ("Town") owns and operates Long Island MacArthur Airport, ("the Airport"), a 14 CFR Part 139 certified airport with commercial and general aviation operations; and

**WHEREAS** the Town of Islip desires to review and strengthen the Airport's existing Air Service Development Program; and

**WHEREAS**, Sky Synergy, LLC located at 8150 Bay View Drive, Foley, AL 36535 provides a niche professional service and has a proven track record in working with similarly situated airports to develop, implement, and improve Air Service Development programs; and

**WHEREAS**, the Department of Aviation has previously engaged the services of Sky Synergy, LLC to improve Long Island MacArthur Airport's position to strengthen the Air Service Development program for capacity improvements and recruitment; and

**WHEREAS**, a well-developed Air Service Development program will assist the Airport in incumbent airline retention, incumbent airline expansion, and the recruitment of new air carriers; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_; seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute an agreement with Sky Synergy, LLC. for the purpose of providing professional consulting services for development, implementation, and improvement of the Airport's Air Service Development Program at a total cost not to exceed \$509,123.00; and

**FURTHER RESOLVED**, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 27**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement with John Jamotta Consulting, LLC to provide professional services for Long Island MacArthur Airport.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute an agreement with John Jamotta Consulting, LLC to provide professional services to the Department of Aviation & Transportation so as to promote the Airport at a cost not to exceed \$95,600.00 on an as needed basis in a 12 month period.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: Not to exceed \$95,600.00
  4. Budget Line: CT5610.4-5000
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 



\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/20/2023

\_\_\_\_\_  
Date

November 14, 2023  
Resolution No. 27

**RESOLUTION AUTHORIZING** the Supervisor of the Town of Islip to enter into a professional services agreement with John Jamotta Consulting, LLC to provide professional services for Long Island MacArthur Airport.

**WHEREAS**, the Town of Islip (“Town”) owns and operates Long Island MacArthur Airport (“the Airport”), a 14 CFR Part 139 certified airport with commercial and general aviation operations; and

**WHEREAS** the Airport is a focal point of the Town of Islip and the success of the Airport is instrumental in the growth of the economy and the region at large; and

**WHEREAS**, the Department of Aviation and Transportation seeks to improve the financial stability of the Airport by promoting new opportunities for growth; and

**WHEREAS**, the Department of Aviation and Transportation has previously engaged the services of John Jamotta Consulting, LLC to improve Long Island MacArthur Airport’s position to strengthen the Air Service Development program for capacity improvements and recruitment; and

**WHEREAS**, the Department of Aviation and Transportation continues to work to secure additional air carrier routes to expand current services provided by the Airport; and

**WHEREAS**, John Jamotta Consulting, LLC located at 2805 Bremen Drive, Hurst, Texas 76054, is a professional firm with public and private experience that is capable of serving the Department of Aviation & Transportation to develop strategies that will fulfill the goal of increasing the public’s use of the Airport; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_; seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute an agreement with John Jamotta Consulting, LLC to develop operational analysis, demand forecasting for passenger services, prioritize and develop strategic Air Service Development goals, coordinate industry research guidance on analytics and leading aviation practices, coordinate meetings with airline representatives, track, monitor, and manage the Airport’s Air Service Development program, and provide other such professional services to the Department of Aviation & Transportation so as to promote the Airport at a cost not to exceed \$95,600.00 on an as needed basis in a 12 month period; and

**FURTHER RESOLVED**, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 28**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appointment of Brad Wilson as a member to the Town of Islip Planning Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

November 14, 2023  
Resolution #28

WHEREAS, pursuant to New York State Town Law §271, the Town Board is authorized to make appointments to the Town of Islip Planning Board; and

WHEREAS, there is a vacancy on the Planning Board due to the resignation of Gary Bruno; and

WHEREAS, the Town Board wishes to appoint Brad Wilson to fill the unexpired term of Gary Bruno on the Planning Board; and

WHEREAS, Brad Wilson has the qualifications necessary to serve as a member of the Planning Board.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_;  
seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that Brad Wilson is hereby appointed as a member of the Town of Islip Planning Board for a term ending on December 31, 2024 which represents the unexpired term for the vacancy left by the resignation of Gary Bruno.

Upon a vote being taken, the result was:

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## Experience

**Jones Hollow Realty & Management Co.,** East Islip, NY  
Founding and Managing Broker/Owner

Realty Group 2019 - Present  
Management Co. 2005 - Present

- Jones Hollow Realty Group is a boutique agency serving Long Island with a focus on the South Shore and its surrounding areas.
- Recruit and supervise licensed real estate agents.
- Develop and implement effective marketing strategies in compliance with NYS.
- Maintaining high levels of customer/client service.
- Mediate the dealings between sellers and buyers, ensuring good conduct and the honest exchange of information toward a beneficial understanding.
- Appraise the value of properties by thoroughly researching the market or past purchases.
- Educating and monitoring agents' compliance with all state-based real estate laws and best practices.

**Buckingham Research Group,** New York, NY  
Senior Managing Director, Head of Sales and Trading

2013 - May 2016

- Report directly to the President & CEO.
- Producing manager directly responsible for overseeing over 100 employees throughout New York, Boston, Chicago, and San Francisco.
- Monitor account revenue daily and hold formal reviews quarterly.
- Worked with research, sales, and trading to flush out and identify impactful calls to deliver the product and drive business more effectively.
- Actively managed corporate access to effectively commercialize resources.
- Consistently top-10 commission generator.
- Solicit and execute corporate buybacks.

**Mizuho Securities USA,** New York, NY  
Executive Director, Head of U.S. Sales Trading & Trading

2011 - 2013

- Producing manager responsible for developing the U.S. equity platform with senior management.
- Leveraged existing and forged new relationships with U.S. institutional clients to build strategic partnerships based on equity research, corporate access, banking, and lending relationships.
- Managed and supervised 12 sales traders in New York, Boston, and San Francisco.
- Worked closely with corporate access and research to plan NDRs and corporate events.

**Dahlman Rose & Co.,** New York, NY  
Director, Senior Sales Trader

2010 - 2011

**Sanford C. Bernstein & Co.,** New York, NY

2001 - 2010

**ABN Amro,** New York, NY  
Managing Director, Head of NASDAQ Sales Trading

1996 - 2001

**NDB Capital Markets** (Sherwood Securities), Jersey City, NJ

1993 - 1996

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## Affiliations

West Islip Chamber of Commerce (Vice President), West Islip Breast Cancer Coalition (Secretary), Rotary Club of the Islips, (Sergeant-at-Arms), Kiwanis Club of the Islips and Bay Shore, Ancient order of Hibernians, Islip Food for Hope.



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 29**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement granting the  
LIRR a permanent exclusive easement for the Signal Hut Project.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

Date \_\_\_\_\_

Date: November 14, 2023  
Resolution #: 29

**WHEREAS**, the Town of Islip is the owner of that certain parcel of real property, located on the north side of Carleton Avenue and immediately south of the railroad crossing at Carlton Avenue, Central Islip, identified on the Suffolk County Tax Map as SCTM#: 500-098.00-01.00-069.000 (“Grantor’s Property”);

**WHEREAS**, The Long Island Railroad Company (“LIRR” or “Grantee”) is responsible for the operation and maintenance of the LIRR Central Islip Station; and

**WHEREAS**, in connection with said operation and maintenance of the Central Islip Station the LIRR is occupying an area measuring approximately six hundred forty four (644) square feet located ten feet from the northeast corner of Grantor’s Property; and

**WHEREAS**, the LIRR desires a permanent, exclusive easement on, over, under, across, in and through that certain area measuring approximately six hundred forty four (644) square feet located ten feet from the northeast corner of Grantor’s Property (“Easement Area”) for the continued operation, maintenance, re-installation, inspection, servicing, repair and replacement of a signal hut/platform and underground cables and cable vaults servicing same (collectively, the “**Signal Hut**,” any and all such activities related to the Signal Hut hereinafter referred to herein as the “**Signal Hut Project**”)

**WHEREAS**, the Town agrees to grant and convey to LIRR, a permanent exclusive easement on, in, over and through the Easement Area for the Signal Hut Project,

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute an agreement, the terms of such agreement subject to the approval of the Town Attorney, granting the Long Island Railroad Company a permanent exclusive easement on, in, over and through an area measuring approximately six hundred forty four (644) square feet located ten feet from the northeast corner of that certain Town owned real property identified on the Suffolk County Tax Map as SCTM#: 500-098.00-01.00-069.000; and

**FURTHER RESOLVED**, the Town Board authorizes the Supervisor to sign any permit applications or other documentation, subject to review and approval by the Town Attorney, necessary to realize the intent of this resolution.

Upon a vote being taken the result was:

SUBJECT TO PERMISSIVE REFERENDUM

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 30**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to symbolically rename Serene Place at Seusing  
Boulevard in Hauppauge to "P.O. Thomas Brophy Way."**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

---

To authorize the Town Board to symbolically rename Serene Place at Seusing Boulevard in Hauppauge to "P.O. Thomas Brophy Way."

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents/Family
  2. Site or location effected by resolution: Serene Place at Seusing Boulevard, Hauppauge
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

       Type 1 action under 6 NYCRR, Section 617.4(b), number                                 . Full EAF required.

  x   Type 2 action under 6 NYCRR, Section 617.5(c), number 22 and 33. SEQR review complete.

       Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

  
Signature of Commissioner/Department Head Sponsor

11/01/2023  
Date

November 14, 2023  
Resolution # 30

**WHEREAS**, the Town Board of the Town of Islip has received a request to enact the symbolic naming of the intersection of Serene Place at Seusing Boulevard in Hauppauge in honor of P.O. Thomas Brophy; and

**WHEREAS**, the intersection of Serene Place at Seusing Boulevard in Hauppauge is dedicated to the town and is under the jurisdiction of the Town of Islip; and

**WHEREAS**, P.O. Thomas Brophy was a police officer in the 109<sup>th</sup> Precinct in Flushing, Queens; and

**WHEREAS**, P.O. Thomas Brophy was a first responder at Ground Zero after the 9/11 terrorist attacks and was part of the rescue and recovery team; and

**WHEREAS**, P.O. Thomas Brophy lived most of his life in the hamlet of Hauppauge and was a Cub Scout and Newsday carrier as a boy; and

**WHEREAS**, P.O. Thomas Brophy lived on Serene Place in the vicinity of the intersection of Serene Place at Seusing Boulevard in Hauppauge; and

**WHEREAS**, P.O. Thomas Brophy passed away from cancer at the young age of 36 as a direct result of his heroic 9/11 recovery efforts leaving behind a wife and 3-year-old son as well as loving parents and siblings; and

**WHEREAS**, it is recommendation of the Street Naming Review Committee to symbolically rename the intersection of Serene Place at Seusing Boulevard in Hauppauge “P.O. Thomas Brophy Way”; and

**WHEREAS**, adding a memorial sign to the intersection of Serene Place at Seusing Boulevard in Hauppauge will not change the legal addresses of any residences on this street, nor replace the official name of the roadway.

**NOW, THEREFORE**, on a motion of Council \_\_\_\_\_, seconded by Council \_\_\_\_\_, be it

Seusing Boulevard in Hauppauge in honor of P.O. Thomas Brophy, a local hometown hero; and said intersection will be symbolically named “P.O.Thomas Brophy Way”; and be it

**FURTHER RESOLVED**, that the Town Board authorizes the Town of Islip Department of Public Works to install appropriate memorial signage at the intersection of Serene Place at Seusing Boulevard in Hauppauge with the name of this local hero displayed on it.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 31**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with  
Backflow Specialists, Inc. to perform RPZ testing on Suffolk County  
Water Authority's pipes located in all Town of Islip facilities.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: To authorize the Supervisor to enter into an agreement with Backflow Specialists, Inc., 63 Greeley Avenue, Sayville, New York 11782 to perform RPZ testing on Suffolk County Water Authority's pipes located in all Town of Islip facilities.

The agreement is in effect from date of execution until December 31, 2025 with the Town's option to extend for two (2) additional one-year periods.

---

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Taxpayers, Residents and Employees of the Town of Islip
2. Site or location effected by resolution: Town of Islip Facilities
3. Cost: \$7,280.00
4. Budget Line: A.1630.44300
5. Amount and source of outside funding:

---

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor

10/27/2023  
Date

**WHEREAS**, the Town of Islip Department of Public Works has solicited Proposals for RPZ Testing on Suffolk County Water Authority's pipes located in Town of Islip facilities; and

**WHEREAS**, the RPZ testing requires that a licensed Master Plumber and certified backflow tester perform testing once a year on Suffolk County Water Authority pipes located in Town of Islip facilities; and

**WHEREAS**, Backflow Specialists, Inc., 63 Greeley Avenue, Sayville, New York 11782 submitted the lowest proposal for this work in the amount of \$7,280.00; and

**WHEREAS**, Backflow Specialists, Inc. has the qualifications and experience required for this type of work; and

**WHEREAS**, the Commissioner of Department of Public Works, Thomas Owens, recommends approval of this resolution; and

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Backflow Specialists, Inc. to provide RPZ testing on Suffolk County Water Authority pipes located in Town of Islip facilities, the term of which shall be from date of Agreement execution to December 31, 2025 with the Town's option to extend for two (2) additional one-year periods, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED** that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was:

## **RPZ (BACKFLOW PREVENTION DEVICE) TESTING**

Backflow Specialists, Inc. 63 Greeley Avenue Sayville, NY 11782	<u>\$7,280.00</u>
-----------------------------------------------------------------------	-------------------

Hartcorn Plumbing & Heating, Inc. 950 South Second Street Ronkonkoma, NY 11779	<u>\$8,400.00</u>
--------------------------------------------------------------------------------------	-------------------

Steve Rappa Mechanical Contracting Corp. 1511 Spruce Avenue Holbrook, NY 111741	<u>No response</u>
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**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 32**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to use the Board of Cooperative Education Services of Nassau County Contract 19/20-045 Ext 2D- Passenger Cars, Vans and Trucks to purchase vehicles on behalf of various departments.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to use the Board of Cooperative Education Services of Nassau County Contract 19/20-045 Ext 2D - Passenger Cars, Vans and Trucks to purchase vehicles on behalf of various departments. The length of the contract is from September 28, 2023 through January 27, 2024.

This resolution will also authorize the Supervisor to execute all necessary documentation, including agreements or certifications.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or location effected by resolution: Townwide
3. Cost: N/A
4. Budget Line: A.1490.46900
5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

---

Signature of Commissioner/Department Head Sponsor

10/27/2023  
Date

**WHEREAS**, the Town of Islip Department of Public Works manages the fleet of vehicles for the Town of Islip; and

**WHEREAS**, the Town of Islip is in need of purchasing vehicles, including passenger cars, vans, and trucks; and

**WHEREAS**, the Town of Islip Department of Public Works is interested in participating in the Board of Cooperative Education Services of Nassau County Contract Number 19/20-045 Ext 2D - Passenger Cars, Vans and Trucks, to purchase vehicles Townwide; and

**WHEREAS**, this contract is in effect from September 28, 2023 through January 27, 2024; and

**WHEREAS**, it is necessary for the Supervisor to execute all necessary documentation, including agreements or certifications, to purchase passenger cars, vans or trucks from the Board of Cooperative Educational Services of Nassau County; and

**WHEREAS**, the Commissioner of Public Works, Thomas Owens, hereby recommends the approval of this resolution;

**NOW THEREFORE**, on a motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute all necessary documentation, including agreements or certifications attendant thereto, required for the purchase of vehicles Townwide pursuant to the Board of Cooperation Education Services of Nassau County Contract Number 19/20-045 Ext 2D – Passenger Cars, Vans and Trucks, the form and content of which shall be subject to the approval of the Town Attorney.

**RESOLVED** that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 33**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing to  
consider amending the Town of Islip Uniform Traffic Code.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution lists various traffic control devices recommended by the Traffic Safety Division.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 22. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

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\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

11/01/2023  
\_\_\_\_\_  
Date



On a motion of Councilperson \_\_\_\_\_, seconded by  
Councilperson \_\_\_\_\_ be it

RESOLVED, that the Town Clerk be and is hereby authorized to advertise for Public  
Hearing to consider amending the Uniform Code of Traffic Ordinances for the Town of Islip as  
follows:

**SCHEDULE A  
TRAFFIC SIGNAL CONTROLS  
ADD**

<b>LOCATION</b>	<b>DESCRIPTION OF SIGNAL</b>
Corbin Avenue at South Fourth Street (EDG)	Semi-Vehicle Actuated
Third Avenue at Third Street (BWD)	Semi-Vehicle Actuated

**SCHEDULE G  
STOP AND YIELD INTERSECTIONS  
AMEND TO READ**

<b>INTERSECTION</b>	<b>SIGN</b>	<b>CONTROLLING TRAFFIC</b>
Muncey Road at Wilson Place (WIS)	Stop	North/South on Wilson Place; <u>East/West on Muncey Road</u>

**SCHEDULE G  
STOP AND YIELD INTERSECTIONS  
DELETE**

<b>INTERSECTION</b>	<b>SIGN</b>	<b>CONTROLLING TRAFFIC</b>
Corbin Avenue at South Fourth Street (EDG)	Stop	East/West on South Fourth Street
Third Avenue at Third Street (BWD)	Stop	North/South on Third Street

**SCHEDULE G  
STOP AND YIELD INTERSECTIONS  
ADD**

<b>INTERSECTION</b>	<b>SIGN</b>	<b>CONTROLLING TRAFFIC</b>
American Blvd. at Ealing Court (BWD)	Stop	East on Ealing Court

**SCHEDULE G**  
**STOP AND YIELD INTERSECTIONS**  
**ADD**

<b>INTERSECTION</b>	<b>SIGN</b>	<b>CONTROLLING TRAFFIC</b>
American Blvd. at Pic Court (BWD)	Stop	West on Pic Court
Cedar Point Drive at Dolphin Lane (WIS)	Stop	West on Dolphin Lane
Clearwater Lane at Duck Lane (WIS)	Stop	South on Duck Lane
Douglass Street at Orient Avenue (BWD)	Stop	East on Douglass Street
Ealing Court at Newham Avenue (BWD)	Stop	West on Ealing Court
Helming Street at Pic Court (BWD)	Stop	East on Pic Court
Lorraine Street at Orient Avenue (BWD)	Stop	East on Lorraine Street
Oakland Avenue at Orient Avenue (BWD)	Stop	East on Oakland Avenue
Orient Avenue at Rugby Street (BWD)	Stop	East on Rugby Street
Orient Avenue at Warren Street (BWD)	Stop	East on Warren Street

**SCHEDULE J**  
**PARKING, STOPPING AND STANDING REGULATIONS**  
**AMEND TO READ**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Fourth Avenue/West From 191 feet south of Union Blvd. to <del>Mechanicsville Road</del> <u>Cortland Place</u> <del>(Private)</del> (BSR)	Limited parking 2 hours	9:00 a.m. to 6:00 p.m. except Sun.
Park Avenue/East From <del>Mechanicsville Road</del> to Cortland <u>Cortland Place (Private)</u> (BSR)	Limited parking 2 hours	9:00 a.m. to 6:00 p.m. except Sun.

**SCHEDULE J**  
**PARKING, STOPPING AND STANDING REGULATIONS**  
**ADD**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
David Court/North From 50 feet west of Pat Drive to Terminus (WIS)	No parking	9:00 a.m. to 5:00 p.m. Mon - Fri
David Court/South Terminus to 30 feet west of Pat Drive (WIS)	No parking	9:00 a.m. to 5:00 p.m. Mon – Fri
Fourth Avenue/West From Cortland Place (Private) to Mechanicsville Road (BSR)	No parking Except with valid Town of Islip permit	
Park Avenue/East From Mechanicsville Road to Cortland Place (Private) (BSR)	Limited parking 2 hours Except with valid Town of Islip permit	9:00 a.m. to 6:00 p.m., except Sun.
Seneca Drive/North From 50 west of Asharoken Blvd. to Terminus (WBS)	No parking	
Seneca Drive/South From Terminus to 50 feet west of Asharoken Blvd. (WBS)	No parking	
Seneca Drive/West At dead end (WBS)	No parking	
South Atlantic Avenue/East From 30 feet north of Baldwin Street to Terminus (EIS)	No parking	
South Atlantic Avenue/West From Terminus to 75 feet north of Baldwin Street (EIS)	No parking	

**SCHEDULE L  
TOWN PARKING LOTS  
ADD**

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Central Islip Highway Yard Animal Shelter Rear Access Road (CIS)	No stopping	

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**TRAFFIC CODE AMENDMENT SUMMATIONS**

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**LOCATION: CORBIN AVENUE AT SOUTH FOURTH AVENUE, EDGEWOOD**

REGULATION: None

RECOMMENDATION: Semi-vehicle actuated traffic signal

BRIEF JUSTIFICATION: Addition of new traffic signal to Schedule A

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**LOCATION: THIRD AVENUE AT THIRD STREET, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Semi-vehicle actuated traffic signal

BRIEF JUSTIFICATION: Addition of new traffic signal to Schedule A

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**LOCATION: MUNCEY ROAD AT WILSON PLACE, WEST ISLIP**

REGULATION: Existing – Stop signs control traffic north/south on Wilson Place

RECOMMENDATION: Install stop signs to control traffic east/west on Muncney Road

BRIEF JUSTIFICATION: Town of Islip and MUTCD warrants met for installation of all-way stop signs

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**LOCATION: CORBIN AVENUE AT SOUTH FOURTH STREET, EDGEWOOD**

REGULATION: Existing – Stop signs

RECOMMENDATION: Remove stop signs which control traffic east/west on South Fourth Street

BRIEF JUSTIFICATION: Delete ordinance because a traffic signal has been installed at intersection

---

**LOCATION: THIRD AVENUE AT THIRD STREET, BRENTWOOD**

REGULATION: Existing – Stop signs

RECOMMENDATION: Remove stop signs which control traffic north/south on Third Street

BRIEF JUSTIFICATION: Delete ordinance because a traffic signal has been installed at intersection

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**TRAFFIC CODE AMENDMENT SUMMATIONS**

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**LOCATION: AMERICAN BLVD. AT EALING COURT, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic east on Ealing Court

BRIEF JUSTIFICATION: To establish right-of-way at intersection

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**LOCATION: AMERICAN BLVD. AT PIC COURT, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic west on Pic Court

BRIEF JUSTIFICATION: To establish right-of-way at intersection

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**LOCATION: CEDAR POINT DRIVE AT DOLPHIN LANE, WEST ISLIP**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic west on Dolphin Lane

BRIEF JUSTIFICATION: To establish right-of-way at intersection

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**LOCATION: CLEARWATER LANE AT DUCK LANE, WEST ISLIP**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic south on Duck Lane

BRIEF JUSTIFICATION: To establish right-of-way at intersection

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**LOCATION: DOUGLASS STREET AT ORIENT AVENUE, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic east on Douglass Street

BRIEF JUSTIFICATION: To firmly and definitively establish right-of-way along Orient Avenue to ensure smooth flow of southbound traffic

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**TRAFFIC CODE AMENDMENT SUMMATIONS**

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**LOCATION: EALING COURT AT NEWHAM AVENUE, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic west on Ealing Court

BRIEF JUSTIFICATION: To establish right-of-way at intersection

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**LOCATION: HELMING STREET AT PIC COURT, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic east on Pic Court

BRIEF JUSTIFICATION: To establish right-of-way at intersection

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**LOCATION: LORRAINE STREET AT ORIENT AVENUE, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic east on Lorraine Street

BRIEF JUSTIFICATION: To firmly and definitively establish right-of-way along Orient Avenue to ensure smooth flow of southbound traffic

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**LOCATION: OAKLAND AVENUE AT ORIENT AVENUE, BRENTWOOD**

REGULATION: None

RECOMMENDATION: Install a stop sign to control traffic east on Oakland Avenue

BRIEF JUSTIFICATION: To firmly and definitively establish right-of-way along Orient Avenue to ensure smooth flow of southbound traffic

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## **TRAFFIC CODE AMENDMENT SUMMATIONS**

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**LOCATION: ORIENT AVENUE AT RUGBY STREET, BRENTWOOD**

**REGULATION:** None

**RECOMMENDATION:** Install a stop sign to control traffic east on Rugby Street

**BRIEF JUSTIFICATION:** To firmly and definitively establish right-of-way along Orient Avenue to ensure smooth flow of southbound traffic

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**LOCATION: ORIENT AVENUE AT WARREN STREET, BRENTWOOD**

**REGULATION:** None

**RECOMMENDATION:** Install a stop sign to control traffic east on Warren Street

**BRIEF JUSTIFICATION:** To firmly and definitively establish right-of-way along Orient Avenue to ensure smooth flow of southbound traffic

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**LOCATION: FOURTH AVENUE/WEST, BAY SHORE**

**REGULATION:** Existing – Limited Parking 2 hours; 9:00 a.m. to 6:00 p.m., except Sun.

**RECOMMENDATION:** Amend the length of the restriction from 191 feet south of Union Blvd. to Cortland Place

**BRIEF JUSTIFICATION:** To provide on-street parking for residents of Cortland Square

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**LOCATION: PARK AVENUE/EAST, BAY SHORE**

**REGULATION:** Existing - Limited Parking 2 hours; 9:00 a.m. to 6:00 p.m., except Sun.

**RECOMMENDATION:** Amend the length of the restriction from Cortland Place to 60 feet south of Union Blvd.

**BRIEF JUSTIFICATION:** To provide on-street parking for residents of Cortland Square

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## **TRAFFIC CODE AMENDMENT SUMMATIONS**

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**LOCATION: DAVID COURT/NORTH, WEST ISLIP**

REGULATION: None

RECOMMENDATION: Restrict parking from 9:00 a.m. to 5:00 p.m. Mon – Fri from 50 feet west of Pat Drive to terminus

BRIEF JUSTIFICATION: To curb overflow parking from non-residents that deters service vehicles from entering the block

---

**LOCATION: DAVID COURT/SOUTH, WEST ISLIP**

REGULATION: None

RECOMMENDATION: Restrict parking 9:00 a.m. to 5:00 p.m. Mon - Fri from terminus to 30 feet west of Pat Drive

BRIEF JUSTIFICATION: To curb overflow parking from non-residents that deters service vehicles from entering the block

---

**LOCATION: FOURTH AVENUE/WEST, BAY SHORE**

REGULATION: None

RECOMMENDATION: Install “No Parking signs except with valid Town of Islip permits” from Cortland Place to Mechanicsville Road

BRIEF JUSTIFICATION: To provide on-street parking for residents of Cortland Square

---

**LOCATION: PARK AVENUE/EAST, BAY SHORE**

REGULATION: None

RECOMMENDATION: Install “Limited Parking 2 hours; except with valid Town of Islip permit; 9:00 a.m. to 6:00 p.m.; except Sunday signs” from Mechanicsville Road to Cortland Place

BRIEF JUSTIFICATION: To provide on-street parking for residents of Cortland Square

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**LOCATION: SENECA DRIVE/NORTH, WEST BAY SHORE**

REGULATION: None

RECOMMENDATION: Restrict parking from 50 feet west of Asharoken Blvd. to terminus

BRIEF JUSTIFICATION: To eliminate loitering at the dead end of Seneca Drive

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**TRAFFIC CODE AMENDMENT SUMMATIONS**

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**LOCATION: SENECA DRIVE/SOUTH, WEST BAY SHORE**

REGULATION: None

RECOMMENDATION: Restrict parking from terminus to 50 feet west of Asharoken Blvd.

BRIEF JUSTIFICATION: To eliminate loitering at the dead end of Seneca Drive

---

**LOCATION: SENECA DRIVE/WEST, WEST BAY SHORE**

REGULATION: None

RECOMMENDATION: Restrict parking at dead end

BRIEF JUSTIFICATION: To eliminate loitering at the dead end of Seneca Drive

---

**LOCATION: SOUTH ATLANTIC AVENUE/EAST, EAST ISLIP**

REGULATION: None

RECOMMENDATION: Restrict parking from 30 feet north of Baldwin Street to terminus

BRIEF JUSTIFICATION: No parking requested due to small width of street and inability for public services to access the road

---

**LOCATION: SOUTH ATLANTIC AVENUE/WEST, EAST ISLIP**

REGULATION: None

RECOMMENDATION: Restrict parking from terminus to 75 feet north of Baldwin Street

BRIEF JUSTIFICATION: No parking requested due to small width of street and inability for public services to access the road

---

**LOCATION: CENTRAL ISLIP HIGHWAY YARD ANIMAL SHELTER REAR ACCESS ROAD, CENTRAL ISLIP**

REGULATION: None

RECOMMENDATION: Install No Stopping signs on access road

BRIEF JUSTIFICATION: Restrict parking along access road to provide safe entrance/exit from rear of Animal Shelter

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 34**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

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**Authorization for the Supervisor to enter into various agreements for various programs or events to be held throughout the Town.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

<u>Date</u>	<u>Name</u>	<u>Program/Event</u>	<u>Location</u>
2/1	Linda Weingarten dba Boho Art Shed	Resin Series Art Classes	Brookwood Hall 50 Irish Lane, East Islip
2/7	Linda Weingarten dba Boho Art Shed	After School Pizza & Art Club	Brookwood Hall 50 Irish Lane, East Islip
2/19	Linda Weingarten dba Boho Art Shed	“School’s Out” Art Workshop	Brookwood Hall 50 Irish Lane, East Islip
5/1	New Alliance Softball League, Inc...	Volleyball League	East Islip Marina

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Linda Weingarten dba Boho Art Shed to provide three (3) sessions of resin series art classes at Brookwood Hall, 50 Irish Lane, East Islip, NY 11730. The program will consist of three (3) sessions between February 1, 2024 through May 30, 2024. The registration fee is \$165.00 per session for each registrant and a \$45.00 surcharge for each non-resident registrant. The minimum amount of participants will be six (6) per session and the maximum amount of participants will be twelve (12) per session for a maximum total of 36 participants. This program will be self-sustaining. The total minimum revenue will be \$990.00 and the maximum revenue including the non-resident surcharge will be \$7,560.00. Compensation for said services to Linda Weingarten dba Boho Art Shed will be 80% of the total revenue for an amount not to exceed \$4,752.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for Linda Weingarten dba Boho Art Shed by the Town Board in 2023.

---

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Linda Weingarten dba Boho Art Shed

Site or location effected by resolution: Brookwood Hall  
50 Irish Lane, East Islip, NY 11730

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$7,560.00 including non-resident surcharge.  
Maximum revenue to be retained by the Town is \$2,808.00.

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**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

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Signature of Commissioner/Department Head Sponsor:

Date:

10/31/2023

November 14, 2023  
Resolution #\_\_34

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to resin series art classes for our citizens; and

**WHEREAS**, Linda Weingarten dba Boho Art Shed will hold the workshop at Brookwood Hall, 50 Irish Lane, East Islip, New York 11730, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Linda Weingarten dba Boho Art Shed to provide said instruction;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to execute an agreement with Linda Weingarten dba Boho Art Shed to provide three (3) sessions of resin series art classes to our citizens for an amount not to exceed \$4,752.00, which excludes the non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Linda Weingarten dba Boho Art Shed to provide three (3) sessions of an after school pizza & art club at Brookwood Hall, 50 Irish Lane, East Islip, NY 11730. The program will consist of three (3) sessions between February 7, 2024 through June 12, 2024. The registration fee is \$190.00 per session for each registrant and a \$50.00 surcharge for each non-resident registrant. The minimum amount of participants will be six (6) per session and the maximum amount of participants will be twelve (12) per session for a maximum total of 36 participants. This program will be self-sustaining. The total minimum revenue will be \$1,140.00 and the maximum revenue including the non-resident surcharge will be \$8,640.00. Compensation for said services to Linda Weingarten dba Boho Art Shed will be 80% of the total revenue for an amount not to exceed \$5,472.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for Linda Weingarten dba Boho Art Shed by the Town Board in 2023.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Linda Weingarten dba Boho Art Shed

Site or location effected by resolution: Brookwood Hall  
50 Irish Lane, East Islip, NY 11730

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$8,640.00 including non-resident surcharge.  
Maximum revenue to be retained by the Town is \$3,168.00.

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

  
Signature of Commissioner/Department Head Sponsor:

11/1/2023  
Date:

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to an after school pizza & art club for our citizens; and

**WHEREAS**, Linda Weingarten dba Boho Art Shed will hold the workshop at Brookwood Hall, 50 Irish Lane, East Islip, New York 11730, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Linda Weingarten dba Boho Art Shed to provide said instruction;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to execute an agreement with Linda Weingarten dba Boho Art Shed to provide three (3) sessions of an after school pizza & art club to our citizens for an amount not to exceed \$5,472.00, which excludes the non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Linda Weingarten dba Boho Art Shed to provide two (2) sessions of a five-day teen "School's Out" art workshop at Brookwood Hall, 50 Irish Lane, East Islip, NY 11730. The program will consist of two (2) sessions from February 19, 2024 to February 23, 2024 and April 22, 2024 to April 26, 2024. The registration fee is \$275.00 per session for each registrant and a \$70.00 surcharge for each non-resident registrant. The minimum amount of participants will be six (6) per session and the maximum amount of participants will be twelve (12) per session for a maximum total of 24 participants. This program will be self-sustaining. The total minimum revenue will be \$275.00 and the maximum revenue including the non-resident surcharge will be \$8,280.00. Compensation for said services to Linda Weingarten dba Boho Art Shed will be 80% of the total revenue for an amount not to exceed \$5,280.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for Linda Weingarten dba Boho Art Shed by the Town Board in 2023.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Linda Weingarten dba Boho Art Shed

Site or location effected by resolution: Brookwood Hall  
50 Irish Lane, East Islip, NY 11730

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$8,280.00 including non-resident surcharge.  
Maximum revenue to be retained by the Town is \$3,000.00.

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

  
Signature of Commissioner/Department Head Sponsor:

10/31/2023  
Date:

November 14, 2023  
Resolution # \_\_34\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a 5-day teen "School's Out" art workshop for our citizens; and

**WHEREAS**, Linda Weingarten dba Boho Art Shed will hold the workshop at Brookwood Hall, 50 Irish Lane, East Islip, New York 11730, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Linda Weingarten dba Boho Art Shed to provide said instruction;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to execute an agreement with Linda Weingarten dba Boho Art Shed to provide two (2) sessions of a teen "School's Out" art workshop to our citizens for an amount not to exceed \$5,280.00, which excludes the non-resident surcharge, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

**PURPOSE:** By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball to host an adult beach volleyball league at the East Islip Marina from May 1, 2024 through October 1, 2024, May 1, 2025 through October 1, 2025, May 1, 2026 through October 1, 2026, May 1, 2027 through October 1, 2027, & May 1, 2028 through October 1, 2028. The minimum number of teams per year is two (2) and the maximum number of teams per year is one-hundred sixty-eight (168). New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball shall pay 25% of the total team registration fees collected, plus the \$175.00 non-resident surcharge per team where applicable, to the Town of Islip on an annual basis through October 1, 2028. Each team's roster with program participants' addresses and the annual payment must be submitted to the Town of Islip by October 31<sup>st</sup> of each year. These programs will be self-sustaining.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball; Islip residents

Site or location effected by resolution: East Islip Marina

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A2089.1

Amount and source of outside funding: Maximum revenue is \$29,190.00 per year plus \$175.00 non-resident team surcharge where applicable.

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

  
Signature of Commissioner/Department Head Sponsor:

10/31/2023  
Date:

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a beach volleyball league for our citizens; and

**WHEREAS**, New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball to provide a beach volleyball league;

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,

seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball to provide and manage an adult beach volleyball league to our citizens whereby New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball shall pay 25% of the total team registration fees collected, plus the \$175.00 non-resident surcharge per team where applicable, to the Town of Islip on an annual basis through October 1, 2028, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 35**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to deposit and secure all monies in JP Morgan or TD Bank received by the Receiver of Taxes for the 2023/2024 tax year in interest.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Andy Wittman**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to deposit and secure all monies in JP Morgan Chase or TD Bank received by the Receiver of Taxes for the 2023/2024 tax year in interest.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Office of the Tax Receiver
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/20/23  
\_\_\_\_\_  
Date

**WHEREAS**, Town Law 64(1) provides that the Town Board of every town shall designate the depositories in which the Tax Receiver shall deposit and secure all monies coming into his hands by virtue of his office; and

**WHEREAS**, the Town of Islip Receiver of Taxes (“Tax Receiver”) has requested the designation of certain banks, all situated within the Town of Islip, as depositories in which the Tax Receiver may deposit and secure all monies received by his office for the 2023/2024 tax year (December 1, 2023 – November 30, 2024);

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that pursuant to Town Law 64(1), the Tax Receiver is hereby authorized to deposit and secure all monies received by his office for the 2023/2024 tax year in interest bearing accounts at the following banks:

J.P. Morgan Chase	556 Main Street Islip, NY 11751
-------------------	------------------------------------

TD Bank	6 Main Street East Islip, NY 11730
---------	---------------------------------------

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 36**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to extend the deadline for Senior Citizens to pay 2023/2024 real property taxes on their principal residence, without interest or penalty, to on or before June 7, 2024, provided that such senior citizens have received an Enhanced STAR exemption pursuant to RPTL Section 425 (4), or a Senior Exemption pursuant to RPTL Section 467 for the 2023/2024 tax year.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Andy Wittman**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to extend the deadline for Senior Citizens to pay the 2023/2024 real property taxes on their principal residence, without interest or penalty, to on or before June 7, 2024, provided that such senior citizens have received an Enhanced STAR exemption pursuant to RPTL Section 425 (4), or a Senior Exemption pursuant to RPTL Section 467 for the 2023/2024 tax year.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Eligible Town of Islip Senior Citizens
  2. Site or location effected by resolution: Town Wide
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/30/23  
\_\_\_\_\_  
Date

**WHEREAS**, Section 925-b of the Real Property Tax Law (“RPTL”) of the State of New York provides that the governing body of a municipal corporation other than a county may, by resolution, authorize an extension of no more than five (5) business days for the payment of real property taxes without interest or penalty to any resident of such municipal corporation who has received an exemption pursuant to RPTL Section 425(4) or RPTL Section 467; and

**WHEREAS**, the Town of Islip (“the Town”) Receiver of Taxes wishes to extend the deadline for the payment of real property taxes for the 2023/2024 tax year for senior citizens who have received an Enhanced STAR exemption pursuant to RPTL Section 425(4) or a Senior Citizen Exemption pursuant to RPTL Section 467;

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that pursuant to RPTL Section 925-b, the Town Board hereby extends the deadline for senior citizens to pay the 2023/2024 real property taxes on their principal residence, without interest or penalty, to on or before June 7, 2024, provided that such senior citizens have received an Enhanced STAR exemption pursuant to RPTL Section 425(4), or a Senior Citizen Exemption pursuant to RPTL Section 467 for the 2023/2024 tax year; senior citizens who do not have one of these two exemptions will not be granted an extension.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 37**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement with JP Morgan Chase, N.A., for the payment of courier services provided by Rapid Armor Corporation to the Receiver of Taxes, pursuant to General Municipal Law §10(4)(e).**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Andy Wittman**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to execute an agreement with JP Morgan Chase, N.A., for the payment of courier services provided by Rapid Armor Corporation to the Receiver of Taxes, pursuant to General Municipal Law §10(4)(e).

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Office of the Tax Receiver
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

10/30/23  
\_\_\_\_\_  
Date

**WHEREAS**, the Town of Islip ("the Town") Receiver of Taxes ("Tax Receiver") utilizes Rapid Armor Corporation, 254 Scholes Street, Brooklyn, NY 11206 ("Rapid Armor"), to provide courier services for the deposit of all monies received into various banks, one of which is J.P. Morgan Chase Bank, N.A. ("J.P. Morgan Chase"), 556 Main Street, Islip, NY 11751; and

**WHEREAS**, General Municipal Law §10(4)(e) provides that a bank may, from time to time and as agreed upon with a local government, reimburse all or part of, but not more than, the actual cost incurred by the local government in transporting cash, negotiable instruments or other items for deposit through a courier service; and

**WHEREAS**, J.P. Morgan Chase has offered to make payments to Rapid Armor for its courier services, at no cost to the Town of Islip; and

**WHEREAS**, the Town would like J.P. Morgan Chase to continue to make payments to Rapid Armor to provide such courier services;

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with J.P. Morgan Chase for the payment of courier services provided by Rapid Armor to the Tax Receiver, the form and content of which shall be subject to the approval of the Town Attorney.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 38**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an Agreement with Greater Data & Mailing, to print, assemble and mail tax bills, receipts and notices.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Andy Wittman**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to execute an Agreement with Greater Data & Mailing, to print, assemble and mail tax bills, receipts and notices, for the term of one (1) year with the Town's sole option to extend the agreement for three (3) additional one (1) year periods, the terms of which agreement shall be subject to the approval of the Islip Town Attorney; and to authorize the Comptroller to make any and all budgetary adjustments deemed necessary.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Taxpayers
  2. Site or location effected by resolution: N/A
  3. Cost: approximately \$60,000
  4. Budget Line: Printing (A.1330.44000)
  5. Amount and source of outside funding: NONE
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
- 

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

11/6/2023

\_\_\_\_\_  
Date

**WHEREAS**, the Office of the Receiver of Taxes mails real property tax bills out once annually, as well as receipts and notices several other times each year; and

**WHEREAS**, a Request for Proposals ("RFP") was advertised by the Town entitled, "Printing, Assembling and Mailing Tax Bills, Receipts and Notices—ROT-1-2023"; and

**WHEREAS**, the RFP was advertised twice and opened on November 2, 2023; and

**WHEREAS**, there was only one response at the time of opening, from Greater Data & Mailing, 551 Acorn Street, Deer Park, New York 11729, which proposal has been reviewed by the Receiver of Taxes; and

**WHEREAS**, following a comprehensive review, the Receiver of Taxes hereby recommends that the Town enter into an agreement with the sole proposer, Greater Data & Mailing, to print, assemble and mail tax bills, receipts and notices; and

**WHEREAS**, Greater Data & Mailing, has been determined to be a responsible proposer.

**NOW, THEREFORE**, on a motion of \_\_\_\_\_ seconded by \_\_\_\_\_

be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an Agreement with Greater Data & Mailing, to print, assemble and mail tax bills, receipts and notices, in the various amounts on the attached price proposal forms for Items A through G, for the term of one (1) year with the Town's sole option to extend the agreement for three (3) additional one (1) year periods, the terms of which agreement shall be subject to the approval of the Islip Town Attorney; and be it

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make any and all budgetary adjustments deemed necessary; and be it

Upon a vote being taken, the result was:





**GREATER DATA & MAILING**  
A FULL SERVICE DIRECT MAIL COMPANY

551 ACORN STREET, DEER PARK, NY 11729

631-667-1450

[www.marketingprintingmailing.com](http://www.marketingprintingmailing.com)

RFP- ROT-1-2023

**PRICING DOES NOT INCLUDE POSTAGE\***

MLG #	Mailing Title	Quantity	Prices \$ / Unit	Charge \$
A	December Mailing Tax Bills	40-45m	FLAT	\$10,325-\$11,675
B	February Mailing Mtg Prop	50-55m	FLAT	\$12,100-\$13,100
C	February Mlg Unpaid Notice 1 <sup>st</sup> Half	2-4m	FLAT	\$1,140
D	February Mlg Fully paid notices	5-7m	FLAT	\$1,920
E	April Mailing Postcard Reminder	30-35m	FLAT	\$1,750-\$1,950
F	June Mlg Unpaid Notice 2 <sup>nd</sup> half	3-4m	FLAT	\$1,640
G	July Mailing Payment Record	80-85m	FLAT	\$18,600. -\$19,675

\*Prices effective through 12/31/23

\*\* PICKUPS AT TOWN HALL NO CHARGE

\*\*\* INITIAL PAGE SETUPS NO CHARGE

\*\*\*\* A charge of \$25.00 will apply for AAs to letters if changes are needed



**GREATER DATA & MAILING**  
A FULL SERVICE DIRECT MAIL COMPANY

551 ACORN STREET, DEER PARK, NY 11729

631-667-1450

[www.marketingprintingmailing.com](http://www.marketingprintingmailing.com)

November 6, 2023

Mr. Andy Wittman  
Receiver Of Taxes  
Town of Islip  
401 Nassau Ave  
Islip, NY 11751

Dear Andy,

Thank you for considering Greater Data & Mailing for the Town of Islip's future printing and mailing requirements regarding all tax mailings.

In our pricing structure that we submitted to the town we would like to amend the proposal to increase the pricing by a maximum of 5 % in each of the concurrent years.

Please feel free to call or email me with any questions or concerns.

Sincerely,

*Steve Loehr*

Steve Loehr  
President

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 39**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to restore the December Town Board Change of Zone  
Hearing to Thursday, December 14, 2023 at 5:00 p.m.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Ela Dokonal**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

**No. 40**

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILMAN JAMES P. O'CONNOR  
COUNCILMAN JORGE C. GUADRÓN  
COUNCILMAN JOHN M. LORENZO

FROM: MICHAEL P. WALSH, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing to  
amend Chapter 35 of the Islip Town Code entitled "Noise".**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION  
RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael P. Walsh, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town Clerk to advertise for a public hearing to amend the Islip Town Code, Chapter 35, entitled "Noise", to better ensure the health, safety and welfare of the people within the Town of Islip.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Town of Islip
  3. Cost: N/A
  4. Budget Line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** What type of action is being authorized by this resolution?

Type 1 action under 6 NYCRR, Section 617.4(b), number \_\_\_\_\_. Full EAF required.

Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.

Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

---

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor

\_\_\_\_\_  
Date

November 14, 2023  
Resolution # 40

**WHEREAS**, a review of the Islip Town Code, Chapter 35 entitled "Noise" has been conducted by the Town Attorney along with the Chief Fire Marshal; and

**WHEREAS**, the Chief Fire Marshal has recommended modifications to Chapter 35 to ensure the health, safety and welfare of the people within the Town of Islip; and

**WHEREAS**, the Town Board will hold a public hearing to consider amending sections in Chapter 35 of the Islip Town Code entitled "Noise"; and

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Town Clerk is authorized to advertise for a public hearing to consider amending the Islip Town Code, Chapter 35, as follows:

**SEE ATTACHED**

ADDITIONS are indicated by UNDERLINING

DELETIONS are indicated by ~~STRIKEOUTS~~

Upon a vote being taken, the result was:

## **PUBLIC NOTICE**

*NOTICE IS HEREBY GIVEN* that the Town Board of the Town of Islip will hold a Public Hearing to consider amending Chapter 35, entitled "Noise," on Tuesday, December 12, 2023, at 2:00 pm. A copy of the draft amendments are available upon request from the Office of the Islip Town Clerk located at 655 Main Street, Islip, NY 11751. Public comment can be made at the Town Board meeting on December 12, 2023, or by providing written comment prior to the date of the public hearing to the Islip Town Clerk at [townclerk@islipny.gov](mailto:townclerk@islipny.gov).

## Chapter 35 Noise

### § 35-1 Declaration of policy.

The Town Board of the Town of Islip hereby declares its intent to prevent unreasonably loud and disturbing noises as they are deemed to be detrimental to the life, health, welfare and good order of the people of the Town of Islip. By this enactment the Town Board intends to promote the health, safety, morale and welfare of the people of the Town of Islip and, in the exercise of its police powers in this regard, the Town Board does hereby enact the following chapter. It is the intention of the Town Board that this chapter be liberally construed so as to effectuate the purposes described in this section.

### § 35-2 Definitions.

In this chapter, the following words or phrases shall have the meanings indicated:

#### **A-WEIGHTED SOUND PRESSURE LEVEL**

The sound pressure level measured in decibels with a sound level meter set for A-weighting, abbreviated "dBA."

#### **dBA**

The A-weighted sound level in decibels, as measured by a general purpose sound level meter complying with the provisions of the American National Standards Institute Specifications for Sound Level Meters (ANSI S1.4 1971), properly calibrated and operated on the A-weighting network.

#### **NOISE DISTURBANCE**

A. That level of sound which, in each context described in § 35-3, either:

- (1) Annoys or disturbs a reasonable person of normal auditory sensitivities; or
- (2) Is clearly audible outside the residential, real property boundary from which it originates; or
- (3) Is loud, disturbing, unusual, unreasonable and unnecessary as well as audible outside the structure or the real property boundary from which it originates.

B. A noise disturbance may be substantiated by either of the following:

- (1) Sworn affidavits from two or more residents who are in general agreement as to the times and durations of the noise and who reside in separate residences, apartments, condominiums, or any other place of residence; or
- (2) A noise in excess of the maximum permissible A-weighted sound levels, as measured by a sound level device, authorized by Noise Control Table 1; or<sup>(1)</sup>

[Amended 8-9-2022]



(3) The personal observation of a noise disturbance by a duly sworn police officer or a Town of Islip peace officer.

[Added 8-9-2022]

### **REAL PROPERTY BOUNDARY**

A line along the ground surface, and its vertical extension, which separates the real property owned or controlled by one person from that owned or controlled by another person, including intrabuilding real property divisions.

### **WEEKDAY**

Any day Monday through Saturday, which is not a state or federal legal holiday.

### **§ 35-3 Prohibited noises.**

Each of the following is declared to constitute a violation of this section:

**A.** Electronic devices, including but not limited to radios, phonographs and television sets. The using, operating or permitting to be played, used or operated of any television or radio receiving set, musical instrument, phonograph or other machine or device for producing or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the neighboring inhabitants or, at any time, of louder volume than is necessary for convenient hearing of the person or persons who are in the room, vehicle, chamber or area in which such machine or device is operated and who are voluntary listeners thereto. The operation of any such set, instrument, phonograph, machine or device between the hours of 11:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at a distance of 50 feet from the building, structure, vehicle or area in which it is located so as to create a noise disturbance.

**B.** Horns and signaling devices. The sounding of any horn, signaling device or alarm (except as a danger warning, pursuant to § 375 of the Vehicle and Traffic Law of the State of New York) which results in a harsh or loud sound or repetitive sounds for any unreasonable or unnecessary period of time, so as to create a noise disturbance.

**C.** Shouting and yelling. Shouting, yelling, singing, calling, hooting or whistling so as to create a noise disturbance.

**D.** Animals and birds. The keeping of any one or more animals or birds whose howling, barking, squawking or any other sounds by virtue of loudness, duration, frequency or intensity, causes public inconvenience, annoyance or alarm; or creates a noise disturbance.

**E. Engines.** The operation, including the stationary idling, of any engine, including, but not limited to, an automobile, truck, motorcycle, motorbike, motorboat, minibike engine, or all-terrain vehicle so as to create a noise disturbance.

**F. Defect in vehicle or load.** The use of any automobile, motorcycle or vehicle so out of repair, or loaded in such a manner so as to create loud, grating, grinding, rattling or other sounds so as to create a noise disturbance.

**G. Heavy equipment.** The operation of any pile driver, pneumatic hammer, derrick, electric hoist, bulldozer, grinder or other appliance or heavy equipment, the use of which creates a noise disturbance, except between the hours of 7:00 a.m. and 8:00 p.m. on weekdays and except in cases of urgent necessity or in the interest of public safety.

**H. Loading and unloading.** The loading or unloading of any vehicle, boat, barge or train or the opening and destruction of bales, boxes, crates and containers or the loading or unloading of any materials, equipment or garbage cans so as to create a noise disturbance.

**I. Construction or repairing of buildings.** Any construction, excavation, demolition, alteration or repair which creates a noise disturbance, except between the hours of 7:00 a.m. and 8:00 p.m. on weekdays and except in cases of urgent necessity or in the interest of public safety.

**J. Schools, courts, religious institutions, hospitals.** The creation of any noise disturbance on any street adjacent to any school, institution of learning, religious institution or court while the same is in use, or adjacent to any hospital, which unreasonably interferes with the workings of such institution or which disturbs or unduly annoys patients in the hospital, provided that conspicuous signs are displayed in such streets indicating that the same is a school, hospital or court street.

**K. Hawkers, peddlers, and vendors.** The shouting and crying of peddlers, hawkers and vendors which disturbs the peace and quiet of the neighborhood so as to create a noise disturbance.

**L. Transportation of metal rails, pillars and columns.** The transportation of metal rails, pillars or columns of iron, steel or other material over and along streets and other public places upon carts, drays, cars, trucks or in any other manner so as to create a noise disturbance.

**M. Domestic equipment.** The operation of or permitting to be operated any power saw, drill, sander, router, lawn or garden devise, leaf or snowblower, insect control device or domestic equipment so as to create a noise disturbance, except between the hours of 7:00 a.m. and 8:00

p.m. on weekdays, or between the hours of 10:00 a.m. and 5:00 p.m. on Sundays, and except in cases of urgent necessity or in the interest of public safety. Noise from the operation of lawn mowers, leaf blowers, and/or garden devices used for the maintenance of playing areas of a golf course shall not be deemed a violation of this Chapter.

**N.** Sound device or apparatus. Operating, playing or permitting the operation or playing of any sound device or apparatus, including but not limited to, loudspeakers or speaker systems, or any device for the production or reproduction of sound, in such a manner so as to create a noise disturbance.

**O.** Commercial music. Music originating from or in connection with the operation of any commercial facility, establishment or enterprise in such a manner so as to create a noise disturbance.

**P.** Explosives, firearms and similar devices. The use or firing of explosives, firearms or similar devices so as to create a noise disturbance, except as permitted by any other federal, state, county or local law.

**Q.** Ice cream trucks and vendors. The use of any device affixed to or contained within an ice cream truck or vendor, which device plays music of any kind, emits a ringing noise of any kind, or otherwise uses sound to attract customers while idling at a stop, or any sound which plays continuously for more than one minute while said ice cream truck or vendor is in motion.

#### **§ 35-4 Maximum permissible A-weighted sound pressure levels.**

**A.** In addition to the prohibited noises enumerated in § 35-3 of the within chapter, for which no measurement of sound is required, no person shall cause, suffer, allow or permit the operation of any source of sound on a particular category of property or any public lands or right-of-way in such a manner so as to create a sound level that exceeds the particular sound level limits set forth in Table 1<sup>(1)</sup>, when measured at or within the real property boundary line of the receiving property.

**B.** The following acts are exempt from the A-weighted sound pressure level limits of Table 1:

(1) Noise from the operation of heavy equipment, including the operation of any pile driver, pneumatic hammer, derrick, electric hoist, bulldozer, grinder or other appliance, between the hours of 7:00 a.m. and 8:00 p.m. on weekdays.

(2) Noise from the construction, excavation, demolition, alteration or repair of any building between the hours of 7:00 a.m. and 8:00 p.m. on weekdays.

- (3) Noise from the operation of domestic equipment, including any power saw, drill, sander, router, lawn or garden device, leaf or snowblower, insect control device, between the hours of 7:00 a.m. and 8:00 p.m. on weekdays, or between the hours of 10:00 a.m. and 5:00 p.m. on Sundays.
- (4) Noise from any religious building when part of a religious observance or service.
- (5) Noise from stationary emergency signaling devices owned and operated by any public utility, municipal subdivision, fire department or ambulance corps when used in connection with an emergency or for testing purposes.

**§ 35-5Noise violation.**

It shall be a violation of this section for any person or business entity to make, continue, allow, permit or cause to be made or cause to be continued to be made any noise disturbance by any means within the Town of Islip.

**§ 35-6Penalties for offenses.**

[Amended 8-9-2022]

Any person or business entity who shall violate any of the provisions of this chapter shall be guilty of an offense, and such violation shall be punishable by a fine of not less than \$100 and not more than \$500 for a first offense, by a fine of not less than \$500 and not more than \$1,000 for a second offense, and for any offenses thereafter, a fine not less than \$1,000 and not more than \$1,500, and for any such offense whatsoever, in addition to a monetary fine as described herein, said violation could result in imprisonment for a period not in excess of 15 days.

**§ 35-7When effective.**

This chapter shall take effect upon its adoption and its publication as prescribed by § 133 of the Town Law.

**§ 35-8Severability.**

The invalidity of any word, clause, sentence, section, part or provision of this chapter shall not affect the validity of any other part of this chapter which can be given effect without such invalid part or parts.