

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO
COUNCILMAN MICHAEL MCELWEE, JR.

FROM: WILLIAM F. GARBARINO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to re-allocate ARPA funding for the Carleton Avenue Sewer Project to Drainage Improvements- Townwide.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 26, 2024 AT 11:00AM.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: LINDA D. VAVRICKA, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution will amend previously authorized SLFRF (ARPA) funds. Original resolution authorized \$1,275,000 to be contributed by the Town to Suffolk County to be used for the Carleton Ave Sewer project. The project came in under budget, so the \$1,275,000 needs to be re-allocated. Additionally, the Town Board approved, using ARPA funds, the purchase of Sweepers and Vector trucks. The cost of these trucks is also less than what was originally approved, so the these funds along with the Sewer funds are to be re-allocated to Townwide Drainage.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Townwide
 2. Site or location effected by resolution: Townwide
 3. Cost: \$1,500,875
 4. Budget Line: F.5110.30616..ARP56
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number _____ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

12/20/24
Date

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, establishing the Coronavirus State and Local Fiscal Recovery Fund (SLFRF funds) program, which is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 within their communities, residents and businesses; and

WHEREAS, the U.S. Treasury has published a detailed set of rules describing eligible uses of SLFRF funds, which provides substantial flexibility for each jurisdiction to meet local needs within the following four separate eligible use categories: (1) to replace lost revenue due to the COVID-19 public health emergency; (2) to respond to the public health and economic impacts of COVID-19; (3) to provide premium pay to eligible workers; or (4) to invest in water, sewer, or broadband infrastructure; and

WHEREAS, on February 8, 2022, the Town Board approved \$1,275,000 of SLFRF funds to be used for a portion of the construction costs related to the Carleton Avenue Infrastructure Project, a project being overseen by Suffolk County; and,

WHEREAS, Suffolk County has recently informed the Town that the project was completed under budget, and as a result, the previously authorized contribution is no longer required; and,

WHEREAS, on September 17, 2024, the Town Board approved the allocation of \$3,000,000 in SLFRF funds for the purchase of Street Sweepers, of which \$1,990 remains

unspent and the allocation of \$1,200,000 in SLFRF funds for the purchase of Vactor Trucks of which \$90,940 remains unspent; and,

WHEREAS, using water, sewer, broadband infrastructure funds to augment the existing capital program is an acceptable use of SLFRF funds; and

WHEREAS, the Commissioner of Public Works has recommended re-allocating these funds to provide funding for construction of drainage improvements throughout the Town in an amount not to exceed \$1,510,875.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby authorizes the following amendments to the previously approved use of Town's SLFRF funds:

<u>Project Description</u>	<u>Approved Authorization</u>	<u>Adjustment</u>	<u>Revised Authorization</u>
Carleton Ave. Sewer	\$ 1,275,000	\$ (1,275,000)	\$ -0-
Street Sweepers	3,050,000	(1,990)	3,048,010
Vactor Trucks	1,200,000	(90,940)	1,109,060
Drainage Improvements – Townwide	-0-	1,510,875	1,510,875

FURTHER RESOLVED, that the comptroller is hereby authorized to make any and all budgeting adjustments necessary to effectuate this resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO
COUNCILMAN MICHAEL MCELWEE, JR.

FROM: WILLIAM F. GARBARINO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to amend previously approved SLFRF (ARPA) funds in connection with the improvements to be made at Eaton Lane in West Islip.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 26, 2024 AT 11:00AM.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: LINDA D. VAVRICKA, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution will amend previously authorized SLFRF (ARPA) funds. Original reso authorized three locations to address bulkheading/flooding issues. However, due to the cost of just one location it was determined that all three cannot be done, and the resolution will de-fund the two locations the Town will not be using ARPA funds for.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Eaton Lane, Ocean Ave & Browns River residents
 2. Site or location effected by resolution: Eaton Lane, Ocean Ave, Browns Rive & River Road
 3. Cost: \$-0-
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number _____ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

12/20/21
Date

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, establishing the Coronavirus State and Local Fiscal Recovery Fund (SLFRF funds) program, which is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 within their communities, residents and businesses; and

WHEREAS, the U.S. Treasury has published a detailed set of rules describing eligible uses of SLFRF funds, which provides substantial flexibility for each jurisdiction to meet local needs within the following four separate eligible use categories: (1) to replace lost revenue due to the COVID-19 public health emergency; (2) to respond to the public health and economic impacts of COVID-19; (3) to provide premium pay to eligible workers; or (4) to invest in water, sewer, or broadband infrastructure; and

WHEREAS, on September 17, 2024, the Town Board approved the allocation of \$1,700,000 in SLFRF funds for improvements to be made at Eaton Lane in West Islip, Ocean Avenue in Bay Shore and Browns River in Sayville, to alleviate flooding issues; and,

WHEREAS, the Commissioner of Public Works has determined that based on the bids received, there is insufficient ARPA funding and as a result, not all of the proposed bulkheading improvements can be awarded, and the Commissioner of Public Works recommends the following adjustments to that plan:

December 26, 2024
Resolution #2

<u>Project Description</u>	<u>Approved Authorization</u>	<u>Adjustment</u>	<u>Revised Authorization</u>
Eaton Lane, West Islip	\$ 800,000	\$ 650,255	\$ 1,450,255
Ocean Avenue, Bay Shore	400,000	(400,000)	-0-
Browns River – Sayville	400,000	(400,000)	-0-
Estimated Engineering/Permitting	100,000	6,800	106,800

NOW, THEREFORE, on a motion of _____,

seconded by _____, be it

RESOLVED, that the Town Board hereby authorizes the following amendments to the previously approved use of Town's SLFRF funds:

<u>Project Description</u>	<u>Approved Authorization</u>	<u>Adjustment</u>	<u>Revised Authorization</u>
Eaton Lane, West Islip	\$ 800,000	\$ 650,255	\$ 1,450,255
Ocean Avenue, Bay Shore	400,000	(400,000)	-0-
Browns River – Sayville	400,000	(400,000)	-0-
Estimated Engineering/Permitting	100,000	6,800	106,800

FURTHER RESOLVED, that the comptroller is hereby authorized to make any and all budgeting adjustments necessary to effectuate this resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO
COUNCILMAN MICHAEL MCELWEE, JR.

FROM: WILLIAM F. GARBARINO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a contract with Waterside Contracting Corp., for DPW 7-2024, Eaton Lane Bulkhead and Drainage Improvements.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 26, 2024 AT 11:00AM.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: LINDA D. VAVRICKA, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To authorize the Supervisor to execute a contract a contract with Waterside Contracting Corp., 26 Horton Street, West Islip, New York 11795 for DPW 7-2024, Eaton Lane Bulkhead and Drainage Improvements. The length of the contract is for four (4) months from the commencement of work.

Waterside Contracting Corp. submitted the lowest responsible bid of \$1,450,255.00.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Residents
2. Site or location effected by resolution: Eaton Lane, West Islip
3. Cost: \$ 1,450,255.00
4. Budget: To be determined by the Comptroller's Office
5. Amount and source of outside funding: ARPA

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

Type 1 action under 6 NYCRR, Section 617.4(b), number _____, Full EAF required.

Type 2 action under 6 NYCRR, Section 617.5(c), number 26, SEQR review complete.

Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

12/20/2024
Date

December 26, 2024
Resolution #

WHEREAS, the Town of Islip Department of Public Works has solicited competitive bids for DPW 7-2024, "Eaton Lane Bulkhead and Drainage Improvements" (the "Contract"); and

WHEREAS, on December 19, 2024, sealed bids were opened, and Waterside Contracting Corp., 26 Horton Street, West Islip, New York 11795 submitted the lowest dollar bid of \$1,450,255.00; and

WHEREAS, the length of the Contract is from four (4) months from start of project; and

WHEREAS, Waterside Contracting Corp. has been determined to be a responsible bidder; and

WHEREAS, the Commissioner of Department of Public Works, Thomas Owens, recommends the approval of this resolution; and

NOW THEREFORE, on a motion of Council _____, seconded by Council _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a contract with Waterside Contracting Corp. for DPW 7-2024, "Eaton Lane Bulkhead and Drainage Improvements" in the amount of \$1,450,255.00, and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the Contract.

Upon a vote being taken, the result was:

DPW 7-2024

EATON LANE BULKHEAD AND DRAINAGE IMPROVEMENTS

BIDDERS	AMOUNT
Waterside Contracting Corp. 26 Horton Street West Islip, NY 11795	<u>\$1,450,255.00</u>
Brandt Marine Inc. 15 Electric Street Patchogue, NY 11772	<u>\$1,533,690.00</u>
Chesterfield Associates Inc. 56 South Country Road Westhampton Beach, NY 11798	<u>\$1,619,510.00</u>
Galvin Brothers Inc. 149 Steamboat Road Great Neck, NY 11024	<u>\$1,776,000.00</u>

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO
COUNCILMAN MICHAEL MCELWEE, JR.

FROM: WILLIAM F. GARBARINO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a one (1) year extension under Contract #ROT 1-2023, with Greater Data & Mailing for printing, assembling and mailing tax bills, receipts and notices for the Receiver of Taxes office.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 26, 2024 AT 11:00AM.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Andy Wittman

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: LINDA D. VAVRICKA, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor and Town Board to enter into a one year extention, under Contract # ROT-1-2023, with Greater Data & Mailing, located at 551 Acorn Street, Deer Park, NY 11729, for printing, assembling and mailing tax bills, receipts and notices for the Receiver of Taxes office.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Office of the Tax Receiver
 3. Cost: \$50,000
 4. Budget Line: A.1330.44000
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number _____ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

12/20/24

Date

WHEREAS, the Office of the Receiver of Taxes (“ROT”) is responsible for mailing out real property tax bills annually, as well as receipts and notices at several other times throughout the year; and

WHEREAS, in November 2023, a Request for Proposals (“RFP”) was advertised by the Town of Islip (“Town”) entitled, “Printing, Assembling, and Mailing Tax Bills, Receipts, and Notices – ROT-1-2023”; and

WHEREAS, Greater Data & Mailing, 551 Acorn Street, Deer Park, New York 11729 was determined to be a responsible proposer; and

WHEREAS, on November 18, 2023, the Town Board of the Town of Islip (“Town Board”) authorized the Supervisor to execute an agreement between the Town and Greater Data & Mailing to print, assemble, and mail tax bills, receipts and notices; and

WHEREAS, the Agreement was for a term of one (1) year with the Town’s sole option to extend the agreement for three (3) additional one (1) year periods; and

WHEREAS, the Receiver of Taxes wishes to execute the first option year of the Agreement; and

NOW THEREFORE, on motion of Councilman _____, seconded by Councilman _____, be it

RESOLVED, that the Supervisor of the Town of Islip is hereby authorized to execute the first option year extension to the Town of Islip’s agreement with Greater Data and Mailing for the printing, assembling and mailing of tax bills, receipts and notices; and be it further

RESOLVED, that the Comptroller is hereby authorized to make any and all budgetary adjustments deemed necessary to execute this extension.

Upon a vote being taken, the result is:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO
COUNCILMAN MICHAEL MCELWEE, JR.

FROM: WILLIAM F. GARBARINO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an interagency agreement with the Town of Islip Industrial Development and Economic Development Agencies to obligate ARPA funds to administer the “Keep Islip Thriving (KIT) Grant Program to support small businesses and non-profits within the Town of Islip.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 26, 2024 AT 11:00AM.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Jordan Lite, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: LINDA D. VAVRICKA, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board authorization for the Supervisor to enter into an interagency agreement with the Town of Islip Industrial and Economic Development Agencies to obligate \$1,459,275 ARPA funds to administer the Islip "Keep Islip Thriving" (KIT) Grant Program to support small businesses and non-profits within the Town of Islip

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: N/A
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: US Treasury SLRF Funds (ARPA)
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- Type 1 action under 6 NYCRR, Section 617.4(b), number _____ . Full EAF required.
- Type 2 action under 6 NYCRR, Section 617.5(c), number 26 . SEQR review complete.
- Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

12/20/2024

Date

December 26, 2024
Resolution # 5

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, establishing the Coronavirus State and Local Fiscal Recovery Fund (SLFRF funds) program, which is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 within their communities, residences and businesses; and

WHEREAS, the U.S. Treasury has published a detailed set of rules describing eligible uses of SLFRF funds, which provides substantial flexibility for each jurisdiction to meet local needs within the following four separate eligible use categories: (1) to replace lost revenue due to the COVID-19 public health emergency; (2) to respond to the public health and economic impacts of COVID-19; (3) to provide premium pay to eligible workers; or (4) to invest in water, sewer, or broadband infrastructure; and

WHEREAS, on February 8, 2022, by Resolution #42, the Town Board of the Town of Islip authorized the allotment of \$1,500,000 of Town's SLFRF funds for use in the Islip Small Business and Non-profit ARPA Grant Program to provide a one-time grant payment to eligible Town of Islip small businesses and non-profits; and

WHEREAS, on June 14, 2022, by Resolution #44, the Town Board of the Town of Islip authorized an additional allotment of \$500,000 of Town's SLFRF funds for use in the Islip Small Business and Non-profit ARPA Grant Program to provide a one-time grant payment to eligible Town of Islip small businesses and non-profits; and

WHEREAS, on August 13, 2024, by Resolution #28, the Town Board of the Town of Islip authorized an additional allotment of \$4,000,000 of the Town's SLFRF funds for use in the Islip Small Business and Non-profit ARPA Grant Program to provide a one-time grant payment to eligible Town of Islip small businesses and non-profits; and

WHEREAS, under the U.S. Treasury's Final Rule, the Town is required to obligate all of its SLFRF funds by December 31, 2024, and fully expend these funds by December 31, 2026; and

WHEREAS, to date, of the allocated \$6,000,000, a total of \$4,540,725 has been awarded to small businesses and non-profits within the Town of Islip, leaving a remaining balance of \$1,459,275 of unobligated funds; and

WHEREAS, Treasury originally defined "obligation" as "an order placed for property, and services and entering into contracts, subawards, and similar transactions that require payment"; and

WHEREAS, in 2024, Treasury amended the definition to include certain interagency agreements, including interagency agreements between the Islip Town Board and Agencies or Departments within the Town to administer eligible programs such as the Town of Islip's "Keep Islip Thriving" (KIT) Grant program;

WHEREAS, assistance to small businesses and non-profits, including loans or grants to small businesses and non-profits to mitigate financial hardship caused by the pandemic, is an acceptable use of SLFRF funds; and

WHEREAS, small businesses and non-profits within the Town of Islip have faced widespread challenges due to the pandemic, including periods of shutdown, declines in revenue, or increased costs; and

WHEREAS, the Town Board is desirous of continuing this program by obligating the remaining balance;

NOW, THEREFORE, on a motion of _____, seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to enter into an interagency agreement with the Town of Islip Industrial and Economic Development Agencies to obligate \$1,459,275 ARPA funds to administer the Islip "Keep Islip Thriving" (KIT) Grant Program to support small businesses and non-profits within the Town of Islip; and be it

FURTHER RESOLVED, that the comptroller is hereby authorized to make any and all budgeting adjustments necessary to effectuate this resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRÓN
COUNCILMAN JOHN M. LORENZO
COUNCILMAN MICHAEL MCELWEE, JR.

FROM: WILLIAM F. GARBARINO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Award for Truck-Mounted, Single-Engine Sewer Cleaner Utilizing ARPA Funds.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 26, 2024 AT 11:00AM.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: LINDA D. VAVRICKA, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

December 26, 2024

WHEREAS, the Town solicited competitive bids for the purchase of **2100i Truck Mounted Single Engine Combination Sewer Cleaner (or equal), Contract # 1124-277**, and

WHEREAS, the bid was advertised twice and sealed bids were opened on December 11, 2024 and Jack Doheny Companies Inc., 777 Doheny Drive, Northville, MI 48167 submitted the only bid; and

WHEREAS, Jack Doheny Companies Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of

seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Jack Doheny Companies Inc. in the amount of: 1) \$585,000.00/ea., 2) 5% (discount on parts), 3) \$205.00/hr. (labor rate) for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

2100i Truck Mounted Single Engine Combination Sewer Cleaner

Contract# 1124-277

Date: 12/11/2024 (2nd Adv)

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE CONTRACT FOR USE IN THE TOWN OF ISLIP.


Budget# _____ Estimated Amount _____

Vendor	Amount
SCBS 862 Lincoln Ave. Bohemia, NY 11716	
All Island Equipment 39 Jersey St. West Babylon, NY 11704	
Trius, Inc. 458 Johnson Ave. Bohemia, NY 11716	
Malvese Equipment 1 Henrietta St. Hicksville, NY 11802	
Hoffman Equipment 300 S Randolphville Rd. Piscataway, NJ 08854	
Jack Doheny Co. 777 Doheny Dr. Northville, MI 48167	1) \$585,000.00/ea. 2) 5% (discount on parts) 3) \$205.00/hr. (labor Rate)

It is Recommended to Award to the Lowest Responsible Bidder as Indicated.

Commissioner

Concurs.



Michael Rand
Director



Nelly Smith
Senior Office Assistant