

TOWN BOARD DISCUSSION AGENDA  
JUNE 20, 2017

1. Appropriation Transfers.
2. Bids Awards.
3. Option Year Resolutions.
4. Town Board authorization to clean up, secure or demolish certain properties in the Town of Islip.
5. Town Board approval to permit the Town of Islip Animal Shelter and Adopt-a-Pet Center to accept monetary and non-monetary gifts, and gifts of services.
6. Meeting of the Islip Resource Recovery Agency.
7. Authorization for the Supervisor to renew the agreement with Cedric Legret to provide Dock Master services for the Fair Harbor Dock District for 2017.
8. Town Board approval to permit the Youth Bureau to host drop off sites throughout the Town to collect donations for the Winter Coats Donation Drive Program.
9. Town Board approval to permit the Youth Bureau to host drop off sites throughout the Town to collect donations for the School Supply Donation Drive Program.
10. Authorization for the Supervisor to execute an agreement with N.D. Eryou, for on-call environmental services at Long Island MacArthur Airport.
11. Authorization for the Supervisor to enter into an agreement with the New York State Division of Military and Naval Affairs for the lease of certain property located at Long Island MacArthur Airport.
12. Authorization for the Supervisor to execute an Airline Use Agreement with Frontier Airlines to provide airline service at Long Island MacArthur Airport.

13. Authorization for the Supervisor to execute an agreement with Family Residences and Essential Enterprises for the operation of a food and beverage concession in the main terminal atrium at the Long Island MacArthur Airport.
14. Authorization for the Supervisor to enter into a contract with Government Payment Services to provide parking violations data processing and collection services via the website maintained by Fundamental Business Services.
15. Town Board acceptance of funds from the Suffolk County Water Authority for the paving restoration of certain roads in Brentwood due to recently installed water mains.
16. Authorization for the Supervisor to execute an access use agreement with Stout Construction, Inc. to use a portion of the Maple Avenue Dock for purposes of loading and unloading construction related materials.
17. Authorization for the Supervisor to enter into an agreement with JK Kayak to provide kayaking and paddle board lessons at the East Islip Marina.
18. Meeting of the Town of Islip Industrial Development Agency.
19. Special Events.
20. Authorization to execute a professional service agreement with Video High Tech Corp. d/b/a Adwar Video for Production Equipment, Software, and Services for the Town Board.
21. Appointment of LisaMarie McCaffrey as a member to the Youth Board.
- 2 2. Authorization for the Town Clerk to advertise for a public hearing to consider enacting Local Law No. 2 of 2017 amending Local Law No. 3 of 1989 as it relates to §68-335 of the Islip Town Code.
23. Town Board approval for the co-sponsorship of the Islip Town Volunteer Fireman's Association Parade, to be held on Saturday, August 12, 2017, at 6:00pm in East Islip.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Appropriation Transfers**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

# TOWN OF ISLIP

## Resolution Authorizing Appropriation Transfers

Resolution prepared on 05/31/17 by Greg Hancock, Deputy Commissioner approved by Commissioner/  
 Department Head Greg Hancock and Comptroller Joseph Ludwig at the Town Board Meeting on  
 (date) 6/20/17, on a motion by Councilperson                     , seconded by Councilperson                     ,  
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Account Title	Increase	
	Account Number	Amount
Appropriated Fund Balance	SR..1002.09	\$ 84,400.00
Appropriated Fund Balance	A..1002.09	\$ 18,000.00
	Account Title	Account Number
	Payments to Carters	SR 8160.40010
	Garbage Collect.Atlantiq	SR 8160.44213
		\$ 84,400.00
		\$ 18,000.00

### Justification:

To transfer funds to cover new contracts for waste collection and disposal that were higher  
 than budgeted estimates.

\$ 102,400.00

\$ 102,400.00

Upon a vote being taken, the result was                     

Date                     

### DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number                     

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 6/8/17 by M. L. V. 13/13 approved by Commissioner/  
 Department Head [Signature] and Comptroller [Signature] at the Town Board Meeting on  
 (date) 6/20/17, on a motion by Councilperson [Signature], seconded by Councilperson [Signature],  
 it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase			Decrease	
Account Title	Account Number	Amount	Account Number	Amount
Other Equipment	CS01.1710.22560	905.00	Insurance Policies	CS01.1710.41989
				905.00

905.00

**Justification:** Transfer needed to purchase a desk top scanner.

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk \_\_\_\_\_

Comptroller \_\_\_\_\_

Department Head \_\_\_\_\_

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

## Resolution Authorizing Appropriation Transfers

[illegible]

**Justification:** To transfer funds to cover engine replacement on privateer.

Upon a vote being taken, the result was \_\_\_\_\_.

Date \_\_\_\_\_.

## DISTRIBUTION

Town Clerk                      Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Bid Awards**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**BIDS TO BE AWARDED**  
**JUNE 20, 2017**

- |    |   |  |
|----|---|--|
| 1. | RECYCLED CONCRETE DENSE GRADED AGGREGATE<br>BASE COURSE BLEND                                     | -Watral Brothers, Inc.<br>-Bove Industries   |
| 2. | ULTRA-LOW SULFUR HEATING OIL  | -Romeo Enterprises,<br>Inc.  |
| 3. | COLLECTION & DISPOSAL OF ANIMAL CARCASSES   | -Pet Crematory<br>Agency, Inc.   |
| 4. | BRAKE REPAIRS, BRAKE REPLACEMENT & MECHANICAL<br>REPAIRS AND NYS INSPECTIONS ON HEAVY-DUTY TRUCKS | -S & D Spring &<br>Wheel Alignment<br>Co., Inc. (Primary)<br>-Suffolk County Brake<br>Service, Inc.<br>(Secondary) |
| 5. | HYDRAULIC PUMP & MOTOR REPAIRS  | -Deer Park Hydraulics  |
| 6. | SODIUM HYPOCHLORITE FOR WATER TREATMENT &<br>OTHER USES   | -Autochem Corp.  |

**NO: 1 RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND**

**BID PRICE:**                   a. \$7.46/cu. yd. (delivered)  
                                      b. \$4.00/cu. yd. (picked up)

**LOWEST RESPONSIBLE BIDDER:**     Watral Brothers Inc. – item #a  
  Bove Industries - item #b

**COMPETITIVE BID:**     Yes – April 26, 2017

**BUDGET ACCOUNT NUMBER:** DB 5110.4-1950

**ANTICIPATED EXPENDITURE:** \$20,000.00

**DEPARTMENT:** Public Works

**JUSTIFICATION OF NEED:** Material is used for road repair and drainage.

NO: 2 ULTRA-LOW SULFUR HEATING OIL AND SERVICE CONTRACT

BID PRICE: \$0.088/gal. (differential)

LOWEST RESPONSIBLE BIDDER: Romeo Enterprises, Inc.

COMPETITIVE BID: Yes – April 26, 2017

BUDGET ACCOUNT NUMBER: A 1670.4-2220

ANTICIPATED EXPENDITURE: \$150,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To providing heating/hot water for several  
Town facilities.

NO: 3 COLLECTION & DISPOSAL OF ANIMAL CARCASSES

BID PRICE: \$2,950.00/mo.

LOWEST RESPONSIBLE BIDDER: Pet Crematory Agency, Inc.

COMPETITIVE BID: Yes – May 24, 2017

BUDGET ACCOUNT NUMBER: A3510.4-4260

ANTICIPATED EXPENDITURE: \$35,400.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Crematory services for dead animals at the  
Town's Animal Shelter.

NO: 4 BRAKE REPAIRS, BRAKE REPLACEMENT & MECHANICAL REPAIRS AND  
NYS INSPECTIONS ON HEAVY-DUTY TRUCKS

BID PRICE: Various Prices as per Bid Items #A through D

LOWEST RESPONSIBLE BIDDER: S & D Spring & Wheel Alignment Co., Inc.-  
Primary vendor

Suffolk County Brake Service  
Secondary vendor

COMPETITIVE BID: Yes – April 26, 2017

BUDGET ACCOUNT NUMBER: A8162.4-4120  
A8170.4-4120  
A8172.4-4120

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Brake repairs necessary for operation of heavy-duty  
equipment. Inspections required by New York State.

NO: 5 HYDRAULIC PUMP AND MOTOR REPAIR

BID PRICE: Various Prices as per Bid Items #A1 through B3

LOWEST RESPONSIBLE BIDDER: Deer Park Hydraulic

COMPETITIVE BID: May 11, 2017

BUDGET ACCOUNT NUMBER: A8170.4-4120

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: To repair hydraulic pumps as necessary.

NO: 6 SODIUM HYPOCHLORITE FOR WATER TREATMENT & OTHER USES

BID PRICE: \$1.39/gal.

LOWEST RESPONSIBLE BIDDER: Autochem Corp.

COMPETITIVE BID: Yes – May 11, 2017

BUDGET ACCOUNT NUMBER: A7032.4-1530

ANTICIPATED EXPENDITURE: \$30,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Needed for water treatment of Town pools.

**NO: 1 RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND**

**BID PRICE:**                   a. \$7.46/cu. yd. (delivered)  
                                     b. \$4.00/cu. yd. (picked up)

**LOWEST RESPONSIBLE BIDDER:**     Watral Brothers Inc. – item #a  
  Bove Industries - item #b

**COMPETITIVE BID:**     Yes – April 26, 2017

**BUDGET ACCOUNT NUMBER:** DB 5110.4-1950

**ANTICIPATED EXPENDITURE:** \$20,000.00

**DEPARTMENT:** Public Works

**JUSTIFICATION OF NEED:** Material is used for road repair and drainage.

WHEREAS, the Town solicited competitive bids for the purchase of RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND, CONTRACT #517-143; and

WHEREAS, on April 26, 2017 sealed bids were opened and Watral Brothers Inc., 45 South 4<sup>th</sup> St., Bay Shore, NY 11706 and Bove Industries, 16 Hulse Road, East Setauket, NY 11733 submitted the apparent low dollar bids; and

WHEREAS, Watral Brothers, Inc. and Bove Industries have been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following vendors as per the following bid items:

Watral Brothers, Inc. – item #a \$7.46/cu. yd. (delivered)

Bove Industries – item #b \$4.00/cu. yd. (picked up)

For one (1) year from date of award with the Town's option to renew for two (2) one (1) year extensions.

Upon a vote being taken, the result was:

RECYCLED CONCRETE DENSE  
GRADED AGGREGATE BASE  
COURSE BLEND

CONTRACT # 517-143

DATE: APRIL 26, 2017

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB 5110.4-1950

ESTIMATED AMOUNT \$200000.00

COMPTROLLER'S APPROVAL

ACCOUNT TITLE Drainage Supplies

POWER CRUSH INC  
140 OLD NORTHPORT RD  
KINGS PARK NY 11754

a. \$16.00/cu. yd. (delivered)  
b. \$8.00/cu. yd. (picked up)

BID BOND SUBMITTED

WATRAL BROTHERS INC  
45 SOUTH 4TH STREET  
BAY SHORE NY 11706

a. \$7.46/cu. yd. (delivered)  
b. \$7.46/cu. yd. (picked up)

BID BOND SUBMITTED

BOVE INDUSTRIES  
18 HULSE ROAD  
EAST SETAUKET NY 11733

a. \$11.50/cu. yd. (delivered)  
b. \$4.00/cu. yd. (picked up)

BID BOND SUBMITTED

LASER INDUSTRIES  
1775 ROUTE 26  
P O BOX 315  
RIDGE NY 11961

NON-RESPONSIVE BIDDER - NO BID SECURITY

SUN VALLEY TRUCKING CORP  
1230 STATION RD  
MEDFORD NY 11763

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND  
DIRECTOR

BARBARA MALTESE  
PRINCIPAL CLERK

NO: 2 ULTRA-LOW SULFUR HEATING OIL AND SERVICE CONTRACT

BID PRICE: \$0.088/gal. (differential)

LOWEST RESPONSIBLE BIDDER: Romeo Enterprises, Inc.

COMPETITIVE BID: Yes – April 26, 2017

BUDGET ACCOUNT NUMBER: A 1670.4-2220

ANTICIPATED EXPENDITURE: \$150,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To providing heating/hot water for several  
Town facilities.

WHEREAS, the Town solicited competitive bids for the purchase of ULTRA-LOW SULFUR HEATING OIL AND SERVICE CONTRACT, CONTRACT #517-01; and

WHEREAS, on April 26, 2017 sealed bids were opened and Romeo Enterprises, Inc., P. O. Box 641, 1600 Railroad Ave., Holbrook, NY 11741 submitted the apparent low dollar bid; and

WHEREAS, Romeo Enterprises, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Romeo Enterprises, Inc. in the amount of \$0.088/gal. (differential) for one (1) year from date of award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was:

ULTRA-LOW SULFUR HEATING OIL  
AND SERVICE CONTRACT

CONTRACT # 517-01

DATE: APRIL 26, 2017

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A1670.4-2220 ESTIMATED AMOUNT \$150,000.00  
COMPTROLLER'S APPROVAL *PC* ACCOUNT TITLE Heating Fuel

ROMEO ENTERPRISES INC  
P O BOX 641  
1600 RAILROAD AVE  
HOLBROOK NY 11741

\$0.088/gal. (differential)

SPRAGUE  
440 MAMARONECK AVE STE 402  
HARRISON NY 10528

GENERAL UTILITIES INC  
100 FAIRCHILD AVE  
PLAINVIEW NY 11803

\$.127/gal. (differential)

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

*Michael Rand*  
MICHAEL RAND  
DIRECTOR

*Barbara Maltese*  
BARBARA MALTESE  
PRINCIPAL CLERK

NO: 3 COLLECTION & DISPOSAL OF ANIMAL CARCASSES

BID PRICE: \$2,950.00/mo.

LOWEST RESPONSIBLE BIDDER: Pet Crematory Agency, Inc.

COMPETITIVE BID: Yes – May 24, 2017

BUDGET ACCOUNT NUMBER: A3510.4-4260

ANTICIPATED EXPENDITURE: \$35,400.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Crematory services for dead animals at the  
Town's Animal Shelter.

WHEREAS, the Town solicited competitive bids for the purchase of COLLECTION & DISPOSAL OF ANIMAL CARCASSES, CONTRACT #617-122; and

WHEREAS, on May 24, 2017 sealed bids were opened and Pet Crematory Agency, Inc., 164 Cabot St., West Babylon, NY 11704 submitted the apparent low dollar bid; and

WHEREAS, Pet Crematory Agency has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Pet Crematory Agency Inc. in the amount of \$2,950.00/mo. for one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was:

COLLECTION & DISPOSAL  
OF ANIMAL CARCASSES

CONTRACT # 617-122

DATE: MAY 24, 2017

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A3510.4-4260

ESTIMATED AMOUNT \$35,400.00

COMPTROLLER'S APPROVAL *Bo*ACCOUNT TITLE Dead Animal Removal

PET CREMATORY AGENCY INC  
164 CABOT STREET  
W BABYLON NY 11704

\$2,950.00/mo.

NY PET MEMORIAL PARK  
d/b/a REGENCY FOREST PET CEM  
760 MIDDLE COUNTRY RD  
MIDDLE ISLAND NY 11953

\$3,450.00/mo.

DARLING DELAWARE  
825 WILSON AVE  
NEWARK NJ 07105

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER J. HEIL

CONCURS.

SIGNED BY:

*Michael Rand*  
MICHAEL RAND  
DIRECTOR

*Barbara Maltese*  
BARBARA MALTESE  
PRINCIPAL CLERK

NO: 4 BRAKE REPAIRS, BRAKE REPLACEMENT & MECHANICAL REPAIRS AND  
NYS INSPECTIONS ON HEAVY-DUTY TRUCKS

BID PRICE: Various Prices as per Bid Items #A through D

LOWEST RESPONSIBLE BIDDER: S & D Spring & Wheel Alignment Co., Inc.-  
Primary vendor

Suffolk County Brake Service  
Secondary vendor

COMPETITIVE BID: Yes – April 26, 2017

BUDGET ACCOUNT NUMBER: A8162.4-4120  
A8170.4-4120  
A8172.4-4120

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Brake repairs necessary for operation of heavy-duty  
equipment. Inspections required by New York State.

WHEREAS, the Town solicited competitive bids for the purchase of BRAKE REPAIRS, BRAKE REPLACEMENT & MECHANICAL REPAIRS AND NYS INSPECTIONS ON HEAVY-DUTY TRUCKS, CONTRACT #517-106; and

WHEREAS, the bid states a primary and secondary vendor, due to the nature of the work to be performed is often time sensitive and of an emergency nature; and

WHEREAS, on April 26, 2017 sealed bids were opened and S & D Spring & Wheel Alignment Co., Inc. 12 Union Ave., Ronkonkoma, NY 11779 submitted the apparent low dollar bid; and

WHEREAS, Suffolk County Brake Service, Inc., 862 Lincoln Ave., Bohemia, NY 11716 submitted the second apparent low dollar bid; and

WHEREAS, S & D Spring & Wheel Alignment Co., Inc. and Suffolk County Brake Service, Inc. have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to S & D Spring & Wheel Alignment Co., Inc., the lowest responsible bidder, as primary vendor, in the amount of: A. \$18.50/hr. (labor); B 52%/disc. (parts); C. \$45.00/inspection (tractor); D. \$12.00/inspection (trailer) for a term of one (1) year from date of award with the Town's option to renew for two (2) additional years and be it further

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the secondary vendor Suffolk County Brake Service, Inc. in the amount of: A. \$99.00/hr. (labor); B.

40%/disc. (parts); C. \$45.00/inspection (tractor); D. \$12.00/inspection (trailer) for a term of one (1) year from date of award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was:

BRAKE REPAIRS, BRAKE REPLACEMENT  
& MECHANICAL REPAIRS & NYS  
INSPECTIONS ON HEAVY-DUTY  
TRUCKS

CONTRACT # 517-106

DATE: APRIL 26, 2017

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A8162.4,A8170.4,A8172.4-4120 ESTIMATED AMOUNT \$15,000.00  
COMPTROLLER'S APPROVAL *[Signature]* ACCOUNT TITLE Equipment Repair

S & D SPRING & WHEEL  
ALIGNMENT CO INC  
12 UNION AVE  
RONKONKOMA NY 11779

A. \$18.50/hr. C. \$45.00/inspection Tractor  
B. 52%/Disc. D. \$12.00/inspection trailer  
PRIMARY VENDOR

SUFFOLK COUNTY BRAKE SRV  
862 LINCOLN AVE  
BOHEMIA NY 11716

A. \$99.00/hr. C. \$45.00/inspection Tractor  
B. 40%/Disc. D. \$12.00/inspection Trailer  
SECONDARY VENDOR

NASSAU AUTO SPRING CO INC  
2110 JERICHO TURNPIKE  
GARDEN CITY NY 11040

HUNTINGTON BRAKE  
448 E JERICHO TURNPIKE  
HUNTINGTON STATION NY 11746

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER J. HEIL CONCURS.

SIGNED BY:

*[Signature]*  
MICHAEL RAND  
DIRECTOR

*[Signature]*  
BARBARA MALTESE  
PRINCIPAL CLERK

NO: 5 HYDRAULIC PUMP AND MOTOR REPAIR

BID PRICE: Various Prices as per Bid Items #A1 through B3

LOWEST RESPONSIBLE BIDDER: Deer Park Hydraulic

COMPETITIVE BID: May 11, 2017

BUDGET ACCOUNT NUMBER: A8170.4-4120

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: To repair hydraulic pumps as necessary.

WHEREAS, the Town solicited competitive bids for the purchase of HYDRAULIC PUMP & MOTOR REPAIRS, CONTRACT #517-107; and

WHEREAS, on May 11, 2017 sealed bids were opened and Deer Park Hydraulics, 12 Evergreen Place, Deer Park, NY 11729 submitted the apparent low dollar bid; and

WHEREAS, Deer Park Hydraulics has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Deer Park Hydraulics in the amount of various prices as per bid items #A1 through B3 for one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was:

HYDRAULIC PUMP AND  
MOTOR REPAIRS

CONTRACT # 517-107

DATE: MAY 11, 2017

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A8170.4-4120 ESTIMATED AMOUNT \$10,000.00  
COMPTROLLER'S APPROVAL \_\_\_\_\_ ACCOUNT TITLE Equipment Repair

DEER PARK HYDRAULIC 12 EVERGREEN PLACE DEER PARK NY 11729	award - items #A1 through B3 SEE ATTACHED SHEET
DEPENDABLE REPAIR 18 RANICK DR WEST AMITYVILLE NY 11701	SEE ATTACHED SHEET

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED:

COMMISSIONER J HEIL CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL CLERK

HYDRAULIC PUMP & MOTOR REPAIRS	DEER PARK	DEPENDABLE
	HYRAULICS	REPAIR
ITEM		
A. HYDRAULIC PUMPS		
1. REX-ROTH		
a. Parts	40%/disc.	25%/disc.
b. Labor	\$49.50/hr.	\$50.00/hr.
2. SUNSTRAND		
a. Parts	40%/disc.	25%/disc.
b. Labor	\$49.50/hr.	\$50.00/hr.
3. OTHER		
a. Parts	40%/disc.	25%/disc.
b. Labor	\$49.50/hr.	\$50.00/hr.
B. HYDRAULIC MOTORS		
1. CHORLYN		
a. Parts	40%/disc.	25%/disc.
b. Labor	\$49.50/hr.	\$50.00/hr.
2. FAIRFIELD		
a. Parts	40%/disc.	25%/disc.
b. Labor	\$49.50/hr.	\$50.00/hr.
3. OTHER		
a. Parts	40%/disc.	25%/disc.
b. Labor	\$49.50/hr.	\$50.00/hr.

s/hydraulic pump and motor repairs 2017  
tab

NO: 6 SODIUM HYPOCHLORITE FOR WATER TREATMENT & OTHER USES

BID PRICE: \$1.39/gal.

LOWEST RESPONSIBLE BIDDER: Autochem Corp.

COMPETITIVE BID: Yes – May 11, 2017

BUDGET ACCOUNT NUMBER: A7032.4-1530

ANTICIPATED EXPENDITURE: \$30,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Needed for water treatment of Town pools.

WHEREAS, the Town solicited competitive bids for the purchase of SODIUM  
HYPOCHLORITE FOR WATER TREATMENT & OTHER USES, CONTRACT #~~17-12~~17-12; and

WHEREAS, on May 11, 2017 sealed bids were opened and Autocem Corp., 296 W.  
Montauk Hwy., Hampton Bays, NY 11946 submitted the apparent low dollar bid; and

WHEREAS, Autochem Corp. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to  
Autochem Corp. in the amount of: A. \$1.39/gal. from date of award until DECEMBER 31, 2018  
with the Town's option to renew for two (2) one (1) year periods. First Option – JANUARY 2019  
to DECEMBER 31, 2019; Second Option – JANUARY 2020 to DECEMBER 31, 2020. r

Upon a vote being taken, the result was:

SODIUM HYPOCHLORITE FOR  
WATER TREATMENT & OTHER  
USES

CONTRACT #

517-12

DATE: MAY 11, 2017

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A7032.4-1530

ESTIMATED AMOUNT

\$30,000.00

COMPTROLLER'S APPROVAL

ACCOUNT TITLE

Chemicals

AUTOCHEM CORP  
296 W MONTAUK HWY  
HAMPTON BAYS NY 11946

1. \$1.39/gal.

2. NO BID

NEW HAVEN CHLOR-ALKALI LLC  
d/b/a H. KREVIT & COMPANY  
P O BOX 9433  
73 WELTON ST  
NEW HAVEN CT 06534

1. \$1.62/gal.

2. \$360.00/drum

NOT LICENSED IN NYS

KUEHNE CHEMICAL CO INC  
66 NORTH HACKENSACK AVE  
SOUTH KEARNY NJ 07032

1. \$6.00/gal.

2. NO BID

TWIN COUNTY SWIM POOL  
797 CONKLIN ST  
FARMINGDALE NY 11735

1. \$1.39/gal.

2. NO BID

CARUS CORPORATION  
315 FIFTH STREET  
PERU IL 61354

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND  
DIRECTOR

BARBARA MALTESE  
PRINCIPAL CLERK

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Option Year Resolutions**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**OPTION YEAR RESOLUTIONS**  
**JUNE 20, 2017**

- |    |  |  |
|----|--|--|
| 1. | GALVANIZED HARDWARE  | -Port Lumber<br>-Sea Spike<br>-East Islip Lumber |
| 2. | PLASTIC REFUSE CONTAINERS  | -T. M. Fitzgerald &<br>Assoc.                    |
| 3. | WASTE OIL REMOVAL  | -General<br>Environmental Srv.                   |
| 4. | DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS<br>(REPAIR OR REPLACEMENT ON TRUCKS, EQUIPMENT,<br>SWEEPERS) | -J V Fleet                                       |
| 5. | CONTRACTUAL WINDOW CLEANING SERVICES   | -Strike Force Maint.<br>Corp.                    |
| 6. | RENTAL OF 60' TRACK-PORTABLE STOCKPILING<br>CONVEYOR   | -Edward Ehrbar                                   |

NO: 1 GALVANIZED HARDWARE

VENDORS: Port Lumber  
Sea Spike  
East Islip Lumber

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Repairs to docks and park facilities where galvanized hardware is required.

NO: 2 PLASTIC REFUSE CONTAINERS "WRAP" AND LIDS

VENDOR: T. M. Fitzgerald & Assoc.

OPTION: Second (and last ) one (1) year period

ANTICIPATED EXPENDITURE: \$70,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Replacement for defective or damaged resident  
WRAP pails.

NO: 3 WASTE OIL REMOVAL

VENDOR: General Environmental Services, Inc.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: To remove waste oil, waste anti-freeze and used oil filters from Town facilities.

NO 4 DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS  
(REPAIR OR REPLACEMENT ON TRUCKS, EQUIPMENT, SWEEPERS)

VENDOR: J V Fleet Service

OPTION: Two (2) years

ANTICIPATED EXPENDITURE: \$20,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Provide for parts and labor to repair/maintain

Town trucks, equipment and sweepers.

NO: 5 CONTRACTUAL WINDOW CLEANING SERVICES

VENDOR: Strike Force Maint. Corp.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$59,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To provide window clearing services at  
Town buildings.

NO: 6 RENTAL OF 60' TRACK-PORTABLE STOCKPILING CONVEYOR

VENDOR: Edward Ehrbar

OPTION: November 2017 through May 2018

ANTICIPATED EXPENDITURE: \$23,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Conveyor is used during the snow season.

NO: 1 GALVANIZED HARDWARE

VENDORS: Port Lumber  
Sea Spike  
East Islip Lumber

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Repairs to docks and park facilities where galvanized hardware is required.

WHEREAS, by a Town Board resolution adopted June 7, 2016, Contract #516-35 for GALVANIZED HARDWARE was awarded to Port Lumber, 101 Kroemer Ave., Riverhead, New York 11901; Sea Spike, 25 Linden Pl., Port Jefferson, NY 11777 and East Islip Lumber, 33 Wall Street, NY 11730, the lowest responsible bidders as follows:

Port Lumber – items #A7,8,12-15,17,18; B2,4-10,12; C3; E32

Sea Spike – items #A1-6,14,16,19; D1,2; E1-10,12,13,14,18,20,21,23,25-31,33;G1,3

East Islip Lumber – items #B1,3;C1,2;E15,16,17,19,24; F1-6;G2

WHEREAS, said contract was for a period of one (1) year with an option to renew for one (1) additional year period.

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Port Lumber, Sea Spike and East Islip Lumber (Contract #516-35) for the one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs  
FROM: Barbara Maltese, Principal Clerk *B. Maltese*  
DATE: May 12, 2017  
RE: GALVANIZED HARDWARE, CONTRACT #516-35

The option year for the above mentioned contract is JUNE 7, 2017. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

*JS*

WHEREAS, the Town solicited competitive bids for the purchase of GALVANIZED  
HARDWARE, CONTRACT #516-35;

WHEREAS, on May 18, 2016 sealed bids were opened and Port Lumber, 101 Kroemer  
Ave., Riverhead, NY 11901; Sea Spike, 25 Linden Pl., Port Jefferson, NY 11777 and East Islip  
Lumber, 33 Wall St., East Islip, NY 11730 submitted the apparent low dollar bids; and

WHEREAS, Port Lumber, Sea Spike and East Islip Lumber have been determined to be  
responsible bidders.

NOW, THEREFORE, on a motion of Councilperson Trish Bergin Weichbrodt  
seconded by Councilperson Steven J. Flotteron

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the  
following vendors as per the following bid items:

Port Lumber – items #A7,8,12-15,17,18; B2,4-10,12; C3; E32

Sea Spike – items #A1-6,14,16,19; D1,2; E1-10,12,13,14,18,20,21,23,25-31,33; G1,3

East Islip Lumber – items #B1,3; C1,2; E15,16,17,19,24; F1-6; G2

in the amount of various prices for Galvanized Hardware for one (1) year from date of award  
with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

NO: 2 PLASTIC REFUSE CONTAINERS "WRAP" AND LIDS

VENDOR: T. M. Fitzgerald & Assoc.

OPTION: Second (and last ) one (1) year period

ANTICIPATED EXPENDITUIRE: \$70,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Replacement for defective or damaged resident  
WRAP pails.

WHEREAS, by a Town Board resolution adopted June 23, 2015, Contract #415-231 for PLASTIC REFUSE CONTAINERS "WRAP" AND LIDS was awarded to T. M. Fitzgerald & Assoc., 850 West Chester Pike, Ste. 200, Havertown, PA 19083-4439, the lowest responsible bidder.

WHEREAS, said contract was for a period of one (1) year with an option to renew for two (2) one (1) year periods.

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew this contract for the second and last one (1) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with T. M. Fitzgerald & Assoc., (Contract #415-231) for second and last one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: James Heil, Comm. Environmental Control  
FROM: Barbara Maltese, Principal Clerk *B. Maltese*  
DATE: May 12, 2017  
RE: PLASTIC REFUSE CONTAINERS "WRAP" & LIDS,  
CONTRACT #415-231

The option year for the above mentioned contract is JUNE 23, 2017. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

*James Heil*

WHEREAS, the Town solicited competitive bids for the purchase of PLASTIC REFUSE CONTAINERS "WRAP" AND LIDS, CONTRACT #415-231, and

WHEREAS, the bid was advertised twice and opened on May 13, 2015; and

WHEREAS, T. M. Fitzgerald & Associates, 850 West Chester Pike, Suite 200, Havertown, PA 19083-4439 submitted the only bid for this contract; and

WHEREAS, T. M. Fitzgerald & Associates has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilwoman Trish Bergin Weichbrodt seconded by Councilman Steven J. Flotteron, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to T. M. Fitzgerald & Associates in the amount of: A.1. \$14.28/ea. (100 containers/lids); 2. \$14.13/ea. (2,500 containers/lids); 3. \$13.78/ea. (5,000 containers/lids); B.1. \$5.00/ea. (100 lids only) for Plastic Refuse Containers "WRAP & Lids for one (1) year from date of award with the Town's option to renew for two (2) one (1) year periods.

Upon a vote being taken, the result was: carried 5-0

June 7, 2016  
Resolution #3  
Option year 1

WHEREAS, by a Town Board resolution adopted June 23, 2015, Contract #415-231 for PLASTIC REFUSE CONTAINERS "WRAP" AND LIDS was awarded to T. M. Fitzgerald & Assoc., 850 West Chester Pike, Ste. 200, Havertown, PA 19083-4439, the lowest responsible bidder.

WHEREAS, said contract was for a period of one year from date of award with an option to renew for two (2) one (1) year periods; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of Councilman John C. Cochrane, Jr.,  
seconded by Councilman Steven J. Flotteron, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with T. M. Fitzgerald & Assoc. (Contract #415-231) for the first one (1) year period.

Upon a vote being taken, the result was: carried 5-0

NO: 3 WASTE OIL REMOVAL

VENDOR: General Environmental Services, Inc.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: To remove waste oil, waste anti-freeze and used oil filters from Town facilities.

WHEREAS, by a Town Board resolution adopted June 28, 2016, Contract #516-118 for WASTE OIL REMOVAL was awarded to General Environmental Services, Inc., P. O. Box 1116, 9 Garrison Ave., Wyandanch, NY 11798, the lowest responsible bidder.

WHEREAS, said contract was for a period of one (1) year with an option to renew for one (1) additional year period.

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with General Environmental Services, Inc., (Contract #516-118) for the one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: James Heil, Comm. Environmental Control  
FROM: Barbara Maltese, Principal Clerk *B. Maltese*  
DATE: May 12, 2017  
RE: WASTE OIL REMOVAL, CONTRACT #516-118

The option year for the above mentioned contract is JUNE 28, 2017. Please indicate below your intentions:

We agree with extending the referenced contract

✓

We do not wish to extend this contract

\_\_\_\_\_

We request that the service/commodity be re-bid

\_\_\_\_\_

SIGNED

*James Heil*  
\_\_\_\_\_

WHEREAS, the Town solicited competitive bids for the purchase of WASTE OIL

REMOVAL, CONTRACT #516-118; and

WHEREAS, on May 4, 2016 sealed bids were opened and General Environmental Services, Inc., P. O. Box 1116, 9 Garrison Ave., Wyandanch, NY 11798 submitted the apparent low dollar bid; and

WHEREAS, General Environmental Services, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilwoman Trish Bergin Weichbrodt seconded by Councilman John G. Cochrane, Jr., be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to General Environmental Services, Inc. in the amount of: 1. -\$.42/gal. (Waste Oil); 2. -\$1.29/gal. (Anti-Freeze); 3. -\$1.37/gal. (Used Oil Filters) for Waste Oil Removal for one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

NO 4 DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS  
(REPAIR OR REPLACEMENT ON TRUCKS, EQUIPMENT, SWEEPERS)

VENDOR: J V Fleet Service

OPTION: Two (2) years

ANTICIPATED EXPENDITURE: \$20,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Provide for parts and labor to repair/maintain

Town trucks, equipment and sweepers.

WHEREAS, by a Town Board resolution adopted June 28, 2016, Contract #516-183 for DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS (REPAIR OR REPLACEMENT ON TRUCKS, EQUIPMENT, SWEEPERS) was awarded to J V Fleet, 921-8 Lincoln Ave., Holbrook, NY 11741, the lowest responsible bidder.

WHEREAS, said contract was for a period of one (1) year with an option to renew for two (2) additional year period.

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the two (2) year period.

NOW, THEREFORE, on a motion of  
seconded by , be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with J V Fleet Services, (Contract #516-183) for the two (2) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works  
FROM: Barbara Maltese, Principal Clerk  
DATE: May 12, 2017  
RE: DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS (REPAIR  
OR REPLACEMENT ON TRUCKS, EQUIPMENT, SWEEPERS),  
CONTRACT #516-182

*B. Maltese*

The option year for the above mentioned contract is JUNE 28, 2017. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

*[Signature]*

WHEREAS, the Town solicited competitive bids for the purchase of DIESEL ENGINE REPAIRS HEAVY-DUTY MOTORS (REPAIR OR REPLACEMENT ON TRUCKS, EQUIPMENT, SWEEPERS), CONTRACT #516-183; and

WHEREAS, on May 25, 2016 sealed bids were opened and J V Fleet Service, 921-8 Lincoln Avenue, Holbrook, NY 11741 submitted the apparent low dollar bids and

WHEREAS, J V Fleet Service, has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilwoman Trish Bergin Weichbrodt seconded by Councilman John C. Cochrane, Jr., be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to J V Fleet Service in the amount of various discounts/prices for Diesel Engine Repairs Heavy-Duty Motors (Repair or Replacement on Trucks, Equipment, Sweepers) for one (1) year from date of award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was: carried 5-0

NO: 5 CONTRACTUAL WINDOW CLEANING SERVICES

VENDOR: Strike Force Maint. Corp.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$59,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To provide window clearing services at  
Town buildings.

WHEREAS, by a Town Board resolution adopted June 9, 2015, Contract #714-08 for CONTRACTUAL WINDOW CLEANING SERVICES was awarded to Strike Force Maint. Corp., 648-11 Middle Country Rd., St. James, NY 11780, the lowest responsible bidder.

WHEREAS, said contract was for a period of two (2) years with an option to renew for one (1) year period.

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Strike Force Maint. Corp., (Contract #714-08) for the one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP    OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO:            Thomas Owens, Comm. Public Works  
FROM:        Barbara Maltese, Principal Clerk  
DATE:        May 12, 2017  
RE:           CONTRACTUAL WINDOW CLEANING SERVICES,  
               CONTRACT #714-08

The option year for the above mentioned contract is JUNE 9, 2017. Please indicate below your intentions:

We agree with extending the referenced contract

☒

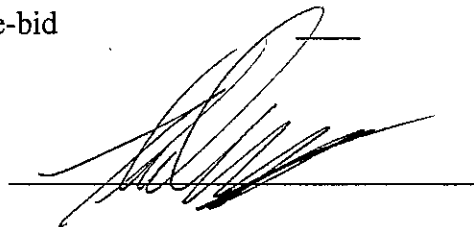
We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED



WHEREAS, the Town solicited competitive bids for the purchase of CONTRACTUAL WINDOW CLEANING SERVICES, CONTRACT #714-08, and

WHEREAS, on July 23, 2014 sealed bids were opened and Strike Force Maint. Corp., 648-11 Middle Country Rd., St. James, NY 11780 submitted the apparent low dollar bid; and

WHEREAS, Strike Force Maint., Corp. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilman John C. Cochrane, Jr.  
seconded by Councilman Steven J. Flotteron, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Strike Force Maint. Corp. in the amount of various prices for Contractual Window Cleaning Services for a period of two (2) years from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

NO: 6 RENTAL OF 60' TRACK-PORTABLE STOCKPILING CONVEYOR

VENDOR: Edward Ehrbar

OPTION: November 2017 through May 2018

ANTICIPATED EXPENDITURE: \$23,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Conveyor is used during the snow season.

WHEREAS, by a Town Board resolution adopted Nov. 22, 2016, Contract #516-175 for RENTAL OF 60' TRACK-PORTABLE STOCKPILING CONVEYOR was awarded to Edward Ehrbar, 4 Executive Plaza, Yonkers, NY 10701, the lowest responsible bidder.

WHEREAS, said contract was for the period November 2016 through May 2017 with an option to renew for the period November 2017 through May 2018.

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the period November 2017 through May 2018.

NOW, THEREFORE, on a motion of  
seconded by , be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Edward Ehrbar (Contract #516-175) for the period November 2017 through May 2018.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works  
FROM: Barbara Maltese, Principal Clerk  
DATE: April 11, 2017  
RE: RENTAL OF 60' TRACK-PORTABLE STOCKPILING CONVEYOR,  
CONTRACT #516-175

The option year for the above mentioned contract is NOVEMBER 2017. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

SIGNED

WHEREAS, on August 9, 2016, the Islip Town Board awarded Contract #516-175, RENTAL OF 60' TRACK-PORTABLE STOCKPILING CONVEYOR, to Edward Ehrbar, Inc., 4 Executive Plaza, Yonkers, NY 10701; and

WHEREAS, a typographical error was made on the original resolution in the dollar figure which read \$5,000.00/mo. and the figure should be \$5,500.00/mo. (not \$5,000.00/mo.) The bid submitted and accepted by the Town of Islip was in the amount of \$5,500.00/mo. for the Rental of 60' Track-Portable Stockpiling Conveyor.

NOW, THEREFORE, on a motion of Council John C. Cochrane, Jr.,  
seconded by Council Mary Kate Mullen, be it

RESOLVED, that the Town Board of the Town of Islip is hereby authorized to enter into a contract with Edward Ehrbar, Inc. in the amount of \$5,500.00/mo. for the period November 2016 through May 2017 with the Town's option to renew for the period November 2017 through May 2018.

Upon a vote being taken, the result was: carried 5-0

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board authorization to clean up, secure or demolish certain properties in the Town of Islip.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

J.R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**JUNE 20, 2017 – 2:00 PM  
TOWN BOARD MEETING**

1)	18 John Street, Bay Shore	0500-366.00-03.00-077.000	BC
2)	19 Monroe Avenue, Brentwood	0500-137.00-01.00-067.000	BC
3)	23 Lurcott Lane, Central Islip	0500-099.00-02.00-042.000	CU
4)	81 Woodlawn Avenue, Ronkonkoma	0500-033.00-02.00-042.000	BC
5)	89 Peach Street, Brentwood	0500-205.00-02.00-043.000	BU
6)	112 Brentwood Street, Bay Shore	0500-242.00-02.00-071.000	CU
7)	114 Peterson Street, Brentwood	0500-204.00-02.00-002.000	BC
8)	134 American Boulevard, Brentwood	0500-161.00-01.00-027.000	BC
9)	578 Montauk Highway, West Islip	0500-473.00-02.00-028.000	BU
10)	924 Easton Street, Ronkonkoma	0500-063.00-03.00-031.003	BC
11)	1658 Louis Kossuth Avenue, Bohemia	0500-147.00-01.00-086.000	BC
12)	2322 Motor Parkway, Ronkonkoma	0500-030.00-03.00-050.000	BC

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 18 John Street, Bay Shore, NY 11706.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 18 John Street, Bay Shore, NY 11706

2. Site or location effected by resolution:

18 John Street, Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_ Yes under Section I, Sub. A, Number \_\_\_ of Town of Islip 617 Check List, an environmental review is required.

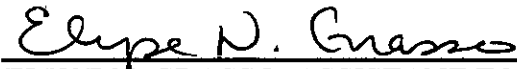
\_\_\_ No under Section II, Sub. \_\_\_ Number \_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017



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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 18 John Street, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Brian J. and Theresa Fleming, and also upon MERS, and also upon Home Loan Center, Inc., and also upon JPMorgan Chase Bank, National Association c/o JPMorgan Chase Bank, NA, and also upon Federal National Mortgage Association (“Fannie Mae”), and also upon Adam L. Bojak, Shapiro, DiCaro & Barak, LLC, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector’s determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector’s determination that the described premises constitutes a

nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-366.00-03.00-077.000.

**UPON** a vote being taken, the result was:  
(G:\Board up/Clean-up - 18 John Street, Bay Shore)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

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To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 19 Monroe Avenue, Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 19 Monroe Avenue, Brentwood, NY 11717

2. Site or location effected by resolution:

19 Monroe Avenue, Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes      under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No      under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017

  
ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

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June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 19 Monroe Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, First US Real Estate LLC, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, the pool must be secured and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-137.00-01.00-067.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 19 Monroe Avenue, Brentwood)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

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To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 23 Lurcott Lane, Central Islip, NY 11722.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 23 Lurcott Lane, Central Islip, NY 11722

2. Site or location effected by resolution:

23 Lurcott Lane, Central Islip, NY 11722

3. Cost     N/A

4. Budget Line   N/A

5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes     under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.  
\_\_\_\_ No     under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017

  
ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

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June 20, 2017

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 23 Lurcott Lane, Central Islip, NY 11722, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-099.00-02.00-042.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Oludayo Properties LLC, and also upon Kamiran Abrishamian, and also upon Menachem Gansburg, by Certified Mail, Return Receipt requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, June 20, 2017, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
099.00-02.00-042.000.

**UPON** a vote being taken, the result was:

(G: Clean Up - 23 Lurcott Lane, Central Islip, NY 11722)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

---

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 81 Woodlawn Avenue, Ronkonkoma, NY 11779.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 81 Woodlawn Avenue, Ronkonkoma, NY 11779

2. Site or location effected by resolution:

81 Woodlawn Avenue, Ronkonkoma, NY 11779

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_ Yes under Section I, Sub. A, Number \_\_\_ of Town of Islip 617 Check List, an environmental review is required.

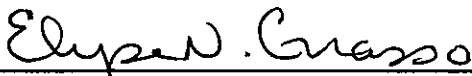
\_\_\_ No under Section II, Sub. \_\_\_ Number \_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017



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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 81 Woodlawn Avenue, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Kim Corrado, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), including the detached garage, to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-033.00-02.00-042.000.

**UPON** a vote being taken, the result was:  
(G:\Board up/Clean-up - 81 Woodlawn Avenue, Ronkonkoma)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 89 Peach Street, Brentwood, NY 11717.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 89 Peach Street, Brentwood, NY 11717

2. Site or location effected by resolution:

89 Peach Street, Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017

  
ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

---

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 89 Peach Street, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Estate of Myra Hall and Sven Hall, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-205.00-02.00-043.000.

**UPON** a vote being taken, the result was:  
(G:\Board up - 89 Peach Street, Brentwood)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 112 Brentwood Street, Bay Shore, NY 11706.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 112 Brentwood Street, Bay Shore, NY 11706

2. Site or location effected by resolution:

112 Brentwood Street, Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017

*Elyse N. Grasso*

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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 112 Brentwood Street, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-242.00-02.00-071.000, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Estate of Helena Kollman, and also upon Celink, and also upon Seattle Mortgage Company, and also upon MERS, and also upon Champion Mortgage Company, and also upon Nationstar Mortgage LLC d/b/a Champion Mortgage Company, and also upon Reverse Mortgage Funding, LLC, and also upon Secretary of Housing and Urban Development, and also upon Lisa Soave, Esq., RAS Boriskin, LLC, and also upon Thomas Zegarelli, Esq., RAS Boriskin, LLC, by Certified Mail, Return Receipt requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, June 20, 2017, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-242.00-02.00-071.000.

**UPON** a vote being taken, the result was:  
(G: Clean Up - 112 Brentwood Street, Bay Shore)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

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To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 114 Peterson Street, Brentwood, NY 11717.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 114 Peterson Street, Brentwood, NY 11717

2. Site or location effected by resolution:

114 Peterson Street, Brentwood, NY 11717

3. Cost     N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes     under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.  
\_\_\_\_ No     under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017

*Elyse V. Grasso*

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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 114 Peterson Street, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, CitiMortgage, Inc., by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, including any and all unregistered vehicles, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-204.00-02.00-002.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 114 Peterson Street, Brentwood)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 134 American Boulevard, Brentwood, NY 11717.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 134 American Boulevard, Brentwood, NY 11717

2. Site or location effected by resolution:

134 American Boulevard, Brentwood, NY 11717

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017



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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 134 American Boulevard, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, John Baque, and also upon Carrington Mortgage Company, and also upon Wilmington Savings Fund Society, FSB, as trustee of Upland Mortgage Loan Trust A, grantee, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-161.00-01.00-027.000.

**UPON** a vote being taken, the result was:

(G:\Board up\Clean-up - 134 American Boulevard, Brentwood)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 578 Montauk Highway, West Islip, NY 11795.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 578 Montauk Highway, West Islip, NY 11795

2. Site or location effected by resolution:

578 Montauk Highway, West Islip, NY 11795

3. Cost     N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes     under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No     under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017



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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 578 Montauk Highway, West Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Glenn Arvan and Samara Spring Churgin, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-473.00-02.00-028.000.

**UPON** a vote being taken, the result was:  
(G:\Board up - 578 Montauk Highway, West Islip)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 924 Easton Street, Ronkonkoma, NY 11779.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 924 Easton Street, Ronkonkoma, NY 11779

2. Site or location effected by resolution:

924 Easton Street, Ronkonkoma, NY 11779

3. Cost     N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes     under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No     under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017

  
\_\_\_\_\_  
ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

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June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 924 Easton Street, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Manjuara Begum and Abul H. Manjur, and also upon MERS, and also upon American Brokers Conduit, and also upon Aurora Loan Services LLC, and also upon Nationstar Mortgage LLC, and also upon Sonia J. Baez, Esq., McCabe, Weisberg & Conway, P.C., by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a

nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-063.00-03.00-031.003.

**UPON** a vote being taken, the result was:  
(G:\Board up/Clean-up - 924 Easton Street, Ronkonkoma)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 1658 Louis Kossuth Avenue, Bohemia, NY 11716.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 1658 Louis Kossuth Avenue, Bohemia, NY 11716

2. Site or location effected by resolution:

1658 Louis Kossuth Avenue, Bohemia, NY 11716

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

☐ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

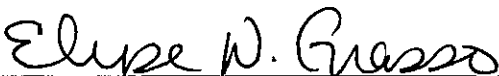
☐ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017



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ELYSE W. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 1658 Louis Kossuth Avenue, Bohemia, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Vera Kavanaugh and John Kavanaugh, and also upon MERS, and also upon Liberty Home Equity Solutions, Inc., and also upon Reverse Mortgage Solutions, Inc., and also upon Secretary of Housing and Urban Development, and also upon Heidy M. Rodrigues, Esq., McCabe, Weisberg & Conway, P.C. and also upon Sonia J. Baez, Esq., McCabe, Weisberg & Conway, P.C., by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-147.00-01.00-086.000.

**UPON** a vote being taken, the result was:

(G:\Board up/Clean-up - 1658 Louis Kossuth Avenue, Bohemia)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 2322 Motor Parkway, Ronkonkoma, NY 11779.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 2322 Motor Parkway, Ronkonkoma, NY 11779

2. Site or location effected by resolution:

2322 Motor Parkway, Ronkonkoma, NY 11779

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

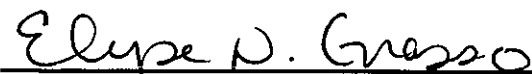
\_\_\_\_ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

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Signature of Commissioner/Department Head Sponsor:

Dated: June 8, 2017



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ELYSE N. GRASSO, ASSISTANT TOWN ATTORNEY

June 20, 2017

**WHEREAS**, the Building Inspector of the Town of Islip has declared a certain building(s) and real property situated at 2322 Motor Parkway, Ronkonkoma, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Andreas Schilit and also upon Decorp, by Registered Mail, Return Receipt Requested on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Building Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on June 8, 2017, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to June 20, 2017; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Building Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Building Inspector's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been

taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Chief Building Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, including any and all unregistered vehicles, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-030.00-03.00-050.000.

**UPON** a vote being taken, the result was:  
(G:\Board up/Clean-up - 2322 Motor Parkway, Ronkonkoma)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to permit the Town of Islip Animal Shelter and Adopt-a-Pet Center to accept monetary and non-monetary gifts, and gifts of services.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**James Heil**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

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**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization to allow the Town of Islip Animal Shelter and Adopt-a-Pet Center to accept monetary and non-monetary gifts, and gifts of services from the Public and/or businesses.

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**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

Animals housed at the Town of Islip Animal Shelter & Adopt-a-Pet Center

2. Site or Location effected by resolution:

Town of Islip Animal Shelter & Adopt-a-Pet Center

3. Cost: \$ N/A

4. Budget Line: N/A

5. Amount and source of outside funding:

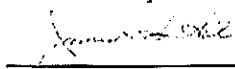
N/A

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**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.



June 20, 2017

Signature of Commissioner/Department Head Sponsor:

Date:

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June 20, 2017

**AUTHORIZATION TO ALLOW THE TOWN OF ISLIP ANIMAL SHELTER & ADOPT-A-PET CENTER TO ACCEPT MONETARY AND NON-MONETARY GIFTS, AND GIFTS OF SERVICES FROM THE PUBLIC AND/OR BUSINESSES**

**WHEREAS**, the Town of Islip owns & operates the Town of Islip Animal Shelter and Adopt-A-Pet Center ("Shelter"), which is located at 210 South Denver Avenue in Bay Shore, and;

**WHEREAS**, during the year, from time to time, members of the public (individuals and/or businesses) collect and or purchase items which can be utilized to benefit the animals at the Shelter, and;

**WHEREAS**, from time to time, members of the public desire to make gifts to the Shelter including, but not limited to animal food, leashes, beds & bedding, toys, carry cages, various animal care and cleaning supplies as well as monetary donations, and;

**WHEREAS**, from time to time, members of the public and/or businesses are interested in donating services to the Shelter (such as grooming services, veterinary services, vet tech services, etc.), and;

**WHEREAS**, the Shelter can utilize these types of gifts and services to supplement the day-to-day operations, including the care of animals.

On a motion made by Councilperson \_\_\_\_\_,

seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Islip Town Board authorizes the Town of Islip Animal Shelter and Adopt-A-Pet Center to accept any and all gifts, monetary and non-monetary, as well as gifts of services from members of the public and/or businesses for the benefit of the animals at the Shelter and the surrounding community on an ongoing basis.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Islip Resource Recovery Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

James Heil

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



## ISLIP RESOURCE RECOVERY AGENCY

June 20, 2017

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the minutes for the April 25, 2017 Agency Board Meeting.
3. Resolution authorizing the President to negotiate a Shared Services Agreement between the Agency and the Town of Brookhaven for the further recycling, refinement and reuse of Ash generated by the Agency and other municipalities.
4. Authorization for the President to enter into a Contract Extension between the Agency and Tully Environmental, Inc., for the Hauling and Disposal of Leachate from the Blydenburgh Road Landfill Complex through December 31, 2018.
5. Authorizing the President to enter into a Contract with D&B Engineers and Architects, P.C., to provide Professional Engineering and Design Services related to the separation of Aluminum Can and Glass, and Operating Control Improvements at the Town's Multi-Purpose Recycling Facility (MRF).
6. Resolution authorizing the President to execute an Amendment of Leases of Agency property at the Blydenburgh Landfill and the Lincoln Avenue Landfill for the Installation of Solar Panel Power Generation Projects.
7. Resolution authorizing the Board of the Islip Resource Recovery Agency to appoint Linda M. Bunde, as Secretary of the Islip Resource Recovery Agency, pursuant to Public Authorities Law 2046-C. Linda will be replacing Catherine L. Barberine who will be resigning the position of Secretary effective July 29, 2017. Ms. Bunde will be appointed to a term of five (5) years, expiring on July 30, 2022.
8. Other Business
9. Adjournment



ISLIP RESOURCE RECOVERY AGENCY

April 25, 2017



On a motion of Mr. Flotteron, seconded by Mr. Cochrane, a Meeting of the Islip Resource Recovery Agency was convened at 9:12 P.M. in the Town Board Room of Islip Town Hall, 655 Main Street, Islip, NY 11751. A Quorum was present for this Agency Board Meeting.

**DIRECTORS PRESENT**

Angie M. Carpenter  
Steven J. Flotteron  
Trish Bergin-Weichbrodt  
John C. Cochrane, Jr.  
Mary Kate Mullen

**OFFICERS PRESENT**

James H. Heil, P.E., President  
Catherine L. Barberine, Secretary

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On a motion of Mr. Cochrane, seconded by Ms. Mullen, and unanimously approved; the minutes from the March 21, 2017 Agency Board Meeting were approved.

On a motion of Ms. Mullen, seconded by Mr. Flotteron, and unanimously approved; a Resolution was passed authorizing the President to enter into a Contract between the Agency and Paumanok Environmental, LLC, to provide for the transport and disposal of Bulky Solid Waste from the Multi-Purpose Recycling Facility (MRF).

On a motion of Mr. Cochrane, seconded by Mr. Flotteron and unanimously approved; a Resolution was passed authorizing the President to execute a Personal Services Agreement between the Agency and Frank J. Roethel, Ph.D. of Roethel and Associates, Inc; for Professional Consulting Services related to Ash Management and Utilization at the Agency's MacArthur Waste to Energy Facility.

On a motion of Chairwoman Carpenter, seconded by Mr. Cochrane, and unanimously approved; a Resolution was passed authorizing the President to execute the *Memorandum of Understanding* between the Agency's Collection Unit and the Teamsters Local 237, incorporating the terms of a new Labor Agreement, for the period January 1, 2017 through December 31, 2021.

On a motion of Ms. Mullen, seconded by Mr. Flotteron, and approved 4/0 with Councilman Cochrane abstaining; a Resolution was passed authorizing the President to enter into an Agreement with ClearFlo Technologies, Inc. (ClearFlo), for Leachate disposal services, as an alternate to services provided by the County of Suffolk at the Bergin Point Treatment Facility. This contract would be awarded to ClearFlo as a sole source provider, and as a special case exception to the competitive bidding statutes. The proposed Agreement with ClearFlo is a successor to an expiring Agreement made in 2007, and will continue rates and terms effective in 2016.

There being no further business to come before the Board, the meeting was adjourned on a motion of Mr. Cochrane, seconded by Mr. Flotteron; and unanimously approved.

Respectfully submitted,

Catherine L. Barberine  
Secretary

clb\_4-25-17\_IRRA Board Mtg Minutes



Printed on Recycled Paper

## Islip Resource Recovery Agency

### Sponsor's Memorandum for Agency Board Resolution

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**Resolution authorizing the President to negotiate a Shared Services Agreement between the Agency and the Town of Brookhaven for the further recycling, refinement and reuse of Ash generated by the Agency and other municipalities.**

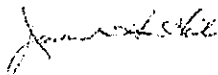
**Specify Where Applicable:**

1. Entity or individual benefitted by resolution: **Islip Resource Recovery Agency/Residents of the Town of Islip**
2. Site or Location effected by resolution: **MacArthur Resource Recovery Facility**
3. Cost: **N/A**
4. Budget Line: **N/A**
5. Amount and source of outside funding: **N/A**

**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section I, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

  X   No under Section II, Sub.\_\_\_\_\_, Number\_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required



**James H. Heil, P.E., President**

**Signature of Agency President:**

**Date: June 20, 2017**

June 20, 2017

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE A SHARED SERVICES AGREEMENT BETWEEN THE AGENCY AND THE TOWN OF BROOKHAVEN; FOR THE FURTHER RECYCLING, REFINEMENT, AND REUSE OF ASH GENERATED BY THE AGENCY AND OTHER MUNICIPALITIES.**

**WHEREAS,** the Agency currently has an Inter-Municipal Agreement (IMA) with the Town of Brookhaven for the disposal of ash residues generated at the MacArthur Resource Recovery Facility; and

**WHEREAS,** the aforementioned IMA is due to expire on December 31, 2019; and

**WHEREAS,** the Town of Brookhaven wishes to enter into a Shared Services Agreement with the Islip Resource Recovery Agency, and other municipalities; to effectuate a plan for the further recycling, refinement, and reuse of ash generated from the Town of Islip, and other municipalities Municipal Solid Waste (MSW); and disposed of at the Town of Brookhaven Landfill; and

**WHEREAS,** the Town of Brookhaven's development and adoption of an Ash Disposal Project for the ash generated by the MacArthur Resource Recovery Facility and other municipalities, would provide an economic and environmentally responsible benefit to the residents of the Town of Islip and other municipalities;

**NOW THEREFORE,** on motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_ be it hereby;

**RESOLVED,** that the President is hereby authorized to negotiate a Shared Services Agreement between the Islip Resource Recovery Agency and the Town of Brookhaven, subject to the approval of this Board, for the further recycling, refinement and reuse of Ash generated by the Agency and other municipalities;

**UPON A VOTE BEING TAKEN, the result was:** \_\_\_\_\_.

**Islip Resource Recovery Agency**

**Sponsor's Memorandum  
for Agency Board Resolution**

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

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**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**Authorization for the President to enter into a Contract Extension between the Agency and Tully Environmental, Inc; for the Hauling and Disposal of Leachate from the Blydenburgh Road Landfill Complex through December 31, 2018.**

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**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

**Tully Environmental, Inc., 127-50 Northern Blvd., Flushing, NY 11368**

2. Site or Location effected by resolution: **Blydenburgh Road Landfill Complex,  
440 Blydenburgh Rd., Hauppauge, NY 11788**

3. Cost: **\$750,000 – (\$2017 - \$375,000; 2018 - \$375,000)**

4. Budget Line: **ZR02.1020.4.5018 (Leachate Collection)**

5. Amount and source of outside funding: **N/A**

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**Environmental Impact:** Is this action subject to a SEQR environmental review?

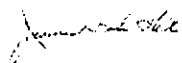
\_\_\_\_\_ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List,  
an environmental review is required

\_\_\_\_\_ No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List,  
no environmental review is required

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**Signature of Agency President:**

**Date: June 20, 2017**



June 20, 2017

**AUTHORIZATION FOR THE PRESIDENT TO ENTER INTO A CONTRACT EXTENSION BETWEEN THE AGENCY AND TULLY ENVIRONMENTAL, INC; FOR THE HAULING AND DISPOSAL OF LEACHATE FROM THE BLYDENBURGH ROAD LANDFILL COMPLEX THROUGH DECEMBER 31, 2018.**

**WHEREAS**, the Islip Resource Recovery Agency (the Agency) is the owner and operator of the Blydenburgh Road Landfill Complex (the Landfill) located at 440 Blydenburgh Road, Hauppauge, N.Y., which is authorized to accept cleanfill and other nonhazardous materials; and

**WHEREAS**, the Landfill produces more than 3-million gallons of leachate per year as a result of the normal operation of the landfill and the landfill mass decomposition process; and

**WHEREAS**, A Contract was authorized at the November 19, 2013 Agency Board Meeting; with Tully Environmental, Inc., for the hauling and disposal of said Leachate from the Blydenburgh Road Landfill Complex, to the Bergen Point Sewage Treatment Facility and other designated disposal sites; and

**WHEREAS**, the aforementioned contract allowed for one (1) two-year extension, which the Agency is now authorizing; now

**THEREFORE**, on motion by \_\_\_\_\_, seconded by \_\_\_\_\_, be it hereby

**RESOLVED**, that the President is authorized to enter into a Contract Extension between the Agency and Tully Environmental, Inc., 127-50 Northern Blvd., Flushing, NY 11368; for the loading and transport of Leachate from the Blydenburgh Road Landfill Complex at a total cost of \$750,000.00 (2017 - \$375,000; 2018 - \$375,000) for the two-year extension period; and be it

**FURTHER RESOLVED**, that the Agency Treasurer is hereby authorized to make any and all accounting and budget entries to facilitate the aforementioned contract extension.

**UPON A VOTE** being taken, the result was: \_\_\_\_\_.

**Islip Resource Recovery Agency**

**Sponsor's Memorandum  
for Agency Board Resolution**

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**Resolution authorizing the President to enter into a Contract with D&B Engineers and Architects, P.C., to provide Professional Engineering and Design Services related to the separation of Aluminum Cans and Glass, and Operating Control Improvements at the Town's Multi-Purpose Recycling Facility (MRF).**

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**Specify Where Applicable:**

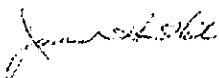
1. Entity or individual benefitted by resolution: **D&B Engineers and Architects, P.C.,  
330 Crossways Park Drive, Woodbury, NY 11797**
2. Site or Location effected by resolution: **Multi-Purpose Recycling Facility (MRF), 1155 Lincoln Avenue, Holbrook, NY**
3. Cost: **not-to-exceed \$77,750.00**
4. Budget Line: **ZR02 1020.45000 (Outside Professional)**
5. Amount and source of outside funding: **N/A**

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**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

  X   No under Section II, Sub.\_\_\_\_\_, Number\_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required



**James H. Heil, P.E., President**

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**Signature of Agency President:**

**Date: June 20, 2017**

June 20, 2017

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT WITH D&B ENGINEERS AND ARCHITECTS, P.C TO PROVIDE PROFESSIONAL ENGINEERING AND DESIGN SERVICES RELATED TO THE SEPARATION OF ALUMINUM CANS AND GLASS, AND OPERATING CONTROL IMPROVEMENTS AT THE TOWN'S MULTI-PURPOSE RECYCLING FACILITY (MRF).**

**WHEREAS** the Agency requested a Proposal for Professional Engineering and Design Services related to the Separation of Aluminum Cans and Glass, and Operating Control Improvements at the Town's Multi-Purpose Recycling Facility (MRF); and

**WHEREAS** the Agency is requesting the above-referenced services to improve the efficiency of the MRF's aluminum can and glass sorting by the installation of an eddy-current separator, glass crushing and screening system and ancillary equipment. The Agency is also seeking to make improvements to the motor controls system at the MRF to correct operational issues that have arisen as the system has aged, and various repairs have diminished its functionality; and

**WHEREAS** after careful review and consideration, it is the recommendation of Agency personnel to award this contract to D&B Engineers and Architects, P.C., who have been found fully qualified, with over 20 years of experience in the design of MRF's; and have conducted several assignments of a similar nature at municipal recycling facilities throughout the region; now

**THEREFORE**, on a motion of \_\_\_\_\_  
seconded by \_\_\_\_\_, be it hereby

**RESOLVED** that the President is authorized to enter into a contract between the Agency and D&B Engineers and Architects, P.C., located at 330 Crossways Park Drive, Woodbury, NY 11797; for Professional Engineering and Design Services related to the Separation of Aluminum Cans and Glass, and Operating Control Improvements at the Town's Multi-Purpose Recycling Facility (MRF) for a total cost not-to-exceed \$77,750.00; and be it

**FURTHER RESOLVED**, that the Agency Treasurer is hereby authorized to make any and all accounting or budget adjustments to facilitate this transaction.

**UPON A VOTE** being taken, the result was: \_\_\_\_\_.

**Islip Resource Recovery Agency**

**Sponsor's Memorandum  
for Agency Board Resolution**

---

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**Resolution authorizing the President to execute an Amendment of Leases of Agency property at the Blydenburgh Landfill and the Lincoln Avenue Landfill for the Installation of Solar Panel Power Generation Projects.**

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**Specify Where Applicable:**

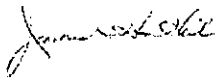
1. Entity or individual benefitted by resolution: **Islip Resource Recovery Agency**
2. Site or Location effected by resolution: **Lincoln Avenue Landfill, 1155 Lincoln Avenue, Holbrook, NY; Blydenburgh Road Landfill, 440 Blydenburgh Road, Hauppauge, NY 11788**
3. Cost: **N/A**
4. Budget Line: **N/A**
5. Amount and source of outside funding: **N/A**

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**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

  X   No under Section II, Sub.\_\_\_\_\_, Number\_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required



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**James H. Heil, P.E., President**

**Signature of Agency President:**

**Date: June 20, 2017**

June 20, 2017

**RESOLUTION AUTHORIZING THE PRESIDENT TO EXECUTE AMENDMENTS OF LEASES OF AGENCY PROPERTY AT THE BLYDENBURGH LANDFILL AND THE LINCOLN AVENUE LANDFILL FOR THE INSTALLATION OF A SOLAR PANEL POWER GENERATION PROJECTS.**

**WHEREAS**, the Islip Resource Recovery Agency (the "Agency") is the owner of the Blydenburgh Road Landfill and the Lincoln Avenue Landfill; and

**WHEREAS**, the Blydenburgh Road Landfill and the Lincoln Avenue Landfill have been capped and closed in accordance with New York State Department of Environmental Conservation (NYSDEC) Part 360 Regulations; and

**WHEREAS**, by resolutions dated February 9, 2016, the Agency authorized the President to execute lease agreements with ACE-Blydenburgh Solar, LLC, a limited liability company of which American Capital Energy Inc. (ACE) was a member, and whose performance was guaranteed by ACE through a Parent Guarantee to construct and maintain proposed 1 to 2 Megawatt Solar Panel Photovoltaic Generating Systems with ancillary equipment at the Blydenburgh Road Landfill Complex, and a second facility at the Lincoln Avenue Landfill; and

**WHEREAS**, by resolutions dated December 13, 2016, the Agency authorized the sale of a 100% membership interest in ACE-Blydenburgh Solar, LLC and ACE-Lincoln Avenue Solar LLC to Greenwood Energy Holdings, LLC, a Delaware limited liability company, together with a First Amendment to the Lease Agreements for each Facility, wherein Greenwood Energy Holdings, LLC provided a Parent Guarantee to the Agency, together with other amendments; and

**WHEREAS**, Greenwood Energy Holdings, LLC has advised the Agency that it is contemplating the sale of its membership interests in ACE-Blydenburgh Solar, LLC and ACE-Lincoln Avenue Solar LLC to Agilitas Energy LLC, a Massachusetts Limited Liability Company, which would provide a Performance Bond in the amount of \$250,000.00 to guarantee performance of ACE-Blydenburgh Solar, LLC and ACE-Lincoln Avenue Solar LLC in the place of Greenwood Energy Holdings, LLC in both of the Lease Agreements with the Agency; and

**WHEREAS**, Amendments of the Lease Agreements between the Agency and ACE-Blydenburgh Solar, LLC, and ACE-Lincoln Avenue Solar LLC are necessary to approve the sale of the membership interests of Greenwood Energy Holdings LLC to Agilitas Energy LLC and to approve the Performance Bond provided by Agilitas Energy LLC for both Lease Agreements, and to make other amendments to provisions of the Lease Agreements; and

**WHEREAS**, the experience and financial capability of Agilitas Energy LLC has been examined by the Agency and found to be sufficient to fully perform the obligations of ACE-Blydenburgh Solar, LLC and ACE-Lincoln Avenue Solar LLC pursuant to the Lease Agreements as amended, and the bond to be sufficient to guarantee the performance of ACE-Blydenburgh Solar, LLC and ACE-Lincoln Avenue Solar LLC under the Lease Agreements as amended; and

**WHEREAS**, the proposed leases, as amended, will provide a rental income of \$34,000 per year to the Agency and will contribute approximately 1.5 MW of solar power to the grid under each lease, and is in the public interest;

**NOW, THEREFORE** on motion of \_\_\_\_\_,  
Seconded by \_\_\_\_\_ be it hereby

**RESOLVED**, it is hereby determined that amendment of the lease agreements between the Agency and ACE-Blydenburgh Solar, LLC and ACE-Lincoln Avenue Solar LLC to approve the purchase of the membership interests of Greenwood Energy Holdings LLC by Agilitas Energy LLC and to substitute a Performance Bond from Agilitas Energy LLC for the parent guarantee provided by Greenwood Energy Holdings LLC, and otherwise modify the terms thereof will not have a significant adverse impact upon the environment within the meaning of the State Environmental Quality Review Act; and be it further

**RESOLVED**, that the President is authorized to execute the annexed Second Amendment of the Lease Agreement between the Agency and ACE-Blydenburgh Solar, LLC, and the Second Amendment of the Lease Agreement between the Agency and ACE-Lincoln Avenue Solar LLC to approve the purchase of the membership interests of Greenwood Energy Holdings LLC by Agilitas Energy, LLC and to substitute a Performance Bond from Agilitas Energy, LLC as security for the performance of both agreements for the guarantee provided by Greenwood Energy Holdings LLC, and otherwise modify the terms thereof, and to take such other and further actions as may be necessary to implement the lease agreement, including the review and approval of the project for consistency with landfill capping and closure regulations by the New York State Department of Environmental Conservation; and be it further

**RESOLVED**, that the Agency Treasurer is hereby authorized to make any and all accounting or budget adjustments to facilitate this transaction.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_.

**ISLIP RESOURCE RECOVERY AGENCY SPONSORS MEMORANDUM  
FOR AGENCY BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Agency/Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has been previously been before the Board and if any similar resolutions have previously been passed or denied by the Board.

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Resolution authorizing the Board of the Islip Resource Recovery Agency to appoint Linda M. Bunde, as Secretary of the Islip Resource Recovery Agency, pursuant to Public Authorities Law 2046-C. Linda will be replacing Catherine L. Barberine who will be resigning the position of Secretary effective July 29, 2017. Ms. Bunde, will be appointed to a term of five (5) years, expiring on July 30, 2022.

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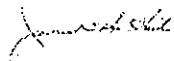
**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by this resolution:  
Linda M. Bunde
2. Location affected by resolution:  
Islip Resource Recovery Agency
3. Cost: \$6,000.00 - (Annually)
4. Budget Line: TBD
5. Amount and source of outside funding: N/A

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**ENVIRONMENTAL IMPACT:** Is this action subject to SEQRA environmental review:  
\_\_\_\_ YES, under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an  
environmental review is required.  
\_\_\_\_X\_\_\_\_ NO, under Section II, Sub \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List, no  
environmental review is required.

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Signature of President

June 20, 2017

Date

June 20, 2017

**AUTHORIZATION FOR THE BOARD OF THE ISLIP RESOURCE RECOVERY AGENCY TO APPOINT LINDA M. BUNDE AS SECRETARY TO THE AGENCY PURSUANT TO PUBLIC AUTHORITIES LAW 2046-C; EFFECTIVE JULY 31, 2017**

**WHEREAS** pursuant to the Public Authorities Law 2046-c, the Islip Resource Recovery Agency is authorized and required to appoint officers of the Agency; and

**WHEREAS** these officers serve at the pleasure of the Agency's Board; and

**WHEREAS** Catherine L. Barberine has performed the duties of Agency Secretary since 2010, and will be resigning the position effective July 29, 2017; and

**WHEREAS** Linda M. Bunde has been recommended to the Agency Board by the President of the Agency to fill the position as Secretary to the Agency; and

**WHEREAS**, the Secretary shall keep the records of the Agency, shall act as Secretary of the meetings of the Agency and record all votes, and shall keep a record of the proceedings of the Agency in a Journal of Proceedings to be kept for such purposes, and shall perform all duties incident to her office. She shall keep in safe custody the Seal of the Agency and shall have the power to affix such seal to all contract and other such instruments authorized to be executed by the Agency. She shall give such bond as the Agency may require for the faithful performance of the duties; the premiums for such bonds shall be paid by the Agency;

**NOW, THEREFORE** on motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it hereby

**RESOLVED** that Linda M. Bunde is hereby appointed to serve as Secretary of the Islip Resource Recovery Agency effective July 31, 2017 for a term of five (5) years, pursuant to Public Authorities Law 2046-C.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to renew the agreement with Cedric Legret to provide Dock Master services for the Fair Harbor Dock District for 2017.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

J.R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

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INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor to renew an agreement with Cedric Legret to provide Dock Master services for the Fair Harbor Dock District for 2017.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Property owners and residents within the Town of Islip and Fair Harbor who use the Fair Harbor Public Docking facilities.
2. Site or location effected by resolution: Fair Harbor Dock
3. Cost: \$2,500
4. Budget Line: N/A
5. Amount and source of outside funding: Security.

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**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

<u>    </u>	Yes	under Section I, Sub. A., Number 14 of Town of Islip 617 Check List, an under Section II, Sub. ___, Number ___ of Town of Islip 617 Check List, no environmental review is required. Unlisted Action Review had already been conducted and a negative determination was reached.
<u>  X  </u>	No	

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Signature of Commissioner/Department Head Sponsor.

Date: 6/     /17

John R. DiCioccio  
Town Attorney

June 20, 2017  
Resolution No.:

Town Board Resolution Authorizing Re-Appointment of Fair Harbor Dock Master

WHEREAS, the Town of Islip has established the Fair Harbor Dock District; and

WHEREAS, on May 24, 2016 a resolution was adopted by the Town Board appointing Cedric Legret as Dock Master of the Fair Harbor Dock District for the 2016 season; and

WHEREAS, there is a need to continue the position of Dock Master to ensure the orderly use of the public dock at Fair Harbor; and

WHEREAS, Mr. Legret has served well during the 2016 season;

NOW THEREFORE, on a motion of Councilperson \_\_\_\_\_  
and seconded by Councilperson \_\_\_\_\_, be it

RESOLVED that position of Dock Master be continued for 2017 by CEDRIC LEGRET at a salary not to exceed \$2,500 with the same duties and responsibilities as previously charged to said Dock Master.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to permit the Youth Bureau to host drop off sites throughout the Town to collect donations for the Winter Coats Donation Drive Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Tim Mare

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Youth Bureau will collect winter coats for the needy youth within the Town of Islip. The collection sites will be set up in cooperation with the Youth Enrichment Services. The Drive will be advertised within the business community, school districts and libraries. Once the coats are collected they will be given to the local youth and adults that are in need of a warm jacket for the winter season. This is a program that has been done by the Youth Bureau in the past and has been passed by the Board.

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

Town of Islip Youth Bureau

2. Site or Location affected by resolution:

Town of Islip Youth Bureau

3. Cost: \$ 0

4. Budget Line: N/A

5. Amount and source of outside funding:

0

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐

Yes under Section I, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

5/23/17

June 20, 2017

WHEREAS, the Town of Islip Winter Coats Donation Drive is a program overseen by the Town of Islip Youth Bureau with the mission to collect and distribute Winter Coats for the local families in need; and

WHEREAS, The Town of Islip ("the Town"), through its Youth Bureau, would like to host drop-off sites throughout the Town to collect donations for the Town of Islip Winter Coats Donation Drive program.

NOW, THEREFORE, on a motion of

Seconded by

be it,

RESOLVED, the Town of Islip Youth Bureau is hereby authorized to host drop-off sites throughout the Town to collect donations for the Winter Coats Donation Drive program.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to permit the Youth Bureau to host drop off sites throughout the Town to collect donations for the School Supply Donation Drive Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Tim Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

## Town of Islip

### Sponsor's Memorandum for Town Board Resolution

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Youth Bureau will collect school supplies for the needy youth within the Town of Islip. The collection sites will be set up in cooperation with the Youth Enrichment Services. The Drive will be advertised within the business community, school districts and libraries. Once the school supplies are collected they will be given to the local youth that are in need of school supplies for the upcoming school year. This is a program that has been done by the Youth Bureau in the past and has been passed by the Board.

#### Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Town of Islip Youth Bureau

2. Site or Location affected by resolution:

Town of Islip Youth Bureau

+

3. Cost:\$ 0

4. Budget Line: N/A

5. Amount and source of outside funding:

0

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐

Yes under Section I, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

5/23/17

June 20, 2017

WHEREAS, the Town of Islip School Supply Donation Drive is a program overseen by the Town of Islip Youth Bureau with the mission to collect and distribute school supplies for the local young people in need; and

WHEREAS, the Town of Islip ("the Town"), through its Youth Bureau, would like to host drop-off sites throughout the Town to collect donations for the Town of Islip School Supply Donation Drive program.

NOW, THEREFORE, on a motion of

Seconded by

be it,

RESOLVED, that the Town of Islip Youth Bureau is hereby authorized to host drop-off sites throughout the Town to collect donations for the School Supply Donation Drive program.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an agreement with N.D. Eryou,  
for on-call environmental services at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20,**  
**2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley Larose Arken

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

## Town of Islip

### Sponsor's Memorandum for Town Board Resolution

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Execute an agreement with N.D. Eryou., for on-call environmental services at Long Island MacArthur Airport for a term of five-years at a cost not to exceed \$60,000 per year.

#### Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Long Island MacArthur Airport

2. Site or Location affected by resolution:

3. Cost: \$ 60,000 per year

4. Budget Line: CT5610.4.5000

5. Amount and source of outside funding:

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

June 20, 2017  
Resolution No.

**WHEREAS**, the Town of Islip ("Town") owns, operates and maintains the Long Island Macarthur Airport ("LIMA") a CFR Certificated airport with commercial (air carrier) and general aviation operations; and

**WHEREAS**, the Airport has certain legal and administrative obligations concerning periodic environmental monitoring and reporting; and

**WHEREAS**, The Department of Aviation and Transportation prepared and advertised a request for qualifications (RFQ) for on-call environmental services for a term of five years; and

**WHEREAS**, upon review of the bids, N.D. Eryou, with offices at 909 10th Street, South #105 Naples, FL 34102, was determined to be the most qualified proposer; and

**WHEREAS**, the Commissioner of the Department of Aviation and Transportation hereby recommends awarding this contract to N.D. Eryou.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_; seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor, is hereby authorized to execute a contract with N.D. Eryou., for on-call environmental services at Long Island MacArthur Airport, for a term of five years at a cost not to exceed \$60,000 per year.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with the New York State Division of Military and Naval Affairs for the lease of certain property located at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley Larose Arken**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Execute an agreement with the New York State Division of Military and Naval Affairs for the lease of the subject property for an initial term of five (5) years with seven (7) automatic renewal terms, each of the five (5) years for a total lease term of forty (40) years. Lessee shall pay to Town the sum of \$66,031.00 for the first year of the lease term. Lessee shall pay the sum of \$490,000 each year for the following four year of the first renewal term. The annual rent of each successive renewal term shall increase by 10% over the annual rent of the previous renewal term.

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

New year State Division of Military and Naval Affairs, *Town-wide, MacArthur Airport*

2. Site or Location affected by resolution:

Long Island MacArthur Airport

3. Cost: \$ *NA*

4. Budget Line:

5. Amount and source of outside funding:

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐

Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.



Signature of Commissioner/Department Head Sponsor:

*6/2/17*

Date:

June 20, 2017  
Resolution No.

**WHEREAS**, the Town of Islip ("Town") owns and operates Long Island MacArthur Airport ("the Airport"); and

**WHEREAS**, the New York Air National Guard, through the Department of Military and Naval affairs ("Lessee") currently leases certain real property located upon the Airport (the "Subject Premises") consisting of approximately 19.4 acres; and

**WHEREAS**, the term of this lease will expire on July 31, 2017; and

**WHEREAS**, Town and the Lessee are mutually desirous of continuing the relationship between the Air National Guard, the Department of Military and Naval affairs and the Town; and

**WHEREAS**, the subject premises has been appraised at a value of \$490,000 per year; and

**WHEREAS**, Town is willing to enter into a new 40 year lease with Lessee consisting of an initial five year term followed by seven (7) five (5) year renewal terms; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_;  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute a contract with the Department of Military and Naval Affairs or their representative which agreement shall have a term of 40 years from August 1, 2017 running until July 31, 2057. Lessee shall pay rent of \$66,031 to Town for the first year of the agreement, increasing to \$490,000 for the remainder of the first five year term and thereafter increasing by ten percent after the conclusion of each subsequent five year term; and

**FURTHER RESOLVED**, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract agreement.

Upon a vote being taken, the result was:

**THIS RESOLUTION IS SUBJECT TO PERMISSIVE REFERENDUM**

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an Airline Use Agreement with Frontier Airlines to provide airline service at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley Larose Arken

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Execute an Airline Use Agreement with Frontier Airlines based upon such rates and charges as have been approved by the Town and such other rates and charges determined by the Commissioner of the Department.

---

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

*Town-wide, MacArthur Airport*

2. Site or Location affected by resolution:

3. Cost: \$ *NA*

4. Budget Line:

5. Amount and source of outside funding:

---

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

  
Signature of Commissioner/Department Head Sponsor:

*6/2/17*  
Date:

June 20, 2017  
Resolution No.

**RESOLUTION AUTHORIZING THE TOWN OF ISLIP TO EXECUTE AN AIRLINE  
USE AGREEMENT WITH FRONTIER AIRLINES**

**WHEREAS**, the Town of Islip owns and operates Long Island MacArthur Airport (the "Airport"), a FAA Part 139 certificated airport with over one (1) million passengers each year, and

**WHEREAS**, Frontier Airlines, a Colorado based airline; and

**WHEREAS**, Frontier Airlines desires to provide airline service at the Airport; and

**WHEREAS**, the Town of Islip Department of Aviation and Transportation (the "Department") recommends entering into an agreement with Frontier Airlines upon such reasonable terms and conditions as are customarily required in the airline industry and pursuant to such rates and charges as have been approved by the Town and such other rates and charges as are customarily charged by airports; and

**WHEREAS**, airlines often rely upon third parties to provide support services to an airline's principal operation at the Airport, including but not limited to baggage support and airplane maintenance; and

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_,  
Seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor be and is hereby empowered to execute an Airline Use Agreement with Frontier Airlines based upon such rates and charges as have been approved by the Town and such other rates and charges determined by the Commissioner of the Department, upon such form as is subject to the approval of the Town of Islip Attorney's Office; and

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute any documents necessary which would effectuate the execution of the Airline Use Agreement with Frontier Airlines; and

**BE IT FURTHER RESOLVED**, that the Supervisor be and is hereby empowered to execute agreements with airline service companies to provide support services to commercial airlines at the Airport upon such terms and rates as is determined by the Commissioner of the Department, upon such form as is subject to the approval of the Town of Islip Attorney's Office.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an agreement with Family Residences and Essential Enterprises for the operation of a food and beverage concession in the main terminal atrium at the Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley Larose Arken

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

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**Allow the Town of Islip to enter into an agreement with Family Residences and Essential Enterprises ("FREE") for the operation of a food concession (Terry's Café) in the main terminal atrium.**

---

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:  
Long Island MacArthur Airport
2. Site or Location effected by resolution:  
Long Island MacArthur Airport
3. Cost: \$0.00
4. Budget Line: CT.0000.01772.02 (Airport Terminal Rentals)
5. Amount and source of outside funding:

**N/A**

Revenue: \$6,600 per year (\$550 per month)

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**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required.

\_\_\_X\_\_\_ No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

6/8/17  
\_\_\_\_\_  
Date:

June 20, 2017  
Resolution No.

**WHEREAS**, the Town of Islip ("Town") owns and operates Long Island MacArthur Airport ("the Airport"); and

**WHEREAS**, the Town issued a request for proposals ("RFP") for operation of a food concession in the pre-screening main terminal atrium on October 13, 2016; and

**WHEREAS**, there were no responses to that RFP; and

**WHEREAS**, the Town subsequently entered into negotiations with various food service providers ("Providers") including Family Residences and Essential Enterprises ("FREE") for operation of the food concession in the main terminal atrium; and

**WHEREAS**, Providers were evaluated based on various factors including their product selection, product prices, operating hours, marketing strategy and M/WBE Status and FREE was determined to be the most compatible with the Town's needs; and

**WHEREAS**, The Town and FREE are mutually desirous of entering into an agreement which will allow FREE the right to operate a non-exclusive food and beverage service branded as "Terry's Café" in the main terminal atrium in exchange for rent paid to the Town.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_;  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute an agreement with Family Residences and Essential Enterprises for the operation of a food and beverage concession branded as Terry's Cafe to occupy approximately 200 Square Feet in the pre-screening main terminal atrium commencing upon July 1, 2017 and concluding on June 20, 2018 with the Town holding at its exclusive right four (4) one (1) year options. FREE shall pay to Town the sum of \$33.00 per square foot per year for a total annual rent of \$6,600 to be paid to the Town, increased according to the Consumer Price Index for each option year; and

**FURTHER RESOLVED, FURTHER RESOLVED**, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a contract with Government Payment Services to provide parking violations data processing and collection services via the website maintained by Fundamental Business Services.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Anthony D'Amico**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

## Town of Islip

### Sponsor's Memorandum for Town Board Resolution

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Entered into a contract with Fundamental Business Service ("FBS") to provide parking violations data processing and collection services; FBS partnered with Government Payment Services, Inc. ("Government Payment Services"), a Delaware corporation authorized to do business in the State of New York, to process parking ticket payments which are made with credit or debit cards via FBS' website. The Town is desirous of entering into a participation with Government Payment Services to provide credit and debit card processing services for the payment of Town parking tickets via the website maintained by FBS at no cost to the Town.

#### Specify Where Applicable:

1. Entity or individual benefitted by resolution:  
Town of Islip

2. Site or Location affected by resolution:

3. Cost:\$ No Cost

4. Budget Line:

5. Amount and source of outside funding:

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

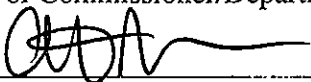
☐

Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:



Date:

6/6/17

**WHEREAS**, on April 21, 2016, the Town of Islip ("the Town") entered into a contract with Fundamental Business Services Inc. ("FBS") to provide parking violations data processing and collection services; and

**WHEREAS**, FBS maintains a website which offers the public the option to pay parking tickets over the internet at the recipient's convenience; and

**WHEREAS**, FBS is partnered with Government Payment Services, Inc. ("Government Payment Services"), a Delaware corporation authorized to do business in the State of New York, to process parking ticket payments which are made with credit or debit cards via FBS' website; and

**WHEREAS**, the Town is desirous of entering into a participation agreement with Government Payment Services, to provide credit and debit card processing services for the payment of Town parking tickets via the website maintained by FBS, at no cost to the Town;

**NOW, THEREFORE**, on a motion by Councilperson\_\_\_\_\_,  
seconded by Councilperson\_\_\_\_\_, be it

**RESOLVED**, the Supervisor is hereby authorized to execute a participation agreement with Government Payment Services, 7102 Lakeview Parkway West Drive, Indianapolis, Indiana 46268, to provide credit and debit card processing services for the payment of Town parking tickets via the website maintained by FBS, the form and content of which shall be subject to the approval of the Town Attorney.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of funds from the Suffolk County Water Authority for the paving restoration of certain roads in Brentwood due to recently installed water mains.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To authorize the Supervisor to accept funds from Suffolk County Water Authority in the amount of \$60,412.36 to compensate the Department of Public Works for the milling and overlay work required for Leahy Avenue, McNair Street and MacArthur Avenue in Brentwood due to the recently installed water mains on these road.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Leahy Avenue, McNair Street and MacArthur Avenue  
Brentwood
3. Cost:
4. Budget Line: To be determined by the Comptroller's Office
5. Amount and source of outside funding: Suffolk County Water Authority (\$60,412.36)

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

\_\_\_\_\_ Yes under Section I, Sub A, Number \_\_\_\_\_, of Town of Islip 617  
Check List, an environmental review is required.

  x   No under Section II, Sub B, Number   3  , of Town of Islip 617  
Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date

June 20, 2017  
Resolution #

**WHEREAS**, due to the recent water main installation under Project No. 010-15-00-00103, 200006582, the Suffolk County Water Authority ("the SCWA") has offered funding in the amount of \$60,412.36 to Town of Islip ("the Town") Department of Public Works to perform the necessary overlay paving restoration of Leahy Avenue, McNair Street, and MacArthur Avenue in Brentwood; and

**WHEREAS**, as condition of providing such funding, the SCWA has requested that the Town assume liability for the paving restoration work; and

**WHEREAS**, the Commissioner of Department of Public Works, Thomas Owens, recommends approval of this resolution;

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to request and accept funding from the SCWA for the paving restoration of the above-referenced roads and to execute any necessary documents attendant thereto, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that upon approval and acceptance of payment of no less than \$60,412.36 for the paving restoration of the above-referenced roads, the Town shall assume liability for such paving restoration; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an access use agreement with Stout Construction, Inc. to use a portion of the Maple Avenue Dock for purposes of loading and unloading construction related materials.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The attached resolution would permit the Supervisor of the Town of Islip to execute an access use agreement with Stout Construction, Inc. to use property in the Town of Islip, namely a portion of the Maple Avenue Dock for purposes of loading and unloading construction related materials on the docks no more than twenty (20) times throughout the calendar years 2017 and 2018.

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**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:  
Stout Construction, Inc.
2. Site or location effected by resolution:  
Maple Avenue Docks
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

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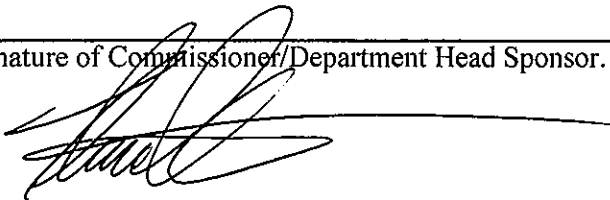
**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_\_ No under Section II, Sub. \_\_\_\_, Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

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Signature of Commissioner/Department Head Sponsor.



3/6/9/17 Date

June 20, 2017  
Resolution

RESOLUTION AUTHORIZING the Supervisor of the Town of Islip to execute an access use agreement with Stout Construction, Inc. to use property in the Town of Islip, namely a portion of the Maple Avenue Dock for purposes of loading and unloading construction related materials on the docks no more than twenty (20) times throughout the calendar years 2017 and 2018.

WHEREAS, Stout Construction, Inc. has made a request to the Department of Public Works to use portions of the Maple Avenue Dock for purposes of loading and unloading construction related materials throughout calendar years 2017 and 2018; and

WHEREAS, Thomas Owens, Commissioner of Public Works for the Town of Islip, Thomas Owens, recommends to allow Stout Construction, Inc. to use the Town's property at a cost of \$250 per usage, not to exceed twenty (20) total uses throughout calendar years 2017 and 2018; and

NOW, THEREFORE, on a motion of Councilperson

\_\_\_\_\_.

seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Stout Construction, Inc., subject to the approval of the Town Attorney, to load and unload construction related materials on the Maple Avenue Dock throughout the calendar years 2017 and 2018.

FURTHER RESOLVED that the Comptroller is hereby authorized to make any and all budget adjustments necessary.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with JK Kayak to provide kayaking and paddle board lessons at the East Islip Marina.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

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**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

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**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with JK Kayak to provide kayaking and paddle board lessons at the East Islip Marina. Times are based on tides and weather conditions. The program will consist of fifteen (15) separate kayaking lessons from July 5, 2017 thru September 15, 2017 and fifteen (15) separate paddle board lessons from July 5, 2017 thru September 15, 2017. The minimum amount of participants will be four (4) per lesson and the maximum amount of participants will be twenty (20) per lesson. This program will be self-sustaining. Compensation for said services to the Town of Islip will be \$10.00 per resident registrant per lesson and an additional \$5.00 surcharge for each non-resident registrant per lesson. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

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**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution: JK Kayak, PO Box 5633, Hauppauge, NY 11788

Site or location effected by resolution: East Islip Beach, Bayview Drive, East Islip, NY 11730

Cost: No cost to the Town of Islip

Budget Line: A7035.4 5006

Amount and source of outside funding: Town of Islip shall receive \$10.00 per registrant and a \$5.00 surcharge for each non-resident registrant.

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**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

  X   No under 6 NYCRR 617.5(c) (20) - routine or continuing agency administration and management.

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Signature of Commissioner/Department Head Sponsor:

0/8/17  
Date:

June 20, 2017

Resolution #\_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to kayaking and paddle board lessons for our citizens; and

**WHEREAS**, JK Kayak, located at PO Box 5633, Hauppauge NY 11788, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with JK Kayak, to provide kayaking and paddle board lessons.

**NOW, THEREFORE**, on a motion by Councilperson\_\_\_\_\_,  
seconded by Councilperson\_\_\_\_\_, be it therefore

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with JK Kayak to provide kayak and paddle board lessons and shall pay the Town of Islip \$10.00 per resident registrant per lesson and an additional \$5.00 surcharge for each non-resident registrant per lesson, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Meeting of the Town of Islip Industrial Development Agency**

**FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON JUNE 20,  
2017 AT 2PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.**

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**William Mannix**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JUNE 20, 2017**

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**AGENDA ITEM # 1**

**TYPE OF RESOLUTION:** PLEASE CALL THE MEETING  
OF THE TOWN OF ISLIP IDA TO ORDER

**COMPANY:** N/A

**PROJECT LOCATION:** N/A

**JOBS (RETAINED/CREATED):** RETAINED - N/A -  
CREATE - N/A -

**INVESTMENT:** \$ N/A



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

June 20, 2017

Agenda

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1. The Meeting of the Town of Islip Industrial Development Agency was **called to order**.
  2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **minutes** from the meeting on May 23, 2017.
  3. To consider the adoption of a Resolution Authorizing a contract between the Town of Islip Industrial Development Agency and **Executive Consultants of New York** for Islip's Job Search Boot Camp program, which will be held in the fall of 2017.
  4. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Brightview Sayville, LLC**. Located at 445 Broadway Avenue, Sayville, New York.
  5. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Mere Realty Holdings, LLC/M & M Canvas & Awning**. Located at 190-200 Oval Drive, Islandia, New York.
  6. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **108 Hoffman Realty, LLC./Towne Bus Corp.** Located at 108 Hoffman Lane, Islandia, New York.
  7. To consider an authorization to approve a Refinance Agreement of existing loan documents for **267 Carleton Avenue, LLC./Sinnreich, Kosakoff & Messina, LLP/Esposito, Fuchs, Taormina & Co. 2005 Facility**. Located at 267 Carleton Avenue, Central Islip, New York.
  8. To consider an authorization approving a Refinancing Agreement between the Town of Islip Industrial Development Agency and **CU Properties, LLC/Cookies United, LLC 2014 Facility**. Located at 141 Freeman Avenue, Islip, New York.
- To consider **any other business** to come before the Agency.



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

February 28, 2017

Meeting Minutes

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1. The Meeting of the Town of Islip Industrial Development Agency was **called to order** on a motion by Councilman John Cochrane and seconded by Chairwoman Angie M. Carpenter.

Members Angie M. Carpenter, Councilwoman Mary Kate Mullen, Councilman John Cochrane, Councilman Steve Flotteron and Councilwoman Trish Bergin Weichbrodt were present and the Chairwoman acknowledged a quorum.

2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on May 23, 2107. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilwoman Mary Kate Mullen, said motion was approved unanimously.

3. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **Smart USA, Inc.** Located at 1440 5<sup>th</sup> Avenue, Bay Shore, New York. (0500-266-03.00-072.009). On a motion by Councilman John Cochrane and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved unanimously.

4. To consider the adoption of an Inducement/Authorizing Resolution between the Town of Islip Industrial Development Agency and **Hilo Maintenance Systems, Inc.** Located at 845 South First Street, Ronkonkoma, N.Y. (0500-086.00-04.00-007.001). On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman John Cochrane, said motion was approved unanimously.

5. To consider a Resolution Authorizing a tenant agreement between the Town of Islip Industrial Development Agency and **Mutual of Omaha Insurance Company** as Tenant in the Hauppauge Office Park. Located at 888 and 898 Veterans Memorial Highway, Hauppauge, New York. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilwoman Mary Kate Mullen, said motion was approved unanimously.

6. To consider **any other business** to come before the Agency. Meeting adjourned by Councilman John Cochrane and seconded by Councilwoman Trish Bergin Weichbrodt.

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JUNE 20, 2017**

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**AGENDA ITEM # 2**

**TYPE OF RESOLUTION:** TO CONSIDER THE ADOPTION  
OF A RESOLUTION ON BEHALF OF THE TOWN OF ISLIP  
IDA TO APPROVE THE MINUTES FROM THE MEETING  
ON MAY 23, 2017

**COMPANY:** N/A

**PROJECT LOCATION:** N/A

**JOBS (RETAINED/CREATED):** RETAINED - N/A -  
CREATE - N/A -

**INVESTMENT:** \$ N/A

TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JUNE 20, 2017

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**AGENDA ITEM # 2**

**TYPE OF RESOLUTION:** TO APPROVE A RESOLUTION  
FOR THE 2017 JOB SEARCH BOOT CAMP PROGRAM

**COMPANY:** Executive Consultants of New York

**PROJECT LOCATION:** N/A

**JOBS (RETAINED/CREATED):** RETAINED - N/A -  
CREATE - N/A -

**INVESTMENT:** N/A

June 20, 2017

WHEREAS, Maria Themistocleous-Frey d/b/a Executive Consultants of New York, (“Executive Consultants”) is a career consulting firm that provides a mix of services to its clients including a Job Search Boot Camp; and

WHEREAS, the Town of Islip Industrial Development Agency has determined that it would be beneficial to contract with Executive Consultants for a series of eight (8) “Job Search Boot Camp” seminars and three (3) monthly Alumni Support Classes available to all constituents of the Town of Islip; and

WHEREAS, the primary goal of Executive Consultants will be to set into motion a series of seminars and follow-up support classes that will assist participants in obtaining employment; and

NOW THEREFORE, on motion of

seconded by \_\_\_\_\_, be it

RESOLVED, that the Chairman, or his designee, is authorized to enter into an agreement with Executive Consultants to provide eight (8) “Job Search Boot Camp” seminars and three (3) monthly Alumni Support Classes available to all constituents of the Town of Islip at a cost of \$5,520.00, subject to approval of the Agreement by the Town Attorney as to form.

UPON a vote being taken the result was:

**THIS AGREEMENT**, entered into this 20<sup>th</sup> day of June 2017, by and between the Town of Islip Industrial Development Agency, an industrial development agency duly established under Title 1 of Article 18-A of the General Municipal Law of the State of New York with its principal place of business located at 40 Nassau Avenue, Islip, New York 11751 and Maria Themistocleous-Frey d/b/a Executive Consultants of New York., a sole-proprietor with her principal place of business at P.O. Box 1416, Lake Grove, New York 11755.

**WITNESSETH:**

**WHEREAS**, Maria Themistocleous-Frey d/b/a Executive Consultants of New York (“Executive Consultants”) is a career consulting firm that provides a mix of services to its clients including a Job Search Boot Camp; and

**WHEREAS**, the Town of Islip Industrial Development Agency Board has determined that it would be beneficial to contract with Executive Consultants for a series of eight (8) “Job Search Boot Camp” seminars and three (3) monthly Alumni Support Classes available to all constituents of the Town of Islip; and

**WHEREAS**, by resolution dated June 20, 2017, the Town of Islip Industrial Development Agency Board unanimously voted to authorize the Chairman to enter into an agreement (the “Agreement”) with Executive Consultants to provide eight (8) “Job Search Boot Camp” seminars and three (3) monthly Alumni Support Classes available to all constituents of the Town of Islip at a cost of \$5,520.00, subject to approval of the Agreement by the Town Attorney as to form.

**NOW, THEREFORE**, the parties do hereby agree as follows:

1. Description of Services: Executive Consultants will provide will eight (8) “Job Search Boot Camp” seminars and three (3) monthly Alumni Support Classes available to all constituents of the Town of Islip
2. Compensation: Executive Consultants shall be paid a one-time fee of \$5,520.00. Payment to Executive Consultants shall be made in accordance with the standard practices and procedures employed by the Town of Islip Industrial Development Agency (the “IDA”) for the payment of contracted services.
3. Term: This Agreement shall commence when fully executed and shall remain effective until all scheduled seminars have been completed. This Agreement may be canceled at any time, without cause and by written notice, at the sole discretion of the IDA. Such cancellation shall be without recourse by Executive Consultants, except for fees due and owing for work already performed.
4. Indemnification and Hold Harmless: The IDA agrees to indemnify, defend and hold harmless Executive Consultants from and against any and all liabilities based upon the utilization of any information provided by the IDA. In addition, Executive Consultants

agrees to fully indemnify, defend and hold harmless the IDA from and against any and all claims and liabilities of any kind or nature, from any source, in any way arising out of, or related to, the scope of services provided pursuant to the Agreement. In no event shall the IDA be liable for any injury or damage, cost or expense of any nature whatsoever that occurs as a result of or in any way in connection with the scope of services provided herein and Executive Consultants hereby agrees to indemnify and hold harmless the IDA and their respective agents, officers, employees, and directors from and against any and all such liability.

5. Merger; Entire Agreement: This Agreement sets forth the complete and total Agreement of the parties concerning the subject matter contained herein, and cancels and supersedes all prior discussions, agreements, promises, and representations among them; and there are no representations or warranties except those contained herein.
6. Modification: No provision of this Agreement shall be modified, altered, or limited except by a written instrument expressly referring to this Agreement and to the provision so modified, altered, or limited, and signed by the party sought to be bound thereby.
7. Notices: Unless otherwise provided in this Agreement, any notice or communication required or permitted to be made pursuant to this Agreement shall be made by certified mail, return receipt requested to the addresses described above. Each party shall give prompt notice to the other of any change of address.
8. No Waiver: No failure or delay on the part of a party in exercising any right and/or remedy hereunder or otherwise shall constitute a waiver thereof, and no single or partial waiver by a party of any default or other right or remedy which it may have shall operate as a waiver of any other default, right or remedy on a future occasion.
9. Partial Invalidity: If any provision, term, or condition of this Agreement is declared or deemed invalid by any Court of competent jurisdiction, all other provisions, terms, or conditions shall continue in full force and effect.
10. Agreement Binding on Others: This Agreement shall be binding upon the parties hereto, their respective heirs, executors, administrators, successors, assigns, and legal representatives.
11. Headings: The section headings of this Agreement are intended solely for the convenience of locating material contained herein and do not constitute a part of the text of the Agreement. Section headings shall not be considered in interpreting any portion of this Agreement.
12. Independent Provisions: Every term and provision of this Agreement shall be independent from every other term and provision, and a breach by either party of any term or provision shall not give rise to the right of the other party to breach any other term or provision, or to suspend performance under this Agreement, or to attempt to set aside, vacate, or otherwise modify any term or provision or the entire Agreement.

13. Capacity and Authority to Enter Agreement: Each of the undersigned parties warrants that it has full capacity and authority to sign and execute this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed on the date first set forth above.

EXECUTIVE CONSULTANTS OF NEW YORK

\_\_\_\_\_  
Maria Themistocleous-Frey

TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT  
AGENCY

\_\_\_\_\_  
William Mannix, Executive Director

STATE OF NEW YORK  
COUNTY OF SUFFOLK

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year of 2017, before me, the undersigned, personally appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his /her /their signatures(s) on the instrument, the individual(s), or the person upon behalf of which the individuals, acted, executed the instrument.

---

Notary Public

STATE OF NEW YORK  
COUNTY OF SUFFOLK

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year of 2017, before me, the undersigned, personally appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his /her /their signatures(s) on the instrument, the individual(s), or the person upon behalf of which the individuals, acted, executed the instrument.

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Notary Public



EXECU-3

OP ID: M6

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>B&amp;B - Farmingdale</b> 595 Stewart Ave Garden City, NY 11530	CONTACT NAME: <b>Meiko Hedling</b>	
	PHONE (A/C, No, Ext): <b>516-745-0000</b>	FAX (A/C, No): <b>516-745-5733</b>
INSURED <b>Executive Consultants of NY Corp</b> 8 Leon Court Centereach, NY 11720-3880	E-MAIL ADDRESS: <b>mhedling@sobelins.com</b>	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>Sentinel Ins. Co. Ltd.</b>	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
<b>11000</b>		

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		12SBMBN9852	02/08/2017	02/08/2018	EACH OCCURRENCE \$ <b>2,000,000</b>
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b>
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ <b>10,000</b>
						PERSONAL & ADV INJURY \$ <b>2,000,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ <b>4,000,000</b>
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ <b>4,000,000</b>
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (PER ACCIDENT) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

TOWNIS3  Town of Islip 655 Main Street Islip, NY 11751-3611	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Michael Hedling EVD</i>

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## Terms and Conditions

- . The TOWN OF ISLIP is not responsible for material, supplies or equipment delivered or services performed without authority of written order. Quantities specified are not to be exceeded.
- . No changes may be made in this order without written authority of the Purchasing Department.
- . Inspection of delivery will be made at delivery point unless otherwise specified. Material must be properly packaged. Damaged material will not be accepted.
- . Substitutions of specified items will not be acceptable. The Town of Islip reserves the right to reject substitutions and return at shipper's expense, material delivered which do not conform to description of items ordered.
- . If order cannot be filled in whole or on part in time specified, notify the Department of Purchasing immediately. In case of delay in delivery, or in case of any default of the vendor, the Director of Purchase may procure the goods of service from other sources and hold the vendor responsible for EXCESS COST.
- . Upon acceptance of this order the vendor agrees to comply with all Federal, State or local laws related thereto:
  - a. The vendor shall defend actions or claims brought and hold the Town of Islip, its agents and its employees harmless from loss, suits, cost, rights patents or patent rights of any invention or any other cause.
  - b. The vendor represents and warrants that the unit-prices charges herein are not higher than any applicable legal maximum prices permitted.
  - c. Insofar as applicable, the vendor shall comply with Section 220, 220-a, 220-b, 220-e, and 222 of the Labor Law of the State of New York related to maximum working hours and minimum wages of employees and prohibiting discrimination on account of race, sex, color, creed, or national origin in hiring employees within the State of New York invoiced in the manufacture of materials, equipment or supplies specified in this order.
  - d. The vendor shall comply with Sections 103a and 103b of the General Municipal Law pertaining to disqualifications of contractor for failure to waive immunity before Grand Jury.
- 7. INVOICES RENDERED ON ENCLOSED PO FORM MUST BE ITEMIZED IN DETAIL. Claims for partial deliveries are not allowed unless indicated. Claims in question will constitute a condition precedent to the right of the vendor or receive any payment and matters of dispute must be adjusted before final acceptance by the Department of Purchase.
- 8. Billing shall allow for exemptions from taxes under Federal Excise Tax Exemption Certificate of the Town of Islip. Please consider this your tax exemption certificate.
- 9. Cash discount items must be indicated on PO; discount period will be computed from date of acceptance of delivery or receipt of a correct claim voucher, whichever is less.
- 10. The provisions of the New York State Fair Trade Law (Feld-Crawford Act) and the Federal Prices Discrimination Law (Robinson-Patman Act) do not apply to purchases made by the Town of Islip.
- 11. Do not overship or substitute. Ship exactly as ordered. PO # must appear on all packages and correspondences.

**INVESTMENT: \$63,917,630.00**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING BRIGHTVIEW SAYVILLE, LLC, A MARYLAND LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF BRIGHTVIEW SAYVILLE, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND BV SAYVILLE OPERATOR, LLC, A MARYLAND LIMITED LIABILITY COMPANY ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF BV SAYVILLE OPERATOR, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING, AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, DEMOLISHING, CONSTRUCTING AND EQUIPPING THE FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY

WHEREAS, Brightview Sayville, LLC, a limited liability company organized and existing under the laws of the State of Maryland and authorized to transact business in the State of New York, on behalf of itself and/or the principals of Brightview Sayville, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”) and BV Sayville Operator, LLC, a limited liability company organized and existing under the laws of the State of Maryland and authorized to transact business in the State of New York, on behalf of itself and/or the principals of BV Sayville Operator, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Sublessee**”), have applied to the Town of Islip Industrial Development Agency (the “**Agency**”), to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 7.34 acre parcel of land (Tax Map #0500-238.00-02.00-003.002 & 004.000) located at the southeast corner of Sunrise Highway South Service Road and Broadway Avenue, Sayville, New York (the “**Land**”), the demolition of an existing approximately 4,880 square foot building located thereon and the construction of an approximately 157,559 square foot building thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property, not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility is to be leased by the Agency to the Company and further subleased by the Company to the Sublessee; and (b) the acquisition and installation of certain equipment and personal property (the “**Equipment**”; and together with the Company Facility, the “**Facility**”), which Equipment is to be leased by the Agency to the Sublessee and which Facility is to be used by the Sublessee as a senior living residential community (the “**Project**”); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Facility Equipment and Equipment, will sublease and lease the Company Facility to the Company for further sublease to the Sublessee and will lease the Equipment to the Sublessee, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee in connection with the Facility, consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the “**Hearing**”) will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and the Sublessee and to representations by the Company and the Sublessee that the proposed financial assistance is either an inducement to the Company and the Sublessee to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company and the Sublessee in their respective industries; and

WHEREAS, the Agency has required the Company and the Sublessee to provide to the Agency a feasibility report (the “**Feasibility Study**”), together with such letters or reports from interested parties and governmental agencies or officials (the “**Letters of Support**”; and together with the Feasibility Study, the “**Requisite Materials**”) to enable the Agency to make findings and determinations that the Facility qualifies as a “project” under the Act and that the Facility satisfies all other requirements of the Act; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “**SEQR Act**” or “**SEQR**”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company and Sublessee have prepared and submitted to the Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and Sublessee and reviewed by the Agency and other representations and information furnished by the Company and the Sublessee regarding the Facility, the Agency determines that the action relating to the acquisition, demolition, construction, equipping, furnishing and operation of the Facility is an “unlisted” action, as that term is defined in the SEQRA Act. The Agency also determines that the action will not have a “significant effect” on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQRA. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQRA or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. Prior to the Agency adopting any final resolution granting of economic benefits contemplated hereunder in connection with the Facility, the Company and the Sublessee shall, in addition to the requirements set forth in these Resolutions, provide such additional information in such form and content satisfactory to the Agency, including, without limitation, the Feasibility Study and such other materials as the Agency may deem necessary or desirable to assist the Board of the Agency in making all determinations and findings as may be necessary under the Act in connection with the acquisition, demolition, construction, equipping and furnishing of the Facility. Subject to the receipt of the additional materials, the Agency hereby makes the following preliminary determinations and findings based upon information provided by the Company and the Sublessee, with respect to the Facility, and other public information:

- (a) There is a lack of affordable, safe, clean and modern senior housing in the Town of Islip, Suffolk County;
- (b) Such lack of senior housing has resulted in individuals leaving the Town of Islip and therefore adversely affecting employers, businesses, retailers, banks, financial institutions, insurance companies, health and legal services providers and other merchants in the Town of Islip and otherwise adversely impacting the economic health and well-being of the residents of the Town of Islip, employers, and the tax base of the Town of Islip;
- (c) The Facility, by providing such senior housing will enable persons to remain in the Town of Islip and thereby to support the businesses, retailers, banks, and other financial institutions, insurance companies, health care and legal services

providers and other merchants in the Town of Islip which will increase the economic health and well-being of the residents of the Town of Islip, help preserve and increase permanent private sector jobs in furtherance of the Agency's public purposes as set forth in the Act, and therefore the Agency finds and determines that the Facility is a commercial project within the meaning of Section 854(4) of the Act;

- (d) The Facility will provide services, i.e., senior housing, which but for the Facility, would not otherwise be reasonably accessible to the residents of the Town of Islip.

Section 3. The acquisition, demolition, construction, equipping and furnishing of the Facility by the Agency, the subleasing and leasing of the Company Facility to the Company for the further subleasing to the Sublessee, the leasing of the Equipment to the Sublessee and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 4. Subject to the provisions of this resolution, the Agency shall (i) acquire, demolish, construct, equip and furnish the Facility, (ii) lease and sublease the Company Facility to the Company and (iii) lease the Equipment to the Sublessee.

Section 5. The Company and the Sublessee hereby agree to comply with Section 875 of the Act. The Company and the Sublessee further agree that the exemption of sales and use tax provided pursuant to the Act and the appointment of the Company and the Sublessee as agents of the Agency pursuant to this resolution is subject to termination and recapture of benefits pursuant to Section 875 of the Act the recapture provisions of the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency, and the Agency Compliance Agreement, dated a date to be determined (the "**Agency Compliance Agreement**"), by and between the Agency and the Sublessee.

Section 6. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 7. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company and the Sublessee, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 8. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company and the Sublessee. By acceptance hereof, the Company and the Sublessee agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the

Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 9. This resolution shall take effect immediately.

ADOPTED: June 20, 2017

ACCEPTED: \_\_\_\_\_, 2017

**BRIGHTVIEW SAYVILLE, LLC**

By: \_\_\_\_\_  
Name:  
Title:

**BV SAYVILLE OPERATOR, LLC**

By: \_\_\_\_\_  
Name:  
Title:

STATE OF NEW YORK            )  
  : SS.:  
COUNTY OF SUFFOLK        )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency,  
DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “**Agency**”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application is in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of June 20, 2017.

---

Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JUNE 20, 2017**

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**AGENDA ITEM # 5**

**TYPE OF RESOLUTION:** TO CONSIDER THE ADOPTION  
OF AN INDUCEMENT RESOLUTION

**COMPANY:** Mere Realty Holdings, LLC/M & M  
Canvas & Awning, Inc.

**PROJECT LOCATION:** 200 OVAL DRIVE, ISLANDIA,  
NEW YORK

**JOBS (RETAINED/CREATED):** RETAINED - 20 -  
CREATE - 08 -

**INVESTMENT:** \$2,752,000.00

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING MERE REALTY HOLDINGS, LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF MERE REALTY HOLDINGS, LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND M & M CANVAS & AWNINGS, INC., A NEW YORK CORPORATION ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF M & M CANVAS & AWNINGS, INC. AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING, AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING THE FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY

WHEREAS, Mere Realty Holdings, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Mere Realty Holdings, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”) and M & M Canvas & Awnings, Inc., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of M & M Canvas & Awnings, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Sublessee**”), have applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 1.18 acre parcel of land (Tax Map #0504-011.00-01.00-026.000) located at 190-200 Oval Drive in Islandia, New York (the “**Land**”), the renovation of an existing approximately 23,000 square foot building located thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property, not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility is to be leased by the Agency to the Company and further subleased by the Company to the Sublessee and (ii) the acquisition and installation of certain equipment and personal property including, but not limited to equipment and supplies (“**Equipment**”), which Equipment is to be leased by the Agency to the Sublessee (the Company Facility and the Equipment collectively referred to herein as the “**Facility**”), all for use by the Sublessee for its primary use in the manufacture of commercial and residential awnings and canvas products (the “**Project**”); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Facility Equipment and Equipment, will sublease and lease the Company Facility to the Company for further sublease to the Sublessee and will lease the Equipment to the Sublessee, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee in connection with the Facility, consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the “**Hearing**”) will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and the Sublessee and to representations by the Company and the Sublessee that the proposed financial assistance is either an inducement to the Company and the Sublessee to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company and the Sublessee in their respective industries; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “**SEQR Act**” or “**SEQR**”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company and Sublessee have prepared and submitted to the Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and Sublessee and reviewed by the Agency and other representations and information furnished by the Company and the Sublessee regarding the Facility, the Agency determines that the action relating to the acquisition, renovation, equipping, and operation of the Facility is an “unlisted” action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a “significant effect” on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition, renovation, and equipping of the Facility by the Agency, the subleasing and leasing of the Company Facility to the Company for the further subleasing to the Sublessee, the leasing of the Equipment to the Sublessee and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, renovate, and equip the Facility, (ii) lease and sublease the Company Facility to the Company and (iii) lease the Equipment to the Sublessee.

Section 4. The Company and the Sublessee hereby agree to comply with Section 875 of the Act. The Company and the Sublessee further agree that the exemption of sales and use tax provided pursuant to the Act and the appointment of the Company and the Sublessee as agents of the Agency pursuant to this resolution is subject to termination and recapture of benefits pursuant to Section 875 of the Act the recapture provisions of the Lease and Project Agreement, dated a date to be determined (the “**Lease Agreement**”), by and between the Company and the Agency, and the Agency Compliance Agreement, dated a date to be determined (the “**Agency Compliance Agreement**”), by and between the Agency and the Company.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company and the Sublessee, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company and the Sublessee. By acceptance hereof, the Company and the Sublessee agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

ADOPTED: June 20, 2017

ACCEPTED: \_\_\_\_\_, 2017

**MERE REALTY HOLDINGS, LLC**

By: \_\_\_\_\_  
Name:  
Title:

**M & M CANVAS & AWNINGS, INC.**

By: \_\_\_\_\_  
Name:  
Title:

STATE OF NEW YORK            )  
  : SS.:  
COUNTY OF SUFFOLK         )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency,  
DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “**Agency**”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application is in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of June 20, 2017.

---

Assistant Secretary

**INVESTMENT: \$3,265,000.00**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY TAKING OFFICIAL ACTION  
TOWARD APPOINTING 108 HOFFMAN REALTY LLC, A  
NEW YORK LIMITED LIABILITY COMPANY ON BEHALF  
OF ITSELF AND/OR THE PRINCIPALS OF 108 HOFFMAN  
REALTY LLC AND/OR AN ENTITY FORMED OR TO BE  
FORMED ON BEHALF OF ANY OF THE FOREGOING AS  
AGENT OF THE AGENCY FOR THE PURPOSE OF  
ACQUIRING THE FACILITY AND MAKING CERTAIN  
FINDINGS AND DETERMINATIONS WITH RESPECT TO  
THE FACILITY

WHEREAS, 108 Hoffman Realty LLC, a limited liability company, organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of 108 Hoffman Realty LLC and/or an entity formed or to be formed on behalf of any of the foregoing (the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 3.3 acre parcel of land located at 108 Hoffman Lane, Islandia, New York including two (2) buildings located thereon (an approximately 6,260 square foot building and an approximately 8,540 square foot building) (collectively, the “**Facility**”), which Facility is to be leased and subleased by the Agency to the Company and will be further subleased by the Company to Towne Bus Corp., and/or other affiliates of the Company (collectively, the “**Tenants**”), for use as a school bus depot and maintenance facility (the “**Project**”); and

WHEREAS, the Agency will acquire a leasehold interest in and/or title to the Facility and will sublease and lease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company in connection with the Facility, consistent with the policies of the Agency, in the form of abatement of real property taxes, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the “**Hearing**”) will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “**SEQR Act**” or “**SEQR**”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the “**Questionnaire**”) with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition and operation of the Facility is an “unlisted” action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a “significant effect” on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman, Executive Director or Deputy Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition of the Facility by the Agency, the leasing thereof to the Company and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, the Facility and (ii) lease and sublease the Facility to the Company.

Section 4. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 5. The Chairman, Executive Director and Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 6. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. By acceptance hereof, the Company agrees to pay such expenses and further agrees to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 7. This resolution shall take effect immediately.

ADOPTED: June 20, 2017

ACCEPTED: \_\_\_\_\_ 2017

**108 HOFFMAN REALTY LLC**

By: \_\_\_\_\_  
Name:  
Title:

STATE OF NEW YORK            )  
  : SS.:  
COUNTY OF SUFFOLK        )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency,  
DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “**Agency**”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on June 20, 2017, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application is in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of June 20, 2017.

---

Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JUNE 20, 2017**

---

**AGENDA ITEM # 7**

**TYPE OF RESOLUTION:** TO CONSIDER THE ADOPTION  
OF A RESOLUTION TO APPROVE A REFINANCE  
AGREEMENT

**COMPANY:** 267 Carleton Avenue, LLC./Sinnreich,  
Kosakoff & Messina, LLP/Esposito, Fuchs,  
Taormina & Co. 2005 Facility

**PROJECT LOCATION:** 267 CARLETON AVENUE, NEW  
YORK

**JOBS (RETAINED/CREATED):** RETAINED - N/A -  
CREATE - N/A -

**INVESTMENT:** \$N/A

Date: June 20, 2017

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at Islip Town Hall, 655 Main Street, Islip, New York, on the 20th day of June, 2017, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on a proposed mortgage financing and the execution of related loan documents in connection with a certain industrial development facility more particularly described below (267 Carleton Ave. Associates LLC/Sinnreich Kosakoff & Messina LLP/Esposito, Fuchs, Taormina & Co. 2005 Facility) and approving the execution and delivery of related documents.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY AUTHORIZING MORTGAGE  
FINANCING AND THE EXECUTION AND DELIVERY OF LOAN  
DOCUMENTS IN CONNECTION THEREWITH FOR THE 267  
CARLETON AVE. ASSOCIATES LLC/SINNREICH KOSAKOFF  
& MESSINA LLP/ESPOSITO, FUCHS, TAORMINA & CO. 2005  
FACILITY AND APPROVING THE FORM, SUBSTANCE,  
EXECUTION AND DELIVERY OF SUCH RELATED  
DOCUMENTS

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”), was created with the authority and power among other things, to assist with certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency previously assisted in the acquisition of an approximately 1.1 acre parcel of land located at 267 Carleton Avenue, Central Islip, New York (the “**Land**”), and the construction and equipping thereon of an approximately 28,488 square foot building including, without limitation, the furnishing and equipping thereof (the “**Improvements and Equipment**”; and, together with the Land, the “**Facility**”), which Facility is being leased by the Agency to 267 Carleton Ave. Associates LLC (the “**Company**”) and portions of such Facility are being subleased by the Company to Sinnreich Kosakoff & Messina LLP (“**Sinnreich Kosakoff & Messina**”) and to Esposito, Fuchs, Taormina & Co. (“**Esposito, Fuchs, Taormina & Co.**”; and, together with Sinnreich Kosakoff & Messina, the “**Sublessees**”), to provide accounting, legal and real estate title services to the public and the remaining areas are used as a multi-tenant office building by various future tenants; and

WHEREAS, the Agency currently leases the Facility to the Company pursuant to a certain Lease Agreement, dated as of September 1, 2005 (the “**Original Lease Agreement**”), between the Agency and the Company; and

WHEREAS, a portion of the Facility is subleased to Sinnreich Kosakoff & Messina pursuant to a Sublease Agreement, dated September 21, 2005 (the “**Sinnreich Kosakoff & Messina Sublease Agreement**”), by and between the Company and Sinnreich Kosakoff & Messina; and

WHEREAS, a portion of the Facility is subleased to Esposito, Fuchs, Taormina & Co. pursuant to a Sublease Agreement, dated September 21, 2005 (the “**Esposito, Fuchs, Taormina & Co. Sublease Agreement**” and together with the Sinnreich Kosakoff & Messina Sublease Agreement, the “**Sublease Agreements**”), by and between the Company and Esposito, Fuchs, Taormina & Co.; and

WHEREAS, a portion of the Facility was previously subleased to First Land Title Agency of New York, Inc. (“**First Land Title**”), a corporation no longer in existence, pursuant to a Sublease Agreement, dated September 21, 2005 (the “**First Land Title Sublease Agreement**”, by and between the Company and First Land Title; and

WHEREAS, prior to the dissolution of First Land Title, Esposito, Fuchs, Taormina & Co entered into an agreement with the Company to assume the rental obligations of First Land Title related to the second floor previously occupied by First Land Title; and

WHEREAS, in connection with the leasing and the subleasing of the Facility, the Agency, the Company and the Sublessees entered into a Payment-in-Lieu-of-Tax Agreement, dated as of September 1, 2005 (the “**Original PILOT Agreement**”; and, together with this Amended and Restated PILOT Agreement, the “**PILOT Agreement**”), whereby the Company and the Sublessees agreed to make certain payments-in-lieu-of real property taxes on the Facility (as defined therein); and

WHEREAS, in connection with the leasing and the subleasing of the Facility, the Agency, the Company and the Sublessees entered into an Environmental Compliance and Indemnification Agreement, dated as of September 1, 2005 (the “**Environmental Compliance and Indemnification Agreement**”), whereby the Company and the Sublessees agreed to comply with all Environmental Laws (as defined therein) applicable to the Facility; and

WHEREAS, the Agency previously consented to a request by the Company and the Sublessees in connection with an extension of the abatement of real property taxes on the Facility for a term of up to six (6) additional years (the “**PILOT Extension**”), which PILOT Extension permitted the Company and the Sublessees to retain the current tenants in the Facility including the 55-60 jobs at the Facility and to provide the Company and the Sublessees with much needed economic relief as the expenses and costs of doing business on Long Island increases each year; and

WHEREAS, the PILOT Extension coincides with the terms of the Original Lease Agreement, as amended pursuant to a certain Amendment to Lease Agreement, dated as of August 1, 2016 (the “**Amendment to Lease**”; and, together with the Original Lease Agreement, the “**Lease Agreement**”), between the Agency and the Company; and

WHEREAS, in connection with the continued leasing and the subleasing of the Facility and the PILOT Extension, the Agency, the Company and the Sublessees entered into a certain Recapture Agreement, dated as of August 1, 2016 (the “**Recapture Agreement**”), among the Agency, the Company and the Sublessees; and

WHEREAS, the Company has now requested that the Agency consent to enter into a financing with Suffolk Federal Credit Union or such other lender as may be determined (the “**Lender**”), with respect to the Facility in the aggregate principal amount presently expected to be \$3,100,000 but not to exceed \$3,500,000 (the “**Loan**”); and

WHEREAS, as security for such Loan being made to the Company by the Lender, the Company has submitted a request to the Agency that it join with the Company in executing and delivering to the Lender one or more mortgages and such other loan documents, satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably requested by the Lender (the “**Loan Documents**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company consistent with the policies of the Agency, in the form of exemptions from mortgage

recording taxes, to the extent allowed by law, for one or more mortgages securing the principal amount presently estimated to be \$3,100,000 but not to exceed \$3,500,000 in connection with the financing or refinancing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping the Facility; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York;

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transactions contemplated by the financing or refinancing of the Facility and the continued leasing and subleasing of the Facility.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

- (a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.
- (b) The Facility continues to constitute a "project", as such term is defined in the Act.
- (c) The Facility preserves the public purposes of the Act by increasing the number of private sector jobs in the Town of Islip.
- (d) The financing or refinancing of the acquisition, renovation and equipping of the Facility will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, Suffolk County and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.
- (e) The financing or refinancing of the acquisition, renovation and equipping of the Facility as contemplated in this resolution is reasonably necessary to maintain the competitive position of the Company in its industry.
- (f) Based upon representations of the Company and counsel to the Company, the Facility continues to conform with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.
- (g) It is desirable and in the public interest for the Agency to assist in the financing or refinancing of the acquisition, renovation and equipping of the Facility.

- (h) The Loan Documents will be effective instruments whereby the Agency and the Company agree to secure the Loan and assign to the Lender their respective rights under the Lease Agreement (except the Agency's Unassigned Rights as defined therein).

Section 2.

In consequence of the foregoing, the Agency hereby determines to: (i) grant a mortgage on and security interest in and to the Facility pursuant to a certain mortgage and security agreement for the benefit of the Lender (the "**Mortgage**"), (ii) execute, deliver and perform the Mortgage, and (iii) execute, deliver and perform the Loan Document to which the Agency is a party, as may be necessary or appropriate to effect the Loan or any subsequent refinancing of the Mortgage.

Section 3. Subject to the provisions of this resolution and the Lease Agreement, the Agency is hereby authorized to do all things necessary or appropriate for the execution, delivery and performance of the Loan Documents and Mortgage, and such other related documents as may be necessary or appropriate to effect the Loan, or any subsequent refinancing of the Loan, and all acts heretofore taken by the Agency with respect to such financing or refinancing are hereby approved, ratified and confirmed.

Section 4. Subject to the provisions of this resolution and the Lease Agreement, the Agency hereby authorizes and approves the following economic benefits to be granted to the Company in the form of exemptions from mortgage recording taxes, to the extent allowed by law, for one or more mortgages securing the principal amount presently estimated to be \$3,100,000 but not to exceed \$3,500,000, in connection with the financing or refinancing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping of the Facility.

Section 5.

(a) Subject to the provisions of this resolution and the Lease Agreement; the Chairman, Executive Director, the Deputy Executive Director and all other members of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Mortgage and Loan Documents, together with such other related documents as may be, in the judgment of the Chairman and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by the Chairman, Executive Director, the Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval; and

(b) the Chairman, Executive Director, the Deputy Executive Director and any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional authorized representatives of the Agency.

Section 6. Subject to the provisions of this resolution and the Lease Agreement, the officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the

provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 7. Any expenses incurred by the Agency with respect to the financing or refinancing of the Facility shall be paid by the Company. By acceptance hereof, the Company agrees to pay such expenses and further agrees to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the financing or refinancing of the Facility.

Section 8. This resolution shall take effect immediately.

ADOPTED: June 20, 2017

ACCEPTED: \_\_\_\_\_ 2017

**267 CARLETON AVE. ASSOCIATES LLC**

By: \_\_\_\_\_  
Printed Name:

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK    )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on June 20, 2017, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 20th day of June, 2017.

By: \_\_\_\_\_  
Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR JUNE 20, 2017**

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**AGENDA ITEM # 8**

**TYPE OF RESOLUTION:** TO CONSIDER THE ADOPTION  
OF A RESOLUTION TO APPROVE A REFINANCE  
AGREEMENT

**COMPANY:** CU Properties, LLC/Cookies United,  
LLC 2014 Facility

**PROJECT LOCATION:** 141 FREEMAN AVENUE, ISLIP,  
NEW YORK

**JOBS (RETAINED/CREATED):** RETAINED - N/A -  
CREATE - N/A -

**INVESTMENT:** \$N/A

Date: June 20, 2017

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at Islip Town Hall, 655 Main Street, Islip, New York, on the 20th day of June, 2017, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to take action on a proposed mortgage financing and the execution of related loan documents in connection with a certain industrial development facility more particularly described below (CU Properties LLC/Cookies United LLC 2014 Facility) and approving the execution and delivery of related documents.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY AUTHORIZING MORTGAGE  
FINANCING AND THE EXECUTION AND DELIVERY OF  
LOAN DOCUMENTS IN CONNECTION THEREWITH FOR  
THE CU PROPERTIES LLC/COOKIES UNITED LLC 2014  
FACILITY AND APPROVING THE FORM, SUBSTANCE,  
EXECUTION AND DELIVERY OF SUCH RELATED  
DOCUMENTS

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”), was created with the authority and power among other things, to assist with certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency has previously provided assistance to C U Properties LLC, a limited liability company duly organized and validly existing under the laws of the State of New York (the “**Company**”), and Cookies United LLC, a limited liability company duly organized and validly existing under the laws of the State of New York (the “**Sublessee**”), in (a) the acquisition of an approximately 7.885 acre parcel of land located at 141 Freeman Avenue, Islip, New York (the “**Land**”), the renovation of an existing approximately 140,000 square foot building located thereon (the “**Improvements**”) and the acquisition and installation of certain equipment not part of the Equipment (as hereinafter defined) (the “**Facility Equipment**”; and, together with the Land and Improvements, the “**Company Facility**”), which Company Facility is leased by the Agency to the Company and subleased by the Company to the Sublessee; and (b) the acquisition and installation of certain equipment and personal property, including, but not limited to, new baking equipment and new software systems (the “**Equipment**”) which Equipment was leased by the Agency to the Sublessee for its primary use in the commercial production and warehouse storage of cookies (the Company Facility and the Equipment are collectively referred to herein as the “**Facility**”); and

WHEREAS, the Company is leasing the Land and the Improvements to the Agency pursuant to a certain Company Lease Agreement, dated as of September 1, 2014 (the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency is leasing the Company Facility to the Company pursuant to a certain Lease Agreement, dated as of September 1, 2014 (the “**Lease Agreement**”), by and between the Agency, as lessor and the Company, as lessee; and

WHEREAS, as security for the Loan (as such term is defined in the Lease Agreement), the Agency and the Company executed and delivered to Bank of America, N.A. (the “**Lender**”), a certain Mortgage, Assignment of Rents, Security Agreement and Fixture Filing, dated September 24, 2014 (the “**Original Mortgage**”), securing the aggregate principal amount of \$6,800,000, from the Company and the Agency to the Lender; and

WHEREAS, the Company and the Sublessee have now requested that the Agency consent to enter into a refinancing with the Lender with respect to the Facility in the aggregate principal amount presently expected to be \$10,360,000 but not to exceed \$12,000,000 (the “**2017 Loan**”); and

WHEREAS, the proceeds of the 2017 Loan will be used to satisfy the loan secured by the Original Mortgage and to provide working capital and support the capital expenditure needs of the Company and the Sublessee; and

WHEREAS, as security for such 2017 Loan being made to the Company and/or the Sublessee by the Lender, the Company and the Sublessee have submitted a request to the Agency that it join with the Company and the Sublessee in executing and delivering to the Lender one or more mortgages and such other loan documents, satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably requested by the Lender (the “**2017 Loan Documents**”); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes, to the fullest extent permitted by law, securing the principal amount presently estimated to be \$10,360,000 but not to exceed \$12,000,000 in connection with the financing or refinancing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping the Facility; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York;

WHEREAS, the Company and the Sublessee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transactions contemplated by the financing or refinancing of the Facility and the continued leasing and subleasing of the Facility.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

- (a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.
- (b) The Facility continues to constitute a “project” as such term is defined in the Act.
- (c) The financing or refinancing of the acquisition, renovation and equipping of the Facility will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, Suffolk

County and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.

- (d) The financing or refinancing of the acquisition, renovation and equipping of the Facility as contemplated in this resolution is reasonably necessary to maintain the competitive position of the Company and the Sublessee in their respective industries.
- (e) Based upon representations of the Company and the Sublessee and counsel to the Company and the Sublessee, the Facility continues to conform with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.
- (f) It is desirable and in the public interest for the Agency to assist in the refinancing of the acquisition, renovation and equipping of the Facility.
- (g) The 2017 Loan Documents will be effective instruments whereby the Agency, the Company and the Sublessee agree to secure the 2017 Loan and assign to the Lender their respective rights under the Lease Agreement (except the Agency's Unassigned Rights as defined therein).

Section 2. In consequence of the foregoing, the Agency hereby determines to: (i) grant a mortgage or mortgages on and security interest in and to the Facility pursuant to certain mortgages and security agreements for the benefit of the Lender (the "**2017 Mortgages**"), (ii) execute, deliver and perform the 2017 Mortgages, and (iii) execute, deliver and perform the 2017 Loan Document to which the Agency is a party, as may be necessary or appropriate to effect the 2017 Loan or any subsequent refinancing of the 2017 Mortgages.

Section 3. Subject to the provisions of this resolution and the Lease Agreement, the Agency is hereby authorized to do all things necessary or appropriate for the execution, delivery and performance of the 2017 Loan Documents and the 2017 Mortgages, and such other related documents as may be necessary or appropriate to effect the 2017 Loan, or any subsequent refinancing of the 2017 Loan, and all acts heretofore taken by the Agency with respect to such financing or refinancing are hereby approved, ratified and confirmed. The Agency is hereby further authorized to execute and deliver any future documents in connection with any future refinancing or permanent financing of such costs of acquiring, renovating and equipping of the Facility without need for any further or future approvals of the Agency.

Section 4.

(a) Subject to the provisions of this resolution and the Lease Agreement; the Chairman, Executive Director, Deputy Executive Director and all other members of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the 2017 Mortgages and 2017 Loan Documents, together with such other related documents as may be, in the judgment of the Chairman and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency**

**Documents”).** The execution thereof by the Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval; and

(b) The Chairman, Executive Director, Deputy Executive Director and any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional authorized representatives of the Agency.

Section 5. Subject to the provisions of this resolution and the Lease Agreement, the officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 8. Any expenses incurred by the Agency with respect to the financing or refinancing of the Facility shall be paid by the Company and the Sublessee. By acceptance hereof, the Company and the Sublessee agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the financing or refinancing of the Facility.

Section 9. This resolution shall take effect immediately.

ADOPTED: June 20, 2017

ACCEPTED: \_\_\_\_\_ 2017

**C U PROPERTIES LLC**

By: \_\_\_\_\_  
Name:  
Title:

**COOKIES UNITED LLC**

By: \_\_\_\_\_  
Name:  
Title:

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK    )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on June 20, 2017, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 20th day of June, 2017.

By: \_\_\_\_\_  
Assistant Secretary

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Special Events**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Olga H. Murray**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

06/20/2017

On a motion of Councilperson

seconded by

Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town

- A. Block Party- 14 Seabreeze Ln, West Islip –Sunday- July 02, 2017, ( BP: 07/04/2017)11-11: PM, 14 Seabreeze Ln will be closed from: Snedecor Avenue to the end, Cross Street: Curl Ln.
- B. Block Party- 88 Grand Blvd. - Islip- Saturday – August 19, 2017 (RD: 08/26/2017) 11-11:00 PM, 88 Grand Blvd. will be closed from: 44<sup>TH</sup> Street to 42<sup>ND</sup> Street.
- C. Block Party- 372 Collington Drive-Lake Ronkonkoma- Saturday- July 08, 2017 (RD: 07/09/2017) 11-11: PM, 372 Collington Drive will be closed from: Belle Road to Woodlawn Avenue.
- D. Block Party- 58 Pearl Street, Holbrook – Saturday- July 29, 2017 (RD: 07/30/2017) 11-11: PM; Pearl Street will be closed from: Opal Street to Whig Court; Cross Street: Tory Ct.
- E. Block Party- 2 Harrison Place- Bay Shore- Tuesday – July 04, 2017 (RD: None) 11-11: PM, Harrison Place will be closed from: Harrison Avenue to the end.
- F. Block Party- 1 Charlotte Place – Sayville- Saturday- July 01, 2017 (RD: None) 11-11: PM; 1 Charlotte Place will be closed from: Broadway Avenue to the end.
- G. Block Party- 88 Fairview Avenue- Islip- Saturday- July 22, 2017 (RD: 07/29/2017) 11-11: PM; 88 Fairview Avenue will be closed from: Kunigunda Pl to Craig B. Gariepy Avenue.
- H. Block Party-493 Bayport Avenue- Bayport- Saturday- July 15, 2017 (RD: 07/16/2017) 11-11: PM. 493 Bayport Avenue will be closed from: Davis Street to Elliot Street.
- I. Block Party- 416 Victory Drive-Ronkonkoma- Tuesday- July 04, 2017 (RD: None) 11-11: PM; 416 Victory Drive will be closed from: Rosevale Avenue to the End.
- J. Block Party- 1414 Boston Avenue- Bay Shore- July 01, 2017 (RD: 07/02/2017) 11-11: PM, 1414 Boston Avenue will be closed from: Regina Court to Spur Drive South.
- K. Block Party- 100 West 1<sup>st</sup>. Street, Lake Ronkonkoma,- Saturday- June 24, 2017 (RD: 06/25/2017) 11-11: PM; West 1<sup>st</sup>. Street will be closed from: Richmond Blvd. and Laurel Blvd.
- L. Block Party- 24 Garden Ct. Ronkonkoma- Saturday- July 01, 2017 (RD: 07/02/2017) 11-1: PM; 24 Garden Ct. will be closed from: Johnson Avenue to the End.

- M. Block Party- 428 Donald Blvd. Holbrook- Saturday- August 05, 2017 (RD: 08/06/2017) 11: 11: PM; 428 Donald Blvd. will be closed from: Hummel Avenue to the End. Cross Street: Elaine Place.
- N. Block Party- 127 Jamie Street- Islip Terrace- Saturday- July 8, 2017 (RD: 07/09/2017) 11- 11: PM; 127 Jamie Street will be closed from Helene Street to Montauk Avenue.
- O. Block Party-68 Kobb Blvd.-W. Islip- Saturday- July 29, 2017 (RD: 08/12/2017) 11-11: PM, Kobb Blvd. will be closed from: Madison Street to Ann Court .Cross St: Pearl Street.
- P. Block Party- 307 Independence Avenue- W. Islip – Saturday – August 19, 2017 (RD: 08/20/2017) 11- 11: PM; 307 Independence will be closed from: Madison Street to Higbie Lane.
- Q. Block Party-223 Wildwood Road, Ronkonkoma- Saturday- September 09, 2017 (RD: 09/10/2017) 11-11: PM; 223 Wildwood Road will be closed from: Breeze Avenue to Haven Avenue.
- R. Block Party- 98 Gladstone Avenue- West Islip- Saturday- August 12, 2017 (RD: 08/13/2017)11-11: PM; 98 Gladstone Avenue will be closed from: Fifth Street to Bardolier Lane.
- S. Block Party- 821 Milligan Ln, West Islip- Saturday- July 29, 207 (RD: None) 11-11: PM; 821 Milligan Ln, will be closed from: Butler Street to House # 854 of Milligan Ln.
- T. Block Party- 135 Bishop Lane, Holbrook- Saturday –August 12, 2017 (RD: 08/13/2017) 11- 11: PM; 135 Bishop Lane will be closed from: House 120 to the end.
- U. Block Party- 86 Sejon Drive, Sayville -Saturday – July 22, 2017 (RD: 07/23/2017) 11-11: PM, 86 Sejon Drive will be closed from: Amy Drive to Amy Drive, Both sides.
- V. Block Party- 782 Tangle wood Road, West Islip- Saturday- July 22, 2017 (RD: 07/23/17) 11-11: PM, 782 Tangle wood Road will be closed from: Ryan St. to Butler St; Cross St.: McElroy Street. (Note: We are waiting for the rain date).
- W. Under the Big Tent-Bay Shore-Great South Bay YMCA-Saturday, July 8, 2017 from 12PM to 4PM. The Community Festival will be on the grounds of the First Baptist Church. Requesting 2nd Avenue, Brook Street and Harrison Avenue, be closed. Craft Vendors, Food Vendors, and Music fun for all. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- X. Block Party- 374 Cherokee Street- Ronkonkoma- Saturday- June 24, 2017 (RD: 07/01/2017) 11-11: PM; 374 Cherokee Street will be closed from: Oakdale Avenue to Park Way Blvd.
- Y. Block Party- 74 Lukens Avenue- Brentwood- Tuesday, July 04, 2017 (RD: N/ A) 11-11: PM; 74 Lukens Avenue will be closed from: Pine Street to McKinley Street.

- Z. Innersight Awareness-East Islip Marina-Saturday, July 15, 2017 from 400 PM to 7:00PM. Service Dog Awareness Event. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
  
- AA. Block Party- 267 Breeze Avenue- Ronkonkoma-Saturday- July 15, 2017 (RD: 07/16/2017)11-11: PM; Breeze Avenue will be closed from: Firgrove Road to Shelter Road; Cross Street: Wildwood Road and Deer Road.
  
- BB. Block Party- 13 Hewes Street- Brentwood – Saturday- August 05, 2017 (08/06/2016) 11-11: PM; Hewes Street will be closed from: Lincoln Avenue to Chapel Hill Drive.
  
- CC. 5<sup>th</sup> Annual Motorcycle Poker Run and Car Show-Association for Mental Health and Wellness-Ronkonkoma-Sunday, July 16, 2017 from 11:00AM to 4:00PM. 50 mile motorcycle poker run and car show, live music. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
  
- DD. 4 Mile Road Race - Sayville/West Sayville - Cystic Fibrosis Foundation - Saturday, July 22, 2017 from 9AM to 10:30AM. Race assembles at the Long Island Maritime Museum at 8AM. Proceeds south on West Avenue, continue to Atlantic Avenue to Montauk Hwy to Sunset Avenue, to Joni Drive, to Elm Street, to Carleton Avenue, to Maple Avenue, to Handsome Avenue, to Main Street, to West Avenue, end at Long Island Maritime Museum. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
  
- EE. Block Party-1055 Carl Drive-Bay Shore-Saturday- July 8 (RD: 0/09/2017)11-11: PM, Carl drive will be closed from: Damyon Street to Runyon Street.
  
- FF. 2017 Alive by The Bay-Bay Shore-Bay Shore Chamber of Commerce - Wednesday, July 12; Wednesday, July 26; August 9; and August 23, 2017 from 4PM to 10PM, Main Street from Bay Shore Avenue to Smith Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
  
- GG. Madeleine's Beach Party-West Islip Marina-Women of West Islip/West Islip Fire Department - Thursday, July 13, 2017 starting at 6PM-9PM- Community Gathering. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
  
- HH. Block Party- 1409 Pine Acres- Saturday- August 19, 2017 (RD: 08/26/ 2017) 11-11: PM, Pine Acres will be closed from: Oswego Drive to Ontario Drive.
  
- II. Block Party-15 Alfred Street-Sayville- Saturday- August 05, 2017 (RD: 08/12/2017) 11-11: PM, Alfred Street will be closed from: Lakeland Avenue to Johnson Avenue.
  
- JJ. Block Party- 66 Highland Avenue- W. Islip- Saturday- August 12, 2017 (RD: 08/13/2017) 11-11: PM, Highland Avenue will be closed from: Higbie Ln to Beach Street.
  
- KK. Block Party-19 South Shore Ct.-Islip- Saturday – July 29, 2017 (RD: 08/05/2017)11-11: PM South Shore Ct. will be closed from: Roman Street to Lake Street.

- LL. 5K Airborne Run -Sayville-Airborne Tri Team, Saturday, July 29, 2017 from 9:00AM-12:00PM. Assembly is at Gillette Park. Runners will head south on Gillette Avenue, east on Edwards Street, east on Irving Street, south on River Road, west on Brown Rivers Road, north on Foster Avenue, west on Elm Street, North on Handsome Avenue, east on Maple Street, North on Candee Avenue, east on Edwards Street, north on Gillette to Finish line. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- MM. 5K Run-Brentwood-St. Luke's R.C. Church-Saturday, July 29, 2017 from 8:00AM to 10:00AM. Assembly will be at St Luke's Church. Runners will proceed Wicks Road South, right to Crooked Hill north, right to College Road south, right to Wicks Road south, to finish right to St. Luke's Church. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- NN. 5K Run Firecrackers- Oakdale-Oakdale Chamber of Commerce – Tuesday July 4, 2017 from 7AM to 12PM. The Oakdale Chamber Firecracker 5K begins at the Dowling College Curtain Center, route as follows: proceeds south on Central Blvd, to Hollywood Drive, right on Shore Drive, to Grassmere Avenue to Middlesex Avenue, left on Shore Drive, proceeding south on Shore Drive to Oceanview Avenue, left on Grassmere Avenue, right on Hollywood Drive, south on Tower Mews, south to Canal Road, left on Canal Road, right on Cedar left on Edgewater Road, left on Featherbed Lane, north on Tower Mews, right on Princess Gate, left on Jade Street to Hollywood Drive to Central Blvd, to end at Dowling College. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- OO. In conjunction with the **2017 Alive By the Bay- Bay Shore Chamber of Commerce- FF** Wednesday, July 12; Wednesday, July 26; August 9; and August 23, 2017 from 4PM to 10PM, Main Street The Southside Hotel, tenants of 5 third Ave. Bay Shore, NY 11706, request permission from the Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York State Authority Special Event Permit application.
- PP. Concert-West Islip-West Islip Symphony Orchestra-Wednesday, August 2, 2017 from 6:00PM to 9:00PM- at the West Islip Marina. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- QQ. 100<sup>th</sup> Anniversary Parade – Islip Terrace – Islip Terrace Fire Department - Saturday August 12, 2017 from 6PM to 8:30PM. The Parade begins at the East and West Madison Streets, East Islip. Northbound on Carleton Avenue to Beaver Dam Road where the Parade ends. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- RR. East Islip Street Festival- East Islip-East Islip Community Chamber Commerce-Sunday, August 27, 2017 from 8AM to 8PM. Requesting Main Street to be closed between Carleton Avenue, and East side of Harrison Avenue. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

SS. Carnival- Brentwood-Brentwood Youth Activities-Friday to Sunday-July 21 to July 23, 2017. Carnival will be on the grounds of 35 Third Avenue, Brentwood. Hours are as follows Thursday 6PM to 10PM Friday 2PM to 11PM, Saturday 2PM to 11PM and Sunday 2PM to 10PM. Permission for this event will be granted pending approval from Town and County Offices and Proof of liability Insurance.

TT. Kiwanis Car Show and Health Expo- Islip-Kiwanis Club of Islip's and Bay Shore- Sunday, September 17, 2017 (Rain Date: Sunday, September 24, 2017) from 7AM to 4PM. Event will be at 655 Main Street, Islip Town Hall. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

UU. Block Party- 70 Harp Lane, Sayville, Saturday July 29<sup>th</sup> RD@ Sunday 07/30/2017 9am-11pm. Cross Streets Versa Place to Budenos Drive.

V V. 5K Road Race/Children's Fun Run & Abilities Fair-Hauppauge/Hidden Pond Park-Rolling Thunder Special needs Program, Inc., Sunday, July 9, 2017, 8AM to 11AM. Children's Fun Run goes around Hidden Pond Park once. 5K Run assembles at 7AM inside the park continues on Terry Road, south of Hidden Pond Park entrance. Head north to Towline Road. Right turn onto Town line Road. Right turn onto Southern Blvd. Left turn onto Wayne Road. Right turn onto Terry Road. Right turn onto Wedgewood Drive. Left turn onto Lee Street. Left turn onto Lawrence Ave. Right turn onto Terry Road. Left turn into Hidden Pond Park. Finish at last parking lot in park. The 5K race will be run concurrently with the Abilities Fair. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization to execute a professional service agreement with Video High Tech Corp. d/b/a Adwar Video for Production Equipment, Software, and Services for the Town Board.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Caroline Smith

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE.** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**This resolution authorizes the Supervisor to sign a professional service agreement with Video High Tech Corp. d/b/a Adwar Video, 125 Gazza Boulevard, Farmingdale, NY 11735, for Production Equipment, Software, and Services for the Town Board Room, for an amount not to exceed \$92,365.79, the form and content of which shall be subject to the approval of the Town Attorney.**

**SPECIFY WHERE APPLICABLE:**

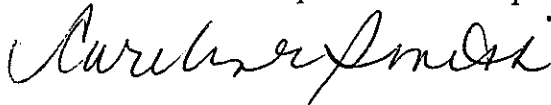
1. Entity or individual benefitted by resolution: **Town of Islip residents**
2. Site or location effected by resolution: **Town Board Room, Islip Town Hall**
3. Cost: **An amount not to exceed \$92,365.79**
4. Budget line: **v-PEG account**
5. Amount and source of outside funding: **N/A**

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

  X   No, under:

- 6 NYCRR 617.5(c)(2) - replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;
- NYCRR 617.5(c)(20) - routine or continuing agency administration and management; and
- 6 NYCRR 617.5(c)(25) - purchase or sale of furnishings, equipment or supplies

Signature of Commissioner/Department Head Sponsor:



Date:

*6/2/17*

**WHEREAS**, the Town of Islip ("the Town") advertised a Request for Proposals ("RFP") for Production Equipment, Software, and Services for the Town Board Room on four (4) occasions and received one (1) proposal in response from Video High Tech Corp. d/b/a Adwar Video, 125 Gazza Boulevard, Farmingdale, NY 11735 ("Adwar Video"); and

**WHEREAS**, the Town departments of Communication and Media Relations and Information Technology conducted a thorough review of the proposal received and recommend that an agreement be entered into with Adwar Video; and

**WHEREAS**, Adwar Video has been determined to be a responsible proposer who has the necessary qualifications and experience to conduct the work contemplated by the RFP;

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a professional service agreement with Video High Tech Corp. d/b/a Adwar Video for Production Equipment, Software, and Services for the Town Board Room, for amount not to exceed \$92,365.79, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries and budgetary amendments necessary to amend the budget in accordance with the terms of the professional services agreement.

Upon a vote being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appointment of LisaMarie McCaffrey as a member to the Youth Board.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Timothy Mare

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

June 20, 2017

Resolution # \_\_\_\_\_

WHEREAS, the Islip Youth Board plays a vital role in identifying youth service needs, encouraging the development of needed programs, making recommendations as to the distribution of Town funds to support youth services, and monitoring the progress of Town affiliated youth service agencies; and

WHEREAS, in accordance with Town, County and State Guidelines, the Youth Board should include both youth and adult members representing the different geographic areas of the Town, as well as its various ethnic and minority groups; and

WHEREAS, the adult named below has been recommended by the Islip Youth Board for a four year appointment to the Islip Town Youth Board.

NOW THEREFORE, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_; be it

RESOLVED, the following adult be appointed to a four year term on the Islip Town Youth Board:

**LisaMarie McCaffrey**

UPON A VOTE BEING TAKEN, the result was:

# LISAMARIE MCCAFFREY

## Summary

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Detail-oriented volunteer coordinator exhibiting excellent communication and strategic planning skills. Experienced fundraiser, program and event planner. Excellent motivator and confidence builder for youth and adults. Passionate about helping others.

## Skills and Accomplishments

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- Organized activities for over 450 Girl Scouts broken into 40 troops.
- Responsible for recruitment and retention of girl members.
- Recruited, trained and supervised 80 adult volunteer leaders.
- Recognized volunteers with service and outstanding achievement awards.
- Presided over monthly Board meetings as well as Leader Meetings
- Planned and supervised educational and entertaining events.
- Coordinated community service opportunities.
- Hosted fundraisers as well as food, clothing and essential needs drives.
- Taught business skills through various product sales campaigns.
- Instilled leadership skills and self confidence, and promoted public speaking.
- Mentored and encouraged girls to earn their Bronze, Silver and Gold Awards

## Volunteer and Work History

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Service Unit Coordinator for West Islip Girl Scouts of Suffolk County — Commack, NY	Jun 2014 to Current
Leader of Troop 1104 West Islip Girl Scouts — West Islip, NY	Oct 2009 to Current
PTA Membership, Fundraising, Event Planning Chair Westbrook/Manetuck Elementary — West Islip, NY	Sep 2005 to Jun 2014
General Manager RSVP Tuxedos — Bay Shore, NY	May 1985 to Jul 2005

## Awards

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Girl Scouts of the USA - Volunteer of Excellence Award 2017, 2015  
Girl Scouts of Suffolk County - Service Unit Presidential Award 2017, 2015  
Girl Scouts of the USA - Appreciation Pin 2016  
Girl Scouts of Suffolk County - Service Unit Millennium Gold Award 2016  
NYS PTA - Honorary Life Member Award 2013

## Education

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Bachelor of Arts, Sociology/Psychology/Business SUNY Stony Brook — Stony Brook, NY, USA	1985
High School Diploma, General Studies West Islip High School — West Islip, NY, USA	1981

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Town Clerk to advertise for a public hearing to consider enacting Local Law No. 2 of 2017 amending Local Law No. 3 of 1989 as it relates to §68-335 of the Islip Town Code.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

J.R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

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**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town Clerk to advertise for a public hearing to consider enacting Local Law No. 2 of 2017 amending Local Law No. 3 of 1989 as it relates to 68-335 of the Islip Town Code.

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**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

Town of Islip

2. Site or Location affected by resolution:

Townwide

3. Cost:\$ n/a

4. Budget Line:

5. Amount and source of outside funding:

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**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

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Signature of Commissioner/Department Head Sponsor:

Date:

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June 20, 2017

WHEREAS, a review of the Islip Town Code has been conducted by the Department of Planning and Development; and

WHEREAS, on the basis of said review, certain modifications are deemed appropriate in order to clarify, modernize, and streamline portions of the Code that are either ambiguous, lacking clarity, or are insufficient in addressing current trends; and

WHEREAS, a review of the environmental impacts of these proposed regulations indicates that no significant environmental impact will occur.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that the Town Clerk is hereby authorized to advertise for a public hearing to consider enacting Local Law No. \_\_\_\_ of 2017 amending Local Law No 3 of 1989 as it relates to 68-335 of the Islip Town Code as indicated on the attached; additions noted by underlining and deletions indicated by strikeouts.

Upon a vote being taken, the result was

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Islip will hold a Public Hearing on July 25, 2017, at 2:00 p.m. in the Town Board Room, Islip Town Hall, 655 Main Street, Islip, New York 11751 to consider enacting Local Law No. \_\_\_\_ of 2017 amending Local Law No 3 of 1989 as it relates to 68-335 of the Islip Town Code, a copy of which is available at the office of the Town Clerk located at 655 Main Street, Islip, New York 11751.

By: \_\_\_\_\_  
Olga H. Murray  
Town Clerk

## **Chapter 68 Zoning (Local Law)**

### **Article XXIV: Use District Regulations: Planned Development District**

#### **§68-335 Affordable housing.**

All residential development within the Planned Development District shall provide that a minimum of ~~20%~~ 10% of the total dwellings in the approved plan be deemed affordable housing.

The schedule of affordable housing provision shall be approved by the Town of Islip Department of Planning and Development in consultation with the Community Development Agency prior to the issuance of building permits for the units.

## **Chapter 68 Zoning (Local Law)**

### **Article XXIV: Use District Regulations: Planned Development District**

#### **§68-335 Affordable housing.**

All residential development within the Planned Development District shall provide that a minimum of 10% of the total dwellings in the approved plan be deemed affordable housing. The schedule of affordable housing provision shall be approved by the Town of Islip Department of Planning and Development in consultation with the Community Development Agency prior to the issuance of building permits for the units.

July 25, 2017

WHEREAS, a review of the Islip Town Code has been conducted by the Department of Planning and Development; and

WHEREAS, on the basis of said review, certain modifications are deemed appropriate in order to clarify, modernize, and streamline portions of the Code that are either ambiguous, lacking clarity, or are insufficient in addressing current trends; and

WHEREAS, a review of the environmental impacts of these proposed regulations indicates that no significant environmental impact will occur; and

WHEREAS, a public hearing was held on July 25, 2017.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby enacts Local Law No. \_\_\_\_ of 2017 amending Local Law No 3 of 1989 as it relates to 68-335 of the Islip Town Code as indicated on the attached; additions noted by underlining and deletions indicated by strikeouts.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILMAN STEVEN J. FLOTTERON  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for the co-sponsorship of the Islip Town Volunteer Fireman's Association Parade, to be held on Saturday, August 12, 2017, at 6:00 pm in East Islip.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **JUNE 20, 2017 AT 2PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**J.R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
RON MEYER, COMMISSIONER, PLANNING AND DEVELOPMENT  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

## Town of Islip

### Sponsor's Memorandum for Town Board Resolution

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**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

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**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip wishes to co-sponsor the Islip Town Parade (held yearly by the Islip Town Volunteer Fireman's Association to honor its dedicated firefighters, EMS personnel, officers and commissioners).

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#### Specify Where Applicable:

1. Entity or individual benefitted by resolution:

Town of Islip residents.

2. Site or Location affected by resolution:

East Islip

3. Cost:\$ -0-

4. Budget Line: n/a

5. Amount and source of outside funding:

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**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub.\_\_\_\_\_, Number\_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

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Signature of Commissioner/Department Head Sponsor:

Date:

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June 20, 2017

WHEREAS, the Islip Town Volunteer Fireman's Association, comprised of twenty-one fire departments within the Town of Islip, seeks to promote an effective manner of firefighting, as well as the highest quality of emergency services, by holding regular meetings which educate and update their members as to the latest firefighting and EMS techniques; and

WHEREAS, The Association sponsors a yearly Islip Town parade within the Town of Islip to honor its dedicated firefighters, EMS personnel, officers and commissioners; and

WHEREAS, this year on August 12, 2017, the Islip Terrace Fire Department will host the Islip Town Parade in East Islip, and

WHEREAS, The Town of Islip fully supports the laudable work of the Islip Town Volunteer Fireman's Association and its member fire departments, and is committed to providing any and all necessary resources and equipment to ensure the Islip Town Parade is conducted in a safe and efficient manner to help provide this community event for its residents and Fire Departments; and

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

RESOLVED, that the Town of Islip shall co-sponsor the Islip Town Volunteer Fireman's Parade, to be held on Saturday, August 12, 2017, in East Islip, and provide the equipment necessary for the parade.

Upon a vote being taken, the result was: