

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Industrial Development Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP

INDUSTRIAL DEVELOPMENT AGENCY

Date May 5, 2022

Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **April 5, 2022**.
3. To consider the adoption of an Amended Inducement Resolution between the Town of Islip Industrial Development Agency and **Venture One Development Services, LLC**. Located at 2950 Veterans Memorial Highway, Bohemia. (0500-14600-0100-001000).
4. To consider the adoption of an Inducement resolution between the Town of Islip Industrial Development Agency **Tekweld Solutions Inc.** Located at 85 Nikon Court, Hauppauge. (0500-02400-0100-013001).
5. To consider the adoption of a Resolution between the Town of Islip Industrial Development Agency and **45 Rabro Solutions, LLC/Tekweld Solutions, Inc.**, to agreeing to amend the PILOT Agreement. Located at 45 Rabro Drive, Hauppauge. (0500-02300-0200-014000).
6. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **Courthouse Corporate Center** to approve an Assignment. Located at 300 Carleton Avenue, Central Islip. (0500-18710-0100-004002).
7. To consider the adoption of a Resolution Agreement between the Town of Islip Industrial Development Agency and **Advanced Supplements** requesting a consent change control of operating company (replacing the existing sole member with a new sole member). Located at 131 Heartland Blvd, Edgewood. (0500-13400-0500-001000).
8. To consider **any other business** to come before the Agency.



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

April 5, 2022

Meeting Minutes

1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Mary Kate Mullen, said motion approved 5-0.

Members Angie M. Carpenter, Councilman John C. Cochrane Jr., Councilwoman Mary Kate Mullen, Councilman James P. O'Connor and Councilman Jorge C. Guadron were present and the Chairwoman acknowledged a quorum.

2. To consider the adoption of a resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **March 8, 2022**. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman Jorge C. Guadron, said motion approved 5-0.
3. To consider the adoption of an Inducement resolution between the Town of Islip Industrial Development Agency and Central Islip **Courthouse Corporate Center, LLC**, to authorize an assignment and assumption of the facility and amend and reinstate the PILOT Agreement. Located at 320 Carleton Ave, Central Islip. (0500-20700-0100-003042). On a motion by Councilman John C. Cochrane Jr., seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
4. To consider the adoption of a resolution between the Town of Islip Industrial Development Agency and **Paradise Lane Realty, LLC/Rubie's Costume Company, Inc. 2012 Facility** for consent to a five-year sub-lease to **Central National Gottesman, Inc.** Located at 158 Candlewood Road, Bay Shore. (0500-18100-0200-043003). On a motion by Councilman Jorge C. Guadron and seconded by Councilman James P. O'Connor, said motion was approved 5-0.
5. To consider the adoption of a resolution between the Town of Islip Industrial Development Agency and **Netherbay, LLC. Bay Shore Senior Management, LLC**. To consent to an increase in mortgage recording tax benefits and extension of the completion date. Located at 36 South Clinton Avenue, Bay Shore. (0500-41900-0200-012001). On a motion by Councilman John C. Cochrane Jr., and seconded by Councilman James P. O'Connor, said motion approved 5-0.
6. To consider the adoption of a resolution to authorize the Town of Islip Industrial Development Agency to execute a one-year agreement with **PKF O'Connor Davies** to perform the audit for the year ended December 31, 2022. On a motion by Councilman

Jorge C. Guadron and seconded by Councilwoman Mary Kate Mullen, said motion was approved 4-0. Councilman John C. Cochrane Jr., recused himself.

7. To consider the adoption of a resolution between the Town of Islip Industrial Development Agency and **NY Tent, LLC.**, consenting to a transfer of ownership. Located at 1401 Lakeland Avenue, Bohemia. (0500-0200-061016 & 065001). On a motion by Councilman James P. O'Connor and seconded by Councilman John C. Cochrane Jr., said motion approved 5-0.
8. To consider the adoption of a resolution of the Town of Islip Industrial Development Agency consenting to the execution of a Declaration of Covenants with the Suffolk County Department of Health in connection with the **1600 LRE LLC's** sale of storage tanks and transfer of fuel storage rights at their facility located at 1600 Locust Avenue, Bohemia. (0500-17100-0100-064000). On a motion by Councilman James P. O'Connor and seconded by Councilwoman Mary Kate Mullen, said motion approved 5-0.
9. To consider the adoption of a resolution of the Town of Islip Industrial Development Agency authorizing an increase in mortgage recording tax benefits for **STEEL 555 NRP, LLC** in connection with the **555 N Research Corporation/CVD Materials Corporation 2017 Facility** located at 555 North Research Place, Central Islip. (0500-20700-0100-005000 & 006000 & 007000). On a motion by Councilman John C. Cochrane Jr., and seconded by Councilman Jorge C. Guadron, said motion approved 5-0.
10. To consider the adoption of a resolution consenting to a tenant lease agreement with **Sky Zone Deer Park, LLC., at the ZTA Rental Properties, L.P.** Located at 111 Rodeo Drive, Edgewood. (0500-13300-0300-014000). On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman John C. Cochrane Jr., said motion approved 5-0.
11. To consider **any other business** to come before the Agency, there being none the meeting of the Town of Islip IDA adjourned on a motion from Councilman John C. Cochrane Jr., and seconded by Councilwoman Mary Kate Mullen.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR MAY 10, 2022**

AGENDA ITEM #3

TYPE OF RESOLUTION: AMENDED INDUCEMENT
RESOLUTION

COMPANY: VENTURE ONE DEVELOPMENT SERVICES,
LLC.

PROJECT LOCATION: 2950 VETERANS MEMORIAL
HWY, BOHEMIA

JOBS (RETAINED/CREATED): RETAINED - 00 -
CREATE - 20 -

INVESTMENT: \$20,973,950

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING RLP III VENTURE PARK ISP OWNER, LLC, A LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING AND EQUIPPING THE FACILITY, AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDUCEMENT AGREEMENT AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Venture One Development Services, LLC an Illinois limited liability company, on behalf of itself and/or the principals of Venture One Development Services, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the **"Original Company"**), has previously applied to the Town of Islip Industrial Development Agency (the **"Agency"**) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 9.78 acre parcel of land located at 2950 Veterans Memorial Highway, Bohemia, New York 11716 (the **"Land"**), the demolition of an approximately 85,000 square foot existing building thereon and the construction and equipping thereon of an approximately 121,846 square foot building (the **"Improvements"**), and the acquisition and installation therein of certain equipment and personal property (the **"Equipment"**; and together with the Land and the Improvements, the **"Facility"**), which Facility was to be leased by the Agency to the Original Company, and subleased by the Original Company to various tenants (the **"Tenants"**), for use as an industrial warehouse space (the **"Project"**); and

WHEREAS, on September 14, 2021, the Agency adopted an inducement resolution (the **"Original Inducement Resolution"**) in which it appointed the Company as agent of the Agency to acquire, construct and equip the facility; and

WHEREAS, subsequent to the Original Inducement Resolution, the Company notified the Agency of a change in the ownership structure of the Facility and thereafter submitted to the Agency an amendment to its application (the **"Amended Application"**) to reflect that RLP III Venture Park ISP Owner, LLC an Illinois limited liability company, on behalf of itself and/or the principals of RLP III Venture Park ISP Owner, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the **"Company"**) will be the owner of the Facility and shall undertake the Project; and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the **"Act"**); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, in the form of exemptions from mortgage recording taxes, exemptions from sales and use taxes and abatement of real property taxes on the Facility, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "**SEQR Act**" or "**SEQR**"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "**Questionnaire**") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, construction, demolition, equipping, and operation of the Facility is an "Unlisted" Action, as that term is defined in the SEQRA Act. The Agency also determines that the action will not have a "significant effect" on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQRA. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQRA or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition, construction and equipping of the Facility by the Agency, the subleasing and leasing of the Facility to the Company and the provision of financial assistance on the Facility pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, construct and equip the Facility, and (ii) lease and sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transactions described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company shall agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims

for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Secretary of the Town of Islip Industrial Development Agency, DO
HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial
Development Agency (the "Agency") with the original thereof on file in the office of the
Agency, and the same is a true and correct copy of such resolution and of the proceedings of the
Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session
on May 10, 2022, at _____ .m., local time, at Islip Town Hall, 655 Main Street, Islip, New
York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call,
which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of May 10, 2022.

Assistant Secretary

EXHIBIT A

SUPPLEMENTAL NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the ____ day of May, 2022, at _____ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

RLP III Venture Park ISP Owner, LLC an Illinois limited liability company, on behalf of itself and/or the principals of RLP III Venture Park ISP Owner, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 9.78 acre parcel of land located at 2950 Veterans Memorial Highway, Bohemia, New York 11716 (the “**Land**”), the demolition of an approximately 85,000 square foot existing building located thereon and the construction and equipping thereon of an approximately 121,846 square foot building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the “**Tenants**”), for use as an industrial warehouse space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Project’s exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

This Supplemental Notice of Public Hearing amends the Notice of Public Hearing originally published by the Agency on October 5, 2021 and the revision made in this Supplemental Notice of Public Hearing is to reflect that the Facility shall be owned, operated and managed by RLP III Venture Park ISP Owner, LLC, an Illinois limited liability company, on behalf of itself and/or the principals of RLP III Venture Park ISP Owner, LLC and/or an entity formed or to be formed on behalf of any of the foregoing.

Dated: May __, 2022

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: John G. Walser
Title: Executive Director

EXHIBIT B

MINUTES OF SUPPLEMENTAL PUBLIC HEARING HELD ON
MAY [], 2022

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
(RLP III VENTURE PARK ISP OWNER, LLC 2022 FACILITY)

1. _____ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

2. The _____ then appointed _____, the _____ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

RLP III Venture Park ISP Owner, LLC an Illinois limited liability company, on behalf of itself and/or the principals of RLP III Venture Park ISP Owner, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 9.78 acre parcel of land located at 2950 Veterans Memorial Highway, Bohemia, New York 11716 (the “**Land**”), the demolition of an approximately 85,000 square foot building thereon and the construction and equipping thereon of an approximately 121,846 square foot building (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company, and subleased by the Company to various tenants (the “**Tenants**”), for use as an industrial warehouse space (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from mortgage recording taxes and sales and use taxes and abatement of real property taxes on the Facility, all consistent with the policies of the Agency.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at _____ a.m./p.m.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the __ day of May, 2022, at [_____] a.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of May __, 2022.

Assistant Secretary

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR MAY 10, 2022**

AGENDA ITEM #4

TYPE OF RESOLUTION: INDUCEMENT RESOLUTION

COMPANY: TEKWELD SOLUTIONS, INC.

PROJECT LOCATION: 85 NICON COURT, HAUPPAUGE

**JOBS (RETAINED/CREATED): RETAINED - 242 -
CREATE - 095 -**

INVESTMENT: \$750,000

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING TEKWELD SOLUTIONS, INC., A LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF THE FOREGOING AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING AND EQUIPPING THE FACILITY, MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY.

WHEREAS, Tekweld Solutions, Inc., a New York business corporation, on behalf of itself and/or the principals of Tekweld Solutions, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**") to enter into a transaction in which the Agency will assist in the acquisition of an approximately 6.1 acre parcel of land located at 85 Nicon Court, Hauppauge, New York 11788 (the "**Land**"), the renovation and equipping thereon of two buildings totaling approximately 166,000 square feet (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property including but not limited to racking, construction materials, furniture, fixtures and equipment (the "**Equipment**"; and together with the Land and the Improvements, the "**Facility**"), which Facility will be leased by the Agency to the Company for use as office, manufacturing and warehouse space for the distribution of promotional products (the "**Project**"); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company, in the form of exemptions from sales and use taxes and abatement of real property taxes on the Facility, consistent with the policies of the Agency, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have made a determination for financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "**SEQR Act**" or "**SEQR**"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "**Questionnaire**") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency; and

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, construction, equipping, and operation of the Facility is an "Unlisted" Action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a "significant effect" on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition, construction and equipping of the Facility by the Agency, the subleasing and leasing of the Facility to the Company and the provision of financial

assistance on the Facility pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire, renovate and equip the Facility, and (ii) lease and sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transactions described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company shall agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “**Agency**”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on May 10, 2022, at 2:00 p.m., local time, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application are in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of May 10, 2022.

Assistant Secretary

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency (the “Agency”) on the ___ day of May, 2022, at _____ a.m., local time, at the Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

Tekweld Solutions, Inc., a New York business corporation, on behalf of itself and/or the principals of Tekweld Solutions, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 6.1 acre parcel of land located at 85 Nikon Court, Hauppauge, New York 11788 (the “**Land**”), the renovation and equipping thereon of two buildings totaling approximately 166,000 square feet (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property including but not limited to racking, construction materials, furniture, fixtures and equipment (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company for use as office, manufacturing and warehouse space for the distribution of promotional products (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: May __, 2022

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: John G. Walser
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON
MAY __, 2022

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
(TEKWELD SOLUTIONS, INC. 2022 FACILITY)

1. _____ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

2. The _____ then appointed _____, the _____ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Tekweld Solutions, Inc., a New York business corporation, on behalf of itself and/or the principals of Tekweld Solutions, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the “**Company**”), has applied to the Town of Islip Industrial Development Agency (the “**Agency**”) to enter into a transaction in which the Agency will assist in the acquisition of an approximately 6.1 acre parcel of land located at 85 Nikon Court, Hauppauge, New York 11788 (the “**Land**”), the renovation and equipping thereon of two buildings totaling approximately 166,000 square feet (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property including but not limited to racking, construction materials, furniture, fixtures and equipment (the “**Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility will be leased by the Agency to the Company for use as office, manufacturing and warehouse space for the distribution of promotional products (the “**Project**”). The Facility will be initially owned, operated, and/or managed by the Company.

The Agency will acquire a leasehold interest in the Land and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company. The Agency contemplates that it will provide financial assistance to the Company in connection with the Project and consistent with the policies of the Agency, in the form of exemptions from sales and use taxes and abatement of real property taxes.

4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at _____ a.m./p.m.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on the ____ day of May 2022, at _____ a/p.m., local time, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of May __, 2022.

Assistant Secretary

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR MAY 10, 2022**

AGENDA ITEM #5

TYPE OF RESOLUTION: RESOLUTION TO EXTEND THE
PILOT AGREEMENT

COMPANY: 45 RABRO SOLUTIONS, LLC/TEKWELD
SOLUTIONS, INC.

PROJECT LOCATION: 45 RABRO DRIVE, HAUPPAUGE

JOBS (RETAINED/CREATED): RETAINED - -
CREATE - -

INVESTMENT: \$

Date: May 10, 2022

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at Islip Town Hall, 655 Main Street, Islip, New York, on the 10th day of May, 2022, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider a modification and extension of PILOT benefits and the execution of related loan documents in connection with a certain industrial development facility more particularly described below (45 Rabro Solutions, LLC/Tekweld Solutions, Inc. 2014 Facility)

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY APPROVING THE
MODIFICATION AND EXTENSION OF THE PILOT
BENEFITS OF A CERTAIN INDUSTRIAL DEVELOPMENT
FACILITY FOR 45 RABRO SOLUTIONS, LLC 2014 FACILITY
AUTHORIZING THE EXECUTION AND DELIVERY OF A
LEASE AMENDMENT AND THE EXECUTION AND
DELIVERY OF DOCUMENTS IN CONNECTION
THEREWITH AND APPROVING THE FORM, SUBSTANCE,
EXECUTION AND DELIVERY OF SUCH RELATED
DOCUMENTS

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"), the Town of Islip Industrial Development Agency (the "**Agency**"), was created with the authority and power among other things, to assist with certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency has previously assisted 45 Rabro Solutions, LLC, a limited liability company, organized and validly existing under the laws of the State of New York (the "**Company**") in the (a) the acquisition of an approximately 4.08 acre parcel of land located at 45 Rabro Drive, Hauppauge, New York 11788 (the "**Land**"), the renovation of an approximately 62,000 square foot building located thereon (the "**Improvements**") and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the "**Facility Equipment**"; and, together with the Land and the Improvements, the "**Company Facility**"), which Company Facility is leased by the Agency to the Company and subleased by the Company to Tekweld Solutions, Inc., a business corporation duly organized and validly existing under the laws of the State of New York, having its principal office at 180 Central Avenue, Farmingdale, New York 11735 (the "**Sublessee**") and (b) the acquisition and installation of certain equipment and personal property (the "**Equipment**"), which Equipment is leased by the Agency to the Sublessee for its primary use in the manufacturing, warehousing and distribution of health and beauty type promotional products and the distribution thereof (the Company Facility and the Equipment are collectively referred to herein as the "**Facility**"); and

WHEREAS, the Company leased the Land and Improvements to the Agency pursuant to a certain Company Lease Agreement, dated as of November 1, 2014 (the "**Original Company Lease**"), a memorandum of which was presented to the Suffolk County Clerk's office for recording; and

WHEREAS, the Agency leased the Facility to the Company pursuant to a Lease Agreement, dated as of November 1, 2014 (the "**Original Lease Agreement**"), a memorandum of such Original Lease Agreement was presented to the Suffolk County Clerk's office for recording; and

WHEREAS, the Company agreed to sub-sublease the Company Facility to the Sublessee, pursuant to a certain Sublease Agreement, dated November 1, 2014 (the "**Sublease Agreement**"), by and between the Company, as sublessor and the Sublessee, a memorandum of such Sublease Agreement was presented to the Suffolk County Clerk's office for recording; and

WHEREAS, as a condition and as an inducement for the Agency to enter into and perform the transactions contemplated by the Lease Agreement, the Agency required the Company to enter into a certain Environmental Compliance and Indemnification Agreement, dated as of November 1, 2014 (the "**Environmental Compliance and Indemnification Agreement**"); and

WHEREAS, in connection with the leasing of the Facility, the Agency and the Company entered into a certain Payment-in-Lieu-of-Tax Agreement, dated as of November 1, 2014 (the "**Original PILOT Agreement**"), between the Agency and the Company, which provided for payments in lieu of taxes with respect to the Facility; and

WHEREAS, the Company has now submitted to the Agency, a request to modify and extend the payment-in-lieu-of-tax benefits (the "**PILOT Extension**") and for additional sales tax benefits in connection with additional renovations for the Facility; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have prepared a cost/benefit analysis with respect to the proposed financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing will be annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the request of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Company will agree to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the continued leasing of the Facility by the Agency to the Company; and

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

- (a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.
- (b) The Facility continues to constitute a "project", as such term is defined in the Act.
- (c) Based upon representations of the Company, and its counsel, the Facility and continues to conform with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.
- (d) The Facility and the operations conducted therein do not have a significant effect on the environment, as determined in accordance with Article 8 of the Environmental Conservation Law of the State of New York and the regulations promulgated thereunder.

Section 2. The continued leasing of the Facility by the Agency to the Company, and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved

Section 3. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease and Project Agreement.

Section 4. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 5. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 6. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company agrees to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 7. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on May 10, 2022, with the original thereof on file in my office, and that the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter and of such resolutions set forth therein.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 10th day of May, 2022.

By: _____
Assistant Secretary

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency on the ____ day of May, 2022, at 9:30 a.m., local time, at 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

The Town of Islip Industrial Development Agency (the “**Agency**”) previously assisted 45 Rabro Solutions, LLC, a limited liability company, organized and validly existing under the laws of the State of New York (the “**Company**”) in the (a) the acquisition of an approximately 4.08 acre parcel of land located at 45 Rabro Drive, Hauppauge, New York 11788 (the “**Land**”), the renovation of an approximately 62,000 square foot building located thereon (the “**Improvements**”) and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility is leased by the Agency to the Company and subleased by the Company to Tekweld Solutions, Inc., a business corporation duly organized and validly existing under the laws of the State of New York, having its principal office at 180 Central Avenue, Farmingdale, New York 11735 (the “**Sublessee**”) and (b) the acquisition and installation of certain equipment and personal property (the “**Equipment**”), which Equipment is leased by the Agency to the Sublessee for its primary use in the manufacturing, warehousing and distribution of health and beauty type promotional products and the distribution thereof (the Company Facility and the Equipment are collectively referred to herein as the “**Facility**”). The Facility is owned, operated and/or managed by the Company.

The Company leased the Land and Improvements to the Agency pursuant to a certain Company Lease Agreement, defined as of November 1, 2014 (the “**Original Company Lease**”), a memorandum of which Original Company Lease was to be recorded in the Suffolk County Clerk’s Office.

The Agency leased the Land and the Improvements to the Company pursuant to a certain Lease Agreement, dated as of November 1, 2014 (the “**Original Lease Agreement**”), a memorandum of which Original Lease Agreement was to be recorded in the Suffolk County Clerk’s Office.

In connection with the leasing of the Facility, the Agency and the Company entered into a Payment-in-Lieu-of-Tax Agreement, dated as of November 1, 2014 (the “**Original PILOT Agreement**”), which provided for the Company to make payments in lieu of real property taxes on the Facility.

The Agency and the Company previously entered into a certain Environmental Compliance and Indemnification Agreement dated November 1, 2014 (the “**Original Environmental Compliance Agreement**”).

The Company has requested the Agency’s assistance in connection with the modification and extension of the abatement of real property taxes on the Facility (the “**PILOT Extension**”) and exemptions from sales and use taxes in connection with the renovation of the Facility.

The Agency contemplates that it will provide financial assistance to the Company consistent with the policies of the Agency, in the form of exemptions from sales and use taxes and abatement of real property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the extension of benefits of the proposed Facility.

Dated: May __, 2022

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: John G. Walser
Title: Executive Director

MINUTES OF PUBLIC HEARING HELD ON
MAY __, 2022

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
(45 RABRO SOLUTIONS, LLC/TEKWELD SOLUTIONS INC. 2014 FACILITY)

1. _____ of the Town of Islip Industrial Development Agency (the “**Agency**”) called the hearing to order.

2. The _____ then described the location and nature of the Facility to be financed as follows:

The Town of Islip Industrial Development Agency (the “**Agency**”) previously assisted 45 Rabro Solutions, LLC, a limited liability company, organized and validly existing under the laws of the State of New York (the “**Company**”) in the (a) the acquisition of an approximately 4.08 acre parcel of land located at 45 Rabro Drive, Hauppauge, New York 11788 (the “**Land**”), the renovation of an approximately 62,000 square foot building located thereon (the “**Improvements**”) and the acquisition and installation therein of certain equipment not part of the Equipment (as such term is defined herein) (the “**Facility Equipment**”; and, together with the Land and the Improvements, the “**Company Facility**”), which Company Facility is leased by the Agency to the Company and subleased by the Company to Tekweld Solutions, Inc., a business corporation duly organized and validly existing under the laws of the State of New York, having its principal office at 180 Central Avenue, Farmingdale, New York 11735 (the “**Sublessee**”) and (b) the acquisition and installation of certain equipment and personal property (the “**Equipment**”), which Equipment is leased by the Agency to the Sublessee for its primary use in the manufacturing, warehousing and distribution of health and beauty type promotional products and the distribution thereof (the Company Facility and the Equipment are collectively referred to herein as the “**Facility**”). The Facility is owned, operated and/or managed by the Company.

The Company leased the Land and Improvements to the Agency pursuant to a certain Company Lease Agreement, defined as of November 1, 2014 (the “**Original Company Lease**”), a memorandum of which Original Company Lease was to be recorded in the Suffolk County Clerk’s Office.

The Agency leased the Land and the Improvements to the Company pursuant to a certain Lease Agreement, dated as of November 1, 2014 (the “**Original Lease Agreement**”), a memorandum of which Original Lease Agreement was to be recorded in the Suffolk County Clerk’s Office.

In connection with the leasing of the Facility, the Agency and the Company entered into a Payment-in-Lieu-of-Tax Agreement, dated as of November 1, 2014 (the

“Original PILOT Agreement”), which provided for the Company to make payments in lieu of real property taxes on the Facility.

The Agency and the Company previously entered into a certain Environmental Compliance and Indemnification Agreement dated November 1, 2014 (the **“Original Environmental Compliance Agreement”**).

The Company has requested the Agency’s assistance in connection with the modification and extension of the abatement of real property taxes on the Facility (the **“PILOT Extension”**) and exemptions from sales and use taxes in connection with the renovation of the Facility.

The Agency contemplates that it will provide financial assistance to the Company consistent with the policies of the Agency in the form of exemptions from sales and use taxes and abatement of real property taxes.

3. The hearing officer then opened up the hearing for comments from the floor for or against the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

4. The _____ then asked if there were any further comments and, there being none, the hearing was closed at _____ .m.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the “**Agency**”) on May __, 2022, at __:__ a.m. local time, at the Town of Islip Department of Economic Development, the Office of Economic Development Conference Room, 40 Nassau Avenue, Islip, New York with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of May __, 2022.

Assistant Secretary

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR MAY 10, 2022**

AGENDA ITEM #6

TYPE OF RESOLUTION: RESOLUTION AGREEMENT

COMPANY: COURTHOUSE CORPORATE CENTER, LLC

**PROJECT LOCATION: 300 CARLETON AVE, CENTRAL
ISLIP**

**JOBS (RETAINED/CREATED): RETAINED - -
CREATE - -**

INVESTMENT: \$

Date: May 10, 2022

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at 40 Nassau Avenue, Islip, New York 11751 on the 10th day of May, 2022, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on the assignment and assumption of the Agency’s Courthouse Corporate Center, LLC Facility, the execution and delivery of documents with respect thereto and the sale and assignment of the Facility to Central Islip Courthouse Corporate Center LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY APPROVING THE
ASSIGNMENT AND ASSUMPTION OF A CERTAIN
INDUSTRIAL DEVELOPMENT FACILITY TO CENTRAL
ISLIP COURTHOUSE CORPORATE CENTER LLC, A
NEW YORK LIMITED LIABILITY COMPANY OR
ANOTHER ENTITY FORMED OR TO BE FORMED BY
CENTRAL ISLIP COURTHOUSE CORPORATE CENTER
LLC, OR THE PRINCIPALS THEREOF AS AGENT(S) OF
THE AGENCY FOR THE PURPOSE OF ACQUIRING, THE
FACILITY AND APPROVING THE FORM, SUBSTANCE
AND EXECUTION OF RELATED DOCUMENTS.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as may be amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”), was created with the authority and power, among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency and Courthouse Corporate Center, LLC, a limited liability company duly organized and validly existing under the laws of the State of New York (the “**Original Company**”), have previously entered into a transaction whereby the Agency acquired title to an approximately 11 acre of parcel of land located at 300 Carleton Avenue in Central Islip, Town of Islip, Suffolk County, New York and assisted in the renovation and equipping of an approximately 175,000 square foot building located thereon to be used as an office building for various tenants (the “**Facility**”); and

WHEREAS, the Agency is leasing the Facility to the Original Company pursuant to a certain Lease Agreement, dated as of February 1, 2001, as amended by an Amendment of Lease, dated as of January 1, 2009, as further amended by a Second Amendment of Lease, dated as of January 1, 2018 (collectively, the “**Original Lease Agreement**”), by and between the Agency, as lessor and the Original Company, as lessee, and memoranda of the Lease Agreement, as amended, were recorded in the Suffolk County Clerk’s office; and

WHEREAS, in connection with the leasing of the Facility, the Agency and the Original Company entered into a Second Amended and Restated Payment-in-Lieu-of-Tax Agreement, originally dated as of February 1, 2001, amended and restated as of January 1, 2009, and further amended and restated as of January 1, 2018 (the “**PILOT Agreement**”), which provided for the Original Company to make payments in lieu of real property taxes on the Facility; and

WHEREAS, as a condition and as an inducement for the Agency to enter into and perform the transactions contemplated by the Lease Agreement, the Agency required the Original Company to enter into a certain Environmental Compliance and Indemnification Agreement, dated as of February 1, 2001 (the “**Environmental Compliance and Indemnification Agreement**”); and

WHEREAS, Central Islip Courthouse Corporate Center LLC a limited liability company organized under the laws of the State of New York (the "**Assignee**") has requested the Agency's consent to the assignment by the Original Company of all of its rights, title, interest and obligations under the Original Lease Agreement, the PILOT Agreement and the Environmental Compliance and Indemnification Agreement, and certain other agreements in connection with the Facility to, and the assumption by, the Assignee of all of such rights, title, interest and obligations of the Original Company, and the release of the Original Company from any further liability with respect to the Facility subject to certain requirements of the Agency, all pursuant to the terms of an Assignment, Assumption and Amendment Agreement, to be dated as of May 1, 2022, or such other date as may be determined by the Chairman, Executive Director and counsel to the Agency (the "**Assignment, Assumption and Amendment Agreement**"), by and among the Agency, the Original Company and the Assignee; and

WHEREAS, the Original Lease Agreement will be assigned by the Original Company and assumed by the Assignee, pursuant to a certain Assignment and Assumption of Lease Agreement, to be dated as of May 1, 2022, or such other date as may be determined by the Chairman, Executive Director and counsel to the Agency (the "**Assignment of Lease Agreement**", and, together with the Original Lease Agreement, the "**Lease Agreement**"), by and between the Original Company and the Assignee, and consented to by the Agency; and

WHEREAS, the Agency and the Assignee will enter into such other documents upon advice of counsel, in both form and substance, as may be reasonably required to effectuate the assignment and assumption of the Facility (together with the Assignment, Assumption and Amendment Agreement, and the Assignment of Lease Agreement, collectively, the "**Assignment Documents**"); and

WHEREAS, pursuant to Section 9.3 of the Original Lease Agreement, the Facility may be assigned, in whole or in part, with the prior written consent of the Agency; and

WHEREAS, as security for a Loan or Loans (as such term is defined in the Original Lease Agreement), the Agency and the Assignee will execute and deliver to a lender or lenders not yet determined (collectively, the "**Lender**"), a mortgage or mortgages, and such other loan documents satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably required by the Lender, to be dated a date to be determined, in connection with the financing, any refinancing or permanent financing of the costs of the acquisition, renovation, and equipping of the Facility (collectively, the "**Loan Documents**"); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Assignee, consistent with the policies of the Agency, in the form of: (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$15,050,000 but not to exceed \$17,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$112,875, but not to exceed \$127,500, in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed

\$142,312.50, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency; and

WHEREAS, the Original Company and the Assignee have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the assignment of the Facility from the Original Company to the Assignee and the continued leasing of the Facility by the Agency to the Assignee; and

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility constitutes a "project", as such term is defined in the Act; and

(c) The leasing of the Facility to the Assignee and the provision of financial assistance pursuant to the Act will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, Suffolk County and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act; and

(d) The leasing of the Facility is reasonably necessary to induce the Assignee to maintain and expand its business operations in the State of New York; and

(e) Based upon representations of the Assignee and counsel to the Assignee, the Facility conforms with the local zoning laws and planning regulations of the Town of Islip, Suffolk County and all regional and local land use plans for the area in which the Facility is located; and

(f) It is desirable and in the public interest for the Agency to lease the Facility to the Assignee; and

(g) It is desirable and in the public interest for the Agency to consent to the transfer of the interest in the Facility from the Original Company to the Assignee; and

(h) The Assignment Documents to which the Agency is a party will be effective instruments whereby the Agency, the Assignee and the Original Company will effectuate the assignment and assumption of the Facility; and

(i) The Loan Documents to which the Agency is a party will be effective instruments whereby the Agency and the Assignee agree to secure the loan made to the Assignee by the Lender.

Section 2. The Agency has assessed all material information included in connection with the Assignee's application for financial assistance, including but not limited to, the cost-benefit analysis prepared by the Agency and such information has provided the Agency a reasonable basis for its decision to provide the financial assistance described herein to the Assignee.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) consent to the assignment and assumption of the Facility from the Original Company to and by the Assignee pursuant to the Assignment, Assumption and Amendment Agreement, (ii) execute, deliver and perform the Assignment, Assumption and Amendment Agreement, (iii) consent to the assignment and assumption of the Original Lease Agreement pursuant to the Assignment of Lease Agreement; (iv) execute, deliver and perform the Assignment of Lease Agreement; (v) execute and deliver the other Assignment Documents; (vi) grant a mortgage on and security interest in and to the Facility pursuant to the Loan Documents, and (vii) execute and deliver the Loan Documents to which the Agency is a party.

Section 4. The Agency is hereby authorized to consent to the assignment and assumption of the Facility by the Assignee and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such assignment and assumption are hereby approved, ratified and confirmed.

Section 5. The Agency hereby authorizes and approves the following economic benefits to be granted to the Assignee in connection with the acquisition of the Facility in the form of the continued abatement of real property taxes (as set forth in the PILOT Schedule attached as Exhibit A hereof).

Section 6. The Agency is hereby authorized to execute and deliver the Loan Documents in connection with the financing of the costs of acquiring, renovating and equipping the Facility and any future Loan Documents in connection with any future refinancing or permanent financing of such costs of acquiring, renovating and equipping of the Facility without the need for any further or future approvals of the Agency.

Section 7. The Agency hereby authorizes and approves the following economic benefits to be granted to the Assignee in connection with the acquisition, construction and equipping of the Facility in the form of (i) exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$15,050,000 but not to exceed \$17,000,000, corresponding to mortgage recording tax exemptions presently estimated to be \$112,875, but not to exceed \$127,500, in connection with the financing of the acquisition, renovation and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, renovating and equipping of the Facility, (ii) exemptions from sales and use taxes in an amount not to exceed \$142,312.50, in connection with the purchase or lease of equipment, building materials, services or other personal property with respect to the Facility, and (iii) abatement of real property taxes (as set forth in

the PILOT Schedule attached as Exhibit A hereof), all consistent with the policies of the Agency.

Section 8. The Assignee is hereby notified that it will be required to comply with Section 875 of the Act. The Assignee shall be required to agree to the terms of Section 875 pursuant to the Lease Agreement. The Assignee is further notified that the continued abatements provided pursuant to the Act are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Original Lease Agreement, as assigned.

Section 7. The form and substance of the Assignment, Assumption and Amendment Agreement and the other Assignment Documents, to which the Agency is a party (each in substantially the forms presented to or approved by the Agency and which, prior to the execution and delivery thereof, may be redated and renamed) are hereby approved.

Section 8.

(a) The Chairman, Vice Chairman, Executive Director or any member of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Assignment, Assumption and Amendment Agreement and the other Assignment Documents to which the Agency is a party, in the form the Chairman, Vice Chairman, Executive Director, or any member of the Agency shall approve, and such other related documents as may be, in the judgment of the Chairman, Vice Chairman, Executive Director, or any member and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by Chairman, Vice Chairman, Executive Director, or any member of the Agency shall constitute conclusive evidence of such approval.

(b) The Chairman, Vice Chairman, Executive Director or any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional Authorized Representatives of the Agency (as defined in and pursuant to the Original Lease Agreement).

Section 9. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 10. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on May 10, 2022, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 10th day of May, 2022.

By: _____
Assistant Secretary

EXHIBIT A

PILOT Schedule

Schedule for Payments-In-Lieu-of-Taxes: Town of Islip, (including any existing incorporated village and any village which may be incorporated after the date hereof, within which the Facility is wholly or partially located), Central Islip School District, Suffolk County and Appropriate Special Districts

Property Address: 320 Carleton Avenue, Central Islip, New York 11722

Tax Map No.: District: 0500 Section: 207.00 Block: 01.00 Lot: 003.042

Payment

Tax Year	Payment
2022-2023	\$631,111.93
2023-2024	\$656,356.40
2024-2025	\$682,610.66
2025-2026	\$709,915.06
2026-2027	\$738,311.69
2027-2028	\$767,844.16
2028-2029	\$789,557.93
2029-2030	\$830,500.25
2030-2031	\$863,720.26
2031-2032	\$898,269.07
2032-2033	\$934,199.83
2033-2034	\$971,567.82

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR MAY 10, 2022**

AGENDA ITEM #7

TYPE OF RESOLUTION: RESOLUTION AGREEMENT

COMPANY: ADVANCED SUPPLEMENTS, LLC

**PROJECT LOCATION: 131 HEARTLAND BLVD,
EDGEWOOD**

**JOBS (RETAINED/CREATED): RETAINED - -
CREATE - -**

INVESTMENT: \$

Date: May 10, 2022

At a meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), held at 40 Nassau Avenue, Islip, New York 11751 on the 10th day of May, 2022 the following members of the Agency were:

Present

Excused Absence:

Also Present

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the transfer of the ownership of membership interests in J4SF Properties LLC in connection with a certain industrial development facility more particularly described below (J4SR Properties LLC/Advanced Supplements LLC 2015 Facility) and the continued leasing of the facility to J4SR Properties LLC for further subleasing to Advanced Supplements LLC.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT
AGENCY CONSENTING TO THE TRANSFER OF OWNERSHIP OF J4SR
PROPERTIES LLC TO PANNA NAHAR AND TO THE CONTINUED
LEASING OF THE FACILITY TO J4SR PROPERTIES LLC FOR
FURTHER SUBLEASING TO ADVANCED SUPPLEMENTS LLC.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as may be amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”) was created with the authority and power, among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency previously agreed to assist in the acquisition of an approximately 3.0 acre parcel of land located at 131 Heartland Boulevard, Edgewood, New York 11717 (the “**Land**”), the renovation of an approximately 35,000 square foot building located thereon (the “**Improvements**”), and the acquisition and installation therein of certain equipment and personal property (the “**Facility Equipment**”; and together with the Land and the Improvements, the “**Facility**”), which Facility is leased and subleased by the Agency to J4SR Properties LLC, a New York limited liability company (the “**Company**”) (collectively, the “**Project**”); and

WHEREAS, the Agency acquired a leasehold interest in the Land and the Improvements pursuant to a certain Company Lease Agreement, dated as of March 1, 2015, as amended by a certain Amendment of Company Lease Agreement, dated as of March 1, 2016 (collectively, the “**Company Lease**”), by and between the Company and the Agency; and

WHEREAS, the Agency presently subleases and leases the Facility to the Company pursuant to a certain Lease Agreement, dated as of March 1, 2015, as amended by a certain Amendment of Lease Agreement, dated as of March 1, 2016 (collectively, the “**Original Lease Agreement**”), as amended by a certain Amendment, Modification and Release Agreement, dated as of March 1, 2021 (the “**Amendment Agreement**”; and together with the Original Lease Agreement, the “**Lease Agreement**”), by and between the Agency, as lessor, and the Company, as lessee; and

WHEREAS, the Company is currently sub-subleasing the Facility to Advanced Supplements LLC (the “**Sublessee**”) pursuant to a certain Lease Agreement, dated as of March 1, 2021 (the “**Sublease Agreement**”), by and between the Company, as sublessor and the Sublessee, as sublessee; and

WHEREAS, the Company is 100% owned and managed by Christian Peterson, an individual (the “**Sole Member**”); and

WHEREAS, pursuant to Section 8.3 of the Lease Agreement, the Company may not transfer ownership of the Company without the prior written consent of the Agency; and

WHEREAS, Panna Nahar, an individual ("**Panna Mahar**"), has now applied to the Agency for the Agency's consent to the acquisition by Panna Nahar from the Sole Member, of up to one hundred percent (100%) interest in the Company (the "**Transfer of Ownership**"); and

WHEREAS, the Facility will continue to be owned by the Company and managed and operated by the Sublessee, the Company will continue to be owned and managed by the Sole Member; and

WHEREAS, the Agency will consent to the Transfer of Ownership of the Company pursuant to this resolution and a certain Consent of Agency to Change in Ownership, dated as of May 1, 2022 or such other date as the Chairman, the Executive Director or the Deputy Executive Director of the Agency and counsel to the Agency shall agree (the "**Consent**"); and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facilities and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York;

WHEREAS, the Company, the Sublessee and Panna Nahar have agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transactions contemplated by the Transfer of Ownership and the continued leasing and sub-subleasing of the Facility by the Agency to the Company.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility continues to constitute a "project", as such term is defined in the Act; and

(c) The Transfer of Ownership will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip and the State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(d) The Transfer of Ownership is reasonably necessary to induce the Company to maintain and expand its business operations in the State of New York; and

(e) Based upon representations of the Company, the Sublessee and counsel to the Company and the Sublessee, the Facility continues to conform with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located; and

(f) It is desirable and in the public interest for the Agency to consent to the Transfer of Ownership; and

(g) The Consent will be an effective instrument whereby the Agency will provide its consent to the transfer of ownership of the Company, including its interests in the Facility, to Panna Nahar.

Section 2. In consequence of the foregoing, the Agency hereby determines to: (i) consent to the Transfer of Ownership, (ii) execute, deliver and perform the Consent, and (iii) execute, deliver and perform such related documents as may be, in the judgment of the Chairman, Vice Chairman, Executive Director, Deputy Executive Director or counsel to the Agency, necessary or appropriate to effect the transactions contemplated by this resolution.

Section 3. Subject to the provisions of this resolution, the Lease Agreement and the Consent, the Agency hereby consents to the Transfer of Ownership and to do all things necessary or appropriate for the accomplishment thereof, and all acts heretofore taken by the Agency with respect to such Transfer of Ownership are hereby approved, ratified and confirmed.

Section 4.

(a) Subject to the provisions of this resolution and the Lease Agreement, the Chairman, Executive Director, Deputy Executive Director, and all other members of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Consent and such documents as may be, in the judgment of the Chairman and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the "**Agency Documents**"). The execution thereof by the Chairman, Executive Director, Deputy Executive Director, or any member of the Agency shall constitute conclusive evidence of such approval; and

(b) The Chairman, Executive Director, Deputy Executive Director, and any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional authorized representatives of the Agency.

Section 5. Subject to the provisions of this resolution and the Lease Agreement, the officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 6. Any expenses incurred by the Agency with respect to the transactions contemplated herein shall be paid by the Company, the Sublessee and Panna Nahar. The Company, the Sublessee and Panna Nahar agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency

and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 7. This resolution shall take effect immediately.

ADOPTED: May 10, 2022

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

I, the undersigned Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “**Agency**”), including the resolutions contained therein, held on the 10th day of May, 2022, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 10th day of May, 2022.

By: _____
Assistant Secretary

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Resource Recovery Agency Board.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Marty Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



ISLIP RESOURCE RECOVERY AGENCY
May 10, 2022

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the Minutes for the April 5, 2022 Agency Board Meeting.
3. Resolution authorizing the President to execute a Collective Bargaining Agreement between the Agency's Collection Unit and the Teamsters Local 237, for the period January 1, 2022 through December 31, 2026.
4. Other Business
5. Adjournment



ISLIP RESORCE RECOVERY AGENCY

April 5, 2022

On a motion of Councilperson O'Connor, seconded by Councilperson Cochrane and unanimously approved, a meeting of the Islip Resource Recovery Agency was convened at 6:18 p.m. in the Town Board Room of Islip Town Hall, 655 Main Street, Islip, NY 11751. A Quorum was present for this Agency Board Meeting.

DIRECTORS PRESENT

Angie M. Carpenter
Mary Kate Mullen
James P. O'Connor
Jorge Guadròn
John C. Cochrane, Jr.

OFFICERS PRESENT

Martin Bellew, President
Linda Bunde, Secretary

On a motion of Councilperson Mullen, seconded by Councilperson Guadròn and unanimously approved, the minutes from the March 8, 2022 Agency Board Meeting were approved.

On a motion of Councilperson Cochrane, seconded by Councilperson O'Connor and unanimously approved, a resolution was passed authorizing the president to enter in contract with Intricate Tech. Solutions, Ltd., for HVA Improvement at the Islip Multi-Purpose Recycling Facility.

There being no further business to come before the Board, the meeting was adjourned on a motion of Councilperson Cochrane, seconded by Councilperson Mullen, and unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Linda Bunde".

Linda Bunde
Secretary

**ISLIP RESOURCE RECOVERY AGENCY
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the President to execute a Collective Bargaining Agreement between the Agency's Collection Unit and the Teamsters Local 237, for the period January 1, 2022 through December 31, 2026

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Islip Resource Recovery Agency
 2. Site or Location affected by resolution: _____
 3. Cost:
 1. As of January 1, 2022 – a 2% increase
 2. As of January 1, 2023 – a 2% increase
 3. As of January 1, 2024 – a 2% increase
 4. As of January 1, 2025 – a 2% increase
 5. As of January 1, 2026 – a 2.5% increase
 4. Budget Line: ZR01
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of President/Department Head Sponsor

4/26/22

Date

**RESOLUTION AUTHORIZING THE PRESIDENT TO EXECUTE THE
MEMORANDUM OF UNDERSTANDING BETWEEN THE AGENCY'S COLLECTION
UNIT AND THE TEAMSTERS LOCAL 237, INCORPORATING THE TERMS OF A
NEW LABOR AGREEMENT, FOR THE PERIOD JANUARY 1, 2022 THROUGH
DECEMBER 31, 2026**

WHEREAS, Negotiations have been completed between the Agency's management and Teamsters Local 237, the labor union which represents the employees within the Agency's Collection Unit; and

WHEREAS, a *Memorandum of Understanding (MOU)* has been reached incorporating the Terms of a new Labor Agreement, which is effective January 1, 2022 through December 31, 2026; and

WHEREAS, the members of the Collective Bargaining Unit have voted to ratify the terms as set forth before them; and

WHEREAS, the salary increases for the five (5) year Contract will be set as follows; and

1. As of January 1, 2022 – a 2% increase
2. As of January 1, 2023 – a 2% increase
3. As of January 1, 2024 – a 2% increase
4. As of January 1, 2025 – a 2% increase
5. As of January 1, 2026 – a 2.5% increase

WHEREAS, the above-referenced salary increases have been reflected in the recommended Budget of the Collection unit; and

WHEREAS, other changes in the Labor Agreement were agreed to and are reflected in the *Memorandum of Understanding*; and

WHEREAS, the Agency's President recommends that the Labor Agreement be executed; now

THEREFORE, on a motion of _____ seconded by, _____ be it hereby

RESOLVED, that the President is authorized to execute the Labor Agreement effective January 1, 2022, based upon the terms set forth in the *Memorandum of Understanding*.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to execute a renewal License agreement
for one parcel of Town-owned Bay Bottom land for the purpose of
Shellfish Cultivation in the Great South Bay.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

RESOLUTION AUTHORIZING THE SUPERVISOR TO RENEW A LICENSE AGREEMENT FOR ONE (1) PARCEL OF TOWN-OWNED BAY BOTTOM LAND, FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY, AS OUTLINED IN "APPENDIX A"

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or Location affected by resolution: Town Owned Bay Bottom in the Great South Bay Parcel Ax5-1.75 Acres
 3. Cost: N/A
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4/26/22

Date

May 10, 2022
Item # _____

AUTHORIZING THE SUPERVISOR TO RENEW A LICENSE AGREEMENT FOR ONE (1) PARCEL OF TOWN-OWNED BAY BOTTOM LAND, FOR THE PURPOSE OF SHELLFISH CULTIVATION IN THE GREAT SOUTH BAY, AS OUTLINED IN "APPENDIX A"

WHEREAS, the Town of Islip owns underwater land in the Great South Bay (GSB) which has historically produced substantial quantities of shellfish, including clams, scallops and oysters; however, the GSB has recently seen a steady significant decline in the shellfish harvest; and

WHEREAS, the Town of Islip established a Bay Bottom Licensing Program in 2009 for those individuals having experience in shellfish cultivation, with the intent of promoting the overall health of the Great South Bay's Ecosystem; and

WHEREAS, the Town of Islip Department of Environmental Control has a License Agreement with the License holder outlined in "Appendix A" that has expired; and

WHEREAS, per the License Agreement, the License holder outlined in "Appendix A" would like to exercise the option for one five (5) year renewal;

WHEREAS, "Appendix A" of this Resolution contains the name(s) of the Licensee for the next phase of the program;

NOW, THEREFORE, on motion of Councilperson _____
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute a Renewal License Agreement for the Town's Bay Bottom Leasing Program based upon joint Departmental recommendations, as set forth in "Appendix A", with said License Renewal having a term of five (5) years; with an annual rent of \$750.00 per acre, and a security deposit of \$150.00 per acre, beginning on the commencement date of the License.

UPON A VOTE being taken, the result was _____.

"Appendix A"

Licensee Name	Parcel ID	Size of Parcel
Kevin Conway (Great South Bay Oyster Farm)	Ax5	1.75 acres

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a Change Order for Payment to Island Structure Engineers, PC for additional engineering services required as a result of various design changes in the construction of the new Animal Shelter.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE A CHANGE ORDER FOR PAYMENT TO ISLAND STRUCTURES ENGINEERS, PC. FOR ADDITIONAL ENGINEERING SERVICES REQUIRED AS A RESULT OF DESIGN CHANGES NECESSARY TO CLOSE OUT CONSTRUCTION THE OF NEW ANIMAL SHELTER

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Residents
 2. Site or Location affected by resolution: Islip Animal Shelter & Adopt a Pet Center
 3. Cost: \$16,150
 4. Budget Line: Capital TBD
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-

Maith Bellen
Signature of Commissioner/Department Head Sponsor

4/26/22
Date

May 10, 2022
Resolution # _____

AUTHORIZING THE SUPERVISOR TO EXECUTE A CHANGE ORDER FOR PAYMENT TO ISLAND STRUCTURES ENGINEERS, PC. FOR ADDITIONAL ENGINEERING SERVICES REQUIRED AS A RESULT OF DESIGN CHANGES NECESSARY TO CLOSE OUT CONSTRUCTION THE OF NEW ANIMAL SHELTER

WHEREAS, the Agency owns and operates the Town of Islip Animal Shelter; and

WHEREAS, by resolution dated 10/24/17, the Town Board awarded a contract to Island Structures Engineering, P.C., for Professional Architecture and Engineering Services and Construction Management necessary for the permitting and construction of a new 17,000 sq. ft. (Approx) Animal Shelter to be located at the Town's DPW Yard on Carleton Avenue, Central Islip, New York; and

WHEREAS, in an effort to close out this project, Island Structures performed additional engineering and design services; and

WHEREAS, on April 12, 2022 Island Structures submitted an invoice for said services; and

WHEREAS, upon review of the invoice, the DEC Commissioner finds it reasonable and fair and recommends approval for payment for the additional work;

NOW THEREFORE, on a motion of _____ seconded by _____, be it hereby

RESOLVED that the Supervisor authorize a Change Order in the amount of \$16,150 for payment to Island Structures Engineering, P.C., located at 319 Sunrise Highway, West Islip, NY for Additional Professional Engineering Services required as a result of various design changes necessary to close out construction of the new Animal Shelter.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement with Sixto Portilla to provide an Oyster Gardening Program at Islip Town Hall West.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorizing the supervisor to enter into an agreement with Sixto Portilla to provide an oyster gardening program for 2022. Sixto Portilla will provide oyster gardening instruction from May 2022 until April 2023: Two (3) classroom seminars at Islip Town Hall West, one (1) "hands-on" tour of the Shellfish Culture Facility and continuous in the field training in the Great South Bay. The fees for the series of classes are as follows: Adults (18yrs and older) \$475.00, Students (college included) \$375.00 and Teachers \$375.00. This program is self-sustaining. The total minimum revenue will be \$70.00 and the maximum revenue will be \$2,250. Compensation for said services to the Town of Islip will be 20% of the total revenue. Dates are subject to change and at the discretion of the Town of Islip Department of Environmental Control.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Sixto Portilla
 2. Site or Location affected by resolution: Town owned 401 Main Street, Islip, NY 11751 and Town Owned Shellfish Cultivation Facility 333 Bayview Avenue, East Islip, NY 11730
 3. Cost: No cost to Town of Islip
 4. Budget Line: N/A
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-

Math Beller

Signature of Commissioner/Department Head Sponsor

4/26/22
Date

May 10, 2022
Reso # _____

AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH SIXTO PORTILLA TO PROVIDE AN OYSTER GARDENING PROGRAM FOR 2022.

WHEREAS, the Town of Islip (the "Town") owns underwater land in the Great South Bay (GSB) which has historically produced substantial quantities of shellfish, including clams, scallops and oysters; however, the GSB has recently seen a steady significant decline in the shellfish harvest; and

WHEREAS, the Town of Islip established a Shellfish Culture Facility and a Bay Bottom Licensing Program with the intent of promoting the overall health of the Great South Bay's Ecosystem; and

WHEREAS, the Town of Islip, Department of Environmental Control desires to provide access to Oyster Gardening instruction to the public; and

WHEREAS, the Town of Islip is desirous of entering into a year Agreement with Sixto Portilla, Ph.D., who has the required skills, background and existing infrastructure to provide an instruction program to the public; and

WHEREAS, the fees for classes will range from \$375.00 to \$475.00 per an individual and the Town will receive 20% of the total revenues of the program not to be less than \$70.00 and not to exceed \$2,250.00; and

WHEREAS, "*Appendix A*" of this Resolution contains the Curriculum Vitae of Sixto Portilla, Ph.D.;

NOW, THEREFORE, on motion of Councilperson _____
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute an Agreement with Sixto Portilla, Ph.D. to provide Oyster Gardening instruction from May 2022 until April 2023, for classes that will range from \$375.00 to \$475.00 per an individual with the Town receiving 20% of the total revenues of the program, the form and content of which shall be subject to the approval of the Town Attorney.

UPON A VOTE being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board authorization to clean up or secure certain properties in the
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Taryn Jewell, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town Board Meeting

Tuesday, May 10, 2022 at 2:00 pm

1) 14 Dekalb Avenue, Brentwood	0500-052.00-01.00-066.000	CU
2) 504 Rockaway Street, West Islip	0500-362.00-02.00-094.000	BC
3) 589 Spruce Avenue, Sayville	0500-279.00-03.00-059.000	CU

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 14 Dekalb Avenue, Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 14 Dekalb Avenue, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

4/26/2022
Date

May 10, 2022

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 14 Dekalb Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-052.00-01.00-066.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Estate of Mary T. Dooley, and also upon Fay Servicing, and also upon Safeguard Properties Management LLC, and also upon Caliber Home Loans, by Certified Mail, Return Receipt requested on April 26, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to May 10, 2022; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on April 26, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to May 10, 2022, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, May 10, 2022, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
052.00-01.00-066.000.

UPON a vote being taken, the result was:

(G: Clean Up - 14 Dekalb Avenue, Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 504 Rockaway Street, West Islip, NY 11795.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 504 Rockaway Street, West Islip, NY 11795
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

5/10/2022
Date

May 10, 2022

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 504 Rockaway Street, West Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, an unsecure in-ground pool, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, George L. Pjura, by Registered Mail, Return Receipt Requested on April 26, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to May 10, 2022; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on April 26, 2022, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to May 10, 2022; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on May 10, 2022, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, the in-ground pool must be secured and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-362.00-02.00-094.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 504 Rockaway Street, West Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 589 Spruce Avenue, Sayville, NY 11782.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 589 Spruce Avenue, Sayville, NY 11782
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Taryn L Jewell
Signature of Commissioner/Department Head Sponsor

4/26/2022
Date

May 10, 2022

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 589 Spruce Avenue, Sayville, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-279.00-03.00-059.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, John S. Hughes, and also upon Bethpage Federal Credit Union, by Certified Mail, Return Receipt requested on April 26, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to May 10, 2022; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on April 26, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to May 10, 2022, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, May 10, 2022, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-279.00-03.00-059.000.

UPON a vote being taken, the result was:

(G: Clean Up - 589 Spruce Avenue, Sayville)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on April 14, 2022 for Parks, Recreation and Cultural Affairs approved by Commissioner/Department Head

Jonathan Stocker and Comptroller _____ : at the Town Board Meeting on

5/10/22, on a motion by Councilperson _____, seconded by Councilperson _____,

it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Increase</u> <u>Account Number</u>	<u>Amount</u>
Property Repair- RR Station	A.1670.44111	\$ 28,210.00	Appropriated Fund Balance	A..1002.09	\$ 28,210.00

\$ 28,210.00

\$ 28,210.00

Justification: Funds needed for snow removal at Railroad stations during winter 2022

Upon a vote being taken, the result v Comptroller

DISTRIBUTION

Town Clerk

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

sfers
 approved by C
 ed by Councilp

Decrease

Increase

[illegible]

Upon a vote being taken, the result was _____

Date _____

Town Clerk

Comptroller

Department Head

Journal Entry Number

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on 4/1/22 for (department) DEC approved by Commissioner/Department Head
(print name & sign) Greg Hancock and Comptroller Joseph Ludwig : at the Town Board Meeting on
(date) _____, on a motion by Councilperson _____, seconded by Councilperson _____,
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below.

Increase			Decrease		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Other Equip.	A. 3510.22500	560.00	Medical Supplies	A.3510.41185	560.00

COMPTROLLER'S OFFICE
ISLIP, NEW YORK
2022 MAR 35 PM 12:11

560.00

560.00

Justification: Mobile LED exam light

Upon a vote being taken, the result was _____.

Date _____.

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

TOWN OF ISLIP
Resolution Authorizing Appropriation Transfers

Resolution prepared on April 28, 2022 for (department) Youth Bureau approved by Commissioner/Department Head
(print name & sign) Tim Mare and Comptroller _____
(date) _____, on a motion by Councilperson _____, seconded by Councilperson _____
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

<u>Increase</u>			<u>Increase</u>		
<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
YES Contracts	A.3840.08	2,448,350.00	YES Contracts	A.7311.44905	2,448,350.00

2,448,350.00

2,448,350.00

Justification: These funds will augment existing programs and are required for processing payroll to the end of 2022 for the following executed grants.
Please see attached memo for explanation. Also, attached are the award letters to the mentioned grants.

Upon a vote being taken, the result was _____

Date _____

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number _____

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BIDS TO BE AWARDED
MAY 10, 2022

- | | | |
|----|--|--|
| 1. | 2022 or NEWER CHASSIS, 10.5' GALION STAINLESS STEEL DUMP BODY, CUSTOM LOW MOUNT HITCH, 10' STAINLESS STEEL MATERIAL SPREADER, 10' SNOW PLOW AND CENTRAL HYDRAULICS | -Trux, Inc. |
| 2. | 4X4 WHEEL DRIVE DUEL ENGINE CAB FORWARD CHASSIS WITH 18 FOOT RUNWAY BROOM | -Trius, Inc. |
| 3. | 2023 or NEWER MACK GRANITE GR64FT. TRACTOR (OR EQUAL) | -Gabrielli Truck
SALES, LTD |
| 4. | PRINTING OF LETTERHEAD & ENVELOPES | -MJB Printing Corp.
d/b/a MOD Printing
-Words of Life
Printing, Inc.
-Matt Industries, Inc.
d/b/a Dupli
Envelope &
Graphics, Inc. |

NO: 1 2022 or NEWER CHASSIS, 10.5' GALION STAINLESS STEEL DUMP BODY,
CUSTOM LOW MOUNT HITCH, 10' STAINLESS STEEL MATERIAL SPREADER,
10' SNOW PLOW AND CENTRAL HYDRAULICS

BID PRICE: 1. \$206,291.00/ea. (2022 or Newer Chassis, etc.)

OPTIONS:

1. \$18,175.00/ea. (4-Wheel Drive)

2. \$20,893.00/ea. (10' Reversible Trip Blade Snow Plow)

3. \$30,777.00/ea. (10' Stainless Steel Material Spreader)

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE: March 9, 2022 (1st Advertisement)

March 30, 2022 (2nd Advertisement)

BUDGET ACCOUNT NUMBER: Heavy Equipment

ANTICIPATED EXPENDITURE: \$1,000,000.00/over 3 years

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Highway use, snow removal & cleanup of storm debris.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

NO: 2

4X4 WHEEL DRIVE DUAL ENGINE CAB FORWARD CHASSIS
WITH 18 FOOT RUNWAY BROOM

BID PRICE: Various Prices as per Bid Items A through D

LOWEST RESPONSIBLE BIDDER: Trius, Inc.

COMPETITIVE BID: March 23, 2022

BUDGET ACCOUNT NUMBER: F95 5611.3-7181

ANTICIPATED EXPENDITURE: \$685,000.00

DEPARTMENT: Aviation & Transportation

JUSTIFICATION OF NEED: Used for snow removal at Long Island

MacArthur Airport.

NO: 3

2023 OR NEWER MACK GRANITE GR64FT. TRACTOR (OR EQUAL)

BID PRICE: 1. \$184,969.00/ea. (tractor)
2. 27%/disc. (parts)
3. \$175/hr. (labor)

LOWEST RESPONSIBLE BIDDER: Gabrielli Truck Sales LTD

COMPETITIVE BID: Yes – April 6, 2022

BUDGET ACCOUNT NUMBER: H22 8172.3-2302

ANTICIPATED EXPENDITURE: \$369,938.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Replace old trucks. Needed to process/deliver
recyclables and other material.

NO: 4

PRINTING OF LETTERHEAD & ENVELOPES

BID PRICE: Various Prices as per Bid Items #1 through 9

LOWEST RESPONSIBLE BIDDERS: MJB Printing Corp., d/b/a MOD Printing
items# 1,2,3,4 (1,000-5,000), 5 (2,000-5000)
6 (2,000/4,000/5,000),7,8,9

Words of Life Printing Inc. – items #5 (500/
1,000), 6 (500/1,000/3,000)

Matt Industries, Ind., d/b/a Dupli Envelope
& Graphics, Inc. – item #4 (500)

COMPETITIVE BID: Yes – March 30, 2022

BUDGET ACCOUNT NUMBER: Various Town Accounts

ANTICIPATED EXPENDITURE: \$125,000.00

DEPARTMENT: Purchasing

JUSTIFICATION OF NEED: To provide letterhead and envelopes to Town offices.

PLEASE NOTE: In instances where the low dollar bidder was not recommended
they did not bid according to specifications or stated 'limited supply'.

(See as asterisked prices on price pages).

NO: 1 2022 or NEWER CHASSIS, 10.5' GALION STAINLESS STEEL DUMP BODY,
CUSTOM LOW MOUNT HITCH, 10' STAINLESS STEEL MATERIAL SPREADER,
10' SNOW PLOW AND CENTRAL HYDRAULICS

BID PRICE: 1. \$206,291.00/ea. (2022 or Newer Chassis, etc.)

OPTIONS:

1. \$18,175.00/ea. (4-Wheel Drive)
2. \$20,893.00/ea. (10' Reversible Trip Blade Snow Plow)
3. \$30,777.00/ea. (10' Stainless Steel Material Spreader)

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE: March 9, 2022 (1st Advertisement)
March 30, 2022 (2nd Advertisement)

BUDGET ACCOUNT NUMBER: Heavy Equipment

ANTICIPATED EXPENDITURE: \$1,000,000.00/over 3 years

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Highway use, snow removal & cleanup of storm debris.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced only one (1) responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of 2022 or NEWER CHASSIS, 10.5' 304 GALION STAINLESS STEEL DUMP BODY, CUSTOM LOW MOUNT HITCH, 10' STAINLESS STEEL MATERIAL SPREADER, 10' SNOW PLOW AND CENTRAL HYDRAULICS, CONTRACT #322-255; and

WHEREAS, the bid was advertised twice and opened on March 30, 2022; and

WHEREAS, Trux, Inc., 1365 Lakeland Ave., Bohemia, NY 11716 submitted the only bid for this contract; and

WHEREAS, Trux, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of

seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trux, Inc. in the amount of: 1. \$206,291.00/ea. (2022 or Newer Chassis, etc.); OPTIONS:
1. \$18,175.00/ea. (4-Wheel Drive); 2. \$20,893.00/ea. (10' Reversible Trip Blade Snow Plow);
3. \$30,770.00/ea. (10' Stainless Steel Material Spreader) for three (3) years from date of award with the Town's option to renew for one (1) year under the same terms and conditions.

Upon a vote being taken, the result was:

CUSTOM LOW MOUNT HITCH, 10' STAINLESS
STEEL MATERIAL SPREADER, 10' SNOW PLOW
& CENTRAL HYDRAULICS

CONTRACT # 322-255

DATE: MARCH 30, 2022

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # Heavy Equipment ESTIMATED AMOUNT \$1,000,000.00/over 33yrs.

(THIS BID WAS ADVERTISED TWICE)

TRUCK KING
2222 SMITHTOWN AVE
RONKONKOMA NY 11779

SYOSSET TRUCK INC
1561 STEWARD AVENUE
WESTBURY NY 11590

TRUX INC
1365 LAKELAND AVE
BOHEMIA NY 11716

award- items #1, OPTIONS - #1,2,3
SEE ATTACHED SHEET

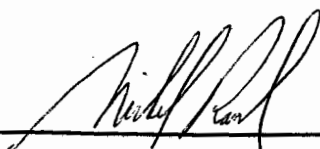
JACK DOHENY
80 SWEENEYDALE AVE
BAY SHORE NY 11706

GABRIELLI MACK
3200 HORSEBLOCK RD
MEDFORD NY 11763

SUFFOLK COUNTY BRAKE
862 LINCOLN AVE
BOHEMIA NY 11716

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:


MICHAEL RAND
DIRECTOR


BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

2022 or NEWER CHASSIS, 10.5' 304 GALION	TRUX INC.
STAINLESS STEEL DUMP BODY, CUSTOM LOW	
MOUNT HITCH, 10' STAINLESS STEEL MATERIAL	
SPREADER, 10' SNOW PLOW AND CENTRAL	
HYDRAULICS	
CONTRACT #322-255	
ITEM #	
1. 2022 or NEWER CHASSIS, ETC.	\$206,291.00/ea.
OPTIONS	
1. 4-WHEEL DRIVE	\$18,175./ea.
2. 10' REVERSIBLE TRIP BLADE SNOW PLOW	\$20,893./ea.
3. 10' STAINLESS STEEL MATERIAL SPREADER	\$30,770./ea.

s/2022 or newr dump body, etc. 2022 tab

NO: 2 4X4 WHEEL DRIVE DUAL ENGINE CAB FORWARD CHASSIS
WITH 18 FOOT RUNWAY BROOM

BID PRICE: Various Prices as per Bid Items A through D

LOWEST RESPONSIBLE BIDDER: Trius, Inc.

COMPETITIVE BID: March 23, 2022

BUDGET ACCOUNT NUMBER: F95 5611.3-7181

ANTICIPATED EXPENDITURE: \$685,000.00

DEPARTMENT: Aviation & Transportation

JUSTIFICATION OF NEED: Used for snow removal at Long Island
MacArthur Airport.

WHEREAS, the Town solicited competitive bids for the purchase of 4X4 WHEEL DRIVE DUAL ENGINE CAB FORWARD CHASSIS WITH 18 FOOT RUNWAY BROOM, CONTRACT #322-218; and

WHEREAS, on March 23, 2022 sealed bids were opened and Trius, Inc., 458 Johnson Avenue, P O Box 158, Bohemia, NY 11716 submitted the apparent low dollar bid; and

WHEREAS, Trius, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trius, Inc. in the amount of: A. \$672,996.00/ea. (Chassis); B. Options: 1. \$2,980.00/ea. (ICOM Radio Installed); 2. \$6,312.00/set (1 set Brooms Steel Cores); 3. \$1,715.0/ea. (Motorola Radio Installed); 4. \$55,494.00 (Five (5) year Manufacturer's Warranty); C. List +15% (Parts Discount); D. \$140.00/hr. (Labor) for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

4x4 WH. DRIVE DUAL ENG.
CAB FORWARD CHASSIS w/18'
RUNWAY BROOM

CONTRACT # 322-218

DATE: MARCH 23, 2022

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # F95 5611.3-7181 ESTIMATED AMOUNT \$685,000.00

TRIOUS INC
458 JOHNSON AVENUE
BOHEMIA NY 11716

SEE ATTACHED SHEET
award - items AA - D

M-B COMPANIES INC
1200 PARK STREET
CHILTON WI 53014

VIKING GIVES
24331 MILL STREET
HARRISVILLE NY 13648

BEYER BROTHERS
109 BROAD AVE
FAIRVIEW NJ 07022

SEE ATTACHED SHEET

NOT LICENSED IN NEW YORK STATE

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER S. LAROSE ARKEN CONCURS.

SIGNED BY:


MICHAEL RAND
DIRECTOR


BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

4X4 ALL WH. DRIVE DUEL ENGINE CAB	TRIUS, INC	BEYER BROS.
FORWARD CHASSIS W/18 FT. RUNWAY		
BROOM, CONTRAT #322-218		
ITEM #		
A. PRICE	\$672,996.00/ea.	\$810,000.00/ea.
B. OPTIONS		
1. ICOM Radio Installed	\$2,980.00/ea.	\$3,181.25/ea.
2. 1 set Brooms Steel Cores	\$6,312.00/set	\$21,994.00/set
3. Motorola Radio Installed	\$1,715.00/ea.	\$3,701.25/ea.
4. Five (5) year Manufacturer's Warranty	\$55,494.00	\$32,739.00/ea.
C. PARTS DISCOUNT	List +15%	20%
D. LABOR RATE	\$140.00/hr.	\$182.00/hr.

s/cab forward chassis with 18 ft.
runway broom 2022 tab

NO: 3 2023 OR NEWER MACK GRANITE GR64FT. TRACTOR (OR EQUAL)

BID PRICE: 1. \$184,969.00/ea. (tractor)
 2. 27%/disc. (parts)
 3. \$175/hr. (labor)

LOWEST RESPONSIBLE BIDDER: Gabrielli Truck Sales LTD

COMPETITIVE BID: Yes – April 6, 2022

BUDGET ACCOUNT NUMBER: H22 8172.3-2302

ANTICIPATED EXPENDITURE: \$369,938.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Replace old trucks. Needed to process/deliver
recyclables and other material.

WHEREAS, the Town solicited competitive bids for the purchase of 2023 or NEWER MACK GRANITE GR64FT. TRACTOR (OR EQUAL), CONTRACT # 422-251; and

WHEREAS, on April 6, 2022 sealed bids were opened and Gabrielli Truck Sales, LTD, 153-20 S Conduit Ave., Jamaica, NY 11434 submitted the apparent low dollar bid; and

WHEREAS, Gabrielli Truck Sales, LTD has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Gabrielli Truck Sales, LTD in the amount of: 1. \$184,969.00/ea. (tractor); 2. 27%/disc. (parts); 3. \$175/hr. (labor) for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

2023 or newer Mack Granite
GR64Ft. Tractor (or Equal)

CONTRACT # 422-251


DATE: APRIL 6, 2022

11:00 A

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # H22 8172.3-2302 ESTIMATED AMOUNT \$369,938.00

GABRIELLI TRUCK SALES LTD
153-20 S CONDUIT AVE
JAMAICA NY 11434

- 
1. \$184,969.00/tractor
 2. 27%/disc. parts
 3. \$175/hr. labor

LONG ISLAND KENWORTH
3180 HORSE BLOCK RD
MEDFORD NY 11763

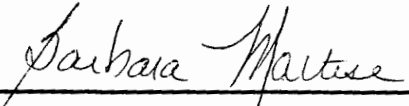
1. \$192,724.00/tractor
2. 22%/disc. parts
3. \$175.00/hr. labor

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER M. BELLOW CONCURS.

SIGNED BY:


MICHAEL RAND
DIRECTOR


BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

NO: 4

PRINTING OF LETTERHEAD & ENVELOPES

BID PRICE: Various Prices as per Bid Items #1 through 9

LOWEST RESPONSIBLE BIDDERS: MJB Printing Corp., d/b/a MOD Printing
items# 1,2,3,4 (1,000-5,000), 5 (2,000-5000)
6 (2,000/4,000/5,000),7,8,9

Words of Life Printing Inc. – items #5 (500/
1,000), 6 (500/1,000/3,000)

Matt Industries, Ind., d/b/a Dupli Envelope
& Graphics, Inc. – item #4 (500)

COMPETITIVE BID: Yes – March 30, 2022

BUDGET ACCOUNT NUMBER: Various Town Accounts

ANTICIPATED EXPENDITURE: \$125,000.00

DEPARTMENT: Purchasing

JUSTIFICATION OF NEED: To provide letterhead and envelopes to Town offices.

PLEASE NOTE: In instances where the low dollar bidder was not recommended
they did not bid according to specifications or stated 'limited supply'.

(See as asterisked prices on price pages).

WHEREAS, the Town solicited competitive bids for the purchase of PRINTING OF LETTERHEAD & ENVELOPES, CONTRACT #444-259; and

WHEREAS, on March 30, 2022 sealed bids were opened and MJB Printing Corp., d/b/a MOD Printing, 280 Islip Ave., Islip, NY 11751; Words of Life Printing, Inc. and Matt Industries, Inc., d/b/a Dupli Envelope & Graphics, Inc., 6761 Thompson Road, Syracuse, NY 13211 submitted the apparent low dollar bid; and

WHEREAS, MJB Printing Corp., d/b/a MOD Printing, Words of Life Printing, Inc., and Matt Industries, d/b/a Dupli Envelope & Graphics, Inc. have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following vendors as per the following bid items:

MJB Printing Corp., d/b/a MOD Printing – items #1,2,3,4 (1,000-5,000), 5 (2,000-5000),
6 (2,000/4,000/5,000), 7,8,9

Words of Life Printing, Inc. – items #5 (500/1,000), 6 (500/1,000/3,000)

Matt Industries, Inc., d/b/a Dupli Envelope & Graphics, Inc. – item #4 (500)

for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET #	Various Town Accounts	ESTIMATED AMOUNT	\$125,000.00
	MJB PRINTING CORP d/b/a MOD PRINTING 280 ISLIP AVE ISLIP NY 11751	award - items #1,2,3,4 (1,000-5,000), 5 (2,000-5,000) 6 (2,000/4,000/5,000), 7,8,9 SEE ATTACHED SHEETS	
	WORDS OF LIFE PRINTING 1525-A1 OCEAN AVENUE BOHEMIA NY 11716	items #5 (500/1,000) 6 (500/1,000/3,000) SEE ATTACHED SHEETS	
	CONCEPT PRINT 40 LYDECKER STREET NYACK NY 10960	SEE ATTACHED SHEETS	
	KM PRINTING LLC d/b/a STRATEGIC FACTORY 11195 DOLFIELD BLVD OWINGS MILLS MD 21117		
	MATT INDUSTRIES INC d/b/a DUPLI ENVELOPE & GRAPHICS INC 6761 THOMPSON ROAD SYRACUS NY 13211	award - item #4 (500) SEE ATTACHED SHEETS	

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

~~COMMISSIONER~~ M. RAND CONCURS.
DIRECTOR

SIGNED BY:

MICHAEL RAND
DIRECTOR

BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

PRINTING OF LETTERHEAD & ENVELOPES, CONTRACT #422-159	MJB d/b/a MOD	WORDS OF LIFE	CONCEPT PRINT	DUPLI ENVEL & GRAPHICS
ITEM #				
1. LETTERHEAD - LT COCKLE				
500	\$61.00	\$60*	\$107.00/lot *	\$101.82
1,000	\$70.00	\$90*	\$161.00*	\$105.30
2,000/per M	\$69.00	\$180*	\$125.00*	\$96.68
3,000/per M	\$65.00	\$90*	\$115.00*	\$91.24
4,000/per M	\$63.00	\$90*	\$112.00*	\$87.43
5,000/per M	\$62.00	\$88*	\$105.00*	\$84.62
2. LETTERHEAD - MONARCH				
500	\$61.00	\$65	\$133.00/lot***	\$101.82
1,000	\$70.00	\$95	\$165.00***	\$105.30
2,000/per M	\$69.00	\$95	\$135.00***	\$96.68
3,000/per M	\$65.00	\$95	\$133.00***	\$91.24
4,000/per M	\$63.00	\$95	\$112.00***	\$87.43
5,000/per M	\$62.00	\$90	\$103.00***	\$84.62
3. ENVELOPES - #10				
500	\$65.00	\$120**	\$104.00/lot*	\$113.97
1,000	\$98.00	\$210**	\$122.00*	\$192.26
2,000/per M	\$93.00	\$400**	\$84.00*	\$176.54
3,000/per M	\$92.00	\$195**	\$77.00*	\$171.30
4,000/per M	\$91.00	\$195**	\$70.00*	\$165.51
5,000/per M	\$90.00	\$190**	\$63.00*	\$163.84
4. ENVELOPES - MONARCH				
500	\$125.00	NO BID	\$189.00/lot*	\$120.13
1,000	\$168.00	NO BID	\$249.00*	\$206.87
2,000/per M	\$140.00	NO BID	\$182.00*	\$191.17
3,000/per M	\$130.00	NO BID	\$157.00*	\$185.61
4,000/per M	\$125.00	NO BID	\$156.00*	\$179.82
5,000/per M	\$123.00	NO BID	\$145.00*	\$174.15
5. ENVELOPES #10 - REG. WOVE				
500	\$48.00	\$46	\$104.00/lot*	\$91.41
1,000	\$66.00	\$67	\$122.00	\$127.75
2,000/per M	\$61.00	\$122	\$84.00	\$102.96
3,000/per M	\$60.00	\$60	\$77.00	\$100.12
4,000/per M	\$58.00	\$60	\$70.00	\$95.41
5,000/per M	\$55.00	\$59	\$63.00	\$90.52

ITEM #	MJB	WORDS OF	CONCEPT	DUPLI
	d/b/a MOD	LIFE	PRINT	ENVEL & GRAPHICS
6. ENVELOPES - #10 WINDOW				
500	\$52.00	\$48	\$107.00	\$100.82
1,000	\$70.00	\$69	\$128.00	\$138.33
2,000/per M	\$65.00	\$126	\$94.00	\$108.57
3,000/per M	\$64.00	\$62	\$75.00	\$106.99
4,000/per M	\$62.00	\$62	\$72.00	\$99.89
5,000/per M	\$60.00	\$60	\$68.00	\$95.86
7. ENVELOPES #11 REG. WOVE				
500	\$80.00	NO BID	\$163.00/lot*	\$118.99
1,000	\$105.00	NO BID	\$229.00	\$167.31
2,000/per M	\$97.00	NO BID	\$160.00	\$131.99
3,000/per M	\$96.00	NO BID	\$158.00	\$120.20
4,000/per M	\$95.00	NO BID	\$147.00	\$114.32
5,000/per M	\$94.00	NO BID	\$138.00	\$110.79
8. ENVELOPES - BOOKLET 24/lb				
500	\$87.00	NO BID	\$158.00/lot*	\$105.19
1,000	\$116.00	NO BID	\$239.00	\$171.69
2,000/per M	\$106.00	NO BID	\$202.00	\$152.34
3,000/per M	\$95.00	NO BID	\$192.00	\$145.89
4,000/per M	\$85.00	NO BID	\$176.00	\$142.66
5,000/per M	\$75.00	NO BID	\$173.00	\$140.74
9. ENVELOPES - BOOKLET 25/lb				
500	\$117.00	NO BID	\$185.00/lot*	\$127.72
1,000	\$182.00	NO BID	\$290.00	\$216.75
2,000/per M	\$170.00	NO BID	\$260.00	\$197.40
3,000/per M	\$160.00	NO BID	\$232.00	\$190.95
4,000/per M	\$150.00	NO BID	\$229.00	\$187.73
5,000/per M	\$140.00	NO BID	\$227.00	\$185.80

*Did not bid according to specs**Limited Supp.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

OPTION YEAR RESOLUTIONS
MAY 10, 2022

- | | | |
|----|--|---|
| 1. | RECYCLING/DISPOSAL OF ELECTRONICS WASTE (E-WASTE) | -EcoTech Mgmt. |
| 2. | EAST ISLIP LIGHT POLE & LUMINAIRE (INDUCTION or LED) | -City Energy |
| 3. | 4' SNOW FENCE | -East Islip Lumber |
| 4. | TWO-WAY RADIO SYSTEM MAINTENANCE & EQUIPMENT | -Integrated Wireless Technologies, LLC |
| 5. | SAND FOR ICE CONTROL | -D F Stone Contracting, Ltd. |
| 6. | RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND | -Stony Creek Serv. LLC |
| 7. | IRRIGATION PARTS FOR ISLIP TOWN PARKS & GOLF COURSES | -Ewing Irrigation Products, Inc.
-SiteOne Landscape Supply |
| 8. | SUMMER SEASON MOBILE CONCESSIONS | -Chris Macarlioglue
-Tasty Frosty, d/b/a Kargili Enterprises |

NO: 1 RECYCLING/DISPOSAL OF ELECTRONICS WASTE (E-WASTE)

VENDOR: EcoTech Management

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$5,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Disposing of E-Waste per NYS DEC regulations.

NO: 2 EAST ISLIP LIGHT POLE & LUMINAIRES (INDUCTION or LED)

VENDOR: City Energy

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To maintain stock/supplies.

NO: 3 4' SNOW FENCE

VENDOR: East Islip Lumber

OPTION: Two (2) years

ANTICIPATED EXPENDITURE: \$12,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Snow fence is used on Town beaches, etc.

NO: 4 TWO-WAY RADIO SYSTEM MAINTENANCE & EQUIPMENT

VENDOR: Integrated Wireless Technologies, LLC

OPTION: First one (1) year period

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Public Safety Enforcement

JUSTIFICATION OF NEED: To maintain communication among Town
departments.

NO: 5

SAND FOR ICE CONTROL

VENDOR: D F Stone Contracting Ltd

OPTION: Two (2) years

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Sand used on Town roads.

NO: 6 RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND

VENDOR: Stony Creek Services LLC

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Recycled concrete used for drainage improvements.

NO: 7

IRRIGATION PARTS FOR ISLIP TOWN PARKS & GOLF COURSES

VENDORS: Ewing Irrigation Products, Inc.
SiteOne Landscape Supply

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$31,500.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: For irrigation at Town facilities.

NO. 8

SUMMER SEASON MOBILE CONCESSIONS

VENDORS: Chris Macarlioglu (Sayville Marina Park/Beach)
Tasty Frosty, d/b/a Kargili Enterprises (Casamento Park),
(Roberto Clemente Park), Byron Lake Park/Pool)

OPTION: First one (1) year option

ANTICIPATED EXPENDITURE: N/A

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To sell food (chips, ice cream, soda, etc.) at
above mentioned Town-owned parks/pools.

NO: 1 RECYCLING/DISPOSAL OF ELECTRONICS WASTE (E-WASTE)

VENDOR: EcoTech Management

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$5,000.00

DEPARTMENT: Environmental Control

JUSTIFICATION OF NEED: Disposing of E-Waste per NYS DEC regulations.

WHEREAS, by a Town Board resolution adopted May 18, 2021, Contract #421-71 for RECYCLING/DISPOSAL OF ELECTRONICS WASTE (E-WASTE) was awarded to EcoTech Management, 935 Lincoln Ave., Holbrook, NY 11741, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award, with an option to renew for one (1) additional year, under the same terms and conditions; and

WHEREAS, the Commissioner of Environmental Control has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with EcoTech Management (Contract #421-71) for the one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Martin Bellow, Comm. Environmental Control

FROM: Barbara Maltese, Principal Office Assistant

DATE: March 4, 2022

RE: RECYCLING/DISPOSAL OF ELECTRONICS WASTE (E-WASTE)
CONTRACT #421-71

The option year for the above mentioned contract is MAY 18, 2022. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

May 18, 2021
Bid Award #2

WHEREAS, the Town solicited competitive bids for RECYCLING/DISPOSAL OF
ELECTRONICS WASTE (E-WASTE), CONTRACT #421-71; and

WHEREAS, on March 30, 2021 sealed bids were opened and EcoTech Management, 935
Lincoln Ave., Holbrook, NY 11741 submitted the apparent low dollar bid; and

WHEREAS, EcoTech Management has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson John C. Cochrane, Jr.,
seconded by Councilperson Trish Bergin, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to
EcoTech Management in the amount of various prices as per bid items #1 (1-4) and #2 for one
(1) year from date of award with the Town's option to renew for one (1) additional year under
the same terms and conditions.

Upon a vote being taken, the result was: carried 5-0

NO: 2 EAST ISLIP LIGHT POLE & LUMINAIRES (INDUCTION or LED)

VENDOR: City Energy

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To maintain stock/supplies.

WHEREAS, by a Town Board resolution adopted May 18, 2021, Contract #121-155 for EAST ISLIP LIGHT POLE & LUMINAIRE (INDUCTION or LED) was awarded to City Energy, 80 Orville Dr., Ste. 100, Bohemia, NY 11716, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year from date of award, with an option to renew for one (1) additional year, under the same terms and conditions; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with city Energy (Contract #121-155) for the one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works

FROM: Barbara Maltese, Principal Office Assistant

DATE: March 4, 2022

RE: EAST ISLIP LIGHT POLE & LUMINAIRE (INDUCTION or LED),
 CONTRACT #121-155

B. Maltese

The option year for the above mentioned contract is MAY 18, 2022. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

[Signature]

WHEREAS, the Town solicited competitive bids for the purchase of EAST ISLIP LIGHT POLE & LUMINAIRE (INDUCTION or LED); and

WHEREAS, the bid was advertised twice and opened on February 17, 2021; and

WHEREAS, City Energy, 80 Orville Dr., Ste. 100, Bohemia, NY 11716 submitted the only bid for this contract; and

WHEREAS, City Energy has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson John C. Cochrane, Jr.
seconded by Councilperson Trish Bergin, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to City Energy in the amount of various prices as per bid items #840-EI-I to 840-EI-A-L for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was: carried 5-0

NO: 3 4' SNOW FENCE

VENDOR: East Islip Lumber

OPTION: Two (2) years

ANTICIPATED EXPENDITURE: \$12,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Snow fence is used on Town beaches, etc.

WHEREAS, by a Town Board resolution adopted June 16, 2020, Contract #420-224 for 4' SNOW FENCE was awarded to East Islip Lumber, 33 Wall St., East Islip, NY 11730, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years from date of award, with an option to renew for two (2) additional years, under the same terms and conditions; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the one two (2) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with East Islip Lumber (Contract #420-224) for the two (2) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works
FROM: Barbara Maltese, Principal Office Assistant
DATE: April 4, 2022
RE: 4' SNOW FENCE, CONTRACT #420-224

B. Maltese

NOTE: Due to the pandemic, supply chain, gas prices, etc., vendors have reached out to us for price increases on existing contracts. The Town does not allow any increases during the life of the contract. Vendors are informed and told to refer to their contract(s); however, in a number of instances, vendors have then opted to withdraw from their contract(s).

In a way to be fair during these unusual times, I am requesting that when you review the above mentioned contract that you agree NOT to pickup the option year(s) and request that we go out and re-bid the commodity and indicate that the contract shall be for 'one (1) year from date of award' with no options. As always, the decision will be made by the appropriate Commissioner.

Hopefully these changes to our bidding practices will be for a short duration and we can resume our past practices when the economy stabilizes.

If you have any questions, please feel free to contact me.

The option year for the above mentioned contract is JUNE 16, 2022. Please indicate below your intentions:

We agree with extending the referenced contract
We do not wish to extend this contract
We request that the service/commodity be re-bid

☒
☐
☐

SIGNED

[Signature]

s/option memo/1 year

WHEREAS, the Town solicited competitive bids for the purchase of 4' SNOW FENCE,
CONTRACT #420-224; and

WHEREAS, on April 1, 2020 sealed bids were opened and East Islip Lumber, 33 Wall St.,
East Islip, NY 11730 submitted the apparent low dollar bid; and

WHEREAS, East Islip Lumber has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen
seconded by Council Trish Bergin, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to East
Islip Lumber in the amount of various prices as per bid items #1A-C and 2A-C for two (2) years
from date of award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was: carried 5-0

NO: 4 TWO-WAY RADIO SYSTEM MAINTENANCE & EQUIPMENT

VENDOR: Integrated Wireless Technologies, LLC

OPTION: First one (1) year period

ANTICIPATED EXPENDITURE: \$15,000.00

DEPARTMENT: Public Safety Enforcement

JUSTIFICATION OF NEED: To maintain communication among Town
departments.

WHEREAS, by a Town Board resolution adopted June 16, 2020, Contract #520-84 for TWO-WAY RADIO SYSTEM MAINTENANCE & EQUIPMENT was awarded to Integrated Wireless Technologies, LLC, 101-1 Colin Dr., Holbrook, NY 11741, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years from date of award, with an option to renew for two (2) one (1) year periods, under the same terms and conditions; and

WHEREAS, the Commissioner of Public Safety Enforcement has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with Integrated Wireless Technologies (Contract #520-84) for the first one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:

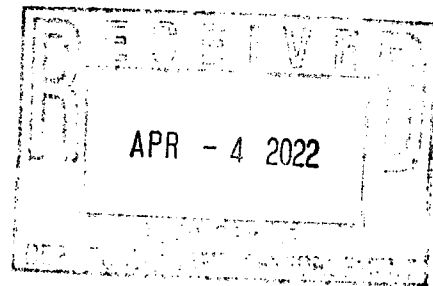


TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Anthony Prudenti, Comm. Public Safety Enforcement
FROM: Barbara Maltese, Principal Office Assistant
DATE: April 4, 2022
RE: TWO-WAY RADIO SYSTEM MAINTENANCE & EQUIPMENT,
CONTRACT #520-84



NOTE: Due to the pandemic, supply chain, gas prices, etc., vendors have reached out to us for price increases on existing contracts. The Town does not allow any increases during the life of the contract. Vendors are informed and told to refer to their contract(s); however, in a number of instances, vendors have then opted to withdraw from their contract(s).

In a way to be fair during these unusual times, I am requesting that when you review the above mentioned contract that you agree NOT to pickup the option year(s) and request that we go out and re-bid the commodity and indicate that the contract shall be for 'one (1) year from date of award' with no options. As always, the decision will be made by the appropriate Commissioner.

Hopefully these changes to our bidding practices will be for a short duration and we can resume our past practices when the economy stabilizes.

If you have any questions, please feel free to contact me.

The option year for the above mentioned contract is JUNE 16, 2022. Please indicate below your intentions:

We agree with extending the referenced contract
We do not wish to extend this contract
We request that the service/commodity be re-bid

☒
☐
☐

SIGNED

s/option memo/1 year

WHEREAS, the Town solicited competitive bids for TWO-WAY RADIO SYSTEM
MAINTENANCE & EQUIPMENT; and

WHEREAS, said bid was advertised twice and opened on May 13, 2020; and

WHEREAS, Integrated Wireless Technologies, LLC, 101-1 Colin Dr., Holbrook, NY 11741
submitted the only bid for this contract; and

WHEREAS, Integrated Wireless Technologies, LLC has been determined to be a
responsible bidder.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen
seconded by Council Trish Bergin , be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to
Integrated Wireless Technologies, LLC in the amount of various prices as per bid items #A1
through 9 and B for two (2) years from date of award with the Town's option to renew for two
(2) one (1) additional year periods.

Upon a vote being taken, the result was: 5-0

NO: 5 SAND FOR ICE CONTROL

VENDOR: D F Stone Contracting Ltd

OPTION: Two (2) years

ANTICIPATED EXPENDITURE: \$100,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Sand used on Town roads.

WHEREAS, by a Town Board resolution adopted June 16, 2020, Contract #520-161 for SAND FOR ICE CONTROL was awarded to D F Stone Contracting, Ltd., 1230 Station Rd., Medford, NY 11763, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years from date of award, with an option to renew for two (2) additional years, under the same terms and conditions; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the two (2) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with D F Stone Contracting, Ltd (Contract #520-161) for the two (2) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works
FROM: Barbara Maltese, Principal Office Assistant
DATE: April 4, 2022
RE: SAND FOR ICE CONTROL, CONTRACT #520-161

B. Maltese

NOTE: Due to the pandemic, supply chain, gas prices, etc., vendors have reached out to us for price increases on existing contracts. The Town does not allow any increases during the life of the contract. Vendors are informed and told to refer to their contract(s); however, in a number of instances, vendors have then opted to withdraw from their contract(s).

In a way to be fair during these unusual times, I am requesting that when you review the above mentioned contract that you agree NOT to pickup the option year(s) and request that we go out and re-bid the commodity and indicate that the contract shall be for 'one (1) year from date of award' with no options. As always, the decision will be made by the appropriate Commissioner.

Hopefully these changes to our bidding practices will be for a short duration and we can resume our past practices when the economy stabilizes.

If you have any questions, please feel free to contact me.

The option year for the above mentioned contract is JUNE 16, 2022. Please indicate below your intentions:

We agree with extending the referenced contract
We do not wish to extend this contract
We request that the service/commodity be re-bid

☒
☐
☐

SIGNED

[Signature]

s/option memo/1 year

WHEREAS, the Town solicited competitive bids for the purchase of SAND FOR ICE CONTROL, CONTRACT #520-161; and

WHEREAS, on May 6, 2020 sealed bids were opened and D F Stone Contracting, Ltd, 1230 Station Rd., Medford, NY 11763 submitted the apparent low dollar bid; and

WHEREAS, D F Stone Contracting, LLC has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen
seconded by Council Trish Bergin , be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to D F Stone Contracting, LLC in the amount of: A. \$21.73/ton (delivered); B. \$17.72/ton (pick up) for two (2) years from date of award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was: 5-0

NO: 6 RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND

VENDOR: Stony Creek Services LLC

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Recycled concrete used for drainage improvements.

WHEREAS, by a Town Board resolution adopted June 16, 2020, Contract #520-143 for RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND was awarded to Stony Creek Services, LLC, 4001 Daly Blvd., Oceanside, NY 11572, the lowest responsible bidder; and

WHEREAS, said contract was for a period of two (2) years from date of award, with an option to renew for one (1) additional year, under the same terms and conditions; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with Stony Creek Services, LLC (Contract #520-143) for the one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works

FROM: Barbara Maltese, Principal Office Assistant

DATE: April 4, 2022

RE: RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND,
CONTRACT #520-143

NOTE: Due to the pandemic, supply chain, gas prices, etc., vendors have reached out to us for price increases on existing contracts. The Town does not allow any increases during the life of the contract. Vendors are informed and told to refer to their contract(s); however, in a number of instances, vendors have then opted to withdraw from their contract(s).

In a way to be fair during these unusual times, I am requesting that when you review the above mentioned contract that you agree NOT to pickup the option year(s) and request that we go out and re-bid the commodity and indicate that the contract shall be for 'one (1) year from date of award' with no options. As always, the decision will be made by the appropriate Commissioner.

Hopefully these changes to our bidding practices will be for a short duration and we can resume our past practices when the economy stabilizes.

If you have any questions, please feel free to contact me.

The option year for the above mentioned contract is JUNE 16, 2022. Please indicate below your intentions:

We agree with extending the referenced contract
We do not wish to extend this contract
We request that the service/commodity be re-bid

☒
☐
☐

SIGNED

s/option memo/1 year

WHEREAS, the Town solicited competitive bids for the purchase of RECYCLED CONCRETE DENSE GRADED AGGREGATE BASE COURSE BLEND, CONTRACT #520-143, and

WHEREAS, on May 6, 2020 sealed bids were opened and Stony Creek Services, LLC, 4001 Daly Blvd., Oceanside, NY 11572 submitted the apparent low dollar bid; and

WHEREAS, Stony Creek Services, LLC has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen
seconded by Council Trish Bergin, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Stony Creek Services, LLC in the amount of: a. \$16.97/cu. yd. (delivered); b. \$9.50/cu. yd.(pick up) for two (2) years from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: 5-0

NO: 7

IRRIGATION PARTS FOR ISLIP TOWN PARKS & GOLF COURSES

VENDORS: Ewing Irrigation Products, Inc.
SiteOne Landscape Supply

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$31,500.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: For irrigation at Town facilities.

WHEREAS, by a Town Board resolution adopted June 15, 2021, Contract #421-160 for IRRIGATION PARTS FOR ISLIP TOWN PARKS & GOLF COURSES was awarded to Ewing Irrigation Products, Inc., 855 Marconi Ave., Ronkonkoma, NY 11779 and SiteOne Landscape Supply, 1385 East 36th Street, Cleveland, OH 44114, the lowest responsible bidders; and

WHEREAS, said contract was for a period of one (1) year from date of award, with an option to renew for one (1) additional year, under the same terms and conditions; and

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes to exercise the option to renew the contract with:

Ewing Irrigation Products, Inc. – items #A1, A2, A4, B3

SiteOne Landscape Supply – item #A3

(Contract #421-160) for the one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs
FROM: Barbara Maltese, Principal Office Assistant *B. Maltese*
DATE: April 4, 2022
RE: IRRIGATION PARTS FOR ISLIP TOWN PARKS & GOLF COURSES,
CONTRACT # 421-160

NOTE: Due to the pandemic, supply chain, gas prices, etc., vendors have reached out to us for price increases on existing contracts. The Town does not allow any increases during the life of the contract. Vendors are informed and told to refer to their contract(s); however, in a number of instances, vendors have then opted to withdraw from their contract(s).

In a way to be fair during these unusual times, I am requesting that when you review the above mentioned contract that you agree NOT to pickup the option year(s) and request that we go out and re-bid the commodity and indicate that the contract shall be for 'one (1) year from date of award' with no options. As always, the decision will be made by the appropriate Commissioner.

Hopefully these changes to our bidding practices will be for a short duration and we can resume our past practices when the economy stabilizes.

If you have any questions, please feel free to contact me.

The option year for the above mentioned contract is JUNE 15, 2022. Please indicate below your intentions:

We agree with extending the referenced contract
We do not wish to extend this contract
We request that the service/commodity be re-bid

☒

☐

☐

SIGNED

A large, stylized handwritten signature in black ink, appearing to be "Barbara Maltese", written over a horizontal line.

s/option memo/1 year

WHEREAS, the Town solicited competitive bids for the purchase of IRRIGATION PARTS FOR ISLIP TOWN PARKS & GOLF COURSES, CONTRACT #421-160; and

WHEREAS, on April 14, 2021 sealed bids were opened and Ewing Irrigation Products, Inc., 855 Marconi Ave., Ronkonkoma, NY 11779 and SiteOne Landscape Supply, 1385 East 36th Street, Cleveland, OH 44114 submitted the apparent low dollar bids; and

WHEREAS, Ewing Irrigation Products, Inc. and SiteOne Landscape Supply have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of Council John C. Cochrane, Jr.
seconded by Council James P. O'Connor, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following bidders as per the following bid items:

Ewing Irrigation Products, Inc. – items #A1, A2, A4, B3

SiteOne Landscape Supply – item #A3

for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was: carried 5-0

NO. 8

SUMMER SEASON MOBILE CONCESSIONS

VENDORS: Chris Macarlioglu (Sayville Marina Park/Beach)
Tasty Frosty, d/b/a Kargili Enterprises (Casamento Park),
(Roberto Clemente Park), Byron Lake Park/Pool)

OPTION: First one (1) year option

ANTICIPATED EXPENDITURE: N/A

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To sell food (chips, ice cream, soda, etc.) at
above mentioned Town-owned parks/pools.

WHEREAS, the Town of Islip owns and operates several parks, beaches, and pools in the Town of Islip, including: Sayville Marina Park/Beach, Casamento Park, Roberto Clemente Park, and Byron Lake Park/Pool; and

WHEREAS, the Town of Islip solicited competitive bids for the Summer Season Mobile Concession, for a term of one (1) year/season (May through October) with the Town's option to renew for two (2) additional one (1) year/season periods; and

WHEREAS, on July 20, 2021 the Town Board awarded the contract to the following bidders as per the following items for one (1) year/season:

Chris Macarlioglu – Item B (Sayville Marina Park/Beach) in the amount of \$830.00
(first option year/season – 2022)

Tasty Frosty, d/b/a Kargili Enterprises – Items C (Casamento Park) in the amount of \$1,200.00 (first option year/season – 2022)

Item H (Roberto Clemente Pk.) in the amount of \$8,700.00
(first option year/season – 2022)

Item I (Byron Lake Park/Pool) in the amount of \$5,900.00
(first option year/season – 2022)

and;

WHEREAS, the Town of Islip Parks Department believes that the two (2) bidders referenced above have the necessary qualifications and resources to continue to service the parks/beaches/pools identified above; and

WHEREAS, the Commissioner of the Parks, Recreation & Cultural Affairs recommends that the Town Board exercise the Town's option to renew the contract for first option year/season at all four (4) locations.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the Town's first one (1) year/season option to renew the Summer Season Mobile Concessions contract for an additional one (1) year season.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs
FROM: Barbara Maltese, Principal Office Assistant
DATE: March 24, 2022
RE: SUMMER SEASON MOBILE CONCESSIONS

The option year for the above mentioned contract is SUMMER 2022. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

WHEREAS, the Town solicited competitive bids for SUMMER SEASON MOBILE CONCESSIONS, and

WHEREAS, on June 16, 2021 sealed bids were opened and Chris Macarlioglu, 850 Little East Neck Rd., #A-7, West Babylon, NY 11704 and Tasty Frosty, d/b/a Kargili Enterprises, 9 Cleveland Ave., Bay Shore, NY 11706 submitted the highest responsible bids; and

WHEREAS, Chris Macarlioglu and Tasty Frosty, d/b/a Kargili Enterprises have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of Council John C. Cochrane, Jr.,
seconded by Council Trish Bergin, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following bidders as per the following bid items:

Chris Macarlioglu – item B (Sayville Marina Park/Beach)

Tasty Frosty d/b/a Kargili Enterprises – Items C (Casamento Park); H (Robereto

Clemente) and I (Byron Lake Park/Pool)

for one (1) season with the Town's option for two (2) one (1) year seasons.

Upon a vote being taken, the result was: carried 5-0

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into several agreements for programs to be held throughout the Town to be funded by either registration fees or grant fees.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

May 10, 2022

<u>Date</u>	<u>Name</u>	<u>Program/Event</u>	<u>Location</u>
5/12	S&S Amusements, Inc.	(4) Day Carnival	Ronkonkoma Beach Park 299 Rosevale Avenue, Ronkonkoma
5/19	S&S Amusements, Inc.	(4) Day Carnival	Islip Grange 10 Broadway Avenue, Sayville
6/6	Suffolk County Tennis and Education Foundation	Tennis Instruction	Broadway Ave. Park, Sayville Casamento Park, Bay Shore Town Hall West, 401 Main St., Islip 299 Rosevale Ave., Ronkonkoma
6/11	Parkview Trail Rides Inc.	Forty-Eight Trail Rides	Connetquot State Park Preserve 3525 Sunrise Hwy., Oakdale
6/13	Rich Jones	Golf Lessons	Gull Haven Golf Course 1 Gull Haven Drive, C.I.
6/14	Rita-Marie Krepela	Yoga	Sayville Marina Park Forest Avenue, Sayville
6/27	Triple Threat Basketball Club, Inc.	Basketball Camp	East Islip Highschool Ruth C. Kinney Elementary School
6/27	Diamond Baseball d/b/a Long Island Junior Ducks	Baseball/Softball Instruction	Sunrise Little League Complex Sayville Little League Complex Islip Little League Complex Bayport Little League Complex
6/27	Islip Kid Wrestling	Wrestling Camp	Town Hall West, 401 Main St., Islip
7/5	Madness Sports for Kids	Basketball Camp	Town Hall West, 401 Main St, Islip
7/7	Minieri's Parkview Riding Center, Inc.	Horseback Riding Instruction	Minieri's Riding Center 989 Connetquot Ave., C.I

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

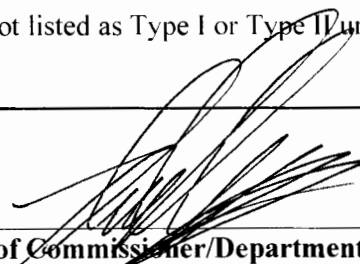
PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with S&S Amusements, Inc. to provide a four (4) day carnival at Ronkonkoma Beach Park, 299 Rosevale Avenue, Ronkonkoma, NY 11779. The carnival will be held from Thursday, May 12 through Sunday, May 15, 2022. The Town shall receive \$1,200.00 each day or 20% of all ticket ride sales, whichever is greater, a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. Any revenue derived from the carnival will be allotted for various costs associated with recreation programming to be determined by the Commissioner of the Department of Parks, Recreation and Cultural Affairs or his designee. Similar carnival resolutions have been approved in the past.

SPECIFY WHERE APPLICABLE:

- | | |
|---|--|
| 1. Entity or individual benefitted by resolution: | S&S Amusements, Inc. |
| 2. Site or location effected by resolution: | Ronkonkoma Beach Park
299 Rosevale Ave., Ronkonkoma, NY 11779 |
| 3. Cost: | No cost to the Town of Islip – self-sustaining |
| 4. Budget Line: | N/A |
| 5. Amount and source of outside funding: | The Town shall receive 1,200.00 for each day or 20% of profits, whichever is greater, a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. |
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

4/20/2022

Date

WHEREAS, the Town of Islip currently owns and maintains certain parklands and properties known as Ronkonkoma Beach Park, 299 Rosevale Avenue, Ronkonkoma, NY 11779; and

WHEREAS, S&S Amusements, Inc., a domestic corporation with a mailing address of 201B Freeman Avenue, Islip, New York, 11751, desires to hold a carnival from May 12 thru May 15, 2022 on the field of Ronkonkoma Beach Park consisting of food vendors, amusement and carnival rides; and

WHEREAS, dates and locations are subject to change at the discretion of the Town of Islip Department of Parks, Recreation and Cultural Affairs; and

WHEREAS, S&S Amusements, Inc. shall pay to the Town a fee in the amount of \$1,200.00 for each day of the carnival or 20% of ticket ride sales, whichever is greater, as well as an additional \$150.00 per each food concession, with the exception of the popcorn and cotton candy concessions, for the use of Ronkonkoma Beach Park, if the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee;

NOW, THEREFORE, on a motion of _____,

seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with S&S Amusements, Inc., whereby S&S Amusements, Inc. shall pay to the Town on average a daily fee in the amount of \$1,200.00, as outlined above, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with S&S Amusements, Inc. to provide a four (4) day carnival at Islip Grange, 10 Broadway Avenue, Sayville, NY 11782. The carnival will be held from Thursday, May 19 through Sunday, May 22, 2022. The Town shall receive \$1,200.00 each day or 20% of all ticket ride sales, whichever is greater, a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. Any revenue derived from the carnival will be allotted for various costs associated with recreation programming to be determined by the Commissioner of the Department of Parks, Recreation and Cultural Affairs or his designee. Similar carnival resolutions have been approved in the past.

SPECIFY WHERE APPLICABLE:

- | | |
|---|--|
| 1. Entity or individual benefitted by resolution: | S&S Amusements, Inc. |
| 2. Site or location effected by resolution: | Islip Grange
10 Broadway Avenue, Sayville, NY 11782 |
| 3. Cost: | No cost to the Town of Islip – self-sustaining |
| 4. Budget Line: | N/A |
| 5. Amount and source of outside funding: | The Town shall receive 1,200.00 for each day or 20% of profits, whichever is greater, a \$150.00 fee per each food concession vendor, with the exception of the popcorn and cotton candy concessions, operating at the carnival. If the event is cancelled due to inclement weather, a flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee. |
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

4/25/2022
Date

WHEREAS, the Town of Islip currently owns and maintains certain parklands and properties known as Islip Grange, 10 Broadway Avenue, Sayville, NY 11782; and

WHEREAS, S&S Amusements, Inc., a domestic corporation with a mailing address of 201B Freeman Avenue, Islip, New York, 11751, desires to hold a carnival from May 19 thru May 22, 2022 on the field of Islip Grange consisting of food vendors, amusement and carnival rides; and

WHEREAS, dates and locations are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs; and

WHEREAS, S&S Amusements, Inc. shall pay to the Town a fee in the amount of \$1,200.00 for each day of the carnival or 20% of ticket ride sales, whichever is greater, as well as an additional \$150.00 per each food concession, with the exception of the popcorn and cotton candy concessions, for the use of Islip Grange, if the event is cancelled due to inclement weather, a daily flat rate of \$75.00 (customary park usage fee) would be charged in lieu of the \$1,200.00 fee;

NOW, THEREFORE, on a motion of _____,

seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with S&S Amusements, Inc., whereby S&S Amusements, Inc. shall pay to the Town on average a daily fee in the amount of \$1,200.00, as outlined above, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an Agreement with the Suffolk County Tennis and Education Foundation to provide thirteen (13) sessions of tennis instruction and three (3) sessions of pickleball. Three (3) separate tennis classes: ages 6 - 8, 9 & 10 and 11 & 12, Mondays & Wednesdays from June 6, 2022 thru June 22, 2022 and three (3) separate tennis classes: ages 4 - 6, 7 - 10 and 11 - 18, Tuesdays & Thursdays from July 12, 2022 thru July 28, 2022 held at Broadway Avenue Park. Three (3) separate tennis classes: ages 6 - 8, 9 & 10 and 11 & 12, Tuesdays & Thursdays from June 7, 2022 thru June 23, 2022 and three (3) separate tennis classes: ages 4 - 6, 7 - 10 and 11 - 18, Mondays & Wednesdays from July 11, 2022 thru July 27, 2022 held at Casamento Park. One (1) adult tennis class, Saturdays, July 9, 2022 thru July 30, 2022 held at Town Hall West. Two (2) separate pickleball classes: Ages 18+, Fridays, July 15, 2022 thru August 5, 2022 held at Lake Ronkonkoma. One (1) pickleball class: Ages 18+, Mondays & Tuesdays, July 18, 2022 thru August 2, 2022 held at Casamento Park. The registration fee for tennis is \$70.00 for each registrant ages 4-6 and a \$15.00 surcharge for each non-resident registrant. All other tennis classes the registration fee is \$120.00 for each registrant and a \$25.00 surcharge for each non-resident registrant. The registration fee for pickleball is \$120.00 for each registrant and a \$25.00 surcharge for each non-resident registrant. This program will be self-sustaining. The maximum revenue including the non-resident surcharge will be \$26,350.00. Compensation for said services to the Suffolk County Tennis and Education Foundation will be 80% of the total revenue, with a maximum amount not to exceed \$17,440.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Suffolk County Tennis and Education Foundation
Site or location effected by resolution:	Broadway Avenue Park, Broadway Avenue, Sayville, NY 11730 Casamento Park, 65 Muncey Road, Bay Shore, NY 11706 Town Hall West, 401 Main Street, Islip, NY 11751 Lake Ronkonkoma, 299 Rosevale Avenue, Ronkonkoma, NY 11779
Cost:	No cost to the Town of Islip - self-sustaining.
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$26,350.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$8,910.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

4/12/2022

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to tennis and pickleball instruction for our citizens; and

WHEREAS, the Suffolk County Tennis and Education Foundation has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with the Suffolk County Tennis and Education Foundation to provide said instruction;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with the Suffolk County Tennis and Education Foundation to provide tennis and pickleball instruction to our citizens for an amount not to exceed \$17,440.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Parkview Trail Rides Inc. / Rocking Horse Farms Ltd. to provide forty-eight (48) trail rides at Connetquot State Park Preserve, by way of Minieri's Parkview Riding Center, 989 Connetquot Avenue, Central Islip, New York 11722. The summer session will consist of twenty-four (24) trail rides between June 11, 2022 and August 7, 2022 and the fall session consists of twenty-four (24) trail rides between September 10, 2022 and October 16, 2022. The registration fee is \$45.00 per trail ride for residents and an additional \$15.00 surcharge for non-residents. The minimum registration is one (1) registrant per ride and the maximum registration is ten (10) registrants per ride, for a maximum total of 480 participants. This program will be self-sustaining. Compensation for said services to Parkview Trail Rides Inc. / Rocking Horse Farms Ltd. will be 80% of total revenue collected for an amount not to exceed \$17,280.00, excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed by the Town Board in 2019, 2020, and 2021.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Parkview Trail Rides Inc. / Rocking Horse Farms Ltd.
Site or location effected by resolution:	Connetquot State Park Preserve 3525 Sunrise Hwy., Oakdale, NY 11769
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$28,800.00 including non-resident surcharge Maximum revenue to be retained by the Town is \$11,520.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor:

Date:

4/26/2022

May 10, 2022
Resolution # _____

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to horseback trail riding programs at Connetquot State Park Reserve for our citizens; and

WHEREAS, Parkview Trail Rides Inc. / Rocking Horse Farms Ltd., located at 989 Connetquot Ave., Central Islip, New York 11722, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Parkview Trail Rides Inc. / Rocking Horse Farms Ltd. to provide horseback trail riding programs;

NOW, THEREFORE, on a motion by _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Parkview Trail Rides Inc. / Rocking Horse Farms Ltd. to provide a summer and fall horseback trail riding programs to our citizens for an amount not to exceed \$17,280.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Rich Jones to provide golf lessons. Rich Jones will offer the following golf lessons: Nine (9) separate Quick Start sessions, June 13, 2022 thru August 17, 2022; fourteen (14) separate Linkster sessions from June 7, 2022 thru September 20, 2022; three (3) separate Youth Three Holer sessions from July 9, 2022 thru September 24, 2022; Seven (7) separate 3 Day Camp sessions from July 6, 2022 thru August 19, 2022; seven (7) separate 5 Day Camp sessions from June 20, 2022 thru August 12, 2022; sixteen (16) separate Adult sessions from May 31, 2022 thru September 22, 2022; five (5) separate Adult Three Holer sessions from June 6, 2022 thru August 17, 2022. A full session schedule is set forth on Exhibit A. The fees are as follows: Quick Start -\$95.00 per session per registrant and a \$15.00 non-resident surcharge per session per registrant; Linksters-\$95.00 per session per registrant and a \$15.00 non-resident surcharge per session per registrant; Youth Three Holer-\$140.00 per session per registrant and a \$10.00 non-resident surcharge per session per registrant; 3 Day Camp-\$150.00 per session per registrant and a \$20.00 non-resident surcharge per session per registrant; 5 Day Camp-\$230.00 per session per registrant and a \$10.00 non-resident surcharge per session per registrant; Adult (ages 14-59) -\$95.00 per session per registrant and a \$15.00 non-resident surcharge per session per registrant; Adult (ages 60+) - \$80.00 per session per registrant and a \$15.00 non-resident surcharge per session per registrant; Adult Three Holer-\$140.00 per session per registrant and a \$10.00 non-resident surcharge per session per registrant. These programs will be self-sustaining. The maximum revenue including the non-resident surcharge will be \$269,750.00. Compensation for said services to Rich Jones will be 80% of the total revenue for an amount not to exceed \$186,600.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural affairs.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution: Rich Jones

Site or location effected by resolution: Gull Haven Golf Course, 1 Gull Haven Drive, Central Islip, NY 11722

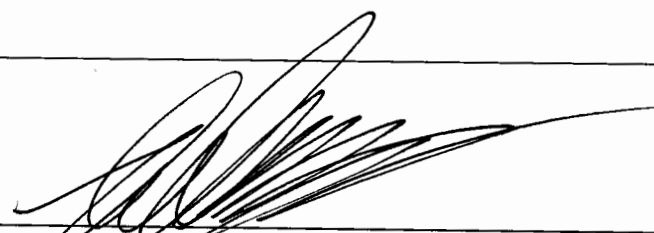
Cost: No cost to the Town of Islip - self-sustaining.

Budget Line: A7035.4-5006

Amount and source of outside funding: Maximum revenue is \$269,750.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$83,150.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.


Signature of Commissioner/Department Head Sponsor


Date:

May10, 2022

Resolution # _____

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to golf programs for our citizens; and

WHEREAS, Rich Jones has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Rich Jones to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Rich Jones to provide golf programs to our citizens for an amount not to exceed \$186,600.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Rita-Marie Krepela to provide two (2) sessions of yoga at Sayville Marina Park. Session 1- sunset yoga will be held on Tuesdays, June 14, 2022 thru July 19, 2022. Session 2- sunrise yoga will be held on Mondays, June 27, 2022 thru August 1, 2022. The registration fee is \$125.00 for residents and \$15.00 surcharge for non-residents. The minimum amount of participants will be one (1) and the maximum amount of participants will be twenty (20) for a maximum total of forty (40). This program will be self-sustaining. Minimum revenue will be \$125.00 and the maximum revenue will be \$5,600.00 including the non-resident surcharge. Compensation for said services to Rita-Marie Krepela will be 80% of the total revenue for an amount not to exceed \$4,000.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity of individual benefitted by resolution: Rita-Marie Krepela, 173 Cherry Street, Sayville, NY 11796

Site or location effected by resolution: Sayville Marina Park, Foster Avenue, Sayville, New York 11782

Cost: No cost to the Town of Islip- self-sustaining.

Budget Line: A7035.4-5006

Amount and source of outside funding: Maximum revenue is \$5,600.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$1,600.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

4/4/2022

Date:

May 10, 2022

Resolution # _____

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide yoga instruction for our citizens; and

WHEREAS, Rita-Marie Krepela, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Rita-Marie Krepela to provide said activities;

NOW THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Rita-Marie Krepela to provide access to yoga instruction for our citizens for an amount not to exceed \$4,000.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Triple Threat Basketball Club, Inc. to provide four (4) separate weeks of basketball camps. Camps will be held on the following dates: Week 1- June 27, 2022 thru June 30, 2022; Week 2- July 5, 2022 thru July 8, 2022; Week 3- July 11, 2022 thru July 14, 2022; Week 4- July 18, 2022 thru July 21, 2022. Camps will be held at the East Islip High School and Ruth C. Kinney Elementary School. The registration fee is \$150.00 per week for each registrant and a \$40.00 surcharge for each non-resident registrant (register the same registrant for an additional week and receive a \$20.00 discount). This program will be self-sustaining. The total minimum revenue will be \$150.00 and the maximum revenue including the non-resident surcharge will be \$114,000.00. Compensation for said services to Triple Threat Basketball Club, Inc. will be 80% of the total revenue for an amount not to exceed \$72,000.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs...

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Triple Threat Basketball Club, Inc.

Site or location effected by resolution: East Islip High School, 1 Redmen Street, Islip Terrace, NY 11752
Ruth C. Kinney Elementary School, 1 Spur Drive S.
Islip Terrace, NY 11752

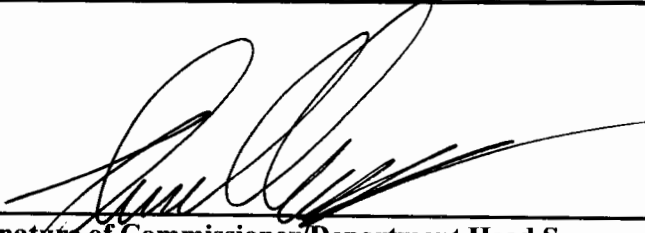
Cost: No cost to the Town of Islip – self-sustaining.

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$114,000.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$42,000.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor:

4/12/2022

Date:

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to basketball instruction for our citizens; and

WHEREAS, Triple Threat Basketball Club, Inc., located at PO Box 345, Islip Terrace, New York 11752 has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Triple Threat Basketball Club, Inc. to provide said instruction;

NOW, THEREFORE, on a motion of _____,
Seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Triple Threat Basketball Club, Inc. to provide basketball camps to our citizens for an amount not to exceed \$72,000.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an Agreement with Diamond Baseball, d/b/a Long Island Junior Ducks to provide fifteen (15) separate classes of baseball and/or softball instruction. Two (2) separate baseball classes: ages 5 & 6 and 7-12 from June 27, 2022 thru June 30, 2022 held at Islip Little League Complex. Two (2) separate baseball classes: ages 5 & 6 and 7-12 from July 18, 2022 thru July 21, 2022, held at Sayville Little League Complex. Two (2) separate baseball classes: ages 5 & 6 and 7-12 from July 18, 2022 thru July 21, 2022, held at Sunrise Little League Complex. Two (2) separate baseball classes: ages 5 & 6 and 7-12 from July 25, 2022 thru July 28, 2022, held at Bayport Little League Complex. Three (3) separate baseball classes: ages 3 & 4, 5 & 6 and 7-12 from August 8, 2022 thru August 11, 2022 held at Islip Little League Complex. Two (2) separate softball classes: ages 5 & 6 and 7-12 from August 8, 2022 thru August 11, 2022 held at Islip Little League Complex. Two (2) separate baseball classes: ages 5 & 6 and 7-12 from August 22, 2022 thru August 25, 2022, held at Sayville Little League Complex. The registration fee for ages 3 & 4 is \$150.00 per registrant per week and a \$40.00 surcharge for each non-resident registrant per week. The registration fee for ages 5 & 6 attending the half day camp is \$175.00 per registrant per week and a \$40.00 surcharge for each non-resident registrant per week. The registration fee for ages 7-12 attending the full day camp is \$205.00 per registrant per week and a \$50.00 surcharge for each non-resident. This program will be self-sustaining. The total minimum revenue will be \$150.00 and the maximum revenue including the non-resident surcharge will be \$348,000.00. Compensation for said services to Diamond Baseball, d/b/a Long Island Junior Ducks will be 80% of the total revenue for an amount not to exceed \$224,800.00. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Diamond Baseball, d/b/a Long Island Junior Ducks

Site or location effected by resolution: Sunrise Little League Complex, Locust Avenue, Oakdale, NY 11769
Sayville Little League Complex, Broadway Avenue, Sayville, NY 11782
Islip Little League Complex, Connetquot Avenue, East Islip, NY 11730
Bayport Little League Complex, 419 Middle Road, Bayport, NY 11705

Cost: No cost to the Town of Islip- self-sustaining.

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$348,000.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$123,200.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required

Signature of Commissioner/Department Head Sponsor:

4/12/2022

Date:

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to baseball & softball instruction for our citizens; and

WHEREAS, Diamond Baseball, d/b/a Long Island Junior Ducks, located at 41 Saxon Avenue, Bay Shore, New York 11706, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Diamond Baseball, d/b/a Long Island Junior Ducks to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Diamond Baseball, d/b/a Long Island Junior Ducks to provide baseball and softball instruction to our citizens for an amount not to exceed \$224,800.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Islip Kid Wrestling to provide a wrestling camp from June 27, 2022 thru June 30, 2022. Camp will be held at Town Hall West Gym. The registration fee is \$125.00 per registrant and a \$30.00 surcharge for each non-resident registrant. The minimum amount of participants will be one (1) and the maximum amount of participants will be two hundred (200). This program will be self-sustaining. The total minimum revenue will be \$125.00 and the maximum revenue including the non-resident surcharge will be \$31,000.00. Compensation for said services to Islip Kid Wrestling will be 80% of the total revenue for an amount not to exceed \$20,000.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Islip Kid Wrestling
Site or location effected by resolution:	Town Hall West Gym, 401 Main Street, Islip, NY 11751
Cost:	No cost to the Town of Islip - self-sustaining.
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$31,000.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$11,000.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Date

4/21/2022

May 10, 2022
Resolution # _____

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to wrestling instruction for our citizens; and

WHEREAS, Islip Kid Wrestling, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Islip Kid Wrestling to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Islip Kid Wrestling to provide wrestling instruction to our citizens for an amount not to exceed \$20,000.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: : By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with Madness Sports for Kids, LLC to offer three (3) separate sessions of basketball leagues and two (2) separate weeks of girls basketball camp. Leagues will be held on the following dates: Tuesdays, July 5, 2022 thru August 16, 2022; Wednesdays from July 6, 2022 thru August 17, 2022 and Mondays, July 11, 2022 thru August 22, 2022. Girls basketball camp will be held Monday thru Thursday, July 12, 2022 thru July 14, 2022 and July 18, 2022 thru July 21, 2022. Programs will be held at Town Hall West. Fees for the basketball leagues will be \$80.00 per registrant with a \$20.00 surcharge for non-residents and the girls basketball camp will be \$120.00 per registrant with a \$30.00 surcharge for non-residents. These programs will be self-sustaining. The total minimum revenue will be \$80.00 and the maximum revenue will be \$18,000.00 including the non-resident surcharge. Compensation for said services to Madness Sports for Kids, LLC will be 80% of the total revenue for an amount not to exceed \$11,520.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Madness Sports for Kids, LLC
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip, NY 11751
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$18,000.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$6,480.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-


Signature of Commissioner/Department Head Sponsor:


Date:

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to basketball leagues and basketball camp for our citizens; and

WHEREAS, Madness Sports for Kids, LLC has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an Agreement with Madness Sports for Kids, LLC to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an Agreement with Madness Sports for Kids, LLC to provide access to basketball leagues and camp and recreation programs to our citizens for an amount not to exceed \$11,520.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to enter into an agreement with the Minieri's Parkview Riding Center Inc. to provide two (2) Horseback Riding Instruction Programs at Minieri's Parkview Riding Center Inc., 989 Connetquot Avenue, Central Islip, NY 11722. The summer program will consist of nine (9) sessions between July 7, 2022 and August 14, 2022 and the fall program consists of nine (9) sessions between September 15, 2022 and October 23, 2022. The registration fee is \$225.00 per session for each registrant and a \$60.00 surcharge for each non-resident registrant. The minimum amount of participants will be one (1) per session and the maximum amount of participants will be six (6) per session with a total number of eighteen (18) sessions with a maximum of 108 participants. This program will be self-sustaining. The total minimum revenue will be \$225.00 and the maximum revenue including the non-resident surcharge will be \$30,780.00. Compensation for said services to the Minieri's Parkview Riding Center Inc. will be 80% of the total revenue for an amount not to exceed \$19,440.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed by the Town Board in 2019, 2020 and 2021.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution: Minieri's Parkview Riding Center Inc.

Site or location effected by resolution: Minieri's Parkview Riding Center Inc.
989 Connetquot Avenue, Central Islip, NY 11722

Cost: No cost to the Town of Islip - self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$30,780.00 including non-resident surcharge.
Maximum revenue to be retained by the Town is \$11,340.00.

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 6.17.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Park 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor:

Date:

4/26/2022

WHEREAS, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to horseback riding instruction for our citizens; and

WHEREAS, Minieri's Parkview Riding Center Inc., located at 989 Connetquot Avenue, Central Islip, New York 11722, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

WHEREAS, the Town of Islip is desirous of entering into an agreement with Minieri's Parkview Riding Center Inc. to provide said instruction;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute an agreement with Minieri's Parkview Riding Center Inc. to provide a summer and a fall program of horseback riding instruction to our citizens for an amount not to exceed \$19,440.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the supervisor to execute Contract DPD 1-22,
"Roberto Clemente Skate Park" with Laser Industries, Incorporated.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The purpose of this resolution is to authorize the Supervisor to execute Contract DPD 1-22, "Roberto Clemente Skate Park," with Laser Industries, Inc., 1775 Route 25, Ridge, NY 11961.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: The Town
 2. Site or location effected by resolution: Roberto Clemente Park, Brentwood
 3. Cost: \$1,111,500.00
 4. Budget Line: to be determined by the comptroller
 5. Amount and source of outside funding:
DASNY, SAM Grant: \$250,000.00
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 9 _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4-25-2022

Date

Date: May 10, 2022

Resolution:

WHEREAS, the Town of Islip (“the Town”) Departments of Parks, Recreation, and Cultural Affairs and Planning and Development solicited competitive bids for DPD 1-22, “Roberto Clemente Skate Park”; and

WHEREAS, on February 17, 2022, sealed bids for DPD 1-22 were opened, and Laser Industries Inc. 1775 Route 25, Ridge, NY, 11961, submitted the lowest total base bid of \$1,070,900.00 and a bid of \$8,200.00 for add alternate item number one, and a bid of \$32,400.00 for add alternate item number two, for a total cost of \$1,111,500.00; and

WHEREAS, Laser Industries, Inc., has been determined to be a responsible bidder; and

WHEREAS, the Commissioner of Parks, Recreation and Cultural Affairs and the Town Engineer recommend award of this contract to Laser Industries, Inc.;

NOW, THEREFORE, on a motion by Councilperson _____, seconded by Councilperson _____, be it

RESOLVED that the Supervisor is hereby authorized to execute Contract DPD 1-22, “Roberto Clemente Skate Park,” with Laser Industries, Inc., in the amount of \$1,111,500.00 which includes the total base bid plus add alternate item numbers one and two; and be it further

RESOLVED that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

UPON a vote being taken the result was:

BID ANALYSIS

“Roberto Clemente Skate Park”

Contract No. DPD 1-22

Bid Date: February 17, 2022

<u>Contractor Name</u>	<u>Base Bid</u>	<u>Add Alternative #1</u>	<u>Add Alternative #2</u>	<u>TOTAL</u>
Laser Industries, Inc.	\$1,070,900.00	\$8,200.00	\$32,400.00	\$1,111,500.00
Pioneer Landscaping & Asphalt Paving Inc.	\$1,313,500.00	\$9,900.00	\$32,400.00	\$1,355,800.00
The Landtek Group Inc.	\$1,465,245.00	\$8,000.00	\$14,400.00	\$1,487,645.00

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of a donation of turkeys and various grocery items from Islip Food for Hope, Inc. to be used for the 2022 Thanksgiving Basket Program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implication, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board. The resolution authorizes the Supervisor to accept a donation of approximately 800 turkeys and various grocery items for 600 baskets, with a monetary value of approximately \$20,000.00 (actual amount to be determined), by Islip Food for Hope, Inc. (formerly known as the Islip Thanksgiving Breakfast Committee). Islip Food for Hope, Inc. has a mailing address of P.O. Box 371, Islip, NY 11751. The donation is to be used for a Thanksgiving Basket Program in which food baskets are provided to agencies that distribute Thanksgiving groceries to disadvantaged Islip residents who may be disabled, indigent or elderly. This program enables families, who might not otherwise be able to do so because of tough economic times, to celebrate the Thanksgiving holiday together. The Department of Parks, Recreation & Cultural Affairs will host several drop-off sites throughout the Town to collect in-kind donations of various food items. This is the fifteenth year this resolution has come before Town Board.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Town of Islip resident
 2. **Site or location effected by resolution:** N/A
 3. **Cost:** No cost to the Town of Islip
 4. **Budget Line:** N/A
 5. **Amount and source of outside funding:** N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

4/13/2022

May 10, 2022
Resolution # _____

WHEREAS, the Town of Islip ("the Town") sponsors an annual Thanksgiving Basket Program, which provides food baskets to Town residents and families who may be disabled, indigent, or elderly and who might not otherwise be able to celebrate Thanksgiving; and

WHEREAS, Islip Food for Hope, Inc. (formerly known as the Thanksgiving Breakfast Committee), a New York State Not-for-Profit Corporation with a mailing address of P.O. Box 371, Islip, NY 11751, wishes to donate approximately 800 turkeys and various grocery items for 600 baskets, with a monetary value of approximately \$20,000.00 (actual amount to be determined), to be used for the Thanksgiving Basket Program; and

WHEREAS, the Town, through its Department of Parks, Recreation & Cultural Affairs, would like to host several drop-off sites throughout the Town to collect in-kind donations of various food items for the Thanksgiving Basket Program; and

WHEREAS, the Town would like to accept such donations for use in its Thanksgiving Basket Program with the purpose of providing Thanksgiving food baskets to underprivileged residents and families and to local agencies for distribution to underprivileged residents and families;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town is hereby authorized to accept a donation of turkeys and various grocery items, with a monetary value of approximately \$20,000.00, from Islip Food for Hope, Inc. to be used for the 2022 Thanksgiving Basket Program; and be it further

RESOLVED, that the Department of Parks, Recreation & Cultural Affairs is hereby authorized to host several drop-off sites throughout the Town to collect in-kind donations of various food items for the Thanksgiving Basket Program.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board acceptance of a donation of approximately 200 influenza vaccines from Catholic Health-Good Samaritan Hospital to be offered to Town of Islip Seniors at the annual Senior Health Fair at the Caesar Trunzo Senior Center on September 19, 2022.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implication, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

By this resolution, the Town Board authorizes the Supervisor to accept a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan Hospital, with the intent to improve the Town's elderly population's health and decrease hospitalization rates. Vaccines will be offered to the Town of Islip senior citizens on September 19, 2022 at the annual Senior Health Fair held at the Caesar Trunzo Senior Center, located at 16 Second Avenue in Brentwood. Dates and times are subject to change based on vaccine availability.

SPECIFY WHERE APPLICABLE:

- | | |
|---|-------------------------------|
| 1. Entity or individual benefitted by resolution: | Town of Islip senior citizens |
| 2. Site or location effected by resolution: | Caesar Trunzo Senior Center |
| 3. Cost: | No cost to the Town of Islip |
| 4. Budget Line: | N/A |
| 5. Amount and source of outside funding: | N/A |
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number __26__. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Date

4/13/2022

May 10, 2022

Resolution # _____

WHEREAS, Catholic Health – Good Samaritan Hospital would like to donate influenza vaccines, with the intent to improve the Town’s elderly population’s health and decrease hospitalization rates; and

WHEREAS, Catholic Health – Good Samaritan Hospital would like to donate approximately 200 vaccines; and

WHEREAS, the vaccines would be dispensed at the annual Senior Health Fair at the Caesar Trunzo Senior Center located at 16 Second Avenue in Brentwood on September 19, 2022;

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to accept a donation of approximately 200 influenza vaccines from Catholic Health – Good Samaritan Hospital and will be offered to Town of Islip senior citizens at the annual Senior Health Fair at the Caesar Trunzo Senior Center on September, 19, 2022, with specific dates and times subject to change based on vaccine availability.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to apply for and accept funding from the Suffolk County Office of the Aging for Expanded in-Home Services for the Elderly Program (EISEP).

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: By this resolution, the Town Board authorizes the Supervisor to apply for and accept funding on a fee for service basis of \$20.00 per unit of service from Suffolk County, acting through its duly constituted Office for the Aging Department, for the purpose of providing Expanded In-Home Services for the Elderly Program (herein EISEP) to senior citizen residents of the Town of Islip for the period of April 1, 2022 through March 31, 2023. Reimbursement will total approximately \$ 67,200.00 (depending on the total number of units of service, for non-medical in-home personal care) for said contract period. In addition, the Town will receive approximately \$7,054.00 in cost share revenue which are amounts based on income levels, charged to the EISEP clients determined by the Suffolk County Office for the Aging (herein SCOFA). The Town of Islip has entered into similar agreements with SCOFA for the past twenty-nine years.

SPECIFY WHERE APPLICABLE:

1. **Entity or individual benefitted by resolution:** Town of Islip senior citizen residents
 2. **Site or location effected by resolution:** Town of Islip
 3. **Cost:** \$7,054.00
 4. **Budget Line:** A.7622.1 1940 (partial), A.7633.4 5000 (partial)
 5. **Amount and source of outside funding:** Approximately \$67,200.00 Suffolk County Office for the Aging
Approximately \$4,500.00 Participant Cost Share
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor



Date

May 10, 2022
Resolution # _____

WHEREAS, the Town of Islip wishes to apply for and accept funding from the Suffolk County Office for the Aging ("SCOFA") for the continued provision of the Expanded In-Home Services for the Elderly Program ("EISEP"), which includes the delivery of non-medical in-home personal care to enhance the lives of its elderly residents by allowing them to live independently; and

WHEREAS, SCOFA has agreed to reimburse the Town of Islip \$20.00 per unit of service for a total of approximately \$67,200.00 the amount of which is contingent upon the total number of units of service for the period of April 1, 2022 through March 31, 2023;

NOW, THEREFORE on a motion of _____,
seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute any and all documents necessary to apply for and accept approximately \$67,200.00 in funding from the Suffolk County Office for the Aging ("SCOFA") for Expanded In-Home Services for the Elderly Program (EISEP) for the period of April 1, 2022 to March 31, 2023, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the grant agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute an amendment to the Professional Services Agreement with L.K. McLean Associates for additional design and construction inspection services.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to execute an amendment to the Professional Services Agreement with L.K. McLean Associates to cover increased salary rates and additional work that has become necessary (e.g., updated survey, new permit applications for NYSDEC and USACE, increased construction inspection services), for an amount not to exceed an additional \$71,430.00, as well as authorization for the Supervisor to execute any and all permit applications and associated documentation that are required to advance the Project with the USACE, the NYSDEC, or another authority having jurisdiction.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip, Residents, L.K. McLean
 2. Site or location effected by resolution: Maple Avenue Dock
 3. Cost: \$71,430.00
 4. Budget Line: H14.1650.31550
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-


Signature of Commissioner/Department Head Sponsor

4/27/2022
Date

RESOLUTION authorizing the Supervisor to execute an amendment to the professional services agreement dated January 23, 2018, between the Town of Islip (the "Town") and L.K. McLean Associates, P.C., 437 South Country Road, Brookhaven, New York 11719 (hereinafter "LKMA"), for professional services for the Maple Avenue Dock Reconstruction, Phase II in Bayshore, NY (hereinafter, "Professional Services Agreement").

WHEREAS, on January 23, 2018, the Town entered into a Professional Services Agreement with LKMA for design and construction inspection services in connection with the Maple Avenue Dock Reconstruction, Phase II Project (hereinafter, the "Project"); and

WHEREAS, LKMA completed preliminary design tasks for the Project, but in 2019, the Project was postponed due to a lack of federal funding; and

WHEREAS, federal funding has become available for the Project, and the Town wishes to proceed to the next phase; and

WHEREAS, LKMA's original cost proposal for design and construction inspection services for the Project was submitted to the Town in 2016, and LKMA has requested additional compensation to cover increased salary rates and additional work that has become necessary as a result of the delay (e.g., updated survey, new permit applications for NYSDEC and USACOE, increased construction inspection services); and

WHEREAS, the Town has requested that LKMA's scope of services for the Project be amended to include design for an upgrade to the stormwater pump station located on the northeast corner of the dock; and

WHEREAS, LKMA has demonstrated that it possesses the qualifications and experience to perform the additional necessary services; and

WHEREAS, the Commissioner of the Department of Parks, Recreation, and Cultural Affairs, recommends that the Professional Services Agreement be amended to include the increased salary rates and additional necessary services; and

NOW THEREFORE, on a motion by _____, seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to execute an amendment to the Professional Services Agreement with LKMA for additional design and construction inspection services, for an amount not to exceed an additional \$71,430.00, the form and content of which shall be subject to the approval of the Town Attorney, and be it further

RESOLVED, that the Supervisor is hereby authorized to execute any and all permit applications and associated documentation that are required to advance the Project with the USACE, the NYSDEC, or another authority having jurisdiction, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is authorized to make the budgetary adjustments necessary to comply with the terms of the Professional Services Agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any and all documents to renew the contract DPW 4-2019, Installation and Maintenance of Street Lights with Welsbach Electric Corp. of Long Island.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

David Lopez

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On June 18, 2019, the Town Board awarded DPW 4-2019, Installation and Maintenance of Street Lights, to Welsbach Electric Corp. of Long Island, 300 Newtown Road, Plainview, New York 11803. The length of this contract is from July 17, 2019 to July 17, 2022 with two additional one (1) year extensions.

This resolution will authorize the Town Board to exercise the option to renew DPW 4-2019 for the first one-year extension from July 17, 2022 to July 17, 2023.

SPECIFY WHERE APPLICABLE:

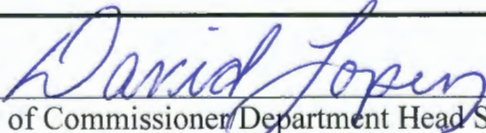
1. Entity or individual benefitted by resolution: Residents of the Town of Islip
2. Site or location effected by resolution: Various Locations
3. Cost: \$942,167.20/per year
4. Budget Line: SL5182.22505/SL 5182.44125
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26 _____. SEQR review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

4/26/22

Date

May 10, 2022
Resolution #

WHEREAS, on June 18, 2019, the Town of Islip Town Board ("the Town") awarded DPW 4-2019, Installation and Maintenance of Street Lights, to Welsbach Electric Corp. of Long Island, 300 Newtown Road, Plainview, New York 11803; and

WHEREAS, the original term for said contract was from July 17, 2019 to July 17, 2022 with the Town's option to renew for two additional one (1) year periods; and

WHEREAS, the Commissioner of the Department of Public Works, Thomas Owens, hereby recommends that the Town exercise its option to renew the contract for the first one-year extension period through July 17, 2023; and

NOW THEREFORE, on a motion of Council _____, seconded by Council _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby exercises the Town's option to renew its contract with Welsbach Electric Corp. of Long Island for the first one-year extension from July 17, 2022 to July 17, 2023; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Contract, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board approval to reschedule the Change of Zone hearing date
from September 29, 2022 to Thursday, September 22, 2022.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to reschedule the Change of Zone Hearing previously scheduled on September 29, 2022 to Thursday, September 22, 2022 at 5:30pm.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Islip Town
 2. Site or location effected by resolution: 655 Main Street, Islip, N.Y.
 3. Cost: n/a
 4. Budget Line: n/a
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

May 10, 2022

Resolution No.

WHEREAS, on January 5, 2022, the Town Board of the Town of Islip adopted the 2022 schedule for the Change of Zone Hearings; and

WHEREAS, the Change of Zone Hearing scheduled for September 29, 2022, has been adjourned; and

WHEREAS, the Town Board is desirous of re-scheduling the Change of Zone hearing to Thursday, September 22, 2022.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby reschedules the Change of Zone Hearing scheduled from September 29, 2022 to Thursday, September 22, 2022 at 5:30pm.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board approval to adopt the revisions to the Town's
Administrative Procedures Manual, section 107, to reflect Town's
current FOIL process and to bring this section up to date.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to amend the Town's Administrative Procedures Manual, Freedom of Information ("FOIL") section 107, to reflect Town's current FOIL process and to bring this section up to date with current FOIL standards established by state law and in conformity with the applicable rules and regulations promulgated by the Committee of Open Government.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Town of Islip
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

May 10, 2022
Resolution #

WHEREAS, the Town of Islip Administrative Procedures Manual is a compilation of policies and regulations that govern the operations of the Town; and

WHEREAS, the Administrative Procedures Manual is essential for the efficient functioning of government throughout the Town so that Elected Officials, management and employees can be guided by the appropriate policies and procedures; and

WHEREAS, from time to time the Administrative Procedures Manual has been updated to reflect changes policies and procedures; and

WHEREAS, New York State Public Officers Law §87(1)(b) mandates that local government must promulgate rules and regulations, in conformity with the Freedom of Information Law ("FOIL"), pertaining to the availability of records and procedures to be followed for inspection of records; and

WHEREAS, the need to update the FOIL section, section 107, of the Town's Administrative Procedures Manual is necessary to comply with state law and to reflect Town's FOIL process; and

WHEREAS, the Town Board now deems it in the best interests of the Town to adopt the amended FOIL section of the Administrative Procedures Manual.

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that the Town Board hereby adopts the revisions to the Administrative Procedures Manual to bring it up to date with current FOIL standards established by state law and in conformity with applicable rules and regulations promulgated by the Committee on Open Government, as follows:

SEE ATTACHED

Additions are indicated by UNDERLINING

DELETIONS are indicated by STRIKEOUTS

Upon a vote being taken, the result was:

~~SUBJECT: FREEDOM OF INFORMATION~~

~~1. PURPOSE. To provide regulations governing access to records of the Town of Islip under the Freedom of Information Law (Article 6, Public Officers Law), which was created by enactment of Chapter 933 of the Laws of 1977 and amended several times thereafter.~~

~~2. POLICY. The New York State Legislature has declared that government is the public's business and that the public, individually and collectively... should have access to the records of government in accordance with the provisions of the Freedom of Information Law.~~

~~3. DEFINITION. "Record" means any information kept, held, filed, produced or reproduced... in any physical form whatsoever examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or discs, e-mails, rules, regulations or codes.~~

~~4. RECORDS ACCESS OFFICERS. The Supervisor of the Town of Islip is responsible for ensuring compliance with Chapter 933 of the Laws of 1977 and the rules and regulations promulgated by the Committee on Public Access to Records.~~

~~The Supervisor shall designate Town Records Access Officer(s), including designation of those to act as Town Records Access Officer(s) in the absence of the designated Town Records Access Officer(s) to process and respond to all Freedom of Information Law (F.O.I.L.) requests made to the Town of Islip. The Records Access Officer(s) shall not only correspond with those submitting FOIL requests, but shall also obtain all necessary record(s) responsive to each FOIL request from each department that is the subject of the FOIL request.~~

~~Department Heads will be responsible for designating a Department Records Access Officer for their department, who will search for and provide all record(s) located within their respective Department that is responsive to FOIL requests and forward them directly to the Town Records Access Officer(s) designated by the Supervisor. In order to maintain that accurate information is disseminated to the public and to ensure that all laws, rules, regulations and ordinances are properly complied with, the Department Records Access Officer shall only communicate with the Town Records Access Officer, or other authorized Town Employee or Town Officer regarding any FOIL request.~~

~~The Building Department shall be directly responsible for responding to requests for information for their departmental records, and the Planning Commissioner shall appoint Records Access Officer(s) for that division within the department. In certain instances, the Assessor's Office, Building Department and Code Enforcement will be responsible~~

~~for directly responding to certain information requests that seek creation of custom reports or documents that are not in existence at the time of the request, but which the department regularly prepares upon payment of a fee.~~

~~5. RESPONSIBILITIES OF TOWN RECORDS ACCESS OFFICER(S). Town Records Access Officer(s) are responsible for assuring that Department personnel:~~

~~a. Maintain a reasonably detailed current list by subject matter of all records in its possession, whether or not such records are available for inspection. The subject matter list will be updated not less than twice per year, and will indicate the location where records will be available for public inspection;~~

~~b. Assist the requester in identifying requested records, if necessary;~~

~~c. Provide accessibility to public records, during normal working hours, or deny access to the records in whole or in part and explain in writing the reasons for denial;~~

~~d. Make copies of records available upon payment of an established fee;~~

~~e. Upon request, certify that a record is a true copy;~~

~~f. Upon failure to locate records, certify that the Department is not the custodian for such records, or that the records cannot be found after diligent search.~~

~~6. REQUEST FOR PUBLIC ACCESS TO RECORDS. All requests for public access to town records and copying will be in writing, preferably on the form "Freedom of Information Law Application (F.O.I.L.)—Application for Access to Public Records" copy of which is attached to this directive, unless the records have customarily been available without written notices. All FOIL requests shall be submitted directly to the Town Clerk's Office. All responses shall be available for pickup at the Town Clerk's Office, unless the Town Records Access Officer(s) designates otherwise in writing. If the applicant does not wish to appear in person to obtain the FOIL response, the Town Clerk's office shall mail the response to the applicant upon payment of the required reproduction fee and submission of an envelope with prepaid postage sufficient for the required mailing. Requests for access should be sufficiently detailed to identify the records. Where possible the requester should supply information regarding dates, titles, and file designations or other information which may help to identify the records. A request for any or all records falling within a specific category will conform to the standard that all records be identified.~~

~~The Town Records Access Officer(s) will acknowledge receipt of requests for access to or copies of records within five business days except under extraordinary circumstances. Acknowledgement shall be directly on the FOIL request application form, except under extraordinary circumstances.~~

~~Department's will be given twenty (20) days to fill each request. If for any reason more than twenty (20) calendar days are needed to produce or copy the records, the Department must inform the Town Records Access Officer(s), as the Town Records Access Officer(s) must respond to all FOIL requests within twenty (20) business days or advise the applicant of the reason for the delay and a date certain when the record(s) will be available. FOIL response availability or denial shall be directly on the FOIL request application form, except under extraordinary circumstances.~~

~~Original records cannot be removed by the request.~~

~~The Town of Islip will maintain a record:~~

~~a. Of the final vote of each member in every Town procedure in which the member votes; and,~~

~~b. Setting forth the name, public office address, title and salary of every officer or employee of the Town.~~

~~7. DENIAL OF ACCESS TO RECORDS. The Town Attorney shall appoint an Appeals Officer to hear appeals for the access to records that have been denied.~~

~~a. Denial of access, in writing, will be the responsibility of the the Town Records Access Officer(s) and will state the reason(s) for denial and advise the denied person of his/her right to appeal in writing to the Town Attorney's office. The Town Records Access Officer(s) Public Information Officer and/or his/her designee will not be appeals officers.~~

~~b. Any person denied access to a record may, within thirty days, appeal in writing such denial to the individual designated to hear such appeal, who will within ten days of receipt of such appeal, explain in writing to the person requesting the record the reason for further denial, or provide access to the record sought.~~

~~c. The Town will immediately transmit a copy of such appeal and the determination thereon to:~~

~~The Committee on Open Government
New York State Department of State
Albany, New York 12231~~

~~d. A final denial of access to a requested record, as provided for in subdivision b above, will be subject to court review, as provided for in Article 78 of the Civil Practice Law and Rules.~~

~~8. EXCLUSIONS. All records are available, except records or portions of records that:~~

~~a. Are specifically exempted by State or Federal statute;~~

~~b. If disclosed would result in an unwarranted invasion of personal privacy. An unwarranted invasion of personal privacy includes, but shall not be limited to:~~

- ~~i. Disclosures of employment, medical or credit histories or personal references of applicants for employment;~~
- ~~ii. Disclosure of items involving the medical or personal records of a client or patient in a medical facility;~~
- ~~iii. Sale or release of lists of names and addresses if such lists would be used for commercial or fund-raising purposes;~~
- ~~iv. Disclosure of information of a personal nature when disclosure would result in economic or personal hardship to the subject party and such information is not relevant to the work of the agency requesting or maintaining it; or~~
- ~~v. Disclosure of information of a personal nature reported in confidence to an agency and not relevant to the ordinary work of such agency.~~

~~c. If disclosed would impair contract awards or collective bargaining negotiations;~~

~~d. Are trade secrets or maintained for the regulation of a commercial enterprise and disclosure would cause substantial injury to the competitive position of the subject enterprise;~~

~~e. Are compiled for law enforcement purposes;~~

~~f. If disclosed would endanger the life or safety of any person;~~

~~g. Are inter or intra agency communications, except:~~

- ~~(1) Statistics or factual tabulations or data;~~
- ~~(2) Instructions to staff that affect the public;~~
- ~~(3) Final Agency policy or determinations; or~~
- ~~(4) External audits, including but not limited to audits performed by the comptroller and the federal government; or~~

~~h. any other exclusion provided for pursuant to NYS Public Officers Law Section 87(2).~~

~~9. FEES. Fees will be charged according to the following schedule:~~

~~a. The fee for copying records will be 25 cents per page for photocopies not exceeding 9 x 14 inches.~~

~~b. The fee for copies of records not covered by subdivision a, above, will not exceed the actual reproduction cost, which is the average unit cost for copying a record.~~

~~10. PUBLIC NOTICE. The Town of Islip will publicize by posting in conspicuous locations and on the FOIL application form:~~

~~a. Where records will be made available for inspection and copying; and,~~

~~b. The right to appeal by any person denied access to a record, and to whom appeal is to be directed.~~

~~11. Miscellaneous. The Town of Islip shall comply with New York State Public Officers Law, Article 6, and any amendment thereto. The Town shall also comply with any case law interpretation related to New York State Public Officers Law, Article 6. Should any provision herein conflict with New York State Public Officers Law, Article 6 and related case law, the provisions of the statute and the case law shall prevail.~~

SUBJECT: FREEDOM OF INFORMATION

TABLE OF CONTENTS

Section 1. Policy

Section 2. Definition

Section 3. Designation of Records Access Officers

Section 4. Designation of Records Location

Section 5. Hours for Public Inspection

Section 6. Request for Public Access to Records

Section 7. Denial of Access to Records

Section 8. Fees

Section 9. Abandonment of Requests

Section 10. Public Notice

Section 11. Severability

Section 12. Miscellaneous

1. POLICY.

Article 6 of the New York State Public Officers Law requires that State and local governments make "Records" available to the public. The Town is required to develop procedures for compliance with the Freedom of Information law, including:

- (1) Times and places records are available to be viewed or copied.
- (2) Persons from whom records may be obtained.
- (3) Establish fees for copies of records as prescribed by statute.

2. DEFINITION(S).

"Record" means any information kept, held, filed, produced or reproduced by, with or for the Town of Islip, in any physical form, including, but not limited to, reports, statements, examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or discs, rules, regulations or codes.

The Town shall maintain records of:

- (1) The final vote of each Town Board member in every Town procedure in which the Town Board member votes; and
- (2) The name, business address, title, and salary of every public officer or employee of the Town.

"Exemptions" mean all Town records that are specifically exempted from disclosure by New York Freedom Information Law, case law, and/or state or federal statute.

The Freedom of Information Law authorizes each agency to deny access to records or portions of such records that are specifically exempted from disclosure by state or federal statute. All records are presumed to be public, unless an exemption applies.

Pursuant to Public Officers Law §§ 87(2) and 89(2), as may be amended, Town may deny access to records or portions thereof that:

- (a) Are specifically exempted from disclosure by state or federal statute;
- (b) If disclosed would constitute an unwarranted invasion of personal privacy under the provisions of subdivision two of section eighty-nine of this article;
- (c) If disclosed would impair present or imminent contract awards or collective bargaining negotiations;
- (d) Are trade secrets or are submitted to an agency by a commercial enterprise or derived from information obtained from a commercial enterprise and which if disclosed would cause substantial injury to the competitive position of the subject enterprise;
- (e) Are prepared or created for law enforcement purposes only to the extent that disclosure would:
 - i. Interfere with law enforcement investigations or judicial proceedings, provided however, that any agency considering denying access pursuant to this subparagraph shall proceed in accordance with subdivision six of this section;
 - ii. Deprive a person of a right to a fair trial or impartial adjudication;

- iii. Identify a confidential source or disclose confidential information relating to a criminal investigation; or
- iv. Reveal criminal investigative techniques or procedures, except routine techniques and procedures.
- (f) If disclosed could endanger the life or safety of any person;
- (g) Are inter-agency or intra-agency materials which are not:
 - i. Statistical or factual tabulations or data;
 - ii. Instructions to staff that affect the public;
 - iii. Final agency policy or determinations; or
 - iv. External audits, including but not limited to audits performed by the comptroller and the federal government.
- (h) Are examination questions or answers which are requested prior to the final administration of such questions.
- (i) If disclosed, would jeopardize the capacity of an agency or an entity that has shared information with an agency to guarantee the security of its information technology assets, such assets encompassing both electronic information systems and infrastructures.

3. DESIGNATION OF RECORDS ACCESS OFFICERS.

A. The Supervisor of the Town of Islip is responsible for ensuring compliance with the regulations herein, and designates the following departments as records access officers depending on the type of record sought:

The Planning Commissioner or designee, for all building department records.¹

1 Manitton Court, Islip, NY 11751

Tel: 631-224-5470 | Email: RecordsDepartment@islipny.gov

The Town Attorney or designee, for all other Town records.

655 Main Street, Islip, NY 11751

Tel: 631-224-5550 | Email: townattorney@islipny.gov

¹ The Building Department shall be directly responsible for responding to requests for information from their departmental records, and the Planning Commissioner shall appoint Records Access Officer(s) for that division within the department.

B. The respective Records Access Officer is responsible for ensuring appropriate agency response to public requests for access to records.

C. For those requests handled by the Town Attorney's Office, the Town Records Access Officer is responsible for forwarding the FOIL request to the appropriate Department subjected to the specific FOIL request after formal acknowledgment of the request as set forth in Section 6(C).

Department Heads will be responsible for designating an individual, who will respond to FOIL requests forwarded by the Town Records Access Officer, which primarily will consist of conducting a search and providing all requisite record(s) located within the respective Department. The designated individual shall work and communicate directly with the Town Records Access Officer, and shall communicate only with the Town Records Access Officer, Town Attorney, Department Head and/or any other employee within the Department necessary to locate the requested record(s).

D. The Records Access Officer is responsible for:

- (1) Maintaining a reasonably detailed current list by subject matter of all records maintained by the Town of Islip, whether or not the records are accessible. This list does not imply that all records are available to the public.
- (2) Identifying of the appropriate department(s) that maintain record(s) sought by FOIL requester, if necessary.
- (3) Contacting the FOIL requester when a request is voluminous or when locating the records involves substantial effort, so that personnel may ascertain the nature of records of primary interest and attempt to reasonably reduce the volume of records requested.
- (4) Upon locating requested records, taking one of the following actions:
 - i. Making records available for inspection; or
 - ii. Denying access to the records in whole or in part and explaining in writing the reasons therefor.
- (5) Upon request for copies of obtainable records:
 - i. Making a copy available upon payment or offer to pay established fees, if any; or

- ii. Permitting the FOIL requester to inspect those records.
 - a. Original records cannot be removed by the FOIL requester.

(6) Upon request, certifying that a record is a true copy.

(7) Upon failure to locate records, certifying that either:

- i. The Town agency is not the custodian for such records, or
- ii. The records of which the Town agency is a custodian cannot be found after diligent search.

4. DESIGNATION OF RECORDS LOCATION.

Records shall be available for public inspection and copying at each respective department delineated in Section 3, supra, or as otherwise designated by the Records Access Officer(s). Original records cannot be removed by the requestor.

All responses to FOIL Applications filed directly with the Town Clerk and/or Building Department shall be available for pickup at the Town Clerk's Office and Building Department respectively, unless the Town Records Access Officer(s) designates otherwise in writing. If the applicant does not wish to appear in person to obtain the FOIL response, the Town Clerk's Office and/or Building Department shall mail the response to the applicant upon applicant's payment of the required reproduction fee and submission of an envelope with prepaid postage sufficient for the required mailing.

For those records that the Town of Islip has the ability to retrieve or extract from a computer storage system with reasonable effort, or when doing so requires less employee time than engaging in manual retrieval or redactions from non-electronic records, the Town shall retrieve and provide such record or data electronically, if so requested.

5. HOURS FOR PUBLIC INSPECTION.

Requests for public access to records shall be accepted and records produced during the following business hours:

<u>Office of the Town Clerk</u>	<u>Building Department</u>
<u>8:30 a.m. to 5:00 p.m.,</u>	<u>8:00 a.m. to 4:00 p.m.,</u>
<u>Monday-Friday, excluding holidays</u>	<u>Monday-Friday, excluding holidays</u>

6. REQUEST FOR PUBLIC ACCESS TO RECORDS.

A. All requests for public access to Town records and copying must be made in writing.²

(1) *Requests solely for Building Department Records*

Each request for Building records must be in writing and shall be submitted to the Building Department, One Manittan Court, Islip, New York, 11751, whereupon such written request shall be date-stamped before processing.

Applicants are strongly encouraged to request records via the Online FOIL Submission Form which can be accessed on the Town's website.

(2) *Requests for all other Town of Islip Records*

The Town Clerk, as the custodian of all the records, books and papers of the Town, shall be the receiver of **all other FOIL requests**. Requests must be in writing and shall be submitted to the Town Clerk's Office, 655 Main Street, Islip, New York, 11751. Such written request shall be date stamped and immediately thereafter forwarded to the Records Access Officer in the Town Attorney's Office for assignment of a unique FOIL number for identification purposes and to be formally acknowledged.

Applicants are strongly encouraged to request records via the Online FOIL Submission Form, which can be accessed on the Town's website.

B. If records are maintained on the internet, the FOIL requester shall be informed of the option to access the requested records via the internet or obtaining records in printed form either on paper or other information storage medium.

C. A response by the appropriate Records Access Officer shall be given utilizing the approved form within five (5) business days of receipt of a duly filed request by either of the following:

- (1) Informing a person requesting records that the request or portion of the request does not reasonably describe the records sought, including direction, to the extent possible, that would enable that person to request records reasonably described;
- (2) Granting or denying access to records in whole or in part; or

² Both the Town Clerk and the Building Department have their own respective FOIL Application forms.

- (3) Acknowledging the receipt of a request in writing and a statement that such request will be granted or denied in whole or in part within twenty (20) business days of dated written acknowledgment.

D. Following execution of a written acknowledgment, if circumstances prevent disclosure within the stated twenty (20) business days of such acknowledgment, response shall specify the reason for the inability to do so and a date certain, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part.

- (1) In determining a reasonable time for granting or denying a request under the circumstances of a request, personnel shall consider the volume of a request, the ease or difficulty in locating, retrieving or generating records, the complexity of the request, the need to review records to determine the extent to which they must be disclosed, the number of requests received by the agency, and similar factors that bear on the ability to grant access to records promptly and within a reasonable time.

E. A failure to comply with the time limitations described herein shall constitute a denial of a request that may be appealed.

7. DENIAL OF ACCESS TO RECORDS.

A. Denial of access to records shall be in writing stating the reason therefore and advising the FOIL requester of the right to appeal to the individual or body established to determine appeals, [who or which] shall be identified by name, title, business address and number.

B. If requested records are not provided promptly, as required in Section 5 of these regulations, such failure shall also be deemed a denial of access.

C. The following body, which shall not include the Records Access Officer, shall determine appeals regarding denial of access to records under the Freedom of Information Law:

The Town Attorney or designee

655 Main Street, Islip, New York, 11751

Tel: 631-224-5550 | Email: townattorney@islipny.gov

D. Any person denied access to records may appeal within thirty (30) days of denial by filing a written appeal addressed to the FOIL Records Appeals Officer stated in the in the subsection above.

E. The time for deciding an appeal by the individual or body designated to determine appeals shall commence upon receipt of a written appeal identifying:

- (1) the date and location of requests for records;
- (2) a description, to the extent possible, of the records that were denied; and
- (3) the name and return address of the person denied access.

F. A failure to determine an appeal within ten (10) business days of its receipt by granting access to the records sought or fully explaining the reasons for further denial in writing shall constitute a denial of the appeal.

G. The Town will transmit a copy of such appeal and the determination thereon within ten (10) business days of receipt of an appeal to:

The Committee on Open Government
New York State Department of State
One Commerce Plaza
99 Washington Avenue, Ste. 650
Albany, NY 12231

H. A final denial of access to a requested record, as provided for in subdivision (b) above, will be subject to court review, as provided for in Article 78 of the Civil Practice Law and Rules.

8. FEES.

A. There shall be no fee charged for:

- (1) inspection of records;³
- (2) search for records; or
- (3) any certification pursuant to this part.

B. Fees for Copies may be charged, provided that:

- (1) the fee for copying records shall be twenty-five (.25) cents per page for photocopies not exceeding 9 by 14 inches;
- (2) the fee for photocopies of records in excess of 9 x 14 inches shall not exceed the actual cost of reproduction; or

³ Except if redactions must be made first.

- (3) Town has the authority to redact portions of a paper record and does so prior to disclosure of the record by making a photocopy from which the proper redactions are made.

C. The fee for a copy of any other record shall be based on the actual cost of reproduction and subject to the following:

- (1) an amount equal to the hourly salary attributed to the lowest paid employee with the necessary skill required to prepare a copy of requested record, but only when more than two hours of the employee's time is necessary to do so; and
- (2) the actual cost of the storage devices or media provided to FOIL applicant in fulfilling such request; or
- (3) the actual cost to the Town engaging an outside professional service to prepare a copy of a record, but only when Town's information technology equipment is inadequate to prepare a copy, and if such service is used to prepare the copy.

D. For those records that the Town of Islip has the ability to retrieve or extract from a computer storage system with reasonable effort, or when doing so requires less employee time than engaging in manual retrieval or redactions from non-electronic records, the Town shall retrieve or extract such record or data electronically. In such case, the Town may charge a fee in accordance with subsections B and C above.

E. The Town shall inform a FOIL Applicant of the estimated cost of preparing a copy of the record including, but not limited to, circumstances involving more than two hours of an employee's time, if it is necessary to retain an outside professional service to prepare a copy of the record, or if the cost to reproduce the requested record is expected to be excessive, as determined solely by the Records Access Officer.

F. The Town reserves the right to require that the fee for copying or reproducing a record be paid in advance of the preparation of such copy.

G. The Town reserves the right to waive a fee in whole or in part when making copies of records.

9. ABANDONMENT OF REQUEST.

The Town shall deem a FOIL application withdrawn (without notification of same) in the event the applicant fails to retrieve or review the requested documents within 30 (thirty) calendar days. The FOIL applicant will be required to file a new application if the applicant still wishes to retrieve or review the requested documents subject to all attendant costs.

10. PUBLIC NOTICE.

The Town of Islip will publicize by posting in conspicuous locations and on the FOIL Application form:

- (1) Where records will be made available for inspection and copying; and
- (2) The right to appeal by any person denied access to a record, and to whom appeal is to be directed.

11. MISCELLANEOUS.

The Town of Islip shall comply with New York State Public Officers Law, Article 6, and any amendments thereto. The Town shall also comply with any case law interpretation related to New York State Public Officers Law, Article 6. Should any provision herein conflict with New York State Public Officers Law, Article 6 and related case law, the provisions of the statute and the case law shall prevail.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Special Events.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

May 10, 2022

On a motion of Councilperson

seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

- A. 5K Fun Run- Stocked Athletics-Secatogue Brewery-West Islip—Saturday, May 21, 2022 from 1:00PM to 5:00PM. Fundraiser for Leukemia & Lymphoma Society. Race begins on Secatogue Brewery to the finish line. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. Puerto Rican/Hispanic Day Parade-Bay Shore/Brentwood-Teatro Experimental Yerbabruja Sunday, June 5, 2022 from 12:00PM to 3:00PM, (assembly 9:45AM) route as follows: assembles 5th Avenue in Brentwood, from Bailey Avenue, proceed north on 5th Avenue ending at 5th Avenue. (1 block south of 3rd Ave /Pineaire Drive Intersection). Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- C. Memorial Day Parade - Brentwood – Joseph Loffler American Legion Post 1006- Monday May 30, 2022 from 9:30AM to 12:00PM, parade begins at 9:00AM, route as follows: Parade assembles at the Cemetery on Madison Avenue, east on Jackson Street to Washington Avenue, south on Washington Avenue to Suffolk Avenue, west on Suffolk Avenue to Fourth Street. South on Fourth Street to Third Street, east on Third Street to Brentwood Road, north on Brentwood Road to Ross Memorial Park. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- D. Picnic- Bayport Aerodrome Society- Bayport- Sunday, September 18, 2022 from 9:00AM to 4:00PM. Neighborhood Appreciation Picnic. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- E. Pancake Breakfast- Bayport Aerodrome Society- Bayport- Sunday, May 22, 2022 from 9:00AM to 4:00PM. The proceeds for this event is for the maintenance of hangars. Permission for this Event will be granted pending approval from Town and County Offices and proof of liability insurance.
- F. 2022 Art Festival by the Bay- Bay Shore-Bay Shore Chamber of Commerce-Sunday, June 12, 2022 from 11:00AM to 6:00PM. Requesting permission to close Main Street from Smith Avenue on the west to First Avenue on the east from 8:00AM to 7:00PM. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

- G. Memorial Day Parade-Central Islip-Central Islip Memorial Day Parade Committee- Monday, May 30, 2022 from 11:00AM to 12:30PM. Parade assembles at Carleton Avenue, Irving and Cliff Streets. Proceeds north on Carleton Avenue, crossing Suffolk Avenue, continuing north on Wheeler Road to the Anthony Alfano School, the location of the Memorial Stones. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.
- H. Carnival-East Islip- East Islip Fire Department Hook & Ladder Co #1- Thursday to Sunday June 30 to July 3, 2022. Set up days June 28th and June 29th, Clean-up day July 4, 2022. Carnival will be on the grounds of Brookwood Hall, 30 East Main Street, East Islip, Fireworks on Saturday night. Hours are as follows: Thursday 5:00PM to 10:00PM, Friday and Saturday 5:00PM to 11:00PM, Sunday 2:00PM to 10:00PM. Permission for this event will be granted Pending approval from Town and County Offices and proof of liability insurance.
- I. Memorial Day Parade-West Islip-West Islip American Legion Post #1738-Monday, May 30, 2022 from 10:00AM to 12:00PM. Route as follows: Parade assembles at Udall Road and Roderick Road, Arcadia Drive, Myson Street, Alinda Avenue, Duffin Avenue, Gere Avenue, Sylvia Drive, and Pine Avenue, proceeds south on Udall Road to Higbie Lane intersection (Pause at Veterans Memorial), continue south to Paul J. Bellew School for Services, after Services a small contingent will continue south to Memorial at Higbie Lane and Montauk Highway for a short service. Permission will be granted pending approval from Town and County Offices and proof of liability insurance.
- J. Moon Light Market – Bay Shore – Great South Bay Brewery - Saturday, June 11, 2022. From 6:00PM to 12:00 Midnight. Craft beer and local vendors. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- K. Memorial Day Parade - Great River - Great River Fire Department - Sunday, May 29, 2022 from 11:00AM to 12:00PM, (assembly 10:45AM) route as follows: Parade assembles at Great River Firehouse, proceeds west on River Road to Woodhollow Road, then North on Woodhollow Road, to New Street. Then east on New Street, to Provost Lane, then east on Provost Lane to Great River Road. Parade will continue south on Great River Road to the Memorial Park, where ceremonies will be held. After the ceremonies, the parade will proceed south on Great River Road to River Road and then west on River Road, back to The Great River Fire Department. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- L. Memorial Day Parade - Holbrook-Holbrook Chamber of Commerce- Monday, May 30, 2022 from 11:00AM to 12:00Noon. Parade assembles at Holbrook Plaza on Main Street at 10:30AM. Parade travels south on Main Street from Holbrook Plaza to Furrows Road, west on Furrows road top Grundy Avenue then south on Grundy to Terry Road. Permission for this event will be granted pending approval from Town and County Offices and proof of liability Insurance.
- M. Family Night at the Beach-West Islip Beach-Women of West Islip- Thursday, July 14, 2022 starting at 4:30PM to 9:00PM- Community gathering. Permission for this event will be Granted pending approval from Town and County Offices and proof of liability insurance.

- N. Carnival- Brentwood-Brentwood Youth Activities-Thursdays to Sunday- June 2-5, 2022
Carnival will be on the grounds of Modern Times Field, 35 Third Avenue, Brentwood. Hours are as follows Thursday and Friday 5:00PM to 10:00PM, Saturday and Sunday 3:00PM to 10:00PM. Permission for this event will be granted pending approval from Town and County Offices and Proof of liability Insurance.
- O. 5K Run-Brentwood-St. Luke's R.C. Church-Saturday, May 21, 2022 from 9:00AM to 11:00AM
Assembly will be at St Luke's Church. Runners will proceed East on Hancock Street, South to Madison Avenue, West to Jackson Avenue, South to Grant Avenue, West to McKinley Street, South to Wicks Road, West to Leahy Avenue, North to Crooked Hill, East to College Road, South to Wicks Road, to finish right to St. Luke's Church. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- P. Long Island Equality March- The Transgender Resource Center of Long Island LGBT-Sayville, Sunday- June 5, 2022 from 11:45AM to 1:30PM. March assembles at MTA lot on Depot Street and Greene Avenue and continues to the Common Ground Park where March will end. Permission for this event will be granted pending approval from Town & County Offices and proof of liability insurance.
- Q. In conjunction with the 22nd Street Festival-Islip-The Islip Chamber of Commerce- Sunday, June 5, 2022 from 11AM to 6PM (approved TBA 2/8/22- Item B) Americano Pie Bar, tenants of 517 Main Street, Islip, NY request permission from the Islip Town Board to apply for a temporary beer and wine permit pursuant to the New York State Liquor Authority Special Event permit application.

Upon a vote being taken the result was:

05/10/2022

On a motion of Councilperson,

seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following events in the Town:

BLOCK PARTIES:

Part B:

1. Block Party- 44 Overton Avenue- Sayville –Saturday- 07/16/2022 (07/23/2022) 11AM to 11PM; 44 Overton Avenue will be closed from Overton Street to the end.
2. Block Party- 95 Stellenwerf Avenue- Islip Terrace- Sunday – 07/03/2022 (07/04/2022) 11AM to 11PM; 95 Stellenwerf Avenue will be closed from Roosevelt Street to McKinley Street.
3. Block Party – 1414 Boston Avenue – Bay Shore – Sunday -07/03/2022 (RD: 07/04/2022) 11AM to 11PM; 1414 Boston Avenue will be closed from Regina Court to Spur Drive.
4. Block Party- 67 Norman Drive – Bohemia – Saturday – 07/30/2022 (07/31/2022) 11AM to 11PM; 67 Norman Drive will be closed from Kenwood Drive to 8th Street; Cross Streets: Aft Court and Elf Court.
5. Block Party – 95 Kenwood Drive – Bohemia – Saturday -08/06/2022 (RD: 08/07/2022) 11AM to 11PM; Kenwood Drive will be closed from 7th Street to 8th Street; Cross Street: Norman Drive.
6. Block Party – 1151 Namdac Avenue – Bay Shore –Saturday – 07/09/2022 (BP: 07/23/2022) 11AM to 11PM; 1151 Namdac Avenue will be closed from Diamond Street to Damyon Street.
7. Block Party- 407 W 1ST Street- West Islip – Saturday – 08/06/2022 (RD: 08/07/2022) 11AM to 11PM; 407 W. 1st. Street will be closed from Oak Avenue to Pine Avenue.

8. Block Party – 214 Clarinet Lane – Holbrook – Saturday – 07/30/2022 (RD: 07/31/2022) 11AM to 11PM; 214 Clarinet Lane will be closed from Coates Avenue to the End.
9. Block Party- 340 Renee Drive – Bayport – Saturday – 08/06/2022 (RD: 08/07/2022) 11AM to 11PM; 340 Renee Drive will be closed from Bernice Drive to Ira Place.
10. Block Party – 314 Oakwood Avenue – West Islip – Saturday – 08/20/2022 (RD: 08/21/2022) 11AM to 11PM; Oakwood Avenue will be closed from Orinoco Drive to Higbie Lane; Cross Streets: Chestnut Place.
11. Block Party – 217 Pine Drive – Bay Shore – Saturday – 06/25/2022 (RD: 06/26/2022) 11AM to 11PM; 217 Pine Drive will be closed from Wohseepee Drive to Hiawatha Drive.
12. Block Party- 429 Victory Drive- Ronkonkoma – Sunday- 07/03/2022 (RD: 07/04/2022) 11AM to 11PM; 429 Victory Drive will be closed from Rosevale Avenue to House 494 Victory Drive. Cross Streets: 3rd Court, 2nd Court and 1st Court.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute any and all documents with Johnson, Kukata & Lucchesi Engineers, PC for construction management and inspection services related to the Rehabilitation of several Taxiways and Whiskey Airfield Guidance Signs at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to enter a professional engineering services agreement with Johnson, Kukata & Lucchesi Engineers, P.C. for construction management and inspection services related to the Rehabilitation of Taxiways Bravo and Whiskey Pavement, Reconstruction of Taxiway Whiskey Edge Lighting System, and Reconstruction of Taxiways Bravo and Whiskey Airfield Guidance Signs at Long Island MacArthur Airport at a cost not to exceed \$588,000.00.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Long Island MacArthur Airport
 3. Cost: Not to exceed \$588,000.00
 4. Budget Line: TBD
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

4/25/2022

Date

May 10, 2022
Resolution No.

RESOLUTION AUTHORIZING the Supervisor to execute a professional services agreement with Johnson, Kukata & Lucchesi Engineers, P.C. for construction management and inspection services relating to the Rehabilitation of Taxiways Bravo and Whiskey Asphalt Pavement, Reconstruction of the Taxiway Whiskey Edge Lighting System, and Reconstruction Taxiways Bravo and Whiskey Airfield Guidance Signs and at Long Island MacArthur Airport.

WHEREAS, the Town of Islip ("Town") owns and operates Long Island Macarthur Airport ("the Airport"); and

WHEREAS, in the course of regular use, certain repair and maintenance of airfield surfaces is required for the continued safe and efficient conduct of airport operations; and

WHEREAS the Department of Aviation & Transportation requires a professional engineering firm to perform construction management and inspection services, and

WHEREAS, the Department of Aviation & Transportation solicited requests for qualifications for construction management and inspection services relating to Rehabilitation of Taxiways Bravo and Whiskey Asphalt Pavement, Reconstruction of the Taxiway Whiskey Edge Lighting System; and Reconstruction of the Taxiways Bravo and Whiskey Airfield Guidance Signs (the "Project"); and

WHEREAS, the Department of Aviation and Transportation has submitted an application for funding of the costs for the Project through Airport Improvement Program ("AIP") grants at the Airport based on the following allocation: 90% FAA; 5% New York State Department of Transportation ("NYSDOT"); and 5% Passenger Facility Charge ("PFC"); and

WHEREAS, the Airport directly solicited bids by distributing the Request for Qualifications to nineteen (19) prospective engineering firms and advertised on the Airport's website; and

WHEREAS, the Airport only received a response from one proposer, Johnson, Kukata, and Lucchesi Engineers, P.C. who is also a certified Minority-Owned Business Enterprise firm; and

WHEREAS, upon review of the Statement of Qualifications, Johnson, Kukata, and Lucchesi Engineers, P.C. with a corporate office located at 6031 University Blvd, Suite 330, Ellicott City, MD, 21043, was determined to be the most qualified proposer; and

WHEREAS, the Commissioner of the Department of Aviation & Transportation hereby recommends awarding the professional engineering services agreement for the Project to Johnson, Kukata, and Lucchesi Engineers, P.C.; and

NOW, THEREFORE, on a motion of Councilperson _____; seconded by Councilperson _____; be it

RESOLVED, that the Supervisor, or her designee, is hereby authorized to execute a professional services agreement with Johnson, Kukata, and Lucchesi Engineers, P.C., for construction management and inspection services related to the Rehabilitation of Taxiways Bravo and Whiskey Asphalt Pavement, Reconstruction of the Taxiway Whiskey Edge Lighting System; and Reconstruction of the Taxiways Bravo and Whiskey Airfield Guidance Signs at Long Island MacArthur Airport (ISP) at a cost not to exceed \$588,000.00; and

FURTHER RESOLVED, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval for a monetary adjustment to be used for the continued retention of Kaplan Kirsch & Rockwell LLP as outside counsel in connection with property development at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town Board authorizes an increase of \$985,000.00 to be used for the continued retention of Kaplan Kirsch & Rockwell LLP as outside counsel in connection with property development at Long Island MacArthur Airport.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Long Island MacArthur Airport
 3. Cost: not to exceed \$985,000.00
 4. Budget Line: CT5610.4-5000
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

04/25/2022

Date

May 10, 2022
Resolution #

WHEREAS, the Town of Islip ("Town") owns and operates Long Island MacArthur Airport (the "Airport"), a 14 CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and

WHEREAS, the Town desires to make the Airport self-sufficient and self-sustaining by entering into a partnership agreement with the County and involving private sector capital to develop property and generate revenue for the Town and Airport; and

WHEREAS, Kaplan Kirsch & Rockwell LLP located at 1634 Eye Street, NW, Suite 300, Washington, DC 20006 provides a niche professional service with a proven track record in complex projects assisting to coordinate and integrate the multiple aspects involved in property development negotiations at airports, while ensuring compliance with FAA regulatory requirements and environmental review under state and federal law; and

WHEREAS, on April 20, 2021, the Town Board by Resolution No. 39 authorized the Town Attorney to retain Kaplan Kirsch & Rockwell LLP to provide legal services as outside counsel in connection with property development at the Airport for a total cost not to exceed \$50,000.00; and

WHEREAS, on November 16, 2021, the Town Board by Resolution No. 25 authorized the Town Attorney to continue to retain Kaplan Kirsch & Rockwell LLP to provide additional legal services as outside counsel in connection with property development at the Airport for a total cost not to exceed \$30,000.00; and

WHEREAS, on February 8, 2022, the Town Board by Resolution No. 40 authorized the Town Attorney to continue to retain Kaplan Kirsch & Rockwell LLP to provide additional legal services as outside counsel in connection with property development at the Airport for a total cost not to exceed \$200,000.00; and

WHEREAS, additional legal services not to exceed \$985,000.00 are required to cover the cost of continued outside counsel in connection with property development at the Airport; and

NOW THEREFORE be it, on motion of _____, seconded by _____, be it

RESOLVED, that the Town Board authorizes an increase of \$985,000.00 to be used for the continued retention of Kaplan Kirsch & Rockwell LLP as outside counsel in connection with property development at Long Island MacArthur Airport; and be it

FURTHER RESOLVED, that the Comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this increase to the cost of outside legal services.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No.22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to exercise the renewal option to the License Agreement with JVC Media LLC to utilize certain space with the main terminal building to operate and manage a studio for the purpose of broadcasting commercial radio content 24 hours per day at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to exercise the renewal option to the license agreement with JVC Media LLC to utilize certain space with the main terminal building to operate and manage a studio for the purpose of broadcasting commercial radio content 24 hours per day at Long Island MacArthur Airport, subject to approval of the Town Attorney, extending the license agreement through August 11, 2023.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Long Island MacArthur Airport
 3. Cost: N/A
 4. Budget Line: CT0000.01772.02
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 32. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

04/25/2022

Date

May 10, 2022
Resolution No.

WHEREAS, the Town of Islip (the "Town") owns and operates Long Island MacArthur Airport ("the Airport"), a 14 CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and;

WHEREAS, JVC Media LLC ("JVC") is a well known Long Island based radio entertainment group; and

WHEREAS, On June 18, 2013, the Town adopted a resolution authorizing the Supervisor to execute a license agreement with JVC; and

WHEREAS, On August 12, 2013 the Town entered into a license agreement with JVC to utilize certain space within the main terminal building for five years, with a five year renewal option at the sole discretion of the Town, to operate and manage a studio for the purpose of broadcasting commercial radio content 24 hours per day at the Airport; and

WHEREAS, JVC has continued to abide by the terms of the license agreement; and

NOW, THEREFORE on motion of _____, seconded by be it hereby

RESOLVED, that the Supervisor is hereby authorized to exercise the renewal option to the license agreement with JVC Media LLC to utilize certain space within the main terminal building to operate and manage a studio for the purpose of broadcasting commercial radio content 24 hours per day at Long Island MacArthur Airport, subject to approval of the Town Attorney, extending the license agreement through August 11, 2023.

FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

UPON a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to reestablish a committee, consisting of (7) seven members to review and draft policies for the Employee Sick Leave Bank and an Emergency Employee Assistance Fund.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Arthur Abbate

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE. Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board to update the Sick Bank Committee, which works to assure the purpose of the sick bank program as a viable mechanism to assist fellow employees.

SPECIFY WHERE APPLICABLE:

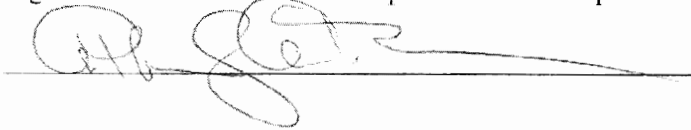
- | | |
|---|--|
| 1. Entity or individual benefitted by resolution: | All white collar, blue collar and management employees |
| 2. Site or location effected by resolution: | N/A |
| 3. Cost: | N/A |
| 4. Budget line: | TBD |
| 5. Amount and source of outside funding: | N/A |

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

 X No, under 6 NYCRR 617.5(20) - routine or continuing agency administration and management

Signature of Commissioner/Department Head Sponsor:

Date:



May 2, 2022

May 10, 2022

Resolution No.

WHEREAS, by a resolution duly adopted on November 30, 2010, the Islip Town Board authorized that a committee be established to review and draft policies for the creation of an Employee Sick Leave Bank and an Emergency Employee Assistance Fund; and

WHEREAS, the Town of Islip employs approximately 800 employees made up of White Collar, Blue Collar and Management employees; and

WHEREAS, unfortunately, at times, some members of the workforce are struck by catastrophic, life-threatening, non-service connected injury or illness; and

WHEREAS, the Town established a policy whereby eligible employees may voluntarily assist their fellow employees who suffer such illness or injury and, as a result, exhaust all of their own available earned paid leave time; and

WHEREAS, the policy shall be administered by a committee that works to assure the purpose of this program as a viable mechanism to assist fellow employees; and

WHEREAS, appointed members of such a committee should include a representative from Teamsters Local 237, UPSEU, IAFF, the office of the Supervisor, the office of Labor Relations and Personnel, the office of the Comptroller and the office of the Town Attorney; and

NOW, THEREFORE, on a motion of _____,
seconded by _____, be it

RESOLVED, that a sick bank committee, consisting of seven (7) members who shall serve on a voluntary bases, is hereby reestablished, and the following titles are hereby appointed as board members:

Chief of Staff, Office of the Supervisor
Director of Labor Relations and Personnel or designee
Comptroller or designee
Town Attorney or designee
UPSEU Representative
IAFF Officer
Teamsters Local 237 Shop Steward

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 24

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board appointment of Suffolk County Legislator, to be appointed
as a Marriage Officer, effectively immediately through July 1, 2022.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Appointment of Suffolk County Legislator, Trish Bergin to be appointed as a Marriage Officer, effectively immediately through July 1, 2022.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Trish Bergin
 2. Site or location effected by resolution: Townwide
 3. Cost: n/a
 4. Budget Line: n/a
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

May 10, 2022

WHEREAS, Section 11-c of the Domestic Relations Law of the State of New York authorizes the governing body of the Town to appoint Marriage Officers to solemnize a marriage within its territorial limits; and

WHEREAS, the Domestic Relation Law states that the term of office shall be determined by the governing body which makes the appointment, but shall not exceed four years; and

WHEREAS, providing marriage officers easily accessible to all Town residents has proven to be a benefit and convenience to many residents, and

WHEREAS, the Town Board wishes to continue to make marriage officers available to the public.

NOW THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, Suffolk County Legislator, Trish Bergin, being duly qualified, is hereby appointed as a Marriage Officer, effective immediately through July 1, 2022, for the Town of Islip; and be it further

RESOLVED, that no fee shall be charged for the performance of marriages by the marriage officer.

Upon a vote being taken the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 25

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR
COUNCILMAN JORGE C. GUADRON

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into a contract with
Chesterfield Associates, Inc. for Emergency Repairs to the Town of Islip
Ferry Dock at Atlantique Marina.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution declaring the condition of the ferry pier at Atlantique Marina a "public emergency," requiring immediate action to protect the health, safety, and welfare of the traveling public, Town of Islip employees, and all users of the ferry pier; and authorizing the Supervisor of the Town of Islip to execute a contract for the emergency repair/replacement of the ferry pier at Atlantique Marina, pursuant to New York State General Municipal Law Section 103(4) with Chesterfield Associates, Inc.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Townwide
 2. Site or location effected by resolution: Atlantique Marina, Fire Island
 3. Cost: \$262,500.00
 4. Budget Line: H14.1650.3-1550
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 2, 42. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

5/9/2022

Date

RESOLUTION declaring the condition of the ferry pier at Atlantique Marina a “public emergency,” requiring immediate action to protect the health, safety, and welfare of the traveling public, Town of Islip employees, and all users of the ferry pier; and authorizing the Supervisor of the Town of Islip to execute a contract for the emergency repair/replacement of the ferry pier at Atlantique Marina, pursuant to New York State General Municipal Law Section 103(4);

WHEREAS, in or about late February 2022, the Town of Islip (the “Town”) received notice from Strong’s & Grover’s at Atlantique LLC, the licensee overseeing the operation and maintenance of Atlantique Marina, that the ferry pier at the marina had been inspected by All Shore Marine Construction, Inc. (“All Shore Marine”), and it was determined that the structural integrity of the pier had been compromised;

WHEREAS, according to All Shore Marine, wood sheathing surrounding the perimeter of the ferry pier has rotted, permitting sand to leach out, and causing the exterior poles of the pier to become the main source of structural support; and

WHEREAS, due to the hazardous condition of the ferry pier and its imminent loss of use in the not-too-distant future, All Shore Marine recommended addressing the hazardous condition of the ferry pier prior to the 2022 summer season; and

WHEREAS, on or about April 25, 2022, the Town requested that L.K. McLean Associates, P.C. (“LKMA”), an engineering firm with considerable prior experience at Atlantique Marina, conduct an exterior and interior inspection of the ferry pier and report its findings to the Commissioner of the Department of Parks, Recreation and Cultural Affairs; and

WHEREAS, on or about April 27, 2022, LKMA provided the Town with a detailed report of its evaluation of the ferry pier at Atlantique Marina, which concluded with the recommendation that the pier not be left open to the public until certain issues had been corrected; and

WHEREAS, New York State General Municipal Law Section 103(4) authorizes political subdivisions to let contracts for public work without advertising for sealed bids in the case of a public emergency arising out of an unforeseen condition or occurrence, whereby circumstances affecting public property and/or the life, health, safety, or property of the inhabitants of the political subdivision require immediate action which cannot await competitive bidding; and

WHEREAS, at the Town’s request, LKMA prepared plans for the emergency repair/replacement of the Atlantique Ferry Dock, and distributed those plans to four contractors for the submission of bids to perform the emergency repair/replacement; and

WHEREAS, Chesterfield Associates, Inc., P.O. Box 1229, Westhampton Beach, New York 11978, submitted the lowest bid price of \$262,500.00; and

WHEREAS, Chesterfield Associates, Inc. has been determined to be a responsible bidder;
and

WHEREAS, based on the foregoing circumstances, the Commissioner of the Department of Parks, Recreation and Cultural Affairs recommends that the Town Board declare the existing condition of the ferry pier at Atlantique Marina to be a, "public emergency," and authorize the Town to enter into a contract with Chesterfield Associates, Inc. for the emergency repair/replacement of the ferry pier at Atlantique Marina;

NOW THEREFORE, on the motion of _____, seconded by _____, be it

RESOLVED, the Town Board of the Town of Islip hereby declares that the existing condition of the ferry pier at Atlantique Marina constitutes a public emergency that requires immediate action to protect the life, health, safety, and property of the traveling public, Town of Islip employees, and all users of the ferry pier; and be it further

RESOLVED, that pursuant to New York State General Municipal Law Section 103(4), the Town Board of the Town of Islip authorizes the Supervisor to execute a contract with Chesterfield Associates, Inc., in the amount of \$262,500.00 for the emergency repair/replacement of the ferry pier at Atlantique Marina, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is authorized to make the accounting entries necessary to amend the budget in accordance with the terms of this resolution and the aforesaid contract.

UPON A VOTE BEING TAKEN, the result was:

EMERGENCY REPAIRS TO
THE ATLANTIQUE FERRY DOCK

CONTRACT # DPW 4-2022

DATE: MAY 9, 2022

11:00 A.M

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # _____ ESTIMATED AMOUNT _____

CHESTERFIELD ASSOCIATES INC
56 S COUNTRY RD
WESTHAMPTON NY 11978

\$262,500.00

BID BOND SUBMITTED

BRANDT MARINE
15 ELECTRIC ST
PATCHOGUE NY 11772

\$277, 207.00

BID BOND SUBMITTED

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER _____ CONCURS.

SIGNED BY:


MICHAEL RAND
DIRECTOR

BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT



TOWN OF ISLIP DEPARTMENT OF PARKS, RECREATION & CULTURAL AFFAIRS
50 IRISH LANE • EAST ISLIP, NEW YORK 11730-2098 • (631) 224-5411

Angie M. Carpenter, Supervisor
Thomas Owens, Commissioner

Memorandum

TO: Michael Walsh, Deputy Town Attorney
FROM: Thomas Owens, Commissioner Parks, Recreation and Cultural Affairs
DATE: May 9, 2022
SUBJECT: Evaluation of Atlantique Ferry Dock

On April 25, 2022 L.K. McLean Associates, P.C. ("LKMA") performed a conditions inspection of the Atlantique Ferry Dock. This inspection was performed at my request in response to concerns brought to my attention by Strong's & Grovers at Atlantique, LLC.

The ferry dock is a 74' long x 15'-4" wide fill pier with an additional 16'-8" long x 15'-4" wide open pile pier located at the north end of the pier. The following assessment was submitted to me by LKMA following their inspection:

Open Pile Pier:

The open pile portion of the ferry dock has two rows of timber piles spaced at approximately 8' O.C. Girders (3x12) are positioned on each side of the piles and are connected to each pile with one through bolt. Stringers are 3x8 timber stringers spaced at 16" O.C. Decking runs perpendicular to the length of the pier and are 3x8 timber board. There are fender piles at the end of each pile bent which the girders terminate at and are connected to. The open pile pier was observed to have the following issues that need to be addressed to ensure that the pier is suitable for public use:

- Some of the 3x12 girders were observed to be splitting and no longer properly supported by the bolts through the piles.
- Girder hardware that fastens the girders to the piles is severely corroded.
- There is a broken stringer on the east side of the open pile pier.
- The deck boards were loose and nails are in many cases corroded and broken.
- There is a broken fender pile at the northwest corner of the dock.
- The condition of the hardware connections (hangers) where the stringers connect to the end of the fill pier are questionable and should be replaced.



TOWN OF ISLIP DEPARTMENT OF PARKS, RECREATION & CULTURAL AFFAIRS
50 IRISH LANE • EAST ISLIP, NEW YORK 11730-2098 • (631) 224-5411

Angie M. Carpenter, Supervisor
Thomas Owens, Commissioner

Memorandum

Fill Pier:

The fill pier exterior consists of tongue and groove timber sheeting. It has upper and lower exterior timber wales. Tie rods connect the wales on opposite sides at both the upper and lower wale. Along both sides of the fill pier, there are timber fender piles that are not bolted to the dock. Some impact damage on the seaward face of the fender piles was evident as typical for a ferry dock. Decking was observed to bounce when walked on in some locations indicating that there may be an issue with the substructure support below the strings and girder. A decking board was removed so that the fill pier internals and decking substructure could be observed. It was clear that soil loss has likely occurred through the exterior sheeting. Stringers were observed to be in fair condition, however it was notable that each stringer was notched at the bottom every 6 feet (approximately 2" square notch) to allow the top tie rod to extend to the other side (wale to wale). The piles observed to support the girders on the inside of the fill pier were not typical round timber piles (they were observed to be 3x10 tongue and groove stringer timber boards that extended into the soil). Three of these 3x10 sheets were holding up each girder. At least 1 girder was missing and 3x10 pile supports were floating in the water surface leaving the stringers unsupported. Following are issues with the fill pier:

- The decking superstructure (stringers and decking) is no longer adequately supported by the 3x10 tongue and groove support piles that were originally connected to the girders. This may be a result of corroded connection hardware at the pile to girder connection, inadequate pile embedment or both.
- There has likely been significant soil loss over the years through the timber sheeting. This fill pier relied on the resistance of the earth pressure behind the sheeting to resist the fender pile point loads from docking ferries. Measures are required to restore the ability of the dock to resist ferry forces.
- The existing decking stringer were observed to have notches cut into the bottom of them at 6 feet O.C. to accommodate the top tie rods. This significantly reduces stringer strength to resist both bending and shear forces.
- The decking board nails were observed to be failed in most locations.

In conclusion, based on consultation with LKMA, I cannot recommend leaving this dock facility open to the public until improvements are made to correct the issues on the open pile pier and fill pier identified above.