

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appropriation Transfers**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

TOWN OF ISLIP

Resolution Authorizing Appropriation Transfers

Resolution prepared on December 2, 2019 for Parks, Recreation and Cultural Affairs approved by Commissioner/Department Head Thomas Owens and Comptroller \_\_\_\_\_ at the Town Board Meeting on \_\_\_\_\_, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Increase	
Account Title	Account Number	Account Number	Amount
Rifle Range Recreation	A.0000.02011.01	Part Time Regular	A.7275.19990
	\$ 2,500.00		\$ 2,500.00

\$ 2,500.00

\$ 2,500.00

Justification: To fund seasonal staffing required for operations of Rifle Range through the remainder of the season.

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 11/19/2019 for (department) Public Works approved by Commissioner/Department Head (print name & sign) Carol Charhalis and Comptroller Carol Charhalis : at the Town Board Meeting on (date) 11/19/2019, on a motion by Councilperson Carol Charhalis, seconded by Councilperson Carol Charhalis, it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase

[illegible]

COMPTROLLER'S OFFICE  
1 SLIP NEW YORK  
2019 NOV 21 AM 0:03

**Justification:** To accommodate the increase of the Home Delivered Meal funding.

Upon a vote being taken, the result was \_\_\_\_\_.

Date \_\_\_\_\_.

## DISTRIBUTION

## Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number

**This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.**

TB

TOWN OF ISLIP

Resolution Authorizing Appropriation Transfers

Resolution prepared on 15-Nov-19 PARKS & REC  
(print name & sign) *Tom Oliver* and Comptroller \_\_\_\_\_ at the Town Board Meeting on  
(date) \_\_\_\_\_, on a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Decrease	
Account Title	Account Number	Account Number	Amount
MD-35 PRINTING	A7230.4-4000	A7034.4-4040	1,500.00

SC-80 PRINTING/ADVERT

COMPTROLLER'S OFFICE  
TOWN OF ISLIP, NEW YORK  
2019 NOV 21 PM 3:11

1,500.00

1,500.00

Justification: MARINA DECALS

Upon a vote being taken, the result was \_\_\_\_\_ Date \_\_\_\_\_

DISTRIBUTION  
Town Clerk

Comptroller Department Head

COMPTROLLER'S USE ONLY  
Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.



## TOWN OF ISLIP

for (department) DEC approved by Commissioner/Department Head

**Decrease**

11,599.70

## Portable Gas analyzer /accessories & spare parts

Date \_\_\_\_\_

**COMPTROLLER'S USE ONLY**

**This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.**

TOWN OF ISLIP

Resolution Authorizing Appropriation Transfers

Resolution prepared on December 2, 2019 for Parks, Recreation and Cultural Affairs approved by Commissioner/Department Head Thomas Owens and Comptroller [Signature] : at the Town Board Meeting on [Signature], on a motion by Councilperson [Signature], seconded by Councilperson [Signature], it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Decrease	
Account Title	Account Number	Account Number	Amount
A.7275.19990	Part Time Regular	A.7031.19990	\$ 6,000.00

\$ 6,000.00

Justification: To fund operations at the rifle range for the remainder of the year.

\$ 6,000.00

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

DISTRIBUTION

Town Clerk

Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

# TOWN OF ISLIP

## Resolution Authorizing Appropriation Transfers

Resolution prepared on November 26, 2019 for Parks, Recreation and Cultural Affairs approved by Commissioner/Department Head

Thomas Owens and Comptroller \_\_\_\_\_ at the Town Board Meeting on \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_

it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Increase	
Account Title	Account Number	Account Number	Amount
HCC Green Fees	A.0000.02077.01	A.7117.19994	\$ 10,000.00
BCC Golf League	A.0000.02093.01	A.7115.19995	\$ 6,000.00
BCC Golf Carts	A.0000.02074.01		

\$ 16,000.00

\$ 16,000.00

**Justification:** To fund seasonal staffing required for operations at golf courses through the remainder of the season.

Upon a vote being taken, the result was \_\_\_\_\_

Date \_\_\_\_\_

### DISTRIBUTION

Town Clerk

Comptroller

Department Head

### COMPTROLLER'S USE ONLY

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

# TOWN OF ISLIP

Resolution prepared on 12/5/19 for (Department) DEC approved by Commissioner/Department Head  
(print name & sign) Greg Hancock and Comptroller Joseph Ludwig : at the Town Board Meeting on  
(date)           , on a motion by Councilperson           , seconded by Councilperson             
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Decrease	
Account Title	Account Number	Account Title	Account Number
Other Equip.	A 8162.2-2500	Leachate Equip. Repair	A 8162.4-4126
	13,000.00		13,000.00

13,000.00

**Justification:**

**13,000.00**

Upon a vote being taken, the result was .

Date \_\_\_\_\_

## DISTRIBUTION

## Comptroller

Department Head

COMPTROLLER'S USE ONLY

Journal Entry Number

**This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.**

**TOWN OF ISLIP**  
**Resolution Authorizing Appropriation Transfers**

Resolution prepared on 12/5/19 for (department) Seaview Erosion Control District Approved by Commissioner/Department Head  
(print name & sign) [Signature] and Comptroller [Signature] : at the Town Board Meeting on  
(date) 12/17/19, on a motion by Councilperson [Signature], seconded by Councilperson [Signature],  
it was RESOLVED that the Comptroller is authorized to make the transfer(s) listed below:

Increase		Increase	
Account Title	Account Number	Account Title	Account Number
Property Repair	SM12.4560.44110	Approp Fund Balance	SM12.0000.1002.09
	Amount		Amount
	100,000.00		100,000.00

100,000.00

100,000.00

**Justification:** Appropriation of fund balance necessary to cover emergency repairs due to storms

Upon a vote being taken, the result was \_\_\_\_\_ Date \_\_\_\_\_

**DISTRIBUTION**

Town Clerk

Comptroller

Department Head

**COMPTROLLER'S USE ONLY**

Journal Entry Number \_\_\_\_\_

This form is required (effective 1/1/81) for both the processing of appropriation transfers requiring Town Board Resolution and those not requiring Town Board Resolution.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Bid Awards**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**BIDS TO BE AWARDED**  
**DECEMBER 17, 2019**

- |    |   |   |
|----|---|---|
| 1. | OVERHAULING, REPAIRS, ADJUSTMENTS TO ALLISON  | -Drive Train Truck Parts<br>(primary)<br>-Better Miles, Inc.<br>(secondary) |
| 2. | LIQUID RUNWAY DEICER  | -Peters Chemical  |
| 3. | PARTS & LABOR TO REPAIR TRACTORS  | -All Island Equipment<br>-Chief Equipment<br>-Malvese Equipment             |
| 4. | 2021 OR NEWER CHASSIS 14' 304#4 POLISHED<br>STAINLESS STEEL DUMP BODY, CUSTOM LOW<br>MOUNT HITCH, CENTRAL HYDRAULICS &<br>OPTIONAL SNOW PLOW AND MATERIAL<br>SPREADER | -Trux, Inc.   |

NO: 1 OVERHAULING, REPAIRS, ADJUSTMENTS TO ALLISON AUTOMATIC TRANSMISSIONS

BID PRICE: Primary: A. \$60/hr. (Repairs)  
B. 28%/disc. (Parts)

Secondary: A. \$95.00/hr. (Repairs)  
B. 20%/disc. (Parts)

LOWEST RESPONSIBLE BIDDER: Drive Train Truck Parts (Primary)  
Better Miles, Inc. (Secondary)

COMPETITIVE BID: Yes – November 6, 2019

BUDGET ACCOUNT NUMBER: A8172.4-4120

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Resource Recovery

JUSTIFICATION OF NEED: To repair and maintain truck transmissions.



NO: 2 LIQUID RUNWAY DEICER

BID PRICE: \$9.75/gal.

LOWEST RESPONSIBLE BIDDER: Peters Chemical

COMPETITIVE BID: Yes – Sept. 4, 2019 (1<sup>st</sup> Advertisement)  
Sept. 25, 2019 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: CT5610.4-1840

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Aviation & Transportation

JUSTIFICATION OF NEED: Runway deicer for Airport (FAA approved).

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bid. The second advertisement produced only one (1) responding bid.

NO: 3 PARTS & LABOR TO REPAIR TRACTORS

BID PRICE: Various Prices as per Bid Items #A through D

LOWEST RESPONSIBLE BIDDER: All Island Equipment – item #A  
Chief Equipment – item #B  
Malvese Equipment – items #C, D

COMPETITIVE BID: Yes – November 6, 2019

BUDGET ACCOUNT NUMBER: a1640.4-4120

ANTICIPATED EXPENDITURE: \$20,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To provide parts and labor to repair Town-owned tractors.

NO: 4      2021 or NEWER CHASSIS 14' 304#4 POLISHED STAINLESS STEEL  
DUMP BODY, CUSTOM LOW MOUNT HITCH, CENTRAL HYDRAULICS  
& OPTIONAL SNOW PLOW AND MATERIAL SPREADER

BID PRICE:      Various Prices as per Bid Items A through D

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE BID: Yes – October 30, 2019 (1<sup>st</sup> Advertisement)  
Nov. 20, 2019 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: DB5110.2-2303  
DB160.4-4120

ANTICIPATED EXPENDITURE: \$500,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To be used be DPW for snow removal.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced  
only one (1) responding bidder. The second advertisement produced only one  
(1) responding bidder.

NO: 1 OVERHAULING, REPAIRS, ADJUSTMENTS TO ALLISON AUTOMATIC TRANSMISSIONS

BID PRICE: Primary: A. \$60/hr. (Repairs)  
B. 28%/disc. (Parts)

Secondary: A. \$95.00/hr. (Repairs)  
B. 20%/disc. (Parts)

LOWEST RESPONSIBLE BIDDER: Drive Train Truck Parts (Primary)  
Better Miles, Inc. (Secondary)

COMPETITIVE BID: Yes – November 6, 2019

BUDGET ACCOUNT NUMBER: A8172.4-4120

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Resource Recovery

JUSTIFICATION OF NEED: To repair and maintain truck transmissions.

WHEREAS, the Town solicited competitive bids for the purchase of OVERHAULING, REPAIRS, ADJUSTMENTS TO ALLISON AUTOMATIC TRANSMISSIONS, CONTRACT #1119-229; and

WHEREAS, the bid states a primary and secondary vendor, due to the nature of the work to be performed is often time sensitive and of an emergency nature; and

WHEREAS, on November 6, 2019 sealed bids were opened and Drive Train Truck Parts, 763 Blue Point Rd., Holtsville, NY 11742 submitted the apparent low dollar bid; and

WHEREAS, Better Miles, Inc., 100 Gardiner Ave., Levittown, NY 11756 submitted the second apparent low dollar bid; and

WHEREAS, Drive Train Truck Parts and Better Miles, Inc. have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Drive Train Truck Parts, the lowest responsible bidder, as primary vendor, in the amount of: A. \$60/hr. (Repairs); B. 28%/disc. (Parts) for a term of two (2) years from date of award with the Town's option to renew for two (2) additional years and be it further

RESOLVED, that the Town Board of the Town of Islip hereby award the contract for secondary vendor to Better Miles, Inc. in the amount of: A. \$95.00/hr. (Repairs); B. 20%/disc. (Parts) for the term of two (2) years from date of award with the Town's option to renew for two (2) additional years.

Upon a vote being taken, the result was:

OVERHAULING, REPAIRS,  
ADJUSTMENTS TO ALLISON  
AUTOMATIC TRANSMISSIONS

CONTRACT # 1119-229

DATE: NOVEMBER 6, 2019

11:00 A

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A8172.4-4120

ESTIMATED AMOUNT \$10,000.00

COMPTROLLER'S APPROVAL

ACCOUNT TITLE Equipment Repair

DRIVE TRAIN TRUCK PARTS  
763 BLUE POINT RD  
HOLTSVILLE NY 11742

A. \$60/hr. (Repairs)

B. 28%/disc. (Parts)

PRIMARY VENDOR

VAN HUREN AUTOMOTIVE  
TRANSMISSION WORK LLC  
10 INDUSTRIAL BLVD  
MEDFORD NY 11763

A. \$110.00/hr. (Repairs)

B. -20%/disc. (Parts)

BETTER MILES INC  
100 GARDINER AVE  
LEVITTOWN NY 11756

A. \$95.00/hr. (Repairs)

B. 20%/disc. (Parts)

SECONDARY VENDOR

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

~~COMMISSIONER~~ M. BELLOW  
PRESIDENT

CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

NO: 2 LIQUID RUNWAY DEICER

BID PRICE: \$9.75/gal.

LOWEST RESPONSIBLE BIDDER: Peters Chemical

COMPETITIVE BID: Yes – Sept. 4, 2019 (1<sup>st</sup> Advertisement)  
Sept. 25, 2019 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: CT5610.4-1840

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Aviation & Transportation

JUSTIFICATION OF NEED: Runway deicer for Airport (FAA approved).

PLEASE NOTE: This bid was advertised twice. The first advertisement produced only one (1) responding bid. The second advertisement produced only one (1) responding bid.

WHEREAS, the Town solicited competitive bids for the purchase of LIQUID RUNWAY  
DEICER, CONTRACT #919-225; and

WHEREAS, the bid was advertised twice and opened on September 25, 2019; and

WHEREAS, Peters Chemical, P. O. Box 193, Hawthorne, NJ 07507 submitted the only bid  
for this contract; and

WHEREAS, Peters Chemical has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby awarded the contract to  
Peters Chemical in the amount of \$9.75/gal. for one (1) year from date of award with the  
Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was:



LIQUID RUNWAY  
DEICER

CONTRACT # 919-225

DATE: SEPT. 25, 2019

11:00.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # CT 5610.4-1840

ESTIMATED AMOUNT \$25,000.00

COMPTROLLER'S APPROVAL

ACCOUNT TITLE Sand/Salt/Chemicals

(THIS BID WAS ADVERTISED TWICE)


PETERS CHEMICAL  
P O BOX 193  
HAWTHORNE NJ 07507

\$9.75/gal.

WALSH & HUGHES INC  
d/b/a VELVETOP PRODUCTS  
1455 NEW YORK AVE  
HUNTINGTON STA NY 11746

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER S. LAROSE ARKEN CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

NO: 3 PARTS & LABOR TO REPAIR TRACTORS

BID PRICE: Various Prices as per Bid Items #A through D

LOWEST RESPONSIBLE BIDDER: All Island Equipment – item #A  
Chief Equipment – item #B  
Malvese Equipment – items #C, D

COMPETITIVE BID: Yes – November 6, 2019

BUDGET ACCOUNT NUMBER: a1640.4-4120

ANTICIPATED EXPENDITURE: \$20,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To provide parts and labor to repair Town-owned tractors.

WHEREAS, the Town solicited competitive bids for the purchase of PARTS & LABOR TO REPAIR TRACTORS, CONTRACT #1119-174; and

WHEREAS, on November 6, 2019 sealed bids were opened and All Island Equipment 39 Jersey St., W. Babylon, NY 11704; Chief Equipment, 440 W. Old Country Rd., Hicksville, NY 11801 and Malvese Equipment, 1 Henrietta St., Hicksville, NY 11801 submitted the apparent low dollar bids; and

WHEREAS, All Island Equipment, Chief Equipment and Malvese Equipment have been determined to be a responsible bidders.

NOW, THEREFORE, on a motion of  
seconded by , be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following venders as per the following bid items:

All Island Equipment- item #A

Chief Equipment- item #B

Malvese Equipment – items #C, D

for one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was:

PARTS & LABOR TO  
REPAIR TRACTORS

CONTRACT # 1119-174

DATE: NOV. 6, 2019

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A1640.4-4120 ESTIMATED AMOUNT \$20,000.00COMPTROLLER'S APPROVAL *[Signature]*ACCOUNT TITLE Equipment Repair

ALL ISLAND EQUIPMENT  
39 JERSEY ST  
W BABYLON NY 11704

award - item #A  
SEE ATTACHED SHEET

CHIEF EQUIPMENT  
400 W OLD COUNTRY RD  
HICKSVILLE NY 11801

award - item #B  
SEE ATTACHED SHEET

MALVESIE EQUIPMENT  
1 HENRIETTA ST  
HICKSVILLE NY 11801

award - items #C, D  
SEE ATTACHED SHEET

JESCO INC  
110 JEFFRYN BLVD EAST  
DEER PARK NY 11729

SEE ATTACHED SHEET

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER J. OWENS CONCURS.

SIGNED BY:

*[Signature]*  
MICHAEL RAND  
DIRECTOR

*[Signature]*  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT

PARTS & LABOR TO REPAIR	ALL ISLAND	CHIEF	MALVESE	JESCO
TRACTORS	EQUIPMENT	EQUIPMENT	EQUIPMENT	INC
CONTRACT #1119-174				
ITEM #				
A. MASEY FERGUSEN				
1. Dis. Parts	0%	NO BID	NO BID	NO BID
2. Hourly Labor Rate	\$175.00	NO BID	NO BID	NO BID
B. JOHN DEERE				
1. Dis. Parts	NO BID	5%	NO BID	2%
2. Hourly Labor Rate	NO BID	\$105	NO BID	\$190
C. FORD				
1. Dis. Parts	NO BID	NO BID	0%	NO BID
2. Hourly Labor Rate	NO BID	NO BID	\$110.00	NO BID
D. NEW HOLLAND				
1. Dis. Parts	NO BID	NO BID	0%	NO BID
2. Hourly Labor Rate	NO BID	NO BID	\$110.00	NO BID

s/parts & labor to repair  
tractors 2019 tab

NO: 4      2021 or NEWER CHASSIS 14' 304#4 POLISHED STAINLESS STEEL  
DUMP BODY, CUSTOM LOW MOUNT HITCH, CENTRAL HYDRAULICS  
& OPTIONAL SNOW PLOW AND MATERIAL SPREADER

BID PRICE:      Various Prices as per Bid Items A through D

LOWEST RESPONSIBLE BIDDER: Trux, Inc.

COMPETITIVE BID: Yes – October 30, 2019 (1<sup>st</sup> Advertisement)  
Nov. 20, 2019 (2<sup>nd</sup> Advertisement)

BUDGET ACCOUNT NUMBER: DB5110.2-2303  
DB160.4-4120

ANTICIPATED EXPENDITURE: \$500,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To be used be DPW for snow removal.

PLEASE NOTE: This bid was advertised twice. The first advertisement produced  
only one (1) responding bidder. The second advertisement produced only one  
(1) responding bidder.

WHEREAS, the Town solicited competitive bids for the purchase of 2021 or NEWER CHASSIS 14' 304#4 POLISHED STAINLESS STEEL DUMP BODY, CUSTOM LOW MOUNT HITCH, CENTRAL HYDRAULICS & OPTIONAL SNOW PLOW AND MATERIAL SPREADER, CONTRACT #1119-213; and

WHEREAS, said bid was advertised twice and opened on November 20, 2019; and

WHEREAS, Trux, Inc., 1365 Lakeland Ave., Bohemia, NY 11716 submitted the only bid for this contract; and

WHEREAS, Trux, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Trux, Inc. in the amount of various prices as per Bid Items A through D for three (3) years from date of award with an option for three (3) additional years.

Upon a vote being taken, the result was:

2021 or NEWER CHASSIS 14' 304#4 POLISHED  
STAINLESS STEEL DUMP BODY, CUSTOM LOW MOUNT  
HITCH, CENTRAL HYDR. & OPT. SNOW PLOW &  
MATERIAL SPREADER

CONTRACT # 1119-213

DATE: NOV. 20, 2019

11:00 A.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE  
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE  
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB5110.2-2303 (CHIPS); DB1640.4-4120 ESTIMATED AMOUNT \$500,000.00

COMPTROLLER'S APPROVAL  ACCOUNT TITLE HV Repair

(THIS BID WAS ADVERTISED TWICE)

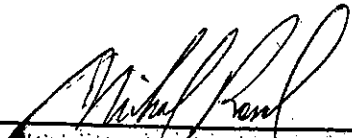
GABRIELLI TRUCK SALES  
3200 HORSEBLOCK RD  
MEDFORD NY 11763

TRUX INC  
1365 LAKE LAND AVE  
BOHEMIA NY 11716

A. \$215,265.00/body C. Less 1% (Parts Body)  
B. Options "Fleet" (Parts Chassis)  
1. \$15,350.00/snow plow D. \$130/hr. (Body) Labor  
2. \$27,424.00/mat'l spreader \$125/hr. (Chassis) La

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.  
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

  
MICHAEL RAND  
DIRECTOR

  
BARBARA MALTESE  
PRINCIPAL OFFICE ASSISTANT



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Option Year Resolutions**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Michael Rand**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**OPTION YEAR RESOLUTIONS**  
**DECEMBER 17, 2019**

- |    |  |   |
|----|--|---|
| 1. | TOP SOIL & FINE SCREENED TOP SOIL                      | -Watral Brothers, Inc.  |
| 2. | SODIUM HYPOCHLORIDE FOR WATER TREATMENT<br>& OTHR USES | -Autochem Corp.   |
| 3. | WOOD DECKING   | -East Islip Lumber  |
| 4. | NUTRITION PROGRAM FOR THE ELDERLY                      | -748 8 <sup>th</sup> St. Corp.<br>d/b/a Zan's Restaurant &<br>Caterer |

NO: 1 TOP SOIL & FINE SCREENED TOP SOIL

VENDOR: Watral Brothers, Inc.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$8,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Top soil/fine screened top soil is used at various projects throughout the Town facilities.

NO: 2 SODIUM HYPOCHLORITE FOR WATER TREATMENT & OTHER USES

VENDOR: Autochem Corp.

OPTION: Second and Final Option to end December 31, 2020

ANTICIPATED EXPENDITURE: \$30,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Needed for treatment of Town pools.

NO: 3      WOOD DECKING

VENDOR:      East Islip Lumber

OPTION:      One (1) Year

ANTICIPATED EXPENDITURE: \$30,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To maintain Town docks and marinas.

NO: 4 NUTRITION PROGRAM FOR THE ELDERLY

VENDOR: 784 8<sup>th</sup> St. Corp.  
d/b/a Zan's Restaurant & Caterer

OPTION: One (1) year ending December 31, 2020

ANTICIPATED EXPENDITURE: \$500,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Meals for the Senior Citizen Nutrition Program.

NO: 1 TOP SOIL & FINE SCREENED TOP SOIL

VENDOR: Watral Brothers, Inc.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$8,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Top soil/fine screened top soil is used at various projects throughout the Town facilities.

WHEREAS, by a Town Board resolution adopted January 15, 2019, Contract #1118-70A-B for the purchase of TOP SOIL & FINE SCREENED TOP SOIL was awarded to Watral Brothers, Inc., 45 South 4<sup>th</sup> St., Bay Shore, NY 11706, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year, with an option to renew for one (1) additional year; and

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorize the option to renew the contract with Watral Brothers, Inc. (Contract #1118-70A-B) for the one (1) year period.

Upon a vote being taken, the result was:





TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angle M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs  
FROM: Barbara Maltese, Principal Office Assistant *B. Maltese*  
DATE: November 6, 2019  
RE: TOP SOIL & FINE SCREENED TOP SOIL, #1118-70A-B

The option year for the above mentioned contract is JANUARY. Please indicate below your intentions:

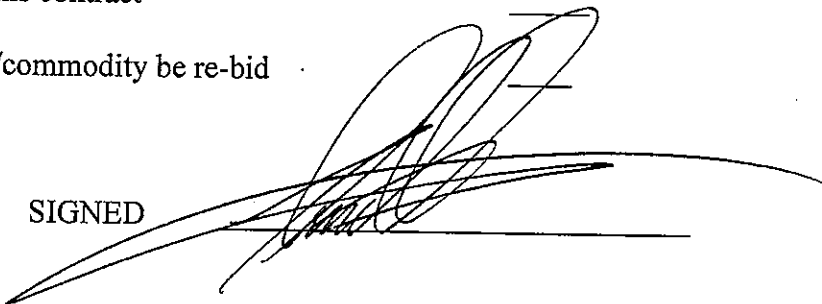
We agree with extending the referenced contract

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

*✓ as per Santo Novelli*



January 15, 2019

WHEREAS, the Town solicited competitive bids for the purchase of TOP SOIL & FINE SCREENED TOP SOIL, CONTRACT #1118-70A-B; and

WHEREAS, on November 14, 2018 sealed bids were opened and Watral Brothers, Inc., 45 South 4<sup>th</sup> St., Bay Shore, NY 11706 submitted the apparent low dollar bid; and

WHEREAS, Watral Brothers, Inc. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Trish Bergin Weichbrodt seconded by Councilperson John C. Cochrane, Jr., be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Watral Brothers, Inc. in the amount of: A. \$10.16/ton (Top Soil); B. \$10.16/ton (Fine Screened Top Soil) for one (1) year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

**NO: 2 SODIUM HYPOCHLORITE FOR WATER TREATMENT & OTHER USES**

**VENDOR: Autochem Corp.**

**OPTION: Second and Final Option to end December 31, 2020**

**ANTICIPATED EXPENDITURE: \$30,000.00**

**DEPARTMENT: Parks, Recreation & Cultural Affairs**

**JUSTIFICATION OF NEED: Needed for treatment of Town pools.**

WHEREAS, by a Town Board resolution adopted June 20, 2017, Contract #517-12 for SODIUM HYPOCHLORIDE FOR WATER TREATMENT & OTHER USES was awarded to Autochem Corp., 296 W. Montauk Hwy., Hampton Bays, NY 11947, the lowest responsible bidder; and

WHEREAS, said contract was for the period June 20, 2017 to December 31, 2018 with the Town's option to renew for two (2) one (1) year periods. First Option Year from January 2019 to December 31, 2019; and

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the second and final one (1) year period ending December 31, 2020.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorize the option to renew the contract with Autochem Corp. (Contract #517-12) for the second and final year to end December 31, 2020.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs  
FROM: Barbara Maltese, Principal Office Assistant  
DATE: Sept. 30, 2019  
RE: SODIUM HYPOCHLORITE FOR WATER TREATMENT &  
OTHER USES, CONTRACT #517-12

The option year for the above mentioned contract is December 31, 2019. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

WHEREAS, by a Town Board resolution adopted June 20, 2017 #517-12 for the purchase of SODIUM HYPOCHLORITE FOR WATER TREATMENT & OTHER USES was awarded to Autochem Corp., 296 W. Montauk Hwy., Hampton Bays, NY 11946, the lowest responsible bidder; and

WHEREAS, said contract was for the period June 20, 2017 to December 31, 2018 with the Town's option to renew two (2) one (1) year periods. First Option year from January 2019 to December 31, 2019.

NOW, THEREFORE, on a motion of Councilman James P. O'Connor seconded by Councilman John C. Cochrane, Jr., be it,

RESOLVED, that the Supervisor of the Town of Islip is hereby authorized to exercise the option to renew the contract with Autochem Corp. for the first option year to end December 31, 2019.

Upon a vote being taken, the result was:

WHEREAS, the Town solicited competitive bids for the purchase of SODIUM HYPOCHLORITE FOR WATER TREATMENT & OTHER USES, CONTRACT #517-12; and

WHEREAS, on May 11, 2017 sealed bids were opened and Autocem Corp., 296 W. Montauk Hwy., Hampton Bays, NY 11946 submitted the apparent low dollar bid; and

WHEREAS, Autochem Corp. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Council Mary Kate Mullen seconded by Council Steven J. Flotteron, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Autochem Corp. in the amount of: A. \$1.39/gal. from date of award until DECEMBER 31, 2018 with the Town's option to renew for two (2) one (1) year periods. First Option – JANUARY 2019 to DECEMBER 31, 2019; Second Option – JANUARY 2020 to DECEMBER 31, 2020. r

Upon a vote being taken, the result was: carried 5-0

NO: 3

WOOD DECKING

VENDOR: East Islip Lumber

OPTION: One (1) Year

ANTICIPATED EXPENDITURE: \$30,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To maintain Town docks and marinas.



WHEREAS, by a Town Board resolution adopted January 15, 2019, Contract #1118-37 for WOOD DECKING was awarded to East Islip Lumber, 33 Wall St., East Islip, NY 11730, the lowest responsible bidder.

WHEREAS, said contract was for a period of one (1) year from date of award with an option to renew for one (1) additional year period.

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of  
seconded by , be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with East Islip Lumber (Contract #1118-37) for the one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs  
FROM: Barbara Maltese, Principal Office Assistant  
DATE: Sept. 30, 2019  
RE: WOOD DECKING, CONTRACT #1118-37

The option year for the above mentioned contract is January 15, 2019. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

WHEREAS, the Town solicited competitive bids for the purchase of WOOD DECKING,  
CONTRACT #1118-37; and

WHEREAS, the bid was advertised twice and opened on December 5, 2018; and

WHEREAS, East Islip Lumber, 33 Wall St., East Islip, NY 11730 submitted the only bid for  
this contract; and

WHEREAS, East Islip Lumber has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Trish Bergin Weichbrodt  
seconded by Councilperson John C. Cochrane, Jr., be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to East  
Islip Lumber in the amount of various prices as per bid items #A1 -35 and B1 – 16 for one (1)  
year from date of award with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

NO: 4 NUTRITION PROGRAM FOR THE ELDERLY

VENDOR: 784 8<sup>th</sup> St. Corp.  
d/b/a Zan's Restaurant & Caterer

OPTION: One (1) year ending December 31, 2020

ANTICIPATED EXPENDITURE: \$500,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Meals for the Senior Citizen Nutrition Program.

WHEREAS, by a Town Board resolution adopted September 25, 2018, Contract #818-191 for NUTRITION PROGRAM FOR THE ELDERLY was awarded to 748 8<sup>th</sup> St. Corp., d/b/a Zan's Restaurant & Caterer, 135 Alexander Ave., Lake Grove, NY 11755, the lowest responsible bidder.

WHEREAS, said contract was for a period of January 1, 2019 – December 31, 2019 with an option to renew for one (1) additional year period to end December 31, 2020.

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the one (1) year period ending December 31, 2020.

NOW, THEREFORE, on a motion of  
seconded by \_\_\_\_\_, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with 784 8<sup>th</sup> St. Corp., d/b/a Zan's Restaurant & Caterer (Contract #818-191) for the one (1) year period ending December 31, 2020.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR  
**Department of Purchase**

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE: (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs  
FROM: Barbara Maltese, Principal Office Assistant  
DATE: Sept. 30, 2019  
RE: NUTRITION PROGRAM FOR THE ELDERLY,  
CONTRACT #818-191

*B. Maltese*

The option year for the above mentioned contract is December 31, 2019. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

*[Signature]*

September 25, 2018

WHEREAS, the Town solicited competitive bids for the NUTRITION PROGRAM FOR THE ELDERLY, CONTRACT #818-191; and

WHEREAS, on August 15, 2018 sealed bids were opened and 784 8<sup>th</sup> St. Corp., d/b/a Zan's Restaurant & Caterer, 135 Alexander Ave., Lake Grove, NY 11755 submitted the lowest dollar bid; and

WHEREAS, 784 8<sup>th</sup> St. Corp., d/b/a Zan's Restaurant & Caterer has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Trish Bergin Weichbrodt seconded by Councilperson Mary Kate Mullen, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to 784 8<sup>th</sup> St. Corp., d/b/a Zan's Restaurant & Caterer in the amount of \$4.84/meal (congregate); B. \$4.88/meal (home-delivered) for Nutrition Program for the Elderly for the period January 1, 2019 – December 31, 2019 with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: 4-0 with Councilperson James P. O'Connor  
absent

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Industrial Development Agency**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**William Mannix**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF





MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

December 17, 2019

Agenda

---

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **November 19, 2019**.
3. To consider the adoption of an Preliminary Inducement Resolution on behalf of the Town of Islip Industrial Development Agency and **Greenview Commons West**. Located at 4180 Sunrise Highway, Oakdale. (SCTM#0500-30200-0200-003001).
4. To consider the adoption of an Inducement Resolution on behalf of the Town of Islip Industrial Development Agency and **Lacrosse Unlimited, Inc.** Located at 200 Heartland Boulevard, Edgewood. (SCTM#0500-13400-0400-002001).
5. To consider the adoption of an Authorizing Resolution on behalf of the Town of Islip Industrial Development Agency and **Briad Development East, LLC** to approve a mortgage refinancing. Located at 0 Courthouse Drive, Central Islip. (SCTM#0500-20700-0300-056000).
6. To consider **any other business** to come before the Agency.



MEETING OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY

November 19, 2019

Meeting Minutes

---

1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by Councilman John C. Cochrane Jr. and Councilwoman Mary Kate Mullen.
2. Members Angie M. Carpenter, Councilwoman Mary Kate Mullen, Councilman John C. Cochrane Jr., Councilman James P. O'Connor and Councilwoman Trish Bergin Weichbrodt. The Chairwoman acknowledged a quorum.
3. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **October 22, 2019**. On a motion by Councilman John C. Cochrane Jr., and Councilwoman Mary Kate Mullen, said motion was approved 5-0.
4. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to enter into an **Advertising and Marketing Agreement with LI News Radio**. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve **Project Visual International, Inc.** as a tenant in the Suffolk County Industrial, LLC., 2016 Facility. Located at 1724 5<sup>th</sup> Avenue, Bay Shore, New York. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman John C. Cochrane Jr., 5-0.
6. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve **Water Lilies Food, Inc.**, as a tenant in the Suffolk County Industrial, LLC., 2016 Facility. Located at 1724 5<sup>th</sup> Avenue, Bay Shore, New York. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
7. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve **Northwell Health** as a tenant in the Sunrise Business Center Facility. Located at 3500 Sunrise Highway, Great River, New York. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.

8. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to amend an Authorizing Resolution for **Eleven Maple Avenue Associates, LLC**. Located at 11 Maple Avenue, Bay Shore, New York. On a motion by Councilman John C. Cochrane and seconded by Councilman James P. O'Connor, motion approved 4-0. Councilwoman Trish Bergin Weichbrodt was absent.
9. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to amend an Authorizing Resolution for **Park Avenue Bay Shore, LLC**. Located at 61 & 57 Park Avenue, Bay Shore, New York. On a motion by Councilman James P. O'Connor and seconded by Councilwoman Mary Kate Mullen, motion approved 4-0. Councilwoman Trish Bergin Weichbrodt absent.
10. To consider **any other business** to come before the Agency. Meeting of the Town of Islip Industrial Development Agency closed on a motion by Councilman James P. O'Connor and seconded by Councilwoman Mary Kate Mullen, motion approved 4-0. Councilwoman Trish Bergin Weichbrodt was absent.

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR DECEMBER 17, 2019**

---

**AGENDA ITEM #3**

**TYPE OF RESOLUTION: INDUCEMENT RESOLUTION**

**COMPANY: GREENVIEW COMMONS WEST**

**PROJECT LOCATION: 4180 SUNRISE HWY, OAKDALE**

**JOBS (RETAINED/CREATED): RETAINED - 00 -  
CREATE - 10 -**

**INVESTMENT: \$50,650,000.00**





## Greenview Commons West

Town of Isip GIS Geocortex IMF

Printed Dec 2, 2019

Source Data Used by Permissinn



Scale: 1:2,611

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.





PRELIMINARY RESOLUTION OF THE TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL  
ACTION IN CONNECTION WITH GREENVIEW COMMONS  
WEST, LLC, A LIMITED LIABILITY COMPANY, ON BEHALF  
OF ITSELF AND/OR THE PRINCIPALS OF GREENVIEW  
COMMONS WEST, LLC AND/OR AN ENTITY FORMED OR  
TO BE FORMED ON BEHALF OF THE FOREGOING.

WHEREAS, Greenview Commons West, LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Greenview Commons West, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the **"Company"**), has applied to the Town of Islip Industrial Development Agency (the **"Agency"**), to enter into a transaction in which the Agency will assist in the acquisition of an approximately 13.2 acre parcel of land located at the south side of Sunrise Highway, approximately 400 feet west of Oakdale Bohemia Road, Oakdale, New York 11769 (SCTM# 0500-302.00-02.00-003.000) (the **"Land"**), the demolition of an approximately 2,000 square foot building located thereon, the construction of an approximately 230,000 square foot building thereon (the **"Improvements"**), and the acquisition and installation therein of certain equipment and personal property (the **"Equipment"**); and together with the Land and the Improvements, the **"Facility"**), which Facility will be leased by the Agency to the Company and is to be used as a senior housing apartment complex containing approximately 158 rental apartments together with a pool and a pool house (the **"Project"**); and

WHEREAS, the Agency, subject to the provisions of this preliminary resolution, will consider the acquisition of a leasehold interest in the Land and the Improvements and title to the Equipment and will lease and sublease the Facility to the Company, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the **"Act"**);

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York;

WHEREAS, subject to the Company providing the Agency with a feasibility report (the **"Feasibility Study"**), together with such letters or reports from interested parties and governmental agencies or officials (the **"Letters of Support"**); and together with the Feasibility Study, the **"Requisite Materials"**), to enable the Agency to make findings and determinations that the Facility qualifies as a "project" under the Act and that the Facility satisfies all other requirements of the Act, the Agency will consider the inducement of the Project; and

WHEREAS, subject to the Company's providing the Agency with an Environmental Assessment Form (**"EAF"**) and evidence that the Company has received all necessary site plan approvals, architectural review, zoning approvals, permits, with respect to the Facility, the Agency will consider the inducement of the project; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the “SEQR Act” or “SEQR”), the Agency constitutes a “State Agency”; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company will prepare and submit to the Agency an Environmental Assessment Form and related documents (the “Questionnaire”) with respect to the Facility; and

WHEREAS, as of the date of this resolution, no determination for the Facility been made under SEQR.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. At such time as the Company submits to the Agency all necessary information for the Agency to comply with SEQR, the Agency will undertake to review such information. If a “Lead Agency” other than the Agency is declared under SEQR, the Agency shall send written notification to such Lead Agency that the Agency is an “involved agency” with respect to the Lead Agency’s SEQR review. Notice of this determination shall be filed to the extent required by the applicable regulations under that Act or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. Nothing herein shall be construed as committing the Agency to approve the acquisition, demolition, construction, equipping and financing of the Facility until such time as: (i) the Agency has received all Requisite Materials; (ii) all of the requirements of SEQR have been satisfied, and (iii) the Company has provided the Agency with evidence that all necessary site plan approvals, architectural review, zoning approvals, and permits with respect to the Facility have been approved. Rather, the actions undertaken pursuant to this resolution shall be limited to environmental, engineering, economic, feasibility and other studies and preliminary planning necessary to formalize the Action as that term is defined under SEQR. No final action may be taken before the Agency has received all Requisite Materials, the requirements of SEQR have been met, and all necessary site plan approvals, architectural review, zoning approvals and permits with respect to the Facility have been approved.

Section 3. The Chairman, Executive Director, counsel to the Agency and Transaction Counsel (Nixon Peabody LLP), and all members of the Agency, are hereby authorized and directed (i) to distribute copies of this preliminary resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions in the foregoing preliminary resolution.

Section 4. The Agency may publish a notice of a Public Hearing and conduct a public hearing with respect to the location and nature of the Project and the economic benefits, if any, to be granted by the Agency to the Company, in accordance with the provisions of Section 859-a of the Act.

Section 5. This preliminary resolution shall take effect immediately.



STATE OF NEW YORK)

) ss:

COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of the preliminary resolution of the Town of Islip Industrial Development Agency (the “**Agency**”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on December 17, 2019, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

Voting Nay

and, therefore, the resolution was declared duly adopted.

I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 17, 2019.

---

Assistant Secretary

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR DECEMBER 17, 2019**

---

**AGENDA ITEM #4**

**TYPE OF RESOLUTION: INDUCEMENT RESOLUTION**

**COMPANY: LACROSSE UNLIMITED, INC.**

**PROJECT LOCATION: 200 HEARTLAND BLVD,  
EDGEWOOD**

**JOBS (RETAINED/CREATED): RETAINED - 30 -  
CREATE - 35 -**

**INVESTMENT: \$5,950,000.00**

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY TAKING OFFICIAL ACTION TOWARD APPOINTING 200 HEARTLAND LLC, A NEW YORK LIMITED LIABILITY COMPANY, ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF 200 HEARTLAND LLC AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING AND LACROSSE UNLIMITED, INC., A NEW YORK BUSINESS CORPORATION ON BEHALF OF ITSELF AND/OR THE PRINCIPALS OF LACROSSE UNLIMITED, INC. AND/OR AN ENTITY FORMED OR TO BE FORMED ON BEHALF OF ANY OF THE FOREGOING, AS AGENT(S) OF THE AGENCY FOR THE PURPOSE OF ACQUIRING, RENOVATING, CONSTRUCTING AND EQUIPPING THE FACILITY AND MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO THE FACILITY

WHEREAS, 200 Heartland LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of 200 Heartland LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the **"Company"**) and Lacrosse Unlimited, Inc., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Lacrosse Unlimited, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the **"Sublessee"**), have applied to the Town of Islip Industrial Development Agency (the **"Agency"**), to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 2.60 acre parcel of land located at 200 Heartland Boulevard, Edgewood, New York 11717 (the **"Land"**), the renovation of an existing approximately 40,000 square foot building located thereon (the **"Improvements"**), and the acquisition and installation therein of certain equipment and personal property, not part of the Equipment (as such term is defined herein) (the **"Facility Equipment"**); and together with the Land and the Improvements, the **"Company Facility"**), which Company Facility is to be leased by the Agency to the Company and further subleased by the Company to the Sublessee; and (b) the acquisition and installation of certain equipment and personal property (the **"Equipment"**); and together with the Company Facility, the **"Facility"**), which Equipment is to be leased by the Agency to the Sublessee and which Facility is to be used by the Sublessee as warehouse, distribution and office space in its business of as a distributor of sporting goods to retail establishments (the **"Project"**); and

WHEREAS, the Agency will acquire a leasehold interest in the Land and the Improvements and title to the Facility Equipment and Equipment, will sublease and lease the Company Facility to the Company for further sublease to the Sublessee and will lease the Equipment to the Sublessee, all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the **"Act"**); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company and the Sublessee in connection with the Facility, consistent with the policies of the

Agency, in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes and abatement of real property taxes, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have prepared a cost/benefit analysis with respect to the proposed financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "**Hearing**") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be annexed hereto as Exhibit B; and

WHEREAS, the Company and the Sublessee have represented to the Agency that the approval of the Facility will result in the closure of a plant located at 145 Marcus Boulevard, Hauppauge, New York and unless an exception applies, the Agency would otherwise be prohibited from granting benefits pursuant to the provisions of Section 862 of the Act; and

WHEREAS, based upon the representations of the Company and the Sublessee in the Application for financial assistance filed by the Company and the Sublessee with the Agency (the "**Application**"), the closure of the plant is reasonably necessary for the Company and the Sublessee to maintain a competitive position in their respective industries by enabling the Company and the Sublessee to utilize a larger, consolidated facility and to prevent the Company and the Sublessee from relocating to New Jersey, Pennsylvania, or North Carolina and therefore not subject to the prohibitions contained in Section 862 of the Act; and

WHEREAS, in accordance with Section 859-a(5)(d) of the Act, the Agency will notify the chief executive officers of the Town of Smithtown and Suffolk County of the removal of the Sublessee's facility in Hauppauge, Town of Smithtown, New York and its relocation to the Town of Islip; and

WHEREAS, the Agency has given due consideration to the application of the Company and the Sublessee and to representations by the Company and the Sublessee that the

proposed financial assistance is either an inducement to the Company and the Sublessee to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company and the Sublessee in their respective industries; and

WHEREAS, the Company and the Sublessee will agree to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company and the Sublessee.

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "SEQR Act" or "SEQR"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company and Sublessee have prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "Questionnaire") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and the Sublessee and reviewed by the Agency and other representations and information furnished by the Company and the Sublessee regarding the Facility, the Agency determines that the action relating to the acquisition, renovation, equipping, and operation of the Facility is an "unlisted" action, as that term is defined in the SEQR Act. The Agency also determines that the action will not have a "significant effect" on the environment, and, therefore, an environmental impact statement will not be prepared. This determination constitutes a negative declaration for purposes of SEQR. Notice of this determination shall be filed to the extent required by the applicable regulations under SEQR or as may be deemed advisable by the Chairman or Executive Director of the Agency or counsel to the Agency.

Section 2. The acquisition, renovation and equipping of the Facility by the Agency, the subleasing and leasing of the Company Facility to the Company for further subleasing to the Sublessee, the leasing of the Equipment to the Sublessee and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Based upon the representations of the Company and the Sublessee, the transactions contemplated by the Lease Agreement (as hereinafter defined) shall result in the removal of a plant from one area of the State to another area of the State, but the Project and

the related financial assistance is reasonably necessary to discourage the Facility occupants from removing a facility or plant to a location outside of the State.

Section 4. Subject to the provisions of this resolution, the Agency shall (i) acquire, renovate and equip the Facility; (ii) lease and sublease the Company Facility to the Company; and (iii) lease the Equipment to the Sublessee.

Section 5. The Company and the Sublessee are hereby notified that they will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "**Lease Agreement**"), by and between the Company and the Agency. The Sublessee shall be required to agree to the terms of Section 875 pursuant to the Agency Compliance Agreement, dated a date to be determined (the "**Agency Compliance Agreement**"), by and between the Sublessee and the Agency. The Company and the Sublessee are further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company and the Sublessee as agents of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement and the Agency Compliance Agreement.

Section 6. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 7. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company and the Sublessee, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 8. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company and the Sublessee. The Company and the Sublessee agree to pay such expenses and further agree to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 9. This resolution shall take effect immediately.

ADOPTED: December 17, 2019

STATE OF NEW YORK            )  
  : SS.:  
COUNTY OF SUFFOLK         )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the “Agency”) with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency duly convened in public session on December 17, 2019, at Islip Town Hall, 655 Main Street, Islip, New York, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application is in substantially the form presented to and approved at such meeting.



I FURTHER CERTIFY that (i) all members of the Agency had due notice of said meeting, pursuant to Sections 103a and 104 of the Public Officers Law (Open Meetings Law), (ii) said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such Sections 103a and 104, (iii) the meeting in all respects was duly held, and (iv) there was a quorum present throughout.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 17, 2019.

---

Assistant Secretary

## EXHIBIT A

---

### **NOTICE OF PUBLIC HEARING**

---

**NOTICE IS HEREBY GIVEN** that a public hearing pursuant to Title 1 of Article 18-A of the New York State General Municipal Law will be held by the Town of Islip Industrial Development Agency on the \_\_\_\_ day of January, 2020, at \_\_\_\_\_.m., local time, at 40 Nassau Avenue, Islip, New York 11751 in connection with the following matters:

200 Heartland LLC, a limited liability company organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of 200 Heartland LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**") and Lacrosse Unlimited, Inc., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Lacrosse Unlimited, Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Sublessee**"), have applied to the Town of Islip Industrial Development Agency (the "**Agency**"), to enter into a transaction in which the Agency will assist in (a) the acquisition of an approximately 2.60 acre parcel of land located at 200 Heartland Boulevard, Edgewood, New York 11717 (the "**Land**"), the renovation of an existing approximately 40,000 square foot building located thereon (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property, not part of the Equipment (as such term is defined herein) (the "**Facility Equipment**"; and together with the Land and the Improvements, the "**Company Facility**"), which Company Facility is to be leased by the Agency to the Company and further subleased by the Company to the Sublessee; and (b) the acquisition and installation of certain equipment and personal property (the "**Equipment**"; and together with the Company Facility, the "**Facility**"), which Equipment is to be leased by the Agency to the Sublessee and which Facility is to be used by the Sublessee as warehouse, distribution and office space in its business of as a distributor of sporting goods to retail establishments (the "**Project**"). The Company Facility will be initially owned, operated and/or managed by the Company. The Equipment will be initially owned, operated and/or managed by the Sublessee.

The Agency contemplates that it will provide financial assistance to the Company and the Sublessee in the form of exemptions from mortgage recording taxes in connection with the financing or any subsequent refinancing of the Facility, exemptions from sales and use taxes in connection with the renovation and equipping of the Facility and exemption of real property taxes consistent with the policies of the Agency.

A representative of the Agency will, at the above-stated time and place, hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company and the Sublessee or the location or nature of the Facility. At the hearing, all persons will have the opportunity to review the application for financial assistance filed by the Company and the Sublessee with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: December \_\_, 2019

TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY

By: William G. Mannix  
Title: Executive Director

**TOWN OF ISLIP  
INDUSTRIAL DEVELOPMENT AGENCY  
AGENDA ITEMS FOR DECEMBER 17, 2019**

---

**AGENDA ITEM #5**

**TYPE OF RESOLUTION: AUTHORIZING RESOLUTION**

**COMPANY: BRIAD DEVELOPMENT EAST, LLC**

**PROJECT LOCATION: 11 COURTHOUSE DR, CENTRAL  
ISLIP**

**JOBS (RETAINED/CREATED): RETAINED - 00 -  
CREATE - 00 -**

**INVESTMENT: \$50,650,000.00**

Date: December 17, 2019

At a meeting of the Town of Islip Industrial Development Agency (the “Agency”), held at Islip Town Hall, 655 Main Street, Islip, New York, on the 17th day of December, 201, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on a proposed mortgage financing and the execution of related loan documents in connection with a certain industrial development facility more particularly described below (Briad Lodging Group CI 2, LLC Facility) and approving the execution and delivery of related documents.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL  
DEVELOPMENT AGENCY AUTHORIZING MORTGAGE  
FINANCING AND THE EXECUTION AND DELIVERY OF LOAN  
DOCUMENTS IN CONNECTION THEREWITH FOR THE BRIAD  
LODGING GROUP CI 2, LLC FACILITY AND APPROVING THE  
FORM, SUBSTANCE, EXECUTION AND DELIVERY OF SUCH  
RELATED DOCUMENTS

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the “**Act**”), the Town of Islip Industrial Development Agency (the “**Agency**”), was created with the authority and power among other things, to assist with certain industrial development projects as authorized by the Act; and

WHEREAS, the Agency previously assisted Briad Lodging Group CI 2, LLC, a limited liability company organized and existing under the laws of the State of Nevada and authorized to transact business in the State of New York (the “**Company**”), in the acquisition of an approximately 3.15 acre parcel of land located at 11 Courthouse Drive, Central Islip, New York (the “**Land**”) and the construction and equipping of an approximately 70,000 square foot 4-story, 125 room select-service hotel located thereon, including, but not limited to, an indoor pool, exercise room, conference room, business library, wired and wireless internet, a cafe bistro and additional parking spaces, together with the acquisition and installation of furniture, fixtures and equipment (the “**Improvements**” and “**Equipment**”), all leased by the Agency to the Company to provide a full range of services to the business and leisure traveler visiting the Town of Islip (the Land, Improvements and Equipment, collectively, the “**Facility**”); and

WHEREAS, the Agency leased the Facility to the Company pursuant to a certain Lease Agreement, dated as of October 1, 2015 (the “**Lease Agreement**”), by and between the Agency, as lessor and the Company, as lessee, and a Memorandum of Lease was to be recorded in the Suffolk County Clerk’s office; and

WHEREAS, in connection with the leasing of the Facility, the Agency and the Company entered into a Payment-in-Lieu-of-Tax Agreement, dated as of October 1, 2015 (the “**PILOT Agreement**”), which provided for the Company to make payments in lieu of real property taxes on the Facility; and

WHEREAS, the Agency and the Company entered into a Recapture Agreement, dated as of October 1, 2015 (the “**Recapture Agreement**”), pursuant to which the Agency has the right to recapture certain economic benefits and assistance granted to the Company upon the terms and conditions set forth in the Recapture Agreement; and

WHEREAS, as security for the Loan (as such term is defined in the Lease Agreement), the Agency and the Company executed and delivered to Manufacturers and Traders Trust Company (the “**Original Lender**”), (i) a Land Loan Mortgage, dated October 27, 2015 (the “**Land Loan Mortgage**”), in the amount of \$1,780,000.00, which Land Loan Mortgage was to be recorded in the Suffolk County Clerk’s office, (ii) a Building Loan Mortgage, dated October 27, 2015 (the “**Building Loan Mortgage**”), in the amount of \$8,820,000.00, which Building Loan Mortgage was to be recorded in the Suffolk County Clerk’s office, and (iii) a Project Loan

Mortgage, dated October 27, 2015 (the "**Project Loan Mortgage**"), in the amount of \$3,940,000.00, which Project Loan Mortgage was to be recorded in the Suffolk County Clerk's office (the Project Loan Mortgage together with the Land Loan Mortgage and the Building Loan Mortgage, collectively, the "**Original Mortgages**"); and

WHEREAS, further the Agency and the Company mortgaged their respective rights in the Facility to the Original Lender, pursuant to a Building Loan Mortgage (Supplemental), dated as of December 1, 2015 (the "**Supplemental Building Loan Mortgage**"), in the amount of \$2,480,000 which Supplemental Building Loan Mortgage was to be recorded in the Suffolk County Clerk's office; and

WHEREAS, further the Agency and the Company mortgaged their respective rights in the Facility to the Original Lender, pursuant to a Mortgage, Consolidation, Extension and Modification Agreement, dated as of December 1, 2015 (the "**Mortgage, Consolidation, Extension and Modification Agreement**"; and, together with the Supplemental Building Loan Mortgage and the Original Mortgages, the "**2015 Mortgages**"), which Mortgage, Consolidation, Extension and Modification Agreement was to be recorded in the Suffolk County Clerk's office; and

WHEREAS, on April 16, 2019, the Agency consented to a request from the Company for a financing with the Original Lender with respect to the Facility pursuant to a Second Mortgage, dated on or about April 18, 2019 (the "**Second Mortgage**"; and, together with the 2015 Mortgages, the "**Prior Mortgages**"), from the Company and the Agency to the Original Lender, securing the principal amount of \$3,144,315.27, which Second Mortgage was to be recorded in the Suffolk County Clerk's office; and

WHEREAS, the Company has now requested that the Agency consent to enter into a refinancing with BHI Bank (NY) (the "**2019 Lender**"), with respect to the Facility in the aggregate principal amount presently expected to be \$19,500,000 but not to exceed \$22,500,000 (the "**2019 Loan**"); and

WHEREAS, the proceeds of the 2019 Loan will be used to satisfy the Prior Mortgages; and

WHEREAS, as security for such 2019 Loan being made to the Company by the 2019 Lender, the Company has submitted a request to the Agency that it join with the Company in executing and delivering to the 2019 Lender one or more mortgages and such other loan documents, satisfactory to the Agency, upon advice of counsel, in both form and substance, as may be reasonably requested by the 2019 Lender (the "**2019 Loan Documents**"); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company consistent with the policies of the Agency, in the form of exemptions from mortgage recording taxes securing the principal amount presently estimated to be \$500,000 but not to exceed \$1,000,000 in connection with the financing or refinancing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping the Facility; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York;

WHEREAS, the Company has agreed to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transactions contemplated by the financing or refinancing of the Facility and the continued leasing and subleasing of the Facility.

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

- (a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.
- (b) The Facility continues to constitute a “project”, as such term is defined in the Act.
- (c) The financing or refinancing of the acquisition, construction and equipping of the Facility will promote and maintain the job opportunities, health, general prosperity and economic welfare of the citizens of the Town of Islip, Suffolk County and the State of New York and improve their standard of living and thereby serve the public purposes of the Act.
- (d) The financing or refinancing of the acquisition, construction and equipping of the Facility as contemplated in this resolution is reasonably necessary to maintain the competitive position of the Company in its industry.
- (e) Based upon representations of the Company and counsel to the Company, the Facility continues to conform with the local zoning laws and planning regulations of the Town of Islip and all regional and local land use plans for the area in which the Facility is located.
- (f) It is desirable and in the public interest for the Agency to assist in the financing or refinancing of the acquisition, construction and equipping of the Facility.
- (g) The 2019 Loan Documents will be effective instruments whereby the Agency and the Company agree to secure the 2019 Loan and assign to the 2019 Lender their respective rights under the Lease Agreement (except the Agency’s Unassigned Rights as defined therein).

Section 2.

- (a) While the Facility is used in making retail sales to customers who will visit the Facility and would be considered a “retail facility”, based upon the representations and warranties of the Company in the request for financial assistance, the Facility is located in a



“highly distressed area” as described in Section 862(2)(b) of the Act and therefore the Facility is not subject to the prohibitions on providing financial assistance to retail facilities.

(b) The Facility preserves the public purposes of the Act by increasing the number of private sector jobs in the Town of Islip.

Section 3. In consequence of the foregoing, the Agency hereby determines to: (i) grant a mortgage on and security interest in and to the Facility pursuant to a certain mortgage and security agreement for the benefit of the 2019 Lender (the “**2019 Mortgage**”), (ii) execute, deliver and perform the 2019 Mortgage, and (iii) execute, deliver and perform the 2019 Loan Documents to which the Agency is a party, as may be necessary or appropriate to effect the 2019 Loan or any subsequent refinancing of the 2019 Mortgage.

Section 4. Subject to the provisions of this resolution and the Lease Agreement, the Agency is hereby authorized to do all things necessary or appropriate for the execution, delivery and performance of the 2019 Loan Documents and 2019 Mortgage, and such other related documents as may be necessary or appropriate to effect the 2019 Loan, or any subsequent refinancing of the 2019 Loan, and all acts heretofore taken by the Agency with respect to such financing or refinancing are hereby approved, ratified and confirmed.

Section 5. Subject to the provisions of this resolution and the Lease Agreement, the Agency hereby authorizes and approves the following economic benefits to be granted to the Company in the form of exemptions from mortgage recording taxes for one or more mortgages securing an amount presently estimated to be \$500,000 but not to exceed \$1,000,000, in connection with the financing or refinancing of the acquisition, construction and equipping of the Facility and any future financing, refinancing or permanent financing of the costs of acquiring, constructing and equipping of the Facility.

Section 6.

(a) Subject to the provisions of this resolution and the Lease Agreement; the Chairman, Executive Director, the Deputy Executive Director and all other members of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the 2019 Mortgage and the 2019 Loan Documents, together with such other related documents as may be, in the judgment of the Chairman and Agency Counsel, necessary or appropriate to effect the transactions contemplated by this resolution (hereinafter collectively called the “**Agency Documents**”). The execution thereof by the Chairman, Executive Director, the Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval; and

(b) The Chairman, Executive Director, the Deputy Executive Director and any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional authorized representatives of the Agency.

Section 7. Subject to the provisions of this resolution and the Lease Agreement, the officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required or provided for by the provisions of the Agency Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further

acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Agency with all of the terms, covenants and provisions of the Agency Documents binding upon the Agency.

Section 8. Any expenses incurred by the Agency with respect to the financing or refinancing of the Facility shall be paid by the Company. By acceptance hereof, the Company agrees to pay such expenses and further agrees to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the financing or refinancing of the Facility.

Section 9. This resolution shall take effect immediately.

STATE OF NEW YORK     )  
                                      : SS.:  
COUNTY OF SUFFOLK     )

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the “Agency”), including the resolutions contained therein, held on December 17, 2019 with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Agency Documents contained in this transcript of proceedings is in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 17th day of December, 2019.

By: \_\_\_\_\_  
Assistant Secretary

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Economic Development Corporation.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**William Mannix**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP

ECONOMIC DEVELOPMENT CORPORATION

December 17, 2019

Agenda

1. Call the meeting of the Town of Islip Economic Development Corporation to order.
2. To consider the adoption of a Resolution on Behalf of the Town of Islip Economic Development Corporation to approve the **Minutes** from the Meeting of the Members of the Town of Economic Development Corporation on October 22, 2019.
3. To consider the adoption of an Authorizing Resolution on between of the Town of Islip Economic Development Corporation and **Community Ambulance Company, Inc.** to approve proposed amendments and modifications to the Series 2013 Bonds and the Bond Purchase and Loan Agreement.
4. To consider any other business that may come before the Corporation.



## MEETING OF THE TOWN OF ISLIP

### ECONOMIC DEVELOPMENT CORPORATION

October 22, 2019

#### Meeting Minutes

---

1. The Meeting of the Town of Islip Economic Development Corporation was called to order on a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt.

Chairwoman Angie Carpenter, Councilwoman Trish Bergin Weichbrodt, Councilman John C. Cochrane Jr., Councilwoman Mary Kate Mullen and Councilman James P. O'Connor. All members were present and the Chairwoman acknowledged a quorum.

Motions were presented to approve and adopt the following resolutions on the October 22, 2019, EDC Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on Behalf of the Town of Islip Economic Development Corporation to approve the **Minutes** from the Meeting of the Members of the Town of Economic Development Corporation on **July 16, 2019**. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Mary Kate Mullen, said motion was approved unanimously 5-0.
3. To consider the adoption of a Resolution approving the **2020 Budget** of the Town of Islip Economic Development Corporation. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved unanimously 5-0.
4. To consider any other business to come before the Corporation. There being none the meeting adjourned on a motion by Councilman James P. O'Connor. and seconded by Councilwoman Mary Kate Mullen.

**TOWN OF ISLIP ECONOMIC DEVELOPMENT  
CORPORATION  
AGENDA ITEMS FOR DECEMBER 17, 2019**

---

**AGENDA ITEM # 3**

**TYPE OF RESOLUTION: AUTHORIZING RESOLUTION**

**COMPANY: COMMUNITY AMBULANCE COMPANY, INC.**

**PROJECT LOCATION: 420 LAKELAND AVE, SAYVILLE**

**JOBS (RETAINED/CREATED): N/A**

**INVESTMENT: N/A**

Date: December 17, 2019

At a meeting of the Town of Islip Economic Development Corporation, held at Office of Economic Development, Islip Town Hall, 655 Main St. Islip NY, 11751, on the 17th day of December, 2019, the following members of the Issuer were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the Issuer's Revenue Bonds, Series 2013 (Community Ambulance Company, Inc. Project).

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay



RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A FIRST AMENDMENT TO BOND PURCHASE AND LOAN AGREEMENT AND A SUPPLEMENT TO TAX REGULATORY AGREEMENT WITH RESPECT TO THE ISSUER'S \$6,800,000 REVENUE BONDS, SERIES 2013 (COMMUNITY AMBULANCE COMPANY, INC. PROJECT) AND THE EXECUTION OF RELATED DOCUMENTS AND REQUESTING THE SUPERVISOR OF THE TOWN OF ISLIP TO APPROVE THE REISSUANCE OF THE SERIES 2013 BONDS.

WHEREAS, pursuant to and in accordance with the provisions of Section 1411 of the New York Not-for-Profit Corporation Law, as amended (collectively, the "**Act**"), the Town of Islip Economic Development Corporation (the "**Issuer**") was created with the authority and power to issue its revenue bonds for the purpose of, among other things, acquiring certain facilities as authorized by the Act; and

WHEREAS, the Issuer has previously issued its Revenue Bonds, Series 2013 (Community Ambulance Company, Inc. Project), as qualified 501(c)(3) bonds under Section 145 of the Code, in the principal amount of \$6,800,000 (the "**Series 2013 Bonds**"), to finance the Series 2013 Project (as defined below); and

WHEREAS, the Series 2013 Bonds were issued for the benefit of Community Ambulance Company, Inc., a New York not-for-profit corporation and an organization described in Section 501 (c)(3) of the Code and exempt from federal income taxation pursuant to Section 501(a) of the Code (the "**Company**"), and the proceeds of the Series 2013 Bonds were used for (A) the acquisition by the Company of an approximately 2.00 acre parcel of land located on the west side of Lakeland Avenue, Sayville, Town of Islip, Suffolk County, New York and the acquisition and transfer of development rights from an adjacent approximately 3.728 acre parcel of land (the "**Land**"), and the construction and equipping of a two-story building with basement, totaling approximately 23,000 square feet (approximately 10,725 square foot first floor provides space for ten (10) vehicles, bunk rooms, crew rooms, kitchen and ancillary support rooms, an approximately 9,068 square foot second floor provides meeting rooms, classrooms, kitchen, board/conference rooms and offices, and an approximately 3061 square foot basement provides storage and mechanical rooms, the Land was landscaped and approximately 53 parking spaces were created, the acquisition and installation of equipment and furnishings including, but not limited to communications equipment, audio visual equipment, security systems, food service/kitchen equipment, furniture and furnishings (collectively, the "**Improvements**" and "**Equipment**" and, together with the Land, the "**Facility**"), all for use by the Company to provide centrally located emergency medical services to the residents of the Town of Islip and surrounding areas; and (B) the paying of all or a portion of the costs incidental to the issuance of the Series 2013 Bonds, including issuance costs of the Series 2013 Bonds (collectively with the Facility, the "**Series 2013 Project**"); and

WHEREAS, the Series 2013 Bonds were authorized to be issued pursuant to (i) the Act, (ii) a Bond Resolution, duly adopted by the Issuer on July 16, 2013 (the "**Resolution**"), and (iii) the Bond Purchase and Loan Agreement (as defined below); and

WHEREAS, the proceeds of the Series 2013 Bonds were loaned by the Issuer to the Company pursuant to the terms of a Bond Purchase and Loan Agreement, dated as of August 1, 2013 (the "**Bond Purchase and Loan Agreement**"), by and among Peoples United Bank, as successor by merger to Suffolk County National Bank (the "**Bondholder**"), the Issuer and the Company, to pay the costs of the Series 2013 Project; and

WHEREAS, the Company and the Bondholder have requested the Issuer to amend the amortization schedule of the Series 2013 Bonds and to make certain other amendments to the Bond Purchase and Loan Agreement which may result in a technical reissuance of the Series 2013 Bonds under the Code (collectively, the "**Amendments**"), pursuant to a First Amendment to Bond Purchase and Loan Agreement, to be dated a date to be determined (the "**First Amendment to Bond Purchase and Loan Agreement**"), by and among the Company, the Bondholder and the Issuer; and

WHEREAS, in connection with the Amendments, the Issuer and the Company will be required to execute and deliver a Tax Regulatory Agreement, or a supplement thereto, to be dated a date to be determined (the "**Supplement to Tax Regulatory Agreement**"); and

WHEREAS, in order to effectuate the Amendments, it will be necessary that the Series 2013 Bonds be tendered by the Bondholder to the Issuer and replaced with an amended Series 2013 Bond Certificate; and

WHEREAS, pursuant to Section 147(f) of the Code, interest on the Series 2013 Bonds will not be excluded from gross income for federal income tax purposes unless the reissuance of the Series 2013 Bonds is approved by the "applicable elected representative" of the Town of Islip, Suffolk County (the "**Town**") after a public hearing has been held on the Facility and the reissuance of the Series 2013 Bonds; and

WHEREAS, in compliance with Section 147(f) of the Code, the Issuer held a public hearing on December 16, 2019 (the "**Hearing**") on the reissuance of the Series 2013 Bonds following public notice, which public notice is in substantially the same in the form annexed hereto as Exhibit A and such notice complied with all requirements of the Code and the Act; and

WHEREAS, minutes of the Hearing are annexed hereto as Exhibit B; and

WHEREAS, by Certificate of Approval to be executed prior to the reissuance of the Series 2013 Bonds, the Supervisor of the Town of Islip, New York, the "applicable elected representative" as required under Section 147(f) of the Code will have approved the reissuance of the Series 2013 Bonds; and

WHEREAS, the Company has agreed to indemnify the Issuer against certain losses, claims, expenses, damages and liabilities which may arise in connection with the transactions contemplated by such First Amendment to Bond Purchase and Loan Agreement, the Supplement to Tax Regulatory Agreement and certain other documents as may be required by the Bondholder; and

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Economic Development Corporation (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Issuer hereby finds and determines:

(a) By virtue of the Act, the Issuer has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Facility (as defined in the Indenture) constitutes a "project," as such term is defined in the Act; and

(c) The First Amendment to Bond Purchase and Loan Agreement will be an effective instrument whereby the Issuer, the Bondholder and the Company, amend the Bond Purchase and Loan Agreement and the Series 2013 Bonds, as set forth in the First Amendment to Bond Purchase and Loan Agreement; and

(d) The Supplement to Tax Regulatory Agreement will be an effective instrument whereby the Issuer and the Company set forth certain, representations, expectations, conditions and covenants establishing compliance with restrictions imposed by the Code; and

Section 2. In consequence of the foregoing, the Issuer hereby determines to execute and deliver the First Amendment to Bond Purchase and Loan Agreement, the amended Series 2013 Bonds, the Supplement to Tax Regulatory Agreement, and such other documents as may be required by the Bondholder (collectively, the "**Issuer Documents**").

Section 3. The form and substance of the Issuer Documents (in substantially the form approved by the Executive Director of the Issuer and Nixon Peabody LLP ("**Bond Counsel**") and which, prior to the execution and delivery thereof, may be redated) are hereby approved.

Section 4. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Issuer are hereby authorized, on behalf of the Issuer, to execute and deliver the Issuer Documents, in substantially the form approved by the Executive Director of the Issuer and Bond Counsel. The execution thereof by the Chairman, the Executive Director, the Deputy Executive Director, or any member of the Issuer shall constitute conclusive evidence of such approval.

Section 5. The officers, employees and agents of the Issuer are hereby authorized and directed for and in the name and on behalf of the Issuer to do all acts and things required or provided for by the provisions of the Issuer Documents, and to execute and deliver all such additional certificates, instruments and documents, pay all such fees, charges and expenses and to do all such further acts and things as may be necessary, or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Issuer with all of the terms, covenants and provisions of the Issuer Documents binding upon the Issuer.

Section 6. This resolution shall take effect immediately.

STATE OF NEW YORK     )  
                                  ) ss:  
COUNTY OF SUFFOLK    )

I, the undersigned Assistant Secretary of the Town of Islip Economic Development Corporation, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Economic Development Corporation (the “**Issuer**”), including the resolutions contained therein, held on the 17th day of December, 2019, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Issuer and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the First Amendment to Bond Purchase and Loan Agreement, the Supplement to Tax Regulatory Agreement, the Information Return and the Series 2013 Bonds contained in this transcript of proceedings are each in substantially the form presented to the Issuer and approved by said meeting.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Issuer had due notice of said meeting and that the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand of said Issuer as of the 17th day of December, 2019.

---

Assistant Secretary

## EXHIBIT A

---

### NOTICE OF PUBLIC HEARING

---

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "**Code**"), by the Town of Islip Economic Development Corporation (the "**Issuer**") on the 16th day of December, 2019 at \_\_\_\_\_ a.m., local time, at the Islip Town Hall, 655 Main Street, Islip, New York, in connection with the following matters:

The Issuer previously issued its Revenue Bonds, Series 2013 (Community Ambulance Company, Inc. Project), as qualified 501(c)(3) bonds under Section 145 of the Code, in the principal amount of \$6,800,000 (the "**Series 2013 Bonds**"), to finance the Series 2013 Project (as defined below).

The Series 2013 Bonds were issued for the benefit of Community Ambulance Company, Inc., a New York not-for-profit corporation and an organization described in Section 501(c)(3) of the Code and exempt from federal income taxation pursuant to Section 501(a) of the Code (the "**Company**"), and the proceeds of the Series 2013 Bonds were used for (A) the acquisition by the Company of an approximately 2.00 acre parcel of land located on the west side of Lakeland Avenue, Sayville, Town of Islip, Suffolk County, New York and the acquisition and transfer of development rights from an adjacent approximately 3.728 acre parcel of land (the "**Land**"), and the construction and equipping of a two-story building with basement, totaling approximately 23,000 square feet (approximately 10,725 square foot first floor provides space for ten (10) vehicles, bunk rooms, crew rooms, kitchen and ancillary support rooms, an approximately 9,068 square foot second floor provides meeting rooms, classrooms, kitchen, board/conference rooms and offices, and an approximately 3061 square foot basement provides storage and mechanical rooms, the Land was landscaped and approximately 53 parking spaces were created, the acquisition and installation of equipment and furnishings including, but not limited to communications equipment, audio visual equipment, security systems, food service/kitchen equipment, furniture and furnishings (collectively, the "**Improvements**" and "**Equipment**" and, together with the Land, the "**Facility**"), all for use by the Company to provide centrally located emergency medical services to the residents of the Town of Islip and surrounding areas; and (B) the paying of all or a portion of the costs incidental to the issuance of the Series 2013 Bonds, including issuance costs of the Series 2013 Bonds (collectively with the Facility, the "**Series 2013 Project**"). The Facility is owned, operated and/or managed by the Company.

The proceeds of the Series 2013 Bonds were loaned by the Issuer to the Company pursuant to the terms of a Bond Purchase and Loan Agreement, dated as of August 1, 2013 (the "**Bond Purchase and Loan Agreement**"), by and among Peoples United Bank, as successor by merger to Suffolk County National Bank (the "**Bondholder**"), the Issuer and the Company, to pay the costs of the Series 2013 Project. The Series 2013 Bonds are special obligations of the Issuer payable solely from loan payments made by the Company to the

Issuer and assigned by the Issuer to the Bondholder pursuant to the Bond Purchase and Loan Agreement and certain other assets of the Company pledged to the repayment of the Series 2013 Bonds. The Series 2013 Bonds are not a debt of the State of New York or any political subdivision thereof, including the Town of Islip, and neither the State of New York nor any political subdivision thereof, including the Town of Islip, is liable thereon.

The Company and the Bondholder have requested the Issuer to amend the amortization schedule of the Series 2013 Bonds and to make certain other amendments to the Bond Purchase and Loan Agreement which may result in a technical reissuance of the Series 2013 Bonds under the Code.

A representative of the Issuer will, at the above-stated time and place, hear and accept written comments from all persons with views in favor of or opposed to the potential reissuance for certain federal tax purposes under the Code of the Series 2013 Bonds.

Minutes of the hearing will be made available to the Town Supervisor of the Town of Islip. Approval of the reissuance of the Series 2013 Bonds by the Town of Islip, through the Town Supervisor, is necessary in order for the interest on the Series 2013 Bonds to continue to be excluded from gross income for federal income tax purposes.

Dated: December \_\_, 2019

**TOWN OF ISLIP ECONOMIC  
DEVELOPMENT CORPORATION**

By: William G. Mannix  
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING  
ON DECEMBER 16, 2019

Town of Islip Economic Development Corporation  
Revenue Bonds, Series 2013  
(Community Ambulance Company Inc. Project)

1. William G. Mannix, Executive Director to the Town of Islip Economic Development Corporation (the “**Issuer**”), called the hearing to order.

2. William G. Mannix then appointed himself the hearing officer of the Issuer, to record the minutes of the hearing.

3. The hearing officer then described the proposed issuance of the bonds and the location and nature of the Project to be financed as follows:

The Issuer previously issued its Revenue Bonds, Series 2013 (Community Ambulance Company, Inc. Project), as qualified 501(c)(3) bonds under Section 145 of the Code, in the principal amount of \$6,800,000 (the “**Series 2013 Bonds**”), to finance the Series 2013 Project (as defined below).

The Series 2013 Bonds were issued for the benefit of Community Ambulance Company, Inc., a New York not-for-profit corporation and an organization described in Section 501 (c)(3) of the Code and exempt from federal income taxation pursuant to Section 501(a) of the Code (the “**Company**”), and the proceeds of the Series 2013 Bonds were used for (A) the acquisition by the Company of an approximately 2.00 acre parcel of land located on the west side of Lakeland Avenue, Sayville, Town of Islip, Suffolk County, New York and the acquisition and transfer of development rights from an adjacent approximately 3.728 acre parcel of land (the “**Land**”), and the construction and equipping of a two-story building with basement, totaling approximately 23,000 square feet (approximately 10,725 square foot first floor provides space for ten (10) vehicles, bunk rooms, crew rooms, kitchen and ancillary support rooms, an approximately 9,068 square foot second floor provides meeting rooms, classrooms, kitchen, board/conference rooms and offices, and an approximately 3061 square foot basement provides storage and mechanical rooms, the Land was landscaped and approximately 53 parking spaces were created, the acquisition and installation of equipment and furnishings including, but not limited to communications equipment, audio visual equipment, security systems, food service/kitchen equipment, furniture and furnishings (collectively, the “**Improvements**” and “**Equipment**” and, together with the Land, the “**Facility**”), all for use by the Company to provide centrally located emergency medical services to the residents of the Town of Islip and surrounding areas; and (B) the paying of all or a portion of the costs incidental to the issuance of the Series 2013 Bonds, including issuance costs of the Series 2013 Bonds (collectively with the Facility, the “**Series 2013 Project**”). The Facility is owned, operated and/or managed by the Company.



The proceeds of the Series 2013 Bonds were loaned by the Issuer to the Company pursuant to the terms of a Bond Purchase and Loan Agreement, dated as of August 1, 2013 (the **Bond Purchase and Loan Agreement**"), by and among Peoples United Bank, as successor by merger to Suffolk County National Bank (the "**Bondholder**"), the Issuer and the Company, to pay the costs of the Series 2013 Project. The Series 2013 Bonds are special obligations of the Issuer payable solely from loan payments made by the Company to the Issuer and assigned by the Issuer to the Bondholder pursuant to the Bond Purchase and Loan Agreement and certain other assets of the Company pledged to the repayment of the Series 2013 Bonds. The Series 2013 Bonds are not a debt of the State of New York or any political subdivision thereof, including the Town of Islip, and neither the State of New York nor any political subdivision thereof, including the Town of Islip, is liable thereon.

The Company and the Bondholder have requested the Issuer to amend the amortization schedule of the Series 2013 Bonds and to make certain other amendments to the Bond Purchase and Loan Agreement which may result in a technical reissuance of the Series 2013 Bonds under the Code.

The Series 2013 Bonds will remain special obligations of the Issuer payable solely from loan payments made by the Company to the Issuer pursuant to the Bond Purchase and Loan Agreement and certain other assets of the Company pledged to the repayment of the Series 2013 Bonds. The Series 2013 Bonds shall not be a debt of the State of New York or any political subdivision thereof, including the Town of Islip, and neither the State of New York nor any political subdivision thereof, including the Town of Islip, shall be liable thereon.

4. The hearing officer then opened up the hearing for comments from the floor for or against the proposed reissuance of the Series 2013 Bonds. The following is a listing of the persons heard and a summary of their views:

5. The hearing officer then asked if there were any further comments and, there being none, the hearing was closed at \_\_\_\_\_.

---

Hearing Officer

STATE OF NEW YORK                     )  
  : SS.:  
COUNTY OF SUFFOLK                     )

I, the undersigned Assistant Secretary of the Town of Islip Economic Development Corporation, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Economic Development Corporation (the “**Issuer**”) on December 16, 2019, at \_\_\_\_\_ a.m., local time, at Town of Islip, Offices of Economic Development, 40 Nassau Avenue, Islip, New York 11751, with the original thereof on file in the office of the Issuer and that the same is a true and correct copy of the minutes in connection with such matter.

I FURTHER CERTIFY that (i) pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, and Section 1411 of the New York Not-For-Profit Corporation Law said hearing was open to the general public and public notice of the time and place of said hearing was duly given in accordance with Section 147(f) and Section 1411, (ii) the hearing in all respects was duly held, and (iii) members of the public had an opportunity to be heard.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 16, 2019.

---

Assistant Secretary

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board authorization to clean up or secure certain properties in the  
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Taryn Jewell**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town Board Meeting**

**Tuesday, December 17, 2019 at 2:00 pm**

- |                                      |                           |    |
|--------------------------------------|---------------------------|----|
| 1) 0 S. Montgomery Avenue, Bay Shore | 0500-394.00-01.00-080.002 | CU |
| 2) 17 Lorigan Street, Islip Terrace  | 0500-251.00-02.00-013.000 | BU |

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 0 S. Montgomery Avenue, Bay Shore, NY 11706.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 0 S. Montgomery Avenue, Bay Shore, NY 11706

2. Site or location effected by resolution:

0 S. Montgomery Avenue, Bay Shore, NY 11706

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

☐ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

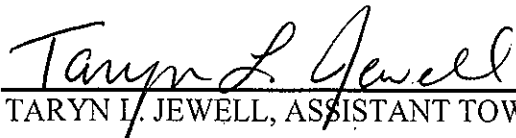
☐ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

---

Signature of Commissioner/Department Head Sponsor:

Dated: December 5, 2019



---

TARYN L. JEWELL, ASSISTANT TOWN ATTORNEY

December 17, 2019

**WHEREAS**, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 0 S. Montgomery Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-394.00-01.00-080.002, have been received by the Town; and

**WHEREAS**, Town employees have verified the existence of said nuisance on the premises; and,

**WHEREAS**, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Larry and Amy Hallock, and also upon Preferred Abstract Corp., by Certified Mail, Return Receipt requested on December 5, 2019, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to December 17, 2019; and

**WHEREAS**, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on December 5, 2019, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to December 17, 2019, and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, December 17, 2019, at Islip Town Hall, Town Board Room, 655 Main Street, Islip, New York, 11751, at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;  
and

**WHEREAS**, at the time of said Hearing, no evidence was adduced to support a contrary  
determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Town Attorney be and he hereby is authorized to order that the work be  
done to cut and remove the high grass and overgrown vegetation from the property along with all litter  
and debris, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance  
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon  
confirmation that the premises are owned by the persons or entities previously notified as described  
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may  
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with  
the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with  
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on  
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-  
394.00-01.00-080.002.

**UPON** a vote being taken, the result was:

(G: Clean Up - 0 S. Montgomery Avenue, Bay Shore)

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up the vacant premises located at 17 Lorigan Street, Islip Terrace, NY 11752.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution:

Surrounding area residents and travelers of 17 Lorigan Street, Islip Terrace, NY 11752

2. Site or location effected by resolution:

17 Lorigan Street, Islip Terrace, NY 11752

3. Cost N/A

4. Budget Line N/A

5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_ No under Section II, Sub. \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List no environmental review is required.

Unlisted Action

---

Signature of Commissioner/Department Head Sponsor:

Dated: December 5, 2019

  
TARYN L. JEWELL, ASSISTANT TOWN ATTORNEY

---



December 17, 2019

**WHEREAS**, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 17 Lorigan Street, Islip Terrace, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry on the premises; and

**WHEREAS**, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Estate of Peter Yoder III, and also upon M&M Mortgage Services, Inc., and also upon JPMorgan Chase Bank, N.A., and also upon Federal National Mortgage Association, and also upon Victor Spinelli, Esq., Fein, Such & Crane, LLP, by Registered Mail, Return Receipt Requested on December 5, 2019, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to December 17, 2019; and

**WHEREAS**, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on December 5, 2019, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to December 17, 2019; and

**WHEREAS**, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on December 17, 2019, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

**WHEREAS**, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

**WHEREAS**, at the time of said Hearing no evidence was adduced to support a contrary determination,

**NOW, THEREFORE, UPON** a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, by the lowest responsible bidder, and be it

**FURTHER RESOLVED**, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

**FURTHER RESOLVED**, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-251.00-02.00-013.000.

**UPON** a vote being taken, the result was:

(G:\Board up - 17 Lorigan Street, Islip Terrace)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Resource Recovery Agency.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**ISLIP RESOURCE RECOVERY AGENCY**  
**December 17, 2019**

1. Call the Meeting of the Islip Resource Recovery Agency to Order.
2. Approval of the Minutes for the November 19, 2019 Agency Board Meeting.
3. Resolution authorizing Execution of a Management Services Agreement for 2020 between the Islip Resource Recovery Agency and the Town of Islip for the provision of Solid Waste Support Systems in the Town of Islip.
4. Resolution authorizing the President to enter into a Contract between the Agency and Germano & Cahill, P.C. to provide General Legal and Litigation Support Services for 2020.
5. Resolution authorizing the Town Attorney and/or Agency Counsel to Act on Behalf of the Agency When Appropriate to Protect the Agency's Interest in Matters.
6. Other Business
7. Adjournment



## ISLIP RESORCE RECOVERY AGENCY

November 19, 2019

On a motion of Councilperson O'Connor, seconded by Councilperson Cochrane and unanimously approved, a meeting of the Islip Resource Recovery Agency was convened at 6:46 p.m. in the Town Board Room of Islip Town Hall, 655 Main Street, Islip, NY 11751. A Quorum was present for this Agency Board Meeting.

### DIRECTORS PRESENT

Angie M. Carpenter  
Mary Kate Mullen  
James P. O'Connor  
Trish Bergin-Weichbrodt  
John C. Cochrane, Jr.

### OFFICERS PRESENT

Martin Bellew, President


---

On a motion of Councilperson O'Connor, seconded by Councilperson Bergin-Weichbrodt, and unanimously approved, the minutes from the October 22, 2019 Agency Board Meeting were approved.

On a motion of Councilperson Mullen, seconded by Councilperson Cochrane, and unanimously approved, a resolution was passed authorizing the President to transfer monies from the Islip Resource Recovery Agency's Unappropriated Fund Balance into the Capital Reserve Fund in accordance with New York State Public Authorities Law 20046-C.

There being no further business to come before the Board, the meeting was adjourned on a motion of Councilperson O'Connor, seconded by Councilperson Mullen, and unanimously approved.

Respectfully submitted,

  
Linda Bunde  
Secretary

**Islip Resource Recovery Agency**

**Sponsor's Memorandum  
for Agency Board Resolution**

---

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**Authorizing the Execution of a Management Services Agreement for 2020 between the Islip Resource Recovery Agency and the Town of Islip for the provision of Solid Waste Support Systems in the Town of Islip.**

---

**Specify Where Applicable:**

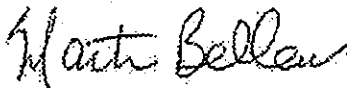
1. Entity or individual benefitted by resolution: **Town of Islip**
2. Site or Location effected by resolution: **N/A**
3. Cost: **N/A**
4. Budget Line: **N/A**
5. Amount and source of outside funding: **N/A**

---

**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section I, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

  X   No under Section II, Sub.\_\_\_\_\_, Number\_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required



**Martin Bellew, President**

---

**Signature of Agency President:**

**Date: December 5, 2019**

December 17, 2019

**AUTHORIZING THE EXECUTION OF A MANAGEMENT SERVICES AGREEMENT  
BETWEEN THE ISLIP RESOURCE RECOVERY AGENCY AND THE TOWN OF  
ISLIP FOR THE PROVISION OF SOLID WASTE SUPPORT SYSTEMS IN THE  
TOWN OF ISLIP**

**WHEREAS** the Islip Resource Recovery Agency and the Town of Islip share a mutual interest in the provision of safe, dependable and economical solid waste management services to the people of the Town of Islip, and

**WHEREAS** pursuant to a certain Solid Waste Disposal Agreement between the Town and the Agency dated March 31, 1985 and amended on April 18, 1994, the Agency contracted to provide solid waste disposal services to the Town and the Town contracted to provide solid waste to the Agency, and

**WHEREAS** the Agency and Town wish to utilize the personnel and experience of the various facilities and programs, and to establish a means of compensating the Town from Agency revenues for the provision of those services, and

**WHEREAS** the development of a formal agreement providing an established means of documenting the appropriate levels of reimbursement to the Town from the Agency for the provision of support services is desirable, and

**WHEREAS** an agreement to provide for such services and compensation to the Town is authorized pursuant to the Public Authorities Law, Section 20 46-F, now

**THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it hereby

**RESOLVED** that the Board of Directors of the Islip Resource Recovery Agency and the Islip Town Board do hereby find that the establishment of a Services Agreement between the Islip Resource Recovery Agency and the Town of Islip, as envisioned under Public Authorities Law, is in the best public interest; and be it further

**RESOLVED** that the President of the Islip Resource Recovery Agency and the Supervisor of the Town of Islip is hereby authorized to execute such an Agreement on behalf of the Agency and the Town of Islip for the 2020 budget year, and such other Agreements as may be deemed from time to time to be in the best interest of the Town and Agency.

**UPON A VOTE** being taken, the result was: \_\_\_\_\_.



**Islip Resource Recovery Agency**

**Sponsor's Memorandum  
for Agency Board Resolution**

---

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**Authorizing the President to enter into a Contract between the Agency and Germano & Cahill, P.C. to provide General Legal and Litigation Support Services for 2020**

---

**Specify Where Applicable:**

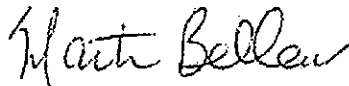
1. Entity or individual benefitted by resolution: **Germano & Cahill, P.C.  
4250 Veterans Memorial Highway  
Suite 275  
Holbrook, NY 11741**
2. Site or Location effected by resolution: **N/A**
3. Cost: **Not-to-Exceed \$60,000.00**
4. Budget Line: **ZR02.10204.5001 – (Outside Professional – Legal)**
5. Amount and source of outside funding: **N/A**

---

**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

  X   No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required



**Martin J. Bellew, President**

---

**Signature of Agency President:**

**Date: December 5, 2019**

December 17, 2019

**AUTHORIZING THE PRESIDENT TO ENTER INTO A CONTRACT BETWEEN THE AGENCY AND GERMANO & CAHILL, P.C. TO PROVIDE GENERAL LEGAL AND LITIGATION SUPPORT SERVICES**

**WHEREAS** The Agency requires the services of General Legal and Litigation Support Services for 2020, and

**WHEREAS** Agency Administration has recommended the continued use of Germano & Cahill, P.C. for such services, now

**THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_

**RESOLVED** that the use of Germano & Cahill, P.C. is hereby authorized to assist as General Counsel on behalf of the Agency on an as-needed basis at a cost not-to-exceed \$60,000.

**UPON A VOTE** being taken, the result was: \_\_\_\_\_

**Islip Resource Recovery Agency**

**Sponsor's Memorandum  
for Agency Board Resolution**

---

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

---

**Authorizing the Town Attorney and/or Agency Counsel to Act on Behalf of the Agency  
When Appropriate to Protect the Agency's Interest in Matters**

---

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution: **Islip Resource Recovery Agency**
2. Site or Location effected by resolution: **N/A**
3. Cost: **N/A**
4. Budget Line: **N/A**
5. Amount and source of outside funding: **N/A**

---

**Environmental Impact:** Is this action subject to a SEQR environmental review?

\_\_\_\_\_ Yes under Section I, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List,  
an environmental review is required

\_\_\_\_\_ X No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check  
List, no environmental review is required

*Mark Beller*

---

**Signature of Agency President:**

**Date: December 5, 2019**

December 17, 2019

**AUTHORIZING THE TOWN ATTORNEY AND/OR AGENCY COUNSEL TO ACT ON BEHALF OF THE AGENCY WHEN APPROPRIATE TO PROTECT THE AGENCY'S INTEREST IN MATTERS**

**WHEREAS** it is in the interest of the people of the Town of Islip to properly enforce contractual agreements and to enforce local and State laws, ordinances and regulations when enforcement powers thereof have properly vested in the Agency, and

**WHEREAS** it is further in the interest of the people of the Town of Islip to defend the Islip Resource Recovery Agency against legal challenges encountered during the carrying out of its powers, purposes and duties as set forth in Section 2046 of the Public Authorities Law, and

**WHEREAS** the office of the Town Attorney and the General Counsel as set forth in Section 2046-C of the Public Authority are appropriate entities to act on behalf of the Agency in such action, now

**THEREFORE** on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it hereby

**RESOLVED** that the Town Attorney of the Town of Islip and General Counsel to the Agency are hereby authorized pursuant to Section 2046-C(2) of the Public Authority Law, to commence and prosecute on behalf of the Agency, any action or proceeding in law or equity, in any court of competent jurisdiction to:

- a) To enforce or compel compliance with any contractual or legal obligations which exists between the Agency and any other party;
- b) To appear for, defend and settle the Agency in any action brought by or against the Agency, its agents, officers and employees, where said appearances are perishable by law, and
- c) To carry out the stated policies of the Agency or to act in any proper forum in

furtherance of the policies, goals and objectives of the Agency, and such action may be reasonably related to the furtherance of said policies, goals and objectives, and be it further

**RESOLVED** that the Town Attorney and General Counsel are hereby authorized to take any steps reasonable and prudently necessary to consummate a duly authorized acquisition or conveyance of real or personal property on behalf of the Agency, and be it further

**RESOLVED** that any actions or proceedings heretofore commenced by the Agency and any actions to which the Agency has been made party to in which the Town Attorney or the Agency's General Counsel have heretofore appeared are hereby ratified and authorized.

**UPON A VOTE** being taken, the result was: \_\_\_\_\_

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to permit the Town of Islip Animal Shelter & Adopt-A-Pet Center to accept monetary and non-monetary gifts, and gifts of services from the public and/or business for the benefit of the animals at the Shelter.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**

**SPONSOR'S MEMORANDUM  
TOWN BOARD RESOLUTION**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization to allow the Town of Islip Animal Shelter and Adopt-a-Pet Center to accept monetary and non-monetary gifts, and gifts of services from the Public and/or businesses.

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by this resolution:  
Animals housed at the Town of Islip Animal Shelter & Adopt-a-Pet Center
2. Site or location affected by resolution:  
Town of Islip Animal Shelter and Adopt-a-Pet Center
3. Cost: N/A
4. Budget Line(s): N/A
5. Amount and source of outside funding: N/A

**ENVIRONMENTAL IMPACT:** Is this action subject to SEQRA environmental review?  
\_\_\_\_ YES, under Section I, Sub.A, Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.  
\_\_\_\_ X \_\_\_\_ NO, under Section II, Sub \_\_\_\_ Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

*Math Bellar*

December 5, 2019

**Signature of Commissioner/Department Head Sponsor**

**Date**

December 17, 2019

**AUTHORIZATION TO ALLOW THE TOWN OF ISLIP ANIMAL SHELTER & ADOPT-A-PET CENTER TO ACCEPT MONETARY AND NON-MONETARY GIFTS, AND GIFTS OF SERVICES FROM THE PUBLIC AND/OR BUSINESS**

**WHEREAS**, the Town of Islip owns and operates the Town of Islip Animal Shelter and Adopt-A-Pet Center ("Shelter"), which is located at 210 South Denver Avenue in Bay Shore, and;

**WHEREAS**, during the year, from time to time, members of the public (individuals and/or businesses) collect and/or purchase items which can be utilized to benefit the animals at the Shelter, and;

**WHEREAS**, from time to time, members of the public desire to make gifts to the Shelter including, but not limited to animal food, leashes, beds & bedding, toys, carry cages, various animal care and cleaning supplies as well as monetary donations, and;

**WHEREAS**, from time to time, members of the public and/or business are interested in donating services to the Shelter (such as grooming services, veterinary services, vet tech services, etc.), and;

**WHEREAS**, the Shelter can utilize these types of gifts and services to supplement the day-to-day operations, including the care of animals.

On a motion made by Councilperson \_\_\_\_\_,

Seconded by Councilperson \_\_\_\_\_ be it

**RESOLVED**, that the Islip Town Board Authorized the Town of Islip Animal Shelter and Adopt-A-Pet Center to accept any and all gifts, monetary and non-monetary, as well as gifts of services from members of the public and/or businesses for the benefit of the animals at the Shelter and the surrounding community on an ongoing basis and; be it further;

**RESOLVED**, that the Comptroller is hereby authorized to make any and all budgetary adjustments and accounting entries to facilitate the acceptance of these donations.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement on behalf of the Town of Islip and the Islip Resource Recovery Agency for the 2020 budget year for the provision of solid waste support systems in the Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 17, 2019 AT 2:00 PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Martin Bellew**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

December 17, 2019

**AUTHORIZING THE EXECUTION OF A MANAGEMENT SERVICES AGREEMENT  
FOR THE YEAR 2020 BETWEEN THE TOWN OF ISLIP AND THE ISLIP RESOURCE  
RECOVERY AGENCY FOR THE PROVISION OF SOLID WASTE SUPPORT  
SYSTEMS IN THE TOWN OF ISLIP**

**WHEREAS** the Town of Islip and the Islip Resource Recovery Agency share a mutual interest in the provision of safe, dependable and economical solid waste management services to the people of the Town of Islip, and

**WHEREAS** pursuant to a certain Solid Waste Disposal Agreement between the Town and the Agency dated March 31, 1985 and amended on April 18, 1994, the Agency contracted to provide solid waste disposal services to the Town and the Town contracted to provide solid waste to the Agency, and

**WHEREAS** the Town and Agency wish to utilize the personnel and experience of the various facilities and programs, and to establish a means of compensating the Town from Agency revenues for the provision of those services, and

**WHEREAS** the development of a formal agreement providing an established means of documenting the appropriate levels of reimbursement to the Town from the Agency for the provision of support services is desirable, and

**WHEREAS** an agreement to provide for such services and compensation to the Town is authorized pursuant to the Public Authorities Law, Section 20 46-F, now

**THEREFORE** on a motion of Councilperson \_\_\_\_\_, seconded by  
Councilperson \_\_\_\_\_, be it hereby

**RESOLVED** that the Islip Town Board does hereby find that the establishment of a Services Agreement between the Town of Islip and the Islip Resource Recovery Agency, as envisioned under Public Authorities Law, is in the best public interest; and be it further

**RESOLVED** that the Supervisor of the Town of Islip is hereby authorized to execute such an Agreement on behalf of the Town of Islip and the Agency for the 2020 budget year, and such other Agreements as may be deemed from time to time to be in the best interest of the Town and Agency.

**UPON A VOTE** being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Town Clerk to advertise for a Public Hearing to consider contracting with the Fire Commissioners of the Bay Shore Fire District for fire protection.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 17, 2019 AT 2:00 PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution authorizing the Town Clerk to advertise for a Public Hearing to consider a new contract with the Bay Shore Fire District for the year 2020 to provide fire protection for the Bay Shore Fire Protection District.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Residents and property owners within the Bay Shore Fire Protection District
2. Site or location effected by resolution: Bay Shore Fire Protection District
3. Cost: \$1,851,137.00 + approx.. \$159,729.00 costs under Volunteer Firemen's Benefit Law
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

---

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_ of Town of Islip 617 Check List, an environmental review is required.

  X   No under Section II, Sub. \_\_\_, Number \_\_\_ of Town of Islip 617 Check List, no environmental review is required. Unlisted Action  
Review had already been conducted and a negative determination was reached.

---

Signature of Commissioner/Department Head Sponsor.

Date 11/ /19

---

December 17, 2019

WHEREAS, the current contract in place between Ralph A. Leggio, et. al., as FIRE COMMISSIONERS OF THE BAY SHORE FIRE DISTRICT, and the TOWN OF ISLIP to provide fire protection for the Bay Shore Fire Protection District is due to expire on the 31<sup>st</sup> day of December, 2019, and

WHEREAS, prior to the execution of any new Contract a Public Hearing is necessary.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,

BE IT RESOLVED that the Town Clerk is hereby authorized to advertise for a Public Hearing to be held on January \_\_\_\_\_, 2020 at 2:00 o'clock in the afternoon for the purpose of considering contracting with the Fire Commissioners of the Bay Shore Fire District for fire protection to be furnished by said Fire District upon the following general terms:

1. The Bay Shore Fire District shall answer and attend to all fire calls within the Bay Shore Fire Protection District.
2. The term of said contract shall be less than five years, to wit: to commence on the 1<sup>st</sup> day of January, 2020 and to terminate on the 31st day of December, 2020.
3. For such services the Bay Shore Fire Commissioners shall receive the sum of \$925,568.50 for a first semi-annual payment, and \$925,568.50 for a second semi-annual payment for a total of \$1,851,137.00 for the year, plus reimbursement for the costs required under the Volunteer Firemen's Benefit Law, allocable to the Bay Shore Fire Protection population, estimated at \$159,729.00.
4. The terms of the contract shall be substantially similar to the above-referred to existing contract.

Upon a vote being taken, the result was:

NOTICE OF PUBLIC HEARING ON BAY SHORE  
FIRE PROTECTION DISTRICT CONTRACT

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Town Board of the Town of Islip, Suffolk County, New York, at Town Hall in said Town on \_\_\_\_\_, 2020 at 2 o'clock in the afternoon, for the purpose of considering the contracting with the Fire Commissioners of the Bay Shore Fire District for fire protection to be furnished by said Fire Commissioners to the Bay Shore Fire Protection District upon the following general terms, to wit:

1. The Fire Commissioners of the Bay Shore Fire District shall answer and attend upon all calls in said Bay Shore Fire Protection District.

2. The term of such Contract shall be less than five years, to wit: to commence on the 1<sup>st</sup> day of January, 2020, and to continue to and include the 31<sup>st</sup> day of December 2020.

3. For such services the Bay Shore Fire Commissioners shall receive the sum of \$925,568.50.00 for a first semi-annual payment, and \$925,568.50.00 for a second semi-annual payment for a total of \$1,851,137.00 for the year, plus reimbursement for the costs of insurance required under the Volunteer Firemen's Benefit Law, allocable to the Bay Shore Fire Protection District population, estimated at \$159,729.00

4. The terms of the contract shall be substantially similar to those of the existing Contract between the parties dated March 8, 2019.

All persons interested in the matter will be heard at such time and place.

TOWN BOARD, TOWN OF ISLIP

\_\_\_\_\_  
Town Clerk, Town of Islip

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Meeting of the Town of Islip Foreign Trade Zone Authority Board.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Brad Hemingway**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN of ISLIP**  
**SPONSORS MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the schedule meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip Foreign Trade Zone Authority is requesting the approval of its 2020 Budget.

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip Foreign Trade Zone Authority
2. Site or location effected by resolution: Town of Islip Foreign Trade Zone, Ronkonkoma, NY 11779
3. Cost: NA
4. Budget line: ZF01101510001
5. Amount and source of outside funding: NA

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an environmental is required.

  X   No under Section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of Town of Islip 617 Check List, no environmental review is required

Signature of Commissioner/Department Head Sponsor:



Jaime Martinez, Deputy Director

Date:

11/19/19

## Agenda for Meeting of the Town of Islip Foreign Trade Zone Board

December 17, 2019

1. Meeting called to order;
2. Approval of the minutes from May 14, 2019 meeting of Town of Islip Foreign Trade Zone Board;
3. Adoption of Town of Islip Foreign Trade Zone Authority 2020 budget;
4. Adjournment;



TOWN OF ISLIP  
FOREIGN TRADE ZONE AUTHORITY

Brad Hemingway  
Executive Director

Jaime Martinez  
Deputy Director

May 14, 2019

The Town of Islip Foreign Trade Zone Authority has four items on the agenda.

**Item number one** is a meeting of the Town of Islip Foreign Trade Zone Authority. The meeting was called to order at 2:42 P.M., on motion by Trish Bergin Weichbrodt, seconded by Mary Kate Mullen, and unanimously approved, at Islip Town Hall, 655 Main St., Islip NY.

**Board Members Present**

Trish Bergin Weichbrodt  
John Cochrane Jr.  
Mary Kate Mullen  
James O'Connor

**Officers Present**

Angie M. Carpenter, Chair  
Thomas Hemingway III, Executive Director  
Jaime Martinez, Treasurer  
Shelly LaRose-Arken, VP and Secretary-absent

**Item number two** is approval of the minutes from previous Town of Islip Foreign Trade Zone Board meeting on February 12, 2019. Motion to approve the minutes made by Mary Kate Mullen, seconded by Trish Bergin Weichbrodt, and approved by all.

**Item number three** is authorization to enter into a three (3) contract with Quinn & Feiner Service Company, Inc. for maintenance and service of 1 Trade Zone Drive, Ronkonkoma, New York, heating and air conditioning units. With no questions asked, a motion to approve made by John Cochrane Jr., seconded by Mary Kate Mullen, and approved by all.

With no further business, **Item number four** is adjournment of the Foreign Trade Zone Board meeting. On a motion by Trish Bergin Weichbrodt, seconded by James O'Connor and unanimously approved. The meeting was adjourned at 2:43 P.M.

Jaime Martinez, Treasurer

December 17, 2019

WHEREAS, a meeting of the Town of Islip Foreign Trade Zone Authority, an independent agency, having been duly called to order; and

WHEREAS, the Foreign Trade Zone has prepared its 2020 budget and submitted it for board approval; and

WHEREAS, the budget is attached;

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by

\_\_\_\_\_,

BE IT RESOLVED, that the Town of Islip Foreign Trade Zone Authority hereby accepts the 2020 budget.

Upon a vote being taken, the result was:

Account Table:

# TOWN OF ISLIP

## Budget Preparation Report

Prepared By: JMARTINEZ

Alt. Sort Table:

Fiscal Year 2020 Period From: 1 To: 12

Account	Description	2017 Actual	2018 Actual	Original 2019 Budget	Adjusted 2019 Budget	2019 Actual Per 1-12	2020 PREL BUD Stage	Variance To PREL BUD Stage
Type R	Revenue							
ZF01.0000.02401.09	INTEREST.GENERAL	5,993.85	12,924.11	900.00	900.00	0.00	900.00	0.00%
ZF01.0000.02413.09	RENTAL INCOME.GENERAL	525,317.55	519,839.86	512,961.00	512,961.00	485,758.98	540,188.00	5.31%
ZF01.0000.02414.09	REIMBURSEMENT MAINTENANCE.GENERAL	62,750.00	64,220.00	130,193.00	130,193.00	119,428.65	131,094.00	0.69%
ZF01.0000.02416.09	REIMBURSEMENT CUSTOMS EXPENSE.GENERAL	28,968.23	29,168.96	24,000.00	24,000.00	28,739.54	26,000.00	8.33%
ZF01.0000.02418.09	MISCELLANEOUS INCOME.GENERAL	200.00	0.00	100.00	100.00	0.00	100.00	0.00%
ZF01.0000.02701.09	REF.-PRIOR YR. APPR..GENERAL	0.00	0.38	0.00	0.00	0.00	0.00	0.00%
Total Type R	Revenue	(623,229.63)	(626,153.31)	(668,154.00)	(668,154.00)	(633,927.17)	(698,282.00)	4.51%
Type E	Expense							
ZF01.1015.10006	SECRETARY TO THE DIRECTOR..	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00%
ZF01.1015.10008	DEPUTY DIRECTOR..	52,017.54	53,965.25	53,000.00	53,000.00	43,623.05	55,000.00	3.77%
ZF01.1015.10009	EXECUTIVE DIRECTOR OF FOREIGN TRADE ZONE	83,566.13	85,988.25	84,000.00	84,000.00	69,138.27	86,000.00	2.38%
ZF01.1015.22100	FURNITURE & FIXTURES..	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00%
ZF01.1015.41000	OFFICE SUPPLIES..	237.12	126.00	1,200.00	1,200.00	25.48	1,200.00	0.00%
ZF01.1015.41051	PC PROGRAM PRODUCTS..	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
ZF01.1015.41052	ANNUAL MAINTENANCES UPPOINT	0.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
ZF01.1015.41551	LANDSCAPING..	60,075.00	57,525.00	49,000.00	49,000.00	41,930.00	49,000.00	0.00%

Account Table:

# TOWN OF ISLIP

## Budget Preparation Report

Prepared By: JMARTINEZ

Alt. Sort Table:

Fiscal Year: 2020 Period From: 1 To: 12

Account	Description	2017 Actual	2018 Actual	Original 2019 Budget	Adjusted 2019 Budget	2019 Actual Per 1-12	2020 PREL BUD Stage	Variance To PREL BUD Stage
Type E	Expense							
ZF01.1015.41552	LAND / FACILITY IMPROV..	4,297.00	2,902.20	81,193.00	81,193.00	725.00	82,094.00	1.11%
ZF01.1015.42000	ELECTRIC..	9,486.03	7,608.38	9,600.00	9,600.00	4,891.13	9,600.00	0.00%
ZF01.1015.42100	TELEPHONE..	2,493.24	2,533.92	2,700.00	2,700.00	2,140.94	3,000.00	11.11%
ZF01.1015.43505	INSURANCE EXPENSE..	2,371.72	1,900.83	5,000.00	5,000.00	941.97	5,000.00	0.00%
ZF01.1015.44000	PRINTING..	390.00	575.50	2,000.00	2,000.00	250.00	2,000.00	0.00%
ZF01.1015.44041	ADVERTISING..	1,699.25	0.00	35,950.00	35,950.00	0.00	35,950.00	0.00%
ZF01.1015.44060	OFFICE RENT..	38,856.00	39,916.00	42,000.00	42,000.00	37,950.00	43,000.00	2.38%
ZF01.1015.44110	PROPERTY REPAIR..	2,474.04	2,738.04	3,000.00	3,000.00	2,395.99	3,500.00	16.67%
ZF01.1015.44300	SERVICE CONTRACTS..	4,426.88	1,162.31	15,000.00	15,000.00	3,136.50	15,000.00	0.00%
ZF01.1015.44301	CUSTODIAL SERVICES..	3,540.00	3,540.00	4,500.00	4,500.00	2,655.00	4,500.00	0.00%
ZF01.1015.44451	PROMOTIONAL EVENTS	840.63	830.60	19,550.00	17,550.00	0.00	19,550.00	0.00%
ZF01.1015.45006	OUTSIDE PROFESSIONAL...	11,663.00	15,516.00	37,500.00	37,500.00	14,772.00	37,500.00	0.00%
ZF01.1015.45045	ADMINISTRATIVE CHARGES	30,941.00	34,472.00	38,538.00	38,538.00	38,538.00	40,048.00	3.92%
ZF01.1015.45050	AUDITING FEES..	7,800.00	18,000.00	25,000.00	25,000.00	13,000.00	25,000.00	0.00%
ZF01.1015.45340	SUBSCRIPTIONS & DUES..	614.10	3,166.65	3,500.00	3,500.00	923.00	4,000.00	14.29%
ZF01.1015.45350	EDUCATION & SEMINARS..	482.50	280.00	2,000.00	2,000.00	190.12	3,000.00	50.00%
ZF01.1015.46355	CUST. RELATED FEES/INSURANCE..	787.50	787.50	900.00	900.00	787.50	1,000.00	11.11%
ZF01.1015.46650	CONTINGENCY..	0.00	0.00	0.00	0.00	0.00	10,391.00	100.00%
ZF01.1015.46900	MISCELLANEOUS & TRAVEL..	1,176.38	1,060.98	2,000.00	2,000.00	1,145.29	2,000.00	0.00%
ZF01.1015.47500	DEPRECIATION	26,241.00	25,010.00	27,000.00	27,000.00	0.00	25,020.00	-7.33%

Account Title:

Alt. Sort Table:

# TOWN OF ISLIP

## Budget Preparation Report

Fiscal Year: 2020 Period From: 1 To: 12

Account	Description	2017 Actual	2018 Actual	Original 2019 Budget	Adjusted 2019 Budget	2019 Actual Per 1-12	2020 PREL BUD Stage	Variance To PREL BUD Stage
Type E	Expense							
ZF01.1980.41234	MTA PAYROLL TAX	478.12	491.63	567.00	567.00	418.49	582.00	2.65%
ZF01.9010.80010	STATE RETIREMENT..	16,856.39	18,612.29	25,000.00	25,000.00	7,798.60	30,000.00	20.00%
ZF01.9010.80020	SOCIAL SEC TAX..	10,868.20	11,296.95	12,776.00	12,776.00	9,214.43	13,082.00	2.40%
ZF01.9010.80040	HOSP & MEDICAL INSURANCE..	32,089.92	36,987.63	40,000.00	40,000.00	32,367.10	45,000.00	12.50%
ZF01.9010.80050	WELFARE PAYMENTS..	4,892.71	2,136.34	2,250.00	2,250.00	1,755.01	3,000.00	33.33%
ZF01.9510.90100	TRANS TO WORK/COMP - CS02..	11,000.00	9,284.00	9,430.00	9,430.00	9,430.00	10,265.00	8.85%
Total Type E	Expense	422,661.40	438,414.25	668,154.00	668,154.00	340,142.87	698,282.00	4.51%
Grand Total		(200,566.23)	(187,739.06)	0.00	0.00	(293,784.30)	0.00	0.00%

NOTE: One or more accounts may not be printed due to Account Security restrictions.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with Bay Shore/ Brightwaters Rescue Ambulance Inc. to provide ambulance services to the District for the year 2020.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into an agreement for Bay Shore Brightwaters Rescue Ambulance, Inc., to provide ambulance services to the Bay Shore Brightwaters Ambulance District for the 2020 year.

---

**SPECIFY WHERE APPLICABLE:**

1. **Entity or individual benefitted by resolution:** Citizens of the Bay Shore Ambulance District
2. **Site or location effected by resolution:** Bay Shore Ambulance District
3. **Cost:** \$1,790,954.00
4. **Budget Line:** Bay Shore Ambulance District
5. **Amount and source of outside funding:** N/A

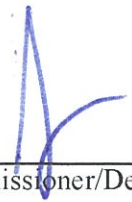
---

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

Not within the meaning of SEQRA

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

  X   No under Section II, Sub. \_\_\_\_, Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor.  
Joseph Ludwig

  
\_\_\_\_\_  
Date

**December 19, 2019**  
**Resolution # \_\_\_\_\_**

**WHEREAS**, Bay Shore Brightwaters Rescue Ambulance, Inc., has been providing service to the Bay Shore Ambulance District pursuant to a contract which expires on December 31, 2019, and

**WHEREAS**, the Bay Shore Ambulance District is desirous of obtaining similar service for the year 2020;

**NOW, THEREFORE**, on motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is authorized to enter into a contract on behalf of the Bay Shore Ambulance District whereby Bay Shore Brightwaters Rescue Ambulance, Inc. will provide ambulance service to the District for the year 2020 at a cost of \$1,790,954.00, which costs will be assessed to the property owners in the Bay Shore Ambulance District.

Upon a vote being taken, the result was:

(bayshorebrightamb.res)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with  
Brentwood Legion Ambulance Service, Inc. to provide ambulance  
services to the Brentwood Volunteer Ambulance District.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into an agreement for Brentwood Legion Ambulance Service, Inc., to provide ambulance services to the Brentwood Volunteer Ambulance District for the 2020 year.

---

**SPECIFY WHERE APPLICABLE:**

**1. Entity or individual benefitted by resolution:**

Citizens of the Brentwood Volunteer Ambulance District

**2. Site or location effected by resolution:**

Brentwood Volunteer Ambulance District

**3. Cost: \$3,058,500.00**

**4. Budget Line:** Brentwood Volunteer Ambulance District

**5. Amount and source of outside funding:**

N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

Not within the meaning of SEQRA

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

\_\_\_\_\_ No under Section II, Sub. \_\_\_\_, Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

Joseph Ludwig

---

**December 19, 2019**  
**Resolution #\_\_\_\_\_**

**WHEREAS**, Brentwood Legion Ambulance Service Inc., has been providing service to the Brentwood Volunteer Ambulance District pursuant to a contract which expires on December 31, 2019, and

**WHEREAS**, the Brentwood Volunteer Ambulance District is desirous of obtaining similar service for the year 2020;

**NOW, THEREFORE**, on motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is authorized to enter into a contract on behalf of the Brentwood Volunteer Ambulance District whereby Brentwood Legion Ambulance Service, Inc. will provide ambulance service to the District for the year 2020 at a cost of **\$3,058,500.00**, which costs will be assessed to the property owners in the Brentwood Volunteer Ambulance District.

Upon a vote being taken, the result was:

(brentamb.res)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with  
Central Islip-Hauppauge Volunteer Ambulance District to provide  
ambulance services to the Central Islip-Hauppauge Volunteer  
Ambulance District.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into an agreement for Central Islip-Hauppauge Volunteer Ambulance, Inc., to provide ambulance services to the Central Islip-Hauppauge Volunteer Ambulance District for the 2020 year.

---

**SPECIFY WHERE APPLICABLE:**

**1. Entity or individual benefitted by resolution:**

Citizens of the Central Islip-Hauppauge Volunteer Ambulance District

**2. Site or location effected by resolution:**

Central Islip-Hauppauge Volunteer Ambulance District

**3. Cost: \$1,362,000.00**

**4. Budget Line: Central Islip-Hauppauge Volunteer Ambulance District**

**5. Amount and source of outside funding:**

N/A

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

Not within the meaning of SEQRA

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

  X   No under Section II, Sub. \_\_\_\_, Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

Joseph Ludwig

---

December 17, 2019

WHEREAS, Central Islip-Hauppauge Volunteer Ambulance Corps. has been providing service to the Central Islip-Hauppauge Volunteer Ambulance District pursuant to a contract which expires on December 31, 2019; and

WHEREAS, pursuant to Town Law Section 198(10-f) (b) the Town Board is authorized to fix a schedule of fees or charges to be paid by persons requesting this ambulance corps. to provide or furnish the services under the described contract and to authorize this Volunteer Ambulance Corps. to collect such fees or charges on behalf of the Town of Islip and does hereby fix the schedule as follows:

ALS2 - Advanced Life Support 2:	\$1,400.00
ALS1 - Advanced Life support 1:	\$1,200.00
BLS - Basic Life Support:	\$900.00
T/R - Treat & Release (no transport to hospital)	\$400.00
Mileage:	\$30.00; and

WHEREAS, the Town Board commensurate with the anticipated user fees to be collected for the ambulance services to be provided by the Ambulance Corps., elects to enter into a contract on behalf of the Central Islip-Hauppauge Volunteer Ambulance District for the year 2020 in the amount of \$4,622,000.00 for the term of the contract, with the sum of \$1,362,000.00 coming from tax proceeds and the amount of \$3,260,000.00 paid from billing revenue only and not from the tax role; and

WHEREAS, in consideration for the additional monies expected to be collected by the Exchange Ambulance Corporation of the Islips the services to be provided by said Ambulance Corps. will be enhanced as set forth in the attached Exhibit "A"; and

WHEREAS, in the event that the amount of the billing revenue collected exceeds the total contract price, said excess shall be remitted to the Town of Islip and applied toward the following year's contract compensation; and

WHEREAS, if, on the other hand, the billing revenue collected falls short, the Town shall not be responsible for any shortfall; but in either instance, the total of the funds collected during the contract year shall offset the amount due from the Town of Islip under the Contract Agreement.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by  
Councilperson \_\_\_\_\_, be it

RESOLVED, that the Supervisor is hereby authorized to enter into a contract on behalf of the Central Islip-Hauppauge Volunteer Ambulance District for the year 2020 in accordance with this resolution and adopted fee schedule, and in doing so, shall set forth the method of compensation and reporting of all revenues collected; and be it

FURTHER RESOLVED, that the Comptroller is hereby authorized to make any and all budgetary adjustments necessary to effectuate this resolution.

Upon a vote being taken, the result was:



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with  
Exchange Ambulance Corporation of the Islips to provide ambulance  
services to the Exchange Ambulance of the Islips Ambulance District.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To consider the adoption of a resolution authorizing the Town Supervisor to enter into an agreement for Exchange Ambulance Corporation of the Islips to provide ambulance services to the Exchange Ambulance of the Islips Ambulance District for the 2020 year.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Citizens of the Exchange Ambulance of the Islips Ambulance District.
  2. Site or location effected by resolution: Exchange Ambulance of the Islips Ambulance District
  3. Cost: \$3,637,500.00 for the term of the contract, with the sum of \$1,137,500.00 coming from tax proceeds and \$2,500,000.00 paid from billing revenue only and not from the tax role
  4. Budget Line: Exchange Ambulance of the Islips Ambulance District
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

  X   No under Section II, Sub. \_\_\_\_, Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required. Unlisted Action  
Review had already been conducted and a negative determination was reached.

---

Signature of Commissioner/Department Head Sponsor.

Date 12/18/18

December 17, 2019

WHEREAS, Exchange Ambulance Corporation of the Islips has been providing service to the Exchange Ambulance of the Islips Ambulance District pursuant to a contract which expires on December 31, 2019; and

WHEREAS, pursuant to Town Law Section 198(10-f) (b) the Town Board is authorized to fix a schedule of fees or charges to be paid by persons requesting this ambulance corps. to provide or furnish the services under the described contract and to authorize this Volunteer Ambulance Corps. to collect such fees or charges on behalf of the Town of Islip and does hereby fix the schedule as follows:

ALS2 - Advanced Life Support 2:	\$1,400.00	
ALS1 - Advanced Life support 1:	\$1,200.00	
BLS - Basic Life Support:	\$900.00	
Mileage:	\$30.00;	and

WHEREAS, the Town Board commensurate with the anticipated user fees to be collected for the ambulance services to be provided by the Ambulance Corps., elects to enter into a contract on behalf of the Exchange Ambulance of the Islips Ambulance District for the year 2020 in the amount of \$3,637,500.00 for the term of the contract, with the sum of \$1,137,500.00 coming from tax proceeds and the amount of \$2,500,000.00 paid from billing revenue only and not from the tax role; and

WHEREAS, in consideration for the additional monies expected to be collected by the Exchange Ambulance Corporation of the Islips the services to be provided by said Ambulance Corps. will be enhanced as set forth in the attached Exhibit "A"; and

WHEREAS, in the event that the amount of the billing revenue collected exceeds the total contract price, said excess shall be remitted to the Town of Islip and applied toward the following year's contract compensation; and

WHEREAS, if, on the other hand, the billing revenue collected falls short, the Town shall not be responsible for any shortfall; but in either instance, the total of the funds collected during the contract year shall offset the amount due from the Town of Islip under the Contract Agreement.

NOW, THEREFORE, on motion of Councilperson \_\_\_\_\_, seconded by  
Councilperson \_\_\_\_\_, be it

RESOLVED, that the Supervisor is hereby authorized to enter into a contract on behalf of the Exchange Ambulance of the Islips Ambulance District for the year 2020 in accordance with this resolution and adopted fee schedule, and in doing so, shall set forth the method of compensation and reporting of all revenues collected; and be it

FURTHER RESOLVED, that the Comptroller is hereby authorized to make any and all budgetary adjustments necessary to effectuate this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with the  
Community Ambulance District to provide ambulance services to the  
Sayville Community Ambulance District.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Joseph Ludwig**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to enter into an agreement for the Community Ambulance Company, Inc., to provide ambulance services to the Sayville Community Ambulance District for the 2020 year.

---

**SPECIFY WHERE APPLICABLE:**

**1. Entity or individual benefitted by resolution:**

Citizens of the Sayville Community Ambulance District

**2. Site or location effected by resolution:**

Sayville Community Ambulance District

**3. Cost: \$2,214,050.00**

**4. Budget Line:** Sayville Community Ambulance District

**5. Amount and source of outside funding:**

---

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

Not within the meaning of SEQRA

\_\_\_\_\_ Yes under Section I, Sub. A., Number \_\_\_\_ of Town of Islip 617 Check List, an environmental review is required.

  X   No under Section II, Sub. \_\_\_\_, Number \_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor.

Date

JOSEPH LUDWIG

---

**December 19, 2019**  
**Resolution # \_\_\_\_\_**

**WHEREAS**, Community Ambulance Company, Inc., has been providing service to the Sayville Community Ambulance District pursuant to a contract which expires on December 31, 2019, and

**WHEREAS**, the Sayville Community Ambulance District is desirous of obtaining similar service for the year 2020;

**NOW, THEREFORE**, on motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is authorized to enter into a contract on behalf of the Sayville Community Ambulance District whereby Community Ambulance Company, Inc. will provide ambulance service to the District for the year 2020 at a cost of **\$2,214,050.00**, which costs will be assessed to the property owners in the Sayville Community Ambulance District.

Upon a vote being taken, the result was:

(sayvilleamb.res)

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an Indemnification/Hold Harmless Agreement for the Youth Enrichment Services 2020 Summer Program held on the Higbie Lane Fields in West Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON DECEMBER 17, 2019 AT 2:00 PM IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Tim Mare**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**Town of Islip  
Sponsor's Memorandum  
for Town Board Resolution**

---

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

This resolution would authorize the Town Supervisor to execute a Hold Harmless and Indemnification Agreement on behalf of the Town of Islip for the benefit of the West Islip U.F.S.D. in order to provide Youth Enrichment Services programs at District owned facilities for the 2020 calendar year.

---

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution: Townwide
2. Site or Location effected by resolution: Townwide
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

---

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

\_\_\_\_\_ Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

  x   No under Section 2, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

---

Signature of Commissioner/Department Head Sponsor:

Date:



December 17, 2019  
Resolution

WHEREAS, the Town of Islip contracts with Youth Enrichment Services to provide youth service for the purpose of positive youth development and delinquency prevention in the Town of Islip; and

WHEREAS, Youth Enrichment Services administers a Summer Enrichment Program held on West Islip U.F.S.D. Higbie Fields; and

WHEREAS, The Town of Islip includes Youth Enrichment Services in their liability insurance policy; and

WHEREAS, West Islip U.F.S.D. requires all organization using District facilities to execute Indemnification/Hold Harmless Agreements; and

WHEREAS, the Department of Parks, Recreation and Cultural Development recommends that the proposed Concession Agreement be approved; and

NOW THEREFORE, on motion of Councilmember \_\_\_\_\_  
seconded by Councilmember \_\_\_\_\_, be it

RESOLVED, that the Supervisor is hereby authorized to execute an Indemnification/Hold Harmless Agreement for the Youth Enrichment Services 2020 Summer Program Held on the Higbie Lane Fields.

RESOLVED, that the Office of the Town Comptroller is authorized to make any account entries necessary to carry out this Resolution.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an agreement with Sky Synergy, LLC for the purpose of providing professional consulting services for development, implementation, and improvement of the Airport's Air Service Development Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Shelley LaRose Arken**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

PURPOSE: To authorize the Supervisor, on behalf of the Town of Islip, to execute any and all documents, subject to approval of the Town Attorney, to execute an agreement with Sky Synergy, LLC., for the purpose of providing professional consulting services for development, implementation, and improvement of the Airport's Air Service Development Program at a total cost of \$509,123.00.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Long Island MacArthur Airport
  3. Cost: not to exceed \$509,123.00
  4. Budget Line: CT5610.4-5000
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

       Yes under Section I, Sub. A., Number 14 of Town of Islip 617 Check List, an environmental review is required.

  X   No under Section II, Sub. \_\_\_, Number \_\_\_ of Town of Islip 617 Check List, no environmental review is required. Unlisted Action  
Review had already been conducted and a negative determination was reached.



Signature of Commissioner/Department Head Sponsor.

Date: 11/22/2019

---

December 17, 2019  
Resolution No.

**RESOLUTION AUTHORIZING** the Supervisor of the Town of Islip to enter into a professional services agreement with Sky Synergy, LLC to provide professional consulting services for Air Service Development for Long Island MacArthur Airport.

**WHEREAS**, the Town of Islip ("Town") owns and operates Long Island MacArthur Airport ("the Airport"), a 14 CFR Part 139 certified airport with commercial and general aviation operations; and

**WHEREAS** the Town of Islip desires to review and strengthen the Airport's existing Air Service Development Program; and

**WHEREAS**, Sky Synergy LLC located at 66580 Ponderosa Loop, Bend, Oregon 97703 provides a niche professional service and has a proven track record in working with similarly situated airports to develop, implement, and improve Air Service Development programs; and

**WHEREAS**, the Department of Aviation has previously engaged the services of Sky Synergy to improve Long Island MacArthur Airport's position to strengthen the Air Service Development program for capacity improvements and recruitment.

**WHEREAS**, a well-developed Air Service Development program will assist the Airport in incumbent airline retention, incumbent airline expansion, and the recruitment of new air carriers; and

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_; seconded by Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor, or her designee, is hereby authorized to execute an agreement with Sky Synergy, LLC. for the purpose of providing professional consulting services for development, implementation, and improvement of the Airport's Air Service Development Program at a total cost of \$509,123; and

**FURTHER RESOLVED**, that the comptroller is authorized to make any and all budgeting adjustments necessary to facilitate this contract.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a Second Amendment to the Lease Agreement with Four-L Realty Co. for the real property located adjacent to 90 Air Park Drive in Ronkonkoma.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** Resolution authorizes the Supervisor to enter into a Second Amendment to the Lease Agreement with Four-L Realty Co., for the real property located immediately adjacent to the northern property line of 90 Air Park Drive, Ronkonkoma providing (i) that the lease continue until 2030, (ii) for a rent payment in year one of \$2,500.00 with a CPI increase of not less than 2.5% each year thereafter, (iii) for two (2) option terms of five (5) years each upon terms and conditions approved by Town Board, and (iv) amending the footage of the leased parcel from 68 feet by 338 feet to 60 feet by 338 feet, with all other terms of the agreement to remain unchanged, and to execute any and all documents necessary to effectuate the Second Amendment to the Lease Agreement, subject to the approval of the Town Attorney.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefited by resolution: Town of Islip
  2. Site or location affected by resolution: Real Property located immediately adjacent to the northern property line of 90 Air Park Drive, Ronkonkoma. NY
  3. Cost: \$N/A
  4. Budget line: N/A
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

  x   No under Section II, Sub. B, Number   3   of Town of Islip 617 Check List, no Environmental review is required.

---

Signature of Commissioner/Department Head sponsor:      Date:

December 17, 2019  
Resolution#:

WHEREAS, the Town of Islip owns a vacant parcel of property (the "subject property") approximately 68 feet by 338 feet immediately adjacent to the northern property line of 90 Air Park Drive, Ronkonkoma; and

WHEREAS, Four-L Realty Co., a partnership duly organized and existing under the laws of the State of New York is the fee owner of the property located at 90 Air Park Drive, Ronkonkoma; and

WHEREAS, Four-L Realty Co., has leased the subject property from the Town of Islip since 2000 and both parties are desirous of amending the existing lease to allow same to continue until 2030; and

WHEREAS, said Lease will result in payment to the Town of \$2,500.00 in the first year after execution of the Amendment contemplated hereby, with a yearly CPI increase of not less than 2.5%; and

WHEREAS, on March 19, 2019 the Town Board authorized the Supervisor to enter into a lease extension under the above mentioned terms; and

WHEREAS, subsequent to the March 19, 2019 authorizing resolution, Four-L Realty requested two (2) option terms of five (5) years each; and

WHEREAS, subsequent to the March 19, 2019 authorizing resolution it was discovered that the Town inadvertently leased 68 feet by 338 feet of property to Four-L Realty when it only had 60 feet by 338 feet to lease as the additional 8 feet was previously leased to the Town of Islip Foreign Trade Zone; and

WHEREAS, the amendment is necessary to provide long-term parking to Developmental Disabilities Institute, the existing tenant of Four-L Realty Co., in the building at 90 Park Drive, Ronkonkoma; and

NOW THEREFORE, on motion of Councilperson \_\_\_\_\_, by  
Councilperson \_\_\_\_\_, be it

RESOLVED, that Supervisor is hereby authorized to execute an amendment to the existing lease agreement to provide (i) that the lease continue until 2030, (ii) for a rent payment in year one of \$2,500.00 with a CPI increase of not less than 2.5% each year thereafter, (iii) for two (2) option terms of five (5) years each upon terms and conditions approved by Town Board, and (iv) for the amendment amending the footage of the leased parcel from 68 feet by 338 feet to 60 feet by 338 feet, with all other terms of the agreement to remain unchanged.

Upon a vote being taken, the result was:

SUBJECT TO PERMISSIVE REFERENDUM

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute any and all documentation necessary to effectuate salary adjustments and grade changes for various job title replacements in connection with the UPSEU White Collar Collective Bargaining Unit.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Arthur Abbate**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE.** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

**The Town of Islip and the United Public Service Employees Union have continued to discuss equitable adjustments in salary for various job titles, as per the White Collar and Collective Bargaining Agreement, which is in effect from January 1, 2018 through December 31, 2020. The Town's Director of Labor Relations recommends that the Office Assistant, Principal Office Assistant, Senior Office Assistant, Plumbing Inspector, Senior Plumbing Inspector and Building Inspector receive grade changes.**

**SPECIFY WHERE APPLICABLE:**

- |   |  |
|---|--|
| 1. Entity or individual benefitted by resolution: | Town of Islip employees in Office Assistant, Principal Office Assistant, Senior Office Assistant, Plumbing Inspector, Senior Plumbing Inspector and Building Inspector titles. |
| 2. Site or location effected by resolution:       | N/A  |
| 3. Cost   | TBD  |
| 4. Budget line:                                   | TBD by the Comptroller   |
| 5. Amount and source of outside funding:          | N/A  |

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

  X   No, under 6 NYCRR 617.5(c)(22) - collective bargaining activities.

Signature of Commissioner/Department Head Sponsor:

Date:



**RESOLVED**, that the Comptroller is authorized to take all necessary steps and transfer all funds required to meet the financial obligations of the Town under the Collective Bargaining Agreement, including the salary adjustments and grade changes set forth above.

Upon a vote being taken, the result was \_\_\_\_\_.

**WHEREAS**, the Town of Islip ("the Town") and the United Public Service Employees Union for the White Collar Collective Bargaining Unit ("UPSEU") are operating under a collective bargaining agreement, which is in effect for the period of January 1, 2018 through December 31, 2020, and which governs matters such as wages, benefits, employee welfare, and conditions of employment (hereinafter "Collective Bargaining Agreement");

**WHEREAS**, as contemplated by the Collective Bargaining Agreement, the Town and the UPSEU have continued to discuss equitable adjustments in salary for various job titles; and

**WHEREAS**, by letter dated August 14, 2018, the Suffolk County Department of Civil Service/Human Resources ("SCDOCS") notified the Town that it had created a new "Office Assistant" clerical title series to replace certain existing titles; and

**WHEREAS**, the changes in clerical titles which were made by the SCDOCS included the following:

**FORMER TITLE**

Clerk Typist  
Principal Clerk  
Senior Clerk Typist

**NEW TITLE**

Office Assistant  
Principal Office Assistant  
Senior Office Assistant;

and

**WHEREAS**, the Town's Director of Labor Relations recommends that the following job titles receive the following salary adjustments and/or grade changes:

**TITLE**

Office Assistants  
Principal Office Assistants  
Senior Office Assistants  
Plumbing Inspector  
Senior Plumbing Inspector  
Building Inspector

**RECOMMENDED CHANGE**

\$1,000.00 added to annual salary for top step  
\$1,000.00 added to annual salary for top step  
\$1,000.00 added to annual salary for top step  
Move from Grade 12 to 13  
Move from Grade 14 to 15  
Move from Grade 14 to 15;

and

**WHEREAS**, in addition the position of Senior Legal Secretary (Grade 13) has recently been created within the Town and the parties now desire to modify the Collective Bargaining Agreement to reflect same.

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby authorizes the salary adjustments, grade changes and modifications set forth above; and be it further

**RESOLVED**, that the Supervisor is authorized to execute any documentation necessary to memorialize and effectuate such salary adjustments and grade changes; the form and content of which shall be subject to the approval by the Town Attorney; and be it further

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

Authorization for the Supervisor to execute any and all documentation necessary to memorialize and effectuate salary adjustments and grade changes for various job titles in connection with the UPSEU Blue Collar Collective Bargaining Unit.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Arthur Abbate**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP**  
**SPONSOR'S MEMORANDUM**  
**FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE.** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The Town of Islip and the United Public Service Employees Union have continued to discuss equitable adjustments in salary for various job titles, as per the Blue Collar and Collective Bargaining Agreement, which is in effect from January 1, 2018 through December 31, 2020. The Town's Director of Labor Relations recommends that the Animal Control Officer I, Automotive Mechanic III, Highway Labor Crew Leader-Zone, Kennel Attendant, Maintenance Mechanic IV-Coordinator, Maintenance Mechanic III, Public Safety Dispatcher II, Sanitation Site Crew Leader and Scale Operator receive grade changes.

**SPECIFY WHERE APPLICABLE:**

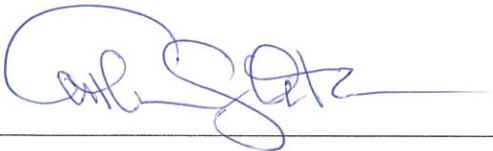
- |   |  |
|---|--|
| 1. Entity or individual benefitted by resolution: | Town of Islip employees in Animal Control Officer I, Automotive Mechanic III, Highway Labor Crew Leader-Zone, Kennel Attendant, Maintenance Mechanic IV-Coordinator, Maintenance Mechanic III, Public Safety Dispatcher II, Sanitation Site Crew Leader and Scale Operator titles. |
| 2. Site or location effected by resolution:       | N/A  |
| 3. Cost   | TBD  |
| 4. Budget line:                                   | TBD by the Comptroller   |
| 5. Amount and source of outside funding:          | N/A  |

**ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?**

  X   No, under 6 NYCRR 617.5(c)(22) - collective bargaining activities.

Signature of Commissioner/Department Head Sponsor:

Date:



December 9, 2019

Dated: December 17, 2019  
Resolution #

**WHEREAS**, the Town of Islip (“the Town”) and the United Public Service Employees Union for the Blue Collar Collective Bargaining Unit (“UPSEU”) are operating under a collective bargaining agreement, which is in effect for the period of January 1, 2018 through December 31, 2020, and which governs matters such as wages, benefits, employee welfare, and conditions of employment (hereinafter “Collective Bargaining Agreement”);

**WHEREAS**, as contemplated by the Collective Bargaining Agreement, the Town and the UPSEU have continued to discuss equitable adjustments in salary for various job titles; and

**WHEREAS**, the Town’s Director of Labor Relations recommends that the following job titles receive the following salary adjustments and/or grade changes:

<u>TITLE</u>	<u>RECOMMENDED CHANGE</u>
Animal Control Officer I	Move from Grade 4 to 5
Automotive Mechanic III	Move from Grade 7 to 7A
Highway Labor Crew Leader – Zone	\$1,000.00 added to annual salary for top step
Kennel Attendant	\$1,000.00 added to annual salary for top step
Maintenance Mechanic IV – Coordinator	\$1,000.00 added to annual salary for top step
Maintenance Mechanic III	Move from Grade 7 to 7A
Public Safety Dispatcher II	Move from Grade 8 to 9
Sanitation Site Crew Leader	\$1,000.00 added to annual salary for top step
Scale Operator	Move from Grade 2 to 3

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby authorizes the salary adjustments and grade changes set forth above; and be it further

**RESOLVED**, that the Supervisor is authorized to execute any documentation necessary to memorialize and effectuate such salary adjustments and grade changes; the form and content of which shall be subject to the approval by the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is authorized to take all necessary steps and transfer all funds required to meet the financial obligations of the Town under the Collective Bargaining Agreement, including the salary adjustments and grade changes set forth above.

Upon a vote being taken, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Appointment of Stephen Plotke as a member to the Islip Town  
Environmental Council Board (ITEC).**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

December 17, 2019

WHEREAS, pursuant to Section 13A of the Islip Town Code creates the Islip Town Environmental Council (the Council), the purpose of which is to preserve and improve the quality of the natural and man-made environment within the Town of Islip; and

WHEREAS, a vacancy currently exists on the Board due to the resignation of Harrison Gifford Bench; and

WHEREAS, the Town Board wishes to appoint Stephen Plotke to fill the unexpired term of Harrison Gifford Bench on the Islip Town Environmental Council Board; and

NOW, THEREFORE, on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_ be it

RESOLVED, that Stephen Plotke is hereby appointed as a member to the Islip Town Environmental Council Board for a term ending on 9/21/2020.

BE IT FURTHER RESOLVED, that the Islip Town Comptroller is hereby authorized to make any and all budgetary adjustments deemed necessary to effectuate this resolution.

Upon a vote being taken, the result was:





# Stephen Plotke

## CONTACT



ADDRESS

[REDACTED]



PHONE

[REDACTED]



EMAIL

[REDACTED]

August 12, 2019

Islip Town Environmental Council 655 Main St  
Town of Islip Islip, NY 11751

---

Dear Islip Town Environmental Council

I hope you will consider me for the student position of the Islip Town Environmental Council. I am determined to be a productive and significant member of the Islip Town Environmental Council. As a 5th generation Islip resident, I have a vested interest in keeping Islip environmentally clean and exquisitely beautiful. I do my part to keep our town that way by volunteering in projects such as K.I.C.'s Brooke Street and Islip Beach cleanups, Seatuck Environmental Association's Eco-Carnival and BSA Troop 370's town holiday decorating. I have also devoted many service hours to American Legion Rusy-Bohm Post 411. This experience has made me committed to Islip's environment.

With my advancement to the Scouts BSA rank of Life this fall, I will soon be working on my Eagle Scout Project. By joining the Islip Town Environmental Council, I will be more knowledgeable in what can be accomplished by my Eagle Scout Project in the beautification and environmental cleanliness of Islip. I plan to use my Project to improve the environment and beauty of the town and help Islip stand out more.

As my resume demonstrates, I am an active and reliable participant in many organizations. I will active and reliable in the student position of the Islip Town Environmental Council.

Sincerely,

Stephen Plotke

# Stephen Plotke

## OBJECTIVE

To actively participate with the Islip Town Environmental Council in advising the Town Board on environmental matters to improve the lives of Islip residents and the environment of Islip.

## ADDRESS

## PHONE

## EMAIL

## EXPERIENCE

September, 2016 – Present

Member • Keep Islip Clean Club • Islip School District

September, 2018 – June, 2019

Officer • National Junior Honor Society • Islip Middle School

September, 2017 – June, 2019

Officer • CARE Club • Islip Middle School

September, 2016 – June, 2019

Officer • Middle School Student Government • Islip Middle School

September, 2016 – June, 2019

Member • Mathletes • Islip Middle School

September, 2016 – June, 2019

Reporter & Host • Video Journalism Club • Islip Middle School

September, 2017 – June, 2019

Middle School News Anchor • Video Production Club • Islip Middle School

September, 2016 – June, 2019

Sound Board Technician, Assistant to Mr. Green • Middle School Play • Islip Middle School

September, 2016 – June, 2019

Member • Concert Stage Crew • Islip Middle School

## AWARDS

2019 NYS Attorney General Triple C Award

2019 President's Education Award

2016 – 2019 Principal's Honor Roll, Islip Middle School

## EDUCATION

**Islip High School**, Islip, NY

**Scouts BSA Outdoor Ethics Training**, Schiff Scout Reservation, Wading River, NY

The image shows the front cover of a book. The cover is dark, possibly black or dark grey, with a fine, woven texture. A vertical strip of lighter, off-white or light grey material runs along the left edge, likely representing the spine or a hinge area. The lighting is slightly uneven, with a subtle gradient from top to bottom. There are no titles, logos, or other markings visible on the cover.

March, 2019 – Present  
Training Staff Member • Leave No Trace Training Team • Suffolk  
County Council, Scouts BSA

I am the Senior Patrol Leader of Scouts BSA Troop 370, Islip, NY

I am a member of the Islip High School Principal's Leadership Team

[illegible]

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into various agreements for programs to be held throughout the Town to be funded by either registration fees or grant fees.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

December 17, 2019

Date	Name	Program	Location
1/1	John Walters	Musical Entertainment	Various Senior Centers
1/1	Vicki Luckman	PACE Arthritis Exercise Classes	WI Senior Center 90 Higbie Lane, WI
1/3	WE Fitness, Inc.	JumpBunch Classes	Ronkonkoma Rec Ctr. 299 Rosevale Ave, Ronkonkoma  West Islip Community Ctr. 90 Higbie Lane, WI
1/7	Madness Sports for Kids LLC	Madness Sports 4 Kids Classes	Bohemia Rec Center 1 Ruzicka Way, Bohemia  Greenbelt Rec Center 281 Patchogue/Holbrook Rd. Holtsville
1/7	Bonnie Rubell	Adult Chair Yoga	Town Hall West Gymnasium 401 Main Street, Islip
1/26	Madness Sports for Kids LLC	Various Sports Programs	Town Hall West 401 Main Street, Islip
2/2	Robert Patch	Basketball Training Clinics	Town Hall West 401 Main Street, Islip
2/27	Minieri's Parkview Riding Center	Horseback Riding	Minieri's Riding Center 989 Connetquot Ave., CI
3/21	Minieri's Parkview Riding Center	Horseback Trail Rides	Connetquot State Park 3525 Sunrise Hwy, Oakdale
4/25	Suffolk County Tennis & Education Fund.	Tennis & Pickleball Instruction	Broadway Ave, Sayville Town Hall West, 401 Main St. Casamento Park, West Islip Lake Ronkonkoma, Ronkonkoma Holbrook Country Club, Holbrook

7/6	Minieri's Parkview Riding	Summer Camp Session	Minieri's Riding Center 989 Connetquot Ave., CI
7/13	Agostino & Co. Performing	Summer Theatre Workshop	Town Hall West 401 Main Street, Islip
7/27	Seatuck Environmental Association	Kid in Nature Camp	South Shore Nature Center Bayview Avenue, East Islip
8/17	The National Circus Project	Circus Star Summer Camp	WI Community Center 90 Higbie Lane, WI

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:**

Vicki Luckman will provide eight (8) six (6) week sessions (total 48-one hour classes) of PACE Arthritis Exercise classes, from January 1, 2020 thru December 31, 2020, at the West Islip Senior Center, 90 Higbie Lane, West Islip, NY 11795. Compensation will be \$24.00 per person per session for an amount not to exceed \$7,680.00. This program will be self-sustaining. Similar resolutions were passed for Vicki Luckman in previous years.

**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution:	Vicki Luckman and TOI senior citizens
Site or location effected by resolution: 11795	West Islip Senior Center, 90 Higbie Lane, West Islip, NY
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	T-080401
Budget Line Name(s):	West Islip Senior Center
Amount and source of outside funding:	Participant fees

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an  
Environmental review is required.

☒ No under 6 NYCRR 617.5© (20) – routine or continuing agency administration and management

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

Date: \_\_\_\_\_

12/5/19

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational and social opportunities and has identified a need to provide musical entertainment at various Senior Citizen Centers throughout the Town; and

**WHEREAS**, John Walters has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with John Walters to provide said services.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with John Walters to provide musical entertainment for our Senior Citizen Centers for an amount not to exceed \$7,680.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:**

Vicki Luckman will provide eight (8) six, (6) week sessions (total 48-one hour classes) of PACE Arthritis Exercise classes at the West Islip Senior Center, 90 Higbie Lane, West Islip, NY 11795. Compensation will be \$24.00 per person per session for an amount not to exceed \$7,680.00. This program will be self-sustaining. Similar resolutions was passed for Vicki Luckman in previous years.

**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution:	Vicki Luckman and TOI senior citizens
Site or location effected by resolution:	West Islip Senior Center, 90 Higbie Lane, West Islip, NY 11795
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	T-080401
Budget Line Name(s):	West Islip Senior Center
Amount and source of outside funding:	Participant fees

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5© (20) – routine or continuing agency administration and management

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

12/3/17  
\_\_\_\_\_  
Date:

December 17, 2019

Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to arthritis exercise classes for our senior citizens; and

**WHEREAS**, Vicki Luckman has the necessary skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Vicki Luckman to provide said activities at the West Islip Senior Center.

**NOW, THEREFORE** on a motion Councilperson \_\_\_\_\_  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Vicki Luckman to provide PACE Arthritis Exercise classes, from January 1, 2020 thru December 31, 2020, to Town of Islip senior citizens for an amount not to exceed \$7,680.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it also

**RESOLVED**, that the that the comptroller is authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract

Upon a vote being taken the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** This agreement authorizes the Supervisor to enter into an agreement with WE Fitness, Inc. to provide nine (9) separate sessions of JumpBunch classes; each consisting of four (4) classes; thirty-six (36) total classes. Classes will be held from January 3, 2020 thru May 29, 2020 (see full schedule attached). Classes will be held at the Ronkonkoma and West Islip Recreation/Community Centers. The registration fee is \$40.00 per session for each registrant and a \$10.00 surcharge for each non-resident registrant. The maximum amount of participants will be fifteen (15) per session. The total minimum revenue will be \$40.00 and the maximum revenue including the non-resident surcharge will be \$6,750.00. Compensation for said services to WE Fitness, Inc. will be 80% of the total revenue, excluding the non-resident surcharge, for an amount not to exceed \$4,320.00.

**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution: WE Fitness, Inc.

Site(s) or location(s) effected by resolution: Ronkonkoma Recreation Center, 299 Rosevale Avenue,  
Ronkonkoma, NY 11779  
West Islip Community Center, 90 Higbie Lane, West Islip, NY 11795

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4-5006

Amount and source of outside funding: Maximum revenue is \$6,750.00 including non-resident surcharge.  
Maximum revenue to be retained by the Town is \$2,430.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management.

Signature of Commissioner/Department Head Sponsor:

Date:



11/21/19

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to JumpBunch classes for our citizens; and

**WHEREAS**, WE Fitness, Inc., has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, WE Fitness, Inc. will provide the JumpBunch classes set forth in Attachment "A" titled Full Session Schedule; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with WE Fitness, Inc. to provide said classes.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,

seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with WE Fitness, Inc. to provide nine (9) separate sessions of JumpBunch classes to our citizens for an amount not to exceed \$4,320.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

ATTACHMENT "A"  
FULL SESSION SCHEDULE

WE Fitness, Inc. will offer a variety of JumpBunch classes for youths at various locations.

**1. JUMPBUNCH AT LUNCH – 3 – 5 Years (4 Sessions - 16 Classes)**

**West Islip Community Center – Classes are on Wednesdays**

Time: 12:00 pm – 1:00 pm

Session A: January 8, 15, 22, 29

Session B: February 5, 12, 26, March 4

Session C: March 11, 18, 25, April 1

Session D: April 15, 22, 29, May 6

**2. JUMPBUNCH JR. – 3 – 5 Years (5 Sessions – 20 Classes)**

**Ronkonkoma Recreation Center – Classes are on Fridays**

Time: 12:45 pm – 1:45 pm

Session A: January 3, 10, 17, 24

Session B: January 31, February 7, 14, 28

Session C: March 6, 13, 20, 27

Session D: April 3, 17, 24, May 1

Session E: May 8, 15, 22, 29

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** This agreement authorizes the Supervisor to enter into an agreement with Madness Sports for Kids, LLC to provide six (6) separate sessions of Madness Sports 4 Kids classes; each consisting of five (5) classes; thirty (30) total classes. Classes will be held from January 7, 2020 thru May 7, 2020. Classes will be held at the Bohemia and Greenbelt Recreation Centers. The registration fee is \$68.00 per session for each registrant and a \$17.00 surcharge for each non-resident registrant. The maximum amount of participants will be fifteen (15) per session. The total minimum revenue will be \$68.00 and the maximum revenue including the non-resident surcharge will be \$7,650.00. Compensation for said services to Madness Sports for Kids, LLC will be 80% of the total revenue, excluding the non-resident surcharge, for an amount not to exceed \$4,896.00.

**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution: Madness Sports for Kids, LLC

Site(s) or location(s) effected by resolution: Bohemia Recreation Center, 1 Ruzicka Way, Bohemia, NY 11716  
Greenbelt Recreation Center, 281 Patchogue/Holbrook Road, Holtsville, NY 11742

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4-5006

Amount and source of outside funding: Participant Fees: Maximum \$7,650.00 including non-resident surcharge  
Maximum revenue to be retained by the Town is \$2,754.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management.

Signature of Commissioner/Department Head Sponsor:

Date:



11/21/19

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to Madness Sports 4 Kids classes for our citizens; and

**WHEREAS**, Madness Sports for Kids, LLC, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, Madness Sports for Kids, LLC will provide the sports classes set forth in this Agreement; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Madness Sports for Kids, LLC to provide said classes.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,

seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Madness Sports for Kids, LLC to provide six (6) separate sessions of Madness Sports 4 Kids classes to our citizens for an amount not to exceed \$4,896.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with Bonnie Rubell to provide three (3) separate sessions of adult chair yoga at Town Hall West Gymnasium. The first session will be held on Tuesdays, January 7, 2020 thru March 3, 2020 from 10:30 a.m. - 12:00 p.m. with no class on February 18, 2020. The second session will be held on Tuesdays, March 10, 2020 thru April 28, 2020 from 10:30 a.m. - 12:00 p.m. The third session will be held on Tuesdays, May 5, 2020 thru June 23, 2020 from 10:30 a.m. - 12:00 p.m. The registration fee for this program is \$50.00 for residents with a \$15.00 surcharge for non-residents. The minimum amount of participants for each session will be one (1) and the maximum amount of participants will be thirty (30) for a maximum total of ninety (90). This program will be self-sustaining. Minimum revenue will be \$50.00 and the maximum revenue will be \$5,850.00 including the non-resident surcharge. Compensation for said services to Bonnie Rubell will be 80% of the total revenue for a maximum amount of \$3,600.00, excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation and Cultural Affairs.

**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution:	Bonnie Rubell, 562 Chester Road, Sayville, NY 11782
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip NY 11751
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$5,850.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$2,250.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number of Town of Islip 617 Check List, an  
Environmental review is required.

☒ No under 6 NYCRR 617.5 (c) (20) – routine or continue agency administration and management

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

\_\_\_\_\_  
Date:

11/13/19



December 17, 2019

Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to chair yoga for our citizens; and

**WHEREAS**, Bonnie Rubell, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an Agreement with Bonnie Rubell to provide said activities.

**NOW THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an Agreement with Bonnie Rubell to provide three (3) sessions of chair yoga for our citizens for an amount not to exceed \$3,600.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with Madness Sports for Kids LLC, to provide various sports programs. Class schedule and fees are set forth in Attachment "A" titled, Scope of Work. This program will be self-sustaining. Minimum revenue will be \$70.00 and the maximum revenue will be \$35,300.00 including the non-resident surcharge. Compensation for said services to Madness Sports for Kids LLC, will be 80% of the total revenue for a minimum amount of \$56.00 and a maximum amount of \$22,880.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

---

**SPECIFY WHERE APPLICABLE:**

---

Entity or individual benefitted by resolution: Madness Sports for Kids LLC

Site or location effected by resolution: Town Hall West, 401 Main Street, Islip, NY 11751

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$35,300.00 including non-resident surcharge  
Maximum revenue to be retained by the Town is \$12,420.00.


---

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an  
Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management

---

  
Signature of Commissioner/Department Head Sponsor:

  
Date:

## ATTACHMENT "A"

### SCOPE OF WORK

Madness Sports for Kids, LLC will provide various sports programs.

#### **Multi-Sport Program**

Ages 3 & 4, Sundays, January 26, 2020 thru March 1, 2020 from 9:00 am - 10:00 am  
Ages 3 & 4, Sundays, March 8, 2020 thru April 19, 2020 from 9:00 am - 10:00 am  
Ages 3 & 4, Sundays, April 26, 2020 thru June 7, 2020 from 9:00 am - 10:00 am  
Ages 5 & 6, Sundays, January 26, 2020 thru March 1, 2020 from 10:15 am - 11:15 am  
Ages 5 & 6, Sundays, March 8, 2020 thru April 19, 2020 from 10:15 am - 11:15 am  
Ages 5 & 6, Sundays, April 26, 2020 thru June 7, 2020 from 10:15 am - 11:15 am

#### **Basketball Fundamentals**

Ages 5 & 6, Saturdays, February 1, 2020 thru March 7, 2020 from 9:00 am - 10:00 am  
Ages 5 & 6, Saturdays, March 21, 2020 thru April 25, 2020 from 9:00 am - 10:00 am  
Ages 5 & 6, Saturdays, May 9, 2020 thru June 13, 2020 from 9:00 am - 10:00 am  
Ages 7 & 8, Saturdays, February 1, 2020 thru March 7, 2020 from 10:15 am - 11:15 am  
Ages 7 & 8, Saturdays, March 21, 2020 thru April 25, 2020 from 10:15 am - 11:15 am  
Ages 7 & 8, Saturdays, May 9, 2020 thru June 13, 2020 from 10:15 am - 11:15 am

#### **Dek Hockey League**

Ages 5 & 6, Wednesdays, April 1, 2020 thru May 27, 2020 from 5:30 pm - 8:30 pm  
Ages 7 & 8, Mondays, January 27, 2020 thru March 23, 2020 from 5:30 pm - 8:30 pm  
Ages 7 & 8, Mondays, April 13, 2020 thru June 8, 2020 from 5:30 pm - 8:30 pm

#### **Basketball League**

Ages 7 & 8, Fridays, January 31, 2020 thru April 3, 2020 from 5:30 pm - 8:30 pm  
Ages 7 & 8, Fridays, May 1, 2020 thru June 19, 2020 from 5:30 pm - 8:30 pm

*Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.*

<b>Fees:</b>	Multi-Sport Program	\$70.00 for residents
	Basketball Fundamentals	\$70.00 for residents
	Dek Hockey League	\$80.00 for residents
	Basketball League	\$80.00 for residents

<b>Class Size:</b>	Minimum # of participants:	1
	Maximum # of participants:	Multi-Sport Program 15
		Basketball Training 15
		Dek Hockey League 40
		Basketball League 40

*Classes may be subject to cancellation if minimum registration is not met.*

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with Robert Patch to offer seven (7) separate sessions of basketball training clinics for boys and girls in grades 4 thru 8 at Town Hall West Gymnasium. Sessions 1 and 2- will be held Sundays, February 2, 2020 thru February 23, 2020 from 5:00 pm - 7:00 pm. Sessions 3 and 4- will be held Sundays, March 1, 2020 thru March 22, 2020 from 5:00 pm - 7:00 pm. Session 5 and 6- will be held Sundays, March 29, 2020 thru May 3, 2020 from 5:00 pm-7:00 pm. Session 7- will be held Monday thru Thursday, February 17, 2020 thru February 20, 2020 from 9:00 am - 12:00 pm. The registration fee for Sessions 1 - 6 will be \$50.00 per session per registrant and a \$15.00 surcharge for each non-resident registrant. The registration fee for Session 7 will be \$100.00 per registrant and a \$25.00 surcharge for each non-resident registrant. This program will be self-sustaining. The total minimum revenue will be \$50.00 and the maximum revenue including the non-resident surcharge will be \$15,400.00. Compensation for said services will be 80% of total registration fees collected for an amount not to exceed \$9,600.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

**SPECIFY WHERE APPLICABLE:**

Entity of individual benefitted by resolution:	Robert Patch, 47 Wingam Drive, Islip NY 11751
Site or location effected by resolution:	Town Hall West, 401 Main Street, Islip NY 11751
Cost:	No cost to the Town of Islip- self-sustaining
Budget Line:	A7035.4-5006
Amount and source of outside funding:	Maximum revenue is \$15,400.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$5,800.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number of Town of Islip 617 Check List; an  
Environmental review is required.

☒ No under 6 NYCRR 617.5 (c) (20) – routine or continue agency administration and management

  
Signature of Commissioner/Department Head Sponsor:

  
Date:

December 17, 2019

Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to basketball activities for our citizens; and

**WHEREAS**, Robert Patch, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an Agreement with Robert Patch to provide said activities.

**NOW THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an Agreement with Robert Patch to provide access to basketball activities for our citizens for an amount not to exceed \$9,600.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with Minieri's Parkview Riding Center to provide two (2) Horseback Riding Instruction Programs at Minieri's Parkview Riding Center, 989 Connetquot Avenue, Central Islip, New York 11722. The winter program will consist of nine (9) sessions between February 27, 2020 and April 5, 2020 and the spring program consists of nine (9) sessions between April 23, 2020 and May 31, 2020. The registration fee is \$180.00 per session for residents and there is a non-resident surcharge of \$37.50. The minimum registration per class is one (1) registrant and the maximum registration per class is six (6) registrants with a total number of eighteen (18) sessions with a maximum of 108 participants. This program will be self-sustaining. The total minimum revenue will be \$180.00 and the maximum revenue including the non-resident surcharge will be \$23,490.00. Compensation for said services to Minieri's Parkview Riding Center will be 80% of total revenue collected for an amount not to exceed \$15,552.00, which excludes the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed by the Town Board in 2017, 2018, and 2019.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	Minieri's Parkview Riding Center
Site or location effected by resolution:	Minieri's Parkview Riding Center 989 Connetquot Ave. Central Islip, New York 11722
Cost:	No cost to the Town of Islip – self sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$23,490.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$7,938.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c)(20) – routine or continuing agency administration and management.

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

\_\_\_\_\_  
Date:

12/2/19

December 17, 2019  
Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to horseback riding instruction for our citizens; and

**WHEREAS**, Minieri's Parkview Riding Center, located at 989 Connetquot Ave, Central Islip, New York 11722, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Minieri's Parkview Riding Center to provide said instruction.

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Minieri's Parkview Riding Center to provide a winter and spring program of horseback riding instruction to our citizens for an amount not to exceed \$15,552.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with Minieri's Parkview Riding Center to provide seventy eight (78) trail rides at Connetquot State Park Preserve by way of Minieri's Parkview Riding Center, 989 Connetquot Avenue, Central Islip, New York 11722. The winter session will consist of ten (10) trail rides between March 21, 2020 and March 22, 2020 and the spring session consists of sixty eight (68) trail rides between April 4, 2020 and May 24, 2020. The registration fee is \$36.00 per trail ride for residents and an additional \$9.00 surcharge for non-residents. The minimum registration is one (1) registrant per ride and the maximum registration is ten (10) registrants per ride, for a maximum total of 780 participants. This program will be self-sustaining. The total minimum revenue will be \$36.00 and the maximum revenue including the non-resident surcharge will be \$35,100.00. Compensation for said services to Minieri's Parkview Riding Center will be 80% of total revenue collected for an amount not to exceed \$22,464.00, excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed by the Town Board in 2017, 2018, and 2019.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	Minieri's Parkview Riding Center
Site or location effected by resolution:	Connetquot State Park Preserve 3525 Sunrise Hwy, Oakdale, NY 11769
Cost:	No cost to the Town of Islip – self sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$35,100.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$12,636.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_\_ Yes under Section I, Sub. A, Number \_\_\_\_ of Town of Islip 617 Check List, an  
Environmental review is required.

X  No under 6 NYCRR 617.5(c)(20) – routine or continuing agency administration and management.

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

\_\_\_\_\_  
Date:

12/2/19



December 17, 2019  
Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to horseback trail riding programs at Connetquot State Park Reserve for our citizens; and

**WHEREAS**, Minieri's Parkview Riding Center, located at 989 Connetquot Ave, Central Islip, New York 11722, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Minieri's Parkview Riding Center to provide horseback trail riding programs.

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Minieri's Parkview Riding Center to provide a winter and spring horseback trail riding programs to our citizens for an amount not to exceed \$22,464.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an Agreement with the Suffolk County Tennis and Education Foundation to provide thirty one (31) sessions of tennis and pickleball instruction. Adult tennis will be held Saturdays, April 25, 2020 thru June 20, 2020 at Town Hall West. Junior tennis will be held Mondays & Wednesdays, May 4, 2020 thru June 17, 2020 at Casamento Park and Lake Ronkonkoma and Tuesdays and Thursdays, May 5, 2020 thru June 18, 2020 at Broadway Avenue Park and Holbrook Country Club. Pickleball will be held Monday & Wednesdays at Town Hall West January 20, 2020 thru April 1, 2020 and Tuesdays and Thursdays, May 5, 2020 thru June 18, 2020 at Lake Ronkonkoma. The registration fee for tennis is \$45.00 for each registrant ages 4-6 and a \$10.00 surcharge for each non-resident registrant. All other tennis classes have a registration fee of \$90.00 for each registrant and a \$15.00 surcharge for each non-resident registrant. The registration fee for pickleball is \$95.00 for each registrant and a \$10.00 surcharge for each non-resident. This program will be self-sustaining. The maximum revenue including the non-resident surcharge will be \$53,800.00. Compensation for said services to the Suffolk County Tennis and Education Foundation will be 80% of the total revenue for an amount not to exceed \$37,120.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Suffolk County Tennis and Education Foundation

Site or location effected by resolution: Broadway Avenue Park, Broadway Avenue, Sayville, NY 11730  
Town Hall West, 401 Main Street, Islip, NY 11751  
Casamento Park, 65 Muncey Road, West Islip, NY 11795  
Lake Ronkonkoma, 299 Rosevale Avenue, Ronkonkoma, NY 11779  
Holbrook Country Club, 700 Patchogue-Holbrook Road, Holbrook, NY 1174

Cost: No cost to the Town of Islip-self-sustaining

Budget Line: A7035.4-5006

Amount and source of outside funding: Maximum revenue is \$53,800.00 including non-resident surcharge  
Maximum revenue to be retained by the Town is \$16,680.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under section 6 NYCRR 617.5(c)(20) – routine or continuing agency administration and management.

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

12/12/19  
\_\_\_\_\_  
Date:

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to tennis instruction for our citizens; and

**WHEREAS**, The Suffolk County Tennis and Education Foundation has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an Agreement with the Suffolk County Tennis and Education Foundation to provide said instruction.

**NOW THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it therefore

**RESOLVED**, that the Supervisor is hereby authorized to execute an Agreement with the Suffolk County Tennis and Education Foundation to provide tennis and pickleball instruction to our citizens for an amount not to exceed \$37,120.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with Minieri's Parkview Riding Center to provide four (4) Summer Camp Sessions at Minieri's Parkview Riding Center, 989 Connetquot Avenue, Central Islip, New York 11722. The summer program will consist of four (4) camp sessions between July 6, 2020 and August 21, 2020. The registration fee is \$375.00 per session for residents and an additional \$93.75 surcharge for non-residents. The minimum registration per class is one (1) registrant and the maximum registration per class is twenty (20) registrants, with a total number of four (4) sessions for a maximum of 80 participants. This program will be self-sustaining. The total minimum revenue will be \$375.00 and the maximum revenue including the non-resident surcharge will be \$37,500.00. Compensation for said services to Minieri's Parkview Riding Center will be 80% of total revenue collected, for an amount not to exceed \$24,000.00, excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed by the Town Board in 2017, 2018, and 2019.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	Minieri's Parkview Riding Center
Site or location effected by resolution:	Minieri's Parkview Riding Center 989 Connetquot Ave. Central Islip, New York 11722
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$37,500.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$13,500.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c)(20) – routine or continuing agency administration and management.

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

11/25/19  
\_\_\_\_\_  
Date:

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a horseback riding camp for our citizens; and

**WHEREAS**, Minieri's Parkview Riding Center, located at 989 Connetquot Ave, Central Islip, New York 11722, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Minieri's Parkview Riding Center to provide horseback riding camp.

**NOW, THEREFORE**, on a motion by Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Minieri's Parkview Riding Center to provide a summer camp program to our citizens for an amount not to exceed \$24,000.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with the Agostino & Co. Performing Arts to provide a two (2) week Summer Theater Workshop. The Summer Theater Workshop will be held July 13, 2020 thru July 24, 2020 (excluding weekends). The registration fee is \$300.00 for the two (2) week session for each registrant and a \$75.00 surcharge for each non-resident registrant. The minimum number of participants will be fourteen (14) and the maximum number of participants will be forty (40). This program will be self-sustaining. The total minimum revenue will be \$300.00 and the maximum revenue including the non-resident surcharge will be \$15,000.00. Compensation for said services to Agostino & Co. Performing Arts will be 70% of the total revenue for an amount not to exceed \$8,400.00 excluding the non-resident surcharge. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for Agostino & Co. Performing Arts by the Town Board in previous years.

---

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	Agostino & Co. Performing Arts
Site or location effected by resolution:	Town Hall West Theater, 401 Main St., Islip, NY 11751
Cost:	No cost to the Town of Islip.
Budget Line:	A7035.4 5006
Amount and source of outside funding:	Maximum revenue is \$15,000.00 including non-resident surcharge Maximum revenue to be retained by the Town is \$6,600.00

---

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management.

---

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

  
\_\_\_\_\_  
Date:

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to instructional theater programs for our citizens; and

**WHEREAS**, Agostino & Co. Performing Arts has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Agostino & Co. Performing Arts to provide said instruction.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Agostino & Co. Performing Arts to provide a Summer Theater Workshop to our citizens for an amount not to exceed \$8,400.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**SPECIFY WHERE APPLICABLE:**

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

X No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management.

Date:



December 17, 2019  
Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to a Kids in Nature Camp for our citizens; and

**WHEREAS**, Seatuck Environmental Association, located at PO Box 31, Islip, New York, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with Seatuck Environmental Association to provide said camp.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with Seatuck Environmental Association to provide three (3) separate weeks of Kids in Nature Camp to our citizens for an amount not to exceed \$16,380.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into an agreement with The National Circus Project to provide a Circus Star Summer Camp. Circus Star Summer Camp will begin on Monday, August 17, 2020 through Friday, August 21, 2020. The registration fee is \$250.00 for the week for each registrant and a \$62.50 surcharge for each non-resident registrant. The minimum amount of participants will be twenty-two (22) and the maximum amount of participants will be sixty (60). This program will be self-sustaining. The total minimum revenue will be \$5,500.00 and the maximum revenue including the non-resident surcharge will be \$18,750.00. Compensation for said services to The National Circus Project will be a flat rate of \$5,400.00. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for The National Circus Project by the Town Board in 2017, 2018 and 2019.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: The National Circus Project

Site or location effected by resolution: West Islip Community Center  
90 Higbie Lane, West Islip, NY 11795

Cost: No cost to the Town of Islip – self-sustaining.

Budget Line: A7035.4 5006

Amount and source of outside funding: Maximum revenue is \$18,750.00 including non-resident surcharge  
Maximum revenue to be retained by the Town is \$13,350.00

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

12/7/19  
\_\_\_\_\_  
Date:

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to Circus Star Summer Camp for our citizens; and

**WHEREAS**, The National Circus Project has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with The National Circus Project to provide said instruction.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with The National Circus Project to provide one (1) week of Circus Star Summer Camp to our citizens for an amount not to exceed \$5,400.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 24

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to apply for and accept funding from  
Suffolk County Office for the Aging for a Residential Repair Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to apply for and accept funding from Suffolk County Office for the Aging (SCOFA), for the purpose of providing continued funding for a Residential Repair Program as set forth by Title IIIB of the Older Americans Act, to senior citizen residents of the Town of Islip, in the amount of approximately \$24,111 for the period of January 1, 2020 through December 31, 2020. The Town of Islip has entered into similar grant agreements with SCOFA for the past several decades.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	Town of Islip senior citizen residents
Site or location effected by resolution:	Town of Islip
Cost:	Approximately \$6,850
Budget Line:	A.7624
Budget Line Name(s):	Senior Citizens, Residential Repair Program for the Elderly
Amount and source of outside funding:	Approximately \$24,111 Suffolk County Office for the Aging \$2,700 Participant Donations

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management

\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

12/3/19  
\_\_\_\_\_  
Date:

**WHEREAS**, the Suffolk County Office for the Aging wishes to provide continued funding for a Residential Repair Program as set forth by the Title IIIB of the Older Americans Act, to senior citizen residents of the Town of Islip; and

**WHEREAS**, the Suffolk County Office for the Aging has agreed to reimburse the Town of Islip a total of approximately \$24,111 for the period of January 1, 2020 through December 31, 2020; and

**WHEREAS**, the Town of Islip wishes to apply for and secure said County funding for the purpose of enhancing the lives of its senior citizen residents by allowing them to live independently by providing them with a Residential Repair Program; and

**WHEREAS**, said funding will be used to offset the expense of supplies, salaries and fringe expenses, and

**NOW, THEREFORE**, on motion by Councilperson

seconded by Councilperson

, be it

**RESOLVED**, that the Town Board authorizes the Supervisor to apply for and accept funding from the Suffolk County Office for the Aging for a Residential Repair Program, for the period of January 1, 2020 through December 31, 2020; and be it also;

**RESOLVED**, that the Supervisor is hereby authorized to execute a grant application and grant agreement, and any other necessary documentation attendant thereto, with the Suffolk County Office for the Aging for funding a Residential Repair Program in the Town of Islip, the form and content of which shall be subject to the approval of the Town Attorney; and be it also;

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the grant agreement.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 25

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to apply for and accept grant funding from the NYS Environmental Facilities Corporation for the 2020 Clean Vessel Assistance Program Operation and Maintenance.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

**PURPOSE:** *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.* By this resolution, the Town Board authorizes the Supervisor to apply for and accept grant funding in the amount of approximately \$13,000.00, from the New York State Environmental Facilities Corporation, for the 2020 Clean Vessel Assistance Program Operation and Maintenance to off-set operation and maintenance expenses for the Town's pump-out boat and four land-based pump-out stations located at East Islip Marina, Browns River East Marina, Bayport, Maple Avenue Dock, Bay Shore and the Atlantique Marina, Fire Island.

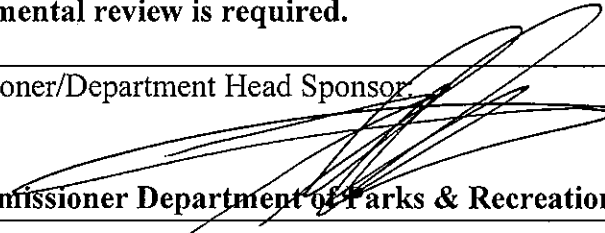
**SPECIFY WHERE APPLICABLE:**

1. **Entity or individual benefitted by resolution:** Town of Islip residents
2. **Site or location effected by resolution:** Town of Islip
3. **Cost:** 0.00
4. **Budget Line (s):** Revenue Account TBD
5. **Budget Line Name(s):** TBD
6. **Amount and Source of outside funding:** Approximately \$13,000.00

**ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?**

☐ **Yes** Under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an environmental review is required

☒ **No** Under Section II, Sub. \_\_\_\_\_ Number \_\_\_\_\_ of Town of Islip 617 Check List, no environmental review is required.

<div style="display: flex; justify-content: space-between;"><div>Signature of Commissioner/Department Head Sponsor</div><div>Date:</div></div> <div style="text-align: center; margin-top: 20px;"></div> <div style="margin-top: 10px;">Thomas Owens, Commissioner Department of Parks &amp; Recreation</div>	<div style="font-size: 1.5em; margin-top: 20px;">12/3/19</div>
---	--



December 17, 2019  
Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip operates and maintains a pump-out boat and four land-based pump-out stations for the use of its residents; and

**WHEREAS**, the aforementioned pump-out boat and facilities are operated by the Town of Islip Department of Parks and Recreation; and

**WHEREAS**, the Town of Islip is eligible for grant funding from the New York State Environmental Facilities Corporation to off-set the costs of operation and maintenance expenses related to the pump-out boat and four land-based pump-out stations located at East Islip Marina, Browns River East Marina, Bayport, Maple Avenue Dock, Bay Shore and the Atlantique Marina, Fire Island.

**NOW, THEREFORE** on motion of Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to apply for and accept grant funding in the amount of approximately \$13,000.00 from the New York State Environmental Facilities Corporation for the 2020 Clean Vessel Assistance Program Operation and Maintenance to off-set operation and maintenance expenses for the Town's pump-out boat and four land-based pump-out stations; be it further

**RESOLVED**, that the Supervisor is hereby authorized to execute any and all necessary documentation attendant to such grant funding; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make any and all budgetary adjustments and accounting entries to facilitate the acceptance of such grant funding.

**UPON A VOTE BEING TAKEN**, the result was: \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 26

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into agreements with up to eleven (11) individuals to provide housekeeping services and receive the required training hours for the EISEP Program.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** *All items for Town Board actions must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.*

**PURPOSE:** *Describe the essence of the attached resolutions and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.* By this resolution, the Town Board authorizes the Supervisor to enter into agreements with up to eleven (11) individuals to provide housekeeping services and to receive the required training hours for the EISEP Program pursuant to the terms set forth in the SCOFA agreement: The contract will be for a maximum of 17.5 hours per week (could increase to 19.5 hours provided we stay within budgetary constraints), Monday through Friday, between the hours of 8:30 a.m. and 5:00 p.m., excluding Saturdays, Sundays, and holidays, at the rate of approximately \$15.00 per hour for the period of January 1, 2020 through December 31, 2020. The hourly rate shall always at a minimum, equal the Suffolk County Living Wage Rate, for the period 1/1/2020 – 12/31/2020. Agreements are contingent upon grant funding.

**SPECIFY WHERE APPLICABLE:**

1. **Entity or individual benefitted by resolution:** Town of Islip senior citizen residents
2. **Site or location effected by resolution:** Clients' homes in the Town of Islip
3. **Cost:** Approximately \$45.00 per returning housekeeper and an additional \$195.00 per new hire (training hours are not reimbursed by Suffolk County Office of the Aging)
4. **Budget line:** A.7633.4 5000
5. **Budget line name:** Outside Professional  
**Amount and source of outside funding:** Approximately \$55,000 - Suffolk County Office of the Aging  
\$5,000 - Cost Share Fees

**ENVIRONMENTAL IMPACT: Is action subject to a SEQRA environmental review?**

☐ Yes, Under Section I, Sub A, Number \_\_\_\_\_ of Town of Islip 617 Check list, an environmental review is required.

☒ No, Under Section II, Sub \_\_\_\_\_ Number \_\_\_\_\_ Of Town of Islip 617 check list, no Environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Thomas Owens, Commissioner

Date:

12/3/19

**WHEREAS**, the New York State Expanded In-Home Services to the Elderly Program ("EISEP") provides services for people aged 60 and older who require assistance with everyday activities, want to remain at home, and are not eligible for Medicaid; and

**WHEREAS**, the Town of Islip ("the Town") receives grant funding for the provision of non-medical in-home services under EISEP, including housekeeping; and

**WHEREAS**, the Town wishes to enter into agreements with up to eleven (11) individuals, Loretta Bochicchio, Elizabeth O'Sullivan, Valarie Gillard, Susan E. Jaskulek, Wilnelia Torres Serrano, Maria E. Alzate, Gloria Dugin, Linda Wilson, Kathleen A. Alier, Amparo Bolivar and Suzanne Czekato, to provide housekeeping services under EISEP and to undergo three (3) hours of mandatory training, and new hires receive an additional thirteen (13) hours within the first year, as required by the EISEP agreement ("the EISEP Agreement") between the Town and the Suffolk County Office for the Aging ("SCOFA"); and

**WHEREAS**, in the event of a housekeeper vacancy during the time period January 1, 2020 thru December 31, 2020, the Division of Senior Citizen Services, is authorized to hire a replacement; and

**WHEREAS**, the term of each agreement shall be from January 1, 2020 and/ or thereafter through December 31, 2020; and

**WHEREAS**, the rate of pay shall be approximately \$15.00 per hour and shall always at a minimum, equal the Suffolk County Living Wage Rate, for the period 1/1/2020 – 12/31/2020, for a maximum of 17.5 hours per week (with a possible increase to 19.5 hours per week, provided that the Town stays within budgetary constraints); and

**WHEREAS**, termination of one or more of the agreements by the Town, for any reason, shall be without recourse by the service providers(s) against the Town, except for monies owed as a result of work already performed under an agreement;

**NOW, THEREFORE**, on motion of Councilperson

seconded by Councilperson

, be it

**RESOLVED**, that the Town Supervisor is hereby authorized to enter into agreements with up to eleven (11) individuals named above, to provide housekeeping services under EISEP and to undergo three (3) hours of mandatory training, and new hires receive an additional thirteen (13) hours within the first year, as required by the EISEP Agreement, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that in the event that one or more of the foregoing agreements is terminated, the Supervisor is authorized to enter into agreements with replacement service providers for the remainder of the 1/1/2020 – 12/31/2020 period based upon the recommendation of the Division of Senior Citizen Services, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the account entries necessary to amend the budget in accordance with the terms of the agreements.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 27

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with the  
South Bay Paddle Wheel Cruises, Inc. to provide full service Sunset  
Dinner Cruises from the Bay Shore Marina.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE** The resolution authorizes the Supervisor to enter into an agreement with the South Bay Paddle Wheel Cruises, Inc. to provide full service Sunset Dinner Cruises on July 7<sup>th</sup>, August 11<sup>th</sup> and October 24<sup>th</sup>, 2020, on the Lauren Kristy, which is docked at the Bay Shore Marina. The minimum amount of registrants is 50 per cruise and the maximum amount of registrants is 90 per cruise. South Bay Paddle Wheel Cruises, Inc. will provide each guest with a full service dinner buffet as mentioned in the contractual agreement, and two (2) drink tickets to be redeemed for two (2) non-alcoholic beverages. Compensation for said services to South Bay Paddle Wheel Cruises, Inc. will be \$50.00 per person for a maximum amount of \$4,500.00 per cruise with a total amount not to exceed \$13,500.00 excluding the non-resident surcharge. This event is self-sustaining. Dates are subject to change at the discretion of the Town of Islip Department of Parks, Recreation & Cultural Affairs. A similar resolution was passed for the South Bay Paddle Wheel Cruises, Inc. by the Town Board in 2017, 2018 and 2019.

---

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution:	South Bay Paddle Wheel Cruises, Inc.
Site or location effected by resolution:	Bay Shore Marina South Clinton Avenue Bay Shore, NY 11706
Cost:	No cost to the Town of Islip – self-sustaining
Budget Line:	A7035.4 4918
Amount and source of outside funding:	Maximum revenue is \$17,550.00 including non-resident surcharge. Maximum revenue to be retained by the Town is \$4,050.00.

---

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) - routine or continuing agency administration and management

---

  
Signature of Commissioner/Department Head Sponsor:

  
Date:

December 17, 2019  
Resolution #\_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to dinner cruises on the Great South Bay for our citizens; and

**WHEREAS**, South Bay Paddle Wheel Cruises, Inc., PO Box 98, Brightwaters, New York, 11718 has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with South Bay Paddle Wheel Cruises, Inc., to provide said instruction.

**NOW, THEREFORE**, on a motion Councilperson \_\_\_\_\_,  
seconded by Councilperson \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with South Bay Paddle Wheel Cruises, Inc., to provide three (3) Sunset Dinner Cruises to our citizens for an amount not to exceed \$4,500.00 per cruise; the form and content of which shall be subject to approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 28

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into a 4 year agreement with  
New Alliance Softball League Inc., Assumed Name and Side Out  
Volleyball to provide Beach Volleyball leagues at East Islip Marina.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER  
17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL  
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF



**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** The resolution authorizes the Supervisor to enter into a 4 year agreement with New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball to provide Beach Volleyball leagues at East Islip Marina.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball; Islip Residents

Site or location effected by resolution: East Islip Marina

Cost: No cost to the Town of Islip – self-sustaining

Budget Line: N/A

Amount and source of outside funding: Maximum revenue is \$16,065.00.  
Maximum revenue to be retained by the Town is \$4015.00.

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

  
\_\_\_\_\_  
Date:

December 17, 2019  
Resolution # \_\_\_\_\_

**WHEREAS**, the Town of Islip, Department of Parks, Recreation and Cultural Affairs provides a variety of recreational opportunities and has identified a need to provide access to Beach Volleyball for our citizens; and

**WHEREAS**, New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball, has the required skills, background and existing infrastructure to perform this task in a satisfactory manner; and

**WHEREAS**, the Town of Islip is desirous of entering into an agreement with New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball to provide said instruction.

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute an agreement with New Alliance Softball League, Inc., Assumed Name, Side Out Volleyball to provide access to Beach Volleyball to our citizens over a period of four years for an amount not to exceed \$12,050.00 per year, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the contract.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 29

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a Professional Service Agreement with PW Grosser for a noise survey and analysis of the Islip Rifle and Pistol Range.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board and if any similar resolutions have previously been passed or denied by the Board.

The resolution authorizes the Supervisor to execute a professional service agreement with PW Grosser for a noise survey and analysis of the Islip Rifle and Pistol Range, for an amount not to exceed \$9,660.00, the form and content of which shall be subject to the approval of the Town Attorney

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: PW Grosser; Islip residents

Site or location effected by resolution: Islip Rifle and Pistol Range

Cost: \$9,660

Budget Line: H) 6.7275.30329

Amount and source of outside funding: N/A

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of Town of Islip 617 Check List, no Environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

12/4/19

December 17, 2019  
Resolution# \_\_\_\_\_

**WHEREAS**, the Town of Islip ("the Town") has identified a need for a noise survey and analysis of the Islip Rifle and Pistol Range, located at 200 Freeman Avenue, Islip, New York 11751; and

**WHEREAS**, the Town Department of Parks, Recreation and Cultural Affairs has determined that P.W. Grosser Consulting Inc., with offices at 630 Johnson Ave. Ste 7, Bohemia, NY 11716 ("P.W. Grosser"), has the qualifications and experience necessary to provide such services; and

**WHEREAS**, P.W. Grosser has provided the Town with a proposal to conduct the noise survey and analysis of the Islip Rifle and Pistol Range for the amount of \$9,660.00; and

**WHEREAS**, the Town of Islip is desirous of entering into a professional service agreement with P.W. Grosser to conduct the noise survey and analysis of the Islip Rifle and Pistol Range;

**NOW, THEREFORE**, on motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a professional service agreement with PW Grosser for a noise survey and analysis of the Islip Rifle and Pistol Range, for an amount not to exceed \$9,660.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 30

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an amendment to the existing agreement with Bill Leposa, Golf Professional, for Head Golf Professional services at Holbrook Country Club.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board and if any similar resolutions have previously been passed or denied by the Board.

The resolution authorizes the Supervisor to execute an amendment to the existing agreement with Bill Leposa, Golf Professional, for Head Golf Professional services at Holbrook Country Club.

---

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Bill Leposa; Islip residents; Holbrook Country Club.

Site or location effected by resolution: Holbrook Country Club

Cost: \$59,686.00 per year and the commission incentives shall remain as follows: 7% of net card rental fees, 5% of league play fees, 5% of driving range fees, and 50% of reservation fees

Budget Line: A.7117.45000; A.7117.45074

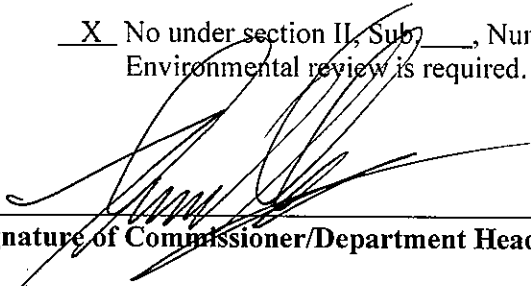
Amount and source of outside funding: TBD; Fees Collected

---

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

\_\_\_ Yes under Section I, Sub. A, Number \_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

X No under section II, Sub. \_\_\_, Number \_\_\_ of Town of Islip 617 Check List, no Environmental review is required.

  
Signature of Commissioner/Department Head Sponsor:

12/4/19  
Date:

December 17, 2019

Resolution #: \_\_\_\_\_

**Whereas**, the Town of Islip (“the Town”) owns, operates, and maintains the golf course located at the Holbrook Country Club; and

**Whereas**, the Town is currently under contract with William Leposa to render services as a golf professional at the Holbrook Country Club, which is due to expire on March 12, 2022; and

**Whereas**, Town’s Department of Parks, Recreation and Cultural Affairs recommends that Mr. Leposa’s contract be amended, so that his responsibilities are commensurate with the responsibilities of the golf professionals at other Town golf courses; and

**Whereas**, under the amended contract, Mr. Leposa shall be required to implement and maintain a point of sale system for the golf course at the Holbrook Country Club, which will assist with facilitating promotions, reservations for tee times, and sales data collection and analysis;

**Whereas**, the yearly compensation due to Mr. Leposa under the contract shall remain \$59,686.00 per year and the commission incentives shall remain as follows: 7% of net card rental fees, 5% of league play fees, 5% of driving range fees, and 50% of reservation fees;

**Now, therefore**, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, be it

**Resolved**, that the Town Board hereby authorizes the Supervisor to execute a third amendment to the 2005 contract between the Town of Islip and William Leposa, which shall now expire on December 31, 2021 and include a five (5) year option to extend upon the mutual consent of the Town and Mr. Leposa, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**Resolved**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

**Upon a vote being taken**, the result was \_\_\_\_\_.



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 31

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute a Professional Service Agreement with LK McLean for engineering services for the Caesar Trunzo Senior Center Parking Lot Expansion Project.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board and if any similar resolutions have previously been passed or denied by the Board.

The resolution authorizes the Supervisor to execute a professional service agreement with LK McLean for engineering services for the Caesar Trunzo Senior Center Parking Lot Expansion Project, for an amount not to exceed \$59,800, the form and content of which shall be subject to the approval of the Town Attorney

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: LK McLean; Islip residents

Site or location effected by resolution: Caesar Trunzo Senior Center

Cost: \$59,800

Budget Line: H17.1670.30606

Amount and source of outside funding: N/A

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of Town of Islip 617 Check List, no Environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

12/4/19

December 17, 2019  
Resolution# \_\_\_\_\_

**WHEREAS**, the Town of Islip ("the Town") has identified a need for Engineering Services for the Caesar Trunzo Senior Center Parking Lot Expansion Project; and

**WHEREAS**, the Town issued a request for proposals to secure these engineering services and received six (6) proposals in response; and

**WHEREAS**, an evaluation committee reviewed all six (6) proposals and determined that L.K. McLean Associates, P.C. 437 South Country Road, Brookhaven, NY 11719 ("LK McLean") has the qualifications and experience necessary to provide such services; and

**WHEREAS**, LK McLean has been determined to be a responsible proposer with the necessary qualifications and experience to conduct the work contemplated by the RFP;

**NOW, THEREFORE**, on motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized to execute a professional service agreement with LK McLean for engineering services for the Caesar Trunzo Senior Center Parking Lot Expansion Project, for an amount not to exceed \$59,800, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

**RESOLVED**, that the Comptroller is authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

**UPON A VOTE BEING TAKEN**, the result was:

**ENGINEERING SERVICES FOR THE CAESAR TRUNZO SENIOR CENTER  
PARKING LOT EXPANSION PROJECT**

**SCORING MATRIX**

LK McLean	95
Boehler Engineering	85
Nelson and Pope	80
H2M	70
LiRo Engineering, Inc.	70
Greenman Pederson, Inc.	70

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 32

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to symbolically rename Broadway Avenue and Maria Court, Holbrook to FDNY Lt. David Halderman Way.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Peter Kletchka**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To authorize the Town Board to symbolically rename Broadway Avenue and Maria Court, Holbrook to FDNY Lt. David Halderman Way.

---

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents/Family
2. Site or location effected by resolution: Broadway Avenue and Maria Court, Holbrook
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding:

---

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

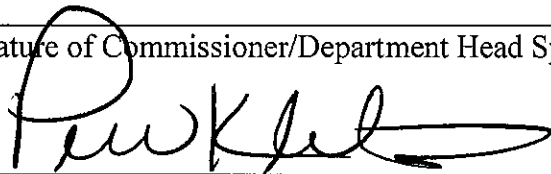
\_\_\_\_\_ Yes under Section I, Sub A, Number \_\_\_\_\_, of Town of Islip 617  
Check List, an environmental review is required.

  x   No under Section II, Sub A, Number   1a  , of Town of Islip 617  
Check List, no environmental review is required.

---

Signature of Commissioner/Department Head Sponsor:

Date



12/2/19

December 17, 2019  
Resolution #

**WHEREAS**, the Town Board of the Town of Islip has received a request from Michael and Renee Halderman, to enact the symbolic naming of Broadway Avenue at Maria Court, Holbrook to FDNY Lt. David Halderman Way;

**WHEREAS**, Broadway Avenue and Maria Court are town dedicated roads under the jurisdiction of the Town of Islip; and

**WHEREAS**, David Halderman was a nine-year veteran of the New York Fire Department, a member of Squad 18, who was promoted to Lieutenant posthumously on September 11, 2001; and

**WHEREAS**, David Halderman was on duty the morning of September 11, 2001 and his unit was one of the first units to arrive at the World Trade Center and was responsible for the rescue of some 20,000 people before he and 342 other members were lost; and

**WHEREAS**, David Halderman was a true hometown hero, who served his country and community without thought of his own wellbeing; and

**WHEREAS**, it is recommendation of the Street Naming Review Committee to symbolically rename Broadway Avenue at Maria Court to FDNY Lt. David Halderman Way; and

**WHEREAS**, adding a memorial sign to Broadway Avenue at Maria Court in Holbrook will not change the legal addresses of any residences on this street, nor replace the official name of the roadways.

**NOW, THEREFORE**, on a motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby symbolically names Broadway Avenue at Maria Court to FDNY Lt. David Halderman, in honor of David Halderman, a local hometown hero; and be it

**FURTHER RESOLVED**, that the Town Board authorizes the Town of Islip

Department of Public Works to install appropriate memorial signage on Broadway Avenue at Maria Court, Holbrook with the name of this local hero displayed on it.

**UPON A VOTE BEING TAKEN**, the result was:



**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 33

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board approval to symbolically rename Raymond Street at Cedar Avenue, Islip to Police Officer Andrew Lewis Way.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Peter Kletchka**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To authorize the Town Board to symbolically rename Raymond Street at Cedar Avenue and Ocean Avenue, Islip to Police Officer Andrew Lewis Way.

---

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Residents/Family
2. Site or location effected by resolution: Raymond Street at Cedar Avenue and Ocean Avenue, Islip
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding:

---

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

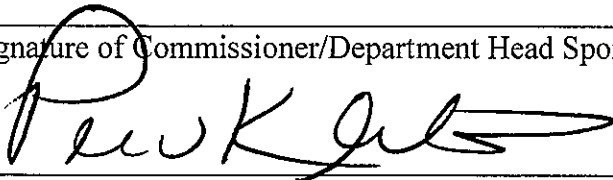
\_\_\_\_\_ Yes under Section I, Sub A, Number \_\_\_\_\_, of Town of Islip 617  
Check List, an environmental review is required.

  x   No under Section II, Sub A, Number   1a  , of Town of Islip 617  
Check List, no environmental review is required.

---

Signature of Commissioner/Department Head Sponsor:

Date



12/2/19

December 17, 2019  
Resolution #

**WHEREAS**, the Town Board of the Town of Islip has received a request from Frank Signorelli, to enact the symbolic naming of Raymond Street in Islip to Police Officer Andrew Lewis Way, in honor of his late nephew Andrew Lewis; and

**WHEREAS**, Raymond Street is a town dedicated road under the jurisdiction of the Town of Islip; and

**WHEREAS**, Andrew Lewis resided on Raymond Street until he lost his battle with Metastatic Cancer on March 5, 2017; and

**WHEREAS**, Andrew Lewis was a retired New York Police Officer and union delegate, who after the September 11<sup>th</sup> Terrorist Attack, spent many hours searching for personal effects of the victims of this heinous act; and

**WHEREAS**, in December 2016, Andrew Lewis, was diagnosed with cancer, which is believed to have been caused by his exposure from the World Trade Disaster; and

**WHEREAS**, Andrew Lewis, was a true hometown hero, who was not only a distinguished member of the NYPD, but also a loving and compassionate husband, father, family man and friend; and

**WHEREAS**, it is recommendation of the Street Naming Review Committee to symbolically rename Raymond Street at Cedar Avenue and Ocean Avenue to Police Officer Andrew Lewis Way; and

**WHEREAS**, adding a memorial sign to Raymond Street in Islip will not change the legal addresses of any residences on this street, nor replace the official name of the roadway.

**NOW, THEREFORE**, on a motion of Council \_\_\_\_\_,  
seconded by Council \_\_\_\_\_, be it

**RESOLVED**, that the Town Board hereby symbolically names Raymond Street at Cedar Avenue and Ocean Avenue, to Police Officer Andrew Lewis Way, in honor of Andrew Lewis, a local hometown hero; and be it

**FURTHER RESOLVED**, that the Town Board authorizes the Town of Islip

Department of Public Works to install appropriate memorial signage on Raymond Street at Cedar Avenue and Ocean Avenue, Islip with the name of this local hero displayed on it.

**UPON A VOTE BEING TAKEN**, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 34

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Special Events.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Olga H. Murray**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

December 17, 2019

On a motion of Councilperson

seconded by Councilperson

be it,

RESOLVED, that permission is hereby granted to hold the following event in the Town:

- A. Polar Plunge- Islip- Freezing for a Reason- Gavin's Got Heart-Saturday, January 25, 2020 10:00AM to 11:30AM. Set-up at 8:30AM (RD Sat, 2/1/20) Event will take place at the Islip Town Beach. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.
- B. 10 Mile Run to the Blue Point Brewery-Sayville/Blue Point-Greater Long Island Running Club- Saturday, January 18, 2020 from 8:15AM to 10:30AM. Runners will assemble at River Avenue in Patchogue at 8:15AM. Route will start and finish in the Village of Patchogue but will utilize roads in Brookhaven and Islip towns as well. Permission for this event will be granted pending approval from Town and County Offices and proof of liability insurance.

Upon a vote being taken the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 35

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to execute an amendment to the agreement with Nelson and Pope, Engineers and Surveyors for additional construction oversight services for the Spray Park phase of the Roberto Clemente Pool Improvement project.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

**PURPOSE:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board and if any similar resolutions have previously been passed or denied by the Board.

The resolution authorizes the Supervisor to enter into an amended agreement with Nelson and Pope, Engineers and Surveyors for an amount not to exceed an \$73,600, for additional construction oversight services for the Spray Park phase of the Roberto Clemente Pool Improvement project.

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Nelson and Pope; Islip residents

Site or location effected by resolution: Roberto Clemente Park

Cost: \$73,600

Budget Line: H17.7032.31530

Amount and source of outside funding: N/A

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an Environmental review is required.

☒ No under section II, Sub. \_\_\_\_\_, Number \_\_\_\_\_ of Town of Islip 617 Check List, no Environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:

12/5/19



**RESOLUTION** authorizing the Supervisor to execute an amendment to the professional services agreement dated November 19, 2013, between the Town of Islip ("the Town") and Nelson and Pope, PLLC, 572 Walt Whitman Road, Melville, NY 11747 (hereinafter "Nelson and Pope"), for Design Services for the Main Pool Rehabilitation/Filtration Upgrade and Design Services For a Spray Park and Playground at Roberto Clemente/Timberline Park, Brentwood NY (hereinafter "Professional Services Agreement").

**WHEREAS**, the Town owns, operates, and maintains Roberto Clemente Park and Pool;  
and

**WHEREAS**, on October 18, 2016, the Town Board authorized an amendment to the Professional Services Agreement to include necessary design and construction oversight work associated with the rehabilitation and upgrade; and

**WHEREAS**, on November 21, 2017, the Town Board authorized an amendment to the Professional Services Agreement to include additional design and engineering services work associated with the Spray Park phase of the Roberto Clemente Pool Improvement project; and

**WHEREAS**, on January 15, 2018, the Town Board authorized an amendment to the Professional Services Agreement to include additional construction oversight and contract administrative services associated with the Spray Park phase of the Roberto Clemente Pool Improvement project; and

**WHEREAS**, additional evaluation and analysis by the Town Engineer and Department of Parks, Recreation and Cultural Affairs determines a need to expand the scope of services to include additional full-time construction oversight and inspection services for the Spray Park phase of the project; and

**WHEREAS**, Nelson and Pope has demonstrated that it possesses the qualifications and experience to perform the additional necessary services; and

**WHEREAS**, the Commissioner of the Department of Parks, Recreation, and Cultural Affairs, recommends that the Professional Services Agreement be amended to include the additional necessary services.

**NOW, THEREFORE**, on motion of \_\_\_\_\_, seconded  
by \_\_\_\_\_, be it

**RESOLVED**, that the Supervisor is hereby authorized execute an amendment to the Professional Services Agreement with Nelson and Pope to include full-time construction oversight and inspection services, for an amount not to exceed an additional \$73,600.00, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

Dated: December 17, 2019  
Resolution #

**RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the amendment to the Professional Services Agreement.

**UPON A VOTE BEING TAKEN**, the result was \_\_\_\_\_.

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 36

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Town Board acceptance of a monetary donation from Altice USA to purchase an electronic bingo board and blower for the Caesar Trunzo Senior Center and to use any additional excess funds to purchase art supplies to all Town senior centers.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Thomas Owens**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

**INSTRUCTIONS:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

---

**PURPOSE:** The resolution authorizes the Supervisor to accept a donation of \$5000.00 from Altice USA to purchase an electronic bingo board and blower for the Caesar Trunzo Senior Center, located at 16 Second Avenue, Brentwood, NY 11717; and to the extent that funds remain, the excess funds will be used to purchase art supplies to be distributed to all Town senior centers..

---

**SPECIFY WHERE APPLICABLE:**

Entity or individual benefitted by resolution: Town of Senior Citizen Islip Residents

Site or location effected by resolution: N/A

Cost: No cost to the Town of Islip

Budget Line: A7621.2 - 2500 and A7621.4 - 1050

Amount and source of outside funding: \$5000.00

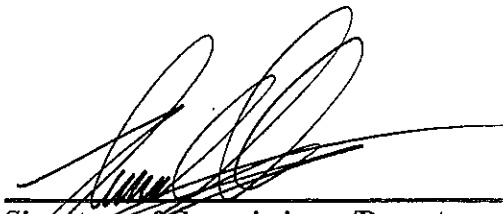
---

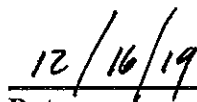
**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?

☐ Yes under Section I, Sub. A, Number \_\_\_\_\_ of Town of Islip 617 Check List, an  
Environmental review is required.

☒ No under 6 NYCRR 617.5(c) (20) – routine or continuing agency administration and management

---

  
\_\_\_\_\_  
Signature of Commissioner/Department Head Sponsor:

  
\_\_\_\_\_  
Date:

December 17, 2019

**WHEREAS**, Altice USA desires to provide a monetary donation of \$5,000 to the Town of Islip ("the Town") to be used for the purchase of an electric Bingo Board and Blower Professional and various art supplies to be distributed to all Town of Islip Senior Centers; and

**WHEREAS**, the Town is desirous of accepting said donation and plans to place the Bingo set at the Caesar Trunzo Senior Center in Brentwood; and

**NOW, THEREFORE**, on a motion of \_\_\_\_\_, seconded

by \_\_\_\_\_; be it

**RESOLVED**, that pursuant to Town Law Section 64(8), the Town of Islip hereby accepts the monetary donation from Altice USA of \$5,000 to be used for the purchase an electronic bingo board and blower to be placed at the Caesar Trunzo Senior Center in Brentwood and if additional funds remain, to purchase art supplies to be distributed to all Town of Islip Senior Centers.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 37

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Comptroller to make any and all budgetary adjustments necessary to effectuate both "Zombies 1.0" and "Zombies 2.0" grants.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**John R. DiCioccio, Esq.**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**MEMORANDUM FROM:  
OFFICE OF THE TOWN ATTORNEY**

No. 38

TO: SUPERVISOR ANGIE M. CARPENTER  
COUNCILWOMAN TRISH BERGIN WEICHBRODT  
COUNCILMAN JOHN C. COCHRANE, JR.  
COUNCILWOMAN MARY KATE MULLEN  
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

---

**Authorization for the Supervisor to enter into an agreement with SeamlessDocs for information technology software for electronic submissions through the Town's website.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA ON **DECEMBER 17, 2019 AT 2:00 PM** IN THE TOWN BOARD ROOM, ISLIP TOWN HALL.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

**Olga H. Murray**

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK  
JOSEPH LUDWIG, COMPTROLLER  
TRACEY KRUT, CHIEF OF STAFF

**TOWN of ISLIP  
SPONSOR'S MEMORANDUM  
FOR TOWN BOARD RESOLUTIONS**

---

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

---

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to enter into an Agreement with SeamlessDocs for information technology software for electronic submissions through the Town's website.

---

**SPECIFY WHERE APPLICABLE:**

1. Entity or individual benefitted by resolution: Town of Islip
  2. Site or location effected by resolution: Town Clerk
  3. Cost: \$24,495.00
  4. Budget Line:
  5. Amount and source of outside funding: N/A
- 

**ENVIRONMENTAL IMPACT:** Is this action subject to a SEQRA environmental review?


☐ Yes under Section I, Sub. A., Number 14 of Town of Islip 617 Check List, an environmental review is required.

☒ No under Section II, Sub. \_\_, Number \_\_ of Town of Islip 617 Check List, no environmental review is required. Unlisted Action  
Review had already been conducted and a negative determination was reached.

---

Signature of Commissioner/Department Head Sponsor.

Date: 12/ /19

  
(deputy)



January \_\_, 2019

Resolution No.

**WHEREAS**, the Town Clerk's Office is an administrative branch of the Town of Islip (the "Town") government pursuant to NYS Town Law Section 20; and

**WHEREAS**, the Town Clerks Office requires a service to facilitate the electronic submission of its applications and forms from the constituents of the Town; and

**WHEREAS**, it is hereby recommended by the Town Clerk, Olga H. Murray and Director of IT, Steven Kosin, to enter into an Agreement for the professional services of SeamlessDocs to provide information technology software for electronic submissions of forms and applications through the Town's websites; and

**WHEREAS**, the Town Clerk and Director of Information Technology deem it in the best interest of the Town to enter into an agreement with SeamlessDocs for the professional services to create an electronic submission system to be used through the Town's website for Town Clerk services at a cost not to exceed \$24,495.00.

**NOW, THEREFORE**, on a motion of Councilperson \_\_\_\_\_,

Second, Councilperson \_\_\_\_\_; be it

**RESOLVED**, that the Supervisor is hereby authorized to enter into an agreement with SeamlessDocs for electronic submission software to be offered to the public for use by the Town Clerk's Office for a cost not to exceed \$24,495.00; including the execution and any and all agreements, amendments, and modifications subject to the office of the Town Attorney's approval; and

**FURTHER RESOLVED**, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the Agreement.

Upon a vote take, the result was carried

**Town of Islip**

**Sponsor's Memorandum  
for Town Board Resolution**

---

**Instructions:** All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

---

**Purpose:** Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Town Comptroller to make any and all budgetary adjustments necessary to effectuate both "Zombies 1.0" and "Zombies 2.0" grants.

---

**Specify Where Applicable:**

1. Entity or individual benefitted by resolution:

Townwide

2. Site or Location affected by resolution:

Townwide

3. Cost:\$ n/a

4. Budget Line:

5. Amount and source of outside funding:

n/a

---

**Environmental Impact:** Is this action subject to a SEQR environmental review ?

☐

Yes under Section 1, Sub.A, Number \_\_\_\_\_ of the Town of Islip 617 Check List, an environmental review is required

☒

No under Section II, Sub.\_\_\_\_\_, Number\_\_\_\_\_ of the Town of Islip 617 Check List, no environmental review is required.

---

Signature of Commissioner/Department Head Sponsor:

Date:

---

December 17, 2019  
Resolution No.

**WHEREAS**, on August 9, 2016, the Town of Islip passed a resolution allowing the Supervisor to apply for and accept a grant from the Local Initiatives Support Corporation for the Zombie and Vacant Properties Remediation and Prevention Initiative known as "Zombies 1.0"; and

**WHEREAS**, on February 12, 2019, the Town of Islip passed a resolution allowing the Supervisor to apply for and accept a grant from the Local Initiatives Support Corporation for the Zombie and Vacant Properties Remediation and Prevention Initiative known as "Zombies 2.0"; and

**WHEREAS**, it is now necessary for the Town of Islip Comptroller to make budgetary adjustments to effectuate and take advantage of the benefits of both "Zombies 1.0" and "Zombies 2.0".

**NOW, THEREFORE**, on a motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, be it

**RESOLVED**, that the Town Board of the Town of Islip hereby authorizes the Comptroller to make any and all budgetary adjustments necessary to effectuate both "Zombies 1.0" and "Zombies 2.0" grants.

Upon a vote being taken, the result was: