

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 1

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Industrial Development Agency.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

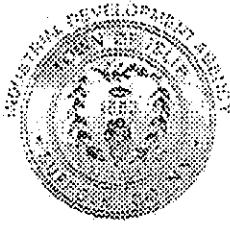


MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY

February 9, 2021

Agenda

1. Call the meeting of the Town of Islip Industrial Development Agency to order.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the **Minutes** from the meeting on **January 12, 2021**.
3. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and **Supplement Manufacturing Partner, Inc.** Located at One Rodeo Drive, Edgewood, NY. (0500-00156-0100-001013).
4. To consider the adoption of a Resolution authorizing a one year agreement between the Town of Islip Industrial Development Agency and **SMM Advertising**. Located at 811 W. Jericho Turnpike #109E, Smithtown.
5. To consider the adoption of a Resolution authorizing a one year extension between the Town of Islip Industrial Development Agency and **AVC (Albrecht, Viggiano, Zureck & Co., P.C.)**. Located at 25 Suffolk Court, Hauppauge.
6. To consider the adoption of a Resolution to authorize awarding of grant funds to various businesses under the **Covid-19 Grant & Loan Program**.
7. To consider any **other business** to come before the Agency.



MEETING OF THE TOWN OF ISLIP

INDUSTRIAL DEVELOPMENT AGENCY

January 12, 2021

Meeting Minutes

1. Call the meeting of the Town of Islip Industrial Development Agency to order on a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman James P. O'Connor said motion approved 5-0.

Members Angie M. Carpenter, Councilman John C. Cochrane Jr., Councilwoman Mary Kate Mullen and Councilman James P. O'Connor were present and the Chairwoman acknowledge a quorum. Councilwoman Trish Bergin Weichbrodt was absent.

2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the Minutes from the meeting on **December 15, 2020**. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
3. To consider the adoption of a Resolution approving the **2020 IDA Meeting Schedule** of the Town of Islip Industrial Development Agency. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
4. To consider the adoption of a Resolution **Appointing Officers** to the Town of Islip Industrial Development Agency. On a motion by Councilwoman Mary Kate Mullen and seconded by Councilman James P. O'Connor, said motion was approved 5-0.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an **Audit Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint *John Cochrane, Mary Kate Mullen* and *Annie Danziger* to that committee. On a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
6. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a **Finance Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint *Trish Bergin Weichbrodt, James O'Connor* and *Ron Meyer* to that committee. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
7. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a **Governance Committee** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint *John Cochrane, Mary Kate Mullen*

and *Brad Hemingway* to that committee. On a motion by Councilman James P. O'Connor and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.

8. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a **Code of Ethics Policy** in compliance with the Public Authority Accountability Act ("PAAA") and to appoint the Board of Ethics of the Town of Islip as its Ethics Officer. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
9. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an **Investment Policy** in compliance with the Public Authority Accountability Act ("PAAA"). Which shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Agency. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilman James P. O'Connor, said motion was approved 5-0.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a **Procurement Policy** in compliance with the Public Authority Accountability Act ("PAAA"). Which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency. On a motion by Councilman John C. Cochrane Jr., and seconded by Councilwoman Trish Bergin Weichbrodt, said motion was approved 5-0.
11. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency adopting a **Conflict of Interest Policy** in compliance with the Public Authority Accountability Act ("PAAA") and amending the by-laws of the Agency. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
12. To consider a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt the **Travel Authorization and Mileage Reimbursement** guidelines as stated in the Town of Islip Administrative Procedures Manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
13. To consider a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a **Property Disposition Policy**. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
14. To consider the adoption of a Resolution to Authorize an annual Agreement between the Town of Islip Industrial Development Agency and **(CGR) Center for Governmental Research, Inc.** of One South Washington Street, Suite 400, Rochester, New York. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.

15. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to enter into a contract with **William G. Mannix**. To provide consulting services not to exceed \$10,000. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
16. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to enter into a contract with **Mike Siniski**. To provide computer programming services for the maintenance of an updated and improved IDA Assessment Roll and PILOT billing system including training Town of Islip staff at a rate of \$65.00 per hour, not to exceed \$5,000. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
17. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and **100 Windsor Properties/AVCO Industries**. Located at 100 Windsor Place, Central Islip. (0500-0100-0200-081003). On a motion by Councilman James P. O'Connor and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
18. To consider the adoption of a Resolution for a tenant consent to the subleasing between the Town of Islip Industrial Development Agency and **Paradise Lane Realty, LLC/Rubies Costume Company 2012**. Located at 158 Paradise Road, Bay Shore. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr., said motion was approved 5-0.
19. To consider the adoption of a Resolution to authorize awarding of grant funds to various businesses under the **Covid-19 Grant and Loan Program**. On a motion by Councilman John C. Cochrane Jr. and seconded by Councilman James P. O'Connor, said motion was approved 5-0.
20. To consider the adoption of a Resolution to enter into a contract with **JVC Broadcasting LI News Radio**. Located at 3075 Veterans Memorial Highway, #201, Ronkonkoma. On a motion by Chairwoman Angie M. Carpenter and seconded by Councilwoman Mary Kate Mullen, said motion was approved 5-0.
21. To consider **any other business** to come before the Agency there being none the meeting adjourned by a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman John C. Cochrane Jr.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR FEBRUARY 9, 2021**

AGENDA ITEM #3

TYPE OF RESOLUTION: INDUCEMENT RESOLUTION

COMPANY: SUPPLEMENT MANUFACTURING PARTNER, INC.

PROJECT LOCATION: ONE RODEO DRIVE, EDGEWOOD

JOBS (RETAINED/CREATED): RETAINED - 22 -
CREATE - 50 -

INVESTMENT: \$255,000.00

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY TAKING OFFICIAL ACTION
TOWARD APPOINTING SUPPLEMENT
MANUFACTURING PARTNER INC., A NEW YORK
BUSINESS CORPORATION ON BEHALF OF ITSELF
AND/OR THE PRINCIPALS OF SUPPLEMENT
MANUFACTURING PARTNER INC. AND/OR AN ENTITY
FORMED OR TO BE FORMED ON BEHALF OF ANY OF
THE FOREGOING, AS AGENT(S) OF THE AGENCY FOR
THE PURPOSE OF ACQUIRING, RENOVATING AND
EQUIPPING THE FACILITY AND MAKING CERTAIN
FINDINGS AND DETERMINATIONS WITH RESPECT TO
THE FACILITY

WHEREAS, Supplement Manufacturing Partner Inc., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Supplement Manufacturing Partner Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**"), to enter into a transaction in which the Agency will assist in the acquisition of a leasehold interest in an approximately 4 acre parcel of land located at 1 Rodeo Drive, Edgewood, New York 11717 (the "**Land**"), and the renovation of the existing approximately 24,000 square foot building located thereon (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**Equipment**"; and together with the Land and the Improvements, the "**Facility**"), which Facility is to be sub-subleased and leased by the Agency to the Company and is to be used by the Company as warehouse and distribution space in its business as a distributor of vitamins and related products (the "**Project**"); and

WHEREAS, the Agency will acquire a subleasehold interest in the Land and the Improvements and title to the Equipment, and will sub-sublease and lease the Facility to the Company all pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "**Act**"); and

WHEREAS, the Agency contemplates that it will provide financial assistance to the Company in connection with the Facility, consistent with the policies of the Agency, in the form of exemptions from sales and use taxes and abatement of real property taxes, all to be more particularly described in a Final Authorizing Resolution to be adopted by the Agency prior to the closing of the transactions described herein; and

WHEREAS, as of the date of this resolution, no determination for financial assistance has been made; and

WHEREAS, the Act authorizes and empowers the Agency to promote, develop, encourage and assist projects such as the Facility and to advance the job opportunities, health, general prosperity and economic welfare of the people of the State of New York; and

WHEREAS, prior to the date of the Hearing (defined below), the Agency will have prepared a cost/benefit analysis with respect to the proposed financial assistance; and

WHEREAS, prior to the closing of the transaction described herein, a public hearing (the "Hearing") will be held so that all persons with views in favor of or opposed to either the financial assistance contemplated by the Agency or the location or nature of the Facility can be heard; and

WHEREAS, notice of the Hearing will be given prior to the closing of the transaction described herein, and such notice (together with proof of publication) will be substantially in the form annexed hereto as Exhibit A; and

WHEREAS, the minutes of the Hearing are or will be substantially in the form annexed hereto as Exhibit B; and

WHEREAS, the Agency has given due consideration to the application of the Company and to representations by the Company that the proposed financial assistance is either an inducement to the Company to maintain the Facility in the Town of Islip or is necessary to maintain the competitive position of the Company in its industry; and

WHEREAS, the Company will agree to indemnify the Agency against certain losses, claims, expenses, damages and liabilities that may arise in connection with the transaction contemplated by the leasing of the Facility by the Agency to the Company.

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, the "SEQR Act" or "SEQR"), the Agency constitutes a "State Agency"; and

WHEREAS, to aid the Agency in determining whether the Facility may have a significant effect upon the environment, the Company has prepared and submitted to the Agency an Environmental Assessment Form and related documents (the "Questionnaire") with respect to the Facility, a copy of which is on file at the office of the Agency; and

WHEREAS, the Questionnaire has been reviewed by the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Town of Islip Industrial Development Agency (a majority of the members thereof affirmatively concurring) that:

Section 1. Based upon the Environmental Assessment Form completed by the Company and reviewed by the Agency and other representations and information furnished by the Company regarding the Facility, the Agency determines that the action relating to the acquisition, equipping, and operation of the Facility is a Type II action under SEQR and therefore, does not require further environmental review.

Section 2. The acquisition and equipping of the Facility by the Agency, the sub-leasing and leasing of the Facility to the Company and the provision of financial assistance pursuant to the Act will promote job opportunities, health, general prosperity and the

economic welfare of the inhabitants of the Town of Islip and the people of the State of New York and improve their standard of living, and thereby serve the public purposes of the Act, and the same is, therefore, approved.

Section 3. Subject to the provisions of this resolution, the Agency shall (i) acquire and equip the Facility; and (ii) lease and sub-sublease the Facility to the Company.

Section 4. The Company is hereby notified that it will be required to comply with Section 875 of the Act. The Company shall be required to agree to the terms of Section 875 pursuant to the Lease and Project Agreement, dated a date to be determined (the "Lease Agreement"), by and between the Company and the Agency. The Company is further notified that the tax exemptions and abatements provided pursuant to the Act and the appointment of the Company as agent of the Agency pursuant to this resolution are subject to termination and recapture of benefits pursuant to Sections 859-a and 875 of the Act and the recapture provisions of the Lease Agreement.

Section 5. Counsel to the Agency is authorized and directed to work with Transaction Counsel (Nixon Peabody LLP) to prepare, for submission to the Agency, all documents necessary to affect the transfer of the real estate described in the foregoing resolution.

Section 6. The Chairman, the Executive Director, the Deputy Executive Director and all members of the Agency are hereby authorized and directed (i) to distribute copies of this resolution to the Company, and (ii) to do such further things or perform such acts as may be necessary or convenient to implement the provisions of this resolution.

Section 7. Any expenses incurred by the Agency with respect to the Facility, including the expenses of Transaction Counsel, shall be paid by the Company. The Company agrees to pay such expenses and further agrees to indemnify the Agency, its members, directors, employees and agents and hold the Agency and such persons harmless against claims for losses, damage or injury or any expenses or damages incurred as a result of action taken by or on behalf of the Agency in good faith with respect to the Facility.

Section 8. This resolution shall take effect immediately.

ADOPTED: February 9, 2021

STATE OF NEW YORK)

: SS.:

COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY THAT:

I have compared the foregoing copy of a resolution of the Town of Islip Industrial Development Agency (the "Agency") with the original thereof on file in the office of the Agency, and the same is a true and correct copy of such resolution and of the proceedings of the Agency in connection with such matter.

Such resolution was passed at a meeting of the Agency held via Live-Stream at <http://islipida.com/business-assistance/ida/ida-documents-2/96-ida-videos/ida-board-meetings/335-ida-board-meeting-2-9-2021.html>, on the 9th day of February, 2021, at which meeting the following members were:

Present:

Absent:

Also Present:

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Voting Aye

and, therefore, the resolution was declared duly adopted.

The Application is in substantially the form presented to and approved at such meeting.

I FURTHER CERTIFY, because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, as amended to date, suspending the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, the Agency's Board Meeting on February 9, 2021 (the "**Board Meeting**"), was held electronically via Live-Stream instead of a public meeting open for the public to attend in person. Members of the public were advised, via the Agency's website, to listen to the Board Meeting by going to <http://islipida.com/business-assistance/ida/ida-documents-2/96-ida-videos/ida-board-meetings/335-ida-board-meeting-2-9-2021.html>, and were further advised that the Minutes of the Board Meeting would be transcribed and posted on the Agency's website, and that all members of said Agency had due notice of said meeting and that the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of February 9, 2021.

Assistant Secretary

EXHIBIT A

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that due to the Novel Coronavirus (COVID-19) Emergency State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, as amended to date, permitting local governments to hold public hearings by telephone and video conference and/or similar device, the Public Hearing scheduled for February __, 2021, at __:__ a.m., local time will be held by the Town of Islip Industrial Development Agency electronically via conference call in connection with the following matters:

Supplement Manufacturing Partner Inc., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Supplement Manufacturing Partner Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "**Company**"), has applied to the Town of Islip Industrial Development Agency (the "**Agency**"), to enter into a transaction in which the Agency will assist in the acquisition of a leasehold interest in an approximately 4 acre parcel of land located at 1 Rodeo Drive, Edgewood, New York 11717 (the "**Land**"), and the renovation of the existing approximately 24,000 square foot building located thereon (the "**Improvements**"), and the acquisition and installation therein of certain equipment and personal property (the "**Equipment**"; and together with the Land and the Improvements, the "**Facility**"), which Facility is to be sub-subleased and leased by the Agency to the Company and is to be used by the Company as warehouse and distribution space in its business as a distributor of vitamins and related products (the "**Project**"). The Facility will be initially owned, operated and/or managed by the Company.

The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from sales and use taxes in connection with the equipping of the Facility and exemption of real property taxes consistent with the policies of the Agency.

A representative of the Agency will, at the above-stated time and place, hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. Members of the public may listen to the Public Hearing and comment on the Project and the benefits to be granted to the Company and the Sublessee by the Agency during the Public Hearing by calling (631) 490-9050, conference number 1040, and entering password 24816. Comments may also be submitted to the Agency in writing or electronically. Minutes of the Public Hearing will be transcribed and posted on the Agency's website. Prior to the hearing, all persons will have the opportunity to review on the Agency's website (<https://islipida.com/>) the application for financial assistance filed by the Company with the Agency and an analysis of the costs and benefits of the proposed Facility.

Dated: February __, 2021

TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY

By: John G. Walser
Title: Executive Director

EXHIBIT B

MINUTES OF PUBLIC HEARING HELD ON
February __, 2021

TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
(SUPPLEMENT MANUFACTURING PARTNER INC. 2020 FACILITY)

Section 1. _____ of the Town of Islip Industrial Development Agency (the "Agency") called the hearing to order.

Section 2. The _____ then appointed _____, the _____ of the Agency, the hearing officer of the Agency, to record the minutes of the hearing.

Section 3. The hearing officer then described the proposed transfer of the real estate, the other financial assistance proposed by the Agency and the location and nature of the Facility as follows:

Supplement Manufacturing Partner Inc., a business corporation organized and existing under the laws of the State of New York, on behalf of itself and/or the principals of Supplement Manufacturing Partner Inc. and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "Company"), has applied to the Town of Islip Industrial Development Agency (the "Agency"), to enter into a transaction in which the Agency will assist in the acquisition of a leasehold interest in an approximately 4 acre parcel of land located at 1 Rodeo Drive, Edgewood, New York 11717 (the "Land"), and the renovation of the existing approximately 24,000 square foot building located thereon (the "Improvements"), and the acquisition and installation therein of certain equipment and personal property (the "Equipment"; and together with the Land and the Improvements, the "Facility"). which Facility is to be sub-subleased and leased by the Agency to the Company and is to be used by the Company as warehouse and distribution space in its business as a distributor of vitamins and related products (the "Project"). The Facility will be initially owned, operated and/or managed by the Company.

The Agency contemplates that it will provide financial assistance to the Company in the form of exemptions from sales and use taxes in connection with the equipping of the Facility and exemption of real property taxes consistent with the policies of the Agency.

Section 4. The hearing officer then opened the hearing for comments from the floor for or against the proposed transfer of real estate, the other financial assistance proposed

by the Agency and the location and nature of the Facility. The following is a listing of the persons heard and a summary of their views:

Section 5. The hearing officer then asked if there were any further comments, and, there being none, the hearing was closed at _____.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the foregoing copy of the minutes of a public hearing held by the Town of Islip Industrial Development Agency (the "Agency") on the ____ day of February, 2021, at _____ m., local time, electronically via conference call, by calling (631) 490-9050, conference number 1040, and entering password 24816, with the original thereof on file in the office of the Agency, and that the same is a true and correct copy of the minutes in connection with such matter.

IN WITNESS WHEREOF, I have hereunto set my hand as of February ___, 2021.

Assistant Secretary

TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR FEBRUARY 9, 2021

AGENDA ITEM #4

TYPE OF RESOLUTION: RESOLUTION AUTHORIZING A ONE
YEAR EXTENSION

COMPANY: SMM ADVERTISING

PROJECT LOCATION: N/A

JOBS (RETAINED/CREATED): RETAINED - 00 -
CREATE - 00 -

INVESTMENT: \$N/A

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On January 14, 2020 the Town of Islip IDA Board authorized the Chairwoman to enter into a professional service agreement with SMM Advertising to provide marketing, advertising and website design services. This Sponsor's Memorandum proceeds a one year extension resolution for the Chairwoman to extend the agreement until December 21, 2021

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Industrial Development Agency
 2. Site or location effected by resolution: 40 Nassau Ave, Suite 7, Islip, NY 11751
 3. Cost: \$115.00/hour
 4. Budget Line: YD6410.4-5000
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

1/26/2021

Date

**PROFESSIONAL SERVICES AGREEMENT EXTENSION
BETWEEN THE TOWN OF ISLIP INDUSTRIAL DEVELOPMENT AGENCY
AND SMM ADVERTISING**

THIS AGREEMENT EXTENSION, entered into on the ____ day of _____, 2021, is between the Town of Islip Industrial Development Agency ("**TOIDA**"), an industrial development agency duly established under Title 1 of Article 18-A of the General Municipal Law of the State of New York with its principal place of business located at 40 Nassau Avenue, Islip, New York 11751 and SMM Advertising ("**SMM**"), 811 West Jericho Turnpike #109E, Smithtown, New York 11787.

WHEREAS, by a Resolution duly adopted on January 14, 2020, the Chairwoman entered into an Agreement with **SMM** to provide certain professional services to the **TOIDA**;

WHEREAS, by a Resolution duly adopted on February 9, 2021 (attached hereto), the Chairwoman is authorized to enter into this Agreement Extension with **SMM**;

WHEREAS, the **TOIDA** hereby exercises the first one (1) year option to renew the January 14, 2020 Professional Services Agreement in its entirety commencing on the date inscribed above and terminating on December 31, 2021;

NOW, THEREFORE, in consideration of the mutual covenants and consideration set forth above, the parties agree as set forth.

IN WITNESS WHEREOF, the **TOIDA** and **SMM** have executed this Agreement as of the date first written above.

**TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY**

SMM ADVERTISING

Angie M. Carpenter, Chairwoman

Print Name:

February 9, 2021
Resolution No.

WHEREAS, on January 14, 2020 the Town of Islip Industrial Agency Board authorized the Chairwoman to enter into a Professional Services Agreement with SMM Advertising for the following, to wit: to provide Marketing, Advertising and Website Design services for the Agency; and

WHEREAS, the original term of the Professional Services Agreement was for a term of one (1) year with the Town's option to renew for two (2) additional one (1) year options; and

WHEREAS, John G. Walser, Executive Director of the Town of Islip Industrial Development Agency, hereby recommends that the Town of Islip Industrial Development Agency Board exercise its option to renew its Professional Services Agreement with SMM for the first one (1) year extension period; and

NOW, THEREFORE, on a motion of Council _____, seconded by Council _____, be it

RESOLVED, that the Town of Islip Industrial Development Agency Board hereby authorizes the Chairwoman to execute documentation exercising the Town of Islip Industrial Development Agency's option to renew its Professional Services Agreement with SMM for the first one (1) year extension; and be it further

RESOLVED, that the Comptroller is hereby authorized to make any and all budget adjustments necessary in accordance with the terms of the Professional Services Agreement.

Upon vote being taken, the result was:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/7/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Risk Strategies Company
420 Lexington Avenue
Suite 2700
New York, NY 10170

CONTACT

NAME

PHONE

FAX No. Ext.

FAX

No.

E-MAIL

ADDRESS

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Citizens Insurance Company of America

31534

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Sanna Mattison & Macleod, Inc.
811 West Jericho Turnpike
Smithtown NY 11787

COVERAGES

CERTIFICATE NUMBER: 59030922

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

RISK LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability <input checked="" type="checkbox"/> Property Damage GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LUMP OTHER:	<input checked="" type="checkbox"/>	OBYA901847	4/18/2020	4/18/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (EXCLUDED) MED EXP (EXCL) (EXCL) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMPROP AGG \$ \$1,000,000 \$300,000 \$5,000 \$excluded \$2,000,000 \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY LEASED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	OBYA901847 OBYA901847	4/18/2020 4/18/2020	4/18/2021 4/18/2021	PERMANENT SINGLE LIMIT (EXCLUDED) SOC'L INJURY (Per person) SOC'L INJURY (Per accident) PROPERTY DAMAGE (EXCLUDED) \$ \$1,000,000 \$ \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED RETENTIONS	<input checked="" type="checkbox"/>	OBYA901847	4/18/2020	4/18/2021	EACH OCCURRENCE AGGREGATE \$ \$2,000,000 \$2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> Y/N N/A				PER STATE EX \$1 EACH ACCIDENT \$1 DISEASE - EA EMPLOYEE \$1 DISEASE - POLICY LIMIT
A	<input checked="" type="checkbox"/> Property		OBYA901847	4/18/2020	4/18/2021	Property: \$120,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: Town of Islip, its officers, employees, servants and agents.

CERTIFICATE HOLDER

Town of Islip
655 Main Street
Islip NY 11751

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Christian

TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR FEBRUARY 9, 2021

AGENDA ITEM #5

TYPE OF RESOLUTION: TO CONSIDER TO APPROVE A ONE
YEAR EXTENSION WITH **AVZ (ALBRECHT, VIGGIANO, ZURECK
& Co., P.C.**

COMPANY: N/A

PROJECT LOCATION: N/A

JOBS (RETAINED/CREATED): RETAINED - 00 -
CREATE - 00 -

INVESTMENT: \$N/A

February 9, 2021

WHEREAS, the Town of Islip Industrial Development Agency (the "Agency") is required by General Municipal Law to have an audit conducted by an independent, licensed accounting firm, and;

WHEREAS, in order to ensure that the Agency will be provided the best services available, at the best cost available, and in compliance with accepted standards, on February 26, 2016, the Town of Islip issued a Request for Proposal (RFP) for Accounting and Auditing services, and;

WHEREAS, such RFP included requests for services to be provided to the Industrial Development Agency and the Economic Development Corporation, and;

WHEREAS, on April 19, 2016 the Town Board awarded the contract to **Albrecht, Viggiano, Zureck & Co., P.C.**, and;

WHEREAS, the RFP required the contract to allow for four (4) one year extensions upon mutual written consent, and;

WHEREAS, the Agency has received written consent from Albrecht, Viggiano, Zureck & Co., P.C. to extend the contract to perform the audit of the Agency for the year ending December 31, 2021, and;

WHEREAS, the Agency is interested in extending the contract with Albrecht, Viggiano, Zureck & Co., P.C. to perform this audit.

NOW, THEREFORE, on motion by

seconded by

be it

RESOLVED, that the Agency Board hereby authorizes the Supervisor/Chairwoman to execute a one year extension between the Agency and Albrecht, Viggiano, Zureck & Co., P.C., by mutual written consent, for Auditing and Accounting Services for the 2021 Audit.

Upon a vote being taken, the result was:

**DOLLAR COST BID PROPOSAL FOR
ACCOUNTING AND AUDITING SERVICES
FOR THE**

TOWN OF ISLIP

TOWN OF ISLIP FOREIGN TRADE ZONE

**For the Years Ended December 31, 2015 and Four
Additional Years 2016, 2017, 2018 and 2019,
respectively, and the**

**TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY**

**TOWN OF ISLIP ECONOMIC
DEVELOPMENT CORP.**

**For the Year Ending December 31, 2016 with Option
for the Years Ending December 31, 2017, 2018, 2019
and 2020, respectively**

By

Albrecht, Viggiano, Zureck & Company, P.C.

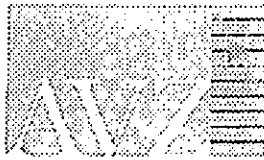
**25 Suffolk Court
Hauppauge, New York 11788
(631) 434-9500
March 17, 2016**

Prepared by:

**Jeffrey S. Davoli, CPA
Email: jdavoli@avz.com**

**Robert M. McGrath, CPA
Email: rmcgrath@avz.com**

**Brian Petersen, CPA
Email: bpetersen@avz.com**



CERTIFIED PUBLIC ACCOUNTANTS

March 17, 2016

Mr. Joseph Ludwig, Comptroller
Town of Islip
655 Main Street
Islip, NY 11751

Dear Mr. Ludwig:

We have submitted our technical proposal for accounting and auditing services for the Town of Islip and Town of Islip Foreign Trade Zone, New York for the year ended December 31, 2015, with option for years ending 2016, 2017, 2018 and 2019, and for the Town of Islip Industrial Development Agency and Town of Islip Economic Development Corp., New York for the year ending December 31, 2016, with option for years ending 2017, 2018, 2019 and 2020 under separate cover. The purpose of this letter is to submit our fee proposal for these services.

FEE PROPOSAL

We always attempt to maintain our fees at as reasonable amount as possible commensurate with our policy of rendering top professional services. We assure you that we shall always continue to do so. Our proposed fees for services are as follows:

Town of Islip

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
\$ <u>275,000</u>	\$ <u>279,850</u>	\$ <u>285,700</u>	\$ <u>291,550</u>	\$ <u>297,400</u>

Town of Islip Foreign Trade Zone

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
\$ <u>14,000</u>	\$ <u>14,300</u>	\$ <u>14,600</u>	\$ <u>14,900</u>	\$ <u>15,200</u>

Town of Islip Industrial Development Agency

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
\$ <u>20,735</u>	\$ <u>21,170</u>	\$ <u>21,605</u>	\$ <u>22,040</u>	\$ <u>22,475</u>

Town of Islip Economic Development Corp.

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
\$ <u>4,830</u>	\$ <u>4,930</u>	\$ <u>5,030</u>	\$ <u>5,130</u>	\$ <u>5,230</u>

PERSONAL SERVICE. TRUSTED ADVICE.

ALBRECHT, VIGGIANO, ZURECK & COMPANY, P.C.

245 PARK AVENUE, 39TH FLOOR
NEW YORK, NY 10167
T: 212.792.4075

25 SUFFOLK COURT
HAUPPAUGE, NY 11788-3715
T: 631.434.9500 F: 631.434.9518

WWW.AVZ.COM
MEMBER OF THE FIRM OF ALBRECHT, VIGGIANO, ZURECK & COMPANY, P.C.

Mr. Joseph Ludwig, Comptroller
Town of Islip
Page 2 of 2

Our fees for services are based on the number of hours required to complete our assignment and our current billing rates and are inclusive of any and all travel and expenses. Our time records are maintained on detailed computerized ledger sheets and are available for inspection. Our fee proposal represents a discount from our standard hourly rates as the estimated hours that we plan are more than our fee proposal indicates. See attached estimate for each year. However, we assure you that these hours will be devoted to the Town which we feel further demonstrates our commitment to governmental accounting and auditing.

Should any special work arise which requires additional time by our staff, such as additional work relating to state audits, adoption of new accounting standards, responses to outside inquiries, comfort letters to underwriters, special reports, etc., we will bill you separately based upon the amount of time expended at the regular hourly rates. Any additional special work would be performed only after your approval, and we would furnish you with an estimate of our fee before we proceed.

Should you have any questions or require any additional information regarding our proposal and fee, please do not hesitate to call.

Very truly yours



Jeffrey S. Davoli, CPA

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR FEBRUARY 9, 2021**

AGENDA ITEM #6

TYPE OF RESOLUTION: RESOLUTION TO AUTHORIZE

COMPANY: COVID-19 GRANT & LOANS

PROJECT LOCATION: N/A

**JOBS (RETAINED/CREATED): RETAINED - 00 -
CREATE - 00 -**

INVESTMENT: \$N/A

Date: February 9, 2021

At a meeting of the Town of Islip Industrial Development Agency (the "Agency"), held via Live-Stream at <http://islipida.com/business-assistance/ida/ida-documents-2/96-ida-videos/ida-board-meetings/335-ida-board-meeting-9-15-2020.html>, on the 17th day of November, 2020, the following members of the Agency were:

Present:

Absent:

Also Present:

After the meeting had been duly called to order, the Chairman announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the approval and authorization of grants under the Agency's COVID-19 Grant Program.

The following resolution was duly moved, seconded, discussed and adopted with the following members voting:

Voting Aye

Voting Nay

RESOLUTION OF THE TOWN OF ISLIP INDUSTRIAL
DEVELOPMENT AGENCY AUTHORIZING AND
APPROVING CERTAIN GRANTS FROM THE AGENCY'S
COVID-19 GRANT PROGRAM.

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 47 of the Laws of 1974 of the State of New York, as amended from time to time (collectively, the "Act"), the Town of Islip Industrial Development Agency (the "Agency") was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, Section 858(17) and (18) and Section 859(c) of the Act authorizes and empowers the Agency to establish a program to make grants to eligible small businesses and not-for-profit corporations for the purpose acquiring personal protective equipment or installing fixtures necessary to prevent the spread of novel coronavirus, COVID-19 (the "**COVID-19 Grant Program**"), and Section 859-c of Act authorizes and empowers the Agency to establish a state disaster emergency loan program to provide loans from available revenue to small business and not-for-profit corporations (the "**COVID-19 Loan Program**"); and

WHEREAS, by resolution dated July 21, 2020, the Agency previously established a COVID-19 Grant Program to make grants to Grant Eligible Companies (as defined below) (the "**Grants**") and a COVID-19 Loan Program to make loans to Loan Eligible Companies (as defined below) (the "**Loans**"); and

WHEREAS, the aggregate amount of funds to that were approved to be made available for use in connection with the Agency's COVID-19 Grant Program or COVID-19 Loan Program combined shall not exceed \$250,000 (the "**Maximum Funds**"); and

WHEREAS, the Agency has engaged the New York Business Development Corporation doing business as Pursuit ("**Pursuit**") for the purpose of creating a form application for potential borrowers seeking Loans, accepting applications from potential borrowers, assisting the Agency in determining whether an applicant is a Loan Eligible Company (as defined herein), assisting the Agency in determining which Loan Eligible Companies are most in need of Loans based on the Loan Criteria (as defined below), preparing documents (the "**Loan Documents**") and closing Loans, and such other responsibilities in assisting the Agency administer the Loans as may be agreed to by the Agency and Pursuit pursuant to a Loan Origination Agreement or such other similar document (the "**Loan Origination Agreement**"); and

WHEREAS, the Agency has established a Loan and Grant Review Committee made up of its certain members and staff of the Agency to be appointed by the Board of the Agency (the "**Loan and Grant Review Committee**") to review each applicant for each Loan based on the Loan Criteria (following review by Pursuit), and to review each application for Grants based on the Grant Criteria (as defined below); and

WHEREAS, the Agency shall only make grants to small businesses with at least three (3) but no more than fifty (50) employees ("**Small Businesses**") and small not-for-profit corporations with at least two (2) but no more than fifty (50) employees ("**Small Not-for-Profit Corporations**") who: (i) were financially viable prior to the commencement of the New York State (the "**State**") disaster emergency on March 7, 2020 (the "**State Disaster Emergency**"), (ii) conduct business in the Town of Islip, New York (the "**Town**"), and (iii) were required to shut down or cease operations as a result of the State's prohibition of non-essential in-office personnel functions (the "**State Shutdown**") pursuant to Governor Andrew M. Cuomo's Executive Order 202.6, issued March 18, 2020, as amended to date (each a "**Grant Eligible Company**"); and

WHEREAS, Grants shall only be made to Grant Eligible Companies for the purpose of acquiring personal protective equipment or installing fixtures necessary to prevent the spread of novel coronavirus, COVID-19 ("**PPE and Fixtures**") while the State Disaster Emergency is in effect; and

WHEREAS, the Agency has applied the following criteria to determine which Grant Eligible Companies shall receive Grants (i) creditworthiness and financial stability of the Grant Eligible Company prior to the State Disaster Emergency; (ii) the level of negative impact of the State Disaster Emergency and State Shutdown on the operations and finances of the Grant Eligible Company; (iii) Grant Eligible Company's proposed plan to use the funds received through COVID-19 Loan Program; (iv) applicant's ties to their community and the impact of their work in the Town; (v) applicant's assurance that efforts will be made to retain jobs during the State Disaster Emergency; (vi) the Grant Eligible Company's status as a minority or woman owned business; (vii) the Grant Eligible Company's location in a highly distressed area (as defined in Section 854(18) of the Act), (viii) other potential sources of funding available to the Grant Eligible Company, and (ix) any other factors or criteria deemed relevant by the Agency (collectively, the "**Grant Criteria**")

WHEREAS, no Grant made to a Grant Eligible Company pursuant to the Agency's COVID-19 Grant Program shall exceed \$10,000; and

WHEREAS, as of the date of this resolution, the Loan and Grant Review Committee has recommended making the following grants (collectively, the "**Recommended Grants**") to:

- a) Creative Ministries, Inc./CM Performing Arts Center; \$5,740.80
- b) Sore Thumb Productions, Inc./McGuire's; \$3,554.65

WHEREAS, as of the date of this resolution, the Loan and Grant Review Committee has not recommended that the Agency make any Loans; and

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act.

(b) The Agency is authorized under the Act to establish and administer its COVID-19 Grant Program and to make the Recommended Grants.

(c) It is desirable and in the public interest for the Agency to assist Grant Eligible Companies through the COVID-19 Grant Program.

(d) It is desirable and in the public interest for the Agency, through its Loan and Grant Review Committee and with the assistance of Pursuit, to accept applications Grants in order to determine whether to make Grants to Grant Eligible Companies for PPE and Fixtures.

(e) Based on the applications submitted by each recipient of a Recommended Grant submitted to the Agency and reviewed by the Loan and Grand Review Committee, each of the recipients of the Recommended Grants is a Grant Eligible Company, each recipient of a Recommended Grant satisfies the Grant Criteria, and the proceeds of each Recommended Grant shall be used only for the purpose of acquiring PPE and Fixtures while the State Disaster Emergency is in effect.

(f) It is desirable and in the public interest for the Agency to approve, authorize, and make the Recommended Grants and to execute any and all document, with the assistance of Pursuit, in order to make and effectuate the Grants.

Section 2. In consequence of the foregoing, the Agency hereby determines to: (i) accept the Loan and Grant Review Committee's recommendations to make the Recommended Grants; (ii) make the Recommended Grants; (iii) coordinate with Pursuit, to the extent necessary, to effectuate the Recommended Grants, and (iv) to execute and deliver any and all documents as may be, in the opinion of the Chairman, Agency Counsel, or Pursuit, necessary to effectuate the Recommended Grants (the "Grant Documents").

Section 3. The Agency is hereby authorized to make the Recommended Grants to the recipients thereof and in the amounts set forth more fully in the recitals to this resolution.

Section 4.

(a) Subject to the provisions of this resolution; the Chairman, Executive Director, Deputy Executive Director and all other members of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Grant Documents. The execution thereof by the Chairman, Executive Director, Deputy Executive Director or any member of the Agency shall constitute conclusive evidence of such approval; and

(b) The Chairman, Executive Director, Deputy Executive Director and any member of the Agency are further hereby authorized, on behalf of the Agency, to designate any additional authorized representatives of the Agency.

Section 5. This resolution shall take effect immediately.

STATE OF NEW YORK)
 : SS.:
COUNTY OF SUFFOLK)

I, the undersigned Assistant Secretary of the Town of Islip Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Town of Islip Industrial Development Agency (the "Agency"), including the resolutions contained therein, held on the 17th day of November, 2020, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

That the Grant Documents contained in this transcript of proceedings are each in substantially the form presented to the Agency and/or approved by said meeting.

I FURTHER CERTIFY that, due to the Novel Coronavirus (COVID-19) Emergency State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, as amended to date, permitting local governments to hold public hearings by telephone and video conference and/or similar device, the Agency's Board Meeting on October 20, 2020 (the "Board Meeting"), was held electronically via Live-Stream instead of a public meeting open for the public to attend in person. Members of the public were advised, via the Agency's website, to listen to the Board Meeting by going to <http://islipida.com/business-assistance/ida/ida-documents-2/96-ida-videos/ida-board-meetings/335-ida-board-meeting-9-15-2020.html>, and were further advised that the Minutes of the Board Meeting would be transcribed and posted on the Agency's website, and that all members of said Agency had due notice of said meeting and that the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand as of the 12th day of January 2021.

By: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 2

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Economic Development Corporation.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John Walser

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION

February 9, 2021

Agenda

1. Call the meeting of the Town of Islip Economic Development Corporation to order.
2. To consider the adoption of a Resolution on Behalf of the Town of Islip Economic Development Corporation to approve the **Minutes** from the Meeting of the Members of the Town of Economic Development Corporation on **January 12, 2021**.
3. To consider the adoption of a Resolution authorizing a one year extension between the Town of Islip Economic Development Corporation and AVC (Albrecht, Viggiano, Zureck & Co., P.C.). Located at 25 Suffolk Court, Hauppauge.
4. To consider any other business that may come before the Corporation.

**TOWN OF ISLIP ECONOMIC DEVELOPMENT
CORPORATION
AGENDA ITEMS FOR FEBRUARY 9, 2021**

AGENDA ITEM #3

TYPE OF RESOLUTION: RESOLUTION EXTENDING A ONE
YEAR AGREEMENT

COMPANY: AVZ (ALBRECHT, VIGGIANO, ZURECK & Co.,
P.C.)

PROJECT LOCATION: 25 SUFFOLK COURT, HAUPPAUGE

JOBS (RETAINED/CREATED): N/A

INVESTMENT: N/A

February 9, 2021

WHEREAS, the Town of Islip Economic Development Corporation (the "Corporation") is required by General Municipal Law to have an audit conducted by an independent, licensed accounting firm, and;

WHEREAS, in order to ensure that the Corporation will be provided the best services available, at the best cost available, and in compliance with accepted standards, on February 26, 2016, the Town of Islip issued a Request for Proposal (RFP) for Accounting and Auditing services, and;

WHEREAS, such RFP included requests for services to be provided to the Industrial Development Agency and the Economic Development Corporation, and;

WHEREAS, on April 19, 2016 the Town Board awarded the contract to Albrecht, Viggiano, Zureck & Co., P.C., and;

WHEREAS, the RFP required the contract to allow for four (4) one year extensions upon mutual written consent, and;

WHEREAS, the Corporation has received written consent from Albrecht, Viggiano, Zureck & Co., P.C. to extend the contract to perform the audit of the Corporation for the year ending December 31, 2021, and;

WHEREAS, the Corporation is interested in extending the contract with Albrecht, Viggiano, Zureck & Co., P.C. to perform this audit.

NOW, THEREFORE, on motion by

seconded by

be it

RESOLVED, that the Corporation Board hereby authorizes the Supervisor/Chairwoman to execute a one year extension between the Corporation and Albrecht, Viggiano, Zureck & Co., P.C., by mutual written consent, for Auditing and Accounting Services for the 2021 Audit.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 3

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Town Board authorization to clean up or secure certain properties in the
Town of Islip.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Taryn Jewell, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Town Board Meeting

Tuesday, February 9, 2021 at 2:00 pm

1)	10 Schember Road, Bay Shore	0500-312.00-02.00-048.000	BC
2)	18 Horton Street, West Islip	0500-311.00-02.00-027.000	BC
3)	19 Ackerson Street, Bay Shore	0500-366.00-01.00-030.000	BC
4)	35 Orange Street, Central Islip	0500-188.00-01.00-046.000	BC
5)	38 Nostrand Avenue, Brentwood	0500-096.00-01.00-084.000	CU
6)	108 Shinnecock Lane, East Islip	0500-399.00-03.00-045.000	BC
7)	142 Tabor Street, Brentwood	0500-277.00-04.00-004.000	BC
8)	230 Seaman Avenue, Bayport	0500-410.00-02.00-006.001	CU
9)	448 Wheeler Road, Hauppauge	0500-024.00-01.00-012.000	BC
10)	1054 Sullivan Street, Bay Shore	0500-286.00-03.00-071.000	BC
11)	1116 Brookdale Avenue, Bay Shore	0500-263.00-01.00-024.000	BC
12)	1249 Brookdale Avenue, Bay Shore	0500-242.00-01.00-001.000	BC
13)	1625 Islip Avenue, Central Islip	0500-140.00-02.00-001.001	CU
14)	1649 Feuereisen Avenue, Bohemia	0500-147.00-02.00-036.000	CU
15)	1825 Brentwood Road, Brentwood	0500-137.00-04.00-016.000	CU

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 10 Schember Road, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location

2. Site or location effected by resolution: 10 Schember Road, Bay Shore, NY 11706

3. Cost: N/A

4. Budget Line: N/A

5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 10 Schember Road, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Michael and Stella Natow, and also upon JPMorgan Chase Bank, N.A., and also upon Chase Home Finance, LLC, and also upon Federal National Mortgage Association, and also upon Victor Spinelli, Esq., Fein, Such & Crane, LLP, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapter 68 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris, by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-312.00-02.00-048.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 10 Schember Road, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 18 Horton Street, West Islip, NY 11795.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 18 Horton Street, West Islip, NY 11795
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 18 Horton Street, West Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Christopher and Mgt Reinhold, and also upon US Bank, NA, as Trustee, and also upon Select Portfolio Servicing, and also upon ServiceLink, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), including the two sheds) to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-311.00-02.00-027.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 18 Horton Street, West Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 19 Ackerson Street, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 19 Ackerson Street, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 19 Ackerson Street, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Lourdes Torres, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-366.00-01.00-030.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 19 Ackerson Street, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 35 Orange Street, Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 35 Orange Street, Central Islip, NY 11722
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 35 Orange Street, Central Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Chulyong Kim, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-188.00-01.00-046.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 35 Orange Street, Central Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 38 Nostrand Avenue, Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 38 Nostrand Avenue, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 38 Nostrand Avenue, Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-096.00-01.00-084.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Linda Roiser, by Certified Mail, Return Receipt requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-096.00-01.00-084.000.

UPON a vote being taken, the result was:

(G: Clean Up - 38 Nostrand Avenue, Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 108 Shinnecock Lane, East Islip, NY 11730.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 108 Shinnecock Lane, East Islip, NY 11730
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the "Inspector") of the Town of Islip has declared a certain building(s) and real property situated at 108 Shinnecock Lane, East Islip, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, George and Jeannie Podlaha, and also upon Deutsche Bank National Trust Co., and also upon Carrington Mortgage Services, and also upon MCS, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector's determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, repair or remove the fence in disrepair and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-399.00-03.00-045.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 108 Shinnecock Lane, East Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 142 Tabor Street, Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 142 Tabor Street, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.

☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.

Tamara L Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 142 Tabor Street, Brentwood, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Marcia A. Phillip, and also upon Central Loan Administration and Reporting, and also upon Teachers Federal Credit Union, and also upon MERS, and also upon Mid-Island Mortgage Corp., by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-277.00-04.00-004.000.

UPON a vote being taken, the result was:
(G:\Board up\Clean-up - 142 Tabor Street, Brentwood)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 230 Seaman Avenue, Bayport, NY 11705.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 230 Seaman Avenue, Bayport, NY 11705
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 230 Seaman Avenue, Bayport, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-410.00-02.00-006.001, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Kristen Dempsey Vermilyea, and also upon PHH Mortgage, and also upon MERS, and also upon GreenPoint Mortgage Funding, Inc., and also upon HBC Bank USA, National Association, c/o BAC, by Certified Mail, Return Receipt requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
410.00-02.00-006.001.

UPON a vote being taken, the result was:

(G: Clean Up - 230 Seaman Avenue, Bayport)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 448 Wheeler Road, Hauppauge, NY 11788.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 448 Wheeler Road, Hauppauge, NY 11788
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 448 Wheeler Road, Hauppauge, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Friendly Partners Co. Ltd., and also upon Friendly Partners Co. Ltd., c/o Charles W. Weiss, Esq., by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-024.00-01.00-012.000.

UPON a vote being taken, the result was:
(G:\Board up/Clean-up - 448 Wheeler Road, Hauppauge)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 1054 Sullivan Street, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1054 Sullivan Street, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 1054 Sullivan Street, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Antoine Williams, and also upon Mr. Cooper, and also upon US Bank NA, as Trustee, and also upon Safeguard Properties, LLC, and also upon Caliber Home Loans, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that

due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-286.00-03.00-071.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 1054 Sullivan Street, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 1116 Brookdale Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1116 Brookdale Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Taun L Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 1116 Brookdale Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Anthony DeJesus, and also upon Fifth Third Bank, and also upon Safeguard Properties LLC, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior, the in-ground pool and the Jacuzzi must be secured and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-263.00-01.00-024.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 1116 Brookdale Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to board up and clean the vacant premises located at 1249 Brookdale Avenue, Bay Shore, NY 11706.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1249 Brookdale Avenue, Bay Shore, NY 11706
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (1) and (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, the Chief Building Inspector or Authorized Agent (the “Inspector”) of the Town of Islip has declared a certain building(s) and real property situated at 1249 Brookdale Avenue, Bay Shore, Town of Islip, County of Suffolk, State of New York, to be unsafe, hazardous and a public nuisance the result of being vacant and unsecured, with evidence of unauthorized entry, high grass, overgrown vegetation and litter and debris on the premises; and

WHEREAS, pursuant to Chapter 68, §68-30 and Chapter 32, §32-5 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner of the said premises at the last known address of record, Buland Mudan, by Registered Mail, Return Receipt Requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapters 68 and 32 of the Code of the Town of Islip, the said Inspector has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within (five) days after service of the Notice and completion of removal prior to February 9, 2021; and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on February 9, 2021, at Islip Town Hall, 655 Main Street, Islip, New York, at 2:00 p.m. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Inspector’s determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Inspector’s determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove

the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Inspector be and he hereby is authorized to order that the work be done to secure the building(s), to HUD standards, to wit: 5/8 inch plywood, painted gray and bolted from the interior and cut and remove the high grass and overgrown vegetation from the property and remove all litter and debris (including any and all unregistered vehicles/boats/trailers), by the lowest responsible bidder, and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-242.00-01.00-001.000.

UPON a vote being taken, the result was:

(G:\Board up/Clean-up - 1249 Brookdale Avenue, Bay Shore)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1625 Islip Avenue, Central Islip, NY 11722.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1625 Islip Avenue, Central Islip, NY 11722
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1625 Islip Avenue, Central Islip, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-140.00-02.00-001.001, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, L-C Real Estate Group LLC, and also upon Edward W. Hocker, by Certified Mail, Return Receipt requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Town of Islip should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers/cesspool rings and covers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-140.00-02.00-001.001.

UPON a vote being taken, the result was:
(G: Clean Up - 1625 Islip Avenue, Central Islip)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1649 Feuereisen Avenue, Bohemia, NY 11716.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1649 Feuereisen Avenue, Bohemia, NY 11716
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tanya L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1649 Feuereisen Avenue, Bohemia, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-147.00-02.00-036.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, Estate of John Hamon, and also upon Annette Puglia, by Certified Mail, Return Receipt requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, February 9, 2021, at Islip Town Hall, via Zoom Webinar (subject to change), at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
147.00-02.00-036.000.

UPON a vote being taken, the result was:
(G: Clean Up - 1649 Feuereisen Avenue, Bohemia)

TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Town Board of the Town of Islip to order that the work be done to clean up the vacant premises located at 1825 Brentwood Road, Brentwood, NY 11717.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Surrounding area residents and travelers of Location
 2. Site or location effected by resolution: 1825 Brentwood Road, Brentwood, NY 11717
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number (8). SEQR review complete.
- ☐ Action not listed as Type 1 or Type II under Part 617 of the NYCRR. Short EAF required.
-

Tamara L. Jewell
Signature of Commissioner/Department Head Sponsor

1/26/2021
Date

February 9, 2021

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 1825 Brentwood Road, Brentwood, Town of Islip, County of Suffolk, State of New York, SCTM No. 0500-137.00-04.00-016.000, have been received by the Town; and

WHEREAS, Town employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 32 §32-5 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, 1825 Brentwood Road Associates LLC, and also upon 1825 Brentwood Road Associates LLC c/o Island Associates Real Estate, Inc., and also upon State Bank of Long Island, and also upon Valley National Bank, by Certified Mail, Return Receipt requested on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to February 9, 2021; and

WHEREAS, pursuant to Chapter 32 of the Code of the Town of Islip, the Town Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on January 26, 2021, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to February 9, 2021, and

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Town Board of the Town of Islip on Tuesday, February 9, 2021, at Islip Town Hall, Town Board Room, via Zoom Webinar (subject to change), at 2:00 P.M. to determine whether the removal of the described nuisance should be accomplished by the Town of Islip, and allow any interested person to have an opportunity to present evidence in opposition to the Town's determination; and

WHEREAS, at the time and place specified for the Hearing, the Town Board has received evidence supporting the Town's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the

described nuisance and that the Town of Islip should undertake the task of removing the said nuisance;
and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary
determination,

NOW, THEREFORE, UPON a motion by Councilperson _____,
seconded by Councilperson _____; be it

RESOLVED, that the Town Attorney be and he hereby is authorized to order that the work be
done to cut and remove the high grass and overgrown vegetation from the property along with all litter
and debris (including any and all unregistered vehicles/boats/trailers), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance
identified herein, upon verification of the existence or recurrence of the said violation(s), and upon
confirmation that the premises are owned by the persons or entities previously notified as described
herein, that, without further Town Board approval, the Town of Islip or its duly authorized agent may
enter upon the premises to insure that the nuisance is abated and that the property is in compliance with
the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Town in connection with
the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on
which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. 0500-
137.00-04.00-016.000.

UPON a vote being taken, the result was:
(G: Clean Up - 1825 Brentwood Road, Brentwood)

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 4

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Meeting of the Town of Islip Foreign Trade Zone Board.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Brad Hemingway

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

Agenda for Meeting of the Town of Islip Foreign Trade Zone Board

February 9, 2021

1. Meeting called to order;
2. Approval of the minutes from December 15, 2020 meeting of Town of Islip Foreign Trade Zone Board;
3. Authorization to enter into a sub-lease agreement with 101 Roebling Court, LLC for Parcel 10, 101 Roebling Court, Ronkonkoma, NY 11779;
4. Adjournment;



TOWN OF ISLIP
FOREIGN TRADE ZONE AUTHORITY

Brad Hemingway
Executive Director

Jaime Martinez
Deputy Director

December 15, 2020

The Town of Islip Foreign Trade Zone Authority has six items on the agenda.

Item number one is a meeting of the Town of Islip Foreign Trade Zone Authority. The meeting called to order at 2:23 P.M., on motion by Trish Bergin, seconded by John Cochrane Jr., and unanimously approved. Due to the Corona virus pandemic this meeting was held through a video conference via Zoom.

Board Members Present

Trish Bergin
John Cochrane Jr.
Mary Kate Mullen
James O'Connor

Officers Present

Angie M. Carpenter, Chair
Thomas Hemingway III, Executive Director
Jaime Martinez, Treasurer (Not Present on screen)
Shelly LaRose-Arken, Vice President and Secretary
(Not present on screen)

Item number two is approval of the minutes from previous Town of Islip Foreign Trade Zone Board meeting on November 17, 2020. Motion to approve the minutes by John Cochrane Jr., seconded by Trish Bergin, and approved by all.

Item number three is authorization to renew the landscape contract with Milano Brother Landscape & Design for a period of one year with an option for another one-year renewal. With no questions asked, motion to approve by Chair Angie Carpenter, seconded by Mary Kate Mullen and approved by all.

Item number four is authorization to renew an HVAC contract with Quinn & Feiner for a one-year period. With no questions asked, motion to approve made by John Cochrane Jr., seconded by Trish Bergin and approved by all.

Item number five authorization to renew office cleaning contract with Spot on Cleaning for one year. With no questions asked, motion to approve made by James O'Connor, seconded by Mary Kate Mullen and approved by all.

With no further business, **Item number six** is adjournment of the Foreign Trade Zone Board meeting. On a motion by John Cochrane Jr., seconded by James O'Connor and unanimously approved. The meeting adjourned at 2:25 P.M.

Jaime Martinez, Treasurer

Town of Islip

Sponsor's Memorandum for Town Board Resolution

Instructions: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Town Attorney no later than 12 days prior to the scheduled meeting.

Purpose: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization to enter into a sub-lease agreement with 101 Roebling Court, LLC for property located within the Town of Islip Foreign Trade Zone Authority, 101 Roebling Court, Ronkonkoma, NY 11779, also know as Parcel 10.

Specify Where Applicable:

1. Entity or individual benefitted by resolution:
Foreign Trade Zone

2. Site or Location affected by resolution:
101 Roebling Court, Ronkonkoma, NY 11779

3. Cost:\$ NA

4. Budget Line: NA

5. Amount and source of outside funding:
NA

Environmental Impact: Is this action subject to a SEQR environmental review ?

☐ Yes under Section 1, Sub.A, Number _____ of the Town of Islip 617 Check List, an environmental review is required

☒ No under Section II, Sub._____, Number_____ of the Town of Islip 617 Check List, no environmental review is required.

Signature of Commissioner/Department Head Sponsor:

Date:



1/25/21

February 9, 2021

WHEREAS, the Town of Islip is the owner of 52 acres of land adjacent to Long Island MacArthur Airport and commonly known as the Islip Town Foreign Trade Zone; and

WHEREAS, the Town of Islip currently leases certain real property within the Islip Town Foreign Trade Zone to the Town of Islip Foreign Trade Zone Authority, such property which consists of 1.63 acres and is known as 101 Roebling Court, Ronkonkoma, New York 11779, and otherwise known as Parcel 10 on the Map of the Town of Islip Foreign Trade Zone ("the Premises"); and

WHEREAS, the Town of Islip Foreign Trade Zone Authority desires to sub-lease the Premises to 101 Roebling Court, LLC, a New York limited liability company organized and existing pursuant to the laws of the State of New York, having its principal offices at 125 Froehlich Farm Blvd., Woodbury, NY 11797, for a term to commence as set forth in Section 2.01 of the proposed sub-lease agreement through and including June 30, 2060; now

THEREFORE, on motion of FTZ Board member_____, seconded by FTZ Board member_____, be it

RESOLVED, that the Town of Islip Foreign Trade Zone Authority Board hereby authorizes the Town of Islip Foreign Trade Zone Authority to enter into the sub-lease agreement mentioned above, subject to the approval of such sub-lease by the Town of Islip Attorney's Office.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 5

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to designate Ecoverse Industries as sole source for the drum tools, throwing rakes and replacement parts for the Backhus A60 utilized at the compost facility.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

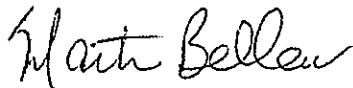
DESIGNATING ECOVERSE INDUSTRIES AS SOLE SOURCE FOR THE DRUM TOOLS, THROWING RAKES AND REPLACEMENT PARTS FOR THE BACKHUS A60 UTILIZED AT THE COMPOST FACILITY.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or Location effected by resolution: Compost Facility
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 2631. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

1/26/21

Date

February 9, 2021
Resolution No.

**DESIGNATING ECOVERSE INDUSTRIES AS SOLE SOURCE FOR THE DRUM
TOOLS, THROWING RAKES AND REPLACEMENT PARTS FOR THE BACKHUS
A60 UTILIZED AT THE COMPOST FACILITY**

WHEREAS, the Town of Islip owns and operates the Compost Facility; and

WHEREAS, the aforementioned facility requires the use of Ecoverse Industries LTD products and replacement parts for the Backhus A60 which is utilized for site operations; and

WHEREAS, the Ecoverse Industries LTD is the only company that manufactures these products and no division of Ecoverse Industries, nor any company, sells official Backus replacement parts; and

WHEREAS, competition is precluded by the existence of a sales agreement with the manufacturer, who has granted Ecoverse Industries exclusive right to market Backhus Turners; and

THEREFORE on a motion of _____, seconded
by _____, be it hereby

RESOLVED, that Ecoverse Industries LTD located at 1265 Lear Industrial Parkway, Avon OH 44011 are the sole source for drum tools and throwing rakes for the Backhus A60.

UPON A VOTE being taken, the result was _____.



WITH THE EARTH IN MIND

Ecoverse Industries LTD
1265 Lear Industrial Parkway
Avon, OH 44011
Phone: (440) 937-0233
Fax: (440) 937-3411

Mr. Steve Bruno
Site Crew Leader
Town of Islip
McAuthor Compost Facility
1101 Railroad Ave.
Ronkonkoma, NY 1177910550

Mr. Bruno:

This letter is to confirm that the Drum Tools and Throwing Rakes on your Backhus A60 are sole source products which are sold in North America by Ecoverse Industries. No division of Ecoverse Industries, nor any other company, sells official Backhus replacement parts.

Additionally, competition is precluded by the existence of a sales agreement with the manufacturer, who has granted Ecoverse Industries exclusive right to market Backhus Turners.

There is no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above name(s) item(s) or product(s) because of exclusive distribution or marketing rights.

If you desire additional information, don't hesitate to contact me at (704) 640-7704 or visit our website at www.ecoverse.net

Respectfully:

Lyndell Pate

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 6

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to designate QED Environmental Systems as sole source for manufacturing, Sales, Repair and Distribution of the Viasensor, DEM-5000, SEN-500 and GEM-2000 Products utilized at the Blydenburgh Road Landfill Facility.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

DESIGNATING QED ENVIRONMENTAL SYSTEMS AS SOLE SOURCE FOR MANUFACTURING, SALES, REPAIR AND DISTRIBUTION OF THE VIASENSOR, GEM-5000, SEN-500 AND GEM-2000 PRODUCTS UTILIZED AT THE BLYDENBURGH ROAD LANDFILL FACILITY

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or Location effected by resolution: Blydenburgh Road Cleanfill Landfill
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26j31. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-

Math Beller

Signature of Commissioner/Department Head Sponsor

1/26/21

Date

February 9, 2021
Resolution No.

**DESIGNATING QED ENVIRONMENTAL SYSTEMS AS SOLE SOURCE FOR
MANUFACTURING, SALES, REPAIR AND DISTRIBUTION OF THE VIASENSOR,
GEM-5000, SEN-500 AND GEM-2000 PRODUCTS UTILIZED AT THE
BLYDENBURGH ROAD LANDFILL FACILITY**

WHEREAS, the Town of Islip owns and operates the Blydenburgh Rd. Landfill Cleanfill Facility; and

WHEREAS, the aforementioned facility requires the use of Viasensor products the calibration and service of gas meters essential for site operations; and

WHEREAS, the QED Environmental is the only company that manufactures these products and there are no agents or dealers authorized to represent this product; and

THEREFORE on a motion of _____, seconded
by _____, be it hereby

RESOLVED, that QED Environmental Systems located at PO Box 3726 Ann Arbor MI are the sole source for manufacturing, service and distribution of Viasensor Products.

UPON A VOTE being taken, the result was _____.



(800) 624-2826
www.qedenv.com

November 3, 2016

To whom it may concern:

This letter is to confirm that the Viasensor, OEM-5000, SEM-500 and OEM-2000 are sole source products, manufactured, sold, repaired and distributed exclusively by QED Environmental Systems, Inc.

No other company makes a similar or competing product. This product must be purchased directly from QED Environmental Systems, Inc. Repairs for these units must be done by QED.

Furthermore, there are no agents or dealers authorized to represent this product.

There are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.

If you desire additional information, don't hesitate to contact me at (800) 624-2826 at any time or visit our website at www.qedenv.com.

Thank you for your interest in our products.

Sincerely,

QED ENVIRONMENTAL SYSTEMS, INC.
Daniel McCarty

A handwritten signature of Daniel McCarty in dark ink.

Service/Calibration Director

Leaders in Environmental Compliance Products

P.O. Box 3726, Ann Arbor, MI 48108-3726 • (734) 965-2547 • Fax: (734) 965-1170 • info@qedenv.com

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 7

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Supervisor to enter into an extension of the
Professional Services Agreement with Faithful Friends Veterinary
Services, PC.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

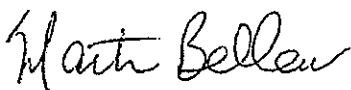
RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO AN EXTENSION OF AN AGREEMENT FOR PROFESSIONAL SERVICES WITH FAITHFUL FRIENDS VETERINARY SERVICES, PC (LAURA J. FIORE, DVM) TO PROVIDE NYS LICENSED VETERINARY SERVICES TO THE TOWN OF ISLIP ANIMAL SHELTER AND ADOPT-A-PET CENTER (THE "SHELTER") ON AN "AS-NEEDED" BASIS THROUGH 2021.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Animals at the Town of Islip Animal Shelter & Adopt-A-Pet Center.
2. Site or Location effected by resolution: Town of Islip Animal Shelter & Adopt-A-Pet Center.
3. Cost: As needed, not to exceed budgetary constraints.
4. Budget Line: A3150.4-5150
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 24. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

1/26/21

Date

February 9, 2021

Resolution #

RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO AN EXTENSION OF AN AGREEMENT FOR PROFESSIONAL SERVICES WITH FAITHFUL FRIENDS VETERINARY SERVICES, PC (LAURA J. FIORE, DVM) TO PROVIDE NYS LICENSED VETERINARY SERVICES TO THE TOWN OF ISLIP ANIMAL SHELTER AND ADOPT-A-PET CENTER (THE "SHELTER") ON AN "AS-NEEDED" BASIS THROUGH 2021.

WHEREAS, the Town of Islip owns and operates a municipal animal shelter, and;

WHEREAS, part of the mission of the Shelter is to provide medical care and treatment for all animals in the care, custody and control of the Shelter;

WHEREAS, towards this end, the Shelter secured the services of a NYS Licensed Veterinarian on an "as-needed" basis; and

WHEREAS, at the February 12, 2019 Town Board Meeting a resolution was passed authorizing the Town to enter into an Agreement with Faithful Friends Veterinary Services, PC (Laura J. Fiore, DVM); and

WHEREAS, the term of the this Agreement allows for the option of a *two, (1) one-year extension periods*, and the Town would like to continue using the Services of Laura J. Fiore, DVM; and

WHEREAS, the Town agrees to compensate Faithful Friends Veterinary Services P.C. (Laura J. Fiore, DVM) \$80/hour for professional services. Such sum will be payable upon submission of a properly documented Town of Islip Claim Voucher;

NOW, THEREFORE, on a motion of _____ seconded by _____, be it hereby

RESOLVED, that the Supervisor is authorized to enter into an extension (option year two of two) of the Agreement for Professional Services with Faithful Friends Veterinary Services, PC (Laura J. Fiore, DVM); at the rate of \$80.00 per hour for the provision of Veterinary Services at the Shelter, on an "as-needed" basis through 2021.

UPON A VOTE BEING TAKEN, the result was: _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 8

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into a four year, no cost contract with Suffolk County Department of Health to accept rabies vaccines for the Town of Islip's Free Rabies Clinic.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

AUTHORIZATION FOR THE SUPERVISOR TO ENTER INTO A FOUR YEAR, NO COST CONTRACT WITH THE SUFFOLK COUNTY DEPARMENT OF HEALTH TO ACCEPT RABIES VACCINES FOR THE TOWN OF ISLIP'S FREE RABIES CLINIC.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Animals at the Town of Islip Animal Shelter & Adopt-A-Pet Center.
 2. Site or Location effected by resolution: Town of Islip Animal Shelter & Adopt-A-Pet Center.
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-

Maith Bellen

Signature of Commissioner/Department Head Sponsor

1/26/21
Date

February 9, 2021
Resolution #

AUTHORIZATION FOR THE SUPERVISOR TO ENTER INTO A FOUR YEAR, NO COST CONTRACT WITH THE SUFFOLK COUNTY DEPARTMENT OF HEALTH TO ACCEPT RABIES VACCINES FOR THE TOWN OF ISLIP'S FREE RABIES CLINIC

WHEREAS, the Town of Islip Animal Shelter and Adopt-A-Pet Center (the Shelter) has worked with the Suffolk County Department of Health for many years in order for the County to provide no-cost Rabies vaccines for the Shelter to run its annual Free Rabies Clinic for Islip residents; and

WHEREAS, Suffolk County requires the Town of Islip to enter into a four year, no-cost contract in order to provide the free dosages to the Shelter; and

WHEREAS, the previous agreement expired on December 31, 2020; and

WHEREAS, the Town of Islip would like to continue to provide the free rabies vaccines to the public.

THEREFORE on a motion of _____, seconded by _____, be it hereby

RESOLVED, that the Supervisor is authorized to enter into a four year, no cost contract with the Suffolk County Department of Health to accept rabies vaccines in order to hold Islip's Annual Free Rabies Clinic and the Supervisor, or her designee, is authorized to file any necessary paperwork with the County to facilitate this agreement; and

BE IT FURTHER RESOLVED that the Town agrees to continue to run the Annual Free Rabies Clinic for the term of this agreement.

UPON A VOTE being taken, the result was _____

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 9

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Town of Islip to adopt the Solid Waste
Management Plan for Planning Years 2019 through 2028.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

AUTHORIZATION FOR THE TOWN OF ISLIP TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR PLANNING YEARS 2019 THROUGH 2028.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip/IRRA
 2. Site or Location effected by resolution: _____
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☒ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

1/27/21

Date

February 9, 2021
Resolution #

WHEREAS, the Town of Islip is the planning unit responsible for developing a Local Solid Waste Management Plan (LSWMP) pursuant to New York State Conservation Law Section 27-0107 and the State's Local Solid Waste Management Plan Contents regulations, 6 NYCRR Part 366-2; and

WHEREAS, the Town of Islip prepared a Draft LSWMP for the period from 2019 through 2028 and submitted it to the New York State Department of Environmental Conservation (NYSDEC) for review and approval; and

WHEREAS, on January 26, 2021, the NYSDEC recommended that the current draft of the LSWMP constitutes an approvable plan; and

WHEREAS, the New York State Department of Environmental Conservation's solid waste management regulations contains several provisions that must be included in a Town's resolution to adopt a Final LSWMP; and

WHEREAS, 6 NYCRR 366-4.1 requires the Town to submit a certified resolution stating: 1) that the LSWMP is adopted by the Town of Islip; 2) that the Town of Islip will implement and maintain the solid waste management system as described in the final LSWMP; and 3) that Town of Islip will submit biennial updates.

NOW, THEREFORE, on motion of Councilperson _____; seconded by Councilperson _____, be it,

RESOLVED, that the Town of Islip LSWMP is hereby adopted by the Town Board as the solid waste planning unit for the Town of Islip effective upon NYSDEC's final approval of the LSWMP; and it is further

RESOLVED, that the Town will implement the solid waste management programs, projects and plans as identified in the LSWMP; and it is further

RESOLVED, that the Town will submit annual planning unit reports and biennial updates;
and it is further

RESOLVED, a complete LSWMP and certified copies of this resolution shall be forwarded to the New York State Department of Environmental Conservation, 623 Broadway, 9th Floor, Albany, NY 12233-7260.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 10

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to file an application for a State Grant-In-Aid for a Household Hazardous Waste State Assistance Program and signing of the Associated State Contract, under the appropriate laws of New York State for 2020-2022.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Martin Bellew

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

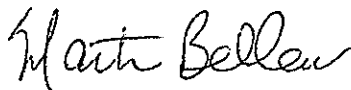
**HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE PROGRAM
RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE
GRANT-IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE
PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE
APPROPRIATE LAWS OF THE OF NEW YORK STATE FOR 2020-2022.**

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
2. Site or Location effected by resolution: Town of Islip Multi-Purpose Recycling Facility
1155 Lincoln Ave. Holbrook
3. Cost: _____
4. Budget Line: _____
5. Amount and source of outside funding: _____

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6NYCRR, Section 617.5(c), number 24. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of NYCRR. Short EAF required.



Signature of Commissioner/Department Head Sponsor

1/26/21

Date

February 9, 2021
Resolution #

**HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE PROGRAM
RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE GRANT-
IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE
PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE
APPROPRIATE LAWS OF THE OF NEW YORK STATE FOR 2020-2022.**

WHEREAS, the Town of Islip, herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between The People of the State of New York, herein called the State, and the MUNICIPALITY be executed for such STATE Aid;

NOW, THEREFORE, on a motion of Councilperson _____, seconded by Councilperson _____,

BE IT RESOLVED, that:

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That the Supervisor of the Town of Islip or his/her designee is directed and authorized as the official representative of the MUNICIPALITY to act in conjunction with the application, to sign the resulting contract if said application is approved by the State; and to provide such additional information as may be required.
3. The MUNICIPALITY agrees that it will fund the entire cost of said Household Hazardous Waste Program and will be reimbursed by the State for share of such costs as indicated in the contract.
4. That the aforementioned Application will also include a Supplement for the inclusion of Electronic Waste Assistance Grants to the Town.
5. That two (2) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation together with a complete application.
6. That this Resolution shall take effect immediately, and shall apply to all HHW Grants beginning with the calendar year 2020-2022.

BE IT FURTHER RESOLVED that the Comptroller is authorized to make any and all budgetary adjustments in conjunction with the receipt of these grant funds.

UPON A VOTE BEING TAKEN, the result was: _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 11

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Bid Awards.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

BIDS TO BE AWARDED
FEBRUARY 9, 2021

- | | | |
|----|--|---|
| 1. | PORTLAND CEMENT | -State Material Mason
Supply |
| 2. | SPECIAL BUS TRIPS | -Suffolk Transportation
Service, Inc.
-Regency Transportation,
Ltd. |
| 3. | SODIUM HYPOCHLORITE FOR WATER TREATMENT
& OTHER USES | -Autochem Corp. (#2)
-Twin County Swimming
Pool Maint. & Supply Co.
(#1) |
| 4. | SNOW & ICE REMOVAL FROM SIDEWALKS AT
FIVE (5) RAILROAD STATIONS (BAY SHORE, ISLIP,
GREAT RIVER, OAKDALE, SAYVILLE) | -Laser Industries |

NO: 1 PORTLAND CEMENT

PORTLAND CEMENT

BID PRICE: A. \$9.50/bag (delivered-Bay Shore)
B. \$9.50/bag (delivered-CI)
C. \$10.50 (pick-up)

LOWEST RESPONSIBLE BIDDER: State Material Mason Supply

COMPETITIVE BID: Yes – November 18, 2020 (1st Advertisement)
December 9, 2020 (2nd Advertisement)

BUDGET ACCOUNT NUMBER: DB5110.4-1830
A 1630.4-1830

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Cement used for repairs, drainage.

PLEASE NOTE: This bid was advertisement twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced two (2) responding bidders.

NO: 2

SPECIAL BUS TRIPS

BID PRICES: School Bus Trips – various prices as per bid items 1 through 25
Coach Bus Trips – various prices as per bid items 1 through 30

LOWEST RESPONSIBLE BIDDER: Suffolk Transportation Service, Inc.- School
Bus Trips

Regency Transportation Ltd-Coach Bus
Trips

COMPETITIVE BID: Yes – November 25, 2020

BUDGET ACCOUNT NUMBER: A7034.4-4450; A7310.4-4450

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Transportation to special events for cultural and
events under Recreation Program(s).

NO: 3 SODIUM HYPOCHLORITE FOR WATER TREATMENT AND
OTHER USES

BID PRICE: 1. \$1.34/gal.
2. \$500.00/drum

LOWEST RESPONSIBLE BIDDER: Autochem Corp (#2)
Twin County Swimming Pool Maint.
& Supply Co., Inc. (#1)

COMPETITIVE BID: Yes – December 9, 2020

BUDGET ACCOUNT NUMBER: A7032.4-1530

ANTICIPATED EXPENDITURE: \$35,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Chlorine needed to maintain the Town pools.

PORTLAND CEMENT

LOWEST RESPONSIBLE BIDDER: State Material Mason Supply

BUDGET ACCOUNT NUMBER: DB5110.4-1830
A 1630.4-1830

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Cement used for repairs, drainage.

PLEASE NOTE: This bid was advertisement twice. The first advertisement produced only one (1) responding bidder. The second advertisement produced two (2) responding bidders.

WHEREAS, the Town solicited competitive bids for the purchase of PORTLAND CEMENT,
CONTRACT #1120-25; and

WHEREAS, the bid was advertised twice and opened on December 9, 2020; and

WHEREAS, State Material Mason Supply, 243 Grand Ave., Westbury, NY 11950
submitted the apparent low dollar bid for this contract; and

WHEREAS, State Material Mason Supply has been determined to be a responsible
bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to State
Material Mason supply in the amount of: A. \$9.50/bag (delivered-Bay Shore); B.\$9.50/bag
(delivered –CI); C. \$10.50/bag (picked-up) for two (2) years from date of award with the Town’s
option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

PORTLAND
CEMENT

CONTRACT # 1120-25

DATE: DEC. 9, 2020

11:00 A.M.

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # DB5110.4-1830/A1630.41830 ESTIMATED AMOUNT \$10,000.00

(THIS BID WAS ADVERTISED TWICE)

STATE MAT'L MASON SUPPLY
243 GRAND BLVD
WESTBURY NY 11590

A. \$9.50/bag (Delivered - Bay Shore)
B. \$9.50/bag (Delivered-CI)
C. \$10.50/bag (Picked-up)

EAST ISLIP LUMBER
33 WALL STREET
EAST ISLIP NY 11730

CONTRACTORS MARKET INC
1760 ROUTE 25
RIDGE NY 11961

A. \$12.00/bag (Delivered - Bay Shore)
B. \$12.00/bag. (Delivered - CI)
C. \$11.50/bag (Picked-up)

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.

COMMISSIONER T. OWENS CONCURS.

SIGNED BY:


MICHAEL RAND
DIRECTOR


BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

NO: 2

SPECIAL BUS TRIPS

BID PRICES: School Bus Trips – various prices as per bid items 1 through 25
Coach Bus Trips – various prices as per bid items 1 through 30

LOWEST RESPONSIBLE BIDDER: Suffolk Transportation Service, Inc.- School
Bus Trips

Regency Transportation Ltd-Coach Bus
Trips

COMPETITIVE BID: Yes – November 25, 2020

BUDGET ACCOUNT NUMBER: A7034.4-4450; A7310.4-4450

ANTICIPATED EXPENDITURE: \$25,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Transportation to special events for cultural and
events under Recreation Program(s).

WHEREAS, the Town solicited competitive bids for SPECIAL BUS TRIPS, CONTRACT #1220-167; and

WHEREAS, on November 25, 2020 sealed bids were opened and Suffolk Transportation Service, Inc., 120 Moffitt Blvd., Bay Shore, NY 11706 and Regency Transportation, Ltd., 38 Southern Blvd., Nesconset, NY 11767 submitted the apparent low dollar bids; and

WHEREAS, Suffolk Transportation Service, Inc. and Regency Transportation, Ltd. have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following bidders as per the following bid items:

Suffolk Transportation Service, Inc. – items School Bus Trips #1 through 25

Regency Transportation, Ltd. – items Coach Bus Trips #1 through 30

for one (1) year from date of award with the Town's option to renew for one (1) additional year under the same terms and conditions.

Upon a vote being taken, the result was:

SPECIAL BUS
TRIPS

CONTRACT #1220-167

DATE: NOVEMBER 25, 2020

11:00 A.M

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A7034.4-4450; A7310.4-4450

ESTIMATED AMOUNT \$25,000.00

SUFFOLK TRANSPORTATION
120 MOFFITT BLVD
BAY SHORE, NY 11706

award - school bus trips

SEE ATTACHED SHEETS

REGENCY TRANSPORTATION
38 SOUTHERN BLVD
NESCONSET NY 11767

award - coach bus trips

SEE ATTACHED SHEETS

NORTH FORK EXPRESS INC
P O BOX 1310
RONKONKOMA NY 11779

M & V LIMOUSINES LTD
1117 JERICHO TURNPIKE
COMMACK NY 11725

SEE ATTACHED SHEETS

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND
DIRECTOR

BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

SPECIAL BUS TRIPS	SUFFOLK	REGENCY	M & V
CONTRACT #1120-167	TRANS.	TRANS.	LIMO
ITEM			
COACH			
1. Var. Broadway Shows			
Eleven (11) hours	NO BID	\$1,295	\$1,300
Add'l Hour	NO BID	\$30	\$100
2. Peddler's Village			
Fifteen (15) hours	NO BID	\$1,350	\$1,500
Add'l Hour	NO BID	\$30	\$100
3. Hampton, NJ			
Fifteen (15) hours	NO BID	\$1,450	\$1,500
Add'l Hour	NO BID	\$30	\$100
4. West Point, NY			
Fifteen (15) hours	NO BID	\$1,450	\$1,500
Add'l Hour	NO BID	\$30	\$100
5. Pomona, NY			
Fifteen (15) hours	NO BID	\$1,395	\$1,500
Add'l Hour	NO BID	\$30	\$100
6. Jericho, NY			
Eight (8) hours	NO BID	\$949	\$1,100
Add'l Hour	NO BID	\$30	\$100
7. Monticello, NY			
Twelve (12) hours	NO BID	\$1,400	\$1,300
Add'l Hour	NO BID	\$30	\$100
8. Greenport, NY			
Nine (9) hours	NO BID	\$949	\$1,200
Add'l Hour	NO BID	\$30	\$100
9. Groton Ct - Mohegan Sun			
Fourteen (14) hours	NO BID	\$1,350	\$1,500
Add'l Hour	NO BID	\$30	\$100
10. Belmont, NY			
Eleven (11) hours	NO BID	\$949	\$1,300
Add'l Hour	NO BID	\$30	\$100

COACH	SUFFOLK TRANS.	REGENCY TRANS.	M & V LIMO
11. Mt. Pocono, PA			
Thirteen (13) hours	NO BID	\$1,335	\$1,400
Add'l Hour	NO BID	\$30	\$100
12. Tarrytown, NY			
Ten (10) hours	NO BID	\$1,225	\$1,300
Add'l Hour	NO BID	\$30	\$100
13. Stoney Brook, NY			
Eight (8) hours	NO BID	\$925	\$950
Add'l Hour	NO BID	\$30	\$100
14. Brooklyn, NY			
Ten (10) hours	NO BID	\$1,175	\$1,400
Add'l Hour	NO BID	\$30	\$100
15. Ephrata, PA			
Fifteen (15) hours	NO BID	\$1,340	\$1,900
Add'l Hour	NO BID	\$30	\$100
16. Atlantic City, NJ			
Thirteen (13) hours	NO BID	\$1,450	\$1,500
Add'l Hour	NO BID	\$30	\$100
17. Yonkers, NY			
Ten (10) hours	NO BID	\$1,100	\$1,250
Add'l Hour	NO BID	\$30	\$100
18. Jamaica Queens, NY			
Ten (10) hours	NO BID	\$999	\$1,200
Add'l Hour	NO BID	\$30	\$100
19. New Hope, PA			
Twelve (12) hours	NO BID	\$1,433	\$1,300
Add'l Hour	NO BID	\$30	\$100
20. Orient Point, NY			
Six (6) hours	NO BID	\$1,199	\$1,100
Add'l Hour	NO BID	\$30	\$100
21. Elmsford, NY			
Ten (10) hours	NO BID	\$1,193	\$1,100
Add'l Hour	NO BID	\$30	\$100

COACH	SUFFOLK TRANS.	REGENCY TRANS.	M & V LIMO
22. Bronx, NY			
Nine (9) hours	NO BID	\$1,191	\$1,100
Add'l Hour	NO BID	\$30	\$100
23. Ronks, PA			
Fifteen (15) hours	NO BID	\$2,400	\$1,900
Add'l Hour	NO BID	\$30	\$100
24. Hyde Park, NY			
Fifteen (15) hours	NO BID	\$1,349	\$1,600
Add'l Hour	NO BID	\$30	\$100
25. Islandia, NY			
Seven (7) hours	NO BID	\$799	\$900
Add'l Hour	NO BID	\$30	\$100
26. Strasburg, PA			
Fifteen (15) hours	NO BID	\$1,450	\$1,900
Add'l Hour	NO BID	\$30	\$100
27. In State (not listed)			
Four (4) hours	NO BID	\$550	\$600
Eight (8) hours	NO BID	\$949	\$900
Twelve (12) hours	NO BID	\$1,294	\$1,200
Add'l Hour	NO BID	\$30	\$100
28. Out-of-State (not listed)			
Eight (8) hours	NO BID	\$1,148	\$1,200
Twelve (12) hours	NO BID	\$1,334	\$1,500
Fifteen (15) hours	NO BID	\$1,590	\$1,900
Add'l Hour	NO BID	\$30	\$100
29. Wheelchair Accessible			
In-State			
Twelve (12) hours	NO BID	\$1,295	\$1,500
Add'l Hour	NO BID	\$40	\$100
30. Wheelchair Accessible			
Out-of-State			
Eight (8) hours	NO BID	\$1,174	\$1,200
Twelve (12) hours	NO BID	\$1,334	\$1,500
Fifteen (15) hours	NO BID	\$1,590	\$1,900
Add'l Hours	NO BID	\$30	\$100

SCHOOL BUS	UFFOLK TRANS.	REGENCY TRANS.	M & V LIMO
1. Pools/Beaches			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
2. Adventureland			
Six (6) hours	\$432.60	NO BID	\$900
Add'l Hour	\$72.10	NO BID	\$100
3. Long Island Game Farm			
Six (6) hours	\$432.60	NO BID	\$900
Add'l Hour	\$72.10	NO BID	\$100
4. Vanderbilt Planetarium			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
5. 401 Main Street			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
6. Splish Splash			
Eight (8) hours	\$576.80	NO BID	\$1,100
Add'l Hour	\$72.10	NO BID	\$100
7. Nassau Coliseum			
Eight (8) hours	\$576.80	NO BID	\$1,100
Add'l Hour	\$72.10	NO BID	\$100
8. CitiField			
Eight (8) hours	\$576.80	NO BID	\$1,150
Add'l Hour	\$72.10	NO BID	\$100
9. Madison Sq. Garden			
Ten (10) hours	\$721.00	NO BID	\$1,200
Add'l Hour	\$72.10	NO BID	\$100
10. Bronx Zoo			
Eight (8) hours	\$576.80	NO BID	\$1,150
Add'l Hour	\$72.10	NO BID	\$100
11. Ferry/Orient Point			
Eight (8) hours	\$576.80	NO BID	\$1,200
Add'l Hour	\$72.10	NO BID	\$100

SCHOOL BUS	SUFFOLK	REGENCY	M & V
	TRANS.	TRANS.	LIMO
12. L.I. Children's Museum			
Six (6) hours	\$432.60	NO BID	\$900
Add'l Hour	\$72.10	NO BID	\$100
13. L. I. Aquarium			
Seven (7) hours	\$504.70	NO BID	\$1,100
Add'l Hour	\$72.10	NO BID	\$100
14. Fire Island Ferries			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
15. Play Amusments			
Four (4) hours	\$288.40	NO BID	\$700
Add' Hour	\$72.10	NO BID	\$100
16. Dave & Busters			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
17. Sayville Movie Theater			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
18. E. I. Lanes			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
19. Catering Halls			
Six (6) hours	\$432.60	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
20. Creative Ministries			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour	\$72.10	NO BID	\$100
21. Ducks' Stadium			
five (5) hours	\$360.50	NO BID	\$800
Add'l Hour	\$72.10	NO BID	\$100
22. Patchogue Theatre			
Five (5) hours	\$360.50	NO BID	\$800
Add'l Hour	\$72.10	NO BID	\$100

SCHOOL BUS	SUFFOLK	REGENCY	M & V
	TRANS.	TRANS.	LIMO
23. Westbury, NY			
Six (6) hours	\$432.60	NO BID	\$900
Add'l Hour	\$72.10	NO BID	\$100
24. Planting Fields Arboretum			
Six (6) hours	\$432.60	NO BID	\$900
Add'l Hour	\$72.10	NO BID	\$100
25. Add'l loctions on L.I.			
Four (4) hours	\$288.40	NO BID	\$700
Add'l Hour		NO BID	\$100

s/special bus trips 2020
tab

NO: 3 SODIUM HYPOCHLORITE FOR WATER TREATMENT AND
OTHER USES

BID PRICE: 1. \$1.34/gal.
2. \$500.00/drum

LOWEST RESPONSIBLE BIDDER: Autochem Corp (#2)
Twin County Swimming Pool Maint.
& Supply Co., Inc. (#1)

COMPETITIVE BID: Yes – December 9, 2020

BUDGET ACCOUNT NUMBER: A7032.4-1530

ANTICIPATED EXPENDITURE: \$35,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Chlorine needed to maintain the Town pools.

WHEREAS, the Town solicited competitive bids for the purchase of SODIUM HYPOCHLORITE FOR WATER TREATMENT AND OTHER USES, CONTRACT #1220-12; and

WHEREAS, on December 9, 2020 sealed bids were opened and Autochem Corp., 296 W. Montauk Hwy., Hampton Bays, NY 11946 and Twin County Swimming Pool Maintenance & Supply Co., Inc., 797 Conklin St., Farmingdale, NY 11735 submitted the apparent low dollar bids; and

WHEREAS, Autochem Corp. and Twin County Swimming Pool Maintenance & Supply Co., Inc. have been determined to be responsible bidders.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to the following bidders as per the following bid items:

Autochem Corp. – item #2 \$500.00/drum

Twin County Swimming Pool Maintenance & Supply Co., Inc. – item #1 \$1.34/gal. from date of award to DECEMBER 31, 2021 with the Town's option to renew for two (2) one (1) year periods, specifically, JANUARY 1, 2022 to DECEMBER 31, 2022 (first option) and JANUARY 1, 2023 to DECEMBER 31, 2023 (second option) under the same terms and conditions.

Upon a vote being taken, the result was:

SODIUM HYPOCHLORITE
FOR WATER TREATMENT &
OTHER USES

CONTRACT # 1220-12

DATE: DEC.9, 2020

11:00 A.M

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A703274-1530

ESTIMATED AMOUNT \$35,000.00

AUTOCHEM CORP
296 W MONTAUK HWY
HAMPTON BAYS NY 11946

1. \$1.39/gal

2. \$500.00/drum

NEW HAVEN CHLOR-ALKALI LLC
d/b/a H KREVIT & COMPANY
73 WELTON ST
NEW HAVEN CT 06534

KUEHNE CHEMICAL CO INC
86 NORTH HACKENSACK AVE
SOUTH KEARNY NJ 07032

NO BID

TWIN COUNTY SWIM POOL
797 CONKLIN ST
FARMINGDALE NY 11735

1. \$1.34/gal.

2. NO BID

PVS
10900 HARPER AVE
DETROIT MI 48213

1. \$2.06/gal.

2. NO BID

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND
DIRECTOR

BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

NO: 4 SNOW & ICE REMOVAL FROM SIDEWALKS @ FIVE
(5) RAILROAD STATIONS (BAY SHORE, ISLIP, GREAT RIVER,
OAKDALE, SAYVILLE)

BID PRICE: Various Prices as per Bid Items #A1 through E2

LOWEST RESPONSIBLE BIDDER: Laser Industries

COMPETITIVE BID: Yes – February 4, 2021

BUDGET ACCOUNT NUMBER: A1670.4-4110

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To prove for the removal of snow and
ice at the five (5) stated railroad stations.

NO: 4 SNOW & ICE REMOVAL FROM SIDEWALKS @ FIVE
(5) RAILROAD STATIONS (BAY SHORE, ISLIP, GREAT RIVER,
OAKDALE, SAYVILLE)

BID PRICE: Various Prices as per Bid Items #A1 through E2

LOWEST RESPONSIBLE BIDDER: Laser Industries

COMPETITIVE BID: Yes – February 4, 2021

BUDGET ACCOUNT NUMBER: A1670.4-4110

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: To provide for the removal of snow and
ice at the five (5) stated railroad stations.

WHEREAS, the Town solicited competitive bids SNOW & ICE REMOVAL FROM
SIDELWALKS @ FIVE (5) RAILROAD STATIONS (BAY SHORE, ISLIP, GREAT RIVER, OAKDALE,
SAYVILLE), CONTRACT #221-114; and

WHEREAS, on February 4, 2021 sealed bids were opened and Laser Industries, 1775
Route 25, Ridge, NY 11961 submitted the apparent low dollar bid; and

WHEREAS, Laser Industries has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Laser
Industries in the amount of various prices as per bid items #A1 through E2 for two (2) years
from date of award with the Town's option to renew for two (2) one (1) year periods under the
same terms and conditions.

Upon a vote being taken, the result was:

SNOW & ICE REMOVAL FROM SIDEWALKS
@ 5 RR STATIONS (BAY SHORE, ISLIP,
GREAT RIVER, OAKDALE, SAYVILLE)

CONTRACT # 221-114

DATE: FEBRUARY 4, 2021

11:00 A.M

THIS TABULATION OF SEALED BIDS OPENED IN ACCORDANCE WITH SECTION 103 OF THE
GENERAL MUNICIPAL LAW FOR THE PURPOSE OF CONSIDERING THE AWARD OF A PURCHASE
CONTRACT FOR USE IN THE TOWN OF ISLIP.

BUDGET # A1670.4-4110 ESTIMATED AMOUNT \$37,000.00

MEADOWLAND CONTRACTING INC
79 NANCY STREET
BABYLON NY 11704

A AFFORDABLE PROPERTY MAINT
83 CLEVELAND STREET
BAY SHORE NY 11706

INDEPENDENT GEN'L CONTRACTORS
735 OLD WILLETS PATH
HAUPPAUGE NY 11788

SEE ATTACHED SHEET

THE LANDTEC GROUP
105 SWEENEYDALE AVE
BAY SHORE NY 11706

QUINTAL CONTRACTING CORP
359 MAIN ST STE 1B
ISLIP NY 11751

LASER INDUSTRIES
1775 ROUTE 25
RIDGE NY 11961

award - items #A1 through E2
SEE ATTACHED SHEET

IT IS RECOMMENDED TO AWARD TO THE LOWEST RESPONSIBLE BIDDER AS INDICATED.
COMMISSIONER T. OWENS CONCURS.

SIGNED BY:

MICHAEL RAND
DIRECTOR

Barbara Maltese
BARBARA MALTESE
PRINCIPAL OFFICE ASSISTANT

SNOW & ICE REMOVAL FROM	INDEPENDENT	LASER
SIDEWALKS AT 5 RR STATIONS	GEN'L CONTR.	INDUSTRIES
(BAY SHORE, ISLIP, GREAT		
RIVER, OAKDALE, SAYVILLE)		
CONTRACT #221-114		
ITEM #		
A. BAY SHORE		
1. First 6 hours	\$8,900.00	\$8,180.00
2. Beyond base 6 hours	\$1,490.00	\$1,000.00
B. ISLIP		
1. First 6 hours	\$8,900.00	\$8,180.00
2. Beyond base 6 hours	\$1,490.00	\$1,000.00
C. GREAT RIVER		
1. First 6 hours	\$4,900.00	\$4,100.00
2. Beyond base 6 hours	\$820.00	\$550.00
D. OAKDALE		
1. First 6 hours	\$6,900.00	\$6,260.00
2. Beyond base 6 hours	\$1,150.00	\$800.00
E. SAYVILLE		
1. First 6 hours	\$6,900.00	\$6,260.00
2. Beyond base 6 hours	\$1,150.00	\$800.00

s/snow & ice removal 5 rr
stations tab 2021

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 12

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Option Year Resolutions.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Michael Rand

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

OPTION YEAR RESOLUTION
FEBRUARY 9, 2021

- | | | |
|----|---|--|
| 1. | GOLF COURSE MATERIAL | -Nutrien AG Solutions
-Nassau Suffolk Turf Srv.
-All Pro Horticulture, Inc.
-SiteOne Landscape Supply
-Metro Milogranite, Inc.
d/b/a Metro Turf Specialists
-Custom Golf Soil Solutions
-L. I. Cauliflower Assoc. |
| 2. | HYDRO-SEEDING | -Sipala Landscape Services |
| 3. | ACCUBRINE AUTOMATIC BRINE MAKER SERVICE | -Long Island Sanitation
Equipment Co. |

NO: 1 GOLF COURSE MATERIAL

VENDORS: Nutrien AG Solutions
Nassau Suffolk Turf Srv.
All Pro Horticulture, Inc.
Siteone Landscape Supply
Metro Milogranite, Inc., d/b/a Metro Turf Specialists
Custom Golf Soil Solutions
L. I. Cauliflower Assoc.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$145,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Up-keep of Town parks and golf courses.

NO: 2 HYDRO-SEEDING

VENDOR: Sipala Landscape Services

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Hydro-seeding is used on slopes.

NO: 3 ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR

VENDOR: Long Island Sanitation Equipment Co.

OPTION: Second one (1) year period

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To maintain the Town-owned Accubrine
Automatic Brine Maker.

NO: 1 GOLF COURSE MATERIAL

VENDORS: Nutrien AG Solutions
Nassau Suffolk Turf Srv.
All Pro Horticulture, Inc.
Siteone Landscape Supply
Metro Milogranite, Inc., d/b/a Metro Turf Specialists
Custom Golf Soil Solutions
L. I. Cauliflower Assoc.

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$145,000.00

DEPARTMENT: Parks, Recreation & Cultural Affairs

JUSTIFICATION OF NEED: Up-keep of Town parks and golf courses.

WHEREAS, by a Town Board resolution adopted March 10, 2020, Contract #120-85 for GOLF COURSE MATERIAL was awarded to Nutrien AG Solutions, 1172 Pittsford-Victor Rd., Suite 110, Pittsford, NY 14534; Nassau Suffolk Turf Srv., 60 Gazza Blvd., Farmingdale, NY 11735; All Pro Horticulture,, Inc., 80 Gates Ave., Lindenhurst, NY 11757; Siteone Landscape Supply, 1385 East 37th St., Cleveland, OH 44144; Metro Milogranite, Inc., d/b/a Metro Turf Specialists, 81 Commerce Dr., Brookfield, CT 06804; Custom Golf Soil Solutions, 104 Rocky Point Road, Middle Island, NY 11953 and L. I. Cauliflower Assoc., 139 Marcy Ave., Riverhead, NY 11901, the lowest responsible bidders.

WHEREAS, said contract was for one (1) year with an option to renew for one (1) additional year; and

WHEREAS, the Commissioner of Parks, Recreation & Cultural Affairs has recommended that the Town exercise the option to renew this contract for the one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with the following vendors as per the following bid items:

Nutrien AG Solutions – items #3,4,9,11,12,14,17,25,26,28,30,34,44,46,50,51,58,65
Nassau Suffolk Turf Srv. – items #2,5,13,15,16,18,19,33,36,56,57,60,62,66
All Pro Horticulture, Inc. – items #7,8,10,20,22,31,54,59
Siteone Landscape Supply – items #29,37,40-43-45,53
Metro Milogranite, Inc., d/b/a Metro Turf Specialists – items #6,32,47,49,63
Custom Golf Soil Solutions – items #21,23,24
L.I.Cauliflower Assoc. – items #1,39,48,52,64

(Contract #120-85) for the one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Parks, Recreation & Cultural Affairs
FROM: Barbara Maltese, Principal Office Assistant *B. Maltese*
DATE: January 5, 2021
RE: GOLF COURSE MATERIAL, CONTRACT #120-85

The option year for the above mentioned contract is MARCH 10, 2021. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

[Signature]

WHEREAS, the Town solicited competitive bids for the purchase of GOLF COURSE MATERIAL, CONTRACT #120-85; and

WHEREAS, on January 25, 2020 sealed bids were opened and Nutrien AG Solutions, 1172 Pittsford-Victor Rd., Suite 110, Pittsford, NY 14534; Nassau Suffolk Turf Serv. 60 Gazza Blvd., Farmingdale, NY 11735; All Pro Horticulture, Inc., 80 East Gates Ave., Lindenhurst, NY 11757; Siteone Landscape Supply, 1385 East 37th St., Cleveland, OH 44144; Metro Milogranite, Inc., d/b/a Metro Turf Specialists, 81 Commerce Dr., Brookfield, CT 06804; Custom Golf Soil Solutions, 104 Rocky Pt. Road, Middle Island, NY 11953 and L. I. Cauliflower Assoc., 139 Marcy Ave., Riverhead, NY 11901 submitted the apparent low dollar bids; and

WHEREAS, Nutrien AG Solutions, Nassau Suffolk Turf Serv.; All Pro Horticulture, Inc., Siteone Landscape Supply, Metro Milogranite, Inc., d/b/a Metro Turf Specialists; Custom Golf Soil Solutions and L. I. Cauliflower Assoc. have been determined to be a responsible bidders.

NOW, THEREFORE, on a motion of Councilman James P. O'Connor,
seconded by Councilwoman Trish Bergin, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to

Nutrien AG Solutions – items #3,4,9,11,12,14,17,25,26,28,30,34,44,46,50,51,58,65

Nassau Suffolk Turf Serv. – items #2,5,13,15,16,18,19,33,36,56,57,60,62,66

All Pro Horticulture, Inc. – items #7,8,10,20,22,31,54,59

Siteone Landscape Supply – items #29,37,40-43,45,53

Metro Milogranite, Inc., d/b/a Metro Turf Specialists – items #6,32,47,49,63

Custom Golf Soil Solutions – items #21,23,24

L. I. Cauliflower Assoc. – items #1,39,48,52,64

in the amount of various prices for one (1) year with the Town's option to renew for one (1) additional year.

Upon a vote being taken, the result was: carried 5-0

NO: 2 HYDRO-SEEDING

VENDOR: Sipala Landscape Services

OPTION: One (1) year

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: Hydro-seeding is used on slopes.

WHEREAS, by a Town Board resolution adopted March 19, 2019, Contract # 219-24 for HYDRO-SEEDING was awarded to Sipala Landscape Services, 8 MacNiece Place, Dix Hills, New York 11746, the lowest responsible bidder.

WHEREAS, said contract was for two (2) years with an option to renew for one (1) additional year and;

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Sipala Landscape Services (Contract #219-24) for the one (1) year period under the same terms and conditions.

Upon a vote being taken, the result was:



TOWN OF ISLIP

OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works
FROM: Barbara Maltese, Principal Office Assistant
DATE: January 5, 2021
RE: HYDRO-SEEDING, CONTRACT #219-24

The option year for the above mentioned contract is MARCH 19, 2021. Please indicate below your intentions:

We agree with extending the referenced contract

☒

We do not wish to extend this contract

☐

We request that the service/commodity be re-bid

☐

SIGNED

WHEREAS, the Town solicited competitive bids for the purchase of HYDRO-SEEDING,
CONTRACT #219-24; and

WHEREAS, on January 30, 2019 sealed bids were opened and Sipala Landscape Services,
8 MacNiece Place, Dix Hills, NY 11746 submitted the apparent low dollar bid; and

WHEREAS, Sipala Landscape Services has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Trish Bergin Weichbrodt,
seconded by Councilperson Mary Kate Mullen, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Sipala
Landscape Services in the amount of: A. \$1.75/sq. yd. (2,500 sq. yd. – 5,000 sq. yd.); B.
\$1.55/sq. yd. (5,001 sq. yd. – 25,000 sq. yd.); C. \$1.50/sq. yd. (25,001 sq. yd. – 50,000 sq. yd.);
D. \$1.40/sq. yd. (50,001 sq. yd. – Up) for two (2) years with the Town's option to renew for one
(1) additional year.

Upon a vote being taken, the result was: carried 5-0

NO: 3 ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR

VENDOR: Long Island Sanitation Equipment Co.

OPTION: Second one (1) year period

ANTICIPATED EXPENDITURE: \$10,000.00

DEPARTMENT: Public Works

JUSTIFICATION OF NEED: To maintain the Town-owned Accubrine
Automatic Brine Maker.

WHEREAS, by a Town Board resolution adopted March 19, 2019, Contract #219-179 for ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR was awarded to Long Island Sanitation Equipment Co., 1670 New Highway, Farmingdale, NY 11735, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year with an option to renew for four (4) one (1) year periods; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the second one (1) year period.

NOW, THEREFORE, on a motion of
seconded by _____, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew this contract with Long Island Sanitation Equipment Co. for the second one (1) year period.

Upon a vote being taken, the result was:



TOWN OF ISLIP OFFICE OF THE SUPERVISOR
Department of Purchase

401 MAIN STREET • ROOM 227 • ISLIP, NEW YORK 11751 • PHONE (631) 224-5515 • FAX: (631) 224-5517

Angie M. Carpenter, Supervisor

TO: Thomas Owens, Comm. Public Works
FROM: Barbara Maltese, Principal Office Assistant
DATE: January 5, 2021
RE: ACCUBRINE AUTOMATIC BRINE MAKER SERVICE &
 REPAIR, CONTRACT #219-179

The option year for the above mentioned contract is MARCH 19, 2021. Please indicate below your intentions:

We agree with extending the referenced contract

We do not wish to extend this contract

We request that the service/commodity be re-bid

SIGNED

WHEREAS, by a Town Board resolution adopted March 19, 2019, Contract #219-179 for ACCUBRINE AUTOMATIC BRINE MAKER SERVICE & REPAIR was awarded to Long Island Sanitation Equipment Co., 1670 New Highway, Farmingdale, NY 11735, the lowest responsible bidder; and

WHEREAS, said contract was for a period of one (1) year with an option to renew for four (4) one (1) year periods; and

WHEREAS, the Commissioner of Public Works has recommended that the Town exercise the option to renew this contract for the first one (1) year period.

NOW, THEREFORE, on a motion of Council Trish Bergin Weichbrodt seconded by Council Mary Kate Mullen, be it

RESOLVED, that the Town Board of the Town of Islip hereby authorizes the option to renew the contract with Long Island Sanitation Equipment Co. for the first one (1) year period.

Upon a vote being taken, the result was: unanimous

WHEREAS, the Town solicited competitive bids for the purchase of ACCUBRINE
AUTOMATIC BRINE MAKER SERVICE & REPAIR, CONTRACT #219-179; and
WHEREAS, the bid was advertised twice and opened on FEBRUARY 20, 2019; and
WHEREAS, Long Island Sanitation Equipment Co., 1670 New Highway, Farmingdale, New
York 11735 submitted the only bid for this contract; and

WHEREAS, Long Island Sanitation Co. has been determined to be a responsible bidder.

NOW, THEREFORE, on a motion of Councilperson Trish Bergin Weichbrodt
seconded by Councilperson Mary Kate Mullen, be it,

RESOLVED, that the Town Board of the Town of Islip hereby award the contract to Long
Island Sanitation Co. in the amount of the following bid items: A1. 0%/Disc. ; B. \$149.00/hr.
(Labor) for one (1) year from date of award with the Town's option to renew for four (4) one (1)
year periods.

Upon a vote being taken, the result was: carried 5-0

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 13

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appropriation Transfers.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

City Town Board

Decrease

Increase

Justification: SHED FOR THE RIFLE RANGE EQUIPMENT

Date _____

COMPTROLLER'S USE ONLY

Journal Entry Number

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 14

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to extend the Agreement with Cale America, to provide support and maintenance for the multi-space parking management program.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Joseph Ludwig

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

On February 11, 2014, the Town Board authorized the supervisor to enter into an Agreement with Cale America, Inc., to provide a Multi-space Parking Management Program and Related Work (parts and software maintenance). The term of the Agreement was from the date of execution, October 20, 2014, to October 20, 2019 with the Town's option to renew for five (5) one-year extension periods. This resolution will authorize the Town Board to exercise the option to renew this Agreement for the second one-year extension to October 20, 2021.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: N/A
 2. Site or location effected by resolution: Parking meters in downtown Bay Shore/Marinas
 3. Cost: Exact maintenance cost are not expected to exceed \$50k. Back in office is approx. \$40k
 4. Budget Line: A.160.43910 (parking meter supplies); A.1670.45020 (meter fees-back in office)
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

2/3/21
Date

February 9, 2021
Resolution # 14

WHEREAS, on February 11, 2014, the Town Board authorized the Supervisor to enter into an Agreement with Cale America, Inc., 13808 Monroes Business Park, Tampa, Florida 33635, to provide a Multi-Space Parking Management Program and related work; and

WHEREAS, the original term for said Agreement was from the date of execution, October 20, 2014, to October 20, 2019, with the Town's option to renew for five (5) one-year extension periods; and

WHEREAS, on February 11, 2020, Town Board exercised the option to renew this Agreement for the first one-year extension to October 20, 2020.; and

WHEREAS, the Comptroller's Office hereby recommends that the Town exercise its option to renew the Agreement for the second one-year extension period through October 20, 2021, to continue providing parts and software maintenance; and

NOW, THEREFORE, on motion of Councilperson _____; seconded by Councilperson _____, be it,

RESOLVED, that the Town Board of the Town of Islip hereby exercises the Town's option to renew its Agreement for the second one-year extension from October 20, 2020 to October 20, 2021; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute any and all documents necessary for the renewal of the Agreement, if any, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the Agreement.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 15

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to sign any and all documents required to procure telecommunication connectivity services through OGS Contract No. PS68694 with Crown Castle Fiber LLC.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Steven Kosin

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

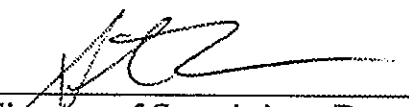
To authorize the Supervisor to sign any and all documents required to procure telecommunication connectivity services through OGS Contract No. PS68694 with Crown Castle Fiber LLC, with offices at 55 Broad Street, New York, NY 10004, the form and content of which shall be subject to the approval of the Town Attorney.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Various Town-owned facilities
 3. Cost: 69925.68
 4. Budget Line: A.1670.42100.00
 5. Amount and source of outside funding: 0
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

1/27/21

Date

Dated: February 9, 2021
Resolution #

WHEREAS, New York State ("NYS") Finance Law § 163 authorizes the Commissioner of the NYS Office of General Services ("OGS") to permit purchases of commodities and services by authorized users through OGS' centralized contracts; and

WHEREAS, the Town of Islip ("the Town") qualifies as an authorized user under NYS Finance Law §163(1)(k) and is authorized to make purchases of commodities, services, and technology through such OGS contracts pursuant to section 104 of the NYS General Municipal Law; and

WHEREAS, OGS has an existing contract with Crown Castle Fiber LLC, located at 55 Broad Street, New York, NY 10004, for telecommunication connectivity services, which is known as Contract No. PS68694 and the term of which runs through September 15, 2024; and

WHEREAS, the Town wishes to procure telecommunication connectivity services through the OGS contract with Crown Castle Fiber LLC;

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to sign any and all documents required to procure telecommunication connectivity services through OGS Contract No. PS68694 with Crown Castle Fiber LLC, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 16

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to sign the Professional Services Agreement with NPA Computers, Inc. extending the continued maintenance and support services for Town equipment.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Steven Kosin

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

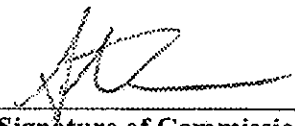
Exercise our second 3 year renewal option with NPA Computers to continue maintenance and support services for Town equipment.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Various Departments throughout the Town
 2. Site or location effected by resolution: Town facilities
 3. Cost: \$77,400 total for 3 years \$232,200
 4. Budget Line: A.1680.41052.00
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1, 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

1/28/2021

Date

WHEREAS, on May 8, 2017, the Town of Islip ("the Town") entered into a professional services agreement with NPA Computers, Inc., 751 Coates Avenue, Holbrook, NY 11741, for Computer Equipment Maintenance and Repairs; and

WHEREAS, the term of said agreement was for one (1) year with the Town's option to renew for two (2) additional three (3) year periods, for an amount not to exceed \$77,400.00 per year; and

WHEREAS, on March 8, 2018, by Resolution # 8, the Town Board exercised the Town's option to renew the agreement for the first three (3) year extension period through April 17, 2021; and

WHEREAS, the Director of Information Technology recommends that the Town exercise its option to renew the agreement with NPA Computers, Inc. for the second three (3) year extension period through April 17, 2024;

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby exercises the Town's option to renew its professional service agreement with NPA Computers, Inc. for Computer Equipment Maintenance and Repairs, for the second three (3) year extension period through April 17, 2024; and be it further

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the professional services agreement.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 17

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute agreements with the Suffolk County Board of Elections authorizing their use of various Town facilities as official polling places in June & November, 2021 and June and November 2022 for primary, general and/or special elections.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

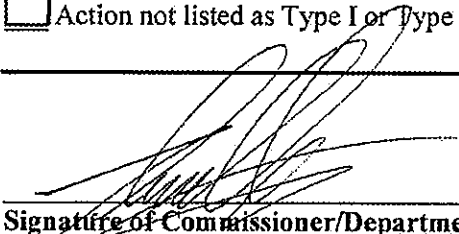
By this resolution, the Town Board authorizes the Supervisor to execute agreements with Suffolk County Board of Elections authorizing use of Town Facilities as official polling places in June 2021, November 2021, June 2022, and November 2022 for primary, general, and/or special elections. The facilities authorized for use by this resolution are Bohemia Recreation Center, Greenbelt Recreation Center, Ronkonkoma Recreation Center and West Islip Senior Center.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Residents
 2. Site or location effected by resolution: Bohemia, Greenbelt, Ronkonkoma Rec Centers; West Islip Senior Center
 3. Cost: n/a
 4. Budget Line: n/a
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26.32. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

1/28/2021

Date

February 9, 2021
Resolution #

WHEREAS, pursuant to New York State Election Law, the Suffolk County Board of Elections, P.O. Box 700, Yaphank, New York, is authorized to provide polling places to facilitate voting in primary, general and/or special elections; and

WHEREAS, in cooperation with the Suffolk County Board of Elections, the Town of Islip wishes to offer the use of Town facilities specified herein to be used as official polling places for certain Election Districts within the Town of Islip in June 2021, November 2021, June 2022, and November 2022; and

NOW, THEREFORE, on motion of Councilperson _____; seconded by Councilperson _____, be it,

RESOLVED, that the Supervisor is hereby authorized to execute agreements with the Suffolk County Board of Elections authorizing their use of the following Town facilities as official polling places in June 2021, November 2021, June 2022, and November 2022 for primary, general and/or special elections: Bohemia Recreation Center (Election District 22), Greenbelt Recreation Center (Election Districts 140, 162, 179 & 216), Ronkonkoma Beach Recreation Center (Election District 54, 88, 202 & 222), and West Islip Senior Citizen Center (Election Districts 1, 58 & 127).

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 18

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to apply for and accept funding from Suffolk County Office for the Aging for the continued provision of a Nutrition Program to deliver meals to Town of Islip Senior Citizen Residents.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Thomas Owens

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items shall be reported to the Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: By this resolution the Town Board authorizes the Supervisor to apply for and accept funding from Suffolk County Office for the Aging (SCOFA) for the purpose of providing continued funding for a Nutrition Program as set forth by Title III of the Older Americans Act to senior citizen residents of the Town of Islip in the amount of approximately \$1,056,271.00 for the period of January 1, 2021 through December 31, 2021. The contract will provide a maximum of \$920,481.00, at a unit cost of \$6.25, for home-delivered meals and \$135,790.00 for a driver and home delivered meal assessor. Once congregate meals resume at Town senior centers, the rate of \$5.59 for congregate meals will prevail. The Town of Islip has entered into similar agreements with SCOFA for numerous past years.

SPECIFY WHERE APPLICABLE:

Entity or individual benefitted by resolution:	Town of Islip senior citizen residents
Site or location effected by resolution:	Town of Islip
Cost:	\$612,913.45
Budget Line:	Partial A7621, Partial A7622
Amount and source of outside funding:	Approx. \$1,056,271.00 SCOFA \$50,000.00 Participant Donations

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.

☒ Type 2 action under 6 NYCRR, Section 617.5©, number 26 SEQRA review complete.

☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.

Signature of Commissioner/Department Head Sponsor

Date

1/26/2021

February 9, 2021
Resolution# _____

WHEREAS, it is in the best interest of the senior citizen residents of the Town of Islip to continue to make available to them a Nutrition Program, which provides them with one-third (1/3) of the Recommended Dietary Allowance in an effort to improve, maintain or delay the decline of their nutritional status and to remain independent in their own homes and communities; and

WHEREAS, the Suffolk County Office for the Aging (herein SCOFA) wishes for the Town of Islip to apply for and accept funding from SCOFA for the continued provision of the Nutrition Program as set forth in Title III of the Older Americans Act, in which the Town of Islip will provide congregate (i.e. in-person) and home delivered meals to senior citizen residents of the Town of Islip; and

WHEREAS, the Town of Islip shall be reimbursed by SCOFA approximately \$1,056,271.00, with an individual congregate reimbursement rate of \$5.59 per meal and an individual homebound reimbursement rate of \$6.25 per meal, for the period of January 1, 2021 through December 31, 2021, which is the third of the four (4) option years;

NOW, THEREFORE, on motion of _____

seconded by _____, be it

RESOLVED, that the Town Board authorizes the Supervisor to apply for and accept funding from SCOFA for the continued provision of a Nutrition Program as set forth by Title III of the Older Americans Act, in which the Town of Islip will provide congregate and home delivered meals to senior citizen residents of the Town of Islip, for the period of January 1, 2021 through December 31, 2021; and be it also

RESOLVED, SCOFA will reimburse the Town of Islip approximately \$1,056,271.00, with an individual congregate reimbursement rate of \$5.59 per meal and an individual homebound reimbursement rate of \$6.25 per meal, and a maximum of \$135,790 for a driver and home delivered meal assessor; and be it also

RESOLVED, that the Town Board authorizes the Supervisor to execute a grant application and grant agreement, and any necessary documentation attendant thereto, with Suffolk County Office of the Aging for funding of a supplemental Nutrition Program in the Town of Islip, the form and content of which shall be subject to the approval of the Town Attorney; and be it also

RESOLVED, that the Comptroller is hereby authorized to make the accounting entries or budgetary amendments necessary in accordance with the terms of the grant agreement.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 19

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Appointment of Dale A. Gross as a member on the Plumbers' Examining Board.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Appointing Dale A. Gross as a member on the Plumbers' Examining Board.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Plumbers' Examining Board
 2. Site or location effected by resolution: Townwide
 3. Cost: 6,600
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 20. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

2/1/2021

Date

February 9, 2021

WHEREAS, pursuant to Section 40-4 of the Islip Town Code, the Town Board is authorized to appoint members to the Plumbers' Examining Board; and

WHEREAS, a vacancy now exists on the Plumber's Examining Board; and

WHEREAS, the Town Board wishes to appoint Dale A. Gross to fill the seat previously held by Joseph Bruno.

NOW, THEREFORE, on a motion of _____, seconded by
_____ be it

RESOLVED, that Dale A. Gross is hereby appointed as a member on the Plumbers' Examining Board at the already budgeted annual salary of \$6,600.

Upon a vote being taken, the result was:

DALE A. GROSS



In order to position myself to give back to my community, as both my parents have in their adult life, I would like to acquire a role on the Town of Islip's Plumbing Examining Board. This will allow me to actively share my knowledge with the next generation of plumbers and tradesmen in our community.

PROFESSIONAL EXPERIENCE

1981-PRESENT: ALAN S. GROSS PLUMBING & HEATING INC.
PRESIDENT

- Established Alan S. Gross Plumbing & Heating Inc, in 1981 in partnership with father Alan S. Gross.
- 75% of Alan S. Gross' work is based in the Town of Islip providing routine service, renovations and commercial work to residents and businesses throughout our community.
- Consistently manage workforce of 5-10 employees and represents business at President.
- Actively ensures each employee is developed in their role as an assistant or technician enabling them to provide the highest caliber of Service.
- Long term clients include Clare Rose Distributors, J. Kings, Gershow Recycling and Moloney Funeral Homes.

PROFESSIONAL LICENSES & CERTIFICATIONS

Suffolk County Master Plumbing: License #38314-MP (Expires 9/1/2021)
Town of Babylon: License#1953 (Expires 6/30/2022)
Village of Great Neck: License#719 (Expires 12/31/2020)
Town of Hempstead: License#2740 (Expires 12/31/2021)
Town of Huntington: License#M000057 (Expires 11/30/2021)
Town of Islip: License#723 (Expires 10/31/2022)
Incorporated Village of Lindenhurst: License#685R (Expires 12/31/2020)
Town of North Hempstead: License#0723PR (Expires 12/31/2022)
Town of Oyster Bay: License#B0723NR (Expires 12/31/2021)
NYS Certificate Back-Flow: License#9546 (Expires 4/30/2021)
Southampton Town: License#RP70009 (Expires 4/14/2020)
Suffolk County Back-Flow: License#54630BF (Expires 9/1/2021)
Suffolk County Home Improvement: License#37057 (Expires 4/1/2021)
EPA Lead Renovator: Certification#RI99273-19-02439 (Expires 7/31/2024)

VOLUNTEER EXPERIENCE & NOTABLE ACHIEVEMENTS

- Habitat for Humanity – Actively involved in Habitat for Humanity projects in the Long Island Area.
- "The Lucky Guys Club" of Long Island – Most recently involved with this organizations Fall 2015 project dedicated to improving lives of veterans and their families throughout Long Island.
- "The US Boiler Report: Three Generations of Solid Rapport" (August 2014) – Alan S. Gross was featured in trade publication "The US Boiler Report" highlighting the company's commitment to customer service, community and commitment to exemplary work.

INTERESTS:

Hunting, Hiking, Family & Community.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 20

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to enter into an agreement exercising the first option term of two years with Fire Island Ferries, Inc, permitting Fire Island Ferries to utilize docking facilities to provide passenger ferry service, water taxi service and ferry freight service between the mainland in Bay Shore and the Fire Island terminal at Atlantique.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Resolution authorizing the Supervisor to enter into an agreement exercising the first option term of two years, in a form to be approved by the Town Attorney, with Fire Island Ferries, Inc., granting Fire Island Ferries, Inc. the non-exclusive right to utilize the Docking Facilities located at Bay Shore Marina, the terminus of Maple Avenue in Bay Shore and Atlantique Beach and Marina located on Fire Island to provide passenger ferry service, water taxi service and ferry freight service between the mainland terminals in Bay Shore and the Fire island terminal at Atlantique for a period of two years with one (1) option terms of two (2) years remaining, in exchange for a yearly fee of \$96,350.00 with an annual increase during year two of the option of 2.5% or the annual CPI increase, whichever is greater

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Fire Island Ferries, Inc.
 2. Site or location effected by resolution: Bay Shore Marina, Dock at Maple Ave., Atlantique Dock
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 32. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

February 9, 2021
Resolution#:

WHEREAS, the Town of Islip owns, manages and operates (1) a public beach facility and a docking facility located at Fire Island known as Atlantique Beach and Marina, (2) the Bay Shore Marina which provides docking facilities and (3) docking facilities located at the southern terminus of Maple Avenue, Bay Shore, New York (collectively "Docking Facilities"); and

WHEREAS, the Town of Islip and the Fire Island Ferries, Inc. have previously entered into Agreements granting the Fire Island Ferries, Inc. the non-exclusive right to utilize the Docking Facilities for passenger ferry service, water taxi service and ferry freight service between the mainland terminal at Bay Shore and the Fire Island terminal at Atlantique Beach and Marina; and

WHEREAS, the most recent Agreement, which expired December 31, 2020, contained two option agreements of two years each; and

WHEREAS, Fire Island Ferries has expressed its desire to exercise the first option and the Town is desirous of extending the option to continue ferry services; and

WHEREAS, the Town will grant Fire Island Ferries, Inc. non-exclusive access to the following:

1. The Town owned docking facilities at Atlantique Beach and Marina for water taxi service, passenger ferry service and ferry freight service, and
2. The Town owned docking facility located at the Bay Shore Marina for passenger ferry service; and
3. The eastern portion of the Maple Avenue Dock to moor, load and unload freight and passenger ferries.

WHEREAS, the agreement shall have a term of two (2) years with one (1) option terms of two (2) years remaining, to be exercised at the sole discretion of the Town; and

WHEREAS, the license fee for year one of the first option shall be Ninety Six Thousand Three Hundred Fifty and 00/100 (\$96,350.00), and the license fee for year two of the first option shall increase by 2.5% or the annual CPI increase, whichever shall be greater; and

NOW, THEREFORE, on motion of Councilperson _____ and seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement exercising the first option term of two years, in a form to be approved by the Town Attorney, with Fire Island Ferries, Inc., granting Fire Island Ferries, Inc. the non-exclusive right to utilize the Docking Facilities located at Bay Shore Marina, the terminus of Maple Avenue in Bay Shore and Atlantique Beach and Marina located on Fire Island to provide passenger ferry service, water taxi service and ferry freight service between the mainland terminals in Bay Shore and the Fire island terminal at Atlantique for a period of two years with one (1) option terms of two (2) years remaining, in exchange for a yearly fee of \$96,350.00 with an annual increase during year two of the option of 2.5% or the annual CPI increase, whichever is greater.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 21

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to execute a Professional Services Agreement with Allied Account Services Inc. for Recoupment of Outstanding Judgments.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Authorization for the Supervisor to execute a Professional Service Agreement with Allied Account Services, Inc. for Recoupment of Outstanding Judgments.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Townwide
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 24. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

2/1/21
Date

Dated:
Resolution #

WHEREAS, the Town of Islip ("the Town") advertised a Request for Proposals ("RFP") for Recoupment of Outstanding Judgments; and

WHEREAS, only one (1) service provider submitted a response to the original RFP, so a second advertisement occurred, and only one (1) service provider submitted a response to the re-advertised RFP; and

WHEREAS, a review committee was formed to review the proposal received in response to the RFP; and

WHEREAS, the review committee conducted a thorough review of the proposal received and recommends that a professional service agreement be awarded to Allied Account Services Inc., 422 Bedford Avenue, Bellmore, NY 11710; and

WHEREAS, Allied Account Services Inc. has been determined to be a responsible proposer who has the necessary qualifications and experience to conduct the work required by the RFP;

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, be it

RESOLVED, that the Supervisor is hereby authorized execute a professional service agreement with Allied Account Services Inc. for Recoupment of Outstanding Judgments, the form and content of which shall be subject to the approval of the Town Attorney; and be it further

RESOLVED, that the Town reserves the right to negotiate the fees included in such professional service agreements.

Upon a vote being taken, the result was _____.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 22

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Authorization for the Supervisor to exercise the third option year to the contract with Oxford Airport Technical Services for repair and maintenance on the baggage delivery system at Long Island MacArthur Airport.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Shelley LaRose

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

To authorize the Supervisor, on behalf of the Town of Islip, to exercise the Third Option Year to the Contract with Oxford Airport Technical Services for repair and maintenance on the baggage delivery system at Long Island MacArthur Airport, subject to approval of the Town Attorney, extending the Contract through March 29, 2022, in the amount of \$24,343.00, plus additional surcharges for out-of-hours and weekend work, when required.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Long Island MacArthur Airport
 3. Cost: \$24,343.00
 4. Budget Line: CT5610.4-4300
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 1. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

02/21/2021

Date

February 9, 2021
Resolution No.

RESOLUTION AUTHORIZING the Supervisor to exercise the Third Option Year to the Contract with Oxford Airport Technical Services for repair and maintenance on the baggage delivery system at Long Island MacArthur Airport.

WHEREAS, the Town of Islip (the "Town") owns and operates Long Island MacArthur Airport (the "Airport") an FAA Part 139 certificated airport with commercial and general aviation operations; and

WHEREAS, the baggage delivery system ("Bag Belts") in the main terminal building at the Airport requires repair and maintenance as a result of normal wear and tear; and

WHEREAS, the Department of Aviation and Transportation previously solicited sealed bids for Maintenance and Repair on the baggage delivery System at the Airport; and

WHEREAS, bids were advertised twice and opened on October 19, 2017; and

WHEREAS, Oxford Airport Technical Services ("Oxford") of 474 Meacham Avenue, Elmont, New York 11003, was the sole bidder in which the Town of Islip deemed beneficial to the Town; and

WHEREAS, on November 21, 2017, the Town adopted a resolution authorizing the Supervisor to execute a contract with Oxford for a total bid price of \$138,140.00, consisting of \$24,343.00 per year with up to four (4) additional one (1) year options, at the sole discretion of the Town, plus additional surcharges for out-of-hours and weekend work, when required; and

WHEREAS, the Town entered into Contract DAT 2017-4 with Oxford on March 30, 2018 (the "Contract"); and

WHEREAS, the Town desires to exercise the Third Option Year to the Contract; and

NOW, THEREFORE be it, on motion of _____, seconded by _____, be it

RESOLVED, that the Supervisor is hereby authorized to exercise the Third Option Year to the Contract with Oxford Airport Technical Services for repair and maintenance on the baggage delivery system at Long Island MacArthur Airport, subject to approval of the Town Attorney, extending the Contract through March 29, 2022, in the amount of \$24,343.00, plus additional surcharges for out-of-hours and weekend work, when required .

FURTHER RESOLVED, that the Comptroller is hereby authorized to make the accounting entries necessary to amend the budget in accordance with the terms of the contract.

Upon a vote being taken, the result was:

WHEREAS, the Town of Islip owns, operates and maintains the Long Island MacArthur Airport ("ISP"), a CFR Part 139 certificated airport with commercial (air carrier) and general aviation operations; and

WHEREAS, the baggage delivery system ("Bag Belts") of the main terminal building at the airport is in need of repair and maintenance as a result of normal wear and tear; and

WHEREAS, the Department of Aviation and Transportation prepared and advertised a bid for Contract DAT 2017-4, Baggage Delivery System Maintenance and Repair at Long Island MacArthur Airport; and

WHEREAS, bids were advertised twice and opened on October 19, 2017; and

WHEREAS, upon review of the bids, Oxford Airport Technical Services of 474 Meacham Avenue, Elmont New York 11003, was the sole bidder with a bid price of \$138,140.00 for one (1) year, with four (4) one year options, plus additional surcharges for out-of-hours and weekend work, when required; and

WHEREAS, Oxford airport Technical services has been determined to be a responsible bidder; and

WHEREAS, the Commissioner of the Department of Aviation and Transportation, Shelley LaRose-Arken, has recommended award of contract DAT 2017-4 to Oxford Airport Technical Services,

Now, therefore, on a motion by Councilperson Steven J. Flotteron,

seconded by Councilperson Mary Kate Mullen, be it

RESOLVED, that Town Board hereby awards the Bid to Oxford Airport Technical Services, (the lowest responsible bidder) for Contract DAT 2017-4, Maintenance and Repair of the Baggage Delivery System System at Long Island MacArthur Airport, in the amount of \$138,140.00, for one (1) year, with four (4) option years, plus additional surcharges for out-of-hours and weekend work, when required and the Supervisor is hereby authorized to execute any and all documents to effectuate the awarding of the bid.

Upon a vote being taken, the result was: 5-0

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 23

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Authorization for the Town Clerk to advertise for a public hearing to
consider amending the Islip Town Code Chapter 68 (Zoning).**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Ron Meyer

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

The proposed action involves amendments to Chapter 68 (Zoning) of the Town of Islip Code. Certain modifications are deemed appropriate in order to clarify, modernize, and streamline portions of the Code that are either ambiguous, lacking clarity, or are insufficient in addressing current trends.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: N/A
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☒ Type 1 action under 6 NYCRR, Section 617.4(b), number 1. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

1/26/2021

Date

Chapter 68 Zoning

Article I General Provisions

§68-3 Word usage and definitions

HEIGHT, BUILDING

The vertical distance from grade plane to the average height of the highest roof surface, not including chimneys, spires and similar permitted projections. For any single family residential and any structure(s) accessory thereto, within an area of special flood hazard pursuant to Article XL of this chapter, building height shall be measured from the grade plane or the minimum elevation necessary to meet the prerequisites for federal flood insurance as determined by the National Flood Insurance Program/FEMA shown on an applicable Flood Insurance Rate Map. The Commissioner of Planning or the Commissioner's designee, shall be responsible for any interpretations concerning grade plane and/or flood elevation.

Article IV Administration; Permits and Fees; Standards and Requirements

§68-28 Fees.

F. Incentive Fees for redevelopment, remediation and reuse of contaminated properties known as brownfields, as designated by the United States Environmental Protection Agency or the New York State Department of Environmental Conservation.

(1) Waiver of Fees for sites fully remediated upon permit filing.

- a. Upon the filing of a building permit application, property owners who demonstrate that the subject site was contaminated and has been certified as remediated by the United States Environmental Protection Agency, the New York State Department of Environmental Conservation or by any authorized agency having jurisdiction over the subject property, shall receive a waiver for the subject site's building permit fees. This waiver shall also apply to a public improvement fee, recreation fee, mitigation fee, or similar type impact fee(s) associated with redevelopment of the subject property.
- b. The waiver set forth above does not apply to any Town application fees including but not limited to those for Town Board, Planning Board, or Zoning Board of Appeals applications, nor does it apply to inspection fees, site plan review fees, site plan and building permit revision fees, or any other similar fees incurred after the filing of the initial building permit application.

Article VA Use District Regulations: Ocean Front Dune District AAAB

§ 68-59.6 Height.

A. In a Residence AAAB District, no building or structure shall be erected to a height in excess of 28 feet ~~as measured from the elevation at the center of an established walkway or from the average grade of the lot, whichever is less, to the ridge or peak of the roof or structure.~~ In no case shall a building or structure exceed two stories in height.

Article XI Use District Regulations: Residence BAA District

§ 68-136 Permitted uses.

A. In a Residence BAA District, no building, structure or premises shall be used or occupied and no building or part thereof or other structure shall be so erected or altered except for one of the following purposes:

(4) Aquaculture.

§ 68-139 Height.

A. In a Residence BAA District, no building or structure shall be erected to a height in excess of 28 feet ~~as measured from the elevation at the center of an established walkway or from the average grade of the lot, whichever is less, to the ridge or peak of the roof or structure.~~ In no case shall a building or structure exceed two stories in height.

Article XX Use District Regulations: Business 1 District

§ 68-271 Permitted uses.

O. ~~(Reserved)~~ Public school, public library or municipal facility.

Article XXIX Signs

§ 68-400 Miscellaneous provisions.

D. For fast-food restaurants, a single preview board, a maximum of 25 square feet in sign area and seven feet in height; and a single menu board per order lane, a maximum of 50 square feet in sign area and 10 feet in height, shall be permitted. These shall be in addition to other

permitted signage and shall otherwise comply with all other provisions of the Sign Ordinance, including the requirement to obtain permits.

Article XXXIII Board of Appeals

§ 68-415 Matters of original jurisdiction; special exceptions.

Whenever a use or the location thereof is permitted only upon approval by the Board of Appeals as a special exception, the Board of Appeals may authorize such use in a specific case and after notice and public hearing. In addition, the Board of Appeals shall have authority to hear and decide applications filed for the following, as special exceptions:

~~K. Permit greater height of fences and any different proportion of open spaces and solid material of fences than permitted by this ordinance.~~

Article XLIII Use District Regulations: Industrial Corridor District

§ 68-465 Permitted uses.

A. In an Industrial Corridor District, no building, structure or premises shall be used or occupied and no building or part thereof or other structure shall be so erected or altered, except for one or more of the following purposes:

~~(8) Nursing home.~~

Article XLVII Accessory Apartments

§68-602 Permit and certificate of occupancy required.

No person shall create, construct, alter or occupy an accessory apartment or allow or maintain an accessory apartment without obtaining an accessory apartment permit from the Zoning Board of Zoning Appeals and a certificate of occupancy for said use from the Department of Building. ~~Floor area located more than 50% below grade shall satisfy all applicable requirements of the New York State Uniform Fire Prevention and Building Code prior to being occupied by an accessory apartment.~~

§ 68-615 Permit applications.

D. A public hearing before the Town of Islip Zoning Board of Appeals shall be required for all applications for an accessory apartment permit, ~~including transfers of said permits~~, except for renewals by the same owner and transfers of said permit.

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 24

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval of the list of names and titles of individuals who are required to file a financial disclosure form with the Board of Ethics.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Arthur Abbate

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

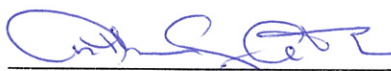
Town Board approval of the list of names and titles of individuals who are required to file a financial disclosure form with the Town of Islip Board of Ethics.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Townwide
 2. Site or location effected by resolution: n/a
 3. Cost: n/a
 4. Budget Line: n/a
 5. Amount and source of outside funding: n/a
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-



Signature of Commissioner/Department Head Sponsor

FEBRUARY 2, 2021

Date

February 9, 2021
Resolution #24

WHEREAS, the Islip Town Code requires that the Director of Personnel annually compile a list of names and titles of those employees who are required to file a financial disclosure statement ("the list") with the Town of Islip Board of Ethics; and

WHEREAS, Islip Town Code requires the list be approved by the Town Board and filed with the Board of Ethics each year.

NOW, THEREFORE, on motion of Councilperson _____; seconded by Councilperson _____, be it,

RESOLVED, that the Town Board approves the attached list of employees and titles required to report; and it is further

RESOLVED, that the attached list of employees and titles shall be filed with the Town of Islip Board of Ethics.

Upon a vote being taken, the result was:

FINANCIAL DISCLOSURE 2021

Abbate, Arthur	Director of Labor Relations, Personnel and Safety
Abbate, Jessica	Assistant Animal Shelter Supervisor
Albergo, Christopher	Assistant to Town Historian
Barksdale, Dorina	Member Housing Authority Board
Barone, Michael	Member Plumber's Examining Board
Barravecchio, Dennis	Town Maintenance Crew Leader
Bassen, Michelle	Deputy Town Commissioner of Development
Bellew, Martin	Town Commissioner of Environmental Control
Bennett, Dennis	Executive Assistant to Commissioner, Department of Public Works
Bergin Weichbrodt, Trish	Councilwoman
Blanco, Nancy	Treasurer/Financial Director
Bobelis, Debra	Site Plan Reviewer
Bobelis, Vaidotas	Senior Site Plan Reviewer
Bodenmiller, Kassondra	Planner
Bogardt, Teresa	Executive Assistant to Town Clerk
Bond, Joseph	Member Board of Ethics
Bowers, James	Executive Director CDA
Brown, Kevin	Vice Chairman Planning Board
Brown, Phyllis	Legislative Secretary
Brownyard, Bruce	Member Board of Ethics
Bruno, Gary	Member Planning Board
Buckner, Dr. Stuart	Waterways Management Supervisor
Bunde, Linda	Secretary to the President/ Secretary for Islip Resource Recovery
Burke, Kevin	Airport Security Director

2/2/2021

FINANCIAL DISCLOSURE 2021

Byrnes, Martin	Waterways Management Supervisor
Campasano, Nicholas	Chairman Board of Ethics
Cannava, Ernest	Assistant Town Attorney
Glen Carballo	Member Board of Ethics
Carpenter, Angie	Supervisor
Cavanagh, Debra	Chairwoman CDA
Charchalis, Carol	Deputy Town Commissioner of Parks, Recreation and Cultural Affairs
Chirillo, Robert	Geographic Information Systems Technician
Clarke, Michael	Member Youth Board
Cochrane, John	Councilman
Coffey, Thomas	Secretary to the Commissioner of Aviation and Transportation
Colgan, Sean	Principal Planner
Conlon, Sean	Member Plumber's Examining Board
Coppola, Deborah	Secretary to Commissioner of Planning
Courten, Dorothy A., Esq.	Chairperson Housing Authority Board
Crimi, Carolyn	Citizen Advocate
Crossley, Jennifer	Safety Officer
Cruz, Ines	Member Planning Board
Curci, Patricia	Deputy Town Clerk
D'Amico, Anthony	Commissioner of Public Safety Enforcement
Danseglio, Renee	Safety Officer Trainee
Danziger, Anne	Assessor
De Grottole, Eric	Assistant Town Engineer
De Lauter, Hope	Assistant Town Attorney
Devaney, Patricia	Secretary to Town Clerk
DiCioccio, John	Town Attorney
DiCioccio, Vincent	Deputy Town Comptroller
Di Fede, Anthony	Member Plumber's Examining Board
Distinti, Anett	Secretary to Town Tax Receiver
Lawrence Donohue	Member Board of Ethics

2/2/2021

FINANCIAL DISCLOSURE 2021

Dunn, Maureen	Member Islip Environmental Council
Elsayed, Mohsen	Director of Finance
Ferruggiari, Brian	Member Planning Board
Fields, Ginny	Member Islip Environmental Council
Fontana, James	Map & Coordinate Supervisor
Fouhy, Christine	Executive Assistant to Supervisor
Frase, Maureen	Vice Chairperson Housing Authority Board
Friedland, Edward	Chairman Planning Board
Fuchs, Robert	General Counsel CDA
Furman, Paul	Site Plan Reviewer
Furshpan, Brenda	Assistant Town Attorney
Gandolfo, Jarrett	Director CDA
Garbarino, William	Assistant Town Attorney
Giacalone, Teri	Animal Shelter Supervisor
Glickstein, Howard	Member Board of Ethics
Gonzalez, Tanner	Site Plan Reviewer
Goodrich, Daniel	Government Liaison Officer
Graham, William	Assistant Town Attorney
Graziano, Nicole	Secretary to the Supervisor
Gremli, Victor C.	Member Islip Environmental Council
Groneman, Belinda	Chairwoman Youth Board
Hahn, Lori	Executive Assistant to Town Attorney
Hancock, Gregory	Deputy Town Commissioner of Environmental Control
Hemingway, Thomas	Executive Director Foreign Trade Zone
Hendel, Alicia	Citizen Advocate
Hendricks, Tara	Secretary to Commissioner of Parks, Recreation and Cultural Affairs
Hoffmann, Richard	Assistant Town Attorney
Holmes-Reid, Mary	Member Housing Authority Board
Hyland, Steven	Chairman Board of Assessment Review
Jewell, Taryn	Assistant Town Attorney

2/2/2021

FINANCIAL DISCLOSURE 2021

Johnston, Marlene	Legislative Aide
Kahl, Thomas	Deputy Town Commissioner of Public Works
Kane, Leslie	Member Islip Environmental Council
Kelly, Ryan	Director CDA
Klueber, Mary Pat	Executive Assistant to Commissioner, Parks, Recreation and Cultural Affairs
Kluepfel, Ellen	Assistant Town Attorney
Knapp, Marie	Assistant Town Attorney
Kordic, Robert	Secretary to Town Comptroller
Kosin, Steven	Executive Assistant to the Supervisor
Kuri, Robert	Affordable Housing Program Director
Lange, James	Chairman Plumber's Examining Board
Lange-Krut, Tracey	Chief of Staff
La Rose, Shelley	Town Commissioner of Aviation
Lauricella, Krupa	Legislative Aide
Leggio, Guy	Member Youth Board
Lettieri, Dominick	Member Board of Assessment Review/Member Housing Authority Board
Licker, Gary	Secretary to Deputy Supervisor
Lite, Jordan	Assistant Town Attorney
Lorenzo, John	Chairman Board of Appeals
Ludwig, Joseph	Town Comptroller
Mac Aneney, Patricia	Site Plan Reviewer
MacGibbon, Julia	Assistant Director CDA
Mandanici, Joseph	Deputy Registrar/ Deputy Town Clerk
Manfredonia, Nancy	Chairwoman Islip Environmental Council
Martinez, Jaime	Deputy Director Foreign Trade Zone
Matera, Salvatore	CFO CDA
Mattessich, Nicholas	Site Plan Reviewer
Mattimore, Timothy	Member Planning Board
McCaffrey, Lisamarie	Member Youth Board

2/2/2021

FINANCIAL DISCLOSURE 2021

Meehan, Maureen	Secretary to Commissioner of Planning and Development
Messina, Vincent	Member Board of Appeals
Meyer, Ronald	Town Commissioner of Planning
Mirabella, Christopher	Town Maintenance Crew Leader
Mistler, Linda	Acting Receiver of Taxes
Moriarty, Michael	Member Planning Board
Morris, Timothy	Director CDA
Moses, Kenneth	Executive Assistant to Commissioner of Environmental Control
Mullen, Mary Kate	Councilwoman
Mulligan, Geraldine	Executive Assistant to Commissioner of Airport
Murphy, Amy	Assistant Town Attorney
Murray, Olga	Town Clerk
Nathan, Robert	Member Board of Assessment Review
Nicolia, Christopher	Member Board of Appeals
O'Connor, James	Councilman
Ohayon, Stefanie	Labor Relations Technician
Owens, Thomas	Commissioner of Public Works/Commissioner of Parks, Recreation and Cultural Affairs
Panasci, Jeffrey	Assistant Town Attorney
Passaro, Mary	Secretary to Board of Appeals
Perniciaro, John	Chief Building Inspector
Plotke, Stephen	Member Islip Environmental Council
Poelker, Christopher	Town Engineer
Prudenti, Anthony	Deputy Town Commissioner of Public Safety
Ramundo, Michael	Deputy Town Assessor
Rand, Michael	Town Purchasing Director
Rios, Anthony	Secretary to Planning Board
Ross, Sean	Site Plan Reviewer
Rotzman, John	Member Board of Assessment Review
Rubino, Carrie	Town Maintenance Crew Leader
Russo, Peter	Member Plumbers Examining Board

2/2/2021

FINANCIAL DISCLOSURE 2021

Ryan, Deirdre	Planner
Schlosser, Grace	Member Housing Authority Board
Schneider, Robert	Deputy Town Commissioner, Aviation and Transportation/Airport Operations Director
Sepulveda, Nicholas	Principal Engineering Aide
Shatz, Steven	Member Islip Environmental Council
Shires, Kevin	Executive Assistant to Comptroller
Sioutopoulos, Maria	Secretary to Town Attorney
Smith, Caroline	Public Information Officer
Smith, Elizabeth	Legislative Secretary
Stocker, Jonathan	Management Analyst
Studer, Erica	Executive Assistant to Tax Receiver
Sullivan, Daniel	Member Board of Appeals
Tantone, Claudia	Legislative Secretary
Troche, Manuel	Director CDA
Trotto, Janessa	Assistant Town Attorney
Valletti, Robert	Secretary to Commissioner of Public Safety
Varrichio, Anthony	Chief Engineer (Resource)
Wahlberg, Deirdre	Deputy to Commissioner of Parks, Recreation and Cultural Affairs
Walsh, Michael	Deputy Town Attorney
Walser, John	Town Director of Economic Development
Warner, Ethan	Geographic Information Systems Technician
Watts, Deanna	Member Board of Ethics
Weeks, Kenneth	Construction Project Manager
Welling, Kara	Executive Assistant to Commissioner of Public Safety
Wexler, William D. Esq.	Member Board of Appeals
Wiggins, Edward	Member Board of Assessment Review
Wilson, Camille	Secretary to Commissioner of Environmental Control
Woznick, Kellie	Planner

2/2/2021

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 25

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Acceptance of a donation of 10,000 pieces of protective masks designed to prevent the spread of the COVID-19 coronavirus infection from Liberty Masks.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Anthony D'Amico

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Liberty Masks, a company located at 140 Keyland Court, Unit 11 in Bohemia, NY 11716 volunteered to donate 10,000 surgical masks and other face coverings to the Town of Islip to help prevent the spread of the Covid-19 coronavirus infection.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Townwide
2. Site or location effected by resolution: Townwide
3. Cost: N/A
4. Budget Line: N/A
5. Amount and source of outside funding: N/A

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.


Signature of Commissioner/Department Head Sponsor

01/29/2021
Date

February 9, 2021
Resolution #

WHEREAS, the World Health Organization designated the novel coronavirus, COVID-19, outbreak as a Public Health Emergency of International Concern; and

WHEREAS, in an effort to keep Town Residents safe, the Islip Town Board is desirous of preventing Town Residents from becoming sick and/or transmitting the COVID-19 coronavirus infection to others; and

WHEREAS, Liberty Masks, 140 Keyland Court, Unit 11, Bohemia, NY 11716, is volunteering the donation of 10,000 surgical masks and other face coverings.

NOW, THEREFORE, on a motion of _____,
seconded by

_____, be it

RESOLVED, that the Town Board hereby accepts the donation from Liberty Masks for 10,000 pieces of protective clothing designed to prevent the spread of the COVID-19 coronavirus infection; and further authorizes the Supervisor to execute any and all documents necessary to effectuate this resolution.

Upon a vote being taken, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 26

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

**Adoption of the Retention and Disposition Schedule for New York Local
Government Records for Municipal Governments.**

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL
INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

Olga H. Murray

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

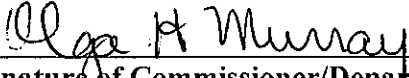
The New York State Archives has updated their Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records and the Town must update their retention policy as this schedule supersedes and replaces MU-1.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town Clerk
 2. Site or location effected by resolution: Town of Islip
 3. Cost: N/A
 4. Budget Line: N/A
 5. Amount and source of outside funding: N/A
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☒ Type 2 action under 6 NYCRR, Section 617.5(c), number 26. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-


Signature of Commissioner/Department Head Sponsor

2/1/21
Date

February 9, 2021
Resolution No.

WHEREAS, the Town of Islip adopted the Records Retention and Disposition Schedule containing legal minimum retention periods for municipal governments records in 1989 and;

WHEREAS, the New York State Archives has updated their *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, and this schedule supersedes and replaces MU-1, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein,

RESOLVED, further, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein; and
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

UPON A VOTE BEING TAKEN, the result was:

**MEMORANDUM FROM:
OFFICE OF THE TOWN ATTORNEY**

No. 27

TO: SUPERVISOR ANGIE M. CARPENTER
COUNCILWOMAN TRISH BERGIN WEICHBRODT
COUNCILMAN JOHN C. COCHRANE, JR.
COUNCILWOMAN MARY KATE MULLEN
COUNCILMAN JAMES P. O'CONNOR

FROM: JOHN R. DICIOCCIO, TOWN ATTORNEY

RE: TOWN BOARD DISCUSSION AGENDA

Town Board approval to reschedule the time of the 2021 Change of Zone Hearings to commence at 5:00pm.

FOR INCLUSION ON THE TOWN BOARD DISCUSSION AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, OR IF YOU REQUIRE ADDITIONAL INFORMATION RELATIVE TO THE ATTACHED, PLEASE CONTACT:

John R. DiCioccio, Esq.

IF YOU HAVE ANY COMMENTS, PLEASE ADVISE AS SOON AS POSSIBLE.

enclosure:

cc: OLGA H. MURRAY, TOWN CLERK
JOSEPH LUDWIG, COMPTROLLER
TRACEY KRUT, CHIEF OF STAFF

**TOWN OF ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTIONS: All submissions for placement on the Town Board Meeting agenda must be accompanied by a sponsor's memorandum, which shall be the covering document. All agenda submissions shall be reported to the Town Attorney no later than 14 days prior to the scheduled Town Board meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have previously been passed or denied by the Board.

Town Board approval to reschedule the time of the 2021 Change of Zone Hearings to commence at 5:00pm.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip
 2. Site or location effected by resolution: Town of Islip
 3. Cost: _____
 4. Budget Line: _____
 5. Amount and source of outside funding: _____
-

ENVIRONMENTAL IMPACT: What type of action is being authorized by this resolution?

- ☐ Type 1 action under 6 NYCRR, Section 617.4(b), number _____. Full EAF required.
- ☐ Type 2 action under 6 NYCRR, Section 617.5(c), number _____. SEQR review complete.
- ☐ Action not listed as Type I or Type II under Part 617 of the NYCRR. Short EAF required.
-

Signature of Commissioner/Department Head Sponsor

Date

February 9, 2021
Resolution #

WHEREAS, on Tuesday, January 5, 2021, the Town Board of the Town of Islip adopted the 2021 schedule for the Change of Zone Hearings as follows:

January 28, 2021
February 25, 2021
March 18, 2021
April 22, 2021
May 20, 2021
June 16, 2021 (**Wednesday**)
July 22, 2021
August 12, 2021
September 23, 2021
November 18, 2021
December 16, 2021

WHEREAS, all 2021 Change of Zone Hearings for 2021 are currently scheduled to commence at 5:30 p.m. on said dates; and

WHEREAS, in order to reduce over-time and other administrative costs, the Town Board wishes to reschedule the time of Change of Zone Hearings to 5:00 p.m. instead of 5:30 p.m..

NOW, THEREFORE, on motion of Councilperson _____; seconded by Councilperson _____, be it,

RESOLVED, the Town Board authorizes the rescheduling of all 2021 Change of Zone Hearings to commence at 5:00 p.m.

Upon a vote being taken, the result was: