



DEPUTY COMMISSIONER OF ENVIRONMENTAL CONTROL

The Town of Islip is seeking an experienced Deputy Commissioner of Environmental Control to fill our full-time, open position to our large municipality. This position is to assist the Town Commissioner of Environmental Control in the overall administration and operations of the Department.

SUPERVISION RESPONSIBILITIES

As Deputy Commissioner, you will oversee the staff and daily functions of the Environmental Facilities and Environmental Services, as well as providing follow-up reports to the Commissioner and Town Board.

TYPICAL DUTIES

- Assists in planning, supervising, coordinating and implementing the overall programs of Environmental Facilities, Environmental Management, and Environmental Services;
- Assists in the supervision of the control, preparation, and presentation of the Department's annual budget and fiscal policies;
- Develops and coordinates data gathering procedures, departmental studies, analyzing results for potential policy, regulation, and ordinance revision or development;
- Identifies computer systems and programs to be used by department to perform functions;
- Recommends departmental updating procedures, policies, regulations or ordinances necessary to ensure the conservation and protection of the natural resources and environment;
- Intervenes in proceedings before the Planning Board and the Board of Appeals in any matter, petition, application or proceeding that affects the environment and natural resources of the Town;
- Holds hearings on matters relating to the conservation and protection of the environment and natural resources of the Town;
- Assists in controlling the operation of all Town Incinerators, Town Landfill Operations, Town Scavenger Waste Treatment Plants, Groundwater Treatment Plants, Animal Shelter, Shellfish and Bay Management and the maintenance, and repair of same;
- Enforces all regulations and policies of the Department and assists in the prosecution thereof;
- Inspects, and enforces regulations regarding noise, garbage and rubbish, excavation and top soil removal, animals.

NECESSARY EXPERIENCE AND TRAINING

A minimum of ten (10) years of strong financial and administrative experience, seven (7) years of which have been in a supervisory position. Experience working in a large municipality is preferred, with regards to Environmental Services. Extensive knowledge of Federal, State and Local Laws, regulations, policies, regarding Environmental Control. Experience and extensive knowledge of municipal budgeting processes required. Experience in identifying and procuring grants preferred.

REQUIRED EDUCATION

A Bachelor's degree in Economics, Financial Administration, Public Administration, or area related field. Master's Degree is preferred.

Salary commensurate with experience
Interested candidates should forward a cover letter and resume by
Fax (631)224-5771 or email Personnel@islipny.gov